

# TAMAR VALLEY PRE-SCHOOL

England & Wales · Charity number 1031355

## Details

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|             |   |
|-------------|---|
| Other names | CALSTOCK UNDER FIVES                                    |
| Status      | Registered  |
| Legal form  | Other   |
| Registered  | 1994-01-26  |
| Register    | <a href="#">View on the Charity Commission register</a> |

## Contact

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|         |   |
|---------|---|
| Address | The Village Hall<br>The Quay<br>Calstock<br>PL18 9QA  |
| Phone   | 01822 834 418   |
| Email   | <a href="mailto:info@tamarvalleypreschool.co.uk">info@tamarvalleypreschool.co.uk</a>        |
| Website | <a href="http://www.tamarvalleypreschool.co.uk/">http://www.tamarvalleypreschool.co.uk/</a> |

## Activities

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**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

**Activities:** Providing care for pre-school children

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Cornwall

## Finances

| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-03-31 | £56,804 | £65,157     | -      | -         |
| 2024-03-31 | £60,523 | £63,092     | -      | -         |
| 2023-03-31 | £64,854 | £65,991     | -      | -         |
| 2022-03-31 | £60,895 | £55,919     | -      | -         |
| 2021-03-31 | £50,613 | £49,319     | -      | -         |

## Trustees

| Name                      | Role  | Appointed  |
|---------------------------|-------|------------|
| <b>Emma Trend</b>         | Chair | 2024-01-23 |
| Greencombe accounting ltd |       | 2025-09-03 |
| Jamie Boxall-Lawrence     |       | 2024-01-23 |
| Leigh-Anne Alford         |       | 2024-10-01 |

**TAMAR VALLEY PRE-SCHOOL**

England & Wales - Charity number 1031355

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# Accounts

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## Trustees' Annual Report for the period

From **01/04/2024** Period start date To **31/03/2025** Period end date

Charity name: **Tamar Valley Pre School**

Charity registration number: **1031355**

## Objectives and Activities

|  | SORP reference     |   |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | <p><b>The objectives of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:</b></p> <ul style="list-style-type: none"><li><b>a) Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability</b></li><li><b>b) Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas</b></li><li><b>c) Instigating and adhering to and furthering the aims and objectives of the Early Years Alliance (Pre-school Learning Alliance)</b></li></ul> |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p><b>Tamar Valley Pre School provides a safe, stimulating, loving and educational experience for children aged 2-5 years. We are situated within a small community that does not have the benefit of many other care providers. Our pre-school and staff are committed to the social, emotional and educational learning of the children who attend our setting. Our Pre-school manager and staffing team plan enriched activities in line with the EYFS framework that also reflect a child's individual learning</b></p>   |

|  |           |   |
|--|-----------|---|
|  |           | <b>needs. We have a skilled staffing team who monitor and support each individual child's development and communicate their learning journey with parents and carers.</b> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 |   |

### **Additional information (optional)**

You may choose to include further statements where relevant about:

|  | SORP reference |  |
|--|----------------|--|
| Policy on grant making   | Para 1.38      |  |
| Policy on social investment including program related investment | Para 1.38      |  |
| Contribution made by volunteers                                  | Para 1.38      |  |
| Other  |                |  |

### **Achievements and Performance**

|  | SORP reference |  |
|--|----------------|--|
|  |                |  |

|  |                  |   |
|--|------------------|---|
| <p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p> | <p>Para 1.20</p> | <p><b>Over the last financial year, we consider our primary achievements as follows:</b></p> <ul style="list-style-type: none"> <li>• <b>A stable and consistent staff group with minimal turnover.</b></li> <li>• <b>Our long-standing links with Calstock CP school has enabled smooth school transitions for children embarking on their primary education.</b></li> <li>• <b>Our fundraising activities have become increasingly vital to our ongoing survival and we feel these have been successful.</b></li> </ul> |
|--|------------------|---|

**Additional information (optional)**

You may choose to include further statements where relevant about:

|   |                  |  |
|---|------------------|--|
| <p>Achievements against objectives set</p>                          | <p>Para 1.41</p> |  |
| <p>Performance of fundraising activities against objectives set</p> | <p>Para 1.41</p> |  |
| <p>Investment performance against objectives</p>                    | <p>Para 1.41</p> |  |
| <p>Other</p>  |                  |  |

## Financial Review

|  |           |  |
|--|-----------|--|
| Review of the charity's financial position at the end of the period              | Para 1.21 | <b>The charity is facing a serious situation as we head towards the end of the current school year. Having been at near capacity last year, many children made the step up to primary school education, along with others moving away from the Calstock area. As a result numbers have been in single figures throughout the year, sometimes as low as just 5 children. This has seen a reduction in council funding and parental fee income. Mixed with significant cost increases in minimum wage, rent, energy costs, insurance, the charity has made a significant loss despite its fundraising efforts.</b> |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | <b>Child numbers vary from year to year – living in a small rural community, this has always been the case. Reserves are held to enable the service to be maintained through periods of low numbers.</b>   |
| Amount of reserves held  | Para 1.22 | <b>£1027.94</b>  |
| Reasons for holding zero reserves  | Para 1.22 |  |
| Details of fund materially in deficit  | Para 1.24 |  |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | <b>Reserves have reduced significantly and the charity would not survive another similar year. Child numbers for 2025/26 need to be determined in the summer term and decisions made from there.</b>   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |   |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | <b>Government funding for Childcare provision, topped up by parental fees and fundraising.</b>  |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |   |
| A description of the principal risks facing the charity                         | Para 1.46 | <b>Low child numbers have reduced the amount of government funding and parental fee income. As a result reserves have been used up quickly through the last year.</b> |
| Other   |           |   |

|  |  |  |
|--|--|--|
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|--|--|--|

## Structure, Governance and Management

|   |           |   |
|---|-----------|---|
| Description of charity's trusts:  |           |   |
| Type of governing document<br>( <a href="#">trust deed</a> , <a href="#">royal charter</a> )  | Para 1.25 | <b>Constitution</b>   |
| How is the charity constituted?<br>(e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )  | Para 1.25 | <b>Unincorporated Association</b>                               |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | <b>Elected members and committee at AGM as per constitution</b> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |  |
| Relationship with any related parties   | Para 1.51 |  |
| Other   |           |  |

## Reference and Administrative details

|                             |   |
|-----------------------------|---|
| Charity name                | Tamar Valley Pre School                                   |
| Other name the charity uses |   |
| Registered charity number   | 1031355   |
| Charity's principal address | Calstock Village Hall<br>The Quay<br>Calstock<br>PL18 9QA |
|                             |   |

**Names of the charity trustees who manage the charity**

|    | <b>Trustee name</b>   | <b>Office (if any)</b> | <b>Dates acted if not for whole year</b> | <b>Name of person (or body) entitled to appoint trustee (if any)</b> |
|----|-----------------------|------------------------|--|--|
| 1  | Emma Trend            | Chair                  |  |  |
| 2  | Leigh-Ann Alford      | Treasurer              | 1 <sup>st</sup> October 2024 onwards     |  |
| 3  | Jamie Boxall-Lawrence | Trustee                |  |  |
| 4  | Morwenna Tregellas    | Secretary              | Until 1 <sup>st</sup> October 2024       |  |
| 5  | Alison Keane          | Treasurer              | Until 1 <sup>st</sup> October 2024       |  |
| 6  |                       |                        |  |  |
| 7  |                       |                        |  |  |
| 8  |                       |                        |  |  |
| 9  |                       |                        |  |  |
| 10 |                       |                        |  |  |
| 11 |                       |                        |  |  |
| 12 |                       |                        |  |  |
| 13 |                       |                        |  |  |
| 14 |                       |                        |  |  |
| 15 |                       |                        |  |  |
| 16 |                       |                        |  |  |
| 17 |                       |                        |  |  |
| 18 |                       |                        |  |  |
| 19 |                       |                        |  |  |
| 20 |                       |                        |  |  |

**Corporate trustees – names of the directors at the date the report was approved**

| <b>Director name</b> |  |  |
|----------------------|--|--|
|                      |  |  |
|                      |  |  |
|                      |  |  |
|                      |  |  |
|                      |  |  |
|                      |  |  |

**Name of trustees holding title to property belonging to the charity**

| <b>Trustee name</b> | <b>Dates acted if not for whole year</b> |  |
|---------------------|--|--|
|                     |  |  |
|                     |  |  |
|                     |  |  |
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## Funds held as custodian trustees on behalf of others

|   |  |
|---|--|
| Description of the assets held in this capacity   |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

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|  |  |  |
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#### Name of chief executive or names of senior staff members (Optional information)

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|--|
|  |
|--|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|

## Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|  |                         |  |
|--|-------------------------|--|
| <b>Signature(s)</b>                        | <i>Leigh-Ann Alford</i> |  |
| <b>Full name(s)</b>                        | Leigh-Ann Alford        |  |
| <b>Position (eg Secretary, Chair, etc)</b> | Treasurer               |  |
| <b>Date</b>                                | 14/01/2026              |  |

# Balance Sheet

## Tamar Valley Preschool As at 31 March 2025

|   | 31 MAR 2025     | 31 MAR 2024      |
|---|-----------------|------------------|
| <b>Fixed Assets</b>   |                 |                  |
| <b>Tangible Assets</b>                                      |                 |                  |
| Accumulated Depreciation of Computer Equipment              | (173.27)        | (173.27)         |
| Computer Equipment  | 748.98          | 519.98           |
| <b>Total Tangible Assets</b>                                | <b>575.71</b>   | <b>346.71</b>    |
| <b>Total Fixed Assets</b>                                   | <b>575.71</b>   | <b>346.71</b>    |
| <b>Current Assets</b>                                       |                 |                  |
| <b>Cash at bank and in hand</b>                             |                 |                  |
| Tamar Valley Pre-School Main                                | 4,140.06        | 12,540.23        |
| Tamar Valley Pre-School Savings                             | 1,027.94        | 1,016.59         |
| <b>Total Cash at bank and in hand</b>                       | <b>5,168.00</b> | <b>13,556.82</b> |
| Accounts Receivable   | 473.00          | 850.44           |
| <b>Total Current Assets</b>                                 | <b>5,641.00</b> | <b>14,407.26</b> |
| <b>Creditors: amounts falling due within one year</b>       |                 |                  |
| Accounts Payable  | 196.14          | 401.01           |
| NIC Payable   | (58.99)         | -                |
| PAYE Payable  | 78.74           | -                |
| Pensions Payable  | 1.33            | -                |
| <b>Total Creditors: amounts falling due within one year</b> | <b>217.22</b>   | <b>401.01</b>    |
| <b>Net Current Assets (Liabilities)</b>                     | <b>5,423.78</b> | <b>14,006.25</b> |
| <b>Total Assets less Current Liabilities</b>                | <b>5,999.49</b> | <b>14,352.96</b> |
| <b>Net Assets</b>   | <b>5,999.49</b> | <b>14,352.96</b> |
| <b>Capital and Reserves</b>                                 |                 |                  |
| Current Year Earnings                                       | (8,353.47)      | (2,935.04)       |
| Retained Earnings   | 14,352.96       | 17,288.00        |
| <b>Total Capital and Reserves</b>                           | <b>5,999.49</b> | <b>14,352.96</b> |

# Profit and Loss

## Tamar Valley Preschool For the year ended 31 March 2025

|  | 2025              | 2024              |
|--|-------------------|-------------------|
| <b>Turnover</b>                                      |                   |                   |
| Council Funding                                      | 36,479.90         | 48,576.11         |
| Donations  | -                 | 3,432.18          |
| Events for Children                                  | 33.88             | 142.50            |
| Fees from Parents                                    | 8,180.66          | 7,375.30          |
| Fundraising  | 7,797.87          | 3,267.47          |
| Grants   | 4,000.00          | 500.00            |
| Interest Income                                      | 11.35             | 10.71             |
| Other income   | 300.00            | 75.00             |
| <b>Total Turnover</b>                                | <b>56,803.66</b>  | <b>63,379.27</b>  |
| <b>Cost of Sales</b>                                 |                   |                   |
| Direct costs   | -                 | 3,282.00          |
| Direct Expenses                                      | 2,440.27          | -                 |
| <b>Total Cost of Sales</b>                           | <b>2,440.27</b>   | <b>3,282.00</b>   |
| <b>Gross Profit</b>                                  | <b>54,363.39</b>  | <b>60,097.27</b>  |
| <b>Staffing Costs</b>                                |                   |                   |
| Salaries   | 50,879.31         | 51,168.17         |
| Pensions Costs                                       | 779.54            | -                 |
| Staff Training                                       | 1,719.40          | 645.60            |
| <b>Total Staffing Costs</b>                          | <b>53,378.25</b>  | <b>51,813.77</b>  |
| <b>Administrative Costs</b>                          |                   |                   |
| Advertising & Marketing                              | 12.00             | 303.68            |
| Audit & Accountancy fees                             | 1,802.25          | 3,276.66          |
| Bad Debts Written Off                                | 104.54            | 426.25            |
| Cleaning   | 8.54              | -                 |
| Depreciation   | -                 | 173.27            |
| IT Software and Consumables                          | 76.98             | -                 |
| Other Expenses                                       | 36.00             | -                 |
| Printing & Stationery                                | 46.96             | -                 |
| Rent   | 5,943.00          | 6,635.00          |
| Repairs & Maintenance                                | 13.90             | -                 |
| Subscriptions  | 442.09            | 403.68            |
| Insurance  | 810.50            | -                 |
| Motor Vehicle Expenses                               | 41.85             | -                 |
| <b>Total Administrative Costs</b>                    | <b>9,338.61</b>   | <b>11,218.54</b>  |
| <b>Operating Profit</b>                              | <b>(8,353.47)</b> | <b>(2,935.04)</b> |
| <b>Profit on Ordinary Activities Before Taxation</b> | <b>(8,353.47)</b> | <b>(2,935.04)</b> |
| <b>Profit after Taxation</b>                         | <b>(8,353.47)</b> | <b>(2,935.04)</b> |



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Tamar Valley Pre School

On accounts for the year  
ended

31/03/2025

Charity  
no (if  
any)

1031355

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

16<sup>th</sup> October 2025

Name:

Jonathan Lambert (MICB, PM.Dip)

Relevant professional  
qualification(s) or body  
(if any):

Institute of Certified Bookkeepers (ICB) Member 405918

ICB Practice Licence Number 22531

|                 |                               |
|-----------------|-------------------------------|
| <b>Address:</b> | Unit 2 Briston Orchard        |
|                 | St Mellion, Saltash, Cornwall |
|                 | PL12 6RQ                      |

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**TAMAR VALLEY PRE-SCHOOL**

England & Wales - Charity number 1031355

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# Accounts

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# Trustees' Annual Report for the period

|             |                   |             |              |           |                 |              |  |
|-------------|-------------------|-------------|--------------|-----------|-----------------|--------------|--|
|             | Period start date |             |              | <b>To</b> | Period end date |              |  |
| <b>From</b> | Day<br>31         | Month<br>04 | Year<br>2021 | Day<br>01 | Month<br>03     | Year<br>2022 |  |

## Section A details

## Reference and administration

**Charity name**

Tamar Valley Pre School

**Other names charity is known by**

N/A

**Registered charity number (if any)**

1031355

**Charity's principal address**

Calstock Village Hall

The Quay

Calstock, Cornwall

**Postcode**

PL18 9QA

### Names of the charity trustees who manage the charity

|  |   | Trustee name       | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|--|---|--------------------|-----------------|-----------------------------------|---|
|  | 1 | Sophie Wheatley    | Chair Person    |                                   |   |
|  | 2 | Emma Oliver        | Vice Chair      | October 2022.                     |   |
|  | 3 | Alison Keane       | Treasurer       |                                   |   |
|  | 4 | Morwenna Tregellas | Secretary       |                                   |   |
|  |   | Claire Bissell     | Committee       |                                   |   |

|  |   |                     |                     |  |  |
|--|---|---------------------|---------------------|--|--|
|  | 5 |                     | Member              |  |  |
|  | 6 | Vipavee<br>Vimolmal | Committee<br>Member |  |  |

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

|  | Name | Dates acted if not for whole year |
|--|------|-----------------------------------|
|  | N/A  |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
| N/A             |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|     |
|-----|
| N/A |
|-----|

**Section B Structure, governance and management**

**Description of the charity's trusts**

|   |  |
|---|--|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution                                       |
| How the charity is constituted<br>(eg. trust, association, company) | Elected Committee members as per the Constitution. |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Elected members at annual general meeting          |

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Tamar Valley Pre School is affiliated to the Pre School Learning Alliance. We adopt many of their Policies and Procedures in particular relation to Safeguarding, Health and Safety, GDPR.

We adopt the Pre School Learning Alliance's advice regarding the induction and appointment of Trustees. We adhere to OFSTED and guidance from the Early Years Foundation Stage with regard to recruitment of appropriate adults and undertake appropriate safeguarding checks, including registration with OFSTED.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objectives of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Tamar valley Pre School provides a safe, stimulating, loving and educational experience for children aged 2- 5 years. We are situated within a small community that does not have the benefit of many other childcare providers.

Our Pre School and our staff are committed to the social, emotional and educational learning of the children who attend our setting. Our Pre School Manager and staffing Team plan enriching activities in line with the EYFS framework that also reflect a child's individual learning needs. We have a skilled Staffing Team who monitor and support each individual child's development and communicate their learning journey with parents and Carers.

We provide early year's care and education to children, aged 2-5 years old. We have sourced and provided training to our staffing group to ensure that they are up to date with mandatory training for their role and also to support their continuing professional development and needs of the children within our Pre School. We employ a high staff ratio of staff members to children and are very much of the view that our children's needs are paramount and therefore our staffing costs are high.

Despite the rising costs of operating, we remain committed to the needs of the children within our community and review our expenditure closely. In addition we plan fundraising activities to ensure our children have access to enriching resources and activities.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Over the last financial year, we consider our primary achievements as follows:

- An increase in the numbers of children attending our setting. We are at maximum capacity and we are of the view this Reflects our commitment to delivering a safe and stimulating environment during times of adversity.
- A stable and consistent staff group. We have minimal staff turnover and have only had to recruit one position due to maternity leave and additional children to our setting.
- An ongoing relationship with Calstock CP School enabling smooth school transitions for children embarking on their primary education.

Over the next year we are planning to increase our opportunities for learning by planning trips and activities now that covid restrictions have ended.

We intend to continue with our plans and fundraising to obtaining our own premises. This is a long term project, and we are working closely with other community groups to enable this objective.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Tamar Valley Pre School maintains a ringfenced amount reserved for any redundancies.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Tamar Valley Pre School main sources of funding comes from the following:-

1. Monies received from Parents and Carers for hours their children attend the setting.
2. Monies received from Cornwall Council for government funded children.
3. Monies received from Fundraising activities.
4. Monies received from charitable donation.

As previously discussed, our running costs; including staffing expenditure is higher than monies receive from Parents payments and Council Payments. Nevertheless, as per our constitution we possess the view that the child's experience is paramount and therefore fundraise accordingly to be able to provide and ongoing service to our community.

## Section F

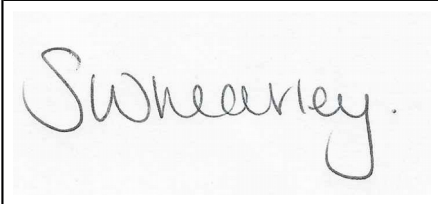
## Other optional information

|  |
|--|
|  |
|--|

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                     |   |  |
|---------------------|---|--|
| <b>Signature(s)</b> |  |  |
|---------------------|---|--|

|                     |                                |  |
|---------------------|--------------------------------|--|
| <b>Full name(s)</b> | Mrs Sophie Ellen Rose Wheatley |  |
|---------------------|--------------------------------|--|

|  |       |  |
|--|-------|--|
| <b>Position (eg Secretary, Chair, etc)</b> | Chair |  |
|--|-------|--|

|             |            |
|-------------|------------|
| <b>Date</b> | 27/01/2023 |
|-------------|------------|

# Balance Sheet

## Tamar Valley Preschool As at 31 March 2022

31 MAR 2022

### Current Assets

#### Cash at bank and in hand

|                                       |                  |
|---------------------------------------|------------------|
| Tamar Valley Pre-School Main          | 14,011.63        |
| Tamar Valley Pre-School Savings       | 1,003.98         |
| <b>Total Cash at bank and in hand</b> | <b>15,015.61</b> |

Accounts Receivable

3,625.75

**Total Current Assets**

**18,641.36**

### Creditors: amounts falling due within one year

|   |               |
|---|---------------|
| NIC Payable   | 15.38         |
| Pensions Payable  | 88.11         |
| Wages Payable - Payroll                                     | 112.82        |
| <b>Total Creditors: amounts falling due within one year</b> | <b>216.31</b> |

**Net Current Assets (Liabilities)**

**18,425.05**

**Total Assets less Current Liabilities**

**18,425.05**

**Net Assets**

**18,425.05**

### Capital and Reserves

|                                   |                  |
|-----------------------------------|------------------|
| Current Year Earnings             | 4,976.98         |
| Retained Earnings                 | 13,448.07        |
| <b>Total Capital and Reserves</b> | <b>18,425.05</b> |



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Tamar Valle Pre-School

**On accounts for the year  
ended**

31<sup>st</sup> March 2022

**Charity no  
(if any)**

1031355

**Set out on pages**

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> Mach 2022.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:** Kyle Maslen

**Date:** 11/01/2023

**Name:** Kyle Maslen

**Relevant professional  
qualification(s) or body  
(if any):**

ACCA

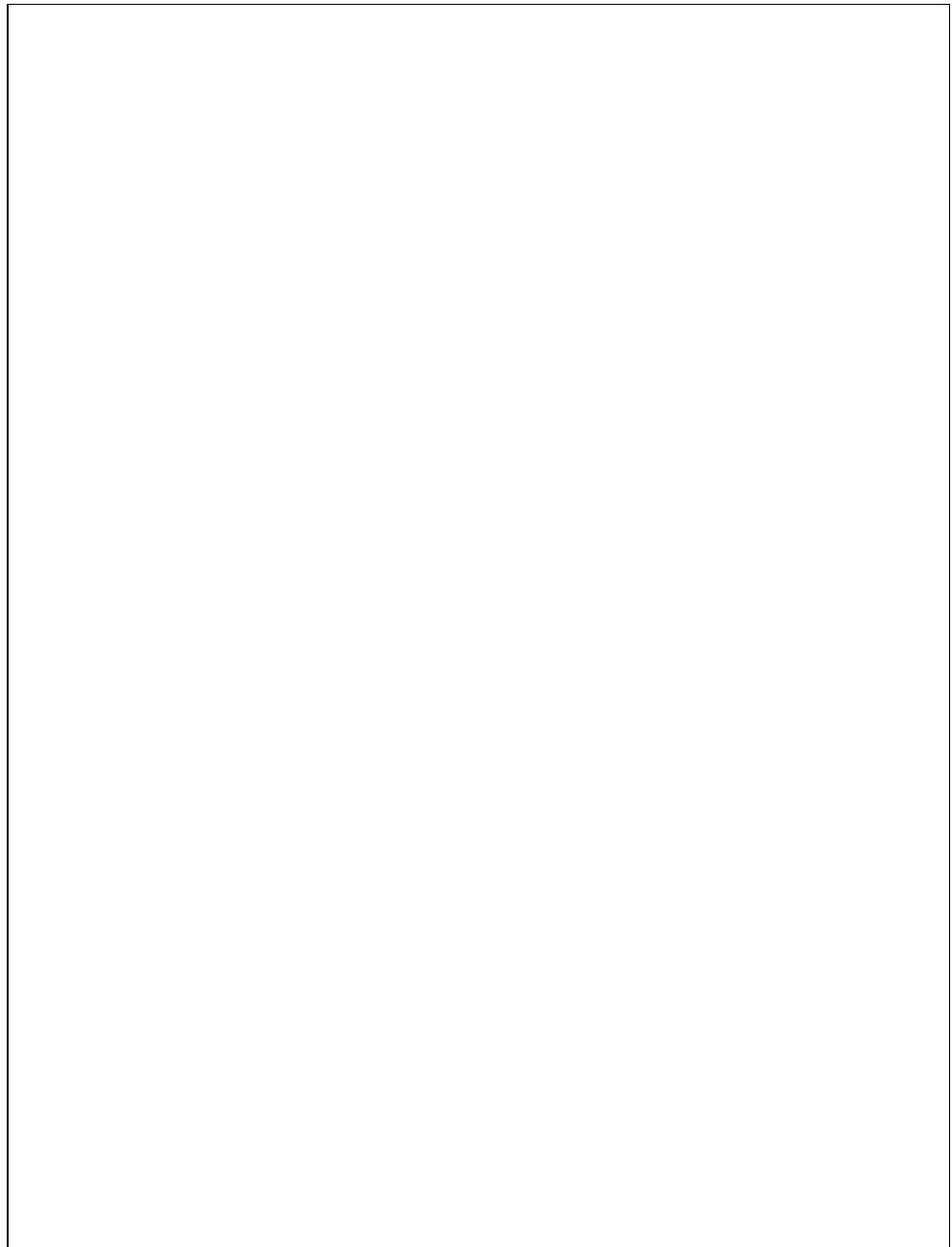
**Address:**

Dawe Hawken Dodd, 52 Fore street, Callington PL17 7AJ

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**TAMAR VALLEY PRE-SCHOOL**

England & Wales - Charity number 1031355

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# Accounts

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# Trustees' Annual Report for the period

|             |                   |             |              |           |                 |              |  |
|-------------|-------------------|-------------|--------------|-----------|-----------------|--------------|--|
|             | Period start date |             |              | <b>To</b> | Period end date |              |  |
| <b>From</b> | Day<br>31         | Month<br>04 | Year<br>2020 | Day<br>01 | Month<br>03     | Year<br>2021 |  |

## Section A details

## Reference and administration

**Charity name**

Tamar Valley Pre School

**Other names charity is known by**

N/A

**Registered charity number (if any)**

1031355

**Charity's principal address**

Calstock Village Hall

The Quay

Calstock, Cornwall

**Postcode**

PL18 9QA

### Names of the charity trustees who manage the charity

|  |   | Trustee name       | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|--|---|--------------------|-----------------|-----------------------------------|---|
|  | 1 | Sophie Wheatley    | Chair Person    |                                   |   |
|  | 2 | Rebecca Fierek     | Vice Chair      |                                   |   |
|  | 3 | Alison Keane       | Treasurer       |                                   |   |
|  | 4 | Morwenna Tregellas | Secretary       |                                   |   |
|  |   | Claire Bissell     | Committee       |                                   |   |

|  |   |                     |                     |  |  |
|--|---|---------------------|---------------------|--|--|
|  | 5 |                     | Member              |  |  |
|  | 6 | Vipavee<br>Vimolmal | Committee<br>Member |  |  |

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

|  | Name | Dates acted if not for whole year |
|--|------|-----------------------------------|
|  | N/A  |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
| N/A             |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|     |
|-----|
| N/A |
|-----|

**Section B Structure, governance and management**

**Description of the charity's trusts**

|   |  |
|---|--|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution                                       |
| How the charity is constituted<br>(eg. trust, association, company) | Elected Committee members as per the Constitution. |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Elected members at annual general meeting          |

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Tamar Valley Pre School is affiliated to the Pre School Learning Alliance. We adopt many of their Policies and Procedures in particular relation to Safeguarding, Health and Safety, GDPR.

We adopt the Pre School Learning Alliance's advice regarding the induction and appointment of Trustees. We adhere to OFSTED and guidance from the Early Years Foundation Stage with regard to recruitment of appropriate adults and undertake appropriate safeguarding checks, including registration with OFSTED.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objectives of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Tamar valley Pre School provides a safe, stimulating, loving and educational experience for children aged 2- 5 years. We are situated within a small community that does not have the benefit of many other childcare providers.

We ordinarily hold a Baby and Toddler group 'Tamar Valley Tot's on two mornings per week. This is an opportunity for parents and children within our local community to come together, to meet other families within the community and to develop and strengthen relationships. We provide a safe and stimulating experience for young children and encourage parents and carers to support their child's development through structured play activities and exploration through creative play and craft. This supports a child's developing relationship with their care givers and is fundamental to their social, emotional and educational development.

This is mirrored within our Pre School and our staff are committed to the social, emotional and educational learning of the children who attend our setting. Our Pre School Manager and staffing Team plan enriching activities in line with the EYFS framework that also reflect a child's individual learning needs. We have a skilled Staffing Team who monitor and support each individual child's development and communicate their learning journey with parents and Carers.

We provide early year's care and education to children, and also to infants (children under the age of two who attend our baby and toddler group). We have sourced and provided training to our staffing group to ensure that they are up to date with mandatory training for their role and also to support their continuing professional development and needs of the children within our Pre School. We employ a high staff ratio of staff members to children and are very much of the view that our children's needs are paramount and therefore our staffing costs are high.

During the pandemic we have been unable to welcome families to our stay and play group due to our limited space and facilities.

We are proud that pre school has remained open during this difficult period and provide safe child care for those in our community.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year**

Over the last financial year, we consider our primary achievements as follows:

- An increase in the numbers of children attending our setting. Despite the impact of Covid lock down measures. Reflecting our commitment to delivering a safe and stimulating environment during times of adversity.
- An ongoing relationship with Calstock CP School enabling smooth school transitions for children embarking on their primary education.

Over the next year we intend to further development our outdoor learning provision. We are currently fundraising for a solar panel and other equipment to maximise learning using sustainable resources.

We intend to resume plans and fundraising to obtaining our own premises. This is a long term project, we are hoping to restart the process of submitting a planning application.

We are optimistic that we will be able to return to some form of normality and re focus our fundraising efforts.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Tamar Valley Pre School maintains a ringfenced amount reserved for any redundancies.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Tamar Valley Pre School main sources of funding comes from the following:-

1. Monies received from Parents and Carers for hours their children attend the setting.
2. Monies received from Cornwall Council for government funded children.
3. Monies received from Fundraising activities.
4. Monies received from charitable donation.

As previously discussed, our running costs; including staffing expenditure is higher than monies receive from Parents payments and Council Payments. Nevertheless, as per our constitution we possess the view that the child's experience is paramount and therefore fundraise accordingly to be able to provide and ongoing service to our community.

## Section F

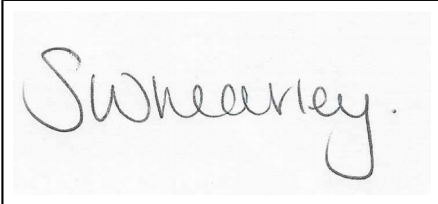
## Other optional information

|  |
|--|
|  |
|--|

## **Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                     |   |  |
|---------------------|---|--|
| <b>Signature(s)</b> |  |  |
|---------------------|---|--|

|                     |                                |  |
|---------------------|--------------------------------|--|
| <b>Full name(s)</b> | Mrs Sophie Ellen Rose Wheatley |  |
|---------------------|--------------------------------|--|

|  |       |  |
|--|-------|--|
| <b>Position (eg Secretary, Chair, etc)</b> | Chair |  |
|--|-------|--|

|             |            |
|-------------|------------|
| <b>Date</b> | 30/01/2022 |
|-------------|------------|



## **Treasurers report 2020 - 2021**

Cash balance at 1 April 2020 - **£11,149.92**

Balance at 31 March 2021 - **£12,444.19**

The charity has had an income of **£50,613.34** (+ £6098.78) during this financial year.

The main source of income was from Council funded childcare for 2, 3 and 4 year olds receiving either 15 or 30 hours of free childcare; **£35,056.30** (+£6968).

The second large source of income was from fee paying parents **£6,263.96** (-£5949.85), this is much lower than the previous year due to the Covid-19 lockdowns.

Fundraising activities raised **£1,994.46** and comprised of the selling of the yurt, the door stop sale and bake sale along with the Xmas activity packs. The charity also received **£390** in donations.

Expenditures have totalled **£49,319.07** (-£4559.44) meaning that we made a profit of **£1294.27**. Most of the spending is accounted for in the day-to-day costs of running the preschool; salaries **£37,069.19** (-£1758.40) and rent **£2985.50** (-£2818). Due to covid-19 a donation was made of £700 to the hall, to support them in difficult times. The following year (2021) we did not have to pay rent for Feb and March.

We have taken on a bookkeeper in November 2020 to help with maintaining the financial accounts, invoicing parents, and wage filing. This has cost £410 for November to March and has taken a lot of strain off the treasurer role.

Lockdown caused the preschool to be closed from April to the summer holidays - meaning we had no income from fee paying parents. Through the second lockdown we managed to stay open under reduced hours (only running on a Monday, Wednesday, and Friday), this further impacted money from fee paying parents. We were also unable to run TOTS through this entire year, so no money was received from this either. However, council funding was still received. During this time, we made use of the government furlough scheme and received a total of **£4066.81** in Job Retention Scheme Grants. As a committee it was decided the staff would receive their full wage, despite working reduced hours, as a way of

supporting them as key workers whilst working in such unprecedented times.

Fundraising was heavily impacted by the lockdowns and social distancing requirements, meaning most activities weren't possible.

The preschool has a reserve policy of keeping a level of reserves sufficient to cover redundancy pay to our staff should it be needed. This stands at **£1003.86** which will continue to be maintained.

Amounts in brackets represent the different between the figures for 2019/2020.

Alison Keane  
Treasurer  
Tamar Valley Preschool

# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Tamar Valley Pre-school

On accounts for the year  
ended

31<sup>st</sup> March 2021

Charity no  
(if any)

1031355

Set out on pages

2

(remember to include the page numbers of additional sheets) <sup>2</sup>

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Nicola Hooper*

Date:

24<sup>th</sup> December 2021

Name:

NICOLA HOOPER

Relevant professional

MAAT

qualification(s) or body (if any):

Address: 21 CHERRY TREE CLOSE  
EXETER  
DEVON EX4 5AT

**Section B Disclosure**

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

**Give here brief details of any items that the examiner wishes to disclose.**

PROFIT AND LOSS AND BALANCE SHEET FOR TAMAR VALLEY PRE-SCHOOL 1st APRIL 2020-MARCH 2021

Profit and loss report

| INCOME          |                    | EXPENDITURE          |                    |
|-----------------|--------------------|----------------------|--------------------|
| pre-school fees | £ 8,340.87         | Salaries             | £ 41,379.35        |
| Toddlers Fees   | £ 208.40           | Rent and Rates       | £ 2,985.50         |
| Vouchers        | £ 35,056.30        | Other Premises Costs | £ 50.00            |
| Milk Refund     | £ -                | Catering Costs       | £ 47.85            |
| Fund- raising   | £ 1,994.46         | Consum- ables        | £ 247.16           |
| Grants          | £ 4,066.81         | Equipment            | £ 529.25           |
| Donations       | £ 390.00           | Office Costs         | £ 423.21           |
| Bank interest   | £ 0.24             | Services             | £ 2,263.86         |
| Other           | £ 556.50           | Training Costs       | £ 433.80           |
|                 |                    | Fundraising costs    | £ -                |
|                 |                    | Other                | £ 959.09           |
|                 |                    | Adjustment           | £ -                |
| <b>Total</b>    | <b>£ 50,613.58</b> | <b>Total</b>         | <b>£ 49,319.07</b> |

Profit/Loss £ 1,294.51

Balance sheet

|          |                       |                     |
|----------|-----------------------|---------------------|
| ACCOUNTS | Opening cash position | £ 12,153.56         |
|          | Profit/loss           | £ 1,294.51          |
|          | Closing cash position | £ 13,448.07         |
|          |                       | £ 13,448.07         |
|          | BANK                  |                     |
|          | ACCOUNT               | CURRENT £ 12,444.19 |
|          |                       | SAVINGS £ 1,003.86  |
|          | TOTAL                 | £ 13,448.05         |

PREPARED BY N.HOOPER MAAT