

# HEATH BARN PRE-SCHOOL

England & Wales · Charity number 1030817

## Details

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**Other names** HEATH BARN PLAYGROUP

**Status** Registered

**Legal form** Other

**Registered** 1993-12-23

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Heath Barn Pre School  
Thrift Road  
Heath and Reach  
Leighton Buzzard  
LU7 0AX

**Phone** 01525237172

**Email** [hbpreschool@aol.com](mailto:hbpreschool@aol.com)

**Website** [www.hbpreschool.co.uk](http://www.hbpreschool.co.uk)

## Activities

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**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

**Activities:** We are a small, community based pre school run by a committee of parents. We aim to offer high quality pre school care and education in a safe, secure and friendly environment.

## Classification

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- **How:** Provides Human Resources, Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

- Central Bedfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£108,707	£120,263	-	-
2023-08-31	£104,971	£102,245	-	-
2022-08-31	£102,509	£98,752	-	-
2021-08-31	£129,807	£132,317	-	-
2020-08-31	£109,400	£105,888	-	-

## Trustees

Name	Role	Appointed
Emma Brown		2024-10-16
Katie Webb		2022-10-05
Sarah Milczarek		2022-10-05

**HEATH BARN PRE-SCHOOL**

England & Wales - Charity number 1030817

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# Accounts

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# Trustees' Annual Report for the period

Period start date		Period end date	
From	1 Sept 2023	To	31 Aug 2024

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address   
  
  
 Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Milczarek	Chairperson		Parents
2	Rebecca Simpkins	Secretary	To 12.10.23	Parents
3	Katie Webb	Treasurer		Parents
4	Emma Brown			Parents
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Association
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected by parents

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To provide quality pre-school provision to 2-4 year olds.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Heath Barn Pre School is registered with Ofsted and is a member of the Pre School Learning Alliance. It is a community group and owned by the parents/carers of the children who attend. The committee is responsible for fund-raising and assisting with the running of the group. To ensure that the running of the pre school is an enjoyable and stress free experience, extra help and ideas from other parents are vital.

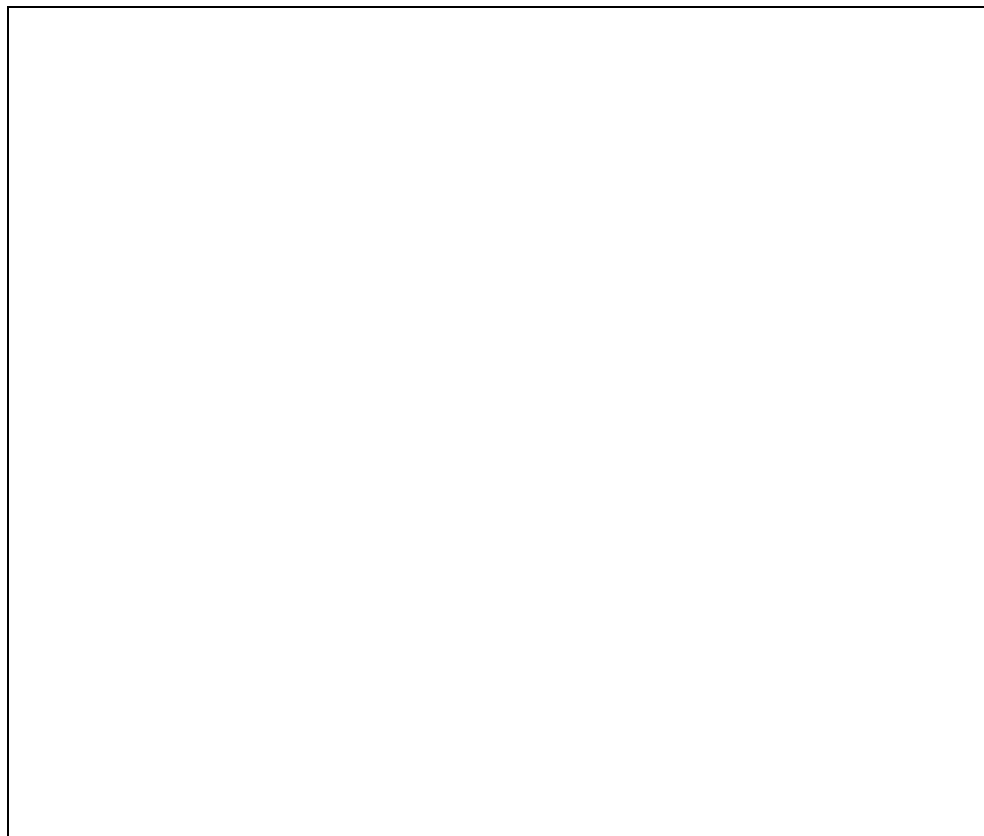
Our aim is to provide a secure and caring environment in which children can learn through play and develop confidence and independence. Our staff are committed to caring for children and providing an environment in which they can thrive.

During each session there will be ample opportunity for the children to participate in many different arts and craft activities, construction play, creative play, books, water, sand and outdoor games. These and other activities will help with each child's personal and social development, with their language and literacy skills and also encourage an early understanding of maths. Details of the activities and themes will be on display on the notice board and door; these will all link to the areas of learning and development that form part of the Early Years Foundation Stage.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Heath Barn Preschool continues to provide Early Years education for both funded and non-funded 2-4 year olds from Heath and Reach and surrounding areas.

We continue to maintain a steady number of children at Heath Barn.

Usually each September this number drops as the local schools all have a September intake. In September 23 we were running at 58% capacity and by Summer 24 this was 91% as children became eligible for Nursery Education Funding.

We are registered for 2 year olds, giving priority to all funded children- particularly 2 year old disadvantaged children, and accept all types of childcare vouchers currently used by parents, including working parent 2 year old funding. We offer Tax Free Childcare and 30 Hours extended hours funding and are fully inclusive to SEND families.

We are already implementing the ongoing changes to Nursery Education Funding and are ensuring we accommodate our local families.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

We know that numbers drop each September due to children leaving for school and over the last 10 years many new settings have opened in Leighton Buzzard taking some of our children with them. We have reserves sufficient to keep our valued staff employed across a few terms that may have a lower intake.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	<i>Sarah Milczarek</i>	<i>Emma Brown</i>
<b>Full name(s)</b>	Sarah Milczarek	Emma Brown
<b>Position (eg Secretary, Chair, etc)</b>	Chairperson 23/24	Chairperson 24/25
<b>Date</b>	20 <sup>th</sup> June 2024	

<b>Bank Reconciliation 2023/2024</b>			
<b>Closing balance as per previous statement</b>	<b>£93,726.04</b>		
Receipts	-£120,262.58		
Payments	£108,707.14		
<b>Closing Balance @ 31/08/2024</b>	<b>£82,170.60</b>		
<b>Income &amp; Expenditure Report</b>		<b>Year 2023/24</b>	
<b>Income</b>			
<u>Fee Income</u>			
Fees- funded children		£74,207.88	
Fees- non funded children		£22,969.00	
Other fees income received		£9,361.08	
		£106,537.96	
<u>Other Income</u>			
Milk		£432.76	
Activity Income		£310.00	
Uniform Income		£401.00	
<u>Fundraising Income</u>			
Fundraising		£1,025.42	
<b>Total Income</b>		<b>£108,707.14</b>	
<b>Expenditure</b>			
<u>Staff costs</u>			
Wages		-£88,045.84	
HM Revenue & Customs- (Employer's & Employees -Tax & NI)		-£4,413.41	
		-£92,459.25	
Other Staff costs (inc employers and Employees Pensions)		-£11,314.08	
<u>Equipment &amp; Expendables</u>			
Childrens Activities Expenses		-£940.00	
Playware equipment and consumables		-£6,741.09	
<u>Admin Costs</u>			
Rent		-£5,279.13	
Phone		-£449.86	
Insurance		-£993.73	
Uniform Expense		-£861.50	
Sundries		-£1,223.94	
<b>Total Expenses</b>		<b>-£120,262.58</b>	
<b>Surplus / (Deficit) for the year</b>		<b>-£11,555.44</b>	



# Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
HEATH BARN PRE SCHOOL

On accounts for the year  
ended

31 AUGUST 2023

Charity no  
(if any)

1030817

Set out on pages

1

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

16/08/2024

Name:

ELLOUISE MCGINTY

Relevant professional

MAAT (10120271)

**Give here brief details of any items that the examiner wishes to disclose.**

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**HEATH BARN PRE-SCHOOL**

England & Wales - Charity number 1030817

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# Accounts

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# Trustees' Annual Report for the period

	Period start date				Period end date		
<b>From</b>	1	Sept	2022	<b>To</b>	31	Aug	2023

## Section A Reference and administration details

**Charity name** Heath Barn Pre-School

**Other names charity is known by**

**Registered charity number (if any)** 1030817

**Charity's principal address**

Thrift Road,  
Heath and Reach,  
Leighton Buzzard, BEDS.  
Postcode LU7 0AX

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katie Chandler	Chairperson	To 5.10.22	Parents
2	Sam Ward	Treasurer	To 5.10.22	Parents
3	Lauren Suffling	Secretary	To 5.10.22	Parents
4	Sarah Milczarek	Chairperson	From 5.10.22	Parents
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by parents

**Additional governance issues (Optional information)**

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- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Summary of the objects of the charity set out in its governing document**

To provide quality pre-school provision to 2-4 year olds.
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**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Heath Barn Pre School is registered with Ofsted and is a member of the Pre School Learning Alliance. It is a community group and owned by the parents/carers of the children who attend. The committee is responsible for fund-raising and assisting with the running of the group. To ensure that the running of the pre school is an enjoyable and stress free experience, extra help and ideas from other parents are vital.

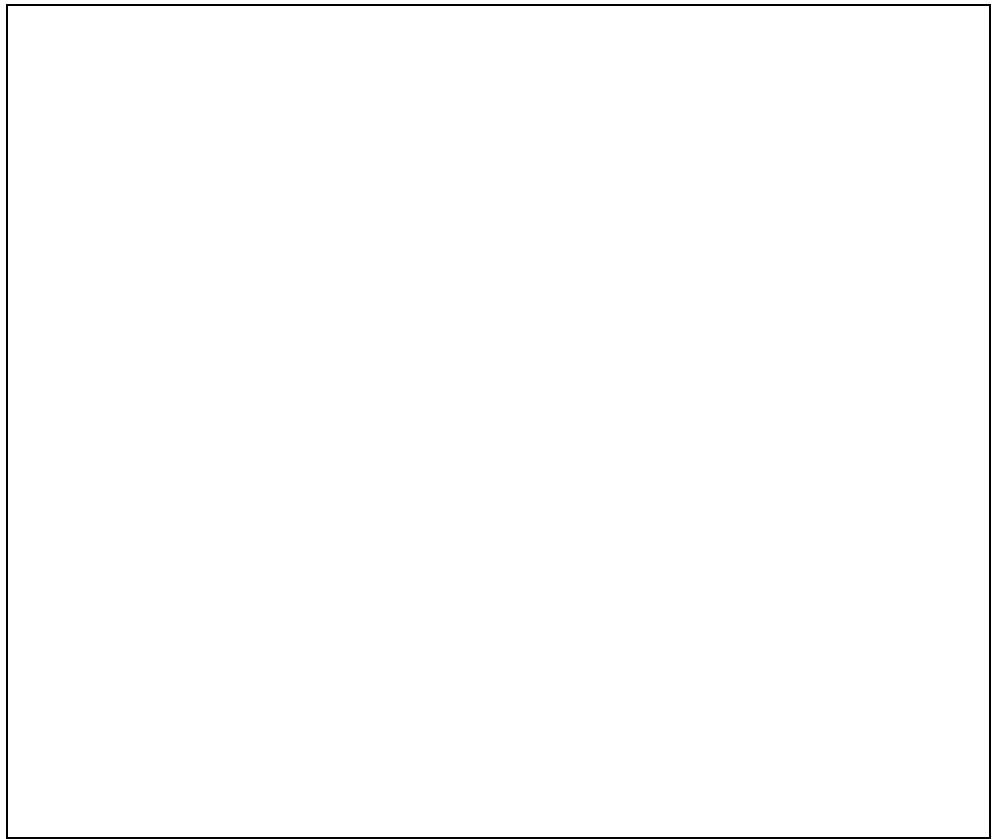
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## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Heath Barn Preschool continues to provide Early Years education for both funded and non-funded 2-4 year olds from Heath and Reach and surrounding areas.

We continue to maintain a steady number of children at Heath Barn.

Usually each September this number drops as the local schools all have a September intake. In September 22 we were running at 62% capacity and by Summer 23 this was 98% as children became eligible for Nursery Education Funding.

We are registered for 2 year olds, giving priority to all funded children-particularly 2 year old disadvantaged children, and accept all types of childcare vouchers currently used by parents. We offer Tax Free Childcare and 30 Hours extended hours funding and are fully inclusive to SEND families.

We are prepared for the changes to Nursery Education Funding that are proposed for the next year and are looking into options for ensuring we accommodate our local families.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We know that numbers drop each September due to children leaving for school and over the last 10 years many new settings have opened in Leighton Buzzard taking some of our children with them. We have reserves sufficient to keep our valued staff employed across a few terms that may have a lower intake.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

<b>Signature(s)</b>	<i>Sarah Milczarek</i>	<i>Katie Webb</i>
<b>Full name(s)</b>	Sarah Milczarek	Katie Webb
<b>Position (eg Secretary, Chair, etc)</b>	Chairperson 22/23	Treasurer 22/23
<b>Date</b>	19.6.24	

Heath Barn Pre-School Income Expenditure Report 2022/2023

<b>Bank Reconciliation 2022/2023</b>		
<b>Closing balance as per previous statement</b>	<b>£91,000.36</b>	
Receipts	-£102,244.99	
Payments	£104,970.67	
<b>Closing Balance @ 31/08/2023</b>	<b>£93,726.04</b>	
<b>Income &amp; Expenditure Report</b>		<b>Year 2022/23</b>
<b>Income</b>		
<u>Fee Income</u>		
Fees- funded children		£66,218.91
Fees- non funded children		£22,041.50
Other fees income received		£9,489.91
		£97,750.32
<u>Other Income</u>		
Milk		£460.51
Other Income		£2,438.80
Activity Income		£459.00
Uniform Income		£314.00
<u>Fundraising Income</u>		
Photos		£197.00
Other Fundraising		£3,351.04
<b>Total Income</b>		<b>£104,970.67</b>
<b>Expenditure</b>		
<u>Staff costs</u>		
Wages		-£72,252.80
HM Revenue & Customs- (Employer's & Employees -Tax & NI)		-£2,388.50
		-£74,641.30
Other Staff costs (inc employers and Employees Pensions)		-£11,171.64
<u>Equipment &amp; Expendables</u>		
Childrens Activities Expenses		-£884.75
Playware equipment and consumables		-£6,295.42
<u>Admin Costs</u>		
Rent		-£4,744.84
Phone		-£491.56
Insurance		-£958.03
Uniform Expense		-£384.00
Sundries		-£2,673.45
<b>Total Expenses</b>		<b>-£102,244.99</b>
<b>Surplus / (Deficit) for the year</b>		<b>£2,725.68</b>



# Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
HEATH BARN PRE SCHOOL

On accounts for the year  
ended

31 AUGUST 2023

Charity no  
(if any)

1030817

Set out on pages

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(remember to include the page numbers of additional sheets)

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\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

16/08/2024

Name:

ELLOUISE MCGINTY

Relevant professional

MAAT (10120271)

**Give here brief details of any items that the examiner wishes to disclose.**

--	--

**HEATH BARN PRE-SCHOOL**

England & Wales - Charity number 1030817

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# Accounts

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# Trustees' Annual Report for the period

	Period start date				Period end date		
<b>From</b>	1	Sept	2021	<b>To</b>	31	Aug	2022

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**Charity name**

**Other names charity is known by**

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	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katie Chandler	Chairperson	From 29.9.21	Parents
2	Sam Ward	Treasurer	From 29.9.21	Parents
3	Lauren Suffling	Secretary	From 29.9.21	Parents
4	Suzanne Clarke	Chairperson	To 29.9.21	Parents
5	Lisa Luff	Treasurer	To 29.9.21	Parents
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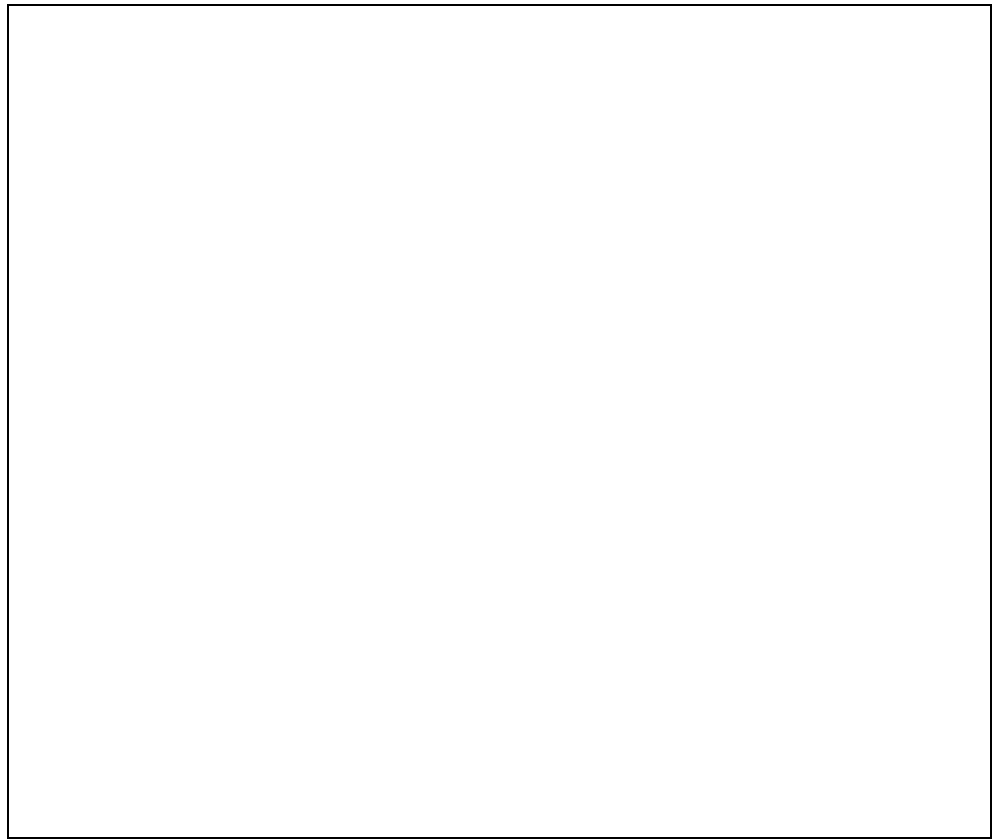
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**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Having secured enough funding from St Leonards Lower School and Bedfordshire County Council, a new purpose built building was erected in the grounds of St Leonards Lower School.

Once built there was a huge project to kit out and move the existing pre-school in to it.

We took on many more children, opened double the hours and took on more staff.

We continue to maintain a steady number of children at Heath Barn. Usually each September this number drops as the local schools all have a September intake. We are consistently full by the Easter Term each year.

We are registered for 2 year olds, giving priority to all funded children, and accept all types of childcare vouchers currently used by parents. We offer Tax Free Childcare and 30 Hours extended hours funding wherever possible.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We know that numbers drop each Sept due to children leaving for school and over the last 10 years many new settings have opened in Leighton Buzzard taking some of our children with them.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

For part of this financial year Covid restrictions have affected our income and expenditure. We managed to refund children not attending whilst we were only partially open and kept staff on.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

<b>Signature(s)</b>	Katie Chandler	Samantha Ward
<b>Full name(s)</b>	Katie Chandler	Samantha Ward
<b>Position (eg Secretary, Chair, etc)</b>	Chairperson 21/22	Treasurer 21/22
<b>Date</b>	26.5.23	

Heath Barn Pre-School Income Expenditure Report 2021/2022

<b>Bank Reconciliation 2021/2022</b>			
Closing balance as per previous statement	£87,243.83		
Receipts	-£98,752.08		
Payments	£102,508.61		
<b>Closing Balance @ 31/08/2022</b>	<b>£91,000.36</b>		
<b>Income &amp; Expenditure Report</b>		<b>Year 2021/22</b>	
<b>Income</b>			
Fee Income			
Fees- funded children		£72,017.52	
Fees- non funded children		£21,503.10	
Other fees income received		£2,067.00	
		<b>£95,587.62</b>	
<b>Other Income</b>			
Milk		£434.65	
Furlough		£1,399.61	
Other Income		£2,918.59	
Activity Income		£430.00	
Uniform Income		£390.50	
<b>Fundraising Income</b>			
Tempest Photos		£0.00	
Other Fundraising		£1,347.64	
<b>Total Income</b>		<b>£102,508.61</b>	
<b>Expenditure</b>			
<b>Staff costs</b>			
Wages		-£73,732.84	
HM Revenue & Customs- (Employer's & Employees -Tax & NI)		-£2,526.89	
		<b>-£76,259.73</b>	
Other Staff costs (inc employers and Employees Pensions)		-£11,388.41	
<b>Fundraising Expenses</b>			
Milk & Snack		-£420.05	
Childrens Activities Expenses		-£1,284.03	
<b>Playware Costs</b>			
Landscaping		£0.00	
Consumables (inc on expenses)		-£1,566.03	
Playware Equipment		-£3,007.91	
<b>Admin Costs</b>			
Rent		-£2,547.91	
Phone		-£427.23	
Insurance		-£894.28	
Uniform Expense		-£135.00	
Sundries		-£821.50	
<b>Total Expenses</b>		<b>-£98,752.08</b>	
<b>Surplus / (Deficit) for the year</b>		<b>£3,756.53</b>	<b>£0.00</b>



# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

**Report to the trustees/ members of** Charity Name  
HEATH BARN PRE SCHOOL

**On accounts for the year ended** 31 AUGUST 2022 **Charity no (if any)** 1030817

**Set out on pages** 1  
(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees and examiner** The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement** My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement** In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** Ann Hannigan **Date:** 11.7.23

**Name:** ANN HANNIGAN

**Relevant professional** FCCA (Fellow of Chartered Certified Accountants)

qualification(s) or body (if any):

--

Address: 1 Thomas St, Heath and Reach, Leighton Buzzard, Beds. LU70AN

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**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose.**

**HEATH BARN PRE-SCHOOL**

England & Wales - Charity number 1030817

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# Accounts

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# Trustees' Annual Report for the period

	Period start date				Period end date		
<b>From</b>	1	Sept	2020	<b>To</b>	31	Aug	2021

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

Thrift Road,
Heath and Reach,
Leighton Buzzard, BEDS.
<b>Postcode</b> <input type="text" value="LU7 0AX"/>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen McGuire	Chairperson	Until 4.11.20	Parents
2	Lisa Luff	Treasurer		Parents
3	Gemma Adlem		Until 4.11.20	Parents
4	Sara Reeve			Parents
5	Suzanne Clarke	Chairperson	From 4.11.20	Parents
6	Katie Chandler		From 4.11.20	Parents
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

--	--

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by parents

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To provide quality pre-school provision to 2-4 year olds.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Heath Barn Pre School is registered with Ofsted and is a member of the Pre School Learning Alliance. It is a community group and owned by the parents/carers of the children who attend. The committee is responsible for fund-raising and assisting with the running of the group. To ensure that the running of the pre school is an enjoyable and stress free experience, extra help and ideas from other parents are vital.

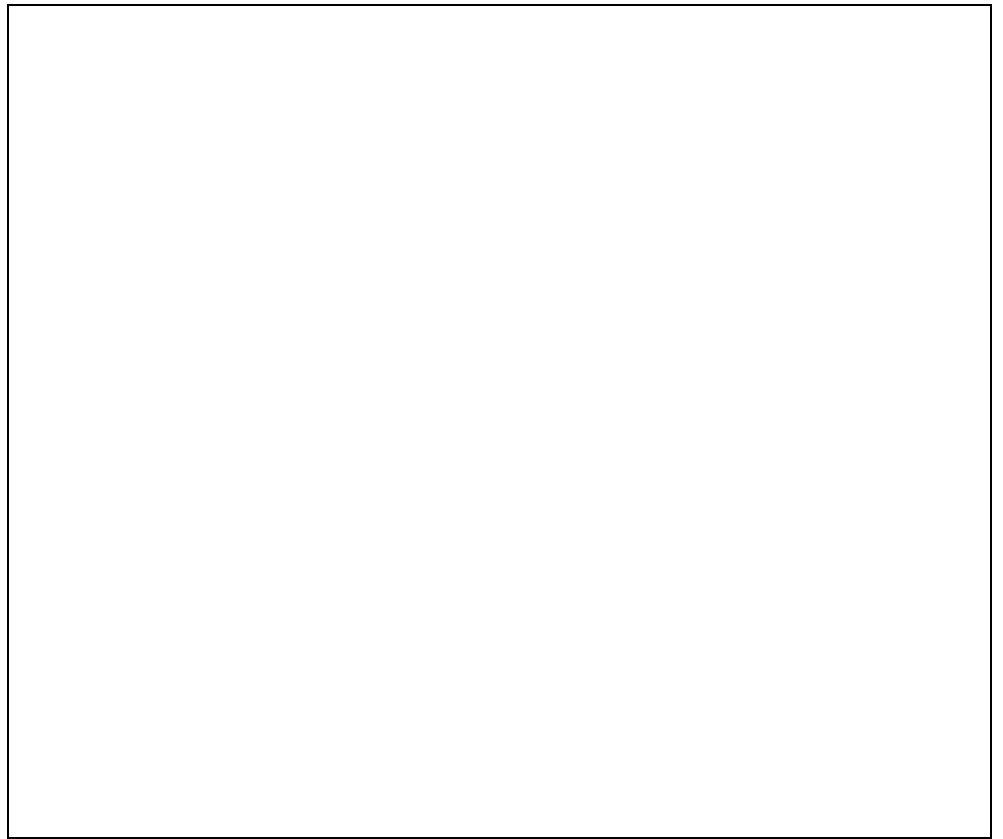
Our aim is to provide a secure and caring environment in which children can learn through play and develop confidence and independence. Our staff are committed to caring for children and providing an environment in which they can thrive.

During each session there will be ample opportunity for the children to participate in many different arts and craft activities, construction play, creative play, books, water, sand and outdoor games. These and other activities will help with each child's personal and social development, with their language and literacy skills and also encourage an early understanding of maths. Details of the activities and themes will be on display on the notice board and door; these will all link to the areas of learning and development that form part of the Early Years Foundation Stage.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Having secured enough funding from St Leonards Lower School and Bedfordshire County Council, a new purpose built building was erected in the grounds of St Leonards Lower School.

Once built there was a huge project to kit out and move the existing pre-school in to it.

We took on many more children, opened double the hours and took on more staff.

We continue to maintain a steady number of children at Heath Barn. Usually each September this number drops as the local schools all have a September intake. We are consistently full by the Easter Term each year.

We are registered for 2 year olds, giving priority to funded children, and accept all types of childcare vouchers currently used by parents. We offer Tax Free Childcare and 30 Hours extended hours funding wherever possible.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

We know that numbers drop each Sept due to children leaving for school and over the last 10 years many new settings have opened in Leighton Buzzard taking some of our children with them.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

For part of this financial year Covid restrictions have affected our income and expenditure. We managed to refund children not attending whilst we were only partially open and kept staff on.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	Suzanne Clarke	Lisa Luff
<b>Full name(s)</b>	Suzanne Clarke	Lisa Luff
<b>Position (eg Secretary, Chair, etc)</b>	Chairperson-20/21	Treasurer- 20/21
<b>Date</b>	25.6.22	



Heath Barn Pre-School Income Expenditure Report 2020/2021

<b>Bank Reconciliation 2020/2021</b>			
<b>Closing balance as per previous statement</b>	<b>£89,753.36</b>		
Receipts	£133,931.68		
Payments	-£136,441.21		
<b>Closing Balance @ 31/08/2021</b>	<b>£87,243.83</b>		
<b>Income &amp; Expenditure Report</b>		<b>Year 2020/21</b>	
<b>Income</b>			
<u>Fee Income</u>			
Fees- funded children		£82,857.20	
Fees- non funded children		£21,243.94	
Other fees income received		£14,266.10	
		£118,367.24	
<u>Other Income</u>			
Milk		£322.99	
Furlough		£7,632.90	
Other Income		£2,131.57	
Activity Income		£0.00	
Uniform Income		£547.50	
<u>Fundraising Income</u>			
Tempest Photos		£0.00	
Other Fundraising		£805.04	
<b>Total Income</b>		<b>£129,807.24</b>	
<b>Expenditure</b>			
<u>Staff costs</u>			
Wages		-£95,953.74	
HM Revenue & Customs- (Employer's & Employees -Tax & NI)		£1,916.37	
		-£94,037.37	
Other Staff costs (inc employers and Employees Pensions)		-£8,196.15	
<u>Fundraising Expenses</u>			
Milk & Snack		-£399.94	
Childrens Activities Expenses		£0.00	
<u>Playware Costs</u>			
Landscaping		-£12,857.08	
Consumables (inc on expenses)		-£1,519.46	
Playware Equipment		-£5,164.35	
<u>Admin Costs</u>			
Rent		-£4,638.29	
Phone		-£396.08	
Insurance		-£767.13	
Uniform Expense		-£656.90	
Sundries		-£3,684.02	
<b>Total Expenses</b>		<b>-£132,316.77</b>	
<b>Surplus / (Deficit) for the year</b>		<b>-£2,509.53</b>	<b>£0.00</b>



# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

**Report to the trustees/ members of** Charity Name  
HEATH BARN PRE SCHOOL

**On accounts for the year ended** 31 AUGUST 2021 **Charity no (if any)** 1030817

**Set out on pages** 1  
(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees and examiner** The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement** My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement** In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** Ann Hannigan **Date:** 15.8.22

**Name:** ANN HANNIGAN

**Relevant professional** FCCA (Fellow of Chartered Certified Accountants)

qualification(s) or body (if any):

--

Address: 1 Thomas St, Heath and Reach, Leighton Buzzard, Beds. LU70AN

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**Section B Disclosure**

Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose.**

**HEATH BARN PRE-SCHOOL**

England & Wales - Charity number 1030817

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# Accounts

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# Trustees' Annual Report for the period

	Period start date				Period end date		
<b>From</b>	1	Sept	2019	<b>To</b>	31	Aug	2020

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

Thrift Road,
Heath and Reach,
Leighton Buzzard, BEDS.
<b>Postcode</b> <input type="text" value="LU7 0AX"/>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen McGuire	Chairperson		Parents
2	Lisa Luff	Treasurer		Parents
3	Gemma Adlem			Parents
4	Sara Reeve			Parents
5	Jo Newens			Parents
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
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**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
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--

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To provide quality pre-school provision to 2-4 year olds.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Heath Barn Pre School is registered with Ofsted and is a member of the Pre School Learning Alliance. It is a community group and owned by the parents/carers of the children who attend. The committee is responsible for fund-raising and assisting with the running of the group. To ensure that the running of the pre school is an enjoyable and stress free experience, extra help and ideas from other parents are vital.

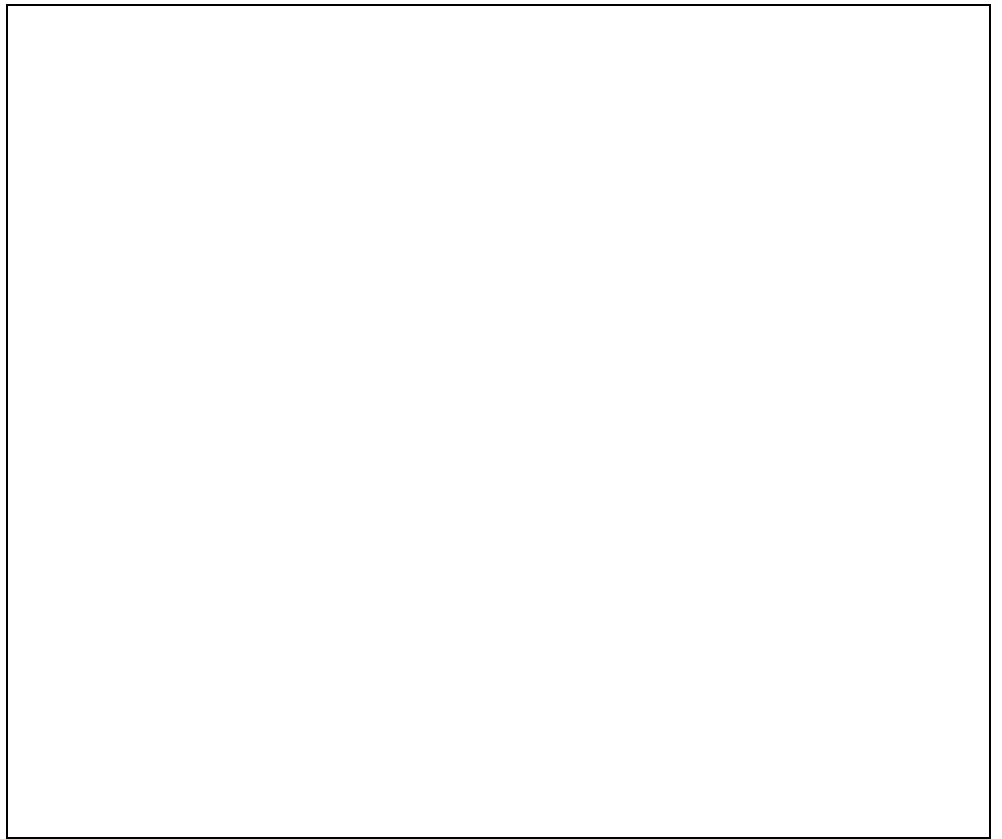
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During each session there will be ample opportunity for the children to participate in many different arts and craft activities, construction play, creative play, books, water, sand and outdoor games. These and other activities will help with each child's personal and social development, with their language and literacy skills and also encourage an early understanding of maths. Details of the activities and themes will be on display on the notice board and door; these will all link to the areas of learning and development that form part of the Early Years Foundation Stage.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Having secured enough funding from St Leonards Lower School and Bedfordshire County Council, a new purpose built building was erected in the grounds of St Leonards Lower School.

Once built there was a huge project to kit out and move the existing pre-school in to it.

We took on many more children, opened double the hours and took on more staff.

We continue to maintain a steady number of children at Heath Barn. Usually each September this number drops as the local schools all have a September intake. We are consistently full by the Easter Term each year.

We are registered for 2 year olds, giving priority to funded children, and accept all types of childcare vouchers currently used by parents. We offer Tax Free Childcare and 30 Hours extended hours funding wherever possible.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

We know that numbers drop each Sept due to children leaving for school and over the last 10 years many new settings have opened in Leighton Buzzard taking some of our children with them.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

For part of this financial year Covid restrictions have affected our income and expenditure.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	Suzanne Clarke	Lisa Luff
<b>Full name(s)</b>	Suzanne Clarke	Lisa Luff
<b>Position (eg Secretary, Chair, etc)</b>	Chairperson	Treasurer
<b>Date</b>	8.6.21	

Heath Barn Pre-School Income Expenditure Report 2019/2020

<b>Bank Reconciliation 2019/2020</b>		
<b>Closing balance as per previous statement</b>	<b>£86,242.06</b>	
Receipts	£109,399.61	
Payments	-£105,888.31	
<b>Closing Balance @ 31/08/2020</b>	<b>£89,753.36</b>	
<b>Income &amp; Expenditure Report</b>		<b>Year 2019/20</b>
<b>Income</b>		
<u>Fee Income</u>		
Fees- funded children		£85,513.60
Fees- non funded children		£11,473.95
Other fees income received		£1,087.00
		<b>£98,074.55</b>
<u>Other Income</u>		
Milk		£449.06
Donations		£0.00
CJRS-Furlough Payments		£5,713.70
Activity Income		£0.00
Uniform Income		£125.00
<u>Fundraising Income</u>		
Tempest Photos		£129.95
Other Fundraising		£4,907.35
<b>Total Income</b>		<b>£109,399.61</b>
<b>Expenditure</b>		
<u>Staff costs</u>		
Wages		-£76,288.95
HM Revenue & Customs- (Employer's & Employees -Tax & NI)		-£5,251.17
		-£81,540.12
Other Staff costs (inc employers and Employees Pensions)		-£7,985.66
<u>Fundraising Expenses</u>		
Tempest Expenses		-£46.00
Childrens Activities Expenses		£0.00
<u>Playware Costs</u>		
Consumables (inc on expenses)		-£602.08
Playware Equipment		-£4,998.54
<u>Admin Costs</u>		
Rent		-£5,515.61
Phone		-£528.02
Insurance		-£143.00
Uniform Expense		-£429.60
Sundries		-£4,099.68
<b>Total Expenses</b>		<b>-£105,888.31</b>
<b>Surplus / (Deficit) for the year</b>		<b>£3,511.30</b>



# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

**Report to the trustees/ members of** Charity Name  
HEATH BARN PRE SCHOOL

**On accounts for the year ended** 31 AUGUST 2020 **Charity no (if any)** 1030817

**Set out on pages** 1  
(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees and examiner** The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement** My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement** In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** Ann Hannigan **Date:** 11.7.21

**Name:** ANN HANNIGAN

**Relevant professional** FCCA (Fellow of Chartered Certified Accountants)

qualification(s) or body (if any):

--

Address: 1 Thomas St, Heath and Reach, Leighton Buzzard, Beds. LU70AN

--

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**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose.**