

THE BUTTERFLIES EARLY YEARS CENTRE

England & Wales · Charity number 1030417

Details

Other names	CHESTNUT HEIGHTS PRE-SCHOOL, MARGARET CLITHEROE PLAYGROUP, ST MARGARET CLITHEROE PLAYGROUP, ST MARGARET CLITHEROW PLAYGROUP
Status	Registered
Legal form	Other
Registered	1993-12-15
Register	View on the Charity Commission register

Contact

Address	St. Margaret Clitherow Rc Primary School Polhearne Way Brixham Devon TQ5 0EE
Phone	07977359030

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING APRENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

Activities: To provide day care and equipment . To raise money to pay for pre schools activities.To enhance the development and education of the children primarily under statutory school age.

Classification

- **How:** Makes Grants To Organisations, Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£78,988	£59,748	-	-
2024-08-31	£64,549	£55,042	-	-
2023-08-31	£49,547	£51,383	-	-
2022-08-31	£51,550	£50,612	-	-
2021-08-31	£43,954	£34,844	-	-

Trustees

Name	Role	Appointed
Harley Bird	Chair	2020-09-04
Annabelle McDowell		2024-09-01
Joseph McDowell		2024-09-01
bobbie walsh		2022-01-05
sarah soper		2022-01-05

THE BUTTERFLIES EARLY YEARS CENTRE

England & Wales - Charity number 1030417

Accounts

Butterflies Attendance Policy

Why regular attendance is important in the early years:

- Good outcomes for all children are increased through regular attendance, arriving on time and staying until the end of their allocated sessions.
- Through promoting good patterns of attendance, it encourages families to engage in the above expectations starting in their child's early years.
- Through missing days in the early years, the child's education is impacted. It can affect their understanding of the learning taking place; once the child is in the reception class at school, formal learning of phonics is expected to begin within two weeks of the start of the Autumn term.

Due to Early Years Foundation Stage (EYFS) safeguarding, Butterflies must follow up on absences in a timely manner.

If a child is absent for a prolonged period of time, or if a child is absent without notification from the parent or carer, we will attempt to contact the child's parents/carers and alternative emergency contacts. We will consider patterns and trends in a child's absences and their personal circumstances and use our professional judgement when deciding if their absence should be considered as prolonged. We must take into consideration the child's vulnerability, parent's/carers' vulnerability and their home life. Any concerns will be referred to local children's social care services and/or a police welfare check requested.

We will hold at least two emergency contact numbers for each child. This aims to enable us to contact someone in an emergency.

Sharing our attendance policy with parents/carers:

We will share our attendance policy with parents and carers, to highlight the expectation that if a child is unable to attend their session, the parent/carers contact the setting to explain their child's absence. This good practice allows us to build a strong relationship with parents/carers.

We may keep a log to record the reasons for absence and/or variable punctuality. This log may reveal patterns which could be followed up in conversation with parents/carers to promote the importance of regular attendance.

How good attendance and time keeping benefits children:

- Regular attendance helps children develop an understanding of good routine.
- Children who attend every planned session gain a sense of security.

- Children are more likely to build friendships when they regularly attend.
- Stronger relationships are forged between the child and the adults in the setting.
- Children who attend regularly and come on time are more likely to feel good about themselves as they know what to expect.
- Children who often miss sessions may not access all activities.
- Regular attendance supports the settling in process. If the child is upset for a short while we will support them to understand the setting is a safe place to be.

All the above and the well-planned experiences for each child in their agreed sessions promote good learning and development.

The impact of poor attendance in the early years: A child who is expected to attend for 15-30 hours per week, and regularly misses sessions, funding may be affected.

What the setting will do?	What the family will do?
1: Expect	
Ring the family, if they haven't heard why the child isn't attending within 30 minutes of the session starting	Notify the setting if their child is not going to attend their session
2: Support	
Continue to work closely with family to help them to bring their children to every booked session on time.	Reach out to the settings if they are experiencing barriers to their child coming to every session.
3. Monitor	
Review the registers to see if there is a pattern to when the child is less likely to attend.	Share their story with the setting so they could offer support to overcome barriers.
4. Signpost	
The setting may suggest some support from other services e.g. a referral to early help or other professionals.	Be open to receiving some support if this is suggested as it could make a difference to the child's outcomes.

THE BUTTERFLIES EARLY YEARS CENTRE

England & Wales - Charity number 1030417

Accounts



Receipts and Payments Accounts

Charity name Butterflies

Charity number (if any) 1030417

For the period from (start date) Sept 23

to (end date) Aug 24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
CY Grants Funding	59,748.82				
Fees	4,637.25				
Bank Interest	165.86				
Fundraising	0				
Other	0				
<i>Sub total</i>	<u>64,549.93</u>				
A2 Asset and investment sales, etc					
<i>Total receipts</i>					
A3 Payments					
Wages	40,869.82				
Tax/w.l.w hmrc	5,327.20				
Rent	3,750.00				
Membership/Ins	537.75				
equipment	428.88				
Payroll costs	335.27				
consumables/training	162.81				
Pensions	2,162.33				
Rates	1,471.32				
<i>Sub total</i>	<u>55,042.38</u>				
A4 Asset and investment purchases, etc					
<i>Total payments</i>					
<i>Net of receipts/(payments)</i>	<u>9,507.55</u>				
A5 Transfers between funds					
A6 Cash funds last year end					
<i>Cash funds this year end</i>	<u>64,549.93</u>				



Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name
Butterfield

On accounts for the year ended

August 24

Charity no (if any)

1030417

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year, (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention (other than that disclosed below*):

- (1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 41 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

J Phupps

Date

19-3-2025

Name

Jenny Phupps.

Relevant professional qualification(s) or body (if any)

AAT Level 3 qualified

Address

42 Brixham Road
Brixham
TQ5 9NS.

THE BUTTERFLIES EARLY YEARS CENTRE

England & Wales - Charity number 1030417

Accounts



Receipts and Payments Accounts

Charity name

Charity number (if any)

For the period from (start date)

to (end date)

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
EY Funding	41,341.44				
Fees / BACS	8119.50				
Bank Interest	86.61				
<i>Sub total</i>	49,547				
A2 Asset and investment sales, etc					
<i>Total receipts</i>					
A3 Payments					
Wages	39,790.73				
Hmrc	4,640.19				
Pension	1,845.61				
Payroll	248.35				
Membership / Insurance	531.53				
equipment	149.79				
EE Phone	129.04				
Training	187.50				
Rent	2,500.00				
Rates	1,360.47				
<i>Sub total</i>	51,383				
A4 Asset and investment purchases, etc					
<i>Total payments</i>	51,383				
<i>Net of receipts/(payments)</i>	49,547				
A5 Transfers between funds					
	-18,360				
A6 Cash funds last year end					
<i>Cash funds this year end</i>					



Independent Examiner's Report on the Accounts

Section A Independent Examiner's Report

Report to the trustees/members of

Charity Name Butterflies

On accounts for the year ended

Aug 23

Charity no (if any)

1030417

Set out on pages

(remember to include the page numbers of additional sheets)

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Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

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- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

J Phipps

Date

16/4/24

Name

Jenny Phipps

Relevant professional qualification(s) or body (if any)

AAT Level 3 Diploma in Accounting

Address

42 Briseham Road
Brixham
TQ5 9NS

THE BUTTERFLIES EARLY YEARS CENTRE

England & Wales - Charity number 1030417

Accounts



Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name
Butterflies
Early Years Centre

On accounts for the year ended

31 08 22

Charity no (if any)

1030417

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

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- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

Date

8/5/22

Name

M. N. S. A.

Relevant professional qualification(s) or body (if any)

POSTMASTER

Address

CAMBRIDGE RD POST OFFICE
ROIXHAM

THE BUTTERFLIES EARLY YEARS CENTRE

England & Wales - Charity number 1030417

Accounts



Independent Examiner's Report on the Accounts

01/9/19 - 31/8/20 by post 11/3/22

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name
Butterflies

On accounts for the year ended

31/08/20

Charity no (if any)

1030417

Set out on pages

(remember to include the page numbers of additional sheets)

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Scope of independent examiner's statement

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* Please delete the words in the brackets if they do not apply.

Signed

[Signature]

Date

16/9/20

Name

M. D. NORTON

Relevant professional qualification(s) or body (if any)

SUBPOSTMASTER

Address

**CAMBRIDGE RD P.O.
BRIXHAM
TR5 8SW**