



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1st SEPTEMBER 2023 to 31st AUGUST 2024

Charity name: ST AGNES PRESCHOOL PLAYGROUP

Charity registration number: 1031455

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of the Pre-School are the advancement of Early Years Education (including communication, social and physical skills) of boys and girls, and in particular to get them prepared to start their chosen Primary Schools at or near St Agnes. We have a well-established transition progress with the school. Our aim, through our Pre-School, is to provide a first class safe, secure, happy and an enabling environment to help children from the ages of 2 – 4 years to learn and develop while in our care.</p> <p>We seek to provide a rich educational environment that develops our Children's capabilities, competences and skills for their foundation to start their journey through their school.</p> <p>We provide an educational environment where each unique Child can develop and fulfil his or her potential, building their self-confidence and inculcating a desire to learn in preparation for their next stage.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>We pride ourselves to be an equal opportunity organisation, committed to a working environment free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or disability. Trustees, management and Pre-School staff will make reasonable adjustments to meet the needs of all staff, pupils and parent/carers who are or become disabled. All staff are trained in Equal Opportunities, Prevent Duty and British Values. This is regularly updated when needed.</p> <p>We continue to provide the parent/carers, of our and wider communities, an excellent safe and secure Childcare facility. We open the doors from 7.30am and close at 6.15pm. St Agnes Pre-school provides an out of school club for the local school children. Operating a breakfast and after school club. We provide holiday clubs</p>

		<p>during half terms, the Easter and 4 weeks of the Summer holiday periods.</p> <p>The Children regularly represent the Pre-school by taking part in the community's spring and summer village shows. Children also provided the library and sometimes local shops with pictures to display in their windows, mostly at Christmas and special events. We regularly have a member of the local library come into the setting to read stories to our Children. By doing the above we hope it helps our Children and their families become fully integrated into their local Community. When available some of the year 6 pupils from the school come over to read to our children.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Board of Trustees actively promote the benefits of the Preschool and Out of School clubs and its provision to an ever expanding Community in accordance with guidance it receives from the Charities Commission. The benefits to the public arise from carrying out the charity's aims.</p> <p>Our aim is to ensure the organisation is operating legally. This includes: - The setting complies with the Ofsted Statutory Framework. The setting complies with up to date employment legislation, including the minimum wage policy.</p> <p>Examination of the accounting records is carried out by a professional accountant. All policies and procedures are reviewed annually by the Chair of Trustees and the manager of the setting.</p> <p>The welfare of Staff and Children of the setting is observed.</p> <p>To work closely with the management team on all aspects of the Pre-school – this is done by having meetings and weekly telephone conversations. The manager provides the Trustees with a written report every Board of Trustees meeting. This is attached to the minutes of each meeting.</p> <p>To keep all parent/carers up to date with any news and changes that may occur.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		No voluntary or other contributions have been made

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Charity continues to provide an excellent child care preschool setting to Parents living in the Parish of St Agnes and sometimes the surrounding area.</p> <p>It offers wrap around care from 7.30 am to 6.15 pm for its Preschool children.</p> <p>It provides a Breakfast Club and Afternoon Club for both its Preschool children and children attending the co-located Academy Trust Primary School.</p> <p>It provides all Half Term and Easter Holiday Clubs and during the longer summer holidays a 4 week Summer school of activities.</p> <p>The social and economic value of the Preschool, as a benefit to the local and wider community may be judged on the fact that it operates, daily, to its maximum attendance capacity with staff members who have been a part of St Agnes pre-school for many years. It works closely with Parents to ensure their children receive high value child care during their employment and working commitments. The Preschool has purchased a small porta cabin in order to cater for child care provision demands for the breakfast and out of school clubs. This has been achieved by the management team working closely with the Board of Trustees which has created a strong working relationship. The manager and the board of Trustees have now secured a space at the school so it can extend it's after school care provision.</p> <p>It is inevitable the community (parents/carers) certainly benefit from the services supplied by St Agnes Pre-school and its Board of Trustees.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41
Performance of fundraising activities against objectives set	Para 1.41
Investment performance against objectives	Para 1.41
Other	

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity continues to show it has a bright and financially secure future. The pre-school employ a book keeper and have a local accountant to take care of the accounts
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Pre-school continues to have two areas of Reserves which are:- Redundancy Reserve which it is required, by employment law, to have for its employees. Buildings and Maintenance Reserve to ensure the Centre is, constructively, fit for purpose in all aspects.
Amount of reserves held	Para 1.22	Redundancy Reserve £40,000 Buildings & Maintenance Reserve £10,164
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Centre receives Government Funding for many attending Children. The Charity's principal source of funding comes from the Government. All children, over the age of 3 are entitled to free 15 hours per week, some entitled to 30 hours, depending on their parent's employment status. We also take 2 year funded children and a small portion of fee payers, for Parents whose children are not eligible for Government funding due to their age. Small fund raising, events organised by parents/carers and some donations from parents/carers. The Centre has continued to operate a Breakfast and Afternoon Club for both Preschool Children and those of Key workers attending the co-located Academy at very reasonable costs to Parents. In addition the Centre operates Half Term, Easter and Summer Schools at reasonable costs to children under 10 years of age.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Scrutiny of all finances is monitored monthly by either the Chair of Trustees or a nominated Trustee. All payroll claims are checked monthly by either the Chair of Trustees or a nominated Trustee. There are two Authorising Bank Signatories, Bank Credit Cards/Debit Cards have been reduced and only one held by the

		Centre Manager – all payments scrutinised through monthly Bank Account analysis. The book keeper attends the setting on a regular basis to meet with the manager. She collects receipt, bank statements etc to keep the computerised books up to date
Other		The oversight measures that are in place are working in a satisfactory manner

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Pre-school Learning Alliance Model constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Trustees are selected from regular newsletters to Parents, and in the local Parish Magazine and very often on the local community notice boards. The Trustees collectively reviews its performance at regular intervals including an Annual Trustees Meeting to which the Public are invited.</p> <p>The Trustees use resources from Governance Support Agencies, Cornwall Council Early Years Department and from its Arm's length Human Resources provider – Peninsula Businesses' Support Organisation as support mechanisms.</p> <p>Personal skills of Trustees, their background employment experience, is reviewed each year as is a review of the Chair of Trustees performance.</p> <p>Background checks are always carried out before a new Trustee is able to attend to any pre-school business. This is done through Ofsted.</p> <p>A Centre Policy covers this in detail.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Prospective Trustees undergo an interview process followed by an induction programme as detailed in the Trustees Policies. On a regular basis, the Chair of Trustees will speak to individual Trustees to consider their personal contribution to the organisation and identify
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		<p>areas where the Trustee would benefit from additional training or support.</p> <p>The Centre has a Policy which is used in this process.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The Charity, St Agnes Preschool Playgroup, is co-located on the site of an Academy Primary School.</p> <p>The Trustees and management team work very closely together. The governing principles /structure of the Trustees are:-</p> <ul style="list-style-type: none"> To ensure delivery of the Charity's objectives. To attract and retain a motivated workforce with the skills and expertise necessary for organisational effectiveness. That remuneration should be equitable and coherent across the organisation. To take account of the purposes, aims and values of the Charity. To ensure that pay levels and pay increases are appropriate. To ensure that the Charity can access the types of skills, experiences and competencies that it needs.
Relationship with any related parties	Para 1.51	None
Other		All Trustees give up their time freely to attend meetings or other and no remuneration or expenses were paid in the year. No person connected with a Trustee received any benefit.

Reference and Administrative details

Charity name	ST AGNES PRESCHOOL PLAYGROUP
Other name the charity uses	
Registered charity number	1031455
Charity's principal address	TRELAWNEY ROAD ST AGNES CORNWALL TR5 0LZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adam Turner	Chair of Trustees		
2	Lex Carlyon	Treasurer		
3	Kelly Luff-Cooper	Secretary		
4	Alison Robinson	Trustees		
5	Julia Dodson	Trustees		
6	Tom Knight	Trustees		

Corporate trustees – names of the directors at the date the report was approved

Director name	None

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
	None

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mrs MELANIE GILBERT – CENTRE OPERATIONAL MANAGER

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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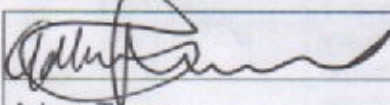
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Adam Turner	
Position (e.g. Secretary, Chair, etc)	CHAIR OF TRUSTEES	

Date 4 June 2025



St Agnes Pre-school			Charity No (if any)	1031455
Annual accounts for the period				
Period start date	1st Sept 2023	To	31st Aug 2024	

Section A Statement of financial activities

Recommended categories by activity

Incoming resources (Note 3)

Income and endowments from:

Donations and legacies

Charitable activities

Other trading activities

Investments

Separate material item of income

Other

Total

Resources expended (Note 6)

Expenditure on:

Raising funds

Charitable activities

Separate material item of expense

Other

Total

Net income/(expenditure) before investment gains/(losses)

Net gains/(losses) on investments

Net income/(expenditure)

Extraordinary items

Transfers between funds

Other recognised gains/(losses):

Gains and losses on revaluation of fixed assets for the charity's own use

Other gains/(losses)

Net movement in funds

Reconciliation of funds:

Total funds brought forward

Total funds carried forward

Guidance Notes

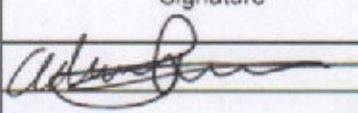
	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
S01	-	-	-	-	-
S02	-	-	-	-	-
S03	336,828	-	-	336,828	287,692
S04	127	-	-	127	46
S05	-	-	-	-	-
S06	762	-	-	762	-
S07	337,717	-	-	337,717	287,738
S08	-	-	-	-	-
S09	282,233	-	-	282,233	270,923
S10	-	-	-	-	-
S11	-	-	-	-	-
S12	282,233	-	-	282,233	270,923
S13	55,484	-	-	55,484	16,815
S14	-	-	-	-	-
S15	55,484	-	-	55,484	16,815
S16	-	-	-	-	-
S17	-	-	-	-	-
S18	-	-	-	-	-
S19	-	-	-	-	-
S20	55,484	-	-	55,484	16,815
S21	97,873	-	-	97,873	81,058
S22	153,357	-	-	153,357	97,873

Section B

Balance sheet

		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	-	-	-	-	-
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	-	-	-	-	-
Total fixed assets		B05	-	-	-	-	-
Current assets							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	5,671	-	-	5,671	-
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)		B09	148,436	-	-	148,436	97,873
Total current assets		B10	154,107	-	-	154,107	97,873
Creditors: amounts falling due within one year	(Note 20)	B11	750	-	-	750	-
Net current assets/(liabilities)		B12	153,357	-	-	153,357	97,873
Total assets less current liabilities		B13	153,357	-	-	153,357	97,873
Creditors: amounts falling due after one year	(Note 20)	B14	-	-	-	-	-
Provisions for liabilities		B15	-	-	-	-	-
Total net assets or liabilities		B16	153,357	-	-	153,357	97,873
Funds of the Charity							
Endowment funds (Note 27)		B17	-	-	-	-	-
Restricted income funds (Note 27)		B18	-	-	-	-	-
Unrestricted funds		B19	153,357	-	-	153,357	97,873
Revaluation reserve		B20	-	-	-	-	-
Total funds		B21	153,357	-	-	153,357	97,873

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	Adam Turner	04/06/2025



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

St Agnes Pre-school

On accounts for the year
ended

31st August 2024

Charity no
(if any)

1031455

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of International Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

31st March 2025

Name:

Malcolm Heard

Relevant professional
qualification(s) or body
(if any):

FAIA