

THE HAILEY CENTRE

REPORT FOR THE YEAR 2024/25

Objects and Powers

The Trust is established for the benefit of older people in the Parish of Sawbridgeworth with the object of improving their quality of life.

This past year has seen slight fluctuations regarding attendance at certain events mostly due to health issues for some of our clients and sadly also deaths and changes by way of some going into long stay accommodation. However, the programme of events is gradually returning to the previous schedule with one or two additional activities. The following numbers are for the whole year.

- The staff served a total of 4,201 delicious, nutritious and tasty meals during the year pleasingly up again on last year. In addition to the Monday, Wednesday and Friday formal lunches the Thursday café style meal introduced last year, is continuing to be well patronised by our visitors. Unfortunately, the Saturday morning service is still only open on the first Saturday in the month due to staff availability.

- Weekly activities include – Chair Yoga 2 sessions on Tuesdays, Bingo, Whist, Quiz, Pilates, Sawbridgeworth Ladies group, U3A groups (one singing, and two gardening). The Chiropodist attends every Friday with all sessions fully booked.

We are delighted to report that a new dance group will be starting in March. A gentle activities group combined with the use of a chair to get people up and moving. The person running the group (Sue) will run through dance routines and exercise patterns to help with mobility and wellbeing. This dance session is being run on a trial basis to assess the uptake by our users

- Monthly activities include - The Hearing Aid volunteer who attends once a month and provides a much-appreciated service. Another new activity is the Knit and Natter session.
- The Bereavement café is held every first and third Tuesday in the month and we continue to support them with free hall hire.
- External users include - Slimming World, Pilates, Sawbridgeworth History Society, Town Twinning, a Scrabble Club, technology support and U3A for a monthly first Friday meeting.

In last year's report I referred to the Trustee's decision to upgrade the Centre by a full refurbishment of the interior for which we had to have planning permission from East Herts Council. This was finally granted in February of this year. The overall cost of this project has increased substantially, and the Trustees having examined all aspects of the proposal to ensure that every element of the refurbishment was essential have reluctantly downsized the project while still giving the Centre a more modern appearance. The Trustees had hoped to carry out the refurbishment during the summer months but in view of the hefty increase in costs it appears to be unlikely we will achieve completion before the colder weather arrives. However,

Garfield Weston Foundation have already given us £20,000 towards the project. Barnard Sunley Foundation have agreed to grant us £10,000 upon signing of a builder's contract and Wolfson Foundation £60,000 upon presentation of a paid invoice from the chosen builder. We've also been granted £60,572 from East Herts District Council under section 106 funding which becomes payable upon submission and acceptance of their application form.

The serving Trustees are:

Community – Mrs. Angela Alder – Chairman) three year term until May 2027
 Mr. Colin Gill – Hon. Treasurer) three year term until May 2027
 Mr. Ross Leary) resigned April 2024
 Mr. Rob Robinson) three year term until May 2027

The Trustees were very sorry to receive the resignation of Mr. Ross Leary and wish to record in this Report our grateful thanks for his very considerable contribution to the work of the Charity.

The Trustees are very grateful to the Town Council for the grant towards the cost of utilities and to Hertfordshire County Council Social Services for its grant towards staffing costs. We are pleased to report our continued good relationship with Town Council Officers which has enabled the Centre to utilise the Council Chamber for some fund-raising events.

Hailey Centre Annual Report

We are blessed with an enthusiastic Manager who has developed a well-honed and happy team due to her excellent leadership qualities. Our employees have the option to join the pension scheme if they wish and Trustees are grateful for the expertise of our Hon., Treasurer, Mr. Colin Gill, who has ensured we are legally compliant with a properly validated Pension Scheme for Centre employees.

Trustees wish to acknowledge with grateful thanks the valuable contribution of the volunteers who give so much help and support to the Centre. The Trustees would also wish to place on record thanks to the staff and especially to the Centre Manager who has provided a welcoming smile and a listening ear during these past few difficult years. It is also my very real pleasure to place on record my thanks to my fellow Trustees for their support and input throughout the year. Their individual contributions are too many to itemise here but very much appreciated by staff, users and myself as Chairman.

In conclusion, I wish formally to record my sincere and grateful thanks to our Manager Kerry who has given her all to the Centre and our users. This has been particularly comforting to me, as Chairman, due to my many hospital admissions throughout this year. To know our clients would be well looked after by Kerry helped reduce my stress levels. I would also like to thank all the Trustees for their invaluable contributions to the successful running of the Hailey Centre.

Let's hope 2025/26 brings good fortune to everyone associated with the Centre and a successful refurbishment for the benefit of our older people of Sawbridgeworth

Angela Alder
Chairman of the Board of Trustees
June 2025

Friends of The Hailey Day Centre

Registered Charity No : 1030820

Balance Sheet as at 31 March 2025

	Note	£	31 March 2025 £	£	31 March 2024 £
Restricted Reserve - Grant from Garfield Weston	2		20,000		0
General Reserve					
Brought Forward		88,046		92,842	
Net Surplus / (Deficit)		<u>-12,135</u>	75,911	<u>-4,796</u>	88,046
Carried Forward			<u>95,911</u>		<u>88,046</u>

Represented By:-

Current Assets	3 & 9		
Cash at bank and in hand			
Barclays Current Account		8,654	1,995
Barclays Reserve		15,000	15,000
Barclays Savings Account		380	188
United Trust 100 Day Account		51,200	60,398
United Trust 40 Day Account		20,000	10,000
Cheques / Cash not yet banked		627	415
Petty Cash Float		50	50
		<u>95,911</u>	<u>88,046</u>

Receipts & Payments Account for the 12 months to 31 March 2025

			12 Mths to 31/03/25	12 Mths to 31/03/24	
		Note	£	£	
Receipts	Events				
	Outings		0	120	
	Various other activities		31,587	31,138	
	Transport provided		0	0	
			31,587	31,258	
	Fund Raising				
	Grants and Contracts	4	20,312	21,850	
	Hiring out Day Centre		8,565	7,573	
	Donations	5	2,277	2,994	
	Lottery		1,404	2,007	
	Other fund raising activities		495	608	
			33,053	35,032	
	Financial				
	Interest		3,511	2,865	
	Miscellaenous		0	0	
			3,511	2,865	
	Total Receipts		68,151	69,155	
	Payments	Events			
		Various other activities		9,194	11,172
Transport provided			0	0	
Lottery			540	1,050	
			9,734	12,222	
Support					
Admin staff salaries		8	47,980	46,778	
Staff training			0	110	
Repairs and Maintenance			5,055	3,349	
Equipment rental and supplies			1,662	728	
Utilities and insurance		7	8,912	6,892	
Miscellaeneous			6,943	3,872	
			70,552	61,729	
Equipment		6	0	0	
Total Payments			80,286	73,951	
Excess of Receipts over Payments for the period			-12,135	-4,796	

Approved by the Trustees on

and signed by

Chairperson

		2025	2024
		£	£
1	Basis of Accounting		
1.1	The accounts are prepared on a receipts and payments basis.		
2	Restricted Reserve		
	Garfield Weston Foundation grant towards the refurbishment of the Centre	20,000	0
3	Net Assets		
	There are no assets other than the cash funds shown on the Receipts and Payments Account		
4	Contracts & Grants		
	Herts County Council Adult Care Services restricted funds		
	in partnership with Herts Community Foundation	19,312	19,890
	Herts County Council Coronation Grant	0	460
	Herts County Council Christmas Grant	0	500
	Sawbridgeworth Town Council	1,000	1,000
		20,312	21,850
	We have been awarded grants from Wolfson Foundation of £60,000 & Bernard Sunley Foundation of £10,000 towards the refurbishment of the Centre. These will be paid after a building contract has been signed and work undertaken.		
5	Donations		
	Angela & Ron Alder's Wedding Anniversary Donations	1,050	0
	Chris Catlin Funeral Donations	555	0
	Masonic Lodges	250	500
	Wright & Co Estate Agents	0	650
	Keith Chapman	0	500
	King William PH Donations	0	515
	Sundry Donations	422	829
		2,277	2,994
6	Equipment		
		0	0
		0	0
		0	0
7	Utilities, insurance and licences		
	Electricity	1,439	1,536
	Gas	3,141	2,073
	Water	958	799
	Telephone	750	702
	Insurance & Licences	2,624	1,782
		8,912	6,892
8	Staff salaries and expenses		
	Inland Revenue tax bill	6,153	5,250
	Salaries, pensions and expenses	41,827	41,528
		47,980	46,778
9	Income earned carried over to following year	0	0
	Income earned carried over from previous year	0	1,700

Independent Examiner's Report to the Trustees of the Friends of the Hailey Day Centre (Registered Charity No 1030820)

This report on the accounts of the Friends of the Hailey Day Centre ('the charity') for the year ended 31st March 2025, which comprise the attached Receipts and Payments Account, Balance Sheet and related notes. This report is made solely to the Trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees for my examination work.

Respective responsibilities of Trustees and Examiner

As the charity's Trustees you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- ◆ examine the accounts (under Section 145 of the Charities Act);
- ◆ to follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- ◆ to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the Act
 - have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



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10th July 2025