

BEVERLEY COMMUNITY CHURCH

LEGAL AND ADMINISTRATIVE INFORMATION

**ANNUAL REPORT AND STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2023**

CHARITY REGISTRATION NUMBER 1031527

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BEVERLEY COMMUNITY CHURCH

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER 1031527

START OF FINANCIAL YEAR 1st April 2022

END OF FINANCIAL YEAR 31st March 2023

TRUSTEES AT 31 MARCH 2023

Helen Bashford
Richard Bradbury
Natalie Clark
Yvonne South

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

GOVERNING INSTRUMENT

Declaration of Trust Dated 11 December 1993.

CORRESPONDENCE ADDRESS

49a Saturday Market
Beverley
East Yorkshire
HU17 8AA

BANKERS

TSB Bank plc
Saturday Market Place
Beverley
East Yorkshire

INDEPENDENT EXAMINER

Donna Leppitt
Independent Examiners Ltd
Unit 2
The Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF

BEVERLEY COMMUNITY CHURCH

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023

Report to the trustees/ members of Beverley Community Church on the accounts for the year ended 31st March 2023.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Donna Leppitt
Independent Examiners Ltd
Unit 2
The Broadridge Business Centre
Delling Lane
Bosham
PO18 8NF



Date: 12th January 2024

BEVERLEY COMMUNITY CHURCH
REGISTERED CHARITY NUMBER 1031527

TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2023

Beverley Community Church was established in 1988 as an independent charismatic evangelical church.

OBJECTIVES AND ACTIVITIES

The emphasis of the church has always been to achieve growth by new birth rather than relocating the saints. Our desire is to see every member identify and come into the fullness of their gifting whilst developing their character to the image of Christ. We believe Beverley Community Church should be a place where all people are accepted on their path to find faith in God through Jesus Christ regardless of ethnicity, gender, disability or sexual orientation. Our desire is to engender a love for the lost amongst us and we believe that one of the primary functions of the church is to reach out to those who do not yet know Christ.

PUBLIC BENEFIT

When planning its activities the Church has considered the Commission's guidance on public benefit, and, in particular, the specific guidance on charities for the advancement of religion.

Beverley Community Church has continued to maintain its focus on the three key areas:

Promoting spiritual wellbeing through pastoral care and teaching for the church and general public.

Local community based projects to benefit the public as described below.

Supporting the wider church community as a member of Churches Together in Beverley and via the Groundlevel Network, of which it is also a member.

During the year one elder resigned as elder and the church is led by the remaining elder, whose company invoices the Church for the management fees. The elder is responsible for the main content of the teaching and this is supplemented by the input of members of the Church.

Pastoral care is provided by the elder, by the Homegroup Leaders and through the church's counselling service.

The Church has held a weekly meeting for worship and teaching on Sunday mornings either at The Beverley Memorial Hall or online via Face Book in accordance with the Government's restrictions during the Covid-19 pandemic. These are available to the general public.

This has been supplemented by homegroup meetings both in homes and online, and Going Deeper online teaching,

The Church supports a member of the congregation who provides support to those wishing to get back into the work place and through Community Money Advice to provide financial advice and assistance to those in debt.

The elder represents the Groundlevel Network of Churches at Churches Together England. He is also very active in promoting Christian unity in the locality through facilitating ministers meetings and supporting Churches Together in Beverley through the monthly joint prayer meeting.

The Church supports a church in India and this year, although no travel to India has been allowed, funds have been donated and sent to them to help them feed and support the poor.

The annual womens' weekend away took place in May 2022 and was well attended.

The Church's counselling centre, The Restoration Centre, has continued to offer prayer and personal counselling to anyone who needs it, and provided funeral services to the bereaved.

BEVERLEY COMMUNITY CHURCH
REGISTERED CHARITY NUMBER 1031527
TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2023 (continued)

The Elder continues to serve as a Governor at Keldmarsh Primary School.

The Church has continued to sponsor two children through Compassion UK, and has supported the following charities.

Beverley Against Poverty
Beverley Schools Christian Trust
East Yorkshire Foodbank
Beverley Open Doors Community Project

The Church continues its association with the Groundlevel Network of Churches which provides mutual support and development. The annual ONE conference in August became a one day event which was enjoyed by all who attended.

FINANCIAL REVIEW

Total receipts on unrestricted funds were £85,167 together with £45,740 restricted funds while expenditure was £85,477 on unrestricted funds and £26,631 on restricted funds, giving a net decrease in unrestricted funds of £310 and an increase in restricted funds of £19,109; a combined increase of £18,799.

RESERVES

The Trust has no fixed amount to hold in reserve but considers £20,000 a guide line as an amount to cover running costs for 3 months.,

The Trustees for the financial year were:

Helen Bashford
Richard Bradbury
Natalie Clark
Yvonne South

There were no changes in the year.

**BEVERLEY COMMUNITY CHURCH
REGISTERED CHARITY NUMBER 1031527**

TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2023 (continued)

TRUSTEES' RESPONSIBILITIES

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Trustees



Yvonne South

Date: 08/01/2024

BEVERLEY COMMUNITY CHURCH

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 MARCH 2023

| | Notes | Unrestricted <u>Funds</u> £ | Restricted <u>Funds</u> £ | Total <u>2023</u> £ | Total <u>2022</u> £ |
|---|-------|-----------------------------------|---------------------------------|---------------------------|---------------------------|
| RECEIPTS | | | | | |
| a) Voluntary Receipts | | | | | |
| Giving under gift aid | | 54,494 | 23,737 | 78,231 | 44,028 |
| Collections and gifts | | 13,781 | 17,268 | 31,049 | 14,325 |
| Income tax recovered | | 6,770 | 4,520 | 11,290 | 11,634 |
| Miscellaneous income | | 7,432 | 215 | 7,647 | 380 |
| Rental income | | 2,690 | - | 2,690 | - |
| TOTAL RECEIPTS | | 85,167 | 45,740 | 130,907 | 70,367 |
| PAYMENTS | | | | | |
| Direct charitable expenditure | 2a | 69,570 | 26,631 | 96,201 | 62,679 |
| Management and administration | 2b | 15,907 | - | 15,907 | 20,285 |
| TOTAL PAYMENTS | | 85,477 | 26,631 | 112,108 | 82,964 |
| EXCESS OF RECEIPTS OVER PAYMENTS | | -310 | 19,109 | 18,799 | -12,597 |
| Balances brought forward | | 55,838 | 1,216 | 57,054 | 69,651 |
| Transfer from General Fund | | | | - | - |
| BALANCES CARRIED FORWARD | | 55,528 | 20,325 | 75,853 | 57,054 |

The notes on pages 9 to 10 form part of these accounts.

All operations are continuing operations.

BEVERLEY COMMUNITY CHURCH

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2023

ASSETS

| | <u>2023</u> | <u>2022</u> |
|------------------|---------------|---------------|
| | £ | £ |
| Current assets | | |
| Cash funds | 369 | 170 |
| TSB bank account | 62,146 | 17,991 |
| Paypal | 13,338 | 38,893 |
| | <u>75,853</u> | <u>57,054</u> |

Represented by:

| | | |
|--------------------|---------------|---------------|
| Unrestricted funds | 55,478 | 55,838 |
| Restricted funds | 20,375 | 1,216 |
| | <u>75,853</u> | <u>57,054</u> |

Other assets

| | | |
|--|---------------|---------------|
| End of year tax claim | 20,376 | 11,290 |
| Music amplification equipment etc as valued for insurance purposes | 8,921 | 8,921 |
| | <u>29,297</u> | <u>20,211</u> |

LIABILITIES

| | | |
|----------------------------|--------------|--------------|
| Independent Examiner's Fee | 870 | 870 |
| Hall hire | 920 | 620 |
| Chosen Women held over | 1,220 | 1,220 |
| | <u>3,010</u> | <u>2,710</u> |

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 7 and 8.

Approved by the Trustees on the 8 January 2024 and

Signed on their behalf by

Helen Bashford, Trustee.



BEVERLEY COMMUNITY CHURCH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

1 BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

2 PAYMENTS

a) Direct Charitable Expenditure

| | | | | |
|---------------------------------------|---------------|---------------|---------------|---------------|
| Hall hire | 11,196 | | 11,196 | 9,926 |
| Young people | 64 | | 64 | 151 |
| Chosen women & Men alive | 6,548 | | 6,548 | 218 |
| Gifts and missions | 4,145 | 20,832 | 24,977 | 6,493 |
| Evangelism | 1,789 | | 1,789 | 1,400 |
| Visiting speakers | 150 | | 150 | - |
| Beverley Open Doors Community Project | 3,247 | | 3,247 | 5,449 |
| Debt advisory service | 7,680 | | 7,680 | 7,680 |
| Street Angels | 57 | 187 | 244 | 286 |
| Fees | 30,900 | 5,506 | 36,406 | 30,900 |
| Foreign travel | 3,794 | | 3,794 | - |
| Restoration Centre | - | 106 | 106 | 176 |
| | 69,570 | 26,631 | 96,201 | 62,679 |

b) Management & Administration

| | | | | |
|------------------------------------|---------------|----------|---------------|---------------|
| PA & equipment | - | - | - | 1,579 |
| Equipment repair & hire | 9 | - | 9 | 92 |
| Tapes, books, CDs, DVDs | 592 | - | 592 | - |
| Sundries | 1,604 | - | 1,604 | 1,309 |
| Licences | - | - | - | 352 |
| Insurance | 745 | - | 745 | 719 |
| Refreshments | 1,087 | - | 1,087 | 853 |
| Webb fees | 450 | - | 450 | 450 |
| Independent Examination | - | - | - | 840 |
| Office expenses | 6,831 | - | 6,831 | 9,161 |
| Subscriptions | 767 | - | 767 | 1,471 |
| Telephone | 1,036 | - | 1,036 | 1,017 |
| Postage, stationery & photocopying | 276 | - | 276 | 310 |
| Travel | 1,133 | - | 1,133 | 735 |
| Bank charges | 480 | - | 480 | 541 |
| Courses & conferences | 897 | - | 897 | 856 |
| | 15,907 | - | 15,907 | 20,285 |

BEVERLEY COMMUNITY CHURCH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

4 RESTRICTED FUNDS

| | Opening Balance 2022 £ | Receipts £ | Payments £ | Transfer From General £ | Closing Balance 2023 £ |
|------------------------------|---------------------------------|---------------|-----------------|-------------------------------|---------------------------------|
| Street angels | 187 | | (187) | - | - |
| East Yorkshire Foodbank | 50 | 387 | (300) | - | 137 |
| Hampers Christmas and Easter | 425 | 1,936 | (2,361) | - | - |
| Gift passed on +gift aid | - | 22,600 | (22,600) | - | - |
| Compassion | - | 27 | (27) | - | - |
| Fundraising | - | 215 | 0 | - | 215 |
| Restoration Centre | 479 | 500 | (106) | - | 873 |
| Hardship fund | - | 5,000 | 0 | - | 5,000 |
| India | 75 | 15,075 | (1,050) | - | 14,100 |
| | <u>1,216</u> | <u>45,740</u> | <u>(26,631)</u> | <u>-</u> | <u>20,325</u> |

Description of Restricted Funds

Street Angels: the purpose of this fund is to provide support for vulnerable people out socialising in Beverley on a Saturday night.

East Yorkshire Foodbank: Donations given to church to be forwarded to the Foodbank.

Hampers: these are funds donated to provide Christmas and Easter hampers for needy people in Beverley.

Restoration Centre: Donations plus funeral fees to be used to further the work of the restoration centre.

India: Funds from individuals given to provide food for homeless during the covid pandemic in Hyderabad.

Hardship fund: this is a gift given to the trust to help anyone who is struggling financially.

5. TRUSTEES AND OTHER RELATED PARTIES

Management fees of £36,406 were paid to a company of which Richard Bradbury is Director. £5,506 of this was a gift including tax (£30,900 - 2022). Mr Bradbury was not present in the Trustees' meetings when fees were discussed.

No other payments were made to trustees or any other persons connected with them during this financial period.

No material transaction took place between the organisation and a trustee or any person connected with them.

(2022 - none).

A total of £13,559 was donated to the charity by the trustees and related parties. (£15,674 - 2022)

6 RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the review of the controls over key financial systems, carried out on an annual basis, will provide sufficient resources in the event of adverse conditions.

The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

7 RESERVES POLICY

The Trustees consider that, in general, £20,000 is an adequate sum to keep in reserve. This covers the basic costs of running the Trust for three months.