

PUFFINS PRE-SCHOOL

Immanuel United Reformed Church
120 Southbourne Road
Bournemouth
Dorset
Phone: 0773 006 478
Charity number: 1030633
PSLA Membership number: 8469

**ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2024**



70 Seabourne Road
Bournemouth
Dorset
BH5 2HT



Trustees Report Financial Year 2023/2024

Objectives and Activities: Puffins is a Pre-School led by a committee of local people and provides early years education for children between 6 months and 5 years at the above setting. It is run as a non-profit setting and any surplus is used entirely within the setting and to further the charity's work.

The setting has had another successful year. The Trustees are thankful to the leadership provided by Mrs Meadows as Manager and Mrs Carrigan (nee Gaukrodger) as Deputy Manager. The leadership has been augmented by an excellent staff team. The Baby Room continues to work well. Opening hours are still to 8am – 4pm daily in term time.

There were several staff changes during the year. Ella Brooks and Charlotte Jewell left and Angela Shaw joined.

An Ofsted inspection in February 24 downgraded the Nursery to 'inadequate' which had a huge impact on staff wellbeing and mental health. All our families supported the team through the difficult period that followed. The Nursery was reinspected in July 24 and was taken back to 'Good'

There are high staff to pupil ratios and an intimate setting is provided. This means we continued to have good numbers. We continue to help the staff with CDP and seek to create a happy environment for all.

The Redundancies Account remains at a sufficient level and the staff pension fund has worked in accordance with the latest Government recommendations. We have been able to keep up with statutory wage increases.

The facilities provide a good experience for the children

The number of enrolled children remains steady.

Payment to Trustees: No payments were made to trustees, or any persons connected with them during this financial period. No material transactions took place between the charity and any trustee, or any person connected with them.

Public Benefit: The charity acknowledges its requirement to demonstrate clearly that it must have charitable purpose or aims that are for the public benefit. The charity provides places for children at affordable rates for all in the community. We especially accommodate people from a wide catchment area and work with local schools to ensure children who are in need of a little more help receive it appropriately.

Andrew Hirst
Chair of Management Committee
16 May 2025

Structure, Governance and Management: the charity was established to run a pre school facility within the area of Southbourne. It has termly meetings with parents to ensure any issue of governance or management are addressed. All parents are welcome to attend and ask questions.

The Officers: Andrew Hirst (Chair), Sonya Middlemast (Treasurer), John Guymer (Secretary), Senga Lake, Melanie Carrigan

Bankers: Lloyds Bank Bournemouth Dorset

Puffins Pre-School
Statement of Responsibilities to the Trustees

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will not continue in the foreseeable future.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Puffins Pre-School
Independent Examiners Report
For The Year Ended 31 July 2024**

I report on the accounts of the Charity for the year ended 31 July 2024.

It is my responsibility to:

- examine the financial statements under section 145 of the Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention :

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with section 130 of the Act; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the Act
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



D C SHORT FCCA

Date: 22/05/2025

CHARTERED CERTIFIED ACCOUNTANT

70 Seabourne Road
Bournemouth
Dorset BH5 2HT

Puffins Pre-School
Balance Sheet
As At 31 July 2024

	Notes	2024		2023	
		£	£	£	£
CURRENT ASSETS					
Cash at bank and in hand		40,829		18,706	
		40,829		18,706	
NET CURRENT ASSETS (LIABILITIES)			40,829		18,706
TOTAL ASSETS LESS CURRENT LIABILITIES			40,829		18,706
Funds brought forward			18,706		21,930
Income and Expenditure Account			22,123		-6,269
Cash Funds			40,829		18,706

Puffins Pre-School
Detailed Income and Expenditure Account
For The Year Ended 31 July 2024

	2024		2023	
	£	£	£	£
TURNOVER				
Sales		141,464		105,851
 Administrative Expenses				
Wages and salaries	94,278		85,633	
Employers pensions - defined contributions scheme	1,093		-	
Travel and subsistence expenses	450		-	
Rent	12,600		12,878	
Cleaning	767		-	
Computer and IT consumables	1,214		-	
Insurance	462		-	
Telecommunications and data costs	261		875	
Professional fees	408		2,752	
Other general running costs	7,935		10,028	
		(119,468)		(112,166)
OPERATING SURPLUS/(DEFICIT)		21,996		(6,315)
 Other interest receivable and similar income				
Bank interest receivable	127		46	
		127		46
 SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR		22,123		(6,269)