

Trustees Annual Report

For the period

From (start date) 0 1 0 4 2 4 to end date 3 1 0 3 2 5

Section A Reference and administration details

Charity name	1st Wordsley Scout Group
Other names the charity is known by	N/A
Registered charity number (if any)	1 0 3 1 5 6 5
HQ registration number	
Charity's principal address	1st Wordsley Scout Group HQ Wordsley, Stourbridge, West Midlands Postcode D Y 8 5 S J

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Jenny Riley	Treasurer	
2	Jon Whitehouse		
3	Samantha Cooper		
4	Jordan Woodhouse		
5	Jeremy Seaby		
6	Kelly Searle		
7			
8			
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Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B	Structure, governance and management
Description of the charity's trusts	
Type of governing document (e.g. trust deed, constitution)	<p>The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.</p>
How the charity is constituted (e.g. trust, association, company)	<p>The Group is a trust established under its rules which are common to all Scouts.</p>
Trustee selection methods (e.g. appointed by, elected by)	<p>The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.</p>
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	<p>The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p>
Policies and procedures adopted for:	<p>The Trustee Board consists of the Treasurer and 5 Trustees and meets every 3 months.</p> <p>Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.</p> <p>This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.</p>

a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them



Section B	Structure, governance and management (continued)
	<p data-bbox="738 1088 1233 1122">Risk and Internal Control (Specimen 1)</p> <p data-bbox="738 1122 1473 1267">The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p data-bbox="738 1301 1473 1473">Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p data-bbox="738 1507 1473 1626">Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p data-bbox="738 1659 1473 1865">Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p data-bbox="738 1899 1473 2011">Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a</p>

whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)
 The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate</p>

	<p>with others and make friends.</p> <p>The Scout Method</p> <p>Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	<p>It would not have been possible without their support over</p> <p>week to keep our group running so on my behalf I would like to extend my thanks to them.</p> <p>I would like to thank everyone at 1st Wordsley for making everything possible from running weekly meetings to maintenance of our fantastic hut and land. The beavers really enjoy being here.</p> <p>Once again another good year with our team growing in strength which we hope to continue into the next year.</p>
Additional details of the objectives and activities (optional information but encouraged as best practice)	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D	Achievements and performance
Summary of the main achievements of the charity during the year	<p>for several years.</p> <p>There remains much to do at the group, and we continue to adapt to the changes enforced upon us all from TSA headquarters, but I genuinely feel that Scouting continues to have an extremely positive impact on young people and their wider communities, affording members of all ages opportunities that aren't readily available at other clubs. 1st Wordsley Scout Group is made up of many components, the Scouts of all ages, the volunteer adult Leader teams, Young Leaders, adult supporters, the volunteer Trustees and the parents. Together we make Scouting happen here in Wordsley, week in week out, providing skills for life through Scouting activities.</p> <p>I again thank everyone who volunteers at our group for all the hard work you put in and the time that you donate. Without</p>

hard work you put in, and the time that you donate. Without you all, there would simply be no Scouting at 1st Wordsley.

Section E	Financial Review
Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £7,000.</p> <p>The Group held reserves of approximately £14,000 against this at year end. This is above the level required for operating expenses. However this can be explained by profits from a high attendance bonfire. With the additional responsibility for the HQ building and minibus, additional reserves above the threshold are held for unexpected repair and maintenance above the minimum operating threshold.</p>
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	
Further financial review details (optional information)	
<ul style="list-style-type: none">investment policy and objectives;	<p>Investment Policy (Specimen 2)</p> <p>The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>
Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	
Section G	Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Jon Whitehouse	Jenny Riley
Position (eg Secretary, Chair)	Group Lead Volunteer	Treasurer
Date	240925	

1ST WORDSLEY SCOUT GROUP

REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

TRUSTEES: Ex-Officio - Appointment

	<u>Name</u>
Group Scout Leader	Vacant
Group Chairman	Vacant
Group Secretary	Vacant
Group Treasurer	Ms Jenny Riley
Scout Leader	Ms Kelly Searle
Cub Scout Leader	Miss Samantha Cooper
Beaver Scout Leader	Vacant

TRUSTEES: Elected/Nominated - Appointment

Jonothan Whitehouse
Jeremy Seaby

BANKERS

Lloyds Banking Group

CUSTODIAN TRUSTEES

Mr John Bailey
Mr Bob Heeley
Mr Gary Barker

Group Registration Number with Scout Association

32268

Charity Registration Number

1031565

Contact Name and Address

Jenny Riley
26 Kingswood Road
Kingswinford
West Midlands
DY6 9TA

1ST WORDSLEY SCOUT GROUP

RECEIPTS AND PAYMENTS ACCOUNT SUMMARY

FOR THE YEAR ENDED 31 MARCH 2025

	<u>This Year</u> £	<u>Previous Year</u> £
Receipts for the year (see page 3) [Income figure for Charity C]	28,347.40	18,371.26
Asset Sales	0.00	0.00
Payments for the year (see page 4)	18,714.04	22,995.98
Purchase of fixed assets	0.00	5,500.00
Net receipts/(payments) for the year	9,633.36	(10,124.72)
Balance b/fwd	5,084.71	15,209.43
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Balance c/fwd	14,718.07	5,084.71
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The above account and accompanying statement of assets and liabilities were approved by
the Trustees on 24/09/2025 and signed on their behalf by



Jenny Riley

1ST WORDSLEY SCOUT GROUP

RECEIPTS FOR THE YEAR ENDED 31 MARCH 2025

10,074.50		
	<u>This Year</u>	<u>Previous</u>
	£	£
SUBSCRIPTIONS	6,768.00	6,918.00
INVESTMENT INCOME PAID		
Bank Interest	0.58	0.00
Scout Association Short Term Investment Service	0.00	0.00
DONATIONS/GRANTS		
Various charitable donations and grants	3,709.82	1,650.00
ACTIVITIES (Gross)		
Camp Other External Activities	3,306.50	567.00
Misc Activities	0.00	0.00
Archery	0.00	0.00
FUND RAISING (Gross)		
Bonfire	12,862.00	9,081.18
Other Fundraising	0.00	0.00
District Raffle	89.60	117.58
OTHER INCOME		
Membership Rebate	0.00	0.00
Inland Revenue - Gift Aid	0.00	0.00
Loan	0.00	0.00
SUNDRY RECEIPTS		
Use of Scout Hut	0.00	0.00
Miscellaneous	1,260.90	37.50
Minibus Hire	350.00	
SALE OF ASSETS	0.00	0.00
	<hr/>	<hr/>
TOTAL RECEIPTS FOR YEAR	£ 28,347.40	£ 18,371.26
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1ST WORDSLEY SCOUT GROUP

PAYMENTS FOR THE YEAR ENDED 31 MARCH 2025

	<u>This Year</u> £	<u>Previous Year</u> £
PREMISES		
Insurance	1,572.30	2,630.24
Light and Heat	3,102.81	6,017.64
Repairs and renewals	1,947.35	2,632.70
Water	341.91	237.75
Cleaning and cleaning equipment	67.79	288.67
ACTIVITIES		
Camp, Camp and Other External Activities	2,001.97	1,335.00
Pack Activities	460.00	373.12
Christmas Treat & Party	0.00	0.00
District Event	0.00	0.00
FUND RAISING EXPENSES		
Bonfire	3,816.72	4,300.11
District Raffle	0.00	0.00
Sponsored Walk	0.00	0.00
Other Fundraising	0.00	0.00
ADMIN/ESTABLISHMENT EXPENSES		
Leadership Training	0.00	0.00
Membership Subscription	3,300.00	3,060.00
Postage, Stationary & Computer Consumables	78.24	85.84
PURCHASE OF CAPITAL EQUIPMENT		
Equipment purchases	0.00	661.40
PURCHASE OF BADGES & NECKERS	386.20	187.07
OTHER PAYMENTS		
Miscellaneous	50.00	1,186.44
Minibus Expenses (Tax, Fuel, Servicing etc)	1,588.75	Seperately from 2024-25
ASSET PURCHASES		
Vehicles	0.00	5,500.00
TOTAL PAYMENTS FOR THE YEAR	£ 18,714.04	£28,495.98

1ST WORDSLEY SCOUT GROUP

STATEMENT OF ASSETS AND LIABILITIES AT 31 MARCH 2025

	<u>This Year</u> £	<u>Previous Year</u> £
MONETARY ASSETS Cash, bank and similar funds		
Bank Current Account	14,317.49	5,084.71
Minibus Account	400.58	0.00
Moneymaster account	3.01	3.01
Cash in hand/outstanding bank items	0.00	0.00
Scout Associations Short Term Investment Service	0.00	0.00
	<hr/>	<hr/>
	£ 14,721.08	£ 5,087.72
	<hr/>	<hr/>
OTHER MONETARY ASSETS		
Subscriptions not yet paid	0.00	0.00
Subscriptions prepaid	0.00	0.00
Accrued interest (Scout Association)	0.00	0.00
	<hr/>	<hr/>
	£ -	£ -
	<hr/>	<hr/>
NON-MONETARY ASSETS Assets for Charity's own use		
Land and Buildings	60,000.00	60,000.00
Scouting equipment, furniture etc	24,808.99	24,808.99
	<hr/>	<hr/>
	£ 84,808.99	£ 84,808.99
	<hr/>	<hr/>
LIABILITIES: Those due within one year		
Accounts not yet paid	0.00	0.00
Expenses incurred not yet invoiced	0.00	0.00
	<hr/>	<hr/>
	£ -	£ -
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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
1ST WORDSLEY SCOUT GROUP

I report on the accounts of the Group for the year ended 31st March 2025

Respective responsibilities of Trustees and Independent Examiner

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 1993 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and report to you.

Basis of Examiner's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 3 to 6.

Examiner's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name:

Sama Gray

Address:

48 Bells Lane

Wordsley

Stourbridge

Date:

8/11/25

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