

LITTLE EALING PRIMARY SCHOOL PARENT TEACHER AND FRIENDS ASSOCIATION

England & Wales · Charity number 1031052

Details

Other names L E P S P T F A, LEPS PTFA

Status Registered

Legal form Other

Registered 2012-04-20

Register [View on the Charity Commission register](#)

Contact

Address 46 Clovelly Road
Ealing
London
London
W5 5HE

Phone 02088401626

Email PTFA@LEPS.ORG.UK

Website WWW.LITTLEALING.COM/PTA.ASP

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUPILS IN THE SCHOOL.

Activities: TO RAISE MONEY IN A MANOR THAT ENHANCES COMMUNITY SPIRIT WHILST PROVIDING OUR SCHOOL WITH FUNDS FOR IMPROVED FACILITIES AND EQUIPMENT. THESE IN TURN IMPROVE AND SOCIAL DEVELOPMENT OF THE PUPILS AND PROVIDE BENEFICIAL EXPERIENCES FOR ALL THE OTHER STAKEHOLDERS OF THE SCHOOL.

Classification

- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

Geography

- Ealing

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£73,072	£40,416	-	-
2023-08-31	£80,570	£23,541	-	-
2022-08-31	£44,175	£17,748	-	-
2021-08-31	£22,650	£39,644	-	-
2020-08-31	£32,050	£23,192	-	-

Trustees

Name	Role	Appointed
Alexa Fereday		2022-10-10
Caroline Salmon		2021-09-01
Emily Cauldwell		2024-09-01
Jamie Fergus Crockett		2019-11-03
Karolina Meyer		2022-10-10
Liesa Dornan		2023-09-01
Louise O'Sullivan		2025-10-01
Martin Jackson		2022-10-10
Peter James Alan Elson		2024-10-03
Rosa Appleby Ellis		2022-10-10
Ruth Gibson		2025-01-01

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2023		31	08	2024

Section A Reference and administration details

Charity name Little Ealing Primary School PTFA

Other names charity is known by LEPS PTFA

Registered charity number (if any) 1031052

Charity's principal address

Little Ealing Primary School PTFA
 Weymouth Avenue
 Ealing, London
Postcode W5 4EA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caroline Hodges	President		
2	Fergus Crockett	Chair		
4	Joanna Wills	Secretary		
5	Fergus Crockett	Acting Treasurer		
6	Ellen Hodgson	Assistant Treasurer		
	Peter Elson	Treasurer Elect		
7	Carrie Salmon	Events Co-Ordinator		
8	Liesa Dornan	Events Co-Ordinator		
9	Alexa Fereday	Events Co-Ordinator		
10	Ruth Harrington	Events Co-Ordinator		
11	Aisha Riaz	Events Co-Ordinator		
12	Lara Rodrigues	Events Co-Ordinator		
13	Katie Hirst	Communications		
14	Louise Kean Wood	Merchandise		
15	Lindsay Turnham	Class Rep Co-ordinator		
16	Ellen Love	Class Rep Co-ordinator		
17	Emily Cracknell	Class Rep Co-ordinator		
18	Rosa Appleby Alis	Recycling and Environmental Lead		
19	Nazia <u>Dar</u>	Teacher		
20	Karolina Meyer	Teacher		
21	Martin Jackson	Teacher		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Nominated and elected at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

The charity is governed by a team of 21 trustees who meet regularly and make decisions on which fundraising activities take place plus organise and deliver each event.

These trustees liaise with the school and take clear guidance from the school on how the funds raised are to be spent for the benefit of the children and school.

The charity continually fosters and develops relationships with Little Ealing Primary School, with the head teacher serving as President and Trustee of the charity, and 3 additional staff members as a valued additional trustee of the charity.

A purchasing policy is in place that requires pre-authorisations for purchases on behalf of the charity. An Expense Policy exists for the management of all claims. Issuance of payment for claims, is by cheque and requires two signatures from nominated three approvers. The Chair signs all cheques over £200.

For the year 23/24 the Chairman (who has acted as Treasurer since 2021) has continued to perform the role of acting Treasurer, with clear guidance from the Treasurer elect and qualified account Peter Elson. It is hoped to separate these roles in 24/25 when time commitments allow.

To ensure appropriate financial controls are in place, there are regular trustee financial reviews and updates to ensure a correct degree of oversight and compliance, including reviewing of bank statements and scrutinizing of fundraising budgets. This has been considerably simplified by an agreed strategy of moving to cashless payments.

24.

The charity has a target for profit and a budget which is set at the AGM at the start of the year; performance against this budget is monitored throughout the year. Each event organised sets a budget for income and costs. The treasurer and trustees review the financial performance of each event at their regular meetings.

Notification of events is made to the local council where necessary in order to obtain proper and appropriate licenses. Adequate liability insurance is maintained.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

1. To raise money for Little Ealing Primary School to contribute towards improved facilities and equipment to improve the education, educational environment and social development of the children whilst supporting all the key stakeholders of the school.
2. To organise events that foster engagement from children, teachers and parents to build and enhance the community spirit of the school.
3. To enable the children, parents and teachers to have fun.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1. The main source of the public benefit is the ability of the charity to make grants to Little Ealing Primary School.
2. The Trustees of the charity are fully aware of the importance of public benefit, and how fundraising activities undertaken allow the charity to make these donations to the school.
3. The charity continues to ensure that the fundraising events enhance the community spirit around the school. As well as the highly profitable events such as the Summer and Christmas Fairs, the charity holds numerous other events; discos aimed at the children; a summer leaving party for the older children; others like Comedy night, Quiz Night and Wreath Making aimed at the parents.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All grants made by the charity are requested by schoolteachers and approved the school Head. Once a grant request is approved by the school Head, it is then submitted to the Chair of Trustees. The grant request is then discussed at the next Trustees meeting for consideration by the Trustees which is then either approved or challenged. The Trustees cannot reject grant requests from the school, but they can challenge potential grants based on costs to be incurred, risks and the potential benefits to the school and the children. The Charity Trustees do not propose grant requests, just as the charity trustees do not dictate school policies or the school curriculum. This ensures that no parent can influence any particular area of school funding.

Volunteers are involved at many stages of the fundraising. Volunteers are organised through the class representative network, and they provide the valuable resources that enable all the fundraising activities to take place. Their input is encouraged either informally via the Class Reps. Or through formal events such as the AGM and Parents Evenings.

Summary of the main achievements of the charity during the year

This year has been another good year for fund raising.

The surplus recorded this year is lower than last year, due to late claiming of expenses (circa. £12,360) pertaining to events within 22/23

All events continue to generate a surplus for the main purpose of the charity, and we continue to develop our work on ecommerce activities to reduce costs and expand our potential fundraising opportunities.

We are building our reserves to deliver some significant projects to develop many of the facilities of the school.

Section E Financial review

Brief statement of the charity's policy on reserves

We maintain a £4000 reserve.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of funds is our calendar of fundraising events.

All our expenditure is either to support fundraising events, or in grants to the school.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jamie Fergus Crockett	
Position (eg Secretary, Chair, etc)	Chairperson	
Date	10.06.25	



Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01.09.23		31.08.24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	73,072	-	-	73,072	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	73,072	-	-	73,072	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	73,072	-	-	73,072	-
A3 Payments					
Cost of Fundraising	40,264	-	-	40,264	-
Payments to Other charities	-	-	-	-	-
Insurance	153	-	-	153	-
Grants To Little Ealing Primary School	33,241	-	-	33,241	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	73,657	-	-	73,657	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	73,657	-	-	73,657	-
Net of receipts/(payments)	- 585	-	-	- 585	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	104,073	-	-	104,073	-
Cash funds this year end	103,488	-	-	103,488	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	2,739	-	-
	Bank	33,906	-	-
	Savings	66,844	-	-
	Total cash funds	103,488	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
B4 Assets retained for the charity's own use				
B5 Liabilities				

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Little Ealing Primary School PTFA

**On accounts for the year
ended**

31.08.24

**Charity no
(if any)**

1031052

Set out on pages

2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

22/06/2025

Name:

Peter Elson

**Relevant professional
qualification(s) or body
(if any):**

FCA CTA (ICAEW & CIOT)

Address:

17 Venetia Road, Ealing, London, W5 4JD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts



Trustees' Annual Report for the period

Period start date	01	09	2022	Period end date	31	08	2023
From				To			

Section A

Reference and administration details

Charity name

Little Ealing Primary School PTFA

Other names charity is known by

LEPS PTFA

Registered charity number (if any)

1031052

Charity's principal address

Little Ealing Primary School PTFA
Weymouth Avenue
Ealing, London
Postcode
W5 4EA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caroline Hodges	President		
2	Fergus Crockett	Chair		
4	Joanna Wills	Secretary		
5	Fergus Crockett	Acting Treasurer		
6	Ellen Hodgson	Assistant Treasurer		
	Peter Elson	Treasurer Elect		
7	Carrie Salmon	Events Co-Ordinator		
8	Liesa Dorman	Events Co-Ordinator		
9	Alexa Fereday	Events Co-Ordinator		
10	Ruth Harrington	Events Co-Ordinator		
11	Aisha Riaz	Events Co-Ordinator		
12	Lara Rodrigues	Events Co-Ordinator		
13	Katie Hirst	Communications		
14	Louise Kean Wood	Merchandise		
15	Lindsay Turnham	Class Rep Co-ordinator		
16	Ellen Love	Class Rep Co-ordinator		
17	Emily Cracknell	Class Rep Co-ordinator		
18	Rosa Appleby Alis	Recycling and Environmental Lead		
19	Nazia Dar	Teacher		
20	Karolina Meyer	Teacher		
21	Martin Jackson	Teacher		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Description of the charity's trusts
Constitution	Trust
Trustee selection methods	Nominated and elected at AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>The charity is governed by a team of 21 trustees who meet regularly and make decisions on which fundraising activities take place plus organise and deliver each event.</p> <p>These trustees liaise with the school and take clear guidance from the school on how the funds raised are to be spent for the benefit of the children and school.</p> <p>The charity continually fosters and develops relationships with Little Ealing Primary School, with the head teacher serving as President and Trustee of the charity, and 3 additional staff members as a valued additional trustee of the charity.</p> <p>A purchasing policy is in place that requires pre-authorisations for purchases on behalf of the charity. An Expense Policy exists for the management of all claims. Issuance of payment for claims, is by cheque and requires two signatures from nominated three approvers. The Chair signs all cheques over £200.</p> <p>This year the Chairman (who has acted as Treasurer since 2021) has also performed the role of acting Treasurer. This is currently being updated and these roles will be separated going forward. To safeguard against this, there are regular trustee financial reviews and updates to ensure a correct degree of oversight and control of financial matters, including reviewing of bank statements and scrutinizing of fundraising budgets. This has been considerably simplified by an agreed strategy of moving to cashless payments.</p>	<p>The Treasurer Elect will take over full responsibility for the accounts in 2023-24.</p>
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The charity has a budget which is set at the AGM at the start of the year, performance against this budget is monitored throughout the year. Each event organised sets a budget for income and costs. The treasurer and trustees review the financial performance of each event at their regular meetings.

Notification of events is made to the local council where necessary in order to obtain proper and appropriate licenses. Adequate liability insurance is maintained.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

1. To raise money for Little Ealing Primary School to contribute towards improved facilities and equipment to improve the education, educational environment and social development of the children whilst supporting all the key stakeholders of the school.
2. To organise events that foster engagement from children, teachers and parents to build and enhance the community spirit of the school.
3. To enable the children, parents and teachers to have fun.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1. The main source of the public benefit is the ability of the charity to make grants to Little Ealing Primary School.
2. The Trustees of the charity are fully aware of the importance of public benefit, and how fundraising activities undertaken allow the charity to make these donations to the school.
3. The charity continues to ensure that the fundraising events enhance the community spirit around the school. As well as the highly profitable events such as the Summer and Christmas Fairs, the charity holds numerous other events: discos aimed at the children; a summer leaving party for the older children; others like Comedy night, Quiz Night and Wreath Making aimed at the parents.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All grants made by the charity are requested by schoolteachers and approved the school Head. Once a grant request is approved by the school Head, it is then submitted to the Chair of Trustees. The grant request is then discussed at the next Trustees meeting for consideration by the Trustees which is then either approved or challenged. The Trustees cannot reject grant requests from the school, but they can challenge potential grants based on costs to be incurred, risks and the potential benefits to the school and the children. The Charity Trustees do not propose grant requests, just as the charity trustees do not dictate school policies or the school curriculum. This ensures that no parent can influence any particular area of school funding.

Volunteers are involved at many stages of the fundraising. Volunteers are organised through the class representative network, and they provide the valuable resources that enable all the fundraising activities to take place. Their input is encouraged either informally via the Class Reps. Or through formal events such as the AGM and Parents Evenings.

Summary of the main achievements of the charity during the year

This year has been a very good year for fund raising after the quieter times during the coronavirus epidemic.

The surplus recorded this year is slightly higher than expected due to late claiming of expenses pertaining to events within 22/23, this slight deficit will be recoded within the 2023/24 accounting year.

All events continue to generate a surplus for the main purpose of the charity, and we continue to develop our work on ecommerce activities to reduce costs and expand our potential fundraising opportunities.

We are building our reserves to deliver some significant projects to develop many of the facilities of the school.

Section E

Financial review

Brief statement of the charity's policy on reserves

We maintain a £4000 reserve.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of funds is our calendar of fundraising events. All our expenditure is either to support fundraising events, or in grants to the school.

Section F

Other optional information


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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jamie Fergus Crockett	
Position (eg Secretary, Chair, etc)	Chairperson	
Date	20.06.24	

Charity Name	No (if any)
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Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	80,570	-	-	80,570	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	80,570	-	-	80,570	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	80,570	-	-	80,570	-
A3 Payments					
Cost of Fundraising	23,401	-	-	23,401	-
Payments to Other charities	-	-	-	-	-
Insurance	140	-	-	140	-
Garnts To Little Ealing Primary School	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	23,541	-	-	23,541	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	23,541	-	-	23,541	-
Net of receipts/(payments)	57,028	-	-	57,028	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	47,045	-	-	47,045	-
Cash funds this year end	104,073	-	-	104,073	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	2,425	-	-
	Bank	69,449	-	-
	Savings	32,199	-	-
	Total cash funds	104,073	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Little Ealing Primary School PTFA

**On accounts for the year
ended**

31/08/23

**Charity no
(if any)**

1031052

Set out on pages

2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2023**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

25/06/2024

Name:

Peter Elson FCA CTA

**Relevant professional
qualification(s) or body
(if any):**

ICAEW (FCA)

Address:

17 Venetia Road

London

W5 4JD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts



Trustees' Annual Report for the period

Period start date: 01 09 2021
 Period end date: 31 08 2022
 From To

Section A Reference and administration details

Charity name Little Ealing Primary School PTFA

Other names charity is known by LEPS PTFA

Registered charity number (if any) 1031052

Charity's principal address
 Little Ealing Primary School PTFA
 Weymouth Avenue
 Ealing, London
Postcode W5 4EA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caroline Hodges	President		
2	Scott Illman	Chair		
3	Laura Sammuels	Vice Chair		
4	Nush Ahmed	Secretary		
5	Fergus Crockett	Treasurer		
6	Ellen Hodgson	Assistant Treasurer		
7	Carrie Salmon	Events Co-Ordinator		
8	Liesa Dornan	Events Co-Ordinator		
9	Fiona Shorey	Events Co-Ordinator		
10	Katie Hirst	Events Co-Ordinator		
11	Louise Kean Wood	Communications		
12	Nicki Webb	Class Rep Co-ordinator		
13	Emily Cracknell	Class Rep Co-ordinator		
14	Swe Chambers	Recycling co-ordinator		
15	Helen Smith	Recycling Co-Ordinator		
16	Jaishree Vayavaharka	Governor Representative		
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
------	-----------------------------------

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Nominated and elected at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity is governed by a team of 15 to 20 trustees who meet regularly and make decisions on which fundraising activities take place plus organise and deliver each event. These trustees liaise with the school and take clear guidance from the school on how the funds raised are to be spent for the benefit of the children and school. The charity continually fosters and develops relationships with Little Ealing Primary School, with the head teacher serving as President and Trustee of the charity, and an additional staff member as a valued additional trustee of the charity. A purchasing policy is in place that requires pre-authorisations for purchases on behalf of the charity. An Expense Policy exists for the management of all claims. Issuance of payment for claims, is by cheque and requires two signatures from nominated three approvers. The Chair signs all cheques over £200. The charity continues to have two financial officers and regular trustee financial reviews to ensure a correct degree of oversight and control of cash handling and financial matters. This has been considerably simplified by an agreed strategy of moving to cashless payments. The charity has a budget which is set at the AGM at the start of the year; performance against this budget is monitored throughout the year. Each event organised sets a budget for income and costs. The treasurer and trustees review the financial performance of each event at their regular meetings. Notification of events is made to the local council where necessary in order to obtain proper and appropriate licenses. Adequate liability

insurance is maintained.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. To raise money for the Little Ealing Primary School in a manner that fosters engagement from children, teachers and parents to build and enhance the community spirit of the school.
2. To contribute towards improved facilities and equipment to improve the education, educational environment and social development of the children whilst supporting all the key stakeholders of the school.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1. The main source of the public benefit is the ability of the charity to make grants to Little Ealing Primary School. Following quieter years during COVID the charity has chosen to build the financial reserves this year to develop a large project with school in the next few years.
2. The Trustees of the charity are fully aware of the importance of public benefit, and how fundraising activities undertaken allow the charity to make these donations to the school.
3. The charity continues to ensure that the fundraising events enhance the community spirit around the school. As well as the highly profitable events such as the Summer and Christmas Fairs, the charity holds numerous other events; discos aimed at the children; a summer leaving party for the older children; others like Comedy night, Quiz Night and Wreath Making aimed at the parents.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The school, individual teachers and the parent body can request grants. Trustees discuss and vote on the grants in the annual Finance meeting and these decisions are then communicated and implemented with the school. Teachers, parents and children.

Volunteers are involved at many stages of the fundraising. Volunteers are organised through the class representative network, and they provide the valuable resources that enable all the fundraising activities to take place. Their input is encouraged either informally via the Class Reps. Or through formal events such as the AGM and Parents Evenings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This year has been a better year for fund raising after the quieter times during the coronavirus epidemic. Whilst we didn't manage to hold the Christmas Fair, we did manage great events with great attendance in the summer.

All events continue to be profitable, and we continue to develop our work on ecommerce activities to reduce costs and expand our potential fundraising opportunities.

We are looking to build our reserves to deliver a significant project to develop the facilities of the school.

Section E

Financial review

Brief statement of the charity's policy on reserves

We maintain a £4000 reserve.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of funds is our calendar of fundraising events.

All our expenditure is either to support fundraising events, or in grants to the school.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

J. Ferret

Full name(s)

JAMIE FERRET CROCKETT

Position (eg Secretary, Chair, etc)

TREASURER

Date

27.06.2023



Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01.09.2021		31.08.2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	44,175	-	-	44,175	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	44,175	-	-	44,175	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	44,175	-	-	44,175	-
A3 Payments					
Cost of Fundraising	15,940	-	-	15,940	-
Payments to Other charities	-	-	-	-	-
Insurance	128	-	-	128	-
Garnts To Little Ealing Primary School	1,680	-	-	1,680	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	17,748	-	-	17,748	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	17,748	-	-	17,748	-
Net of receipts/(payments)	26,427	-	-	26,427	-
A5 Transfers between funds					
A6 Cash funds last year end	20,618			20,618	
Cash funds this year end	47,045			47,045	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	3,355	-	-
	Bank	38,111	-	-
	Savings	5,579	-	-
	Total cash funds	47,045	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JAMIE FEREW CROCKETT	27.06.2023



Section A

Independent Examiner's Report

Report to the trustees

Charity Name **Little Ealing Primary School PTFA**

On accounts for the year
ended

31.08.2021

Charity no
(if any)

1031052

Set out on pages

2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2021**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

27/06/2023

Name:

Peter Elson

Relevant professional
qualification(s) or body

ACA - ICAEW

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts



Trustees' Annual Report for the period

Period start date 01 09 2019 To Period end date 31 03 2020
 From

Section A

Reference and administration details

Charity name

Little Ealing Primary School PTFA

Other names charity is known by

LEPS PTFA

Registered charity number (if any)

1031052

Charity's principal address

Little Ealing Primary School PTFA
 Weymouth Avenue
 Ealing, London
 Postcode W5 4EA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caroline Hodges	President		
2	Scott Illman	Chair		
3	Laura Sammuels	Vice-Chair (& Summer Fete Co-ordinator)		
4	Lisa Hammond	Vice-Chair		
5	Nush Ahmed	Secretary		
	Alex Vines	Treasurer		
6	Ellen Hodgson	Assistant Treasurer		
7	Jamie Fergus Crockett	Assistant Treasurer		
8	Eftihia Linardou	Cash Manager		
9	Nicola Wheeler	Class Rep Coordinator		
10	Nikki Webb	Class Rep Coordinator		
11	Emily Cracknell	Class Rep Coordinator		
12	Andrew Rainbow	Ticketing & Events Manager		
13	Idaira Pardo	Christmas Bazaar Coordinator		
14	Kiran Grigg	Staff Representative		
15	Swe Chambers	Recycling Coordinator		
16	Helen Smith	Recycling Coordinator		
17	Jonathan Samuels	Communications Coordinator		
18	Lucie Carter	Copywriter & Editor		
19	Will Ullstein	Marketing Manager		
20	Jaisree Vayavaharka	Governor Representative		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Description of the charity's trusts
How the charity is constituted	Trustee
Trustee selection methods	Nominated and elected at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity is governed by a team of 15-20 trustees who make the decisions on which fundraising activities are undertaken and how funds are spent.

The charity continually fosters and develops the relationship with Little Ealing Primary School, with the head teacher serving as president and trustee of the charity, and an additional staff member as a valued trustee of the charity.

A Purchasing Policy is in place that requires pre-authorisations for all purchases on behalf of the charity. An Expense Policy exists for the management of all claims. Issuance of payment, for claims, is by cheque and requires two signatures from the nominated three approvers. The Chair signs all cheques over £200.

The charity continues to have three officers who manage the finances, ensuring correct degree of oversight and control of all cash handling and financial matters.

The charity has a budget which is set at the AGM at the start of the year; performance against this budget is monitored throughout the year. The budget covers both income and payments and is set at an annual level, taking account of each anticipated or planned fund-raising event. The Treasurer monitors payments for each event to ensure that they stay

within budget wherever possible.

Notification of events is made to the council where necessary in order to obtain proper and appropriate licenses. Adequate liability insurance is maintained.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1. To raise money for the Little Ealing Primary School in a manner that enhances the community spirit.
2. To contribute towards improved facilities and equipment to improve the education, educational environment and social development of the pupils, whilst providing beneficial experiences for all the other stakeholders of the school.

1. The main source of public benefit is the ability of the charity to make grants to Little Ealing Primary School. This year we were able to make grants to the school of £13,233 to complete the audiovisual project and support the school orchestra. (Note: A further grant cheque for £27,000 to fund the second phase of the upgrade of the school playground was issued but is not yet cashed yet).
2. The Trustees of the charity are fully aware of the importance of public benefit, and how fundraising activities undertaken allow the charity to make these donations to the school. Unfortunately, this year has not quite matched up to expectations, due to the impact of COVID and the need to cancel key fund-raising activities.
3. The charity continues to ensure that fundraising events enhance the community spirit around the school. As well as the highly profitable events such as the Summer and Christmas Fetes, we hold numerous other events; some (like discos) aimed at the school children, others (like the Comedy Night, the Quiz and the Curry Night) are designed for the parents.

Additional details of objectives and activities (Optional information)

The School, individual teachers and the parent body can request grants. Trustees discuss and vote on grants in the annual Finance meeting and these decisions are then communicated and implemented with the wider school body.

Volunteers are involved at many stages of the fundraising. Organised through the class representative network, they provide the resources that enable the fundraising events to operate. Their input is encouraged either informally via the Class Reps. Or through formal events such as the AGM.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This year was still a good year for fund raising activity despite the significant challenges of the coronavirus pandemic. All activities from February 2020 were cancelled unfortunately, which meant the loss of income and profit from the summer fete.

All events continue to be profitable, and we continue to develop our work on ecommerce activities to reduce costs and expand our potential fundraising opportunities.

Yet again we made and committed to further significant grants to the school as outlined above.

Section E

Financial review

Brief statement of the charity's policy on reserves

We maintain a £4,000 reserve.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of funds is our significant calendar of fundraising events.

All our expenditure is to either support fundraising events, or in grants to the school.

Section F


Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JAMIE FERRIS CROCKER	
Position (eg Secretary, Chair, etc)	TREASURER	
Date	11.06.2021	



Receipts and payments accounts

CC16a

For the period
from

To

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts	32,050	-	-	32,050	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	32,050	-	-	32,050	-
A2 Asset and investment sales, (see table).	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,050	-	-	32,050	-
A3 Payments					
Costs of fundraising	9,837	-	-	9,837	-
Payments to other charities	-	-	-	-	-
Insurance	122	-	-	122	-
Grants to Little Ealing Primary School	13,233	-	-	13,233	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	23,192	-	-	23,192	-
A4 Asset and investment purchases, (see table)	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	23,192	-	-	23,192	-
Net of receipts/(payments)	8,858	-	-	8,858	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	8,858	-	-	8,858	-

Section B Statement of assets and liabilities at the end of the period

Categories

Details

B1 Cash funds

Cash
Bank
savings

Unrestricted funds
to nearest £

Restricted funds
to nearest £

Endowment funds
to nearest £

Total cash funds

(agree balances with receipts and payments account(s))

3,740	-	-
33,747	-	-
125	-	-
37,612	-	-

B2 Other monetary assets

Details

Unrestricted funds
to nearest £

Restricted funds
to nearest £

Endowment funds
to nearest £

-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

B3 Investment assets

Details

Fund to which asset belongs

Cost (optional)

Current value (optional)

-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

B4 Assets retained for the charity's own use

Details

Fund to which asset belongs

Cost (optional)

Current value (optional)

-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

B5 Liabilities

Details

Fund to which liability relates

Amount due (optional)

When due (optional)

-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

Signed by one or two trustees on behalf of all the trustees

Signature
JF CWA

Print Name
JAMIE FERRELL CRACKEN

Date of approval
11.06.2021



Independent examiner's report on the
accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Little Ealing Primary School PTFA

On accounts for the year
ended

31/08/2020	Charity no (if any)	1031052
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Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: RSW Date: 11 June 2021

Name: ROBERT PAUL SWALES

Relevant professional
qualification(s) or body
(if any):
ASSOCIATION OF CHARTERED MANAGERIAL ACCOUNTANTS

Address: 26 WYHAMPTON AVE, LONDON, W5 4SA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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