



**BLYTHE
HOUSE
HOSPICE**

High Peak Hospicecare

(A company limited by guarantee)

DIRECTORS AND TRUSTEES REPORT AND ACCOUNTS

For The Year Ended 31 March 2024

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Company number 2880281

Registered Charity number 1031192

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Report of the Trustees for the year ended 31 March 2024

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Chairman's Report

This year has seen the hospice build on and further establish its position as a leading provider of bespoke end of life care and palliative care across North Derbyshire. Since the launch of our Hospice at Home service in 2016, we have built a reputation for delivering the highest standards of patient care and support, and have become an integral stakeholder in meeting the healthcare needs of the communities we serve. To this end, in September 2023, we officially launched our Roaming Car Service, providing access to specialist nurses, 365 days a year. Further details of the Roaming Car Service and all our other services are included in the Trustees Report. Like many UK hospices we have to balance increasing demand against decreasing funding in real terms. I am therefore, pleased to report that due to strong financial management, a focus on diversifying income streams and the continued support of our communities, our financial position at the year end was better than expected.

The Board of Trustees continues to regularly review reserve levels against current and future financial requirements. In the Boards view; given the continuing uncertainty around short and medium-term levels of statutory funding, the UK economy, political and demographical challenges, it remains justifiable and prudent to hold the level of reserves shown in these accounts. Whilst I am pleased to be able to report that the hospice continues to have a level of reserves sufficient to meet its charitable obligations and current service levels, like many hospices our statutory income from NHS England has not increased in line with inflation. As a result, income generation remains one of the most challenging areas for the hospice.

The Board of Trustees meets quarterly to review clinical activity, management, HR and finance against our strategic objectives and goals; Services, Environment, Workforce and Finance, and that we continue to meet our Mission Statement, Vision and Values. Trustees also support all areas of the hospice; meeting staff and volunteers, visiting shops and attending fundraising and inhouse events. As a Board, we remain committed to effective leadership, strong governance, regulatory compliance and fulfilling our legal, custodial and morale responsibilities as Trustees. We regularly cover other areas including board development, training, risk and strategic planning.

The AGM in November 2023 saw a number of changes to trustees: James Dunlop MBE retired from the Board of Trustees after 8 years, James brought a wealth of experience; business and governance, having previously served on the board of a NHS Trust. Dr Natalie Capper GP retired after 6 years along with Sarah Rowland who joined following the merger with Helens Trust and served as the Company Secretary. On behalf of the Board, I extend our sincere thanks and wish them all the best in the future. I was delighted to welcome to the Board of Trustees; Pam Booth, Antony King, Jacqueline King-Owen and Paul Rooney, strengthening the Board in the areas of management, law and clinical governance.



Report of the Trustees for the year ended 31 March 2024

It was with deep sadness we learned that Dr Louise Jordan, Founder and Chair of Helens Trust had died peacefully at home on 23 December 2023, after being diagnosed with primary lateral sclerosis (a rare form of motor neurone disease). Following the diagnosis in 2021, Louise bravely took on this debilitating disease with the determination and stoicism that she will be remembered for. In recognition of her outstanding contribution to the care and wellbeing of others and to palliative care, Lousie leaves a legacy that will live on in memory to her.

In closing my report, I come to an important part for me as Chair and that is to express how immensely proud I am of the achievements of Blythe House Hospice and to take this opportunity to thank and acknowledge the commitment and professionalism of our inspirational team lead by Shane O'Reilly CEO; managers, staff, our many loyal and dedicated volunteers, individuals, donors, and the growing network of business and corporate supporters. We are forever indebted to you all and continue to be both fortunate and privileged to have experienced and shared with you your belief in the vision and values of Blythe House Hospice throughout this year.

Timothy J Mournie

Chair, Board of Trustees

High Peak Hospicecare

Report of the Trustees for the year ended 31 March 2024

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Charitable Purpose

To promote the relief of sickness and relief of people in need living in Derbyshire, Cheshire and Staffordshire

Our Purpose

To support, look after and care for every person that needs us.

Our Vision

To provide tailored care and support to people with life-limiting illness so that they and their family can fulfil what matters most to them.

Our Mission

We will show compassion and listen to people's needs. We will keep our enthusiasm and be our best in any situation

Our Values

Be kind; We always look out for one another. We care for our community and everyone within it.

Inspire people; We believe in what we do and what we are able to achieve. We share our enthusiasm and compassion with everyone we meet.

Think ahead; We're resourceful, creative and forward-thinking. We learn from our experiences and always make plans for the future.

Be the best; We're all a key part of our jigsaw. We need each other to improve and grow. We always go the extra mile.

Objectives

Our Services

- Evolve the services to meet the needs of our local population as they change over time by engaging with the wider community to understand their needs, in particular recognising and engaging with under-represented groups.
- Increase the number of people using our services (across a range of life-limiting illnesses) by making services accessible, equitable and inclusive.
- Develop close working relationships with Health and Social Care partners to enable collaborative working.
- Ensure our staff are well trained and deliver care that is safe and effective.
- Develop an Education and Training offer for our Health and Social Care colleagues which enables the learning and development of palliative care skills and knowledge across Derbyshire and our bordering local neighbours.
- Utilise a national patient recording system (SystemOne) that enables effective recording of patient interactions and allows us to be part of the Shared Care Records for Derbyshire.
- Systematically collect and analyse data on services to ensure effectiveness.

Finance

- Establish long term financial plans to ensure a sustainable approach to the use of the charity's resources.
- Develop processes to maximise our relationships with existing donors and to grow the supporter database.

Report of the Trustees for the year ended 31 March 2024

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- Evaluate fundraising activities to ensure we are maximising return on investment.
- Strengthen financial processes and budgetary accountability.
- Enable innovative use of resource to deliver organisational objectives.
- Build upon our existing retail and ecommerce platforms to develop a presence across the footprint where we provide services.

Staff

- Develop our staff to build a skilled and competent workforce that are able to meet the demands of our growing service.
- Offer rewarding careers with opportunities to grow within the organisation through embedding a structured performance and development process.
- Embed a culture of inclusivity, open communication and organisational learning.
- Develop our digital capability including our clinical services platform and governance processes.
- Ensure the buildings and facilities across the organisation are fit for purpose.

Community

- Build strong links with professionals and organisations in our local health and social care environment.
- Maintain and develop our links with our voluntary sector colleagues.
- Provide a range of well supported volunteer roles that support the work of the Hospice.
- Reduce the environmental impact of our service, fundraising and facilities.
- Effectively promote and adapt the services we provide to our all communities across North Derbyshire.

Activities and Achievements

We are proud to be celebrating 35 years of Blythe House throughout 2024. The Hospice was founded in 1989 by Reverend Betty Packham, after she was bequeathed a £1,000 legacy in the Will of Stan Blythe. The Hospice has grown from these humble beginnings to now support people across North Derbyshire with a variety of high quality services. The Hospice team is committed to being there for all those who need us over the next 35 years.

Our Services

Roaming Car Service

We were thrilled to officially launch our brand-new Roaming Car service this year, and the enormous benefits to local patients are plain to see.

The service runs from 10pm until 7am, seven days a week, 365 days a year, enabling a nurse and a healthcare assistant to visit patients' homes to provide nursing care; symptom management; psychological and emotional support; personal and catheter care; and verification of an expected death.

Since the service started, the team has supported hundreds of patients to avoid the need for ambulance call outs, A&E department input, or hospital admission; keeping patients where they wish to be: in the comfort of their own home with their loved ones beside them.

The Roaming Car team works collaboratively with health and social care providers including GPs, nursing and community services, as well as night-time service providers such as NHS 111, ensuring that patients get seen by the team best placed to help them, as quickly as possible.



High Peak Hospicecare

Report of the Trustees for the year ended 31 March 2024

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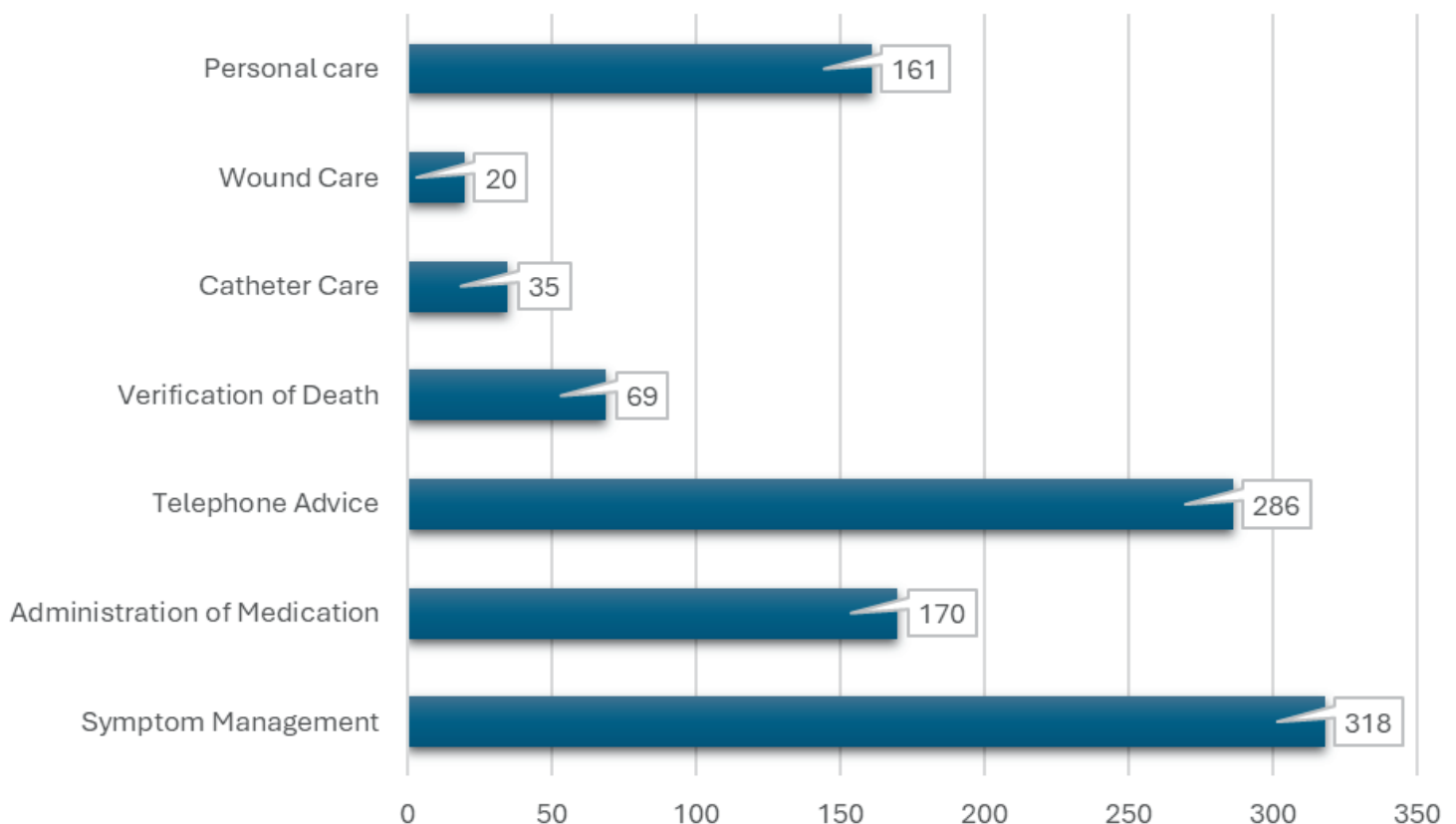
The other key responsibility of the Roaming Car is to support families when their loved one has died by verifying the death and enabling the family to start making arrangements. Doing this in a timely manner is important because waiting for many hours can cause unnecessary distress for the family at what is an already difficult time.

Roaming Car Data

Number of Patients – 352

Number of Referrals – 542

Roaming Car Care Provided



Roaming Car impact

Robert was cared for in the comfort of his Chapel-en-le-Frith home for two nights, before he died in August 2023. Sheila, Robert's wife, said: 'The service is a wonderful thing. It was so reassuring and gave us peace of mind to know that the team was there through the night and that they could help you. If that ever stopped, I don't know how people would cope. If I'd have been on my own, I'd never have coped and Robert would have been in agony and ended up



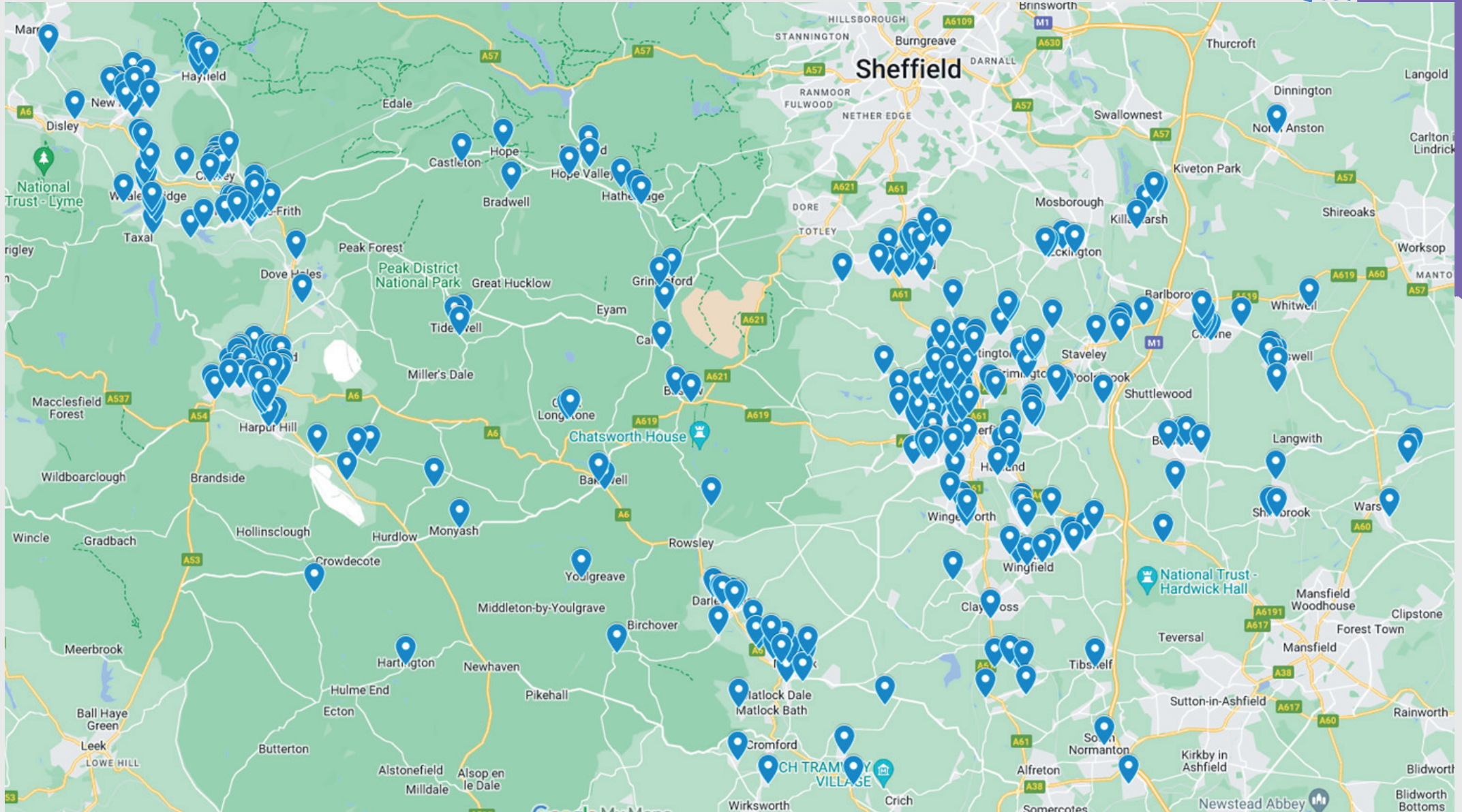
Report of the Trustees for the year ended 31 March 2024

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having to go into hospital, something he really didn't want.'

Linda was able to die at home in February 2024, with support from the Roaming Car service. Christopher, Linda's son, explained: 'Mum preferred to be at home due to its familiar nature and comforts. If we didn't know about the Roaming Car and couldn't utilise its service, we would have had to call an ambulance after Mum had promptly deteriorated, but we were conscious that we wanted to fulfil Mum's wishes of not going back to hospital for the final period of her life.'

Map of Roaming Car Visits



High Peak Hospicecare

Report of the Trustees for the year ended 31 March 2024

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Hospice at Home

Our Hospice at Home team continues to provide an essential service to patients within the last 12 months of their life across rural North Derbyshire.

Our experienced healthcare assistants provide daytime and overnight sits to offer the chance for carers to have a night's sleep, go to work, shop, undertake essential tasks, or to rest. Led by experienced nurses the team has the knowledge and skills to make sure every patient receives the care that is suited to their individual needs.

Hospice at Home Data

Number of patients cared for - 338

Number of Referrals - 216

No of Visits - 2,938

Hours of Care provided - 13,246

Patients who achieved their preferred place of death - 98%

Hospice at Home Impact

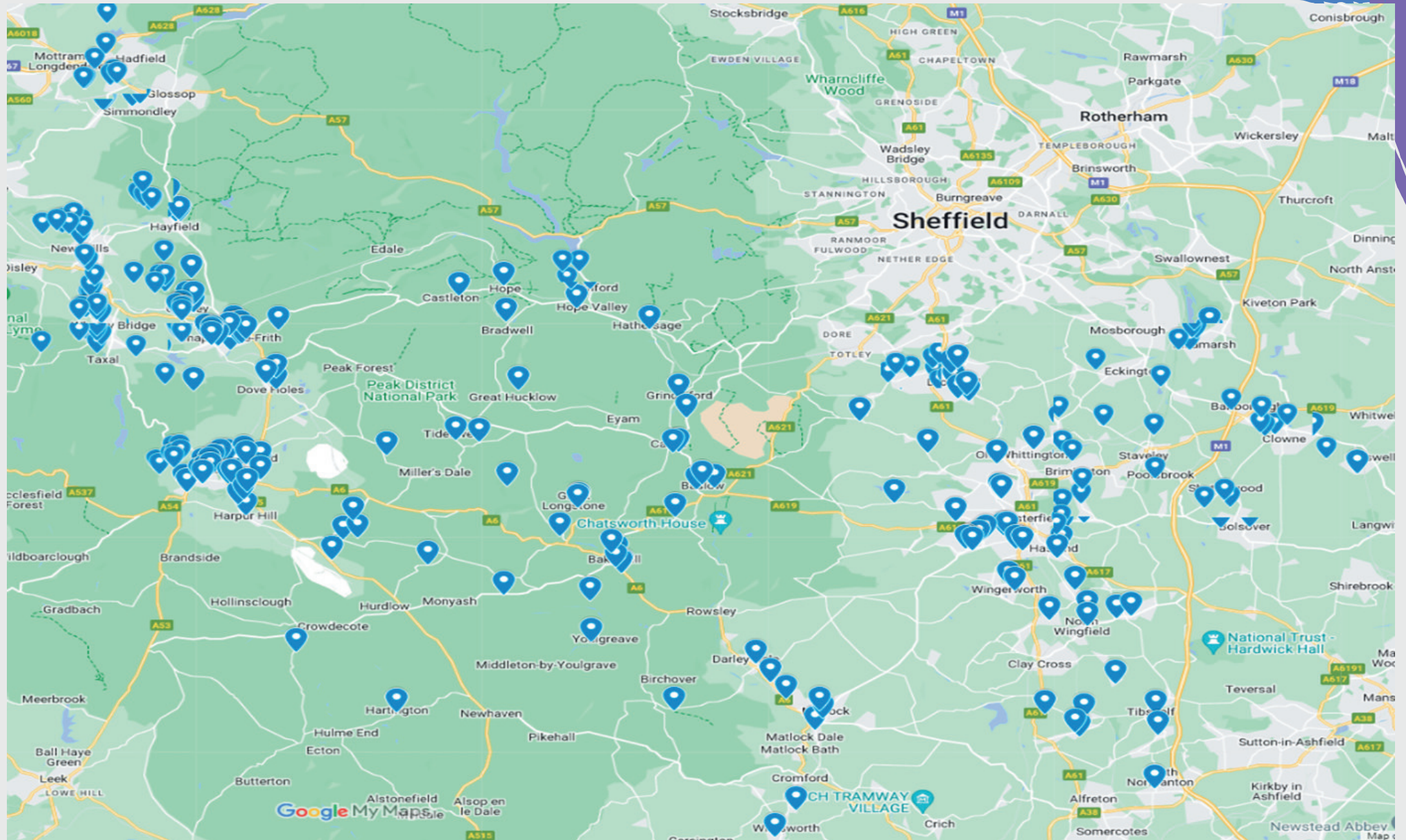
Tyrone and his partner of 12 years, Barbara, accessed Hospice at Home support following Barbara's diagnosis with ovarian cancer, before she died in September 2023.

Tyrone, from Tideswell, explained: 'Barbara wanted to stay at home for as long as possible as her health deteriorated, and it was here that the Hospice at Home service stepped in to support us. At this point I was caring for Barbara 24/7 and so their input was absolutely massive.

'It's rare in life that you can trust someone 100%, especially with a partner who is dying, but I knew I could with the Hospice staff. If there is such a thing as angels on earth, I don't doubt that some of them are working at Blythe House. That was the strength of the support we received. It might sound corny, but that's the difference they made, and I shall be forever grateful to them.



Map of Hospice at Home Visits



Report of the Trustees for the year ended 31 March 2024

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Community Hub

Our expert Community Hub team provides a range of care and support services to local patients and their loved ones.

The Hub itself, based at the Hospice building on Eccles Fold in Chapel-en-le-Frith, is a welcoming friendly space for individuals and families to access care including:

- One to one symptom management and psychological support with our expert nurses
- Group information and support sessions covering a range of topics such as coping with uncertainty, planning for the future and conversations with loved ones
- Physiotherapy and Occupational Therapy
- End of Life Care Coordinator
- Community Engagement
- Spiritual care
- Complementary therapies
- FAB group for patients with symptoms of fatigue, anxiety and breathlessness
- Breast Friends breast cancer support group
- Prostate cancer support group

Community Hub Data

Number of Referrals – 795

Nursing Appointments – 1,464

Physiotherapy and Occupational Therapy Appointments – 779

Group sessions – 218

Complementary Therapy – 575 Appointments

Community Hub Developments

Empowered Living Team

This innovative new service was launched at Blythe House in February 2024.

Supported by funding from Foundation Derbyshire, it was inspired by a similar project seen by staff during a visit to St Joseph's Hospice in London.

The service sees our physical therapy team work alongside Hospice volunteers to support patients to be able to do what matters most to them.

Angela Sailsbury, Hospice physiotherapist, said: 'We noticed our amazing volunteers helping patients at home with activities that were similar to the patient's therapeutic goals. As we are a small team, this level of support given by our volunteers in the comfort of patients' homes was perfectly suited to the Empowered Living Team model; reflecting our Community Hub ethos of enabling patients to take back control and manage their own health and wellbeing.'

Volunteers undergo detailed training on communication, recognising changes, and practical ways to help with mobility and symptoms.

Miriam Haddock, Hospice occupational therapist, explained: 'Patients are referred to myself and Angela and we're able to carry out an assessment before creating an empowerment plan focused on their personal goals. Empowered Living volunteers then work specifically to support this plan, on a weekly basis for six to 12 weeks. We are so pleased with the



Report of the Trustees for the year ended 31 March 2024

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outcomes so far and have received really positive feedback from both patients, and the volunteers who are supporting them.'

Short walking group

In September 2023, our short walking group was launched to support local patients to improve strength, balance and stamina.

Participants are assessed before being referred, and then supported to set goals to reach throughout a six-week period.

Community Hub impact

Teacher and mum-of-two, Kelly from New Mills came for support after her diagnosis with breast cancer: 'When you're first diagnosed with cancer, you feel so isolated. I felt totally on my own and plunged into a whole new world; one that I did not want to be a part of, but I had no choice. The Hospice gave me the opportunity to be with people in similar situations, who understand a little more about this world. The Hospice made me feel a little bit less scared and worried.'

Lynne and her husband, Les from Peak Dale accessed support after Les was diagnosed with liver cancer. Lynne said: 'We were able to talk through our worries and concerns without fear or judgement. It was horrendous at first; having these conversations about death and dying, but we came round to talking about it. If we hadn't had these conversations, I wouldn't have been able to fulfil Les's wishes, but having these discussions made sure that Les got what he wanted and we gave him the send-off he deserved.'

Ann, who lived in Buxton, contacted us after her diagnosis with nasal cancer and several other health issues that followed: 'I wasn't suicidal, but I wanted to go to sleep and not wake up. Getting back to "normal" hasn't been easy, but thanks to Blythe House I have been able to do so. I am in a much better place now. I don't think anyone at Blythe House realises the true impact that they have on people. I genuinely don't think I'd be here if it wasn't for Blythe House; it saved my life.'

Counselling and bereavement support

We offer a counselling service for Hospice patients and carers who are experiencing emotional distress as a result of their own life-limiting illness or the illness of someone significant to them, as well as bereavement support for loved ones following a patient's death.

We also have a service open to children aged from 4 to 18 years old if:

- Their relative is accessing, or has accessed, support from the Hospice
- They have a parent or sibling that has a life-limiting illness
- They have a parent or sibling who has died

Children and young people usually work with their counsellor for an hour a week over a period of time, offering them a chance to express their feelings through talking but more often through play, toys, games, craft materials and creative activities.



Report of the Trustees for the year ended 31 March 2024

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Counselling Data

We supported 90 Adults and 52 children and young people
1,250 hours of counselling

Counselling Impact

Brenda from Whaley Bridge accessed counselling support after her husband of 50 years, Harry, sadly died. She explained: 'When Harry died, I withdrew and just wanted to be on my own, with my memories. I didn't want anyone to visit or to support me.

'I went to the doctors and explained how I felt; they suggested anti-depressants, but I really didn't want to take these. They offered to refer me to counselling at the Hospice.

'The feeling that you can relax and have no fear of opening up your inner most thoughts, because you know you are in a safe, caring place with someone who cares and can see that you are hurting inside, makes so much difference.

'I hate to think where I'd be without counselling from the Hospice. I don't think I would've got over Harry's death as well as I have done.'

Community Engagement

As well as providing vital care and services to local people who need them, our team plays a really important role in raising awareness of the Hospice across North Derbyshire, to help fund our services for the future, and to ensure that everyone who needs our care is aware of it and can access it as soon as they need it.

This year, we welcomed a new community engagement officer role to the Hospice, to help us to spread the word about our work across our local communities. Since she started in November 2023, Sarah Sewell has made important links across our local community and beyond including with:

- Cancer care coordinator for prostate cancer at Stepping Hill Hospital
- Derbyshire Carers Association
- GPs and community matrons in Bakewell, Baslow, Buxton, Chapel-en-le-Frith, Hartington, Hope, New Mills and Tideswell
- Greater Manchester Cancer Alliance
- Specialist nursing teams at Stepping Hill Hospital
- High Peak Alzheimer's support worker
- Palliative care leads for both the High Peak and Derbyshire Dales Primary Care Networks
- Pharmacists
- Sharing skills, knowledge and best practice with neighbouring Hospices in Derbyshire and Cheshire, and further afield including St Clare's Hospice in Essex and St Catherine's Hospice in Preston
- Social prescribers
- Tameside and Glossop Macmillan Information and Support Service
- Team Up Derbyshire
- The Farming Life Centre at Bakewell Agricultural Business Centre



Report of the Trustees for the year ended 31 March 2024

Volunteer Services

Our incredible, dedicated team of over 250 volunteers really enable the Hospice to be as effective as possible.

We rely on volunteer support in four key areas: patient services at the Community Hub; patient services across our local community; retail, and fundraising.

We believe in matching the knowledge and skills of our volunteers to the range of volunteer roles we have. This gives the most rewarding volunteer experience and maximises the benefit for the local community.

Our volunteers donate their time for a range of personal reasons, including but not limited to: gaining valuable experience, developing skills or learning new ones, giving something back to their community, learning a new language, providing expertise from their career, or to meet new people.

We are pleased to offer many other advantages to volunteering here at the Hospice including:

- Support from the outset including induction training and role specific guidance
- Regular updates and check-ins with the volunteer team
- Regular training opportunities and support meetings
- Self-care and mindfulness sessions
- Mental health first aider support
- Social gatherings in the summer and at Christmas
- Charity volunteer discounts including for travel, finance, insurance, cinema, theatre tickets and shopping

Our Thursday afternoon peer support group has become a firm weekly date in our patients' diaries. The Stronger Together group is facilitated exclusively by a team of volunteers who bring a range of skills and experience to provide a friendly, holistic and welcoming environment for patients who are experiencing particularly tough times during their illness and treatment.

The group offers a chance for patients to come together to meet likeminded people, form friendships and share advice and support, as well as enjoy therapeutic and relaxing activities hosted by our volunteers including arts and crafts, music, games, activities and complementary therapies.

Volunteer Data

Hours of time volunteered overall – over 44,600 hours

Number of visits to patients' homes – nearly 1,300 visits

630 support sessions through groups – such as the Peer Support session, the walking group and phone support

Hours volunteered to support patients –2,500

Hours of time volunteered at fundraising events – over 1,200 hours in the year

Hours of time volunteered at the shops – approx. 39,000 over the year. Our team of 128 volunteers bring a wealth of skills, talents, and experience to the role in retail.

Trustees, Admin & Front of house Volunteers – approx. 2,200 hours per year



Report of the Trustees for the year ended 31 March 2024

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Volunteer Impact

Community volunteer, Pat supported Christine at her Chapel-en-le-Frith home with everyday tasks and took Christine on trips to local cafes and shops for over two years.

In August 2023, Christine shared her story about the support she'd received from Pat and the wider Hospice team following her diagnosis with lung and brain tumours: 'Pat and I get on so well. We have a nice time and really enjoy each other's company. It has been lovely to get out of the house. It feels like I'm on holiday and it takes my mind off everyday things. The times with Pat just bring a bit of normality, and they make me feel like I'm not ill.

'I don't know what I would've done without the Hospice; all the team are like family, and I am surrounded by good people. You can tell they're doing their job because they want to, not because they have to. Their visits have increased my quality of life and helped me to continue living my life despite my illness. I will be forever grateful to everyone.' Christine sadly died in February 2024. We have shared her story posthumously with the permission of her loving family.

Financial Review

This year has seen a rise of £231,000 in the Charities income with a total of £2.392m. All main income streams grew across the year, but the most substantial increase was related to the charitable activities. This is attributable to the start of the Roaming Car service and the additional funding agreed with Derbyshire and Derby ICB.

Expenditure has risen this year by an additional £207,000. There are two major contributing factors to this increase. Firstly, the implementation of the Roaming Car service and secondly wage growth following the decision to continue to mirror the Agenda for Change pay scale.

Expenditure on charitable activities rose by 10.9% whilst expenditure on fundraising activities rose by 5.3%. Spending on charitable activities as a percentage of income remained at 73%. Our Hospice at Home and Roaming Car Service saw 700 patients, spending £1.014m on meeting these patient needs. The Community Hub cost £726k and saw a rise of nearly 300 additional referrals compared to last year.

The Charity recorded a loss for the second year running. This year's deficit (£61K) was lower than the previous year at £85k. We have plans in place to continue to reduce this deficit over the coming 3 years, whilst still maintaining the quality of the services we provide.

The Charity carries forward funds of £3.075m. £1.065m of these are held in fixed assets. These leaves £2.009m of reserves with £684k designated for Hospice at Home and £334k designated for Roaming Car services. The remaining general reserves are £991k. General reserves are held to enable the charity to continue its work effectively and seamlessly if income levels fall, to fund capital projects, to contribute to general expenditure in times of growth and change and to give flexibility to respond quickly to new demand and take on innovative projects. The reserves policy is to hold general reserves of 6 months of budgeted unrestricted expenditure.



High Peak Hospicecare

Report of the Trustees for the year ended 31 March 2024

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The principal funding sources for the year were

- Donations and Legacies - 27.5%
- Income from charitable activities - 33.8%
- Income from trading activities - 36.2%
- Investment Income - 2.5%

The main financial risks are

- Funding Competition
- Reduction in Fundraising income
- Short term NHS contracts which don't keep pace with inflation
- Increased costs particularly with inflationary pressures
- Reduction in trading income
- Loss or reduction in statutory income

High Peak Hospicecare

Report of the Trustees for the year ended 31 March 2024

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Reference and Administrative Details

Name of the Charity	High Peak Hospicecare
Working Name	Blythe House Hospice
Company Number	2880281
Charity Number	1031192
Registered Office	Blythe House Eccles Fold Chapel-en-le-Frith High Peak SK23 9TJ
Auditors	DJH Audit Limited St George's House 56 Peter Street Manchester M2 3NQ

Report of the Trustees for the year ended 31 March 2024

Bankers	Virgin Money 34 Prince's Street Stockport SK1 1RE
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Directors and Trustees

The Directors of the charitable company (the charity) are its Trustees for the purpose of charity law. The Trustees and officers serving during the year and since the year end were as follows:

- TJ Mourne FCCA - Chairman
- DM Butler BSc (Econ), FCA
- JS Dunlop (Resigned 13/11/2023)
- M Hardman
- N Capper (Resigned 13/11/2023)
- A Cawthorn
- S Parnacott
- S Rowland (Resigned 11/03/2024)
- R Brown
- P Booth
- A King
- J King-Owen
- P Rooney



High Peak Hospicecare

Report of the Trustees for the year ended 31 March 2024

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Company Secretary	S Rowland (Resigned 11/03/2024)
Chief Executive Officer (CEO)	S O'Reilly
Senior Management Team	A Laing (Income Generation Manager) Left Post 17/08/2023 L Savile (HR Advisor) C Walker (Clinical Services Manager) K Petford (Finance Manager) R Gregory (Fundraising Manager) Appointed 14/08/2023 M Brown (Senior Retail Manager) Appointed 14/08/2023

Structure, Governance and Management

Governing Document

High Peak Hospicecare is a company limited by guarantee governed by its Memorandum and Articles of Association dated 16 October 2006. It is registered as a charity with the Charity Commission.

Appointment of Trustees

New Trustees are identified through targeted recruitment, personal recommendation and existing volunteer roles. Trustees are appointed at the annual general meeting in November.

Trustee Induction and Training

All Trustees undergo a programme of induction which covers awareness of their legal obligations and responsibilities under charity and company law, the structure, governance and management of Blythe House Hospice including the role of the Board of Trustees and committees, understanding of the aims and objectives of Blythe House Hospice and a tailored induction day at Blythe House, meeting with senior staff and observing day to day activities. On an ongoing basis, the Board as a whole undertakes formal training and development sessions throughout the year.



Report of the Trustees for the year ended 31 March 2024

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Organisation

The Board of Trustees, which can have up to fourteen members, administers and has overall responsibility for the charity. The Board normally meets quarterly and there are sub-committees covering clinical, finance, income generation and remuneration. The CEO is appointed by the Trustees to manage the day-to-day operations of the charity.

Related Parties

None of our Trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager and any supplier must be disclosed in full to the Board of Trustees. In the current year no such related party transactions were disclosed. The charity's wholly owned subsidiary, High Peak Hospicecare Trading Co Ltd, is established to operate our shops. It gifts all its profits to the charity.

Pay Policy for Senior Staff

The Directors consider that the Board, who are the charity's Trustees, and the CEO comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. All Directors give their time freely and no director received any remuneration or expenses in the year.

The pay of senior staff is reviewed annually and normally increased in line with NHS Agenda for Change guidelines.

Trustees Responsibilities in Relation to the Financial Statements

The charity Trustees (who are also the Directors of High Peak Hospicecare for the purposes of company law) are responsible for preparing a Trustees annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence take reasonable steps for the prevention and detection of fraud and other irregularities.

High Peak Hospicecare

Report of the Trustees for the year ended 31 March 2024

Statement as to Disclosure to Auditors

In so far as the Trustees are aware at the time of approving our Trustees' Annual Report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware, and
- The Trustees, having made enquiries of fellow Directors and the group's auditor that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

By order of the Board of Trustees



Timothy J Mourne
Chairman

High Peak Hospicecare

Report of the Independent Auditors to the Trustees of High Peak Hospicecare for the year ended 31 March 2024

Opinion

We have audited the financial statements of High Peak Hospicecare (the 'charitable company') for the year ended 31 March 2024 which comprise the Consolidated Statement of Financial Activities, the Consolidated and Parent Charitable Company Balance Sheets, the Statement of Cash Flows and the Consolidated Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the group and the parent charitable company's affairs as at 31 March 2024 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's and charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, including the Trustees' report, other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

High Peak Hospicecare

Report of the Independent Auditors to the Trustees of High Peak Hospicecare for the year ended 31 March 2024

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Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006.

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Annual Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements.
- The Trustees' Annual Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you, if our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' Annual Report.

Responsibilities of Trustees

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees (who are also the Directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors

High Peak Hospicecare

Report of the Independent Auditors to the Trustees of High Peak Hospicecare for the year ended 31 March 2024

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that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In preparation for our audit we identified areas of laws and regulations which we considered could have a material effect on the financial statements. This information was obtained via discussions with management and from our general commercial and sector experience. The Directors also provide us with written representation of all the key and fundamental industry specific laws and regulations with they are required to adhere to. These were then communicated to the whole of the audit team at our audit planning meeting.

As a charitable company, providing palliative care and support to people with life limiting illnesses, non-compliance with the Care Quality Commission Regulations 2009, the Health and Social Care Act 2012 and the Charities Act 2011 and Companies Act 2006 were assessed to be most relevant. Our audit procedures to respond to these risks included:

- Enquiries with management;
- Inspection of Board minutes, legal invoices and other correspondence;
- Challenging of management assumptions and judgements in relation to accounting estimates.
- Review of journals entered throughout the year;
- Substantive transaction testing.

Despite appropriate planning and performing our work in accordance with International Auditing Standards, there are always inherent limitations that non-compliance is not detected. Non-compliance with laws and regulations is often further removed from the events and transactions reflected in the financial statements and material misstatements due to fraud can be deliberately concealed from auditors, for example through misrepresentation, forgery or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's Trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's Trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the charitable company and the charitable company's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

High Peak Hospicecare

Report of the Independent Auditors to the Trustees of High Peak Hospicecare for the year ended 31 March 2024



Christopher Abbott FCA, Senior Statutory Auditor

For and on behalf of
DJH Audit Limited, Statutory Auditor

St George's House56
Peter Street
Manchester
M2 3NQ

10/12/2024

High Peak Hospicecare

Consolidated Statement of Financial Activities (including consolidated income and expenditure account) for the year ended 31 March 2024

	Note	Unrestricted Funds £'000	Restricted Funds £'000	Total Funds 2024 £'000	Total Funds 2023 £'000
Income					
Donations and legacies	4	651	6	657	621
Charitable activities	5	808	-	808	664
Other trading activities	6	865	-	865	855
Investments	7	62	-	62	21
Total income		2,386	6	2,392	2,161
Expenditure					
Costs of raising funds	8	712	1	713	677
Charitable activities	9	1,724	16	1,740	1,569
Total expenditure		2,436	17	2,453	2,246
Net income/(expenditure)		(50)	(11)	(61)	(85)
Other recognised gains					
Gain/loss on revaluation of investment property		-	-	-	51
Transfer between funds		21	(21)	-	-
Net movement in funds for the year		(29)	(32)	(61)	(34)
Reconciliation of funds					
Total funds brought forward		3,103	33	3,136	3,170
Total funds carried forward		3,074	1	3,075	3,136

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

High Peak Hospicecare

Consolidated and Company Balance Sheet as at 31 March 2024

	Note	Group 2024 £'000	Group 2023 £'000	Charity 2024 £'000	Charity 2023 £'000
Fixed assets					
Tangible assets	16	734	734	732	731
Investments	17	-	-	1	1
Investment property	18	331	331	331	331
Total fixed assets		1,065	1,065	1,064	1,063
Current assets					
Stock	19	7	4	7	3
Debtors	20	104	309	121	340
Investments: bonds with less than 12 months to maturity		1,436	1,266	1,436	1,266
Cash at bank and in hand		578	724	540	681
Total current assets		2,125	2,303	2,104	2,291
Liabilities					
Creditors falling due within one year	21	(115)	(232)	(99)	(225)
Net current assets		2,010	2,071	2,005	2,066
Net assets		3,075	3,136	3,069	3,129
The funds of the charity:					
Unrestricted	23	3,074	3,103	3,068	3,096
Income funds					
Restricted Income funds	23	1	33	1	33
Total charity funds		3,075	3,136	3,069	3,129

The Trustees have prepared group accounts in accordance with section 398 of the Companies Act 2006 and section 138 of the Charities Act 2011. These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 19 to 32 form part of these accounts.

Signed: T J Mourne

Name: TIMOTHY JOHN MOURNE, Chair of Trustees on behalf of the Trustees

Approved by the Trustees on 18th November 2024

High Peak Hospicecare

Statement of Cash Flows and Consolidated Statement of Cash Flows for the year ending 31 March 2024

	Note	Group 2024 £'000	Group 2023 £'000	Charity 2024 £'000	Charity 2023 £'000
Cash generated in operating activities	25	(2)	168	3	147
Cash flows from investing activities					
Interest income		62	21	62	21
Purchase of tangible fixed assets		(36)	(82)	(36)	(82)
Purchase of investment property		-	(75)	-	(75)
Sale of <u>short term</u> investments		(170)	(397)	(170)	(397)
Cash provided by (used in) investing activities		(144)	(533)	(144)	(533)
Increase(decrease) in cash and cash equivalents in the year		(146)	(365)	(141)	(386)
Cash and cash equivalents at the beginning of the year		724	1,089	681	1,067
Total cash and cash equivalents at the end of the year		578	724	540	681

High Peak Hospicecare

Notes to the Financial Statements for the Year Ended 31 March 2024

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1 - Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation and uncertainty in the preparation of the financial statements are as follows:

1.1 - Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

High Peak Hospicecare meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

1.2 - Basis of consolidation

The financial statements consolidate the results of the charity and its wholly owned subsidiary High Peak Hospicecare Trading Co Limited on a line-by-line- basis. A separate Statement of Financial Activities and income and expenditure account for the charity has not been presented because the charity has taken advantage of the exemptions afforded by section 408 of the Companies Act 2006.

1.3 - Preparation of the accounts on a going concern basis

The Trustees are of the view that given the level of available cash and investments the immediate future is secure and that on that basis the charity is a going concern.

The major uncertainty that we face is that approximately 30.0% of our income comes from a contract with North Derbyshire CCG. This income is awarded on an annual basis and the charity remains in regular contact with the CCG to secure their ongoing financial support.

1.4 - Stocks

Stocks are valued at the lower of cost or net realisable value using a first in, first out basis.

1.5 - Tangible fixed assets

All tangible fixed assets are capitalised at cost and depreciated over their estimated useful economic lives on a straight line basis as follows:

Fixtures and equipment - 20%

Computer equipment - 20%

Motor vehicles - 20%

Building - 2%

Land - Not depreciated

1.6 - Investment Properties

Investment properties are measured initially at cost and subsequently at fair value at the reporting date. Depreciation is not provided.

1.7 - Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the Trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for specific areas of the charity's work or for specific projects being undertaken by the charity.

High Peak Hospicecare

Notes to the Financial Statements for the Year Ended 31 March 2024

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1.8 - Income

Income is recognised when the charity has entitlement to the funds, any performance conditions have been met and it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether capital or revenue, is recognised when the charity has entitlement to the funds, any performance conditions have been met and it is probable that the income will be received, and the amount can be measured reliably and is not deferred.

For legacies entitlement is taken as the earlier of the date on which either the charity is aware that probate has been granted, the estate has been finalised and notification has been made to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executors intention to make a distribution. When legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as contingent asset and disclosed if material.

Income received in advance of fundraising events or other specified service is deferred until the criteria for income recognition are met (see note 22).

1.9 - Donated services and facilities

Donated goods are only recognised when the economic benefit can be measured reliably, which is considered to be when the donated item is sold.

General volunteer time is not recognised. Please refer to the Trustees annual report for more information about their contribution.

1.10 - Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably; that is normally upon notification of the interest payable by the bank.

1.11 - Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

Expenditure is classified under the following headings:

- Costs of raising funds comprise the costs of commercial trading including our shops
- Expenditure on charitable activities includes the cost of providing our services to clients

Most VAT is recoverable. Any amounts which are not recoverable are included within support costs.

1.12 - Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's service delivery and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 11.

High Peak Hospicecare

Notes to the Financial Statements for the Year Ended 31 March 2024

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1.13 - Operating leases

The charity classifies the lease of printing equipment as operating leases: the title to the equipment remains with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

1.14 - Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

1.15 - Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.16 - Creditors and provisions

Creditors and provisions are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

1.17 - Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.18 - Pensions

Some employees are members of the NHS Pension Scheme which is funded by contributions from employee and employer or alternatively they may have opted to join, or been auto-enrolled in, the group money purchase defined contribution scheme operated by Aviva.

The employer contributions made to the NHS Pension Scheme in the year were £66k (2023: £58k) with an employer contribution rate of 14.3% and employee rates varying between 5.6% and 13.5% of pensionable pay. The scheme is an unfunded defined benefit scheme that covers NHS employers and other bodies allowed under the direction of the Secretary of State. The scheme is not designed to be run in a way that would enable bodies to identify their share of the underlying scheme assets and liabilities. Therefore, the scheme is accounted for as if it were a defined contribution scheme: the cost to the charity of participating in the scheme is taken as equal to the contributions payable to the scheme for the accounting period.

Employees joining the money purchase pension scheme operated by Aviva contract directly with that company. The charity makes a contribution of 4% (where auto-enrolled), or 6% and acts as an agent in collecting and paying over employee pension contributions. The contributions made for the accounting period and treated as an expense were £47k (2023:£36k).

2 - Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of a winding-up is limited to £1.

High Peak Hospicecare

Notes to the Financial Statements for the Year Ended 31 March 2024

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3 - Financial performance of the charity

The consolidated statement of financial activities includes the results of the charity's wholly owned subsidiary which operates our charity shops.

The summary financial performance of the charity alone is:

	2024	2023
	£'000	£'000
Income	1,797	1,576
Gift aid from subsidiary company	172	230
	<hr/> 1,969	<hr/> 1,806
Expenditure	(2,029)	(1,894)
Net income	<hr/> (60)	<hr/> (88)
Transfer from reserves	-	-
Movement on revaluation	-	51
Total funds brought forward	<hr/> 3,129	<hr/> 3,166
Total funds carried forward	<hr/> 3,069	<hr/> 3,129
Represented by:		
Restricted income funds	1	33
Unrestricted income funds	3,068	3,096
	<hr/> 3,069	<hr/> 3,129

4 - Income from donations and legacies

	2024	2023
	£'000	£'000
Donations	453	565
Legacies	113	52
Grants	91	6
	<hr/> 657	<hr/> 621

Of the income from donations and legacies £651k was unrestricted (2023: £603k) and £6k restricted (2023: £18k).

	2024	2023
	£'000	£'000
Coronavirus Job Retention Scheme	-	-
Other Grants	6	6
Total Grants	<hr/> 6	<hr/> 6

The charity benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with FRS102 and the Charities SORP (FRS102), the economic contribution of volunteers are not recognised in the accounts.

High Peak Hospicecare

Notes to the Financial Statements for the Year Ended 31 March 2024

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5 - Income from charitable activities

	Unrestricted funds 2024 £'000	Restricted funds 2024 £'000	Total funds 2024 £'000	Total funds 2023 £'000
ICB contracts and other income for palliative care	634	-	634	499
CHC Income	169	-	169	163
Outpatient clinics	5	-	5	2
	808	-	808	664

High Peak Hospicecare

Notes to the Financial Statements for the Year Ended 31 March 2024

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6 - Income from other trading activities

	Unrestricted funds 2024 £'000	Restricted funds 2024 £'000	Total funds 2024 £'000	Total funds 2023 £'000
Commercial trading operations	619	-	619	599
Fundraising events	246	-	246	256
	865	-	865	855

The primary component of commercial trading operations comprises our charity shops which are operated by the wholly owned trading subsidiary High Peak Hospicecare Trading Co. Ltd which is incorporated in the United Kingdom (company number 3002849) and pays most of its profits to the charity under the gift aid scheme.

The summary financial performance of the subsidiary alone is:

	2024 £'000	2023 £'000
Turnover	595	586
Cost of sales and administrative expenses	(423)	(355)
Net profit	172	231
Amount gift aided to the charity	(172)	(230)
Retained in subsidiary	-	1

The assets and liabilities of the subsidiary were:

Fixed assets	2	2
Current assets	63	75
Current liabilities	(60)	(73)
Total net assets	5	5
Aggregate share capital and reserves	5	5

7 - Investment income

All the group's investment income of £62k (2023: £21k) arises from money held in interest bearing deposit accounts or from bonds with a maturity date of one year or less.

8 - Analysis of expenditure of cost of raising funds

	Unrestricted funds 2024	Restricted funds 2024	Total funds 2024	Total funds 2023 £'000
Commercial trading operations	423	-	423	325
Costs of fundraising events	96	-	96	-
Other costs of raising funds	193	1	194	352
	712	1	713	677

High Peak Hospicecare

Notes to the Financial Statements for the Year Ended 31 March 2024

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9 - Analysis of expenditure on charitable activities

	Activities undertaken directly £'000	Support costs (Note 11) £'000	Total £'000
Community Hub	502	224	726
Hospice at Home	724	290	1,014
	1,226	514	1,740

Expenditure on charitable activities was £1,740k (2023: £1,569k) of which £1,724k was unrestricted (2023: £1,543k) and £16k was restricted (2023: £26k)

10 - Summary analysis of expenditure and related income for charitable activities

This table shows the cost of the two main charitable activities and the sources of income directly to support those activities

	Community Hub £'000	Hospice at home £'000	Total £'000
Costs	726	1,014	1,740
Direct grant support and recharges	(478)	(330)	(808)
Net cost funded from other income	248	684	932

11 - Analysis of governance and support costs

The charity identifies the costs of its governance and support functions which are then apportioned between the two key charitable activities undertaken (see note 9) in the year in proportion to direct salaries.

	Community Hub £'000	Hospice at home £'000
HR and Administration	80	99
Facilities and Maintenance	86	63
Finance	15	82
Marketing and Communications	24	32
Depreciation	19	14
	224	290

High Peak Hospicecare

Notes to the Financial Statements for the Year Ended 31 March 2024

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12 - Net income/(expenditure) for the year

This is stated after charging:	2024 £'000	2023 £'000
Depreciation	36	35
Auditor's remuneration: audit fees	14	9
Auditor's remuneration: non-audit fees	4	8

13 - Analysis of staff costs, trustee remuneration and expenses and the cost of key management personnel

	2024 £'000	2023 £'000
Salaries and wages	1,618	1,352
Social security costs	132	108
Pension costs	113	94
	1,863	1,554

Number of employees with employee benefits excluding employer pension contributions:

• £60,000-£70,000	1	-
• £70,000-£80,000	-	1
• £80,000-£90,000	1	-

Two employees received benefits in excess of £60,000 (2023:1). Pension costs are allocated to activities with related staffing costs. Trustees are not paid nor did they receive any benefits from the charity or its subsidiary in the year or prior year, neither were they reimbursed expenses during the year or prior year. No trustee received payment for professional or other services supplied during the year or prior year. The key management personnel of the charity and the group comprise the Trustees and the CEO. The total employee benefits of the key management personnel were £86k. (2023:£89k).

14 - Staff numbers

The average monthly number of full-time equivalent employees (including casual and part-time staff) during the year were as follows:

	2024 Number	2023 Number
Services to clients	25.7	21.7
Fundraising and commercial trading	11.8	11.6
Administration and support	6.3	5.3
	43.8	38.6

High Peak Hospicecare

Notes to the Financial Statements for the Year Ended 31 March 2024

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15 - Corporation tax

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applicable to its charitable objects.

16 - Tangible fixed assets - group

	Land and buildings £'000	Fixtures and equipment £'000	Motor vehicles £'000	Total £'000
Cost:				
As at 1 April 2023	930	153	-	1,083
Additions	-	5	31	36
Disposals	-	-	-	-
As at 31 March 2024	930	158	31	1,119
Depreciation:				
As at 1 April 2023	209	140	-	349
Charge for the year	24	12	-	36
On disposals	-	-	-	-
As at 31 March 2024	233	152	-	385
Net book value				
As at 1 April 2023	721	13	-	734
As at 31 March 2024	697	6	31	734

£27,000 of the net book value of land and buildings represents the cost of land.

Tangible fixed assets – charity	Land and buildings £'000	Fixtures and equipment £'000	Motor vehicles £'000	Total £'000
Cost:				
As at 1 April 2023	930	136	-	1,066
Additions	-	5	31	36
As at 31 March 2024	930	141	31	1,102
Depreciation:				
As at 1 April 2023	209	126	-	335
Charge for the year	24	11	-	35
As at 31 March 2024	233	137	-	370
Net book value				
As at 1 April 2023	721	10	-	731
As at 31 March 2024	697	4	31	732

£27,000 of the net book value of land and buildings represents the cost of land.

17 - Fixed asset investments

The charity holds 1,000 shares of £1 each in its wholly owned trading subsidiary company High Peak Hospicecare Trading Co. Ltd which is incorporated in the United Kingdom. These are the only shares allotted, called up and fully paid. The activities and results of this company are summarised in note 6.

High Peak Hospicecare

Notes to the Financial Statements for the Year Ended 31 March 2024

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18. - Investment Property

The charity owns a commercial property on High Street in Chapel-en-le-Frith, which was purchased in 2022 for £74k. A valuation of this property was undertaken in November 2022 by Jonathan V Davies Chartered Surveyors which determined the open market value to be £86k.

A valuation of the property on Appleton Drive, Glossop was undertaken by Sutherland Reay qualified surveyors and valuers in March 2023. The open market value was determined to be £245k.

Cost or valuation at 31 March 2024 is represented by:

**Investment
Property
£
£'000**

Balance at 1 April 2023 and 31 March 2024

331

On the historical cost basis using a fair value policy, the property would have been included in the accounts as follows:

**£
£'000**

Cost at 1 April 2023 and 31 March 2024

224

19 - Stocks

	Group 2024 £'000	Group 2023 £'000	Charity 2024 £'000	Charity 2023 £'000
Goods for resale	7	4	7	4
	7	4	7	4

20 - Debtors

	Group 2024 £'000	Group 2023 £'000	Charity 2024 £'000	Charity 2023 £'000
Amounts due from subsidiary	-	-	42	64
Prepayments and accrued income	57	85	41	61
Trade debtors	30	17	30	17
Other debtors	17	207	8	198
	104	309	121	340

21 - Creditors: amounts falling due within one year

High Peak Hospicecare

Notes to the Financial Statements for the Year Ended 31 March 2024

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	Group 2024 £'000	Group 2023 £'000	Charity 2024 £'000	Charity 2023 £'000
Other creditors and accruals	82	198	66	191
Deferred income	33	34	33	34
	115	232	99	225

22 - Deferred income

Deferred income comprises amounts received in advance of fundraising events of £27k and £6k of restricted grant income for which the performance and entitlement conditions had not been met at the balance sheet date.

	Group and Charity £'000
Balance as <u>at</u> 1 April 2023	34
Amount released to income earned from charitable activities	-
Amount released to income earned from other activities	24
Amount deferred in year	(25)
Balance as <u>at</u> 31 March 2024	33

23 - Analysis of charitable funds

Analysis of movements in unrestricted funds - group

	Balance 1 April 2023 £'000	Incoming resources £'000	Resources expended £'000	Transfers/ Gains/losses £'000	Funds 31 March 2024 £'000
General fund	1,319	2,057	(1,386)	(999)	991
Designated Hospice at Home fund	720	329	(1,014)	649	684
Designated Roaming Car fund	-	-	-	334	334
Designated tangible fixed assets fund	958	-	(36)	143	1,065
Fair value fund	106	-	-	(106)	-
Total	3,103	2,386	(2,436)	21	3,074

Analysis of movements in unrestricted funds - charity

High Peak Hospicecare

Notes to the Financial Statements for the Year Ended 31 March 2024

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	Balance 1 April 2023 £'000	Incoming resources £'000	Resources expended £'000	Transfers/ Gains/losses £'000	Funds 31 March 2024 £'000
General fund	1,314	1,634	(962)	(999)	987
Designated Hospice at Home fund	720	329	(1,014)	649	684
Designated Roaming Car fund	-	-	-	334	334
Designated tangible fixed assets fund	956	-	(36)	143	1,063
Fair value fund	106	-	-	(106)	-
Total	3,096	1,963	(2,012)	21	3,068

Name of unrestricted fund

General fund

Description, nature and purpose of the fund

The "free reserves" after allowing for all designated funds

Designated Hospice at Home Fund

An amount set aside to fund the core costs of our Hospice at Home service

Designated Roaming Car fund

An amount set aside to fund the core costs of our Roaming Car service

Designated tangible fixed assets fund

An amount equal to the tangible fixed assets owned and used by the charity on an ongoing basis which are essential for its charitable activities

Fair value fund

Fair value adjustment for revaluation of investment properties

High Peak Hospicecare

Notes to the Financial Statements for the Year Ended 31 March 2024

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Analysis of movements in restricted funds

	Balance 1 April 2023 £'000	Incoming resources £'000	Resources expended £'000	Transfers £'000	Funds 31 March 2024 £'000
CCG	-	6	(17)	11	-
Barclays 100 x100 fund	33	-	-	(32)	1
Total	33	6	(17)	(21)	1

Name of restricted fund	Description, nature and purpose of the fund
CCG	Software Support & Community Engagement Project
Barclays	Community Volunteers Programme, Hospice at Home and delivery of equipment and PPE.

24. Analysis of group net assets between funds

	General fund £'000	Designated funds £'000	Restricted funds £'000	Total £'000
Tangible fixed assets	-	1,065	-	1,065
Cash at bank, in hand and cash investments	1,682	325	7	2,014
Other net current assets (liabilities)	2	-	(6)	(4)
Total	1,684	1,390	1	3,075

25. Reconciliation of net movement in funds to net cash flow from operating activities

	Group 2024 £'000	Group 2023 £'000	Charity 2024 £'000	Charity 2023 £'000
Net movement in funds	(61)	(34)	(61)	(35)
Gain on revaluation of invested properties	-	(52)	-	(52)
Add back depreciation charge	36	35	35	34
Deduct interest income shown in investing activities	(62)	(21)	(62)	(21)
Decrease (increase) in stock	(3)	-	(4)	(1)
Decrease (increase) in debtors	205	110	219	92
Increase (decrease) in creditors	(117)	130	(126)	130
Net cash from operating activities	(2)	168	3	147

High Peak Hospicecare

Notes to the Financial Statements for the Year Ended 31 March 2024

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26. Operating lease commitments

At the reporting end date the company had outstanding commitments for future minimum lease payments under non-cancellable operating lease, as follows:

	Group 2024	Group 2023
	£'000	£'000
Future minimum operating lease payments		
Within one year	65	49
Between two to five years	107	122
In over five years	-	-
	172	171

27 - Related party note

In 2024 the following transactions took place between the charity and its wholly owned subsidiary High Peak Hospicecare Trading Co. Ltd:

- The transfer under gift aid of the trading profits of the subsidiary to the charity of £172k (2023: £230k)
- At 31 March 2024 £42k (2023: £64k) was due to the charity.

High Peak Hospicecare has Trustees in common with a connected charity Helen's Trust which is dormant following a merger with High Peak Hospicecare in September 2020. At the balance sheet date Helen's Trust owed £8k to the charity.

28 - Contingent assets

At 31 March 2024, the charity had been notified as the beneficiary of 4 wills which are currently undergoing estate administration. All legacies are for a residual share of the estates. The charity has not been provided with any interim estate accounts or any indication of the executor's intention to make a distribution and thus the potential value of incoming resources is not considered probable and cannot be reliably measured. As a result, no income has been recognised in the financial statements.