

# NEWTOWN COMMUNITY PRESCHOOL

England & Wales · Charity number 1031577

## Details

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Other names	ST MATTHEWS CHURCH PLAYGROUP, ST MATTHEWS COMMUNITY PLAYGROUP, ST MATTHEWS COMMUNITY PRE-SCHOOL
Status	Registered
Legal form	Other
Registered	1994-01-26
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Newtown Primary School Clifton Road Exeter EX1 2BP
Phone	07794317462
Email	<a href="mailto:office@newtowncommunitypreschool.co.uk">office@newtowncommunitypreschool.co.uk</a>
Website	<a href="http://www.newtowncommunitypreschool.co.uk">www.newtowncommunitypreschool.co.uk</a>

## Activities

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**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

**Activities:** Newtown Community Pre-school is a friendly, community-based pre-school with professionally trained staff who work with parents to provide an exciting and varied programme for children aged 2-5 years.

## Classification

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- **How:** Provides Human Resources
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Devon

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-08-28	£124,357	£105,098	-	-
2023-08-28	£89,177	£88,260	-	-
2022-08-28	£85,526	£88,846	-	-
2021-08-28	£75,711	£87,995	-	-
2020-08-28	£82,229	£75,745	-	-

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## Trustees

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Name	Role	Appointed
Ana Sepulveda		2024-01-01
David Neil Paterson-Watts		2018-10-14
Eleanor Tomlinson		2025-07-19

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**NEWTOWN COMMUNITY PRESCHOOL**

England & Wales - Charity number 1031577

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# Accounts

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**NEWTOWN COMMUNITY PRESCHOOL  
AGM (2024) MINUTES – 19<sup>th</sup> July 2025**

For financial year (FY) Sept 2023-August 2024

**Present:**

**Apologies:**

1	<p><b>Welcome - DPW</b></p> <p>Before the meeting started Jayne gave an update on our lease agreement with the school and advised that the lease has been extended until October 2026. The meeting debated the pro and cons of becoming part of ACE and further committee meetings will be required to discuss this further.</p>
2	<p><b>Chair Report – DPW</b></p> <p>Firstly, I'd like to welcome you all and thank you for attending today. For those that don't know me, my name is Dave and I have now been the Chair for several years. My son left preschool in July 21 and my daughter left in 2024.</p> <p>On behalf of the committee, I would like to thank all staff for their immense amount of hard work and ongoing commitment over the past few years. The past couple of years have been difficult financially mostly due to continued under funding and a high turnover of children which has brought many challenges.</p> <p><b>Staff</b></p> <p>As usual, it is the passion, energy and dedication of the staff that keeps preschool running.</p> <p>In September Sue took over the daily running of the preschool and Jayne continued with the responsibility for the financial management of the setting. In October Emma joined the setting as Deputy Preschool Leader.</p> <p>We currently have 7 permanent staff and 4 bank staff and all Ofsted obligations in terms of training have been met.</p> <p>As our numbers grew significantly this term, we hired bank staff to help out. Teresa, Anne, Frankie and Annie have been a great help.</p>

## **Committee**

Chairperson – Dave kindly agreed to continue as Chairperson but is happy to step down if someone else would like to take on the role.

Treasurer – Ana notified the meeting that she will be stepping down today.

Secretary – we have not had a secretary for this year and really need to fill this position going forward to arrange and organise regular committee meetings.

Preschool needs the support of parents and carers if it is to fulfil its legal obligations with third parties such as Ofsted and the Charity Commission and so it is time to elect a new committee and in particular the roles of Chairperson, Treasurer and Secretary.

The nature of our preschool is to operate with parental involvement and the more people involved the better, any help that you can give is appreciated.

Joining the committee is not an onerous task and we are always on hand to guide committee members through the necessary procedures throughout the academic year. Previous committee members have found it to be a hugely positive experience and in addition joining the committee means:

- that you and other parents can have a say in the way our preschool is run,
- you get to know other parents better,
- it gives you experience that looks very good on your CV!
- the children love to see their parents joining in activities and events

There are also opportunities for parents and carers to get involved with the preschool and contribute in other ways including:

- helping at fund raising events
- helping us with DIY tasks
- helping us promote preschool
- repairing toys and equipment
- grant applications

All committee member appointments will be subject to a clear enhanced DBS check and will be required to sign up to the DBS update service and will also need to be registered with Ofsted. Committee members automatically become Trustees of the charity.

Aside from being part of the committee, there are always jobs to be done around preschool so if you can offer any practical help please let us know. Preschool staff work extremely hard, under huge pressure and on low wages and it helps with staff morale if parents are contributing. It is also very rewarding for parents to be involved.

A strong committee and parental involvement is vital in our ongoing battle to survive during these challenging times.

### **Overview**

#### **September 2023- August 2024**

The number of children attending preschool rose steadily throughout the academic year from 25 in September and by the end of the summer term we had 43 children registered with us. This was largely due to several children attending who were temporarily housed in Exeter.

#### **September 2024 –**

In September last year we started with 20 children, a few lower than our target. However, we bounced back and in the Spring term this year we had 31 children attending preschool. We currently have 33 children registered as a few have left us due to relocation in the past couple of months.

#### **September 2025 onwards**

We currently have 23 children registered for September this year, although most of these are part time. If you have any friends or family that might be interested in a space, then please do let Jayne know or ask them to contact preschool.

Promoting ourselves needs to be a continued focus. We have our own website and Facebook page, and we place articles in Newtown Primary School's newsletter but need to be more active on both social media and other outlets. Our committee members have previously distributed posters and flyers to Exeter Library and the Baby Room on Paris Street and even at their child's birthday party. If any parents can put a poster up in their workplace, community group, church etc then please do let me know.

However, word of mouth still appears to be our most successful marketing tools and we thank all those parents who recommend us to their friends and family. We would be grateful if you could continue to spread the word and to like and share our Facebook page whenever possible.

## **Fees**

Our fees increased in April 23 to £5.74 (2yo) and £5.28 (3yo) in order to meet rising operating costs, mostly due to the increase in National Minimum Wage in April 24 and further predicted increase in NMW in April 25, our current fees of £6.00 and £5.50 were introduced in September 24.

Fees will remain the same for September 2025.

## **Treasurer Report – JJ**

Jayne explained that the preschool has two bank accounts: a current account for day to day business, and a savings account to cover contingencies such as possible redundancy payments.

## **Sept 2023 – August 2024**

Our results for the year 2023-2024 are:

Our income for the 2023-2024 FY was approx. £124,432k.

- The main sources of income were Early Years Funding and fees totalling. £118,373k.
- Grants of £4670 –details are below:

We were successful in applying for the following grants:

Exeter City Council £320 – table top cooker and hand washing unit

Devon County Council £950 – expansion funding to purchase resources for the younger children including sleep mats and bedding

Norman Family Charitable Trust - £2500 towards operating costs and to replace funds in the deposit account

South West Water Conservation grant - £950 to cover the cost of the new water tray, staff time and resources for the children to do some planting/gardening

Our expenditure for the year was approx. £102.6k

- The major expense was wages and tax/NI which totalled around £93.4k.
- The other significant expense was rent totalled approx £4.8k, although £3660 wasn't invoice before the end of the financial year and so falls into 24-25 accounts.

The figures show a surplus of just over £21.8K, but the real surplus is actually £18k as we the majority of the rent for 23-24 was paid in September 25 due to not receiving the invoices are time from ACE. This also included the significant amount of £4670 of grants, so the real surplus is £13.5k, a very healthy amount.

Despite this, these remain challenging times, the main reason being underfunding, the amount that we are paid by the government just doesn't cover the running costs of the preschool, particularly the wages. The increase in funding levels fell significantly short of the increase in National Minimum Wage.

In July 2024 we were able to transfer £2.5k back into the deposit account which is there to provide redundancy payments if needed.

The accounts were accepted and agreed by the meeting.

The accounts have been audited by an independent auditor and will be submitted to the Charity Commission following this meeting.

### **September 2025 onwards**

Providing that our children numbers remain as they are we currently stand to make a smaller surplus this year mostly due to our increased wage bill, we have had to employ a higher ratio of staff to ensure that we are meeting the needs of all children. Thanks to the forecasting spreadsheet set up by the previous treasurer, this allows us to keep an accurate picture of how we are doing financially and to react to changes quickly.

### **Fundraising**

We haven't been actively fundraising for the past few years, mostly due to our awareness of the rising costs of living that our families are facing and the reduction in their disposable income.

However, it would be amazing if all our families could sign up to Easyfundraising, some settings earn a huge amount of money from this each year so it would be great to get you all on board. It doesn't cost you anything but if you use this platform for online purchases the preschool will receive a donation for every purchase you make. This applies to thousands of online stores/suppliers.

We did attend the Winter Celebration at Newtown Primary School and have since joined other events run by Friends of Newtown School.

### **Preschool leader's report**

#### **Overview**

This year we have focussed on becoming established in the new systems we have in place with the children, reflecting on our current practice and making adjustments where we need to, so that we can provide the best learning

environment for all our children. It is important that we provide a welcoming and calming environment that is also exciting for the children to explore and develop their curiosity and interests. We continually try to improve our learning environment to extend the play opportunities available to the children and follow each of their interests.

### **The Team**

I believe we have a strong Leadership team, Jayne Emma and Sue and each have strengths that we add to the running of the preschool.

Jayne is responsible for all business matters, and much more. She is the glue that keeps the partnership with families and connection with the team together. She steps in many times when we need another pair of hands with the children and clearly takes pride in all that she does. Jayne has always gone above and beyond her 'job role' to support staff and families and we are so grateful that she is part of our team.

Emma brings joy and fun to the team and is responsible for the day to day planning and running of the group, when Sue is not in ratio. She brings new and fresh ideas that the children love. Emma (and Jayne) had to step up a lot when Sue left the Preschool and this was at a time when we had our Ofsted Inspection. This was a huge challenge for them both, but together they were exemplary, and we were awarded a 'Good' rating. As Designated Safeguarding Officer, she brings a strong and sensitive approach to supporting children and has such empathy. It is a privilege to work alongside Emma, and I know that we will continue to develop our role together as we keep moving forward.

Sue, along with overseeing the running of the preschool group, I am the SENDCo. My passion lies with supporting all children and their families, to offer advice and support where they may be struggling and to make referrals to outside agencies if necessary. I strive to be a role model to staff, supporting them to see the individual child as unique, and work towards supporting every child's exceptional qualities along with their individual challenges. I work closely with outside agencies, gather and record evidence and make referrals as necessary.

### **The Setting**

We have an exceptional team of staff and together we have embraced all the children in our care. We are reflective as a team and through staff meetings and general conversations, we are open to making changes where we need to, which is always influenced by the cohort of children that we have, following their interests and needs. It is always a priority to us that we build strong bonds with the children and get to know them very well. This is the foundation for all children to feel confident to explore their learning environment and become strong, independent learners where children thrive and become successful. We

have rhythms and routines throughout the day, which give children a structure they can feel secure in. This comprises of :-

Registration first thing in the morning – we break into two groups, which gives the opportunity for the children to engage in activities that are suited to their ability. For the Rising 5's we have developed a progress system of teaching Maths and Literacy. For the 3 year olds, we practice

developing their listening and attention, through fun and interactive games, and the 2 year olds, we are teaching them the early skills for listening and attention, and social interaction.

Snack – We have a rolling snack in the morning, and whole group snack time in the afternoon. This is a wonder opportunity for the children to develop their social and interaction skills.

Independent Learning – The children make full use of the indoor and outdoor areas, where they can engage with the activities and resources we have set up, but also make independent choices to play with toys they want. We are trying to teach the children to tidy up as they go, and we will continue to work on this. With the team of staff that we have, it has been exciting to see the different creative ideas that they have brought. We make good use of the play trays, which can be anything from an arctic ocean to a fairy landscape. Just by adding something new to a resource, changes the way the children play. For example, the sand tray is a continuous provision that we provide, and we took out all of the buckets and spades and added small bricks and large diggers. The children loved this and were able to develop completely different skills in their play.

Adult planned activity runs alongside this. Topics we have focussed on over this last year have been:-

- Nursery Rhymes
- All about me – giving the children a sense of identity, and celebrating each other and our differences
- Autumn, Christmas and Winter
- The Hungry Caterpillar
- Spring
- On the Farm and animal babies
- Mini Beasts

· Under the Sea

· Summer and beach

Long Term Planning – I will be working on the planning for next year, over the summer, and would welcome any ideas/topics that you would like us to bring. We often follow topics through the seasons. Please message Sue if you have any ideas to add to this.

Medium Term Planning – A break down of the topic that we will be focussing on, and looking more closely at what we want the children to learn during this time.

Short Term Planning – The day to day planning which focusses on the activity, words we want the children to learn, and the learning focus for that activity.

Lunch Time

We have worked hard on the lunch time period, where we try to provide an environment that is calm for the children to be able to eat together.

Afternoon:

Afternoon Registration – We have a music and movement session, which the children love. This is often using the iPad, and they follow ‘Go Danny’ movements.

Independent learning and Planned Activities – The children then play independently and we have two adult led activities which run alongside this.

Snack

Outdoor Play

Story Time

I would like to say thank you to all our parents at the preschool, and who are involved in many different ways. We love to work with you, because we know and understand that you know your children the best.

Report written by Sue Knab, Preschool Leader/SENDCo 19/07/2025

**Election of the new Committee** – After a brief explanation of the committee’s roles, the following roles were elected:

- Chair: re-elected Dave Paterson-Watts
- Treasurer: Eleanor Tomlinson
- Secretary: Jayne Jarman
- Lauren Palucci agreed to remain on the committee.

We would like to take this opportunity to thank all those parents who have supported preschool when we have asked for volunteers to help with tasks either recycling centre trips, donations to preschool etc.

Meeting closed.



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6	Thanks given to those who attended AGM your support is really appreciated! <b>Close</b>

NEWTOWN PRESCHOOL PROFIT AND LOSS 29TH AUGUST 2023 TO 28TH AUGUST 2024				
<b>INCOME</b>			<b>EXPENDITURE</b>	
FUNDING	£93,340.29		WAGES	£86,038.76
FEES	£25,033.04		TAX	£7,372.14
FUNDRAISING	£57.24		COMMUNITY PROJECT	
ACS	£0.00		RENT	£1,214.98
OTHER	£1,255.98		EXPENSES	£4,311.87
INTEREST	£ 76.33		EQUIPMENT	£2,078.13
GRANT	£4,670.00		PETTY CASH	£50.00
TODDLERS	£0.00		OTHER	£0.00
	0		TRAINING	£456.57
<b>TOTAL</b>	<b>£124,432.88</b>		CONSUMABLES	£1,075.91
			NEW BUILDING	£0.00
INCOME	£124,432.88		<b>TOTAL</b>	<b>£102,598.36</b>
EXPENDITURE	£102,598.36			
SURPLUS	£ <b>21,834.52</b>			

Note: Rent wasn't paid in Spring and Summer term as invoices weren't issued. Paid in 24-25 £3660 so real surplus

BALANCE SHEET			
ACCOUNTS	Total	Current Account	Savings Account
OPENING BALANCE	£ 13,282.16	£ 7,454.25	£ 5,827.91
CASH INFLOW	£ 21,834.52	£ 21,758.19	£ 2,576.33
CLOSING BALANCE	<b>£ 35,116.68</b>	£ 29,212.44	8404.24
BANK			
LLOYDS CURRENT	£ 26,712.44		
LLOYDS SAVINGS	£ 8,404.24		
	<b>£ 35,116.68</b>		£ -

# Independent examiner's report on the accounts



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## Section A Independent Examiner's Report

**Report to the trustees/  
members of**

Name  
Newtown Preschool

**On accounts for the year  
ended**

28<sup>th</sup> August 2024

**Charity no  
(if any)**

1031577

**Set out on pages**

2

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [ ] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*N A Hooper*

**Date:**

07/07/2025

**Name:**

N A Hooper

<b>Relevant professional qualification(s) or body (if any):</b>	FMAAT
<b>Address:</b>	21 Cherry Tree Close
	Exeter
	Devon EX4 5AT

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

**Give here brief details of any items that the examiner wishes to disclose.**

**NEWTOWN COMMUNITY PRESCHOOL**

England & Wales - Charity number 1031577

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# Accounts

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**NEWTOWN COMMUNITY PRESCHOOL  
AGM (2024) MINUTES – 15<sup>th</sup> June 2024**

For Sept 2022-August 2023

**Present:** Dave Paterson-Watts, Sue Knab, Sam Gardiner, Jayne Jarman, Ana Sepulveda, Francesca Lee, Shane Cameron, Lauren Palucci, Mosa Mahmood

**Apologies:**

1	<p><b>Welcome - DPW</b></p>
2	<p><b>Chair Report – DPW</b></p> <p>Firstly I'd like to welcome you all and thank you for attending today. For those that don't know me, my name is Dave and I have now been the Chair for several years. My son left preschool in July 21 and my daughter is now here.</p> <p>On behalf of the committee, I would like to thank all staff for their immense amount of hard work and ongoing commitment over the past few years. The past couple of years have been difficult financially mostly due to continued under funding and a high turnover of children which has brought many challenges.</p> <p><b>Staff</b></p> <p>As usual, it is the passion, energy and dedication of the staff that keeps preschool running.</p> <p>This year Sue and Sam have taken over the daily running of the preschool and Jayne has taken on responsibility for the financial management of the setting. We currently have 8 permanent staff and all Ofsted obligations in terms of training have been met.</p> <p>It has been a year of transition for staff and a steep learning curve in some ways but the team are working well together and have overcome any obstacles they have come across.</p>

## **Committee**

Chairperson – Dave generously agreed to continue in the role of Chairperson for yet another year.

Treasurer – Ana kindly agreed to become treasurer in January but will be stepping down at the end of the year and so we need to fill this position.

Secretary – Fran has done a great job of organising regular online committee meetings and producing timely minutes following each meeting. Fran will be resigning at the end of the year and so we need to fill this position.

Preschool needs the support of parents and carers if it is to fulfil its legal obligations with third parties such as Ofsted and the Charity Commission and so it is time to elect a new committee and in particular the roles of Treasurer and Secretary.

The nature of our preschool is to operate with parental involvement and the more people involved the better, any help that you can give is appreciated.

Joining the committee is not an onerous task and we are always on hand to guide committee members through the necessary procedures throughout the academic year. Previous committee members have found it to be a hugely positive experience and in addition joining the committee means:

- that you and other parents can have a say in the way our preschool is run,
- you get to know other parents better,
- it gives you experience that looks very good on your CV!
- the children love to see their parents joining in activities and events

There are also opportunities for parents and carers to get involved with the preschool and contribute in other ways including:

- helping at fund raising events
- helping us with DIY tasks
- helping us promote preschool
- repairing toys and equipment
- grant applications

All committee member appointments will be subject to a clear enhanced DBS check and will be required to sign up to the DBS update service and will also need to be registered with Ofsted. Committee members automatically become Trustees of the charity.

Aside from being part of the committee, there are always jobs to be done around preschool so if you can offer any practical help please let us know. Preschool staff work extremely hard, under huge pressure and on low wages and it helps with staff morale if parents are contributing. It is also very rewarding for parents to be involved.

A strong committee and parental involvement is vital in our ongoing battle to survive during these challenging times.

## Overview

### September 2022- August 2023

The number of children attending preschool rose steadily throughout the academic year from 17 in September and by the end of the summer term we had 28 children registered with us.

### September 2023 –

In September last year we started very positively with 25 children, unfortunately several children who were attending full time left preschool as their families were returning to their home country, this had an adverse effect on our financial situation, and we had to reduce staff hours as a result.

However, we bounced back and in the Spring term this year we had 32 children attending preschool. We currently have 38 children registered.

### September 2024 onwards

We currently have 18 children registered for September this year, our aim is to have 23 so that we have a more comfortable start to the year. If you have any friends or family that might be interested in a space then please do let Jayne know or ask them to contact preschool.

Promoting ourselves needs to be a continued focus. We have our own website and Facebook page and we place articles in Newtown Primary School's newsletter but need to be more active on both social media and other outlets. Our committee members have kindly distributed posters and flyers to Exeter Library and the Baby Room on Paris Street and even at their child's birthday party. If any parents are able to put a poster up in their workplace, community group, church etc then please do let me know.

However, word of mouth still appears to be our most successful marketing tools and we thank all those parents who recommend us to their friends and family. We would be grateful if you could continue to spread the word and to like and share our Facebook page whenever possible.

## Fees

Our fees increased in September 22 to £5.22 (2yo) and £4.80 (3yo). In order to

meet rising operating costs, mostly due to the increase in National Minimum Wage in April 23 our current fees of £5.74 and £5.28 were introduced in September 23.

Unfortunately, we have no alternative but to increase fees again in September this year due to the 11% increase in National Minimum Wage in April this year and predicted further increases next year. These fees will be approved by the committee and announced in the coming weeks.

### **Treasurer Report – JJ/AS**

Jayne explained that the preschool has two bank accounts: a current account for day to day business, and a savings account to cover contingencies such as possible redundancy payments.

### **Sept 2022 – August 2023**

Our results for the year 2022-2023 are:

Our income for the 2022-2023 FY was approx. £86.2k

- The main sources of income were Early Years Funding and totalling approx. £80.2k.
- Grants of £5850 – £5.5k from the Norman Family Charitable Trust (NFCT) and £350 from Exeter City Council which was used to purchase an Ipad. The money from NFCT was used towards our operating costs including wages.

Our expenditure for the year was approx. £88.2K

- The major expense was wages and tax/NI which totalled around £76K.
- The other significant expense was rent totalled approx £7.3k.

The figures show a deficit of just over £2K, but the real deficit was actually £5k as we also transferred £3k from our deposit account to keep us going so. This also included the significant amount of £5.85k of grants.

Without the substantial grants from the NFCT we wouldn't have been able to survive. There are various reasons for this, the main being underfunding, the amount that we are paid by the government just doesn't cover the running costs of the preschool, in particular the wages. The increase in funding levels fell significantly short of the increase in National Minimum Wage.

We are now reliant on receiving grants and fees from unfunded children to cover our costs.

We also had reserves of just under £9K in September 2022 in a separate account to cover contingencies, such as redundancy payments, this was reduced to £5827, due to withdrawing £3k to help cover costs.

The accounts were accepted and agreed by the meeting.

The accounts have been audited by an independent auditor and will be submitted

to the Charity Commission following this meeting.

### **September 2023 onwards**

Providing that our children numbers remain as they are we currently stand to make a small profit for the first time in several years. Thanks to the forecasting spreadsheet set up by the previous treasurer, this allows us to keep an accurate picture of how we are doing financially and to react to changes quickly.

### **Grants**

We have been successful in applying for the following grants:

Exeter City Council £350 – table top cooker and hand washing unit

Devon County Council £950 – expansion funding to purchase resources for the younger children including sleep mats and bedding

Norman Family Charitable Trust - £2500 towards operating costs and to replace funds in the deposit account

South West Water Conservation grant - £950 to cover the cost of the new water tray, staff time and resources for the children to do some planting/gardening

### **Fundraising**

This could be an invaluable source of income which we are not currently benefiting from. It would be great to have a small team of parents to come up with some ideas.

It would also be amazing if all of our parents could sign up to Easyfundraising, some settings earn a huge amount of money from this each year so it would be great to get you all on board. It doesn't cost you anything but if you use this platform for online purchases the preschool will receive a donation for every purchase you make. This applies to thousands of online stores/suppliers.

We did attend the Winter Celebration at Newtown Primary School and are hoping to join in with other events run by Friends of Newtown School.

### **Playleader's report**

#### **Overview**

We started this academic year, with change in mind. Sam and Sue worked very hard over the summer holidays, to de-clutter the rooms and we have all continued to work together as a team, to sort, be creative with space and storage, and to

provide an environment that is welcoming, calming, and yet exciting for the children to explore. There is still some way to go, especially with the battle for space and purchase of new and fresh toys for the children to play with, but we have definitely seen the benefits of the improvements that have been made, as we continue to move forward.

### **The Team**

As a new Leadership team, Jayne Sam and Sue have been adjusting to our new job roles and responsibilities as we have moulded and shaped to form the strong Leadership team that we are now.

Jayne, has been responsible for all business matters (we do use that word loosely though, because Jayne picks up anything that is needed!) We are truly grateful to Jayne for keeping things together, when we have faced challenges, Jayne has worked relentlessly to see us through these trials and has been the arrowhead for forging partnerships with families across the whole preschool community. Jayne has always gone above and beyond her 'job role' to support staff and families and we are so grateful that she is part of our team.

Sam has been responsible for the day to day running of the sessions; She has taken charge of all the planning and is excellent at communicating with the staff team, to get a broader range of activity choices and create a learning environment that is fresh, fun and exciting. I am truly grateful to Sam for all her hard work, for being the 'consistent' person in the setting, where often I am taken away from it all, to do the many other things that need doing. Sam is also our Designated Safeguarding Officer, and has brought a wealth of experience and knowledge to this role.

Along with overseeing the running of the whole preschool group, I am the SENDco. My passion lies with supporting all children and their families, to offer advice and support where they may be struggling and to make referrals to outside agencies if necessary. I strive to be a role model to staff, supporting them to see the individual child as unique, and work towards supporting every young person's exceptional qualities along with their individual challenges. I work closely with outside agencies, gather and record evidence and make referrals as necessary.

### **The Setting**

We have introduced visual aids within the setting which support children to understand their options and what is expected of them. We use strategies such as 'First and Then', Choice boards, and visual timetables.

We have an exceptional team of staff and together we have embraced all the children in our care. We have built up strong bonds and relationships with the children and have got to know them very well. I believe this is the key principle of all children thriving and succeeding in life. We have rhythms and routines throughout the day, which give children a structure they can feel secure in. This comprises of :-

**Registration** first thing in the morning – we break into two groups, which gives the opportunity for all children to engage in activities that are suited to their ability. For the Rising 5's (those starting school in September) we also include brushing our teeth. This is an excellent scheme, which is funded by the NHS and gives children that extra boost of fluoride each day.

**Snack** – which is a rolling snack time where children are encouraged to come and eat and drink together with their friends.

**Independent Learning**, both inside and outside where children make their own choices about what they would like to do or play.

**Adult planned activity** runs alongside this. Topics we have focussed on over these last few terms are as follows:

- All about me – giving the children a sense of identity, and celebrating each other and our differences
- Autumn, Christmas and Winter
- People who help us
- The Hungry Caterpillar
- Spring
- On the Farm and animal babies
- Mini Beasts
- Under the Sea
- Summer and beach

Samples of planning sheets were provided by Sam Gardiner.

**Group Time** – this is an opportunity for the children to be split into three groups, which are led by the adults. Examples of group activities are

- 2 year olds to 3 ½ year olds – Singing, music and rhythm, interactive

stories, bubbles, ribbons and bikes. Often led outside.

- Rising 4's and a carefully selected group of Rising 5's – this has focussed on social interactions, communication and language. Activities include being part of a group, singing and playing music together, exploring stories together with props to illustrate the storyline.
- Rising 5's – Letters and Sounds, maths with counting, problem solving. Getting creative with resources, often focussed on our theme for the month.

**Lunch Time- 12.00-12.30**

**Afternoon:**

Our afternoon sessions are as follows:-

- Registration – Split into two groups
- Independent Learning and Adult Planned activities
- Snack
- Outdoor play
- Story

I would like to say a huge thank you to all of our parents that have got involved in the preschool, in many different ways. We love to work with you, because we know and understand that you know your children the best.

An informal discussion took part before the meeting closed where the group talked about how communication could be improved between preschool staff and parents so that parents are better informed about the daily routines and how the sessions work.

Sue and Sam explained how the small groups work and the benefit of these. Parent meetings were suggested, but it was discussed how difficult this was to factor in time for these formal chats. Dave suggested that all Key Persons make sure that they speak with their parents regularly, eg once every few weeks, so that formal chats did not need to be arranged. However, we need to make it clear that parents can always ask for a consultation with Play Leaders and/or their Key Person.

We also discussed ways to inform parents of the type of activities that take place during our small group sessions. Sue and Sam will arrange a staff meeting for us to discuss this further, to decide the best way to keep parents informed on a regular basis.

We also spoke about displaying the planning sheets in a way that Parents can read. The alleyway is a good place if we had extra notice boards, for parents to read as they wait to drop off their children before session starts. We will need to purchase more notice boards to fix to the outside wall.

Family observations – Dave to look into the option of taking short videos with voicenotes so that we can capture snapshots of the day as they happen.

Parent volunteers – we have a few parents that have been willing to volunteer, we need to make sure that we make the most of this invaluable resource from September 24 and work out how parents can best help us in this way.

**Election of the new Committee** – After a brief explanation of the committee’s roles, the following roles were elected:

- Chair: Dave Paterson-Watts
- Treasurer:
- Secretary:
- Following the meeting Mosa Mahmood agreed to join the committee and Lauren Palucci agreed to remain on the committee.

We would like to take this opportunity to thank all those parents who have supported preschool when we have asked for volunteers to help with tasks either recycling centre trips, donations to preschool etc.

Meeting closed.



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5	
6	Thanks given to those who attended AGM your support is really appreciated! <b>Close</b>

NEWTOWN PRESCHOOL PROFIT AND LOSS 29TH  
AUGUST 2022 TO 28TH AUGUST 2023

**INCOME**

FUNDING		£42,901.85
FEES		£37,300.86
FUNDRAISING		£46.93
ACS		
OTHER		£76.92
INTEREST	£	32.09
GRANT		£5,850.00
TODDLERS		
		<b>£86,208.65</b>

INCOME		£86,208.65
EXPENDITURE	£	88,259.95
SURPLUS	<b>-£</b>	<b>2,051.30</b>

**EXPENDITURE**

WAGES	£72,524.26
TAX	£3,418.25
COMMUNITY PROJECT	
RENT	£7,336.25
EXPENSES	£4,557.15
EQUIPMENT	£71.52
PETTY CASH	
OTHER	
TRAINING	£127.20
CONSUMABLES	£198.35
NEW BUILDING	£26.97

**£ 88,259.95**

## BALANCE SHEET

<b>ACCOUNTS</b>	Total	Current Account	Savings Account
OPENING BALANCE	£ 15,333.46	£ 6,537.64	£ 8,795.82
CASH INFLOW	-£ 2,051.30		
CLOSING BALANCE	<b>£ 13,282.16</b>	£ 7,454.25	£ 5,827.91

### BANK

LLOYDS CURRENT	£ 7,454.25
LLOYDS SAVINGS	£ 5,827.91

**£ 13,282.16**



# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Name  
Newtown Preschool

On accounts for the year  
ended

28<sup>th</sup> August 2023

Charity no  
(if any)

1031577

Set out on pages

2

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [ ] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*N A Hooper*

Date:

08/05/2024

Name:

N A Hooper

<b>Relevant professional qualification(s) or body (if any):</b>	FMAAT
<b>Address:</b>	21 Cherry Tree Close
	Exeter
	Devon EX4 5AT

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

**Give here brief details of any items that the examiner wishes to disclose.**

**NEWTOWN COMMUNITY PRESCHOOL**

England & Wales - Charity number 1031577

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# Accounts

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## NEWTOWN COMMUNITY PRESCHOOL AGM (2021 and 2022) MINUTES - 29<sup>th</sup> April 2023

For Sept 2020 - August 2021  
And Sept 2021 - August 2022

**Present:** Dave Paterson-Watts (Chairperson), Lee Cramer (Treasurer), Jayne Jarman (Preschool Administrator), Debbie Thomas (Preschool Manager), Zoya Paterson-Watts, Ana Sepulveda, Francesca Lee, Shane Cameron, Kamil Karpiej, XiuHong Lin, Hadi Akbar, Lauren Palucci

### **Apologies:**

1	<b>Welcome - DPW</b>
2	<b>Chair Report - DPW</b>  Firstly I'd like to welcome you all and thank you for attending today. For those that don't know me, my name is Dave and I have now been the Chair for several years. My son left preschool in July 21 and my daughter is now here.  On behalf of the committee, I would like to thank all staff for their immense amount of hard work and ongoing commitment over the past few years. The past couple of years have been difficult financially mostly due to the ongoing effects of the pandemic and continued under funding which has brought many challenges.  Ofsted visited at the end of April for our inspection, we were thrilled to receive a good rating, this was despite continuing staff shortages and operating in very challenging circumstances. I would like to thank Debbie and the team for welcoming the inspector and giving them all of the information needed and showing what a wonderful early years setting we have.  <b>Staff</b> As usual, it is the passion, energy and dedication of the staff that keeps preschool running. Debbie Thomas continues to tirelessly manage preschool and ensures the smooth running of all aspects of the setting. We currently have 7 permanent staff and all Ofsted obligations in terms of training have been met.



Dave advised the meeting that Debbie Thomas has resigned from her position as Preschool Manager and will be leaving at the end of the summer term and that we will shortly be advertising for a replacement.

### **Committee**

Dave remained Chairperson, proposed by JJ and seconded by DT. LC announced that he will be stepping down as Treasurer but agreed to stay in post until a new Treasurer is found and up and running, the post of Secretary also still needs to be filled however FL and KK expressed an interest in those roles respectively. AS, HA and ZPW also agreed to be committee members. ZPW and AS volunteered to help with grant applications. We thank all of the current committee members for their efforts this year.

Preschool needs the support of parents and carers if it is to fulfil its legal obligations with third parties such as Ofsted and the Charity Commission.

Prior to COVID we had a committee of 6/7 parents meeting regularly but due to the lack of face to face meetings this has reduced to just 3 committee members. We are hoping that with a lot of new families having recently joined preschool that we can build on this and return to regular meetings as soon as possible.

The nature of our preschool is to operate with parental involvement and the more people involved the better, any help that you can give is appreciated.

Joining the committee is not an onerous task and we are always on hand to guide committees through the necessary procedures throughout the academic year. Previous committee members have found it to be a hugely positive experience and in addition joining the committee means:

- that you and other parents can have a say in the way our preschool is run,
- you get to know other parents better,
- it gives you experience that looks very good on your CV!
- the children love to see their parents joining in activities and events



There are also opportunities for parents and carers to get involved with the preschool and contribute in other ways including:

- helping at fund raising events
- helping us with DIY tasks
- helping us promote preschool
- repairing toys and equipment
- grant applications

All committee member appointments will be subject to a clear enhanced DBS check and will be required to sign up to the DBS update service and will also need to be registered with Ofsted. Committee members automatically become Trustees of the charity.

Aside from being part of the committee, there are always jobs to be done around preschool so if you can offer any practical help please let us know. Preschool staff work extremely hard, under huge pressure and on low wages and it helps with staff morale if parents are contributing. It is also very rewarding for parents to be involved.

DPW quoted a survey from August 22 of 2000 Early Years Providers, 30% of which were operating at a loss and 34% expected to close within 12 months.

The main reasons for this are low funding from the Government, which means we can only afford to pay staff National Minimum Wage, meaning the job is become less attractive. Early Years practitioners work extremely hard for a low wage and other less stressful jobs are becoming more attractive.

DPW also explained how the staff to children ratio differ for 2 year olds and 3-4 year olds meaning it is no longer financially viable to have so many 2 year olds in the setting. From Sept 23 the number of 2 year olds registered at preschool will be significantly lower

A strong committee and parental involvement is vital in our ongoing battle to survive during these challenging times.

## **Overview**

**September 2020 - August 2021**



The number of children attending preschool rose steadily throughout the academic year from 19 in September and by the end of the summer term we had 31 children registered with us. We are very grateful for the support of both Exeter City Council and in particular Councillor Su Aves who provided us with a couple of grants for £450 towards a new laptop for Debbie and £400 to purchase a new radiator in the nappy changing area at Blackboy Road. We had planned to restart our toddler group but again due to COVID this wasn't possible.



## **September 2021 - August 2022**

We started the year with lower numbers than the previous year with 17 in September and by the end of the summer term we had 26 children registered with us, again significantly lower than summer term 2021.

We are very grateful for the support of Devon County Council who provided us with a grant of £1160 originally intended for new flooring in the children's toilets but we were able to use this towards relocation costs. A special thank you goes to the Norman Family Charitable Trust who supported us with a Covid grant of £10k, this came at a time when the future of preschool was looking uncertain and enabled us to keep going.

We restarted our toddler group in November but due to staffing shortages we took the difficult decision to close again after the Christmas break. This was disappointing but unavoidable, unfortunately due to space this isn't something that we will be able to offer in our new premises.

Promoting ourselves needs to be a continued focus. We have our own website and facebook page and we place articles in Newtown Primary School's newsletter and the Community Builder's newsletter for Newtown and St Leonard's.

Word of mouth however appears to be our most successful marketing tools and we thank all those parents who recommend us to their friends. We would be grateful if you could continue to spread the word and to like and share our Facebook page whenever possible.

We continue to develop our indoor and outdoor spaces to ensure it offers a secure and stimulating environment for all children.

We would like to thank Goodgym who visited many times over the past few years and were a huge help to us. They are a local running group who volunteer to help others during their weekly run, they regularly helped out with keeping the outside areas clean and tidy at Blackboy Road and helped sort and pack ready for our move.

We would also like to thank all those parents who have supported preschool when we have put a shout out for volunteers to help with tasks. A special mention goes to Hadi and Corinne who gave a lot of time preparing for the move.



## **Fees**

Our fees remained the same for 20-21 but in September 21 they increased in line with other local settings to £4.50 and £4.90. In order to meet rising operating costs our current fees of £4.80 and £5.22 were introduced in September 22.



3

### **2022-2023 so far**

Of course, the biggest news of this year so far is our relocation to Newtown Primary School, originally planned for during the summer holidays last year this was delayed until October half term and happened with very little notice.

This took a lot of hard work from staff, particularly Debbie, and we are very grateful to those parents who turned up to help with packing and moving.

All staff worked very hard to get the new rooms ready in just a few days and to ensure there was as little disruption as possible for the children. Although there are still some outstanding diy tasks and things to find homes for we are pleased with our new space and hope that you feel the same.

The children settled in brilliantly and are enjoying their new space. Our decision to move into the school has definitely been the right one.

In the future we may have the option to become part of the ACE Trust and a non-committee led preschool but this will need to be decided and agreed by the committee if and when that becomes an option.

### **Treasurer Report - LC/JJ**

Jayne explained that the preschool has two bank accounts: a current account for day to day business, and a savings account to cover contingencies such as redundancy payments.

### **Sept 2020 - August 2021**

Our results are:

Our income for the 2020-2021 FY was approx. £75.5k

- The main sources of income were Early Years Funding and fees (both preschool and after school club) totalling approx. £70k.
- Grants of approx. £4.5k - mostly apprenticeship funding, the CJRS (furlough scheme) and ECC grants.



4

Our expenditure for the year was approx. £88K

- The major expense was wages and tax/NI which totalled around £73K.
- The other significant expense was rent totalled approx £9.5k.

The figures show a deficit of approx. £12K, there are various reasons for this, the main being underfunding, the amount that we are paid by the government just doesn't cover the running costs of the preschool. We are now reliant on receiving grants and fees from unfunded children to cover our costs.

We also had reserves of just under £12K in August 21 in a separate account to cover contingencies, such as redundancy payments.

#### **Sept 2021 - August 2022**

Our results are:

Our income for the 2021-2022 FY was approx. £85.5k

- The main sources of income were Early Years Funding and fees (both preschool and after school club) totalling approx. £71k.
- Grants of just over £14k - Norman Family Charitable Trust, apprenticeship funding and DCC.

Our expenditure for the year was approx. £89K

- The major expense was wages and tax/NI which totalled around £73.7K.
- The other significant expense was rent totalled almost £10k.

The figures show a deficit of approx. £3.3K although without the additional income from grants this would have been much higher.

The priority for the year is to ensure that we break even.

We also had reserves of around £8.8K in August 22 in a separate account to cover contingencies, such as redundancy payments. We have had to draw from these funds this year to keep the preschool going.

The accounts were accepted and agreed by the meeting.



5

The accounts have been audited by an independent auditor and will be submitted to the Charity Commission following this meeting.

### **Fundraising**

This could be an invaluable source of income which we are not currently benefiting from. It would be great to have a small team of parents to come up with some ideas.

It would also be amazing if all of our parents could sign up to Easyfundraising, some settings earn a huge amount of money from this each year so it would be great to get you all on board. It doesn't cost you anything but if you use this platform for online purchases the preschool will receive a donation for every purchase you make. This applies to thousands of online stores/suppliers.

### **Preschool Activities - DT**

DT talked about the activities that have been happening in preschool this year so far and presented some photos and videos to the meeting.

Each beginning of term has included settling in new children and getting to know each other.

We have been trying to improve our learning environment on an ongoing basis in order to extend the play opportunities available to the children.

Learning centred around broad, generally seasonal, themes:

Autumn 22.1: settling in and getting to know each other using simple familiar stories and learning words for numbers, favourite animals and body parts; seasonal themes - opportunity for children to share personal memories of summer and summertime activities/holidays, exploring autumn, harvest time, bread, apples; introducing children to preschool move to a new home

Autumn 22.2: continuing Autumn focus, including low-key



look at Halloween and talk about feelings; settling into our new preschool home; Bonfire night, fireworks, loud noises and how they make us feel; hibernation, animal homes, arrival of winter; light and dark; waiting, and preparation for Christmas; Christmas as a time for being kind and thinking of others (as in The Smartest Giant story); enjoying and celebrating Christmas

Spring 23.1: opportunity for children to share personal memories of the holidays and Christmas-time activities; exploring winter-time, how can we keep warm, names of items of clothing and which are suitable for winter; Bears, including Goldilocks and Winnie-the-Pooh; Chinese New Year; feeding the birds

Spring 23.2: Pancake day; plants starting to grow; farms and animal babies; Mothers' day, Ramadan and preparing for Easter

Summer 23.1: Growing theme - plants, animals, people, insects that help us in the garden; animal lifecycles in Spring & summer - tadpoles-frogs; eggs-chicks; caterpillars-butterflies; babies and children - how can we see they are growing - size, the things they have learned to do, developing self-esteem; healthy eating and keeping ourselves healthy as we grow.

Summer 23.2: Summertime, seaside, fish, holidays, keeping safe from sun, keeping safe in the sea, other countries, travel, vehicles, food from other countries, languages, clothes, songs from other countries

**Election of the new Committee** - After a brief explanation of the committee's roles, the following roles were elected:

- Chair: Dave Paterson-Watts
- Treasurer: TBC
- Secretary: TBC
- Following the meeting AS, HA, FL, KK, ZPW agreed to join the committee.

DPW suggested that going forward most committee



	meetings will be held online.
6	Thanks given to those who attended AGM your support is really appreciated! <b>Close</b>







TOTALS £7,630.74 £6,351.06 £348.58 £778.82 £0.00 £0.00 £152.28 £0.00 £0.00 £0.00 £0.00 £7,630.74 £5,858.03 £3,236.27 £2,621.76 £0.00 £0.00 £0.00 £0.00 £0.00 £5,858.03 £0.00 £0.00

August Expenses		Cheque Account	Opening balance	£12,838.44 Change	£6,300.80 Closing balance	£6,537.64	Deposit Account	Opening balance	£8,795.53 Change	£0.29 Closing Balance	£8,795.82		
Date	Description	Cheque no	Amount	Wages	Tax/Nl	Premises	Petty Cash	Other	Other expenses	Consumables	Equipment	PPE/cleanin g	Training
01/08/22	Rent		£750.00			£750.00							
01/08/22	Family Subscription		£82.80						£82.80				
05/08/22	ETW Subscription		£44.84						£44.84				
12/08/22	LE Limited		£24.84						£24.84				
15/08/22	ECC Refuse		£7.22			£7.22							
26/08/22	DP wages		£685.94	£685.94									
26/08/22	DT wages		£1,675.20	£1,675.20									
26/08/22	JS wages		£919.40	£919.40									
26/08/22	DR wages		£610.98	£610.98									
26/08/22	JJ wages		£659.14	£659.14									
26/08/22	SC wages		£254.47	£254.47									
26/08/22	JB wages		£600.21	£600.21									
26/08/22	Seal Plumbing		£94.80				£94.80						
26/08/22	HARC		£343.49			£343.49							
30/08/22	Plusnet Broadband		£21.60			£21.60							
TOTALS			£6,774.73	£5,405.34	£343.49	£873.62	£0.00	£0.00	£152.28	£0.00	£0.00	£0.00	£0.00

£88,846.41 £69,510.80 £4,244.33 £9,808.52 £0.00 £311.04 £3,948.72 £121.23 £654.00 £155.57 £92.20 £88,846.41

Income		Date	Description	Amount	EYEF	Fees	Grant	Other	Fundraisin g	ASC	Toddlers
		8/1/2022	Fees	£382.20		£382.20					
		8/15/2022	Fees	£31.85		£31.85					
		8/22/2022	Fees	£7.88		£7.88					
		8/22/2022	Fees	£52.00		£52.00					
TOTALS				£473.93	£0.00	£473.93	£0.00	£0.00	£0.00	£0.00	£0.00

£88,524.90 £62,206.30 £28,696.53 £14,314.16 £3,018.53 £199.38 £0.00 £0.00 £88,524.90

Deposit Account			
Date	Description	Paid In	Paid Out
	Interest		

£0.00 £0.00

NEWTOWN PRESCHOOL PROFIT AND LOSS 29TH AUGUST 2021  
TO 28TH AUGUST 2022

**INCOME**

FUNDING	£42,296.30
FEEs	£28,696.53
FUNDRAISING	£199.38
ACS	£0.00
OTHER	£18.53
INTEREST	£ 1.20
GRANT	£14,314.16
TODDLERS	£0.00
	<b>£85,526.10</b>

INCOME	£85,526.10
EXPENDITURE	£ 88,846.41
SURPLUS	<b>-£ 3,320.31</b>

**EXPENDITURE**

WAGES	£69,510.80
TAX	£4,244.33
COMMUNITY PROJECT	
RENT	£9,808.52
EXPENSES	£3,948.72
EQUIPMENT	£654.00
PETTY CASH	£0.00
OTHER	£311.04
TRAINING	£92.20
CONSUMABLES	£121.23
NEW BUILDING	£155.57

**£ 88,846.41**

BALANCE SHEET

**ACCOUNTS**

	Total	Current Account	Savings Account
OPENING BALANCE	£ 18,653.77	£ 6,859.15	£ 11,794.62
CASH INFLOW	-£ 3,320.31		
CLOSING BALANCE	<b>£ 15,333.46</b>	£ 6,537.64	8795.82
BANK			
LLOYDS CURRENT	£ 6,537.64		
LLOYDS SAVINGS	£ 8,795.82		
	<b>£ 15,333.46</b>		

# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Name  
Newtown Preschool

On accounts for the year  
ended

28<sup>th</sup> August 2022

Charity no  
(if any)

1031577

Set out on pages

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responsibilities of  
trustees and examiner

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- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*N A Hooper*

Date:

19/04/2023

Name:

N A Hooper

<b>Relevant professional qualification(s) or body (if any):</b>	FMAAT
<b>Address:</b>	21 Cherry Tree Close
	Exeter
	Devon EX4 5AT

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

**Give here brief details of any items that the examiner wishes to disclose.**

**NEWTOWN COMMUNITY PRESCHOOL**

England & Wales - Charity number 1031577

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# Accounts

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## NEWTOWN COMMUNITY PRESCHOOL AGM (2021 and 2022) MINUTES - 29<sup>th</sup> April 2023

For Sept 2020 - August 2021  
And Sept 2021 - August 2022

**Present:** Dave Paterson-Watts (Chairperson), Lee Cramer (Treasurer), Jayne Jarman (Preschool Administrator), Debbie Thomas (Preschool Manager), Zoya Paterson-Watts, Ana Sepulveda, Francesca Lee, Shane Cameron, Kamil Karpiej, XiuHong Lin, Hadi Akbar, Lauren Palucci

### **Apologies:**

1	<b>Welcome - DPW</b>
2	<b>Chair Report - DPW</b>  Firstly I'd like to welcome you all and thank you for attending today. For those that don't know me, my name is Dave and I have now been the Chair for several years. My son left preschool in July 21 and my daughter is now here.  On behalf of the committee, I would like to thank all staff for their immense amount of hard work and ongoing commitment over the past few years. The past couple of years have been difficult financially mostly due to the ongoing effects of the pandemic and continued under funding which has brought many challenges.  Ofsted visited at the end of April for our inspection, we were thrilled to receive a good rating, this was despite continuing staff shortages and operating in very challenging circumstances. I would like to thank Debbie and the team for welcoming the inspector and giving them all of the information needed and showing what a wonderful early years setting we have.  <b>Staff</b> As usual, it is the passion, energy and dedication of the staff that keeps preschool running. Debbie Thomas continues to tirelessly manage preschool and ensures the smooth running of all aspects of the setting. We currently have 7 permanent staff and all Ofsted obligations in terms of training have been met.



Dave advised the meeting that Debbie Thomas has resigned from her position as Preschool Manager and will be leaving at the end of the summer term and that we will shortly be advertising for a replacement.

### **Committee**

Dave remained Chairperson, proposed by JJ and seconded by DT. LC announced that he will be stepping down as Treasurer but agreed to stay in post until a new Treasurer is found and up and running, the post of Secretary also still needs to be filled however FL and KK expressed an interest in those roles respectively. AS, HA and ZPW also agreed to be committee members. ZPW and AS volunteered to help with grant applications. We thank all of the current committee members for their efforts this year.

Preschool needs the support of parents and carers if it is to fulfil its legal obligations with third parties such as Ofsted and the Charity Commission.

Prior to COVID we had a committee of 6/7 parents meeting regularly but due to the lack of face to face meetings this has reduced to just 3 committee members. We are hoping that with a lot of new families having recently joined preschool that we can build on this and return to regular meetings as soon as possible.

The nature of our preschool is to operate with parental involvement and the more people involved the better, any help that you can give is appreciated.

Joining the committee is not an onerous task and we are always on hand to guide committees through the necessary procedures throughout the academic year. Previous committee members have found it to be a hugely positive experience and in addition joining the committee means:

- that you and other parents can have a say in the way our preschool is run,
- you get to know other parents better,
- it gives you experience that looks very good on your CV!
- the children love to see their parents joining in activities and events



There are also opportunities for parents and carers to get involved with the preschool and contribute in other ways including:

- helping at fund raising events
- helping us with DIY tasks
- helping us promote preschool
- repairing toys and equipment
- grant applications

All committee member appointments will be subject to a clear enhanced DBS check and will be required to sign up to the DBS update service and will also need to be registered with Ofsted. Committee members automatically become Trustees of the charity.

Aside from being part of the committee, there are always jobs to be done around preschool so if you can offer any practical help please let us know. Preschool staff work extremely hard, under huge pressure and on low wages and it helps with staff morale if parents are contributing. It is also very rewarding for parents to be involved.

DPW quoted a survey from August 22 of 2000 Early Years Providers, 30% of which were operating at a loss and 34% expected to close within 12 months.

The main reasons for this are low funding from the Government, which means we can only afford to pay staff National Minimum Wage, meaning the job is become less attractive. Early Years practitioners work extremely hard for a low wage and other less stressful jobs are becoming more attractive.

DPW also explained how the staff to children ratio differ for 2 year olds and 3-4 year olds meaning it is no longer financially viable to have so many 2 year olds in the setting. From Sept 23 the number of 2 year olds registered at preschool will be significantly lower

A strong committee and parental involvement is vital in our ongoing battle to survive during these challenging times.

## **Overview**

**September 2020 - August 2021**



The number of children attending preschool rose steadily throughout the academic year from 19 in September and by the end of the summer term we had 31 children registered with us. We are very grateful for the support of both Exeter City Council and in particular Councillor Su Aves who provided us with a couple of grants for £450 towards a new laptop for Debbie and £400 to purchase a new radiator in the nappy changing area at Blackboy Road. We had planned to restart our toddler group but again due to COVID this wasn't possible.



## **September 2021 - August 2022**

We started the year with lower numbers than the previous year with 17 in September and by the end of the summer term we had 26 children registered with us, again significantly lower than summer term 2021.

We are very grateful for the support of Devon County Council who provided us with a grant of £1160 originally intended for new flooring in the children's toilets but we were able to use this towards relocation costs. A special thank you goes to the Norman Family Charitable Trust who supported us with a Covid grant of £10k, this came at a time when the future of preschool was looking uncertain and enabled us to keep going.

We restarted our toddler group in November but due to staffing shortages we took the difficult decision to close again after the Christmas break. This was disappointing but unavoidable, unfortunately due to space this isn't something that we will be able to offer in our new premises.

Promoting ourselves needs to be a continued focus. We have our own website and facebook page and we place articles in Newtown Primary School's newsletter and the Community Builder's newsletter for Newtown and St Leonard's.

Word of mouth however appears to be our most successful marketing tools and we thank all those parents who recommend us to their friends. We would be grateful if you could continue to spread the word and to like and share our Facebook page whenever possible.

We continue to develop our indoor and outdoor spaces to ensure it offers a secure and stimulating environment for all children.

We would like to thank Goodgym who visited many times over the past few years and were a huge help to us. They are a local running group who volunteer to help others during their weekly run, they regularly helped out with keeping the outside areas clean and tidy at Blackboy Road and helped sort and pack ready for our move.

We would also like to thank all those parents who have supported preschool when we have put a shout out for volunteers to help with tasks. A special mention goes to Hadi and Corinne who gave a lot of time preparing for the move.



## **Fees**

Our fees remained the same for 20-21 but in September 21 they increased in line with other local settings to £4.50 and £4.90. In order to meet rising operating costs our current fees of £4.80 and £5.22 were introduced in September 22.



3

### **2022-2023 so far**

Of course, the biggest news of this year so far is our relocation to Newtown Primary School, originally planned for during the summer holidays last year this was delayed until October half term and happened with very little notice.

This took a lot of hard work from staff, particularly Debbie, and we are very grateful to those parents who turned up to help with packing and moving.

All staff worked very hard to get the new rooms ready in just a few days and to ensure there was as little disruption as possible for the children. Although there are still some outstanding diy tasks and things to find homes for we are pleased with our new space and hope that you feel the same.

The children settled in brilliantly and are enjoying their new space. Our decision to move into the school has definitely been the right one.

In the future we may have the option to become part of the ACE Trust and a non-committee led preschool but this will need to be decided and agreed by the committee if and when that becomes an option.

### **Treasurer Report - LC/JJ**

Jayne explained that the preschool has two bank accounts: a current account for day to day business, and a savings account to cover contingencies such as redundancy payments.

### **Sept 2020 - August 2021**

Our results are:

Our income for the 2020-2021 FY was approx. £75.5k

- The main sources of income were Early Years Funding and fees (both preschool and after school club) totalling approx. £70k.
- Grants of approx. £4.5k - mostly apprenticeship funding, the CJRS (furlough scheme) and ECC grants.



4

Our expenditure for the year was approx. £88K

- The major expense was wages and tax/NI which totalled around £73K.
- The other significant expense was rent totalled approx £9.5k.

The figures show a deficit of approx. £12K, there are various reasons for this, the main being underfunding, the amount that we are paid by the government just doesn't cover the running costs of the preschool. We are now reliant on receiving grants and fees from unfunded children to cover our costs.

We also had reserves of just under £12K in August 21 in a separate account to cover contingencies, such as redundancy payments.

#### **Sept 2021 - August 2022**

Our results are:

Our income for the 2021-2022 FY was approx. £85.5k

- The main sources of income were Early Years Funding and fees (both preschool and after school club) totalling approx. £71k.
- Grants of just over £14k - Norman Family Charitable Trust, apprenticeship funding and DCC.

Our expenditure for the year was approx. £89K

- The major expense was wages and tax/NI which totalled around £73.7K.
- The other significant expense was rent totalled almost £10k.

The figures show a deficit of approx. £3.3K although without the additional income from grants this would have been much higher.

The priority for the year is to ensure that we break even.

We also had reserves of around £8.8K in August 22 in a separate account to cover contingencies, such as redundancy payments. We have had to draw from these funds this year to keep the preschool going.

The accounts were accepted and agreed by the meeting.



5

The accounts have been audited by an independent auditor and will be submitted to the Charity Commission following this meeting.

### **Fundraising**

This could be an invaluable source of income which we are not currently benefiting from. It would be great to have a small team of parents to come up with some ideas.

It would also be amazing if all of our parents could sign up to Easyfundraising, some settings earn a huge amount of money from this each year so it would be great to get you all on board. It doesn't cost you anything but if you use this platform for online purchases the preschool will receive a donation for every purchase you make. This applies to thousands of online stores/suppliers.

### **Preschool Activities - DT**

DT talked about the activities that have been happening in preschool this year so far and presented some photos and videos to the meeting.

Each beginning of term has included settling in new children and getting to know each other.

We have been trying to improve our learning environment on an ongoing basis in order to extend the play opportunities available to the children.

Learning centred around broad, generally seasonal, themes:

Autumn 22.1: settling in and getting to know each other using simple familiar stories and learning words for numbers, favourite animals and body parts; seasonal themes - opportunity for children to share personal memories of summer and summertime activities/holidays, exploring autumn, harvest time, bread, apples; introducing children to preschool move to a new home

Autumn 22.2: continuing Autumn focus, including low-key



look at Halloween and talk about feelings; settling into our new preschool home; Bonfire night, fireworks, loud noises and how they make us feel; hibernation, animal homes, arrival of winter; light and dark; waiting, and preparation for Christmas; Christmas as a time for being kind and thinking of others (as in The Smartest Giant story); enjoying and celebrating Christmas

Spring 23.1: opportunity for children to share personal memories of the holidays and Christmas-time activities; exploring winter-time, how can we keep warm, names of items of clothing and which are suitable for winter; Bears, including Goldilocks and Winnie-the-Pooh; Chinese New Year; feeding the birds

Spring 23.2: Pancake day; plants starting to grow; farms and animal babies; Mothers' day, Ramadan and preparing for Easter

Summer 23.1: Growing theme - plants, animals, people, insects that help us in the garden; animal lifecycles in Spring & summer - tadpoles-frogs; eggs-chicks; caterpillars-butterflies; babies and children - how can we see they are growing - size, the things they have learned to do, developing self-esteem; healthy eating and keeping ourselves healthy as we grow.

Summer 23.2: Summertime, seaside, fish, holidays, keeping safe from sun, keeping safe in the sea, other countries, travel, vehicles, food from other countries, languages, clothes, songs from other countries

**Election of the new Committee** - After a brief explanation of the committee's roles, the following roles were elected:

- Chair: Dave Paterson-Watts
- Treasurer: TBC
- Secretary: TBC
- Following the meeting AS, HA, FL, KK, ZPW agreed to join the committee.

DPW suggested that going forward most committee



	meetings will be held online.
6	Thanks given to those who attended AGM your support is really appreciated! <b>Close</b>





TOTALS £7,284.42 £5,673.63 £333.32 £864.08 £0.00 £160.00 £113.24 £140.15 £0.00 £0.00 £0.00 £7,284.42 £ 13,692.59 £13,150.69 £350.20 £191.70 £0.00 £0.00 £0.00 £0.00 £13,692.59 £0.00 £0.00

May Expenses													Income													Deposit Account			
Date	Description	Cheque no	Amount	Wages	Tax/Ni	Premises	Petty Cash	Other	Other - expenses	Consumables	Equipment	PPE/cleanin g	Training	Date	Description	Amount	EYEF	Fees	Grant	Other	Fundraisin g	ASC	Toddlers	Date	Description	Paid In	Paid Out		
04/05/21	Emanuel Rent	May	£750.00			£750.00								5/5/2021	Fees	£243.00		£243.00											
04/05/21	EYA Membership		£39.36					£39.36						5/7/2021	Fees	£1,032.14		£1,032.14											
04/05/21	Family		£41.40					£41.40						5/11/2021	Fees	£85.50		£85.50											
12/05/21	EE Limited		£22.73					£22.73						5/11/2021	Fees	£131.00		£131.00											
18/05/21	Exeter CC		£3.34		£3.34									5/11/2021	Fees	£171.00		£171.00											
24/05/21	Expenses - JJ		£88.39					£15.80	£63.15			£9.44		5/12/2021	Fees	£118.80		£118.80											
24/05/21	HMRC - May		£449.96		£449.96									5/17/2021	Fees	£160.00		£160.00											
24/05/21	DCC - DBS		£79.60					£79.60						5/17/2021	Fees	£895.52		£895.52											
24/05/21	OneLife		£118.80											5/20/2021	Fees	£151.00		£151.00											
24/05/21	Perle Baker Roofing		£85.00		£85.00									5/24/2021	Amazon Smile	£6.97					£6.97								
27/05/21	Nest Pension	May	£108.63		£108.63									5/26/2021	Easy Fundraisin g	£34.88		£34.88											
28/05/21	May wages - JJ		£488.03		£488.03									5/27/2021	Fees	£48.00		£48.00											
28/05/21	May wages - JB		£525.36		£525.36									5/27/2021	Fees	£26.40		£26.40											
28/05/21	May wages - JS		£785.01		£785.01									5/28/2021	Fees	£30.00		£30.00											
28/05/21	May wages - DT		£1,652.21		£1,652.21																								
28/05/21	May wages - SM		£264.74		£264.74																								
28/05/21	May wages - SEB		£56.92		£56.92																								
28/05/21	May wages - DR		£606.64		£606.64																								
28/05/21	May wages - SP		£530.19		£530.19																								
28/05/21	May wages - SarahP		£317.83		£317.83																								
TOTALS													£ 3,036.21													£0.00			

June Expenses													Income													Deposit Account			
Date	Description	Cheque no	Amount	Wages	Tax/Ni	Premises	Petty Cash	Other	Other - expenses	Consumables	Equipment	PPE/cleanin g	Training	Date	Description	Amount	EYEF	Fees	Grant	Other	Fundraisin g	ASC	Toddlers	Date	Description	Paid In	Paid Out		
01/06/21	Rent		£750.00			£750.00								6/2/2021	Fees	£243.00		£243.00											
01/06/21	EYA Membership		£39.36					£39.36						6/7/2021	NMRU	£25.07				£25.07									
01/06/21	PluNet Broadband		£21.60			£21.60								6/16/2021	Fees	£171.30		£171.30											
01/06/21	Family subscription		£41.40					£41.40						6/18/2021	Fees	£1,252.96		£1,252.96											
02/06/21	St Leonards		£507.47		£507.47									6/21/2021	Fees	£118.80		£118.80											
02/06/21	JB Expenses		£25.07					£25.07						6/21/2021	Fees	£142.50		£142.50											
02/06/21	JL Expenses		£5.04					£5.04						6/21/2021	Fees	£30.00		£30.00											
02/06/21	DT Expenses		£38.09					£38.09						6/21/2021	Fees	£39.60		£39.60											
02/06/21	CB May wages		£449.21		£449.21									6/25/2021	Fees	£132.00		£132.00											
02/06/21	Bascock Training		£60.00										£60.00	6/28/2021	Fees	£888.15		£888.15											
14/06/21	EE Mobile		£22.73					£22.73						6/28/2021	Fees	£200.77		£200.77											
25/06/21	JL Expenses		£83.48					£9.06	£68.97					6/28/2021	Fees	£185.23		£185.23											
25/06/21	Rent - July		£750.00			£750.00								6/29/2021	Fees	£114.00		£114.00											
25/06/21	DCC		£69.70					£69.70																					
25/06/21	HMRC - June wages		£163.28		£163.28																								
28/06/21	May wages - JJ		£412.27		£412.27																								
28/06/21	May wages - JB		£513.87		£513.87																								
24/06/21	May wages - JS		£795.09		£795.09																								
22/06/21	May wages - DT		£1,357.58		£1,357.58																								
20/06/21	May wages - SEB		£28.96		£28.96																								
18/06/21	May wages - DR		£720.23		£720.23																								
16/06/21	May wages - SP		£539.76		£539.76																								
14/06/21	May wages - CB		£457.21		£457.21																								
12/06/21	May wages - SJP		£542.65		£542.65																								
10/06/21	May wages - VW		£991.01		£991.01																								
29/06/21	PluNet Broadband		£21.60			£21.60																							
TOTALS													£3,643.41													£0.00			

July Expenses													Income													Deposit Account			
Date	Description	Cheque no	Amount	Wages	Tax/Ni	Premises	Petty Cash	Other	Other - expenses	Consumables	Equipment	PPE/cleanin g	Training	Date	Description	Amount	EYEF	Fees	Grant	Other	Fundraisin g	ASC	Toddlers	Date	Description	Paid In	Paid Out		
01/07/21	EYA Membership		£39.36					£39.36						7/1/2021	DCC	£5,194.76		£5,194.76											
01/07/21	Family subscription		£41.40					£41.40						7/2/2021	Fees	£243.00		£243.00											
12/07/21	EE Limited		£22.73					£22.73						7/2/2021	Fees	£182.00		£182.00											
15/07/21	Exeter CC Refuse		£6.90		£6.90									7/12/2021	Fees	£61.60		£61.60											
19/07/21	Fees refund - OK		£71.25					£71.25						7/16/2021	Fees	£26.40		£26.40											
22/07/21	Nest pension June		£76.40		£76.40									7/20/2021	Fees	£102.20		£102.20											
27/07/21	Carroll's laptop repair		£90.00										£90.00																
27/07/21	HMRC - July		£239.24		£239.24																								
28/07/21	July wages - JJ		£412.27		£412.27																								
28/07/21	July wages - JB		£549.51		£549.51																								
28/07/21	July wages - JS		£844.09		£844.09																								
28/07/21	July wages - DT		£1,357.58		£1,357.58																								
28/07/21	July wages - SEB		£64.90		£64.90																								
28/07/21	July wages - DR		£604.40		£604.40																								
28/07/21	July wages - SP		£624.69		£624.69																								
28/07/21	July wages - CB		£371.39		£371.39																								
28/07/21	July wages - SJP		£370.08		£370.08																								
28/07/21	July wages - VW		£992.54		£992.54																								
28/07/21	Nest pension - July		£76.40		£76.40																								
29/07/21	PluNet broadband		£21.60			£21.60																							
TOTALS													£5,809.96													£0.00			

August Expenses													Income													Deposit Account			
Date	Description	Cheque no	Amount	Wages	Tax/Ni	Premises	Petty Cash	Other	Other - expenses	Consumables	Equipment	PPE/cleanin g	Training	Date															



NEWTOWN PRESCHOOL PROFIT AND LOSS 29TH AUGUST 2020  
TO 28TH AUGUST 2021

<b>INCOME</b>		<b>EXPENDITURE</b>	
FUNDING	£49,042.95	WAGES	£69,353.58
FEEs	£21,000.60	TAX	£3,787.40
FUNDRAISING	£87.11	COMMUNITY PROJECT	
ACS	£865.70	RENT	£9,533.41
OTHER	£43.22	EXPENSES	£2,429.51
INTEREST	£ 1.09	EQUIPMENT	£199.08
GRANT	£4,671.60	PETTY CASH	£0.00
TODDLERS	£0.00	OTHER	£1,367.62
	<b>£75,712.27</b>	TRAINING	£621.60
		CONSUMABLES	£462.20
		NEW BUILDING	£310.00
INCOME	£75,712.27		
EXPENDITURE	£ 88,064.40	<b>£</b>	<b>88,064.40</b>
SURPLUS	<b>-£ 12,352.13</b>		

BALANCE SHEET

<b>ACCOUNTS</b>	Total	Current Account	Savings Account
OPENING BALANCE	£ 31,005.80	£ 19,212.37	£ 11,793.43
CASH INFLOW	-£ 12,352.13		
CLOSING BALANCE	<b>£ 18,653.67</b>	£ 6,859.15	11794.52
BANK			
LLOYDS CURRENT	£ 6,859.15		
LLOYDS SAVINGS	£ 11,794.52		
	<b>£ 18,653.67</b>		£ -

# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Name  
Newtown Preschool

On accounts for the year  
ended

28<sup>th</sup> August 2021

Charity no  
(if any)

1031577

Set out on pages

2

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [ ] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* *Please delete the words in the brackets if they do not apply.*

Signed: *N A Hooper*

Date: 10/03/2023

**Name:** N A Hooper

**Relevant professional qualification(s) or body (if any):** FMAAT

**Address:** 21 Cherry Tree Close

Exeter

Devon EX4 5AT

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

**Give here brief details of any items that the examiner wishes to disclose.**

**NEWTOWN COMMUNITY PRESCHOOL**

England & Wales - Charity number 1031577

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# Accounts

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## NEWTOWN COMMUNITY PRESCHOOL AGM (2020) MINUTES - 28<sup>th</sup> February 2021

For Sept 2019 - August 2020

**Present:** Dave Paterson-Watts, Debbie Thomas, Michelle Howe, Jayne Jarman, Hannah Snowden, Lee Cramer, Laure Ries, Shyam Singh, Lamyaa Almadhi, Simon Richards, Clare Richards, Izzy Coe

**Apologies:**

1	<b>Welcome</b>  <b>Minutes of the last AGM</b> - Were agreed.
	<b>Chair Report - Dave</b>  On behalf of the committee, I would like to thank all staff for their immense amount of hard work and ongoing commitment over the past year. The day to day challenge of running preschool alongside the continual need to balance our finances, ensure the premises provide a warm and stimulating environment and advertise ourselves in the local community remain. On top of this we had the extraordinary circumstances of the pandemic to deal with which brought many challenges. Previously we had a committee of 6/7 parents meeting regularly but this hasn't been possible during COVID. This has meant parents haven't been able to get to know each other during this time and it has felt a bit disparate. Hopefully we can return to regular meetings after lockdown. The nature of the preschool is to operate with parental involvement and the more people involved the better, any help that you can give is appreciated. We haven't been able to have the usual DIY days and there are always jobs to be done around the building and outside areas. Preschool staff work extremely hard, under huge pressure on low wages and it helps with staff morale if parents are contributing. It is also very rewarding for parents to be involved. We have continued to admit children from 2 years old to school age into preschool during term time and also offer an early drop off and late pick up option. We also continued to offer After School Club for the children of Newtown Primary School until March 20 but due to the COVID restrictions preventing children from different settings mixing we had to close ASC, leading to a loss of income for us. We have also been promoting preschool in the local area by improving our website, the banner in Belmont Park etc.



## **Staff**

As usual, it is the passion, energy and dedication of the staff that keeps preschool running.

Debbie Thomas continues to tirelessly manage preschool and ensures the smooth running of all aspects of the setting. Daniella Lloyd supported Debbie as assistant manager and SENCO until she left for another position in February 20.

Kylie Dover also left us in August for a position at Newtown Primary School.

Jenni Stevens, bank preschool assistant left due to personal reasons.

Michelle Moore also left us for another position in June 20.

Due to the additional cleaning and bubble system required to operate safely we needed to hire some temporary staff (Zoe, Katie and Sian) to ensure that we could keep everyone as safe as possible and . All 3 left in the summer term although Sian comes back to help from time to time.

We currently have 8 staff and all Ofsted obligations in terms of training have been met.

## **Committee**

Dave remained Chair, Catherine remained as Secretary, and Duncan remained as treasurer - we thank them for their efforts. As the AGM wasn't held until Feb 21 at this point both Catherine and Duncan resigned from their posts and Lee Cramer was nominated and seconded for the role of Treasurer. The post of Secretary still needs to be filled.

Preschool needs the support of parents and carers if it is to fulfil its legal obligations with third parties such as Ofsted and the Charity Commission.

Joining the committee is not an onerous task and we are always on hand to guide committees through the necessary procedures throughout the academic year. Previous committee members have found it to be a hugely positive experience and in addition joining the committee means:

- that you and other parents can have a say in the way our preschool is run,
- you get to know other parents better,
- it gives you experience that looks very good on your CV!
- the children love to see their parents joining in activities and events



There are also opportunities for parents and carers to get involved with the preschool and contribute in other ways including:

- helping at fund raising events
- volunteering to join us on trips
- helping us on DIY days
- helping us promote preschool
- repairing toys and equipment
- **grant applications**



Debbie Thomas also remained on the committee. We thank all of the above for their efforts this year.

### **The Past Year**

The second half of this year has been very difficult for children with long absences and the bubble system bringing along new routines and restrictions at preschool. Staff have worked tirelessly to minimise the effects of this on the children.

One major change has been that parents haven't been allowed into the building since we reopened in June.

The number of children attending preschool rose steadily throughout the academic year and by the end of the summer term we had 30 children registered with us, this is slightly lower than the number of children we had in Summer 2019. Due to COVID some of these children didn't attend for some or all of the second half of the Spring term and the Summer term.

Advertising ourselves to ensure new children join preschool is continual. We have our own website and facebook page and we regularly place articles in Newtown

School's newsletter, parish magazines and the Newtown Residents Associations newsletter.

We have also built up relationships with Community Builders and attend local family events where possible and we are very grateful for the support of both Exeter City Council who provided us with a grant for £400 to purchase a new laptop for Jayne.

Respect festival was cancelled this year and again due to COVID we weren't able to join in with community events.

We had planned to restart our toddler group but again due to COVID this hasn't been possible, we hope to be able to start this again next year.

Word of mouth however appears to be our most successful marketing tools and we thank all those parents who recommend us to their friends. We would be grateful if you could continue to spread the word and to like and share our Facebook page whenever possible.

We continue to develop our indoor and outdoor space to ensure it offers a secure and stimulating environment for all children. At the start of September 2019 we gained an additional room which offers the opportunity for our older children to enjoy activities which aren't suitable for our younger children. Within the room we have created maths, science and fine motor areas as well as a carpet area for the whole group to enjoy.



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Goodgym had visited in the Autumn term but weren't able to visit during lockdowns, we hope they will be able to help us out again next year.

We would also like to thank all those parents who have supported preschool at DIY days and completed more everyday jobs such as mending, painting and cleaning.

### **Costs**

We have again been extremely conscious of costs although thankfully the finances have been stable this year and we have made a profit of just over £6.5K this year.

Fees have gone up in line with other local settings and are now £4.40 for 3-4 year olds and £4.75 for 2 year olds.

### **The Next Year**

Aside from obviously ensuring preschool runs efficiently and effectively on a day to day level, within budget and children and parents / carers enjoy their preschool experience the main aims for the year are:

- to continue to get parents and carers involved in supporting preschool
- to continue to promote preschool
- to explore all grant / donation options available to ensure improvements to preschool both within the building and the outdoor areas
- Work towards the point in the future when we are able to improve our Ofsted rating to Outstanding!



3	<p><b>Treasurer Report - Jayne Jarman</b></p> <p>Jayne explained that the preschool has two bank accounts: a current account for day to day business, and a savings account to cover contingencies such as redundancy payments.</p> <p>Our provisional results are:</p> <p>Our income for the 2019-2020 FY was approx. £82.2k</p> <ul style="list-style-type: none"><li>• The main sources of income were Early Years Funding and fees (both preschool and after school club) totalling approx. £74.1.</li></ul> <p>Our expenditure for the year was approx. £75.7K</p> <ul style="list-style-type: none"><li>• The major expense was wages and tax/NI which totalled around £63.2K.</li><li>• The other significant expense was rent totalled approx. £7.4.</li></ul>
	<p>The figures indicate a profit of approx. £6.5K. The additional income was partly due to extra funding received from DCC to help cover the costs of PPE, additional staff etc.</p> <p>The priority for the year remains the same as last: advertise preschool as much as possible to attract more children to ensure we remain financially viable in the long term. Measures such as only purchasing essential supplies and restricting overtime are also in place.</p> <p>We also have reserves of around £11.8K in a separate account to cover contingencies, such as redundancy payments. These funds have not been used this year.</p> <p>The accounts will be audited by an independent auditor and submitted to the Charity Commission in due course.</p>
4	<p><b>Preschool Activities - Debbie Thomas</b></p> <p>Debbie spoke about the changes we had made to accommodate the new procedures imposed by COVID restrictions and gave a virtual tour of the preschool to show parents how it was currently set up and the kind of activities the children had been doing.</p>



5	<p><b>Election of the new Committee</b> – After a brief explanation of the committee’s roles, the following roles were elected:</p> <ul style="list-style-type: none"><li>• Chair: remains Dave Watts, proposed by Jayne Jarman seconded by Debbie Thomas</li><li>• Treasurer: Lee Cramer, proposed by Jayne Jarman, seconded by Dave Watts</li><li>• Secretary: Catherine Laithwaite stepped down, new secretary to be appointed.</li><li>• Following the meeting Laure Ries, Izzy Coe and Najla Anuar agreed to join the committee.</li></ul>
6	<p>Thanks given to those who attended AGM your support is really appreciated!</p> <p><b>Close</b></p>

**04/19**

Date	Description	Paying in Ref	Total	Fees parent/carer	NEF	Vouchers
04/01/2019	BC - Joe Ross	BACS	£15.50	£15.50		
04/02/2019	Fees - Edenred -	LEDENRED	£84.00	£84.00		
04/03/2019	Fees - Edenred -	EDENRED	£128.00	£128.00		
04/15/2019	County Funding	ER1 Electronic	£6,331.30		£6,331.30	
04/23/2019	Fees - Jacob Gall	BACS	£61.00	£61.00		
04/23/2019	Fees - P COURTIS	BACS	£108.00	£108.00		
04/24/2019	BC - Jolie Gibbs	BACS	£34.65	£34.65		
04/26/2019	BC - Clemence (M	BACS	£40.00	£40.00		
04/29/2019	Fees - Nicholls An	BACS	£24.00	£24.00		
04/30/2019	Fees - Edenred -	LEDENRED	£144.00	£144.00		
04/30/2019	Fees - Frederick T	BACS	£163.00	£163.00		
04/09/2019	SAVINGS interest	Interest (gross)	£0.92			
	<b>Total</b>		<b>£7,134.37</b>	<b>£802.15</b>	<b>£6,331.30</b>	<b>£0.00</b>

Fundraising &  
Donations

Bank interest

Other



RECIEPTS 2017-2018

**05/19**

Date	Description	Paying in Ref	Total	Fees parent/carer	NEF	Vouchers	Fundraising & Donations
05/03/2019	Fees - Edenred (Jaco	EDENRED	£128.00	£128.00			
05/08/2019	Fees - Edenred (Jowa	EDENRED	£48.00	£48.00			
05/08/2019	BC - Noble R - Murph	BACS	£20.00	£20.00			
05/14/2019	CASH IN	500060	£434.69	£297.30			£137.39
05/14/2019	Fees - Wright C - Sa	BACS	£7.35	£7.35			
05/15/2019	Fees - Noble R - Mur	BACS	£20.00	£20.00			
05/17/2019	Marjon university	ER2 Electronic	£2,794.92				
05/20/2019	BC - Noble R - Murph	BACS	£20.00	£20.00			
05/20/2019	BC - Ivey J&E	BACS	£15.75	£15.75			
05/23/2019	Hughes 2 x t-shirts	BACS	£12.00				
05/24/2019	Fees - Galloway Si -	BACS	£110.25	£110.25			
05/28/2019	Fees - Galloway Si -	BACS	£12.25	£12.25			
05/28/2019	BC - Wright C - Sama	BACS	£7.70	£7.70			
05/28/2019	BC Spittlehouse E - J	BACS	£12.10	£12.10			
05/28/2019	BC/Fees - Edenred Je	EDENRED	£65.50	£65.50			
05/28/2019	Fees - P Courtis - De	BACS	£67.50	£67.50			
05/30/2019	Fees - Edenred Orna	EDENRED	£121.50	£121.50			
05/30/2019	County Funding	ER6 Electronic	£7,088.90			£7,088.90	
05/31/2019	BC - Sodexo mot sols	SODEXO MOT SOLS	£4.50	£4.50			
05/31/2019	Fees - Edenred Erica	EDENRED	£40.50	£40.50			
05/31/2019	Fees - Leaker D & J	ABACS	£27.00	£27.00			
05/09/2019	SAVINGS INTEREST		£0.95				
<b>Total</b>			<b>£11,059.36</b>	<b>£1,025.20</b>	<b>£7,088.90</b>	<b>£0.00</b>	<b>£137.39</b>

RECIEPTS 2017-2018

Bank interest

Other

Breakfast Club 170.90,  
Toddlers 72.40, Fees 48.00,  
Fundraising £137.39

Josie's Uni payment Jan-Apr Spring Term

2 x T-shirts

£0.95

**£0.95**

**£0.00**

RECIEPTS 2017-2018

**06/19**

Date	Description	Paying in Ref	Total	Fees parent/carer	NEF	Vouchers	Fundraising & Donations
06/05/2019	Fees - Edenred	EDENRED	£236.00	£236.00			
06/07/2019	Easyfundraisin	Easyfundraising	£16.01				£16.01
06/07/2019	BC - Noble R	BACS	£16.00	£16.00			
06/13/2019	BC - Noble R	BACS	£10.30	£10.30			
06/14/2019	Fees - Motley F	BACS	£117.00	£117.00			
06/18/2019	BC - Sodexo M	SODEXO MOT SOLS A	£3.80	£3.80			
06/24/2019	Fees - P Courti	BACS	£162.00	£162.00			
06/25/2019	Fees - Gallawa	BACS	£106.00	£106.00			
06/26/2019	BC - Gallaway	BACS	£17.50	£17.50			
06/26/2019	BC - Wright C	BACS	£9.85	£9.85			
06/27/2019	Fees - Edenred	EDENRED	£94.50	£94.50			
06/27/2019	Fees - Leaker I	BACS	£67.50	£67.50			
06/28/2019	BC - Ross NC	BACS	£10.50	£10.50			
06/10/2019	SAVINGS INTEREST		£1.01				
<b>Total</b>			<b>£867.97</b>	<b>£850.95</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£16.01</b>

# RECIEPTS 2017-2018

Bank interest

Other



RECIEPTS 2017-2018

**07/19**

Date	Description	Paying in Ref	Total	Fees parent/carer	NEF	Vouchers	Fundraising & Donations
07/02/2019	BC - Sodexo MSODEXO MOT SOLS		£8.30	£8.30			
07/02/2019	BC - Sodexo MSODEXO MOT SOLS		£27.50	£27.50			
07/02/2019	Fees - Motley BACS		£117.00	£117.00			
07/03/2019	Fees - EdenReEDENRED		£128.00	£128.00			
07/04/2019	Fees - EdenReEDENRED		£283.50	£283.50			
07/09/2019	SAVINGS INTEREST		£0.92				
07/17/2019	Fees - Lily Hu EDENRED		£216.00	£216.00			
07/25/2019	Cash in (See r	500061	£204.40	£168.75			£50.00
07/25/2019	Cash in (See r	500061	£14.35 see above				
07/26/2019	Fees - P CourtBACS		£123.75	£123.75			
07/26/2019	BC - Wright C BACS		£15.10	£15.10			
07/30/2019	BC - Hosking SODEXO MOT SOLS		£59.75	£59.75			
07/30/2019	BC - Gibbs - JcBACS		£21.40	£21.40			
07/31/2019	BC - JI Ferris SODEXO MOT SOLS		£12.80	£12.80			
07/31/2019	Fees - Orna PiEDENRED		£243.00	£243.00			
07/31/2019	Fees - Motley BACS		£223.88	£223.88			
07/31/2019	Fees - Rachel BACS		£162.00	£162.00			
	<b>Total</b>		<b>£1,861.65</b>	<b>£1,810.73</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£50.00</b>

RECIEPTS 2017-2018

Bank interest

Other

£0.92

Breakfast Club 147.25,  
Fundraising 50, Toddlers  
£21.50.

**£0.92**

**£0.00**

RECEIPTS 2017-2018

**08/19**

Date	Description	Paying in Ref	Total	Fees parent/carer	NEF	Vouchers	Fundraising & Donations
08/01/2019	County Funding	ER7	£200.90		£200.90		
08/01/2019	Leaker D&J ADP	Jack Leaker LD 0	£94.50	£94.50			
08/02/2019	Marjon Universit	ER3 Marjon 0108	£2,791.99				
08/05/2019	Edenred	Jacob Gallaway	£128.00	£128.00			
08/08/2019	Noble R	Murphy	£18.60	£18.60			
08/20/2019	Spittlehouse E	Jacob Bows	£20.05	£20.05			
08/22/2019	Si Gallaway	Jacob Gallaway	£33.50	£33.50			
08/23/2019	SODEXO MOT S	CJl Ferris	£8.30	£8.30			
08/23/2019	Edenred	Jowan Hall LD 07	£189.00	£189.00			
08/27/2019	Motley P	Freddie Taylor LD	£270.00	£270.00			
08/30/2019	Leaker D + J AD	Jack Leaker LD 0	£54.00	£54.00			
08/30/2019	Rachel Hall	Gracie Hall LD 07	£162.00	£162.00			
08/09/2019	Savings AC Interest		£0.98				
<b>Total</b>			<b>£3,971.82</b>	<b>£977.95</b>	<b>£200.90</b>	<b>£0.00</b>	<b>£0.00</b>

# RECEIPTS 2017-2018

Bank interest    Other

£2,791.99

£0.98

**£0.98    £2,791.99**

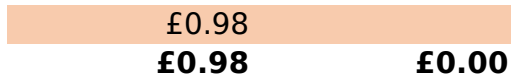
RECEIPTS 2017-2018

**09/19**

Date	Description	Paying in Ref	Total	Fees parent/carer	NEF	Vouchers	Fundraising & Donations
09/02/2019	P Courtis	Dexter 07/19	£162.00	£162.00			
09/04/2019	Edenred	Jacob Gallaw	£128.00	£128.00			
09/05/2019	Edenred	Orna Pickles	£54.00	£54.00			
09/05/2019	County Funding	ER8	£1,635.90		£1,635.90		
09/06/2019	Ross NC	Joe&Jake Ros	£11.60	£11.60			
09/06/2019	Ivey J&E	Ivey BC Nov1	£69.50	£69.50			
09/10/2019	Noble R	Murphy	£18.60				
09/09/2019	Interest (Savings)		£0.98				
<b>Total</b>			<b>£2,080.58</b>	<b>£425.10</b>	<b>£1,635.90</b>	<b>£0.00</b>	<b>£0.00</b>

# RECEIPTS 2017-2018

Bank interest    Other



RECIEPTS 2017-2018

**10/19**

Date	Description	Paying in Ref	Total	Fees parent/carer	NEF	Vouchers	Fundraising & Donations
10/09/2019	SAVINGS INTEREST		£0.95				
10/02/2019	K Clemence BC	Clemence BC	£50.00	£50.00			
10/03/2019	Edenred	Lily Hughes 06	£270.00	£270.00			
10/03/2019	Deposit	xxx	£496.30				
10/03/2019	Deposit	xxx	£12.10				
10/04/2019	Katherine Harri	Millie 12/18	£72.00	£72.00			
10/07/2019	Edenred	Jacob Gallaway	£128.00	£128.00			
10/07/2019	Leaker D&J ADP	Jack Leaker	£94.50	£94.50			
10/10/2019	National Saving	LHaywood	£40.50	£40.50			
10/10/2019	National Saving	LHaywood	£40.50	£40.50			
10/10/2019	Taylor TA	Brody Taylor 0	£40.50	£40.50			
10/14/2019	Noble R	Murphy	£30.00	£30.00			
10/16/2019	Soxedo MOT So	Hosking BC Se	£17.50	£17.50			
10/16/2019	Sodexo MOT So	Hosking BC Ju	£23.00	£23.00			
10/18/2019	EdenRed	Orna Pickles	£148.50	£148.50			
10/21/2019	Rachel Hall	Gracie Hall 09	£135.00	£135.00			
10/21/2019	County Funding	ER9	£2,152.50		£2,152.50		
10/21/2019	Motley P	Freddie Motley	£248.63	£248.63			
10/25/2019	K Clemence	Corin & Ocean	£120.30	£120.30			
10/25/2019	Wright C	Samara BC	£32.25	£32.25			
10/28/2019	Ross NC	Jake & Joe BC	£60.50	£60.50			
10/16/2019	Sodexo MOT So	Hosking BC Jul	£12.00	£12.00			
10/29/2019	Bishop LC	Lily Bishop BC	17.6	17.6			
	<b>Total</b>		<b>£4,243.13</b>	<b>£1,581.28</b>	<b>£2,152.50</b>	<b>£0.00</b>	<b>£0.00</b>

RECIEPTS 2017-2018

Bank interest	Other
£0.95	

**£0.95    £0.00**

RECIEPTS 2017-2018

**11/19**

Date	Description	Paying in Ref	Total	Fees parent/carer	NEF	Vouchers
11/08/2019	Taylor TA	Brody Taylor 10/1	£47.25	£47.25		
11/08/2019	Simpson J	Jack Leaker 10/1	£121.50	£121.50		
11/14/2019	Edenred	Orna Pickles 10/1	£202.50	£202.50		
11/14/2019	Edenred	Jacob Gallaway 1	£225.00	£225.00		
11/14/2019	Rachel Hall	Grace Hall 10/19	£189.00	£189.00		
11/18/2019	National Savings	James and Lena	£35.30	£35.30		
11/18/2019	National Savings	James and Lene	£35.30	£35.30		
11/18/2019	Bishop LC	Summer Lily Coe	£16.50	£16.50		
11/19/2019	Brand SM	Erica	£166.75	£166.75		
11/19/2019	Brand SM	Erica Jenny BC	£12.80	£12.80		
11/19/2019	Spittlehouse E	Jacob Bows BC	£9.30	£9.30		
11/22/2019	Sodexo MOT SoJl	Ferris BC	£4.50	£4.50		
11/22/2019	Sodexo MOT SoMia	Bartholemew	£10.00	£10.00		
11/22/2019	Edenred	Gallaway BC	£17.50	£17.50		
11/11/2019	Savings Interest		£1.04			
11/25/2019	Taylor W&J	Libby&Josh BC	£9.00	£9.00		
11/25/2019	County Funding ER10		£785.15		£785.15	
11/26/2019	500063 ER4	Cash In	£706.65	£222.15		
11/26/2019	500063 ER4	Cash In	£21.25	£21.25		
11/26/2019	500063	Christmas Fair	£34.90			
11/26/2019	Leaker D7J	Grace Leaker BC	£12.10	£12.10		
<b>Total</b>			<b>£2,663.29</b>	<b>£1,357.70</b>	<b>£785.15</b>	<b>£0.00</b>

# RECIEPTS 2017-2018

Fundraising & Donations      Bank interest      Other



£484.50

£34.90

**£519.40**

**£1.04**

**£0.00**

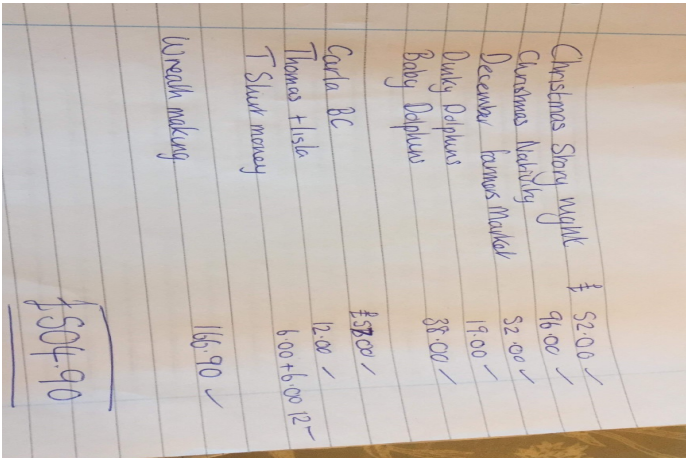
RECIEPTS 2017-2018

**12/19**

Date	Description	Paying in Ref	Total	Fees parent/carer	NEF	Vouchers
12/04/2019	Edenred	Lily 07/19	£229.50		£229.50	
12/06/2019	Motley P	Freddie 10/19	£227.25		£227.25	
12/09/2019	S Henderson	Samuel BC	£20.00		£20.00	
12/09/2019	Taylor TA	Brody Taylor 11/1	£63.00		£63.00	
12/10/2019	CB090 Refund Fees		£1.00			
12/10/2019	CB090 Compensatory		£0.75			
12/10/2019	Si Gallaway	Jacob Gallaway	£105.75		£105.75	
10/12/2019	Leaker D + J AD	Jack Leaker 11/19	£177.75		£177.75	
12/13/2019	Ross NC	Joe&Jake BC 11/1	£12.50		£12.50	
12/16/2019	Edenred	Orna £396 11/19	£639.00		£639.00	
12/18/2019	Motley P	Freddie 11/19	£297.00		£297.00	
12/18/2019	P Courtis	Dexter 11/19	£54.00		£54.00	
12/20/2019	Si Gallaway	Jacob	£29.25		£29.25	
12/23/2019	Rached Hall	Grace 11/19	£216.00		£216.00	
12/23/2019	National Saving	James BC	£58.50		£58.50	
12/23/2019	National Saving	Lena BC	£58.50		£58.50	
12/24/2019	Cash Deposit	ER5 (including B)	£504.90		£126.00	
12/27/2019	Sodexo MOT So	Mia Bartholomew	£57.50		£57.50	
12/30/2019	Taylor W&J	JoshLibby BC	£72.00		£72.00	
12/09/2020	Interest		£0.88			
<b>Total</b>			<b>£2,825.03</b>	<b>£2,443.50</b>	<b>£0.00</b>	<b>£0.00</b>

RECIEPTS 2017-2018

Fundraising & Donations      Bank interest      Other



£366.90

£12.00

	£0.88	
<b>£366.90</b>	<b>£0.88</b>	<b>£12.00</b>

**01/20**

Date	Description	Paying in Ref	Total	Fees parent/carer	NEF	Vouchers
01/02/2020	Edenred	adley Hughes BC 11/	£5.00	£5.00		
01/02/2020	Bishop LC	SummerLillyCoen BC	£38.50	£38.50		
01/09/2020	Savings Interest		£0.98			
01/10/2020	iodexo Mot Sols /	Jl Ferris BC 12/19	£12.00	£12.00		
01/13/2020	County Funding		£1,957.75		£1,957.75	
01/13/2020	Ross NC	Jake Joe BC 12/19	£12.50	£12.50		
01/13/2020	Leaker D+J ADP	Jack Leaker 12/19	£94.50	£94.50		
01/13/2020	Taylor TA	Brody Taylor 12/19	£76.50	£76.50		
01/14/2020	Si Gallaway	Jacob Gallaway	£19.75	£19.75		
01/17/2020	Edenred	Jacob Gallaway	£243.50	£243.50		
01/17/2020	Motley P	Freddie Taylor 12/19	£248.63	£248.63		
01/17/2020	Haywood LJ	Lena and James BC	£90.00	£90.00		
01/17/2020	Bishop LC	SummerLillyCoen BC	£9.00	£9.00		
01/17/2020	Gallaway Si	Jacob Gallaway	£27.00	£27.00		
01/20/2020	Rachel Hall	Gracie Hall 12/19	£162.00	£162.00		
01/20/2020	iodexo Mot Sols /	Orna Pickles 12/19	£243.00	£243.00		
01/21/2020	Taylor W&j	JoshLibby BC	£30.00	£30.00		
01/22/2020	iodexo Mot Sols /	Mia Bartholomew	£45.00	£45.00		
01/29/2020	iodexo Mot Sols /	Hosking BC Nov	£9.75	£9.75		
01/29/2020	iodexo Mot Sols /	Hosking BC Dec	£27.00	£27.00		
01/29/2020	iodexo Mot Sols /	Hosking BC Nov	£41.50	£41.50		
01/30/2020	Ivey J&E	Ivey BC	£9.00	£9.00		
01/31/2020	K Clemence	Clemence BC	£50.00	£50.00		
01/31/2020	Noble R	Murphy BC	£40.00	£40.00		
	<b>Total</b>		<b>£3,492.86</b>	<b>£1,534.13</b>	<b>£1,957.75</b>	<b>£0.00</b>

Fundraising & Donations

Bank interest

Other



**£0.00**

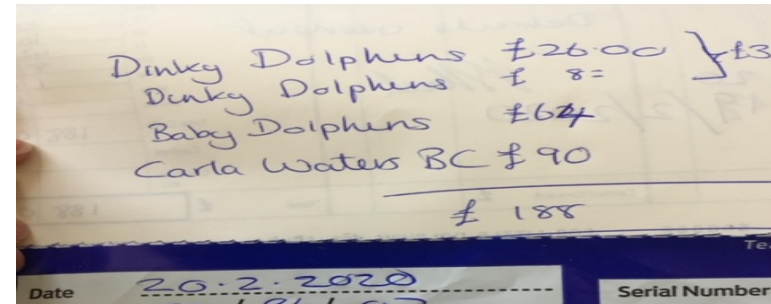
**£0.98**

**£0.00**

RECIEPTS 2017-2018

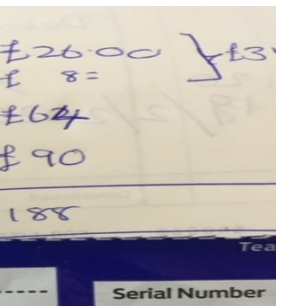
**02/20**

Date	Description	Paying in Ref	Total	Fees parent/carer	NEF	Vouchers	Fundraising & Donations
02/03/2020	Simpson J	Grace BC	£20.00	£20.00			
02/06/2020	Noble R	Murphy BC	£40.00	£40.00			
02/10/2020	Leaker D+J ADP	Jack Leaker	£148.50	£148.50			
02/11/2020	Gallaway SI	Jacob Gallaway	£101.25	£101.25			
02/13/2020	Noble R	Murphy BC	£40.00	£40.00			
02/14/2020	Edenred	Jacob Gallaway	£243.00	£243.00			
02/14/2020	Rachel Hall	Gracie 01/20	£216.00	£216.00			
02/14/2020	Taylor TA	Brodie 01/20	£126.00	£126.00			
02/14/2020	Motley P	Freddie 01/20	£130.50	£130.50			
02/17/2020	Sodexo Mot Sol:	Orna Pickles	£378.00	£378.00			
02/17/2020	County Funding		£3,598.75		£3,598.75		
02/17/2020	Haywood LJ	James and Lena	£120.00	£120.00			
02/17/2020	Gallaway SI	Jacob Gallaway	£18.00	£18.00			
02/18/2020	Ross NC	Joe Jake BC 01/20	£12.50	£12.50			
02/18/2020	Ross NC	Joe Jake BC	£16.50	£16.50			
02/18/2020	M Hale	James Hale BC	£27.00	£27.00			
02/20/2020	Cash Deposit	ER11	£188.00	£188.00			
02/21/2020	Sodexo Mot Sol:	Jl Ferris BC	£6.00	£6.00			
02/21/2020	Sodexo Mot Sol:	Mia Bartholemew	£60.00	£60.00			
02/24/2020	S Henderson	Ella 01/20	£114.00	£114.00			
02/26/2020	Sodexo Mot Sol:	Josh & Libby BC	£54.00	£54.00			
02/27/2020	Noble R	Murphy BC	£40.00	£40.00			
02/27/2020	Ivey J&E	Ivey BC	£9.00	£9.00			
02/28/2020	EasyFundraising		£19.64				£19.64
02/28/2020	K Clemence	Clemence BC	£36.00	£36.00			
02/10/2020	Savings Interest		£1.01				
<b>Total</b>			<b>###</b>	<b>£2,144.25</b>	<b>£3,598.75</b>	<b>£0.00</b>	<b>£19.64</b>



RECIEPTS 2017-2018

Bank interest    Other    Column1



Breakfast Club, Dinky and Baby group

£1.01

**£1.01**

**£0.00**

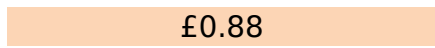
RECEIPTS 2017-2018

**Reciepts March 2020**

Date	Description	Paying in Ref	Total	Fees parent/carer	NEF	Vouchers	Fundraising & Donations
03/02/2020	Sodexo MOT sol	Hosking BC Jan	£18.00	£18.00			
03/02/2020	National Saving	James BC??	£90.45	£90.45			
03/02/2020	National Saving	Lena BC??	£90.45	£90.45			
03/02/2020	Simpson J	Grace BC	£15.00	£15.00			
03/04/2020	Wright C	Samara Roberts	£30.00	£30.00			
03/06/2020	S Gallaway	Jacob Gallaway	£16.88	£16.88			
03/06/2020	M Hale	James Hale 02/20	£54.00	£54.00			
03/09/2020	Leaker D + J AD	Jack Leaker 02/20	£121.50	£121.50			
03/10/2020	Rachel Hall	Gracie Hall 02/20	£135.00	£135.00			
03/10/2020	Motley P	Freddie Taylor 02	£142.88	£142.88			
03/11/2020	Edenred	Jacob Gallaway	£243.00	£243.00			
03/18/2020	Sodexo MOT So	Orna Pickles 02/20	£290.25	£290.25			
03/25/2020	Simpson J	Grace BC	£15.00	£15.00			
03/26/2020	County Funding		£694.50		£694.50		
03/09/2020	BANK INTEREST (SAVINGS)		£0.88				
03/27/2020	Sodexo MOT sol	Mia Bartholemew	£45.00	£45.00			
03/31/2020	Sodexo MOT sol	Jl Ferris	£12.00	£12.00			
<b>Total</b>			<b>###</b>	<b>£1,319.41</b>	<b>£694.50</b>	<b>£0.00</b>	<b>£0.00</b>

# RECEIPTS 2017-2018

Bank interest    Other



**£0.88    £0.00**

NEWTOWN PRESCHOOL PROFIT AND LOSS 29TH AUGUST 2019 TO 28TH  
AUGUST 2020

<b>INCOME</b>			<b>EXPENDITURE</b>
FUNDING		£61,667.91	WAGES
FEES		£12,454.54	TAX
FUNDRAISING		£282.40	COMMUNITY PROJECT
ACS		£3,303.00	RENT
OTHER		£122.77	EXPENSES
INTEREST	£	5.81	EQUIPMENT
GRANT		£4,398.39	PETTY CASH
TODDLERS		£0.00	OTHER
		<b>£82,234.82</b>	TRAINING
			CONSUMABLES
			NEW BUILDING
INCOME		£82,234.82	
EXPENDITURE	£	75,744.51	
SURPLUS	<b>£</b>	<b>6,490.31</b>	

£60,415.58  
£2,801.12  
  
£8,089.53  
£1,933.33  
£1,080.00  
£0.00  
£1,099.36  
£57.60  
£267.99  
£0.00

**£ 75,744.51**

## BALANCE SHEET

<b>ACCOUNTS</b>	Total	
OPENING BALANCE	£	24,515.49
CASH INFLOW	£	6,490.31
CLOSING BALANCE	<b>£</b>	<b>31,005.80</b>
BANK		
LLOYDS CURRENT	£	19,212.37
LLOYDS SAVINGS	£	11,793.43
	<b>£</b>	<b>31,005.80</b>

# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Newtown Pre-school

On accounts for the year  
ended

28<sup>th</sup> August 2020

Charity no  
(if any)

1031577

Set out on pages

2

(remember to include the page numbers of additional sheets) <sup>2</sup>

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section
- 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Nicola Hooper*

Date:

5th February 2022

Name:

NICOLA HOOPER

**Relevant professional qualification(s) or body (if any):**

MAAT

**Address:**

21 CHERRY TREE CLOSE

EXETER

DEVON EX4 5AT

## Section B

### Disclosure

**Only complete if the examiner needs to highlight material problems.** (E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

**Give here brief details of any items that the examiner wishes to disclose.**