

Wheatcroft Playgroup

**Unaudited Accounts
for the year ended 31 August 2021**

Registered charity number 1031308

**Fortus North Limited
Business Advisors and Accountants
5 & 6 Manor Court
Manor Garth
Scarborough
North Yorkshire
YO11 3TU**

Wheatcroft Playgroup

Information

Accountants

Fortus North Limited
Business Advisors and Accountants
5 & 6 Manor Court
Manor Garth
Scarborough
North Yorkshire
YO11 3TU

Business address

St Michael's Youth Hall
Filey Road
Scarborough
North Yorkshire
YO11 3AA

Bankers

HSBC plc
33 St Nicholas Street
Scarborough
North Yorkshire
YO11 2HN

Wheatcroft Playgroup

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Wheatcroft Playgroup

Independent examiner's report to the trustees of Wheatcroft Playgroup on the accounts for the year ended 31 August 2021

I report on the accounts of Wheatcroft Playgroup for the year ended 31 August 2021 which are set out on pages 5 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect,;

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Robert D Thorpe
Fortus North Limited
Business Advisors and Accountants
5 & 6 Manor Court
Manor Garth
Scarborough
North Yorkshire
YO11 3TU**

22 November 2021

Wheatcroft Playgroup

Trustees report for the year ended 31 August 2021

Registered charity number 1031308

The Trustees present their report and financial statements for the year ended 31 August 2021.

Charity Trustees who served during the year

Elected by parents/carers

| | |
|--------------------------|--|
| Karl Ward | Chairperson and Safeguarding Officer |
| Lauren Temple | Secretary |
| Sarah Dennis | Treasurer |
| Stacey Silby | Committee member |
| Amanda Campbell | Manager and Committee member |
| Rhona Marshall | Staff member |
| Stacey Newbold | Committee member (stood down September 2021) |
| Meriem Ouchtati | Committee member (stood down September 2021) |
| Kris and Samantha Parker | Committee members (appointed 25th November 2020) |

Type of structure

Wheatcroft Playgroup is a charity constituted as a trust. The transfer of information relative to the trust from outgoing to new trustees is done so under the guidance of the preschool manager. Where necessary, additional training is provided to enable the trustees to fulfil their duties.

Objectives and activities

Wheatcroft Playgroup aims to enhance and develop the education of children from 2 years to statutory school age. The setting uses the Early Years Foundation Stage as the curriculum basis for which to do so and has regard to other documents such as Birth to 5 Matters, Development Matters and OPAL to support children in their learning and development.

The trustees meet regularly to discuss and plan the operational activities of the charity. They also have a closed Facebook Messenger group to discuss plans for preschool more informally in-between meetings. In planning our activities for the year, we have had regard to the guidance issued by the Charity Commission on public benefit. We work closely with parents/carers and the local community to maximise the educational benefit for the children in our care.

The trustees work on an entirely voluntary basis except for the manager and one staff member. The manager takes a role on the committee so that they can co-ordinate committee roles and changeovers each AGM and as the Nominated Person for Ofsted. The manager and other staff member do not have any input or vote in any major decision-making, such as wages, and understand the reasons why.

Achievements and performance

Preschool achievements:-

This year continues to be challenging due to the Pandemic. The results from the questionnaires in June 2020 provided evidence that families were happy with the services, activities and resources available and some commented reasons why - the Facebook page, zumba, stick insects and outdoor / messy activities were especially popular. The parents also commented on how supportive, friendly and welcoming the staff were.

Numbers at preschool at the beginning of September 2020 were encouraging, especially considering the pandemic and by Spring 2021 had built to a good level - meaning staffing hours could be increased and Miss Campbell took on more hours. However, due to the pandemic physical numbers in Preschool through January and February were lower due to parents choosing to keep children at home with their siblings through the lockdown. The lower numbers through these months meant a staff member could work from home 1 day per week providing activities, ideas and support through the preschool Facebook page for those families staying at home. Moving forward into the next academic year, we kept staffing the same to continue our COVID friendly regimes and this has paid off with 7 new starters for September 2021 and more for January and April and already in November we can see most sessions are almost full for the remainder of this academic year.

Families continue to recommend preschool to their families and friends and our Facebook pages seem to be the most popular means of advertising. As we could not do an open day, we opened up 3 afternoon sessions for stay and play. June was for those going to school so they could chat to their key person about school related worries. July was for the children new to preschool that were starting in September and August was for all those returning to preschool. All 3 sessions were welcomed and the majority of the families invited attended.

Wednesday's Family Fun is still on hold for the moment.

Fundraising was very successful considering the pandemic and financial worries of families. We raised money through the Mini Me card company £17.96, the Christmas fundraiser £273.00, Miss Campbell made Christmas cards and sold for preschool raising £110.00. In April we cleared out the store room in the church hall and parents made donations for items no longer needed at preschool. This raised £27.00. We raised a small amount through Amazon Smile £5.00, £24.00 from Easy Fundraising and £49.80 through the clothing collection. We also has a £50.00 donation from one of the leaving children's parents. The fundraising money the previous year and this year was used to provide 2 sessions per week of Zumba in the summer term and purchase new long lasting outdoor resource from Community Playthings. Some of the funds raised were also used to purchase 2 new cameras and a new Samsung tablet.

Due to the pandemic much more learning and more training courses have been offered online. As part of the local opportunity area Scarborough Teaching Alliance also offers one free place to any session they run. Staff have been involved in numerous training opportunities over the year, Paediatric First Aid, Safeguarding courses, SENCO. In the moment planning course, Early help, Mathematic development, Launchpad for Literacy and numerous courses for the new EYFS. These courses have been mainly free, however some were paid for and funded by preschool or using the Early Years Pupil Premium money.

The Facebook page which was created during the first lockdown continued to give families support and provided the children with the opportunity to keep in touch with their friends. Staff and eventually other parents continued to share activities and ideas and as stated through January and February staff had one day per week working from home to do so.

Committee achievements:-

The committee has worked hard to ensure the smooth running of the charity and has supported the staff in the provision of childcare and education in the local community. This has been especially so through the pandemic and the decisions we have needed to make and it was a joint decision to close early at Christmas due to unforeseen circumstances. The committee have also got to grips with Zoom and the need for this technology for meetings through the year. The committee is especially supportive in fundraising where they met in November and December 2019 to brainstorm ideas and allocate roles. The committee undertake basic safeguarding training and an understanding of what it means to be on a committee through Educare. On starting their role, Karl, as chair, also supports preschool by testing fire equipment and completing the PAT testing each year. Karl was also extremely valuable in helping Amanda with IT issues.

Financial review

The charity has no specific policy on reserves. However, it is a non-profit making organisation with a financial reserve allocated to redundancy (if required) or to support the setting in keeping open when numbers are very low. A large sum is currently being kept aside as there are areas which will need some repair work carrying out over the next few years, decorating inside, the flooring and also some areas outdoors.

This year, the Early Years Pupil Premium (EYPP) money has been used to purchase Zumba sessions for almost all children over 2 days a week in summer. Using the EYPP money we were also able to put some money to the Outlast resources - the blocks with shed and water cascading area. This provides more differentiated provision for the differing ages and abilities. The money has also supported more SENCO training as more individualised support has been necessary for some children and these needs will continue through the next year. Assessments at the end of the year highlighted the success of all of the above and we hope they also encourage the next cohort of children to make good progress from their starting points.

The principal sources of funding are income from parental fees and NYCC for 2 year olds (in certain circumstances) as well as 3 & 4 year old universal and extended funding.

Signed on behalf of the Trustees:-

Karl Ward
Chairperson

13 December 2021

Wheatcroft Playgroup

**Income and expenditure statement
for the year ended 31 August 2021**

| | Unrestricted £ | Restricted £ | 2021 £ | 2020 £ |
|-------------------------------------|-------------------|-----------------|---------------|---------------|
| Income | | | | |
| Parental fee income | 7,784 | - | 7,784 | 8,173 |
| NYCC funding | 83,105 | - | 83,105 | 68,046 |
| Family Fun | 5 | - | 5 | 44 |
| Registration fees | 50 | - | 50 | 250 |
| Fundraising | | | | |
| Christmas fair | 383 | - | 383 | 368 |
| Clothing recycling | 50 | - | 50 | 68 |
| Miscellaneous fundraising | 23 | - | 23 | 45 |
| Commission | | | | |
| Photographs | - | - | - | 42 |
| Other income | | | | |
| Sale of items | 97 | - | 97 | 13 |
| Supply cover | - | - | - | 346 |
| Uniforms | 522 | - | 522 | 142 |
| Government grants | 155 | - | 155 | - |
| Bank interest received | 2 | - | 2 | 39 |
| Total income carried forward | <u>92,176</u> | <u>-</u> | <u>92,176</u> | <u>77,576</u> |

Wheatcroft Playgroup

**Income and expenditure statement (continued)
for the year ended 31 August 2021**

| | Unrestricted £ | Restricted £ | 2021 £ | 2020 £ |
|-------------------------------------|-------------------|-----------------|-----------|-----------|
| Total income brought forward | 92,176 | - | 92,176 | 77,576 |
| Expenses | | | | |
| Wages | 63,533 | - | 63,533 | 55,616 |
| Staff pension | 956 | - | 956 | 763 |
| Rent | 1,920 | - | 1,920 | 1,374 |
| Water charges | 192 | - | 192 | 192 |
| Snacks, etc | 197 | - | 197 | 187 |
| Toys, equipment and materials | 1,495 | - | 1,495 | 1,184 |
| PLA membership and insurance | 725 | - | 725 | 725 |
| Telephone | 623 | - | 623 | 590 |
| Printing, stationery and postage | 201 | - | 201 | 82 |
| Accountancy | 1,740 | - | 1,740 | 1,920 |
| Professional fees | 1,695 | - | 1,695 | 1,752 |
| Training | 314 | - | 314 | 240 |
| Cleaning materials | 554 | - | 554 | 331 |
| Uniforms | 508 | - | 508 | 442 |
| Repairs and renewals | 335 | - | 335 | 403 |
| Zumba classes | 665 | - | 665 | - |
| Miscellaneous expenses | 205 | - | 205 | 243 |
| Depreciation on office equipment | 2,478 | - | 2,478 | 434 |
| Total expenses | 78,336 | - | 78,336 | 66,478 |
| Funds | | | | |
| Surplus for the year | 13,840 | - | 13,840 | 11,098 |
| Total funds brought forward | 76,322 | - | 76,322 | 65,224 |
| Total funds carried forward | 90,162 | - | 90,162 | 76,322 |

Signed on behalf of the Trustees:-

Karl Ward
Chairperson

Sarah Dennis
Treasurer

13 December 2021

Wheatcroft Playgroup

Balance sheet as at 31 August 2021

| | 2021 | | 2020 | |
|---------------------------------|---------------|---------------|---------------|---------------|
| | £ | £ | £ | £ |
| Fixed assets | | | | |
| Furniture and equipment at cost | 2,452 | | 2,452 | |
| Additions at cost | 10,142 | | - | |
| | <u>12,594</u> | | <u>2,452</u> | |
| Depreciation to date | 1,161 | | 727 | |
| | <u>11,433</u> | | <u>1,725</u> | |
| Depreciation this year | 2,478 | | 434 | |
| | <u>8,955</u> | | <u>1,291</u> | |
| Current assets | | | | |
| Cash at community account | 65,538 | | 56,657 | |
| Cash at money manager account | 20,061 | | 20,059 | |
| | <u>85,599</u> | | <u>76,716</u> | |
| Current liabilities | | | | |
| Sundry creditors and accruals | 4,392 | | 1,685 | |
| | <u>81,207</u> | | <u>75,031</u> | |
| Net current assets | | | | |
| | <u>90,162</u> | | <u>76,322</u> | |
| Net assets | | | | |
| | <u>90,162</u> | | <u>76,322</u> | |
| Reserves | | | | |
| Unrestricted funds | | <u>90,162</u> | | <u>76,322</u> |

Signed on behalf of the trustees:-

Karl Ward
Chairperson

Sarah Dennis
Treasurer

13 December 2021