

Acorn Under Fives (Birstall) Reg charity No 103095

Highcliffe Primary School Community Centre, Greengate Lane, Birstall, Leicester LE4 3DL

Telephone: 0116 2672795

www.acornunderfives.co.uk

Minutes of the Acorn Under Fives AGM held on 12th April 2024 at 1pm - in person meeting

Venue: Acorn Under Fives

Present: Jackie, Tania, Debbie, Christine, Becky, Emma and Sarah Graham

Apologies: Miriam, Janet, Sarah, Hayley, Mary.

Minutes of the previous meeting

Minutes from previous meeting on the 9th February were circulated prior to the meeting, reviewed and approved. Approved by Christine, 2nd by Tania

Chairperson report

Would like to give a big thank you to the staff and committee for their hard work over the past year. Would also like to thank Katie and Emma for their contributions.

Treasurers Report

No matters arising re funds generally.

JK – still outstanding, claim has been sent in post with judgement to be issued.

HS – end of March payment per payment plan was missed, therefore Becky will ring following the meeting to chase up.

Easter Bonnet parade made £77.38.

Accounts have been prepared for the year. Prior year Acorn made a loss, this year they have made a £38k profit.

Pre-School Manager's report

It has been a busy year with the 40th anniversary celebration, Halloween party, Christmas concert and party and Easter bonnet parade. All of which went very well.

Hayley has completed food hygiene during the year. Training needs coming up – Jackie and Debbie to complete safeguarding, Christine and Debbie to complete designated person. Manual handling training was last completed in 2021 and First aid in 2022.

Currently have 42 children on roll, 28 leaving for school in September (14 returners) 3 children with SENS (speech and language) and possibly one other. 5 two year olds who attend the preschool. Ratios: 1 to 5 for two year olds, 1 to 8 for three and four year olds, 1 to 13 for Jackie.

There have been a couple of safeguarding incidents during the year which were dealt with appropriately.

Placement students – going forwards Acorn won't be accepting any placements from schools unknown to them. Have two placements lined up for next week – Evie and Isabella. Grace is on long term placement and has passed her level 1.

Expecting rent cost to go up next year in line with inflation. A list of snag issues has been sent to Jas, Jackie to follow up.

Finally, a thank you to the committee for helping at events. And a big thank you to the staff at Acorn, they are a brilliant team who make it what it is; a happy, inclusive environment where children are encouraged to be happy and confident learners. And an inclusive place for parents, as recently demonstrated by the turn out for the Easter bonnet parade.

Toddlers Leaders Report

Toddler leader not present.

With some of the toddlers moving up to preschool there were only 3 who attended this week. This is currently not enough to cover the costs of running the session. Suggestion of moving to pay per week (rather than full / half term up front) and reducing price to £3 per session to encourage more attendees. Advertising of the group and new fees to be shared – Katie to post on Spotted Birstall Facebook page and Jackie to send something to be placed in the Birstall Post.

Voting

Chair – Christine; voted by Tania, 2nd by Emma

Treasurer – Becky; voted by Christine, 2nd by Debbie

Secretary – Sarah Graham; voted by Jackie, 2nd by Becky

AOB

The School Summer Fair is moving from Sat 18th May to Fri 7th June after school. Will be in Greengate Hall, outside swimming pool and back door. Christine has offered to bring cakes.

Summer term finishes on Friday 5th July (week before the schools), with the annual Sports day likely to be held on Thursday 4th July (TBC).

Jackie has been liaising with an individual at county hall who specialises in winding down charities, to understand what is involved when the time comes to dissolve, and any areas we may need to act on in the near future. Need to consider funds left in the bank at point of closure. Possibility that Highcliffe School may take over the preschool once Acorn is dissolved.

Next meeting

TBC – should only be planning of sports day to discuss before end of term.

Meeting closed.

**ACORN UNDER 5's
HIGHCLIFFE PRIMARY SCHOOL
GREENGATE LANE, BIRSTALL, LEICESTER, LE4 3DL
INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31st MARCH 2024**

		2024		2023
	£	£	£	£
INCOME				
LCC Grants		63761		118972
Fees		39707		23200
Fundraising		3559		5795
Donations		0		50
Gift Aid		0		264
Interest Received		607		110
TOTAL RECEIPTS		107634		148391
Salaries	83174		78708	
Employer Pension Contributions	2973		2787	
Rent	8077		11882	
Equipment	6685		9650	
Consumables	1530		2182	
Telephone	50		30	
Repairs & Renewals	494		0	
Equipment Rentals	193		193	
Cleaning	18		117	
Website & IT	586		360	
Activities	695		0	
Subscriptions	85		152	
Advertising	39		0	
Small Claim Fees	35		70	
Accountancy	3600		3250	
Printing, Postage & Stationery	78		67	
Miscellaneous Expenses	40		0	
TOTAL EXPENSES		108352		109448
EXCESS OF EXPENDITURE OVER INCOME		(718)		38943

**ACORN UNDER 5's
HIGHCLIFFE PRIMARY SCHOOL
GREENGATE LANE, BIRSTALL, LEICESTER, LE4 3DL
BALANCE SHEET as at 31st MARCH 2024**

	2024	2023
	£	£
CURRENT ASSETS		
Debtor - Vat Refund	175	376
Community Bank Account	127853	128977
Business Premium Bank Account	50984	50377
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TOTAL ASSETS	179012	179730
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Represented by :-

ACCUMULATED FUND

Opening Balance	179730	140787
Excess of Expenditure over Income	(718)	38943
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	179012	179730
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ACCOUNTANT'S REPORT

In accordance with instructions received, I have prepared, without carrying out an audit, the attached Accounts from the accounting records, and from information and explanations supplied.

A.F. Tomlinson

A F TOMLINSON

Accountant

9 February 2025