



**The 2022**

**Epsom and Ewell**

**District Scout Council**

**Annual Report**

**to the**

**Charity Commissioners**



## 2022 ANNUAL REPORT

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## **THE SCOUT ASSOCIATION**

### **THE PURPOSE OF SCOUTING**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### **THE VALUES OF SCOUTING**

As Scouts, we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy, and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs, and attitudes.
- Cooperation - We make a positive difference; we cooperate with others and make friends.

### **THE SCOUT METHOD**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- Enjoy what they are doing and have fun.
- Take part in activities indoors and outdoors.
- Learn by doing.
- Share in spiritual reflection.
- Take responsibility and make choices.
- Undertake new and challenging activities; and
- Make and live by their Promise.

### **THE SCOUT PROMISE**

On my honour, I promise that I will do my best to do my duty to God (to uphold Scout values) and to the Queen (the country in which I now live), to help other people and to keep the Scout Law.

### **THE SCOUT LAW**

- 1 - A Scout is to be trusted.
- 2 - A Scout is loyal.
- 3 - A Scout is friendly and considerate.
- 4 - A Scout belongs to the worldwide family of Scouts.
- 5 - A Scout has courage in all difficulties.
- 6 - A Scout makes good use of time and is careful of possessions and property.
- 7 - A Scout has self-respect and respect for others.



## OUR VISION

As Scouts, we believe in preparing young people with skills for life. We encourage our young people to do more, learn more and be more. Each week, we give young people the opportunity to enjoy fun and adventure while developing the skills they need to succeed, now and in the future.

We are talking about teamwork, leadership, and resilience – skills that have helped Scouts become everything from teachers and social workers to astronauts and Olympians. We believe in bringing people together.

We celebrate diversity and stand against intolerance, always. We are part of a worldwide movement, creating stronger communities and inspiring positive futures. We are preparing more young people with skills for life, supported by amazing Leaders delivering an inspiring programme.

We will be growing, more inclusive, shaped by young people and making a bigger impact in our communities. We are proud to say we are a values-based movement. Our Scout values of integrity, respect, care, belief, and cooperation guide everything we do.



# Epsom and Ewell District Scout Council

## DISTRICT OFFICIALS AND CONTACTS

District Commissioner	<b>Karl Nicholas*</b>	Chairman	<b>Sarah Oliphant</b>
Youth Commissioner	<b>Sam Hodgson*</b>	Secretary	<b>Howard Park</b>
Youth Commissioner	<b>Orion Slater*</b>	Treasurer	<b>Peter Harvey</b>
Deputy District Commissioner	<b>John Hughes*</b>	Executive Member	<b>Nigel Bird</b>
Deputy District Commissioner (General)	<b>Richard Denyer</b>	Executive Member	<b>Geoff Collins</b>
Deputy District Commissioner (Training)	<b>Sandra Gosden</b>	Executive Member	<b>Richard Hunt</b>
ADC Beaver Scouts	<b>Judith Sitford</b>	Executive Member	<b>Stewart Ballantine</b>
ADC Cub Scouts	<b>Elaine Mustow*</b>	Executive Member	<b>James Turner</b>
ADC Scouts	<b>Vacant</b>	Executive Member	<b>Liz Slade</b>
ADC (International)	<b>Caroline Pearce</b>	Executive Member	<b>Bob Frisby</b>
ADC (General)	<b>Alan Mobbs</b>	Executive Members include those marked * in the previous column	
Appointments	<b>Pat Broom*</b>		
District Explorer Scout Commissioner	<b>Vacant</b>		
Support Team Manager	<b>Clare Peckitt*</b>	Nights Away Manager	<b>Dave Mustow</b>
Shop Manager	<b>Joyce Nicholas*</b>	Vice President	<b>Hazel Luxton</b>
District Administrator	<b>Carol Priddy</b>	Vice President	<b>Geoff Whitehead</b>
District Shop	The Scout Shop, 22 Broadway, Stoneleigh, KT17 2HU.		
District Campsite	Boidier Hurst, Box Hill Road, Headley.		
Bankers			
CAF Bank Limited	25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ.		
National Westminster Bank PLC	Victoria Branch, PO Box 1357, 169 Victoria Street, SW1E 5NA.		
National Counties Building Society	Ebbisham House, 30 Church Street, Epsom, KT17 4NL.		



# **Epsom and Ewell District Scout Council**

## **DISTRICT COMMISSIONER'S REPORT**

And so, the effects of COVID have continued; an unprecedented situation that nobody predicted would ever last this long. The main effect of this on Scouting in Epsom and Ewell, was a drop in membership of young people at the peak of the pandemic despite fantastic activities and enthusiasm of our amazing leadership teams.

The drop in membership was only 2.9% (against the national reduction of 24.5%) but as predicted, and expected, we have turned this around and have now increased membership by 11%, which is phenomenal and have even increased the membership numbers from pre-pandemic levels!

Epsom and Ewell have forged ahead, and Scouting has gone from strength to strength across all our Groups and the quality of programming is second to none. Our adult volunteers have provided activities with flair, creativity and a load of imagination ensuring that sections across all Groups have the best experience possible.

One key focus from 'The Scouts' is training and ensuring all our volunteers are well supported and trained. This year we have appointed Lauren Mansell as our excellent District Training Manager. Lauren will be working alongside Sandra Gosden (Deputy District Commissioner (Training)) to support our adults. We have an amazing 100% compliance for all our mandatory training (safeguarding, safety, GDPR and getting started modules) and I really appreciate all the work that has gone into this.

Our Group Scout Leaders have highlighted each of the achievements within their Groups (and Sections) later in this Annual Report and through these you will be able to read the great news that each Group has to share and gain a greater insight into them.

The summer saw major events for our three youngest sections, Bazazz (for Beaver Scouts), Cub Scout Challenge and Scoutabout. Bazazz and Scoutabout are the two major sectional county events and Cub Scout Challenge is organised by our own Cub Scout Team.

It was wonderful to attend all the events and to see the enjoyment being clear on the faces of all those that attended. Bazazz was a first in recent times for Epsom and Ewell in that all twelve of our Groups were present and we had a record number of attendees with five coaches travelling to Merrist Wood for a day of nonstop activities. What could go wrong with more bouncy castles and inflatables than the Beaver Scouts have ever seen.

Cub Scout Challenge was held with a jubilee theme and each Cub Scout Pack ran activities with a royal theme. The event was brilliant, the weather fine and it culminated in the much awaited 'tug of war' competition. The cheering for each of the teams showed such brilliant comradery.

Scoutabout was again an event to remember. I suspect the memories of the young people are of excitement, challenge, and adventure and for the leaders, completing head counts as the Scouts 'drop in', continual washing up and a lack of sleep due to being woken at 4.30 a.m. by a general hum across the site.



## Epsom and Ewell District Scout Council

Scoutabout also saw the first outing of the new zip-wire and caving system alongside the well-loved climbing wall. A team of thirty members of the District Support Team, ably led by Clare Peckitt, were out in force spending much of the week setting up. I am sure that the new zip-wire was a real hit as it was in constant use throughout the whole weekend and even hosted the odd investiture of new members.

The 'Epsom and Ewell District Support Team' has been restructured and through Clare's leadership has grown to both provide opportunities for its members and offer excellent activities across the District. The team has a new committee leading on the 'management' of the resources and planning, leaving the team to enjoy their monthly meetings with activities this year including kayaking, archery, and caving alongside the usual quarter mastering and setting up for Group, District and County events.

All adult members are members of the Support Team, and everyone is welcome to be involved; in fact, it is positively encouraged to ensure wider support for all our young people.

This year our summer season was back as before and saw the highlight of the usual camps, activities and events going ahead. With over six hundred young people and adults away at summer camps in July and August alone, as well as the other weekend events, this year has seen a record number of 'Nights Away'.

At the centre of all of this, our programme is pivotal, and we will be looking at how best to support the Groups with this in the coming year using some of the excellent resources provided by County.

Great activities and opportunities, working alongside our programme means high membership, subsequently shiny new uniforms, and plenty of badges! All of these are supported by our excellent team at the Scout Shop. The service that they provide to parents, leaders and ultimately the young people is second to none and is appreciated by all of us in Epsom and Ewell as well as further afield through both Scouting and Guiding. The excellent work that they have done was recognised this year with a Lord Lieutenant's Community Award for Services, a wonderful recognition for a fantastic team.

Epsom and Ewell is firmly on the map but finally, my sincere and personal gratitude to every adult who plays any part in Scouting in Epsom and Ewell as, without you, we would not be as successful as we are. Whether you hold a role that requires a weekly commitment or one that is a bit more 'behind the scenes' I thank you on behalf of all the young people of the borough. The adult awards section truly highlights what amazing and dedicated leaders we have!

I am looking forward to the challenges and opportunities that the coming year will bring and to us walking this path together as the great team we are known to be!

See you all soon.

Karl Nicholas  
District Commissioner





## DISTRICT CHAIR'S REPORT

This is my first report as District Chairman, and it has been an excellent one in so many ways. I would like to take this opportunity to thank Bob Frisby, my predecessor who has provided many years of service to the District and has left me with a sound grounding to build upon.

Reading through this report it is quite awe inspiring to realise the tremendous opportunities, activities, and facilities that we have in Epsom and Ewell, and it demonstrates what can be achieved when a community pulls together.

This report covers a time when COVID was still a major factor in our thinking and provided many difficulties to overcome. I know much work took place to maintain Scouting through this strange time and my admiration goes to Group Scout Leaders, and all section-based adults for their ingenuity to bring Scouting to so many of our members during this period.

There are so many adults working behind the scenes, and I offer you my thanks for all your collaboration with the uniform leadership teams in providing them with much-needed support and encouragement.

It is always a danger to highlight individuals, but thanks are offered to:

- Peter Harvey for all his hard work as our treasurer and for his safe hands managing our finances.
- Howard Park, our secretary, for minuting for our meetings, managing our census and providing this truly excellent annual report.
- To the Shop Team who provide such outstanding service to our leaders, parents, and members as well as a very valuable income to keep our subscriptions down to a minimum.
- The Support Team who helps at many of our Group, District, and County events.
- The Boidier Hurst committee who manage our fantastic campsite.
- The Appointments Advisory Committee who ensures that new leaders are met and supported.

As we move forwards, I wish you every success and please remember we are only a phone call or an email away and we are always willing to provide support. I will finish with the words of Bear Grylls, our Chief Scout, who said, "So much of who we are as an adult is formed when we are kids. What Scouting says to people is: it's okay to go for it in life."

I look forward to another exciting year ahead in Epsom and Ewell.

Sarah Oliphant  
District Chairman



## **APPOINTMENTS ADVISORY COMMITTEE REPORT**

I am pleased to report that in the last twelve months the Appointments Advisory Committee (AAC) has met eight times. We have welcomed twenty-four new applicants from six different Groups in the District.

Once again, the District has been extremely fortunate in attracting new adult volunteers who will be bringing some excellent personal qualities to the leadership teams of our Groups.

Many years ago, the founder of a progressive youth movement chose 'Be Prepared' to be the motto of the young people he hoped to inspire. This simple maxim is applicable in most aspects of life, whether you are baking a cake or planning a space mission and it is as pertinent to Scouting now as it was then. However, in the last year we have had some volunteers attend our meetings who have been less well briefed than those we usually meet. The purpose of the AAC, and how it operates, is clearly defined in the guidelines and, if this is not communicated effectively to the new volunteers who are required to meet with us, instead of an informal welcoming conversation it makes for a difficult encounter for all concerned. The AAC meetings are an integral part of the appointments process, and it is unfair not to make these new additions to our leadership teams fully conversant with the process.

There is currently work in progress to develop an enhanced induction package for all new adult volunteers that will include guidance on the procedure as well as easily accessible links to relevant policies and responsibilities that they should be aware of. Until this is available, Group Scout Leaders (GSLs), and Scouters in Charge, need to ensure they fully brief their new volunteers.

My thanks go to all the panel members for their time and invaluable contributions in our meetings and to our Appointments Panel Administrator, who does sterling work in co-ordinating the meetings with the new volunteers, and the panel members around their other commitments inside and outside of Scouting.

Pat Broom  
Chair, Appointments Advisory Committee  
Epsom and Ewell Scout District



## **BOIDIER HURST SCOUT CAMPSITE REPORT**

The start of the year saw Covid restrictions lifted enabling camping to re-start after June. Many Groups took advantage of this, and we saw increased levels of use, particularly over the summer school holiday. This brought with it problems, especially as August was wet, resulting in site four having to be taken out of use for the rest of the season as the grass was severely damaged. I am pleased to say with a lot of arduous work from the crew it has recovered and is now back in use.

Camping has become a little more involved as we live with Covid. Well done to all leaders for dealing with this extra work helping to keep others safe at Boidier Hurst. Bookings have returned to normal levels with great demand from both inside Scouting and from schools via the D of E award programme that has been playing catch-up to ensure people do not miss this valuable scheme.

Many improvements have been made around the campsite over the year despite a massive amount of work that was needed on our electric supply. The input by the service crew has been exceptional this year, spending significant number of hours working on site and behind the scenes ordering materials and booking machinery. The first ten days of cable laying in January chalked up over six hundred volunteer hours. The works also generated several further alterations to fencing and resurfacing works that have also been mostly cleared out before the new camping season started. Unfortunately, there were further complications with the electrics that now seem to have been resolved although reporting on this extended work will have to wait to be detailed in next year's return.

At our AGM in October, Averill Laing handed the booking secretary 'batten' to Shone Rose. Averill completed 23 years as part of the committee, expertly managing bookings during that period and the committee thanked her for her service. Shona has very quickly got to grips with the system helped by a carefully phased hand-over with Averill and I am pleased to say all is working efficiently - well done to both of you.

The service crew have constructed four new covered log stores around the campsite. This will provide a source of wood to supplement wood collection with the added benefit of the supply being dry during wet weather. Please bear-in-mind when camping that this is not the only source and campers should experience proper wood collection and not just use the wood from the stores. If it is dry when you camp, leave the supply for wetter weekends and do consider that the dry wood burns very quickly!

Finally, a big thank you to the committee members, our auditor and keyholders and especially to the service crew for many hours of work for the benefit of campsite users.

Colin Thomas



### **BEAVER SCOUT REPORT**

It has been a huge relief to have a proper year of Scouting since all restrictions were lifted from Covid. All our Colonies are back in action with the addition of 2<sup>nd</sup> Epsom finally off the ground.

The District Beaver Scout Team remains as last year (Michelle Davies and Martyn Holloway-Neville as my District Beaver Scout Leaders), and we have once again supported the District Team with ideas and on-hand support at our events this year.

#### **Chief Scout's Bronze Awards**

At least forty-eight Beaver Scouts across the District have achieved the Chief Scout's Bronze Award, which is a huge achievement for all the children who have attained this award particularly as most of their work would have been completed under lockdown.

#### **County Events**

Many Beaver Scouts took the opportunity to join in with the online Reach for the Stars event back in February, by completing the challenges and activities that were set during the day - including a night spent somewhere other than their own bed.

#### **District Events - Challenge 35, Lizard Hike, and Remembrance.**

Back in September 2021, the Beaver Scouts got together as a District to celebrate thirty-five years of Beaver Scouting. We had an event called 'Challenge 35', held at Little Acres in Horton that gave each Beaver Scout the opportunity to do thirty-five challenges. These were from little challenges such as learning yoga poses to slightly more challenging activities of building towers, and lighting matches in the wind. Just under a hundred Beaver Scouts from seven Colonies turned up for an afternoon of fun and cake. What a way to celebrate being back doing Scouting activities than a birthday party. We also had a Birthday badge designed by Billy from 3<sup>rd</sup> Epsom.

We were able to hold our Lizard Hike event (the event that, in 2020, had to be cancelled five days before it happened). Ninety-three Beaver Scouts, Young Leaders, Leaders, and parents walked the Lizard Trail on Headley Heath. The weather was perfect, and everyone had a wonderful time, even if the front of the walk went off at a bit of a pace. We promise to go slower next year, and plan in some time for a wide game, too.

Many Colonies attended Remembrance Day events with their Groups. However, for many reasons, our Emergency Aid Day and other District events have not taken place this year, but we hope to have a full calendar of events next year, maybe a pantomime trip, too.

Judith Sitford



### **CUB SCOUT REPORT**

April 2021 saw the Cub Scout Packs starting to meet face to face again under Covid restrictions. However, sadly due to these restrictions the Cub Challenge did not take place. Despite this the Cub Scout Leaders rose to the challenge by either running Zoom meetings or posting out workbooks or packs to keep the momentum of Scouting going. For this I thank each one of them.

The first District event that was able to run was the District Cub Scout Night Hike at Boidier Hurst. This saw over a hundred young people and adults walking into the District Campsite from multiple compass points. In deference to Covid, we served the hot dogs and hot chocolate outside the Manly building to keep the young people separated to observe the Covid protocol. We followed this with a camp fire led by Richard Ascough, with the young people spread wide to observe social distancing.

Even with these restrictions I was immensely proud to have been able to present forty-eight Chief Scout's Silver Awards throughout the District. This was a huge achievement on both the individuals' part as well as for the Leaders concerned.

January 2022 saw the Cub Scout District Quiz take place. This was keenly contested and was won by 2<sup>nd</sup> Ewell who went forward to represent Epsom and Ewell at the County Quiz.

February saw the Cub Scout District Cooking Competition taking place. Again, this was a close-run competition with 3<sup>rd</sup> Epsom eventual winning and going on to represent us at County. I must say their dessert was delicious. All sixes that entered worked very well together.

Hopefully, we are now well and truly out of all the restrictions and look forward to a full programme of Scouting in the coming year.

I close this report with my heartfelt thanks to all the Cub Scout Leaders and their teams in the District. Here is to next year, watch this space, plans are afoot.

Elaine Mustow  
ADC Cub Scouts



### **EPSOM AND EWELL DISTRICT SUPPORT TEAM**

2021 was a quiet year for Epsom and Ewell District Support Team (EEDST), but we still had regular Zoom meetings. In December 2021, however, we held the traditional Christmas working party at Bentley Copse but just as a day rather than a weekend. Many jobs were successfully completed, including revamping the quiet area with David back in his favourite place, playing with big toys!

We decided to relaunch the Support Team in 2022 as the Epsom and Ewell Support Team, with its main responsibility being to support District activities and maintain the District stores. Additionally, we are arranging our own social activities and new members are encouraged to join in with any support being appreciated, from towing a trailer, marshalling a checkpoint, making teas, putting up a mess tent or introducing/training in a new activity.

On a lovely January morning, twenty-three of us met at Denbies Vineyard and completed a circular walk via Polesden Lacey on our Hip-Flask Ramble. There was plenty of chatting en route, then tea, coffee, and cake at the café and even time for a little exploration of Polesden Lacey. Unfortunately, we did not take in a public house this year, but that was more than made up for by the well positioned Surrey Hills brewery at Denbies at the end of our walk.

Various activities have taken place on our monthly meetings, the second Wednesday evening of the month, including: assessing the new caving system and bouldering wall, archery and testing the new tower.

We invested in a new runway as our old one was outdated pre-Covid and the new one had its inaugural outing at this year's Scoutabout where thirty members, old and new, supported the event and had great fun running three activities alongside District Leaders including the caving and the climbing wall.

Clare Peckitt  
EEDST



# **Epsom and Ewell District Scout Council**

## **AWARDS**

### **Chief Scout's Commendation for Good Service**

Brogan Aldred	2 <sup>nd</sup> Cuddington (Rowe)
Jane Carter	2 <sup>nd</sup> Cuddington (Rowe)
Thomas Hutton	2 <sup>nd</sup> Cuddington (Rowe)
Adrian Murphy	2 <sup>nd</sup> Cuddington (Rowe)
David Roberts	2 <sup>nd</sup> Cuddington (Rowe)
Julie Roberts	2 <sup>nd</sup> Cuddington (Rowe)

### **40 Years' Service**

Derek Bird	District Support Team
Leonard Brooker	1 <sup>st</sup> Cuddington (Warspite)
Fiona Childerstone	District Support Team
David Dennis	2 <sup>nd</sup> Ewell (Rainster's)
Elizabeth Slade	1 <sup>st</sup> Ruxley (Sea Scouts)

### **30 Years' Service**

Peter Danks	3 <sup>rd</sup> Epsom (St. Martin's) & District Support
Paul Nicholas	2 <sup>nd</sup> Cuddington (Rowe)
Michelle Davies	District

### **25 Years' Service**

Derek Randall	1 <sup>st</sup> Cuddington (Warspite)
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## **Epsom and Ewell District Scout Council**

### **20 Years' Service**

Tracy Coffaro	3 <sup>rd</sup> Stoneleigh (Methodist)
Paul Feakes	2 <sup>nd</sup> Epsom (Christ Church) and District
Markus Needham	1 <sup>st</sup> Ewell Court (St. Clement's)

### **15 Years' Service**

Brogan Aldred	2 <sup>nd</sup> Cuddington (Rowe)
Clare Knight	7 <sup>th</sup> Epsom (Methodist)
Gareth Weekes	1 <sup>st</sup> Cuddington (Warspite)

### **10 Years' Service**

Susan Beard	District Scout Shop
Matthew Cater	3 <sup>rd</sup> Stoneleigh (Methodist)
Anthony Edmonds	1 <sup>st</sup> Cuddington (Warspite)
Michael Georgiou	1 <sup>st</sup> Cuddington (Warspite)
Veronica Gravatt	2 <sup>nd</sup> Cuddington (Rowe)
Martyn Holloway-Neville	2 <sup>nd</sup> Ewell (Rainster's) & District.
Janice Posner	District Scout Shop
Corinne Snell	2 <sup>nd</sup> Cuddington (Rowe)
Peter Townsend	1 <sup>st</sup> Cuddington (Warspite)

### **5 Years' Service**

Stephen Barden	7 <sup>th</sup> Epsom (Methodist)
Louise Bridle	2 <sup>nd</sup> Cuddington (Rowe)
Philippa Carslake	2 <sup>nd</sup> Cuddington (Rowe)
Frances Cummins	2 <sup>nd</sup> Cuddington (Rowe)





## **Epsom and Ewell District Scout Council**

Amy Gravatt	2 <sup>nd</sup> Cuddington (Rowe)
Andrew Inglis	4 <sup>th</sup> Ewell (Nonsuch)
Thomas Mayhew	1 <sup>st</sup> Cuddington (Warspite)
Kevin Mead	7 <sup>th</sup> Epsom (Methodist)
Charlie Pilgrim	2 <sup>nd</sup> Cuddington (Rowe)
George Ridge	1 <sup>st</sup> Cuddington (Warspite)
Richard Semmens	4 <sup>th</sup> Ewell (Nonsuch)
Lee Tarron	2 <sup>nd</sup> Cuddington (Rowe)
Cody Vlaeminck	2 <sup>nd</sup> Epsom (Christ Church)

### **Wood Badge Training Award**

Annie Adkin	2 <sup>nd</sup> Epsom (Christ Church)
Chris Bishop	1 <sup>st</sup> Cuddington (Warspite)
Paul Dewis	7 <sup>th</sup> Epsom (Methodist)
Clare Diplacito	7 <sup>th</sup> Epsom (Methodist)
Ellie Hodgson	2 <sup>nd</sup> Cuddington (Rowe)
Barrie Mustow	1 <sup>st</sup> Ruxley Sea Scouts
Alison Poulton	3 <sup>rd</sup> Stoneleigh (Methodist)
Chris Pratt	4 <sup>th</sup> Ewell (Nonsuch)
Judith Sitford	District



# **TRUSTEES' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022**

## **Reference and Administration Details**

**Charity Name:** Epsom and Ewell District Scout Council [hereinafter described as "the charity"]

Charity No. 1031708

Scout Association Reg. No. 15408

**Bankers:** CAF Bank

Charity Contact: Howard Park (District Secretary), 37 Ashley Road, Epsom, Surrey, KT18 5BD, telephone 01372 722352

### **Trustees:**

Ex-officio Trustees

Karl Nicholas (District Commissioner)

Sam Hodgson (District Youth Commissioner)

Orion Slater (District Youth Commissioner)

John Hughes (Deputy District Commissioner)

Sarah Oliphant (District Chair)

Howard Park (District Secretary)

Peter Harvey (District Treasurer)

### **Trustees nominated by the members of the Charity at the Annual General Meeting**

James Turner

Bob Frisby

Stewart Ballentine

Nigel Bird

Liz Slade

Geoff Collins

Richard Hunt

### **Trustees co-opted by the ex – officio nominated and elected Trustees**

Joyce Nicholas (Badge Secretary and Scout Shop Manager)

Pat Broom (Chairman, Appointments Advisory Committee)

Clare Peckitt (Manager of the Support Team)

Elaine Mustow (Assistant District Commissioner) Cub Scouts



# STRUCTURE, GOVERNANCE AND MANAGEMENT

### Governing document:

- The Charity's governing documents are those of the Scout Association.
- They consist of a Royal Charter that in turn gives authority to the Bye Laws of the Association and to The Policy, Organisation and Rules of the Scout Association.

### Constitution and Governance:

- The Charity is a Trust established under the rules of the Scout Association that are common to all Scouts and is an educational charity.
- The Trustees of the Charity, as listed on the previous page, are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.
- The charity is managed by the District Executive Committee, the members of which are the Trustees of the Charity, supported by the District Team, the Scout Active Support Unit (known in the District as the Support Team), the District Appointments Advisory Committee and the District Scout Shop Team. The trustees are responsible for complying with legislation applicable to charities. This includes registration with the Charity Commission, the keeping of proper financial records and the submission of returns to the Charity Commission as appropriate.
- The District Executive Committee, which meets on a quarterly basis, exists to support the Scout Groups, Explorer Scout Units and District Scout Network in Epsom and Ewell District and is responsible for:
  1. The maintenance of District property.
  2. The raising of funds and the administration of District finance.
  3. The insurance of persons, property, and equipment.
  4. District public occasions.
  5. Assisting in the recruitment and training of Group and Section Leaders and other adult support.
  6. Appointing any sub-committees that may be required.
  7. Appointing District administrators and advisers as may be required other than those who are nominated or elected.



## **RISK AND INTERNAL CONTROL**

The Charity has in place systems of internal control that are designed to provide reasonable cover against material mismanagement or loss; these include requiring two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

### **OBJECTIVES AND ACTIVITIES**

- The objectives of the Charity are to work as a unit of the Scout Association.
- The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social, and spiritual potential, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training based on the Scout Promise and Law and guided by adult leadership.
- Subscriptions are charged for membership to cover the immediate running costs of the Charity, and these do not unduly restrict membership. The Charity follows the principle that no one should be excluded from Scouting because of their inability to pay membership subscriptions or their contribution to the cost of events.
- Two key principles that demonstrate that Scouting's aims are for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than those as a beneficiary.



### **ACHIEVEMENTS AND PERFORMANCE**

The Charity has continued to witness a high standard of Scouting throughout the Scout Groups and Explorer Scout Units within the District. The Service Team and District Scout Shop Team continue to provide all Groups and Units with excellent support as and when required although the Covid pandemic reduced the demands on the Support Team.

The District Commissioner's Report, as presented at the Annual General Meeting held in 2022, covers the broad spread of training, opportunities and experiences offered to all Sections, appropriate to the age group.

The following were specifically acknowledged:

- The number of day trips, virtual camps and expeditions undertaken.
- The number of competitions held.
- The continued commitment to supporting and fundraising for many worthy local, national, and international causes.

### **FINANCIAL REVIEW**

- A receipts and payments account for the Charity for the year ended 31 March 2022 and a balance sheet at that date follow this report.
- The Charity's reserves policy is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short and represents between six and twelve months normal expenditure plus a contingency for unexpected liabilities.
- The Charity has only limited income and expenditure and consequently does not have sufficient funds to invest in longer term investments. The Trustees have therefore adopted a low-risk strategy to the investment of its funds. Funds are held in cash or on deposit with CAF Bank plus other High Street Banks or the Scout Association.

### **COVID-19**

The worldwide outbreak of the coronavirus pandemic (Covid-19) caused extensive disruptions to organisations globally with major implications for operations as well as finances. The Trustees acknowledge and recognise, as set out in the Trustees' report, the impact of the Covid-19 pandemic, during the reporting period, on the operations of the charity, its beneficiaries, partners, stakeholders and on the wider society and have ensured that both resources and processes were in place to mitigate any disruption to the operations. As a result, the impact of the Covid-19 pandemic does not warrant any adjustments to these financial statements.

**Approved by the Trustees and signed on their behalf by: -**

Sarah Oliphant, District Chair

Howard Park, District Secretary



## **TREASURER'S REPORT**

The accounts ended 31 March 2022 have been prepared on the same basis as last year to show the clear separation of the three designated funds. This allows us to appreciate the significant contribution that both the Shop and the Epsom and Ewell District Support Team (EEDST) have made to the financial health of the overall District, and for us to more visibly appreciate where our assets currently sit.

Overall, the District has a closing fund value of £213,839, which is £63,894 greater than the opening value of £149,945. Income from Group capitation has allowed us to provide funding to Boidier Hurst, provide District Training, and cover other general support costs to the Groups. In addition, the District was in receipt of a £35,000 legacy from Richard Shortman, designated by the Executive in support of International Travel consistent with his wishes. Grants towards Jamboree participants will be considered against a budgeted drawdown of this fund.

The Scout Shop has made an incredibly significant contribution generating £29,538 of income to the District, including a final grant for Covid-19 of £8,000 from the council. This has allowed the Shop to transfer £10,000 into the District General Fund. Within the Shop, I thank Joyce and her team for their work to provide this generous income stream to the District. The handling of "Sales on Account", continues to remain the most difficult of our reconciliation and debt chasing challenges, and if more of these customers can switch to paying by Card, it will reduce our manhours considerably.

The Epsom and Ewell Support Team has also made a significant contribution, with donations from events such as the Epsom Fireworks, covering their running costs. These costs include both the equipment insurance, as well as the rental for the equipment storage provided by 2<sup>nd</sup> Cuddington. Capital has been invested in a new Runway, which is shown in the accounts as a tangible asset value £6,900, which will be depreciated over three years.

Special thanks to Clare Peckitt for her handling of the EEDST accounts and helping me understand the huge contribution they make. I look forward to welcoming Clare onto the Finance Sub-Committee.

Looking forward, our new budget framework for 2022/23 allows us to plan carefully how we deploy our District resources in support of youth activities for the future and it's reassuring that we have a strong and collaborative team, ready to meet the challenge.

Finally, I would like to thank Kevin Mallett for his generous support as the independent examiner, as well as his wife Jane for her help in handling our VAT returns.

Peter Harvey  
District Treasurer.



## **INDEPENDENT EXAMINER'S REPORT**

**to the Trustees of Epsom and Ewell District Scout Council**

I report on the accounts of the District for the year ended 31 March 2022, which are set out on pages 22 to 25.

### **Respective responsibilities of the Trustees and the Examiner**

The District's Trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144(2) of the Charities Act, 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under Section 145 of the 2011 Act)
- Follow the procedure laid down in the General Directions given by The Charity Commissioners (under Section 145(5)(b) of the 2011 Act) and
- State whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act. That examination includes a review of the accounting records kept by the charity and a comparison of the financial statements with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention,

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and
- comply with the requirements of the 2011 Act and the Regulations have not been met, or

(2) which in my opinion, attention should be drawn to, in order to enable a proper understanding of the financial statement to be reached.



Dated 16 August 2022

**18 THE BROADWAY,  
STONELEIGH,  
EPSOM,  
KT17 2HU.**

**KEVIN A. MALLET F.C.A  
CHARTERED ACCOUNTANT**



# Epsom and Ewell District Scout Council

## STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 March 2022

		Unrestricted Funds			Total Funds	Total Funds
		General District	Designated EEDST	Designated Shop	2021-22	2020-21
	Note	£	£	£	£	£
<b>Incoming Resources</b>						
Donations and Legacies	1a	39,420	3,550	-	42,970	3,996
Charitable Activity Income	1b	1,192	95	-	1,287	10
Grants		-	-	8,000	8,000	20,241
Fundraising (gross)		-	-	107,325	107,325	19,609
Investment Income		50	8	0	58	172
<b>Total Income Resources</b>		<b>40,662</b>	<b>3,653</b>	<b>115,325</b>	<b>159,640</b>	<b>44,028</b>
<b>Resources Expended</b>						
Charitable Activity Expenses	2a	1,173	116	-	1,289	66
Youth Programme	2b	3,975	951	-	4,926	6,357
Equipment Expenses	2c	-	2,370	-	2,370	3,584
Fundraising Expenses	2d	-	-	85,871	85,871	20,423
AGM, Trustee and Admin	2e	1,028	165	96	1,290	565
<b>Total Resources Used</b>		<b>6,176</b>	<b>3,602</b>	<b>85,967</b>	<b>95,745</b>	<b>30,996</b>
<b>Net Resources before other Adjustments</b>		<b>34,485</b>	<b>51</b>	<b>29,358</b>	<b>63,894</b>	<b>13,032</b>
Opening Adjustments	3a	-	-	-	-	2,102
Transfers between Funds	3b	10,000	-	(10,000)	-	0
<b>Net Income Resources</b>		<b>44,485</b>	<b>51</b>	<b>19,358</b>	<b>63,894</b>	<b>15,134</b>
<b>Balance Brought Forward</b>		<b>44,040</b>	<b>34,284</b>	<b>71,620</b>	<b>149,945</b>	<b>134,811</b>
<b>Balance Carried Forward</b>		<b>88,526</b>	<b>34,335</b>	<b>90,978</b>	<b>213,839</b>	<b>149,945</b>

## BALANCE SHEET AT 31 MARCH 2022

	Note	District £	EEDST £	Shop £	31-Mar-22 £	31-Mar-21 £
<b>Assets</b>						
Cash in UK Bank Accounts	4a	86,117	28,933	67,091	182,141	131,121
Tangible Assets	4b	-	6,900	23,149	30,049	25,315
Other Assets and Debtors	4c	3,000	2	4,086	7,088	510
<b>Liabilities</b>						
Creditors due within 1 year	4d	(591)	(1,500)	(3,347)	(5,438)	(7,001)
<b>Net Current Assets</b>		<b>88,526</b>	<b>34,335</b>	<b>90,978</b>	<b>213,839</b>	<b>149,945</b>

Approved by the District Executive Committee on 9 September 2022 and signed on their behalf by

Sarah Oliphant – District Chair

Karl Nicholas – District Commissioner





# Epsom and Ewell District Scout Council

## Notes to the Accounts (1 of 3)

Note	Unrestricted Funds			Total Funds	Total Funds
	General District	Designated EEDST	Designated Shop	2021-22	2020-21
	£	£	£	£	£
<b>1a Donations and legacies</b>					
Capitation from Groups (excl. refunds)	52,211	-	-	52,211	47,203
Capitation paid to County (inc. refunds)	(47,791)	-	-	(47,791)	(43,207)
Support Team Fireworks etc.	-	3,500	-	3,500	-
Legacy Richard Shortman	35,000	-	-	35,000	-
Jamboree from participants	1,500	-	-	1,500	-
Jamboree paid to County	(1,500)	-	-	(1,500)	-
Other donations	-	50	-	50	-
<b>Total Donation and legacies</b>	<b>39,420</b>	<b>3,550</b>	<b>-</b>	<b>42,970</b>	<b>3,996</b>
<b>1b Charitable Activity Income</b>					
Beaver Challenge 35	1,020	-	-	1,020	-
Challenge Hike	-	95	-	95	10
Night Hike	172	-	-	172	-
Other	-	-	-	-	-
<b>TOTAL</b>	<b>1,192</b>	<b>95</b>	<b>-</b>	<b>1,287</b>	<b>10</b>
<b>2a Charitable Activity Payments</b>					
Beaver Challenge 35	1,013	-	-	1,013	-
Bentley	-	50	-	50	-
Challenge Hike	-	66	-	66	66
Night Hike	160	-	-	160	-
Other	-	-	-	-	-
<b>TOTAL</b>	<b>1,173</b>	<b>116</b>	<b>-</b>	<b>1,289</b>	<b>66</b>
<b>2b Youth Programme Expenditure</b>					
Boidier Hurst Payments	2,000	-	-	2,000	4,002
Insurance	841	951	-	1,792	1,940
Adult Training (First Response)	150	-	-	150	-
Young Leader support and Training	89	-	-	89	14
Group Support (MPLC, Wreaths)	396	-	-	396	320
District Purchased from Shop	259	-	-	259	82
International launch (Jamboree)	240	-	-	240	-
<b>Total Youth Programme Expenditure</b>	<b>3,975</b>	<b>951</b>	<b>-</b>	<b>4,926</b>	<b>6,357</b>



# Epsom and Ewell District Scout Council

## Notes to the Accounts (2 of 3)

Note	Unrestricted Funds			Total Funds	Total Funds
	General District	Designated EEDST	Designated Shop	2021-22	2020-21
	£	£	£	£	
<b>2c Equipment Expenses</b>					
Fixed Assets Net Book Value					
Opening Book Value at 1 April	-	1,777	-	1,777	3,908
Equipment Purchase (Runway)	-	6,902	-	6,902	-
Closing Book Value at 31 March	-	(6,900)	-	(6,900)	1,777
Fixed Asset Depreciation	-	1,779	-	1,779	2,131
Equipment Store Hire	-	591	-	591	568
Equipment Store (Prior Adjustment)	-	-	-	-	560
Shop Laptop, Refurbishment	-	-	-	-	275
Other Equipment Costs	-	-	-	-	50
<b>Total Equipment Expenses</b>	<b>-</b>	<b>2,370</b>	<b>-</b>	<b>2,370</b>	<b>3,584</b>
<b>2d Fundraising Expenses</b>					
Cost of Stock Sold					
Opening Stock @ 31 March	-	-	23,538	23,538	24,262
Purchase into Stock	-	-	75,855	75,855	13,216
Closing Stock @ 31 March	-	-	(23,149)	(23,149)	(23,538)
Total cost of Stock Sold	-	-	76,244	76,244	13,940
Shop Costs (Rent, Utilities, Till)	-	-	9,627	9,627	6,483
<b>Total Fundraising Expenses</b>	<b>-</b>	<b>-</b>	<b>85,871</b>	<b>85,871</b>	<b>20,423</b>
<b>2e AGM and Trustee</b>					
AGM. Admin, Stationery & Printing	932	69	-	1,002	358
Bank Charges	96	96	96	288	207
<b>Total AGM and Trustee</b>	<b>1,028</b>	<b>165</b>	<b>96</b>	<b>1,290</b>	<b>565</b>
<b>3a Opening Adjustments</b>					
Capitation for 2019/20	-	-	-	-	2,102
Other Adjustments	-	-	-	-	-
<b>Total Opening Adjustment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,102</b>
<b>3b Transfers between Funds</b>					
Transfer between Funds	10,000	-	(10,000)	0	-
VAT Paid on Purchases	-	-	(7,565)	(7,565)	(1,968)
VAT Taken on Sales	-	-	9,336	9,336	2,326
HMRC Settlements cleared	-	-	(935)	(935)	(56)
HMRC Settlement after 31 March	-	-	(836)	(836)	(303)
HMRC Surcharge	-	-	-	-	-
<b>Total Transfers between funds</b>	<b>10,000</b>	<b>-</b>	<b>(10,000)</b>	<b>0</b>	<b>0</b>



# Epsom and Ewell District Scout Council

## Notes to the Accounts (3 of 3)

Note	District £	EEDST £	Shop £	31-Mar-22 £	31-Mar-21 £
<b>4a Cash in UK Bank Accounts</b>					
EEDST CAF Main	-	7,358	-	7,358	10,938
EEDST CAF Gold	-	9,347	-	9,347	9,346
EEDST Scottish Widows	-	12,228	-	12,228	12,224
Shop Petty Cash	-	-	71	71	201
Shop CAF Main	-	-	22,735	22,735	27,869
Shop CAF Gold	-	-	2,601	2,601	2,600
Shop Natwest	-	-	41,684	41,684	22,763
District CAF Gold	1,564	-	-	1,564	1,564
District Build Society	53,631	-	-	53,631	18,582
District CAF Main	30,921	-	-	30,921	25,035
<b>Net Current Assets</b>	<b>86,117</b>	<b>28,933</b>	<b>67,091</b>	<b>182,141</b>	<b>131,121</b>
<b>4b Tangible Assets (Equipment and Stock)</b>					
Shop Stock	-	-	23,149	23,149	23,538
Scouting Equipment	-	6,900	-	6,900	1,777
Shop Equipment	-	-	-	-	-
<b>Total Tangible Assets</b>	<b>-</b>	<b>6,900</b>	<b>23,149</b>	<b>30,049</b>	<b>25,315</b>
<b>4c Other monetary assets (Inc. Tax Claim and Debtors)</b>					
Debtors (Received after 31 Mar)					
Till Cash/Cards banked 1 April	-	-	1,490	1,490	-
Uncleared EEDST to District	1,500	-	-	1,500	-
Uncleared Jamboree Receipts	1,500	-	-	1,500	-
S Widows Accrued Interest	-	2	-	2	-
Debtors of Shop (non-District A/C)	-	-	2,596	2,596	497
Debtors of Shop (District A/C)	-	-	-	-	12
<b>Total other assets and Debtors</b>	<b>3,000</b>	<b>2</b>	<b>4,086</b>	<b>7,088</b>	<b>510</b>
<b>4d Liabilities (Creditors)</b>					
Lodgments paid after 31 March					
Uncleared VAT (HMRC)	-	-	(836)	(836)	(303)
Uncleared EEDST to District	-	(1,500)	-	(1,500)	-
Uncleared Payment (2 <sup>nd</sup> Cudd)	(591)	-	-	(591)	(1,128)
Shop Creditors (non-District A/C)	-	-	(2,511)	(2,511)	(5,558)
Creditors of District (Shop A/C)	-	-	-	-	(12)
<b>Total Liabilities and Creditors</b>	<b>(591)</b>	<b>(1500)</b>	<b>(3,347)</b>	<b>(5,438)</b>	<b>(7,001)</b>
<b>Net Current Assets</b>	<b>88,526</b>	<b>34,335</b>	<b>90,978</b>	<b>213,839</b>	<b>149,945</b>
<b>FUND BALANCES</b>					
General	53,526	-	-	53,526	44,040
International	35,000	-	-	35,000	-
Support Team	-	34,335	-	34,335	34,284
Shop	-	-	90,978	90,978	71,620
<b>Total Fund balances</b>	<b>88,526</b>	<b>34,335</b>	<b>90,978</b>	<b>213,839</b>	<b>149,945</b>

