

Trustees' Annual Report for the year ending 31 August 2024



Roselands Primary School Parent School Association (PSA)

Charity Number: 1030732

Roselands Primary School, Lynmouth Avenue, Paignton, Devon, TQ4 7RQ

Trustees: Claire Wing (Chairperson), Janet Heath (Treasurer)

Charity overview: Roselands Primary School PSA is an organisation run by volunteers and is predominantly made up of parents of children who attend the school. In addition to parent helpers, the charity is occasionally supported by school staff and members of local community groups who also volunteer their time to help at fundraising events. All members of the school community are invited to the charity's regular meetings, including its Annual General Meeting (AGM) which is held each October. Trustees nominate themselves at each AGM and are voted in by the attendees of the AGM. For the year ending 31st August 2024, the Trustees are made up of an elected Chairperson and Treasurer.

The purpose of the charity is to provide pupils at the school with resources and experiences that are not covered or funded by the school's budget. By providing facilities and equipment which support the school and advance the education of the pupils, and running events that fall outside of the curriculum, the charity aims to enhance the pupils' experience of school beyond basic academic expectations.

Charity activities and objectives for the year: In the 12 month period from 1st September 2023 to 31st August 2024, fundraising activities focused on raising money for a shelter/covered play area for the school as well as fulfilling other smaller donations to the pupils (see account spreadsheet below). The committee organised several large scale events which raised the majority of our funds, as well as running multiple smaller fundraising initiatives. Fundraising events for the year ending 31st August 2024 with details of expenditures, funds raised and profit are as follows:

Event	DEBIT	CREDIT	Profit
Car Boot Sale	£0.00	£171.98	£171.98
Bag2School	£0.00	£225.00	£225.00
Bedtime Stories	£60.35	£6.30	-£54.05
Big Bash 2024	£1,706.40	£3,034.92	£1,328.52

EYFS Christmas Performance	£25.92	£224.97	£199.05
Christmas Art	£0.00	£170.00	£170.00
Christmas Performances Raffle	£0.00	£346.00	£346.00
Xmas Disco	£42.98	£798.60	£755.62
Easter Smarties Competition	£169.97	£114.05	-£55.92
Easy Fundraising	£0.00	£336.75	£336.75
Xmas Gift Books 2024	£437.53	£0.00	-£437.53
Sumup Machine	£0.00	£68.84	£68.84
March School Disco	£61.60	£691.93	£630.33
Monthly Bank Payment	£90.85	£0.00	-£90.85
Monthly Books Order	£390.23	£0.00	-£390.23
Mother's Day	£128.27	£287.28	£159.01
Fireworks Display	£7,257.90	£13,606.92	£6,349.02
Pantomime	£2,737.50	£3,188.00	£450.50
Parent/Carer Donation	£0.00	£151.00	£151.00
ParentPay	£63.50	£63.50	£0.00
Veranda	£1,243.00	£578.00	-£665.00
Performing Arts Raffle	£0.00	£120.81	£120.81
PSA Break the Rules Day	£133.24	£1,662.59	£1,529.35
PSA Donation	£521.03	£0.00	-£521.03
PSA Expenses	£1,416.22	£18.00	-£1,398.22
PSA Lottery	£100.00	£182.00	£82.00
PSA Preloved Uniform	£0.00	£53.54	£53.54
PSA Quiz Night	£130.59	£263.42	£132.83
Sports Day	£48.00	£113.75	£65.75
Year 6 Leavers 2024	£948.69	£0.00	-£948.69
	£17,713.77	£26,478.15	£8,764.38

The majority of profit generated by the charity is by running events (trading and charitable events), with a small profit being made through donations (bags2school, Easy Fundraising, Amazon Smile and parent donation). As well as making a profit to be able to allocate towards funding the planned sheltered play area/veranda, the pupils benefitted from the charity donating the following:

- Hot chocolate and biscuits for the bed time stories event
- A chocolate/sweet gift for each child at Easter
- Each child received a book at Christmas
- Monthly donations of books for the school library

- A contribution for each year 6 pupil towards their activities week

The main charity expense that has been paid out for the year ending 31st August 2024 was for a shed for the charity to be able to store resources within the school grounds. Although this was a large initial outlay, it has allowed for bulk buying of stock and storage of donations which will provide income in the future during trading activities.

The charity is currently in a positive position with its accounts, with all funds being held in a business account which is accessible by the Treasurer and Chairperson.

Enter ALL of the Event types here so that they are available in the drop down list on the Bank Statement Data Sheet (Columns C, D & E)

5

Column1	Event	Year	Output (Concatenate)	DEBIT	CREDIT	Profit
1	Car Boot Sale	23-24	Car Boot Sale 23-24	£0.00	£171.98	£171.98
2	Bag2School	23-24	Bag2School 23-24	£0.00	£225.00	£225.00
3	Bedtime Stories	23-24	Bedtime Stories 23-24	£60.35	£6.30	(£54.05)
4	Big Bash 2024	23-24	Big Bash 2024 23-24	£1,706.40	£3,034.92	£1,328.52
5	EYFS Christmas Performance	23-24	EYFS Christmas Performance 23-24	£25.92	£224.97	£199.05
6	Christmas Art	23-24	Christmas Art 23-24	£0.00	£170.00	£170.00
7	Christmas Performances Raffle	23-24	Christmas Performances Raffle 23-24	£0.00	£346.00	£346.00
8	Xmas Disco	23-24	Xmas Disco 23-24	£42.98	£798.60	£755.62
9	Easter Smarties Competition	23-24	Easter Smarties Competition 23-24	£169.97	£114.05	(£55.92)
10	Easy Fundraising	23-24	Easy Fundraising 23-24	£0.00	£336.75	£336.75
11	Xmas Gift Books 2024	23-24	Xmas Gift Books 2024 23-24	£437.53	£0.00	(£437.53)
12	Sumup Machine	23-24	Sumup Machine 23-24	£0.00	£68.84	£68.84
13	March School Disco	23-24	March School Disco 23-24	£61.60	£691.93	£630.33
14	Monthly Bank Payment	23-24	Monthly Bank Payment 23-24	£90.85	£0.00	(£90.85)
15	Monthly Books Order	23-24	Monthly Books Order 23-24	£390.23	£0.00	(£390.23)
16	Mother's Day	23-24	Mother's Day 23-24	£128.27	£287.28	£159.01
17	Fireworks Display	23-24	Fireworks Display 23-24	£7,257.90	£13,606.92	£6,349.02
18	Pantomime	23-24	Pantomime 23-24	£2,737.50	£3,188.00	£450.50
19	Parent/Carer Donation	23-24	Parent/Carer Donation 23-24	£0.00	£151.00	£151.00
20	ParentPay	23-24	ParentPay 23-24	£63.50	£63.50	£0.00
21	Veranda	23-24	Veranda 23-24	£1,243.00	£578.00	(£665.00)
22	Performing Arts Raffle	23-24	Performing Arts Raffle 23-24	£0.00	£120.81	£120.81
23	PSA Break the Rules Day	23-24	PSA Break the Rules Day 23-24	£133.24	£1,662.59	£1,529.35
24	PSA Donation	23-24	PSA Donation 23-24	£521.03	£0.00	(£521.03)
25	PSA Expenses	23-24	PSA Expenses 23-24	£1,416.22	£18.00	(£1,398.22)
26	PSA Lottery	23-24	PSA Lottery 23-24	£100.00	£182.00	£82.00
27	PSA Preloved Uniform	23-24	PSA Preloved Uniform 23-24	£0.00	£53.54	£53.54
28	PSA Quiz Night	23-24	PSA Quiz Night 23-24	£130.59	£263.42	£132.83
29	Sports Day	23-24	Sports Day 23-24	£48.00	£113.75	£65.75
30	Year 6 Leavers 2024	23-24	Year 6 Leavers 2024 23-24	£948.69	£0.00	(£948.69)
TOTALS				£17,713.77	£26,478.15	£8,764.38

Request for In-Kind Donations

Subject: Seeking Donations for Roselands Primary School's PSA ran Summer Big bash

To whom it may concern,

On Friday 19th June 2026, Roselands Primary will be hosting our Summer big bash fun day. This event is one of our biggest fundraisers of the year, and its success depends on the generosity of neighbors like you.

We are currently seeking donations of new items, gift certificates, or things that we can raffle off or sell to raise funds for 30 more Ipads that the children use in class along with the charging stations for the Ipads and also more equipment for the children to use during break times.

By donating an item, you will:

- **Support Local Education:** Help provide 316 students with the resources they need to succeed.
- **Gain Visibility:** Your business' name will be prominently displayed in our newsletter mentioning the donated item, reaching our entire community of approximately 400 parents and staff.
- **Make an Impact:** 100% of the proceeds from your item/s will go directly toward purchasing the ipads for starters and then more supplies with anything else we raise.

What we are looking for: We welcome all kinds of donations, but popular items often include:

- Gift cards to local restaurants or shops.
- Professional services (e.g., photography sessions, landscaping, car detailing).
- Themed gift baskets or high-quality merchandise.
- Tickets to sporting events or performances.
- Toys and cuddly teddys
- Arts and crafts items.

How to Donate: If you would like to contribute, please contact me on 07852824043 or simply reply to this message. We are happy to arrange a pickup at your convenience, or items can be dropped off at the school office by 29/05/2026.

Thank you for your kindness and for helping us invest in our students' futures.

Best regards,

Ame Heath

PSA Treasurer/Event organiser
Roselands Primary School
Charity number 1030732

