



1st ALTON MANOR SCOUT GROUP



Annual report and statement of accounts

Year Ended 31 March 2025



1st ALTON MANOR SCOUT GROUP



Annual report and statement of accounts

Year ended 31 March 2025

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1st ALTON MANOR SCOUT GROUP



Annual report and statement of accounts

Year ended 31 March 2025

In Common with all Scout groups, the 1st Alton Manor Scout Group (“the Group” or “the Charity”) is a charity established under the Royal Charter granted to the Scout Association dated 4th January 1912 as amended by supplemental charters dated 28th March 1949, 18th February 1959, 5th May 1967 and 19th July 1991. Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

Officers

Chairman
Treasurer
Secretary

Ben Stephenson
Jo Heath
Christine Hallsworth

Charity Number

1030504

Scout Registration Number

46797

Independent Examiner

Paul Edward Bradley FCA

Bank

NatWest Bank



1st ALTON MANOR SCOUT GROUP



Chairmans' report

It is a pleasure to be able to deliver my report as Chair following a busy but rewarding year for the group. The entire group, from the Trustee Board, to leaders, helpers, young leaders and especially the young people in each section continue to show great energy and enthusiasm towards their scouting experiences.

As a group, we have spent the year focussed on continuing to deliver a full and varied program of activities for all sections, supporting the leaders and volunteers, continuing our fund-raising activities and planning to ensure we maintain a sustainable financial position and furthering our plans for the future of the group.

The sections have all had a brilliant year and have included a varied range of experiences for the young people and I want to thank them all for the hard work and dedication that they bring to every meeting. As always, the section leaders and volunteers are the ones that deliver for the young people, and we really appreciate the time and effort they put into scouting.

We have continued with our fundraising activities, with the Halloween haunted trail and Scarecrow trials, along with numerous other events, raising funds for the group. I want to thank everyone involved with fundraising and I really appreciate all the effort involved. Having a solid fundraising team puts the group on a really solid basis to continue delivering scouting activities for our young people. Thank you also to everyone who has been involved with the maintenance efforts this year, a huge amount of work has gone into maintaining and improving the group's facilities and equipment. Alongside this, work towards a new building has moved forwards with planning permission being resourced, builders being consulted and fundraising options being looked into.

We have a great group of people delivering a program of events, but we can get even better with your support. We really want more people to join us in the group, as the more people we have, the more that we can share the load and achieve great things for the young people. I look forward to working with again in the coming year.



Trustees Annual report for the year ended 31 March 2025

The Trustees present their report and the financial statements for the 1st Alton Manor ScoutGroup (Registered Charity Number 1030504) for the year ended 31st March 2025.

Responsibilities of the Trustees

Charity law requires the Trustees to keep accounting records and prepare annual statements of account for the Charity which must be audited or independently examined and provided to the Charity Commission. In preparing the annual statement of accounts the Trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Comply with applicable accounting standards subject to any material departures disclosed and explained in the annual statement of accounts; and
- Prepare the annual statement of accounts on a going concern basis unless it is inappropriate to assume the Charity will continue its operations.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and are responsible for safeguarding its assets and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees for the Group are:

Janice Finch (Treasurer), Chris Hallsworth (Secretary), Gary Chalklin (Group Lead Volunteer), Martin Field (Group Lead Volunteer), Sally Chalklin, Rachel Laughlin, Nicola Thompson, Georgia Boulton, Ally Koe, Ben Simmonds,

Review of Activity of the Charity

The Group currently has 1 Squirrel Drey, 2 Beaver Scout Colonies, 2 Cub Scout Packs and 2 Scout Troops. Key details of each section are as follows:

- The Squirrel Drey is for children aged 4 to 6 years. The Drey meets once a week and at 31st March 2025 had 11 members (2024, 12).
- The Beaver Colonies are for children aged 6 to 8 years. The Colonies meet once a week and as at 31st March 2025 have 39 members (2024, 39).
- The Cub Scout Packs are for children aged 8 to 10½ years. The Packs meet once a week and as at 31st March 2025 have 46 members (2024, 44).
- The Scout Troops are for children aged 10½ to 14½ years. The Troops meet once a week and as at 31st March 2025 have 34 members (2022, 39).



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All sections have continued to work in accordance with the progressive training scheme as laid down by the Scout Association.

Reserves

The Trustees have adopted a formal policy on reserves which is reflected in these accounts. The policy provides that reserves are maintained at a level which has regard to:

- The risks associated with each stream of income and expenditure varying from that budgeted
- The planned activity level
- The Group's commitments
- The need for adequate readily realisable resources to meet the Group's commitments for the coming twelve month period.

Governance

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, The By-Laws of the Association and The Policy, Organisation and Rules of the Scout Association. The Group is a trust established under rules which are common to all Scout Groups. The Trustees are appointed in accordance with The Policy, Organisation and Rules of the Scout Association. The Group is managed by a Board of Trustees made up of all the Charity's Trustees. As charity trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making of appropriate returns to the Charity Commission.

The Group Trustee Board consists of independent representatives comprising Chairman, Treasurer, Secretary, Group Lead Volunteer and parent representatives of each section. The Committee normally meets every six weeks. The Committee exists to support the Group Lead Volunteer in meeting the responsibilities of the Group and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of the Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing advisors other than those who are elected.



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Risk Assessment

The Board of Trustees has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems established to mitigate against them as follows:

Damage to buildings and equipment: The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, members and helpers: The Group, through the capitation fees, contributes to The Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising: The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board of Trustees could increase the level of subscriptions to increase the income to the Group either temporarily or permanently.

Reduction or loss of members: The Group provides activities for young people aged 6 to 18. If there were a reduction in membership of a particular section or of the Group as a whole then there would have to be a contraction, consolidation or closure of a Section, or in the worst case scenario the complete closure of the Group.

The Group requires two signatories for all payments to provide reasonable assurance against material mismanagement or loss of money and holds comprehensive insurance policies to ensure that insurable risks are covered.

Group Objectives

The aim of the Group is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international community. The method of achieving this aim is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by trained adult leadership.

Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions.

Two key principles demonstrating that Scouting's aims are for the public benefit are that through the Scout method young people develop toward their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide, far outweigh the risks.



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Treasurer's Report

These accounts have been drawn up on the accruals basis, consistent with previous years. Overall the Group made a surplus £2,817. As a result overall Group Funds at 31st March stood at £166,006.

The Group's policy on reserves is to hold a sufficient amount to enable it to maintain the group's equipment to a good standard and to meet all other reasonable eventualities. Group membership remains steady throughout all our Sections. Income from Group and Section subscriptions was £11,839 inclusive of gift aid and net of fees and contribution to the Scout Association to cover District, County and National overheads.

The surplus for the current year was £4k lower than the previous year. The primary changes was 2.3k of professional fees in respect of the submission of the plans for the building and obtaining planning permission and a reduction in subscriptions and related gift aid of £1.2k. Overall the group reserves at the end of the year were £2.8k higher than the previous year end

Gary Chalklin
Group Lead Volunteer
1st Alton Manor Scout Group

Jo Heath
Group Treasurer
1st Alton Manor Scout Group

1st ALTON MANOR SCOUT GROUP

Independent Examiner's Report to the trustees of 1st Alton Manor Scout Group (Charity No. 1030504) for the year ended 31st March 2025

I report to the trustees on my examination of the accounts of the 1st Alton Manor Scout Group (the Trust) for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

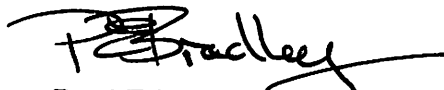
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Paul Edward Bradley FCA

Address: 9 Loom Close, Belper, DE56 0GZ

Date: 14 October 2025



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STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025

<u>INCOME</u>	Note	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
Income from Charitable activities	2(a)	16,456.00	-	16,456.00	17,424.00
Other voluntry income	2(b)	3,273.00	-	3,273.00	4,156.97
Income from charitable trading	2(c)	3,076.00	-	3,076.00	2,405.00
Other Income	2(d)	10,490.51	-	10,490.51	34,924.73
TOTAL INCOME		<u>33,295.51</u>	<u>-</u>	<u>33,295.51</u>	<u>58,910.70</u>
<u>EXPENDITURE</u>					
Scouting Activities	3(a)	18,073.85	-	18,073.85	44,561.72
AMCC Expenses	3(b)	12,404.32	-	12,404.32	7,385.48
		<u>30,478.17</u>	<u>-</u>	<u>30,478.17</u>	<u>51,947.20</u>
NET INCOME (EXPENDITURE) BEFORE TRANSFERS		2,817.34	-	2,817.34	6,963.50
Transfers between funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET MOVEMENT IN FUNDS		2,817.34	-	2,817.34	6,963.50
BALANCES BROUGHT FORWARD		<u>163,188.70</u>	<u>-</u>	<u>163,188.70</u>	<u>156,225.20</u>
BALANCES CARRIED FORWARD		<u>166,006.04</u>	<u>-</u>	<u>166,006.04</u>	<u>163,188.70</u>



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BALANCE SHEET

AT 31 MARCH 2025

	Note	2025	2024
FIXED ASSETS			
Tangible Fixed Assets	4	74,019.36	79,370.57
Investment Assets		-	-
		<u>74019.36</u>	<u>79370.57</u>
CURRENT ASSETS			
Debtors	6	2,000.50	1,957.97
Cash & Bank		89,430.56	83,055.98
Petty Cash		765.62	278.34
		<u>92196.68</u>	<u>85292.29</u>
CURRENT LIABILITIES			
Creditors falling due < 1 Year	7	(210.00)	(1,474.16)
		<u></u>	<u></u>
NET CURRENT ASSETS (LIABILITIES)		91,986.68	83,818.13
TOTAL ASSETS LESS CURRENT LIABILITIES		166,006.04	163,188.70
Creditors falling due >1 Year		-	-
TOTAL NET ASSETS		<u><u>166,006.04</u></u>	<u><u>163,188.70</u></u>
FUNDS			
Unrestricted		166,006.04	163,188.70
Restricted		-	-
		<u><u>166,006.04</u></u>	<u><u>163,188.70</u></u>



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Notes to Financial Statements For the Year Ended 31st March 2025

1(a) Accounting Policies

The accounts have been prepared in accordance with the Charities Act and the Charities SORP (FRS 102), the Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland.

The financial statements have been prepared under the historical cost convention, on an accruals basis.

1(b) Incoming resources

Income from charitable activities

Subscriptions are recognised when received in the period to which they belong.

Other Voluntary Income

Gift aid is recognised when paid out by HMRC

Grants and donations are accounted for as soon as they are received

Income from Charitable Trading

Rental income from the hiring of the Community Centre is recognised when it is due.

All other income is accounted for when received.

Other Income

Camp income is accounted for in the period to which it relates.

All other fundraising is accounted for as it occurs

1 (c) Resources Expended

Card transaction fees are accounted for when charged to the bank.

Camp costs are recognised in the period to which they relate.

All other expenditure is recognised on an accruals basis as a liability is incurred.

1(d) Fixed Assets

No depreciation is currently charged on the container as it's estimated value is not less than it's cost.

Other tangible assets are capitalised at cost and depreciated over their useful lives on the following basis.

Portakabin	20 years on a straight line basis
Tents	25% per annum on written down value
Equipment	25% per annum on written down value

1(e) Charitable Funds

Unrestricted funds are available for use at the discretion of the Executive Committee in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used.



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Notes to Financial Statements For the Year Ended 31st March 2025 (cont'd)



	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
Incoming Resources				
	£	£	2025 £	2024 £
2(a) Income from charitable activities				
Subscriptions	16,456.00	-	16,456.00	17,424.00
	<u>16,456.00</u>	<u>-</u>	<u>16,456.00</u>	<u>17,424.00</u>
2(b) Other voluntary income				
Gift aid	2,772.00	-	2,772.00	3,024.97
Grants	0.00	-	0.00	0.00
Donations	501.00	-	501.00	1,132.00
	<u>3,273.00</u>	<u>-</u>	<u>3,273.00</u>	<u>4,156.97</u>
2(c) Income from charitable trading				
AMCC Hiring fees	3,076.00	-	3,076.00	2,405.00
Bag Packing	0.00	-	0.00	0.00
	<u>3,076.00</u>	<u>-</u>	<u>3,076.00</u>	<u>2,405.00</u>
2(d) Other Income				
Camp income	5,768.08	-	5,768.08	28,482.61
Activity income	1,761.11	-	1,761.11	2,650.35
Halloween fundraiser	0.00	-	0.00	0.00
Car boot fundraiser	0.00	-	0.00	0.00
Other fundraising	2,135.00	-	2,135.00	2,759.23
Interest	826.32	-	826.32	1,032.54
	<u>10,490.51</u>	<u>-</u>	<u>10,490.51</u>	<u>34,924.73</u>
TOTAL INCOME	33,295.51	-	33,295.51	58,910.70



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Notes to Financial Statements For the Year Ended 31st March 2025 (cont'd)

EXPENDITURE	£	£	2025 £	2024 £
3(a) General Scouting Activities				
Capitation	6,844.80	-	6,844.80	6,827.20
Insurance	764.84	-	764.84	832.09
Badges & clothing	745.85	-	745.85	1,062.96
Card Transaction fees	544.24	-	544.24	569.76
Camp costs	4,832.35	-	4,832.35	28,800.36
Activity costs	2,760.71	-	2,760.71	4,364.11
Equipment	1,581.06	-	1,581.06	1,859.74
Fundraising Costs	0.00	-	0.00	245.50
	<u>18,073.85</u>	<u>-</u>	<u>18,073.85</u>	<u>44,561.72</u>
3(b) AMCC Expenses				
Upke - Utilities	2,320.27	-	2,320.27	1,830.78
Maintenance	1,979.56	-	1,979.56	1,773.14
Depreciation	5,351.21	-	5,351.21	3,037.15
Othe - Professional Fees	2,326.00	-	2,326.00	0.00
General Administration	0.00	-	0.00	3.92
Bad Debts	0.00	-	0.00	0.00
Miscellaneous	427.28	-	427.28	740.49
	<u>12,404.32</u>	<u>-</u>	<u>12,404.32</u>	<u>7,385.48</u>
TOTAL EXPENDITURE	30,478.17	-	30,478.17	51,947.20



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Notes to Financial Statements For the Year Ended 31st March 2025 (cont'd)

		Land & Buildings	Fixtures & Equipment	Total
		£	£	£
4 Tangible Fixed Assets				
Gross Book Value	At 1st April 2024	94,437.90	23,558.97	117,996.87
	Additions	-	0.00	0.00
	At 31st March 2025	<u>94,437.90</u>	<u>23,558.97</u>	<u>117,996.87</u>
Depreciation	At 1st April 2024	17,584.56	21,041.74	38,626.30
	Charged in the year	4,721.90	629.31	5,351.21
	At 31st March 2025	<u>22,306.46</u>	<u>21,671.05</u>	<u>43,977.51</u>
Net Book Value	At 1st April 2024	<u>76,853.34</u>	<u>2,517.23</u>	<u>79,370.57</u>
	At 31st March 2025	<u>72,131.44</u>	<u>1,887.92</u>	<u>74,019.36</u>

5 Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total
	£	£	£
Fund balances at 31st March 2025 are represented by:			
Tangible assets	74,019.36	-	74,019.36
Current assets	92,196.68	-	92,196.68
Current liabilities	(210.00)	-	(210.00)
	<u>166,006.04</u>	<u>0.00</u>	<u>166,006.04</u>

	2025 £	2024 £
6 Debtors		
Prepayments	<u>2,000.50</u>	<u>1,957.97</u>
7 Liabilities: amounts Falling Due Within One Year		
Accruals and deferred income	<u>210.00</u>	<u>1,474.16</u>
8 Liabilities: amounts Falling Due After One Year	<u>-</u>	<u>-</u>