



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/08/2023 (Period Start Date) To 31/07/2024 (Period end date)

Charity name: WHITBY WHALER u3a

Charity registration number: 1031689

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The advancement of education and, in particular, the education of older people and those retired from full time work who are in their Third Age (being the period of time after the first age of childhood dependence and the second age of full- time employment and/or parental responsibility) residing in Whitby and its surrounding locality, and for those not in full-time employment.</p> <p>We provide facilities for leisure-time and recreational activities with the object of improving the conditions of life for older people in the interests of their social welfare.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>We give our members the opportunity to attend around 40 different interest groups covering a wide range of activities - exercise classes, walking groups, various arts and crafts, music groups, recreational games such as dominoes, mahjong and canasta, discussion and philosophy groups, history talks and monthly lectures. These groups are proposed, formed and led by our members and usually meet on a regular weekly, fortnightly or monthly basis at various venues around Whitby.</p> <p>We also hold a monthly coffee morning which gives members an opportunity to socialise and sign up for a variety of ad-hoc events such as theatre trips, concert outings and days out to visit various historic sites of interest and gardens.</p> <p>A monthly newsletter is e-mailed to our members and a paper version made available at various town locations.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	New Trustees attend training sessions run by the parent Third Age Trust organisation outlining the roles and responsibilities of a trustee and the role of the Charity commission.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	The ethos of the u3a organisation is that of self-help and life-long learning, with members freely sharing their skills and knowledge with others. Most of our groups are led by volunteers from within our membership, and all committee members are volunteers. A small number of classes which require additional expertise not available from within our membership are conducted by paid tutors.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the year we have regularly provided around 50 different interest groups and offered a wide range of outings, trips etc at low cost to around 675 members, enriching their lives in education, well-being and socially.</p> <p>We aim to be welcoming and inclusive to anybody within the criteria set out in our constitution, and work to raise our profile throughout the local area – both in the town itself and the outlying rural areas – and increase awareness of what we can offer, especially to those at risk of becoming socially isolated after retirement.</p> <p>Our annual Social, held at the Pavilion Spa, this year had a 1940's theme and many members attended in appropriate dress. Our</p>

		<p>amateur dramatic group, the 3rd Age Stagers, had two productions during the year, a pantomime ('Aladdin') and a spring review, both over several sold-out nights and very well received.</p> <p>Coach outings took place to a number of places of interest including Beverly, Durham, Cragside House, Knaresborough, Harrogate and York, and there were also trips to theatre shows and classical concerts.</p> <p>We have participated in a several events within the wider community such as Remembrance Day wreath laying, the local church Christmas tree festival and having a stall at a 'Mental Health and Wellbeing' event organised by the local Rotary Club. On occasions through the year our four music groups have performed for the entertainment not only of our own members and for other u3as, but also in community settings such as care homes and for the wider public. In June our Whaler Band and Ukelele Orchestra both performed at the inaugural National u3A Festival held at York University.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>During the financial year 2023-24 the charity saw a total income of £32,830.34 made up almost entirely of members class fees and annual membership subscriptions.</p> <p>Total expenditure was £34,780.50, around 85% of which was for venue hire and tutor costs for the classes. This means that over the year the charity has suffered a financial deficit of £1,950.16 – less than the previous years deficit of £5,028.73.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	As recommended by the national Third Age Trust umbrella organisation to which we are affiliated, we aim to hold sufficient reserves to meet expected expenditure for 6-12 months.
Amount of reserves held	Para 1.22	At the end of the Financial Year cash reserves were £22,732.90
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	<p>We hire outside venues for most of our activities and have seen charges for these venues increase considerably over the last few years, mainly because of the sharp increases in heating and electricity costs which venues have had to pass on. This has been identified as the main reason for the deficits both this and last year.</p> <p>The committee have reviewed actions to address the issue for future years given our policy of aiming to cover our costs whilst keeping the annual membership and class fees as affordable as possible for our members, many of whom are on limited income.</p> <p>Our constitution allows the annual membership fee to be changed only with approval of our members at an AGM, but the committee does have the discretion to adjust class fees at any point during the year if they feel it necessary for the financial security of the organisation.</p> <p>The committee propose to recommend an increase in our annual membership from £12 to £20 at the AGM taking place in October 2024 with the aim of addressing the deficit but retaining class fees at their current affordable level.</p>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We are currently struggling to find members willing to step up to shadow the key offices of Chair, Treasurer and Secretary required by our constitution, so that they can take on the roles when the incumbent officers need to step down.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Nearly all income comes from our annual membership fee (£12 per annum for 2023-24) and the fees we charge members for attendance at each class – typically £1 per session, unless a paid tutor or speaker is used when it is increased to £3 to cover the additional cost.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<p>There are currently no major risk considerations and management plans are in place but areas which could become a concern are;</p> <ol style="list-style-type: none">1. Financial; these are monitored and controlled within the committee thus minimising the risk of fraud or error. Income and expenditure is reviewed at each monthly committee meeting providing an opportunity to address any potential areas of concern in a timely manner.2. Governance: Each trustee has specific responsibilities within the committee, so they feel an integral part of the u3a. The major potential concern in this area would be the lack of volunteers coming forward to fill committee member positions – in particular the key officer roles of Chair, Secretary and Treasurer - as and when existing trustees step down in the future.3. Compliance: Appropriate Annual Accounts are reported to the Charity Commission.4. U3a Risk Assessment forms covering a variety of risk scenarios are available to Group convenors to conduct appropriate risk assessments at venues and elsewhere and to share the information with members
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Whitby Whaler was established and first registered in January 1987 under a Memorandum of Association which defined the objects and powers of the Charity and is governed by its Articles of Association.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	A member of the Third Age Trust as an unincorporated Association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	For the majority of the year the Executive Committee consisted of 3 Officers and 5 committee members. Our constitution requires a minimum of 5 and maximum of 12 members on the Executive committee, with Officer positions being Chair, Secretary and Treasurer. Officers and Committee Members are elected annually by members at the AGM and may serve for a maximum of three years in a specific role, with the exception of the Treasurer, who may serve for a maximum of six years. In the event of no nominations being received for one or more of the Officer posts, a majority decision can be taken by the committee to ask retiring officers to stay until the next AGM. The Trustees do not receive remuneration or derive any other personal benefits from the activities of the Charity.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<ol style="list-style-type: none"> 1. Charity commission's Charity Trustee – What's involved (CC3a) 2. u3a Trustee Code of Conduct (England and Wales) guidance document 3. u3a Trustee Induction online workshop 4. The current financial position as set out in the latest accounts 5. Specific roles and responsibilities 6. Future plan and objectives
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Whitby Whaler u3a is an independent organisation under the umbrella of the Third Age Trust which provides additional helpful information & advice including policies, guiding principles and procedures. These have largely been adopted by our u3a with some amendments for our own circumstances.</p> <p>The Committee deals with the financial and practical running of the charity and meets on a monthly basis.</p>

		We are associated with the Yorkshire and Humber regional u3a and are also part of the East Coast Network, which loosely links us with five other u3as in our local region for the exchange of ideas and initiatives.
Relationship with any related parties	Para 1.51	On occasion we have engaged with other organisations for the promotion of our objectives – for example by having a stall at local community events
Other		

Reference and Administrative details

Charity name	WHITBY WHALER u3a
Other name the charity uses	
Registered charity number	1031689
Charity's principal address	(main contact address is c/o the secretary) 20 Windsor Terrace WHITBY YO21 1ET

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anne Jackson	Chair	01/08/2023 – 14/10/2023	
2	Trevor Barrowcliffe	Chair	14/10/2023 – 31/07/2024	
3	Janice Shade	Treasurer	01/08/2023 - 31/07/2024	
4	Sandra Goodship	Secretary	01/08/2023 - 31/07/2024	
5	Maureen Agar	Social Treasurer	01/08/2023 - 31/07/2024	
6	Wendy Price	Curriculum Organiser	01/08/2023 - 31/07/2024	
7	Cynthia Richardson	Accessibility, Health and Safety	01/08/2023 - 31/07/2024	
8	Rick Harwood	Committee Member	01/08/2023 - 31/07/2024	
9	Mike Hodgson	Committee Member	01/08/2023 - 31/07/2024	
10	Sheila Sloan	Committee Member	01/08/2023 - 31/07/2024	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Sandra Goodship

Full name(s)

SANDRA JANE GOODSHIP

Position (eg Secretary,
Chair, etc)

Secretary

Date

24th May 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Whitby Whaler u3a

1031689

Receipts and payments accounts

CC16a

For the period
from

8/1/2023

To

7/31/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Membership Subscriptions	8,104	-	-	8,104	7,404
Class Fees	23,660	-	-	23,660	22,438
Coffee Morning	366	-	-	366	241
Gift Aid	-	-	-	-	843
Merchandise	52	-	-	52	-
Donations	84	-	-	84	21
Bank Interest	564	-	-	564	297
	-	-	-	-	-
Sub total (Gross income for AR)	32,830	-	-	32,830	31,244
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,830	-	-	32,830	31,244
A3 Payments					
Room Hire	22,663	-	-	22,663	23,418
Class Activities	6,856	-	-	6,856	6,785
Merchandise	-	-	-	-	57
Coaches	425	-	-	425	-
Bank charges	262	-	-	262	238
Affiliation Fees. TAM, Brand Centre	2,759	-	-	2,759	2,634
Management & Administration	991	-	-	991	2,511
Beacon	654	-	-	654	629
Printing	170	-	-	170	-
Sub total	34,780	-	-	34,780	36,272
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	34,780	-	-	34,780	36,272
Net of receipts/(payments)	- 1,950	-	-	- 1,950	- 5,028
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	24,683	-	-	24,683	-
Cash funds this year end	22,733	-	-	22,733	- 5,028

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Current Account	11,308	-	-
	Epworth Cash Plus Account	11,424	-	-
		-	-	-
	Total cash funds	22,732	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees				
Signature		Print Name		Date of approval
Sandra Goodship	G	SANDRA GOODSHIP	5/13/2024	

WHITBY WHALER u3a

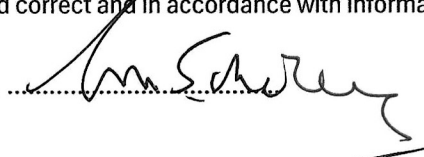
(Registered Charity No. 1031689)

Receipts and Payments Account for 1 August 2023 and 31 July 2024

	2024	2024	2023	2023
	£	£	£	£
Receipts				
Membership subscriptions	8104.00		7404.00	
Class fees	23659.53		22438.40	
Coffee Morning	366.21		240.90	
		32129.74		30083.30
Other Receipts				
Gift Aid			843.00	
Merchandise	52.25			
Donations	84.00		20.50	
		136.25		863.50
Epworth Account Bank Interest		564.35		297.24
Total Receipts		32830.34		31244.04
Less Payments				
Room Hire	22663.18		23418.87	
Class activities	6856.29		6785.23	
Merchandise			56.59	
Coaches	425.00			
Bank Charges	261.92		237.65	
		30206.39		30498.34
Support Costs				
TAM	143.04		80.05	
Affiliation Fees	2616.00		2516.00	
Management and Administration	991.07		2511.13	
Beacon	654.00		629.00	
Printing	170.00			
Brand Centre			38.25	
Licence (TAT)				
		4574.11		5774.43
Total Payments		34780.50		36272.77
Surplus/Deficit for the year		1950.16		5028.73
Cash Funds at 1st August 2023		24683.06		29711.79
Cash Funds at 31st July 2024		22732.90		24683.06
Represented by:				
HSBC Current Account		11308.43		13822.94
Epworth Cash Plus Fund		11424.47		10860.12
		22732.90		24683.06

Audited and found correct and in accordance with information supplied :-

G M Scholey FCA



Date

25.9.24