

Little Explorers Pre-School

England & Wales · Charity number 1031055

Details

Other names	GREENSTEAD SOCIAL CLUB PLAYGROUP, LITTLE EXPLORERS PRE-SCHOOL, THE PRE-SCHOOL
Status	Registered
Legal form	Other
Registered	1994-01-07
Register	View on the Charity Commission register

Contact

Address	Greenstead Community Centre Hawthorn Avenue Colchester CO4 3QE
Phone	07902000264
Email	littleexplorers@sky.com
Website	littleexplorers3.wixsite.com/website

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS.

Activities: We provide high quality childcare for the Colchester area. The Pre-School is based in the Greenstead Community centre. We are open 38 weeks per year.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** IN PRACTICE GREENSTEAD
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£91,872	£70,004	-	-
2024-08-31	£89,955	£71,342	-	-
2023-08-31	£79,148	£63,076	-	-
2022-08-31	£72,205	£61,684	-	-
2021-09-05	£89,140	£88,092	-	-

Trustees

Name	Role	Appointed
Suzanne Burnett	Chair	2019-10-21
Emma Swannell		2023-10-09
Jennifer Butler		2022-10-03
Julie Gardner		2019-10-21
Lauren Hurrell		2023-10-09
Rachel Eaton		2019-10-21

Little Explorers Pre-School

England & Wales - Charity number 1031055

Accounts

Grand Total

£'s	2024/25	2023/24	
Essex County Funding	84,617.00	84,081.52	1
Fundraising & Donations	308.05	669.86	
Preschool Fees	0.00	2,292.00	2
Uniform/Bags/Scrap Books	21.00	13.00	
SEN Grant	1,848.00	0.00	3
Other Grants	840.08	770.00	4
Sundry	4,237.86	2,128.69	5
Income	91,871.99	89,955.07	
Wages	53,865.55	56,193.94	6
Inland Revenue	295.83	465.30	7
Beaumont Seymour Fees	360.00	360.00	
Staff Training	425.02	153.50	8
Preschool Uniform	204.02	58.64	
Rent	10,283.76	9,230.00	9
Office/Postage/Stationary	525.61	593.48	
Phone	92.04	92.36	
Cleaning Materials	172.52	106.30	
PPE Costs	4.99	4.50	
EYA Membership & Insurance	631.53	578.54	
Ofsted Fee & DBS	156.81	43.10	
Snacks/Refreshments	195.95	318.49	
Outings	744.80	662.00	10
Art & Craft Materials	306.17	238.37	
Play Equipment	676.17	555.14	
Sundry Expenditure	1,063.53	1,688.33	11
Expenditure	70,004.30	71,341.99	
Net Cashflow	21,867.69	18,613.08	12
Opening Balance Bank + Cash	83,514.38	64,901.30	
Net Cashflow	21,867.69	18,613.08	
Closing Balance Bank + Cash	105,382.07	83,514.38	

Little Explorers Pre-School

Accompanying Comments on Cashflow for Year Ending 31st August 2025

1. **Essex County Funding** : In line with 2023-24. Overall number of children in the pre-school setting and mix of children receiving basic vs additional funding stable year on year. Does reflect annual increase in funding rates in Summer term.
2. **Preschool Fees** : £0 income in 2024-25 with no children/hours provided where private contributions required and local authority funding not available.
3. **SEN Grant** : Two children eligible for grants in 2024-25.
4. **Other Grants** : grants obtained in 2024-25 included Colchester Borough Homes grant towards summer trip and Local Councillor Locality grant for clothing.
5. **Sundry** : EYPDP Phase 3 Cohort 3 Training funding for staff out of work hours £2,400, and EYPDP £1,000 for equipment (to be spent in 2025-26).
6. **Wages** : 4% year on year decrease. Staff structure change in 2024-25. Full time member of staff left at the end of 2023-24. An apprentice joined the team in 2024-25, some staff hours were increased, and salary increases from April 1.
7. **Inland Revenue** : Employee earnings in 2024-25 required some NI/PAYE payments to HMRC.
8. **Staff Training** : Includes Best Practice Apprenticeship fees.
9. **Rent** : 2.5% year on year increase in Greenstead Community Centre rent.
10. **Outings** : £745 spent on Jimmy's Farm (coach and entrance fee), part funded by CBH grant.
11. **Sundry Expenses** : Includes transferred of Essex County funding to another pre-school on movement of child.
12. **Net Cashflow** : the 2024-25 £21,868 surplus allows for a lower number of children initially expected in 2025/26.

Annual Report for Little Explorers Pre-School

(Year ending 31/8/2025)

Little Explorers Pre-School is a committee run charity registered member of the Early Years Alliance it operates term time only childcare, 9am to 1pm Monday to Friday. It supports families whose children may have SEND and works closely with partners like Social Care and Family Solutions.

The Pre-School continues to accept funded and non-funded children, aged 2-4, from around the local Greenstead area and beyond. Most of the income that the Pre-School obtains is from Essex County Council, based on an annual contract for childcare. Depending on individual child's needs further pupil funding can be applied for through a Special Education Needs grant, again from the local Council.

Fundraising was well supported by families again this year. A Christmas 'buy a square raffle' were organised also an Easter raffle was a big hit. Donations of prizes and help from committee members was greatly appreciated. The Pre-School obtained donated of new books from Penguin House, and these were given to all the children at the end of the year leaving celebrations.

Families were invited to work alongside the children during Christmas craft week and also a couple of parents came in to make Ice-cream and to teach maths in French.

An extra unexpected one-off payment was received, following the Early years development programme being completed by staff from Essex County Council. This will be used to purchase new Maths associated resources in the future.

The Pre-School expenditure includes staff wages, payroll via third party accountancy firm (Beaumont Seymour), Ofsted registration, ongoing staff training, rent, food, cleaning materials, Early Years Alliance registration and insurance, telephone, and office equipment. All essential to running the pre-School on a yearly basis.

Employed at the Pre-school are 5 members of staff, all of whom work directly with the children. All staff continue to be extremely dedicated and hardworking for the benefit of the Pre-School. One member of staff is in their second year of a Level 3 apprenticeship and continues to build her skills and knowledge with support from the staff and Holly at Best Practice. (This was the first apprenticeship that the Pre-School has offered).

The committee continue to be a valuable means of support for the group and the joint managers. The committee meet every term, and the chair conducts the managers appraisals on a yearly basis. (They are responsible for the day to day running of the group). Further support can be obtained directly from Essex County Council advisers if required.

Collections from the 'Fareshare' organisation continue to be collected from Tesco every week, by a member of staff. This allows the snack costs to remain low, with families not having to pay for food.

The Pre-School had its OFSTED Inspection on the 26th of June 2025 and was graded 'Good'. A letter of appreciation was received from the local MP Pam Cox. All staff were pleased with this grading as the this was the joint managers first grading since taking charge.

The summer term trip was to Jimmys Farm, Suffolk and was well received by families. A 54 seated coach was nearly filled. The trip was completely free and funded by a grant from Colchester Borough Homes and Pupil premium money.

The end of year graduation was well attended by families and children where they received a graduation photograph as part of their good luck/farewell giftpack. Feedback from families via the end of year questionnaire continues to be positive. It is recognised that staff do all they can to help the children thrive.

The end of year accounts continues to show a healthy balance, and this will enable the Pre-School to continue providing a valuable childcare service to its community, while keeping wages as competitive as possible and charges to families at zero.

The Heart of Greenstead Project development continues to be ongoing, with the Pre-School included in the plans still to potentially move premises.

Rachel and Julie (Joint Managers/Committee Treasurer)

Little Explorers Pre-School

England & Wales - Charity number 1031055

Accounts

Little Explorers Cash Flow (£'s)

Year 1/9/2023 - 31/8/2024

Grand Total

£'s	2023/24	2022/23	
Essex County Funding	84,081.52	74,049.10	1
Fundraising & Donations	669.86	589.23	
Preschool Fees	2,292.00	1,334.15	2
Uniform/Bags/Scrap Books	13.00	229.25	
SEN Grant	0.00	0.00	3
Other Grants	770.00	1,990.00	4
Sundry	2,128.69	956.08	5
Income	89,955.07	79,147.81	
Wages	56,193.94	48,862.90	6
Inland Revenue	465.30	0.00	7
Beaumont Seymour Fees	360.00	360.00	
Staff Training	153.50	647.00	8
Preschool Uniform	58.64	172.89	
Rent	9,230.00	9,619.90	9
Office/Postage/Stationary	593.48	335.81	
Phone	92.36	139.85	
Cleaning Materials	106.30	198.27	
PPE Costs	4.50	32.00	
EYA Membership & Insurance	578.54	552.65	
Ofsted Fee & DBS	43.10	43.10	
Snacks/Refreshments	318.49	164.45	
Outings	662.00	726.99	10
Art & Craft Materials	238.37	229.19	
Play Equipment	555.14	462.61	
Sundry Expenditure	1,688.33	528.77	11
Expenditure	71,341.99	63,076.38	
Net Cashflow	18,613.08	16,071.43	12
Opening Balance Bank + Cash	64,901.30	48,829.87	
Net Cashflow	18,613.08	16,071.43	
Closing Balance Bank + Cash	83,514.38	64,901.30	

Little Explorers Pre-School

Accompanying Comments on Cashflow for Year Ending 31st August 2024

1. **Essex County Funding** : 14% year on year increase driven by overall number children in the pre-school setting, increase in funding rates and the mix of children receiving basic vs additional funding.
2. **Preschool Fees** : 72% year on year increase driven by change in number of children/hours provided where private contributions required and local authority funding not available.
3. **SEN Grant** : no children eligible for grants in 2023-24.
4. **Other Grants** : grants obtained in 2023-24 included 2 x Colchester Borough Homes grants for healthy foods and educational trip.
5. **Sundry** : EYPDP Phase 3 Cohort 3 Training funding for staff out of work hours £1,600, with a further £2,400 to be received in 2024/25.
6. **Wages** : 15% year on year increase. 7% due to salary increases from April 1 reflecting minimum wage related changes. 8% due to EYPDP Phase 3 Cohort 3 Training fully paid to staff (£4000).
7. **Inland Revenue** : Employee earnings in 2023-24 required some NI/PAYE payments to HMRC.
8. **Staff Training** : EYPDP Phase 3 Cohort 3 Training paid for in Wages.
9. **Rent** : 4% year on year increase in Greenstead Community Centre rent.
10. **Outings** : £662 spent on Jimmy's Farm (coach and entrance fee), part funded by CBH grant.
11. **Sundry Expenses** : Includes £1,033 pre-school fees collected in cash, then transferred into the bank.
12. **Net Cashflow** : the 2023-24 £18,613 surplus allows for a lower number of children initially expected in 2024/25.

Annual Report for Little Explorers Pre-School

(Year ending 31/8/2024)

The Pre-School continues to accept funded and non-funded children, aged 2-4, from around the local Greenstead area and beyond. The majority of the income that the Pre-School obtains is from Essex County Council based on an annual contract for childcare. Depending on individual child's needs further pupil funding can be applied for through a Special Education Needs grant, again from the local Council. Little Explorers is a charity and is a committee run Pre-School which is a registered member of the Early Years Alliance. The Pre-School supports families whose children may have SEND and work closely with partners like Social Care and Family Solutions.

Fundraising was well supported by families again this year. A Christmas 'buy a square raffle' and 'how many sweets game' were organised also an Easter raffle was a big hit. All donations of prizes and help was appreciated from committee members. The Pre-School obtained a donation of new books from Penguin House, and these were given to all the children at the end of the year leaving celebrations.

Ring fenced funding was obtained from Colchester Borough Homes (CBH) for the end of year trip, helping to cover the coach hire. Further funding was also received for 'cost of living' for families which helped to provide food for snack and a sun sail to be used in the outdoor area.

The Pre-School expenditure includes staff wages, payroll via third party accountancy firm (Beaumont Seymour), Ofsted registration, ongoing staff training, rent, food, cleaning materials, Early Years Alliance registration and insurance, telephone, and office equipment. All required to run the pre-School on a yearly basis.

Employed at the Pre-school are 5 members of staff all who work directly with the children. The committee continue to support the joint managers, who are responsible for the day to day running of the group. Support from Essex County Council is available if required. All staff continue to be extremely dedicated and hardworking. They took part in the COVID recovery programme which included 'Expert and Mentor' and EYPDP training opportunities. All staff obtained their Level 3 Paediatric First Aid training, and one staff member achieved her SENCO and Makaton training.

Staff continue to collect the 'Fareshare' food donations from Tesco, this is a great help on keeping the snack costs low, so families don't have to be charged. At the

end of the year the Pre-School had a member of staff leave, a replacement would be recruited.

The summer term trip was to Jimmy's Farm, Suffolk and it was a big hit with the families a 54 seated coach was filled, with a couple of families also travelling by car. The trip was funded by a grant from Colchester Borough Homes and feedback from families was very positive.

The end of year graduation was also well attended by families and children received a graduation photograph as part of their good luck/farewell giftpack. Feedback from families continues to be positive and supportive of the work that the staff do for the children to thrive.

The end of year funds held by the Pre-School continue to be healthy and this will enable the Pre-School to continue providing a valuable childcare service to its community, while keeping wages as competitive as possible and charges to families at zero.

Rachel Eaton and Julie Gardner (Joint Managers/Committee Treasurer)

Little Explorers Pre-School

England & Wales - Charity number 1031055

Accounts

Little Explorers Cash Flow (£'s)
Year 1/9/2022 - 31/8/2023

£'s	2022/23	2021/22	
Essex County Funding	74,049.10	63,598.80	1
Fundraising & Donations	589.23	516.50	
Preschool Fees	1,334.15	2,880.90	2
Uniform/Bags/Scrap Books	229.25	115.68	
SEN Grant	0.00	1,725.00	3
Other Grants	1,990.00	2,850.00	4
Sundry	956.08	517.85	5
Income	79,147.81	72,204.73	
Wages	48,862.90	45,282.14	6
Inland Revenue	0.00	254.83	7
Beaumont Seymour Fees	360.00	390.00	
Staff Training	647.00	205.20	8
Preschool Uniform	172.89	210.12	
Rent	9,619.90	8,250.00	9
Office/Postage/Stationary	335.81	222.59	
Phone	139.85	131.89	
Cleaning Materials	198.27	312.14	
PPE Costs	32.00	27.24	
EYA Membership & Insurance	552.65	536.95	
Ofsted Fee & DBS	43.10	43.10	
Snacks/Refreshments	164.45	111.24	
Outings	726.99	450.00	10
Art & Craft Materials	229.19	207.58	
Play Equipment	462.61	464.03	
Sundry Expenditure	528.77	4,585.08	11
Expenditure	63,076.38	61,684.13	
Net Cashflow	16,071.43	10,520.60	12
Opening Balance Bank + Cash	48,829.87	38,309.27	
Net Cashflow	16,071.43	10,520.60	
Closing Balance Bank + Cash	64,901.30	48,829.87	

Little Explorers Pre-School

Accompanying Comments on Cashflow for Year Ending 31st August 2023

1. **Essex County Funding** : 16% year on year increase driven by overall number children in the pre-school setting, increase in funding rates and the mix of children receiving basic vs additional funding.
2. **Preschool Fees** : 54% year on year reduction driven by change in number of children/hours provided where private contributions required and local authority funding not available.
3. **SEN Grant** : no children eligible for grants in 2022-23.
4. **Other Grants** : grants obtained in 2022-23 included 2 x Essex Community Foundation Healthy Living and CBH Cost of Living.
5. **Sundry** : £731 ECC one off cash received in 2022-23.
6. **Wages** : 8% year on year increase, with salary increases from April 1 reflecting minimum wage related changes.
7. **Inland Revenue** : Employee earnings in 2022-23 did not require any payments to HMRC.
8. **Staff Training** : Paediatric First Aid Level 3 statutory training provided for all staff.
9. **Rent** : 8% year on year increase in Greenstead Community Centre rent. 2021-22 only included 11 months rent. August 2022 paid in September 2022.
10. **Outings** : £700 spent on Zoo trip (coach and entrance fee), funded by one grant and one donation from local councillor.
11. **Sundry Expenses** : 2021-22 included £4,000 of expenditure on fencing and outdoor flooring, funded by a 2020-21 and 2021-22 grant.
12. **Net Cashflow** : the 2021-22 £16,071 surplus includes £10,023 of Essex County funding that relates to the 2023-24 Autumn term. This materially reduces the surplus relating to 2022-23 to £6,048. This includes 2022-23 grant income to be spent in 2023-24 and covers some pre-school running costs for the 2023-24 Autumn term, ahead of the next Essex County funding payment being received.

Annual Report for Little Explorers Pre-School

(Year ending 31/8/2023)

The Pre-School accepts funded and non-funded children, aged 2-4, from around the local Greenstead area and beyond. The majority of the income that the Pre-School obtains is from Essex County Council based on an annual contract. Depending on an individual child's needs further pupil funding can be applied for through a Special Education Needs grant, again from the local Council. Little Explorers is a charity and is a committee run Pre-School.

Small fundraising activities (including a cake sale) decided upon by the Pre-School committee also helped to generate income. Money raised was used to fund new equipment and the end of year outing. This year a Christmas 'buy a square raffle' and 'how many sweets game' were well supported. All donations of prizes and help was appreciated from committee members. The Pre-School obtained donated new books (Penguin House, Frating) and these were given to the children as Christmas gifts.

Ring fenced funding was obtained from Colchester Borough Homes (CBH) for the end of year trip, helping to cover the coach hire. Further funding was also received for 'cost of living' for families which helped to provide food and clothing.

Another funding amount was received from the Coop which has helped us to provide resources (toothpaste and toothbrushes), books and small group learning based around healthy choices and the importance of good oral health.

The Pre-School expenditure includes staff wages, payroll via third party accountancy firm (Beaumont Seymour), Ofsted registration, ongoing staff training, rent, food, cleaning materials, Early Years Alliance registration and insurance, telephone, and office equipment. All required to run the pre-School on a yearly basis.

Employed at the Pre-school are 5 members of staff all who work directly with the children. The committee continue to support the joint managers, Julie and Rachel who are responsible for the day to day running of the group. Support from Essex County Council is available if required. All staff continue to be extremely dedicated and hardworking and often give up their spare time to ensure jobs and continuous professional development (CPD) are done outside of the opening hours of the pre-school. Rachel and Julie would like to say a personal thankyou to all the staff, Nadine, Sarah, and Emma for their support over the last year. Julie continues to collect the 'Fareshare food donations' from Tesco, this is a great help on keeping the snack costs low, so families don't have to be charged.

This year the end of year trip was to Colchester Zoo and the trip was well supported by families. Funding was received from a grant from Colchester Borough

Homes and local councillor, Julie Young. We also had the company of a film crew from the local Colchester University.

We also celebrated the Coronation of King Charles with the children enjoying party food, games and a small gift bag which included a commemorative medal to mark the occasion.

Our end of year graduation was also well attended by families and children received a graduation photograph as part of their good luck/farewell giftpack.

The end of year funds held by the Pre-School continue to be healthy and this will enable the Pre-School to continue providing a valuable childcare service to its community.

Thank-you to committee for their support with the running of the Pre-School.

Rachel and Julie (Joint Managers/Committee Treasurer)

Little Explorers Pre-School

England & Wales - Charity number 1031055

Accounts

Annual Report for Little Explorers Pre-School (Year ending 31/8/2022)

The Pre-School accepts funded and non-funded children, aged 2-4, from the Greenstead Estate and the surrounding area. The majority of the income that the Pre-School obtains is from Essex County council based on an annual contract where children are entitled to 15 hours of funded childcare per week. Depending on an individual child's needs further pupil funding can be applied for through a Special Education Needs grant, again from the local Council. Extra income is also raised through the committee organising small fundraising events, like raffles which help to pay towards trips and new play equipment for the children. Grants can also be applied for from other agencies as the Pre-School is a registered charity.

In September 2021 there were 18 children starting but by the end of the academic year there were 27. The Pre-School supported one child with special educational needs with one-to-one support for part of her learning day. Extra paperwork was completed to support this, and grant payments were received from Essex County Council.

Ring fenced funding was obtained for new outdoor play area flooring and new fencing. Both were installed in September 2021 and a total of £4,000 was paid over to the Community centre, where the Pre-school is based, for the work during this reporting period. (Nov 2021).

In February 2022 a £500 grant was obtained from Colchester Borough Homes to enable the Pre-School to purchase new outdoor equipment to enhance the new outside area. Gardening pots, Gazebo, climbing frame and slide and a Trampoline were all purchased.

Then in May 2022 another grant was awarded from Colchester Borough Homes to fund £350 towards the cost of a coach for the end of year outing to Walton beach.

Later in the year, June 2022, Arnold Clark awarded a grant of £500 for enhancing the outside shed for better use as a sensory/quiet area.

Expenditure is focused on the Pre-School's day-to-day business. Expenses include staff wages, payroll via third party accountancy firm (Beaumont Seymour), Ofsted registration, ongoing staff training, rent, food, cleaning materials, Early Years Alliance registration and insurance, telephone, office equipment and resources/equipment for the children.

Five members of staff are employed in total, all working directly with the children and working a 20 hour week over 4 days. On top of this staff are paid one hour for the monthly staff meeting. Staff are paid between £9 - £10.55 depending on extra duties. Two members of staff took on the role of joint leaders and did NOT take a pay increase this reporting period for the extra duties that they took on. (Staff are paid in line with the minimum wage guidelines set by the government) A staff member also collects food donations via the Food Fare scheme to help the Pre-School with keeping its snack costs low.

All staff receive polo shirts as uniform free of charge and a Christmas meal is paid for as recognition of their hard work throughout the year.

The Pre-Schools committee held a raffle at Christmas to raise funds for the end of year trip to the beach. This trip well attended by families and a great time was had by all.

May 2022 Jubilee celebrations were held, and the children were joined by their families to a tea party and games event. All children received a commemorative jubilee medal along with their party bag to mark the special occasion. Staff also helped the children design their special Jubilee tea towel and a card was sent to the Queen.

The year end funds held by the Pre-School continue to remain healthy and this will enable the Pre-School to continue providing a valuable childcare service to its community.

Little Explorers Cash Flow (£'s)

Year 2/9/2021 - 31/8/2022

£'s	2021/22	2020/21
Essex County Funding	63,598.80	71,267.25
Fundraising & Donations	516.50	0.00
Preschool Fees	2,880.90	1,293.65
Uniform/Bags/Scrap Books	115.68	519.03
SEN Grant	1,725.00	1,490.40
Other Grants	2,850.00	3,070.00
Sundry	517.85	14,003.92
Income	72,204.73	91,644.25
Wages	45,282.14	71,260.29
Inland Revenue	254.83	1,891.05
Beaumont Seymour Fees	390.00	518.40
Staff Training	205.20	1,285.20
Preschool Uniform	210.12	310.30
Rent	8,250.00	8,250.00
Office/Postage/Stationary	222.59	765.09
Phone	131.89	133.26
Cleaning Materials	312.14	336.97
PPE Costs	27.24	0.00
EYA Membership & Insurance	536.95	590.67
Ofsted Fee & DBS	43.10	115.00
Snacks/Refreshments	111.24	162.48
Outings	450.00	335.00
Art & Craft Materials	207.58	2,137.89
Play Equipment	464.03	0.00
Sundry Expenditure	4,585.08	16,500.00
Expenditure	61,684.13	104,591.60
Net Cashflow	10,520.60	(12,947.35)
Opening Balance Bank + Cash	38,309.27	51,231.58
Net Cashflow	10,520.60	(12,947.35)
Petty Cash Balance 2020-21		25.04
Closing Balance Bank + Cash	48,829.87	38,309.27

Little Explorers Pre-School

England & Wales - Charity number 1031055

Accounts

Annual Report for Little Explorers Pre-School

(Year ending 2/9/2021)

The Pre-School accepts funded and non-funded children, aged 2-4, from around the local Greenstead area. The majority of the income that the Pre-School obtains is from Essex County council based on an annual contract. Depending on an individual child's needs further pupil funding can be applied for through a Special Education Needs grant, again from the local Council. Extra income is also raised through the committee organising small fundraising events, like raffles which help to pay towards trips and new play equipment for the children.

Ring fenced funding was also obtained for new outdoor play area flooring and new fencing. Both were installed in September 2021. Work was also completed in the 2021 Summer holidays to fully redecorate the main room used by the Pre-School.

Expenditure is focused on the Pre-School's day-to-day business. Expenses include staff wages, payroll via third party accountancy firm (Beaumont Seymour), Ofsted registration, ongoing staff training, rent, food, cleaning materials, Early Years Alliance registration and insurance, telephone, and office equipment.

Seven staff are employed. Five of whom work directly with the children, being paid between £9 - £10.25 per hour. The other two staff members are the Manager and Administrator, paid between £10.25- £12 per hour. Staff are paid for 20 hours per week, but most will offer further unpaid time where needed.

The Pre-School remained open throughout the Covid-19 pandemic, with the Corona Virus Job Retention scheme not activated and staff working throughout the pandemic. Additional costs were incurred due to extra cleaning/washing and sanitising measures being required, while income from fee paying children was reduced with some parents choosing to keep their children at home.

At the end of the academic year the decision was made by the committee in consultation with the long serving Manager to make this Manager position redundant. The Administrator also took the decision to leave the Pre-School. The duties of these two roles will be absorbed by the two new joint Leaders, in addition to their child related duties, thereby enabling a reduction in staff costs.

The year end funds held by the Pre-School are healthy and this will enable the Pre-School to continue providing a valuable childcare service to its community.

Little Explorers Preschool, Greenstead Community Centre.
 Receipts and payments for the year ending 2/9/21

<u>2019/20</u>		2020/21
<u>£25738</u>	Cash in bank	£21727.59
		<u>£21727.59</u>
	<u>Receipts.</u>	
£ 330	Fun raising & donations	3070.00
1572	Preschool fees	1293.65
66649	Funding	71267.25
386	Sen grant	1490.40
12	Uniform/scrap books/bags	110.00
210	DBS's repayments	00.00
	Money transferred from Contingency fund	9000.00
	Refunds received on goods	409.03
<u>£69160</u>		<u>£86640.33</u>
<u>£94898</u>		<u>£108.367.92</u>
	<u>Payments.</u>	
£54457	Wages	£71260.29
508	Accountant	518.40
1598	Inland Revenue	1891.05
7177	Rent & pat testing	8250.00
954	Office, postage, stationary etc	765.09
90	Phone	133.26
2648	Equipment, art & craft	2137.89
621	EYA membership & Insurance	590.67
302	Ofsted fee & DBS's	115.00
90	Outings, travel & entrance fees	335.00
119	Snack / refreshments	162.48
284	Cleaning materials	336.97
193	School Uniform purchases	310.30
125	Training	1285.20
<u>£69171</u>		<u>£88091.60</u>
4000	Money transferred to contingency A/C	5000.00
	Money donated for fence	2500.00
21727	Money in bank	12776.32
<u>£94898</u>		<u>£108367.92</u>