

# WINTERSLOW PRE-SCHOOL AND TODDLERS GROUP

England & Wales · Charity number 1030393

## Details

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**Other names** WINTERSLOW PLAYGROUP, WINTERSLOW PRE-SCHOOL

**Status** Registered

**Legal form** Other

**Registered** 1993-12-15

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 32 Juniper Road  
Firsdown  
Salisbury  
SP5 1SS

**Phone** 07395 317953

**Email** [winterslowpsstaff@gmail.com](mailto:winterslowpsstaff@gmail.com)

**Website** [winterslowpreschool.co.uk](http://winterslowpreschool.co.uk)

## Activities

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**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

**Activities:** 1. Toddlers: For toddlers up to 3 years. Weekly sessions provide opportunities for children to play. 2. Pre-school: Provides Early Years Education for children of 12 months to 5 yrs, led by an Early Years Professionals & qualified staff. 3. School Holiday Club for children age 2 to 10 years. All provide an invaluable service for families in our community.

## Classification

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- **How:** Provides Human Resources, Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

- Wiltshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£113,064	£88,933	-	-
2024-09-30	£101,468	£91,154	-	-
2023-09-30	£65,355	£76,199	-	-
2022-09-30	£68,825	£67,150	-	-
2021-09-30	£56,053	£63,257	-	-
2020-09-30	£59,557	£62,639	-	-

## Trustees

Name	Role	Appointed
<b>Trish Briggs</b>	Chair	2021-02-14
Andrew Stephen Banks		2021-10-15
Helen Bancroft		2023-09-20
Stephen Langdown		2017-01-01

**WINTERSLOW PRE-SCHOOL AND TODDLERS GROUP**

England & Wales - Charity number 1030393

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# Accounts

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## Welcome and thank-you for joining us tonight

I'd like to start by thanking everyone who has, in some form or another, played a part in making the pre-school a success during the last year. We have experienced some bumps on the way, but we have still kept to our overriding aim of providing a positive and memorable learning experience for the children.

Also, to start this report, I need to say a huge THANK-YOU to the staff for their commitment and dedication during the changes that have taken place and, my hope going forward, is that all parents appreciate just how hard the job of an Early Years Practitioner is. Our new Manager and Deputy Manager have established strong routines for the children to follow and this has led to a well-run and organised start and end to each day. As Trustees it is important that we support the staff in the pivotal role they have in nurturing and guiding the children on a daily basis during what has proved to be uncertain times.

We aim to provide a lively, attractive, stimulating, safe and caring environment for children under statutory school age. The pre-school is designed to be a happy alternative to home, providing the start of the learning journey for Early Years children. We aim to ensure that each child can express their individuality and make excellent progress with their early year's development.

We are urgently seeking more parents to join the Trustees/Committee for the coming year. We need to have 60% of the committee made up of parents and we do not have this at the moment. There are up to 6 meetings a year so if you are interested or would like to learn more please don't hesitate to reach out and join us. We are a friendly group of people whose main role is to steer the direction of the pre-school. It is not an onerous role and does not require much time.

Next I want to recap on what we have achieved and what we are hoping to achieve.

However, I need to set the scene as it has not been an easy year. Staffing issues have again interrupted the smooth running of the pre-school and has resulted in us having to cancel any hope of running holiday clubs.

However, under our Manager's leadership, the staff continue to implement the Early Years Foundation Stage (EYFS) framework with excellent outputs that have ensured every child is supported in their learning and development and well-prepared for their transition to primary education.

The pre-school Improvement Plan(SIP) has three aims that have been integrated into the children's learning activities:-

Learning in the Outdoors  
Communication  
Healthy Eating

The children have been learning about the importance of recycling and care for their environment. Through the teaching of phonics children having been learning how to recognise the sounds that each letter makes. They are given a letter/sound of the week that is matched with activities and books with the same sound. This has enabled them to learn how to blend sounds to make words and has given them the first vital step in learning to read and write.

Equal importance has been given to the teaching of numeracy skills so laying the foundations for future mathematical understanding and overall cognitive development.



Outdoors the children have weekly welly walks where they are introduced to various wildlife, flora and fauna. They have planted some outdoor bulbs as well as growing broad beans in pots indoors. Kevin has continued with the weekly 'Little Kicker' sessions and there have been daily outdoor play opportunities in all weathers.

Healthy eating has been encouraged through communicating with parents about healthy lunch boxes

Staff have also continued to foster social and emotional development, encourage physical coordination and promote cognitive growth. There have been many opportunities for free play throughout each day where children can develop their natural wonder and curiosity.

The children transferring to primary education have been receiving additional time to ensure they have the vital skills needed to make their move successful

With the recent changes to government funding for Early Years children, we are now offering government funded places to children from the age of two years. Parents/Carers can top up these hours. Government Funding though, is still inadequate and this has created another challenge as we need to keep solvent. Fees may have to increase during the next academic year and this is something that the Trustees will be discussing during the summer months. We have a duty to ensure the pre-school remains viable and sustainable.

#### Finances:

Our overall financial position remains stable due to our reserves. This stability will be required in September as we are losing a majority of our enrolled children who are moving on to compulsory primary education. We hold a deposit account and a separate account for any future redundancies – hopefully this will not be needed. The current account is used to pay staff wages and all invoices. We will need to continue asking for voluntary contributions to make up for a shortfall from government funded hours with regards to consumable items that we have to purchase.

#### Training:

We remain committed to staff development and have managed to stay on top of all statutory training. Our Manager has commenced a Level 7 Apprenticeship and our Deputy Manager has commenced a Level 5 Apprenticeship – both leading to improved practice in the setting. We are proud to support both as they pursue their higher early years qualifications.

#### Fundraising:

Fundraising has continued during the year and our thanks go to the staff team for all they do to raise funds. Thanks also go to the all who supported the various craft fairs, giving up valuable weekend time to serve food and drinks.

#### Holiday Club:

The holiday club has been suspended due to staffing issues. We are hoping to re-start this club for three weeks in the summer holiday.



#### Future Plans:

We are still wanting to improve the facilities in our outside area so that more outdoor activities can be enjoyed by the children. A new sandpit and water table have recently been purchased and we are planning to replace the old shed with a smaller version so giving more outdoor space for play and learning. Hopefully the raised beds will be built. Having an office for the new manager is another issue that still needs to be resolved. As in previous years, we will continue to support staff, families and our children in what potentially will be another challenging year financially, whilst still maintaining the high quality of provision we know we provide.

Currently we are introducing Stay and Play sessions and are discussing the possibility of re-opening the Toddler group so that children from the age of 12 months are able to attend.

Finally, the Trustees and staff hope that you and your children will look back upon their time at the pre-school with happy memories of the great care and support given. We want to provide the children with the best possible start on their educational journey and prepare them well for their move to primary provision.

# Profit and Loss

## Winterslow Preschool & Toddler Group For the year ended 30 September 2025

2025

<b>Turnover</b>	
Donations	1,836.45
Fundraising	757.04
Grants	1,250.00
Interest Income	72.27
Termly Fees	29,063.75
WCC Funding	80,084.29
<b>Total Turnover</b>	<b>113,063.80</b>
<b>Gross Profit</b>	
	<b>113,063.80</b>
<b>Administrative Costs</b>	
Audit & Accountancy fees	200.00
Cleaning	250.96
DBS Admin Charge	73.00
General Expenses	421.23
Insurance	617.71
IT Software and Consumables	1,123.21
Kids Supplies - craft/food	540.17
National Insurance (NIC)	2,856.20
PAYE/Income tax	6,329.33
Pensions Costs	3,581.69
Printing & Stationery	53.86
Recruitment	1,704.70
Rent	6,070.51
Staff Christmas Bonus	361.49
Staff Training	479.00
Subscriptions	310.20
Telephone & Internet	395.91
Uniform	35.00
Wages	72,715.42
<b>Total Administrative Costs</b>	<b>98,119.59</b>
<b>Operating Profit</b>	
	<b>14,944.21</b>
<b>Profit on Ordinary Activities Before Taxation</b>	
	<b>14,944.21</b>
<b>Profit after Taxation</b>	
	<b>14,944.21</b>



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
WINTERSLOW PRE-SCHOOL AND TODDLERS GROUP

On accounts for the year  
ended

30 SEPTEMBER 2025

Charity no  
(if any)

1030393

Set out on pages

1 and 2

(Remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: Judith Matthae

Date: 2/12/25

Name: JUDITH MATTHAE

Relevant professional  
qualification(s) or body

I.C.A.E.W

(if any):

Address: ALVEUS  
THE CAUSEWAY WINTERSLOW  
SAUSBURY SPS IQW

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**WINTERSLOW PRE-SCHOOL AND TODDLERS GROUP**

England & Wales - Charity number 1030393

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# Accounts

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## **Welcome and thank-you for joining us tonight.**

Although another challenging year, we are delighted to announce that the pre-school has maintained and improved upon the standards identified at the previous OfSTED inspection. This means that we continue to offer 'good' standards in all 4 categories with the Inspector stating that some aspects were outstanding e.g. Management.

As you can imagine the staff are delighted as this report rewards all of the hard work that is demonstrated each and every day. The children are in great hands because of the amazing planning that goes into the daily activities and because of the support they get from our parents at home. I am sure that, despite all the changes in the pipeline, staff will not stop now and they will continue as always, to innovate so that the children have the best possible chance to succeed at the start of their learning journey.

I think you will agree that our staff team is the biggest and best resource that we have and during the year they have given much of their own time to ensure all children get the opportunities they need to learn and so be school ready. Some sad news was the loss of the Robot Reg phonics sessions. The staff have made every effort to cover for this loss with planning a letter of the week and sending home various literacy packs.

However, while things may be looking up to some degree, Early Years educational settings have remained challenging places due to staffing and financial problems. There are fewer people applying for vacant positions. Also, the amount paid to pre-schools for the government funded places do not match the running costs of the pre-school. Without asking for voluntary contributions for the much-needed consumables the pre-school would not be financially viable.

### **Staffing:**

Helen Fairman joined the pre-school in September and soon showed herself to be a resourceful member of the team. She has good outdoor learning skills and this is an area of the curriculum that we can hopefully develop next year. Staff changes have not been such an issue this year, until now.

### **Finances:**

Whilst our finances remain steady, we had to ask for voluntary contributions to make up for a shortfall from government funded hours. With the changes to national Insurance and the minimum wage that are to be implemented this April, we will again need to re-visit our charging policy to make sure that we cover our operating costs. Being a charity means that we want to put any surplus money raised from voluntary contributions into all the extra-curricula opportunities that are included in the curriculum.

### **Training:**

We have managed to stay on top of statutory training. Our apprentice is about to qualify as a Level 3 practitioner so this will help with staff ratios.

### **Fundraising:**



Fundraising has continued during the year and our thanks go to the staff team for all they do to raise funds. We were successful with two bids – one from Tesco and the other from the Co-Op

#### Future Plans:

We hope that next year we continue to grow, recruit staff and get the funding issues balanced so that we can remain sustainable for several years to come. We are looking forward to improving the outside area so that more outdoor activities can be enjoyed by the children. Hopefully the raised beds will be built and an extended outside canopy will be installed. Having an office for the new manager is another issue that needs resolving during the coming year

Finally, the Trustees and staff hope that you and your children will look back upon their time at the pre-school with happy memories of the great care and support given. We want to provide the children with the best possible start on their educational journey and prepare them well for their move to primary provision.

# Profit and Loss

## Winterslow Preschool & Toddler Group For the year ended 30 September 2024

2024

### Turnover

Holiday club	4,685.00
Interest Income	62.67
Termly Fees	35,712.79
<b>Total Turnover</b>	<b>40,460.46</b>

### Cost of Sales

DBS Admin Charge	287.50
Recruitment	1,112.24
<b>Total Cost of Sales</b>	<b>1,399.74</b>

### Gross Profit

39,060.72

### Administrative Costs

Audit & Accountancy fees	400.00
Cleaning	257.80
General Expenses	224.69
Holiday Club Supplies	208.65
Insurance	882.36
Interest Paid	3.54
IT Software and Consumables	1,470.84
Kids Enrichment - Phonics	360.00
Kids Outings	230.00
Kids Supplies - craft/food	563.35
Pensions Costs	1,376.14
Printing & Stationery	134.52
Rent	5,543.88
Staff Christmas Bonus	375.00
Staff Training	344.00
Subscriptions	452.00
Telephone & Internet	369.20
Uniform	91.75
Wages	76,466.87
<b>Total Administrative Costs</b>	<b>89,754.59</b>

### Operating Profit

(50,693.87)

### Other Income

Donations	450.00
Fundraising	608.21
GRANTS	750.00
WCC Funding	59,200.48
<b>Total Other Income</b>	<b>61,008.69</b>

<b>Profit on Ordinary Activities Before Taxation</b>	<b>10,314.82</b>
<b>Profit after Taxation</b>	<b>10,314.82</b>



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Winterslow Preschool & Toddlers Group

**On accounts for the year  
ended**

30 September 2024

**Charity no  
(if any)**

1030393

**Set out on pages**

1 + 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30 / 09 / 2024**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

Judith Matthiae

**Date:**

3/1/25

**Name:**

JUDITH MATTHIAE

**Relevant professional  
qualification(s) or body  
(if any):**

ICAEW - A.C.A

**Address:**

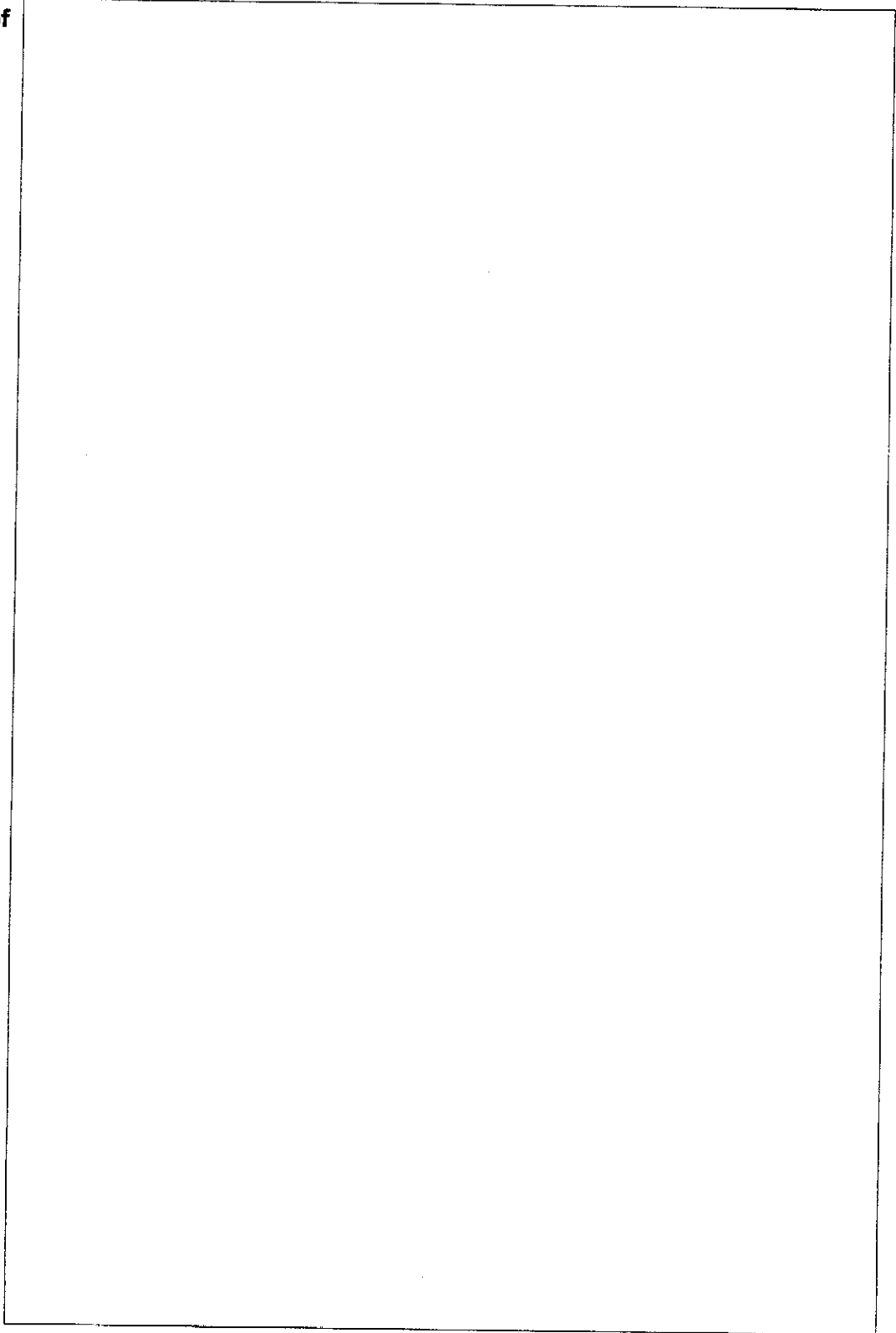
ALVEUS THE CAUSEWAY

WINTERSLOW

SAUSBURY SP5 1GW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**WINTERSLOW PRE-SCHOOL AND TODDLERS GROUP**

England & Wales - Charity number 1030393

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# Accounts

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## Minutes of Winterslow Pre-School and Toddler Group Annual General Meeting

20<sup>th</sup> May 2024.

- o Opening remarks/Welcome
- o Apologies
- o Minutes of previous AGM
- o Matters arising from the Minutes
- o Presentation of Chair's Annual Report (Chair)
- o Adoption of Annual Report
- o Presentation of Accounts (Treasurer)
- o Adoption of Accounts
- o Presentation of Manager's Report (Manager)
- o Adoption of Manager's Report
- o Election of Management Committee
- o Motions to be put to the AGM
- o Any Other Competent Business
- o Closing remarks

After the opening remarks, welcome and apologies, reports from the Chair, Treasurer and Manager of the pre-school were presented, reflecting on the last year and goals for the coming one. These reports are detailed below:

1. **Apologies:** Steve Langdown, Kevin Bissell
2. **Present:** Andy Banks, Helen Bancroft, Sarah Cox, Ruth Staunton, Capri Kaynak (Manager – Helen Loveridge)
3. **Minutes of the previous AGM**

These Minutes were presented and agreed by Sarah Cox and Andy Banks

### 4. Presentation of Chair's Annual Report

Welcome and thank-you for joining us tonight.

Looking back over the previous year it has been a very busy and challenging time, and I hope we are proud of all that the staff have achieved, often under difficult circumstances. They have the children's best interests at the heart of everything they do. For much of the year staff have needed to work in an ever-changing environment making sure that the children experience a special time each day. Some staff have arrived during the year and some have left, but the team has shown much resilience. However, staff morale has been tested more than once with all these staff changes.

We all appreciate the extra effort that staff have put in this year, much of it in their own time.

I want to thank all the members of the Management Committee – the Trustees – and hope that you will agree to continue to support the pre-school by staying on the committee. I truly appreciate the time and input that you have given and hopefully you will continue to give your support. Winterslow is a great community, and we are a community pre-school that receives valuable support from fundraising activities undertaken by our parents and

volunteers. The committee is a good way to give back to this community and be part of your child's education before they grow up too quickly. No previous experience of being on a committee is needed, just a willingness to get involved! If you are interested, please let me know.

With the recent changes to government funding for Early Years children, we are now offering government funded places to children from the age of two years. Parents/Carers can top up these hours. Government Funding though, is still inadequate and this has created another challenge as we need to keep solvent. Fees have therefore been increased for the second year running to ensure the pre-school remains viable and sustainable.

We want to thank the parents/carers for completing a feedback questionnaire and skills audit. Staff found the replies very informative and encouraging making them reflect on what they are offering to the children in their formative years. We have taken on board any suggestions for changes where necessary and possible.

A thank you also goes to everyone who has offered time and support in raising funds for the pre-school. This has enabled us to continue the Robot Reg phonics sessions and increase the manager's budget so that extra educational supplies can be purchased. We have been discussing the possibility of building a cover for the outside area so that the children stay dry. This will enable them to go outside for more sessions during any inclement weather. The support for all the fundraising events is much appreciated.

#### Finances:

Luckily, our accounts have maintained a healthy budget with a surplus. Whilst we are a non-profit making charity, we are also a business so we need to keep a few months of running costs in accordance with the Charity Commission's guidelines. This has enabled us to cushion for our sustainability in the face of unforeseen difficulties.

We were successful in receiving a funding grant of £1000 from the Tesco scheme. This grant must be directed to the teaching of phonics and we have to report back on our success to Tesco's on a regular basis.

#### Training and qualifications:

Throughout this year staff have undertaken all the statutory training. Our apprentice is on target with his training modules and hopefully will be qualified by the end of this year. This will help with staff rotas as he will have obtained a Level 3 qualification.

#### Holiday Club:

The holiday club has continued to run, even though staff have been over-stretched to offer this extra provision. Staff need downtime in the holiday periods to give them time to relax and to re-charge their batteries. Any time that they do give to maintaining this holiday club provision is truly appreciated. Our thanks go to everyone who has been involved.

#### Future Plans:

We are looking forward to a good start to the next academic year with, hopefully, a fully staffed pre-school.

We continue to hire the pre-school room from the Village Hall committee and the staff have built up a good working relationship with staff at the village hall.

However, very recently we have become involved in discussions about a possible move to the primary school site, but these discussions are at an early stage and there is still much to consider before a decision can be made.

Finally, we hope that you and your children will look back upon their time with us with fond memories of the great care and support given. We want to provide the children with the best possible start on their educational journey and prepare them well for their move to primary provision.

Accounts – as presented. **These may be amended once the audit has been completed:**

Account	Year 2019 to 2020	Year 2020 to 2021	2021 to 2022	2022 to 2023
Lloyds instant a/c	4310.06	4310.10	4310.87	4340.53
Supervisor a/c	331.44	269.99	248.89	531.95
Toddler's a/c	179.41	179.41	179.41	179.41
Treasurer's a/c	24,626.66	16,768.43	18,553.38	11645.51
	<b>£29,447.57</b>	<b>£21,527.93</b>	<b>£23,292.55</b>	<b>16697.40</b>

The accounts show an overall loss during the financial year 2022 to 2023.

This was discussed and the pre-school has recouped some of this loss during the 2023 to 2024 period.

Proposer: Sarah Cox

Secunder: Helen Bancroft

### **1. Manager's Account – Helen Loveridge**

The number of children on roll has steadily increased during the year. There are more children aged 2+. This has meant the need for a higher staff ratio. These children have settled into the daily routines and appear to be happy. However, at this younger age many children require nappy changing and this takes up much staff time.

The Deputy Manager has settled in well and has taken on many admin roles as well as being in charge of running the holiday club.

It has been another challenging year for the pre-school with continuing staff shortages. This does have an impact on the development of the children, especially those who need to be given more one-to-one time to get them ready for the move to primary education. There has also been limited admin time possible for much of the year and this impacts on staff who are having to work at home on occasions.

There has been good support from the 'Bank' staff and Helen J has now joined this team. Nic has also returned and is taking two after-school club sessions.

Several topics from the EYFS curriculum have been re-visited during the year and the children's progress is being regularly posted on Tapestry for parents to see.

Staff will be glad when the temporary toilets are removed and children can use the new internal toilets.

The Holiday Clubs are still happening, using both the Village Hall and the mobile at the primary school as locations. Helen J and Lesley S are planning themed days that involve a variety of activities involving numerous art and craft sessions as well as cooking and games..

With the current shortage of staff, the pre-school will close on Fridays for Term 6. This is a worrying situation, but without adequate staff there is little alternative.

Overall, it has been a challenging year, but hopefully the pre-school will be fully staffed in September and open again on Fridays.

Adoption of Manager's Report

Proposer: Andy Banks

Seconder: Ruth Staunton

## **2. Election of Management Committee**

The following members were elected:

Chair: Mrs Trish Briggs

Treasurer: Mr Andy Banks

Secretary: Currently vacant

Members: Ruth Staunton, Sarah Cox, Helen Bancroft, Kevin Bissell and Capri Kaynak

Ex-officio – co-opted: Steve Langdown

Safeguarding Lead – Trish Briggs

Human resources/Safer Recruitment - Steve Langdown/Trish Briggs

## **3. Motions presented to the Committee**

No motions were presented

## **4. AOB:**

Possible move to the primary school location. This was discussed after the AGM closed.

## **Closing remarks**

Thanks were given to those who attended the meeting. Meeting closed at 8.15pm.

NET CURRENT ASSETS		2022/23		2021/22	
Bank Accounts	£	4,977.91	£	4,948.25	
Loyds Instant Access		564.85		248.89	
Loyds Supervisor		179.41		179.41	
Loyds Toddlers		12,483.00		20,096.93	
Loyds Treasurer's		£18,205.17		£25,473.48	
Accounts receivable (Fees billed not yet paid)		2,154.50		109.00	
Less:					
Current Liabilities		-1,863.14		-1,663.91	
<b>Represented by:</b>		<b>£18,496.53</b>		<b>£23,918.57</b>	
<b>CAPITAL ACCOUNTS</b>					
	£	2022/23	£	2021/22	
General Funds					
Brought Forward		23,918.57		22,243.44	
Excess Income/(expenditure) for the year		-5,422.04		1,675.13	
		<b>£18,496.53</b>		<b>£23,918.57</b>	

**Independent Accountant's Report to the Members of Winterslow Pre-school & Toddler Group**

I have carried out an independent examination without audit of the Income and Expenditure Account and Balance Sheet

In my opinion the accounts have been properly prepared from the books and records of the Pre-school and accurately reflects its Income and Expenditure for the year ended 30 September 2023 and its Balance Sheet at that date.

*Judith Mathiae*  
Judith Mathiae ACA  
J Mathiae & Co Ltd

*Travisner - A. Banks*

CHAIR - PHBYGJ

MRS P.H. BRIGGS

28<sup>th</sup> May 2024  
Date

13 June 2024

13<sup>th</sup> June 2024

ACA

Relevant professional qualification(s) or body

JUDITH MATTHEWS

Name:

Judith Matthews

Signed:

28/5/24

Date:

\* Please delete the words in the brackets if they do not apply.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

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- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

Independent examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

1 and 2

Set out on pages

30 SEPTEMBER 2023	Charity no (if any)	1030393
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On accounts for the year ended

WINTERSTON RE-SCHOOL AND TOOLER GROUP

Report to the trustees



**WINTERSLOW PRE-SCHOOL AND TODDLERS GROUP**

England & Wales - Charity number 1030393

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# Accounts

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## **Winterslow Pre-School & Toddler Group AGM - Summer 2023**

Welcome and thank-you for joining us tonight.

As a charity, the pre-school relies on many people to ensure its success and you will hear from some of them tonight. You will also hear about the wide range of activities and support that has been on-going all year. As the Management Committee we are extremely grateful to the people who have given their time, many of them voluntarily. Therefore, this report will include several 'Thanks' to these people.

Overall, we have had another successful year. Numbers were low in September, but there has been a steady increase and we have a higher than usual number of parents interested in a place for their child for this coming September term.

The staff have always been one of our most treasured assets as they are responsible for making the pre-school such a safe and fun place to be. This year they have continued to face the challenge of making up for the lost opportunities during COVID time. Staff have concentrated on maintaining the attention of the children as well as teaching social skills to help them form positive relationships, have conversations, cooperate, share, and even play together.

Following the introduction of the revised Early Years Foundation Stage Statutory Guidance (2021), staff have once again reflected on and tweaked our curriculum so that we offer a consistently high level of provision for the children, equipping them well for their transition to primary education.

Helen's report is available for you to read so that you can get an update on many of the activities and achievements of the children and the staff.

Recruitment has proved to be a worrying problem. We started the year with no Deputy Manager and it took several attempts to recruit someone. Likewise, we thought in September that we had managed to appoint another member of staff, but she was poached back to the primary school. It took until December to get a replacement - a little more on this below.

Nic needs a special mention as she has twice stood in as Deputy Manager, despite having no thoughts of wanting such a role. Had she not agreed to do this the pre-school would have closed. Nic has extensive knowledge and experience of the Deputy Manager's role. She is also an extremely hard-working member of the team and she is much loved by the children. She deserves a huge 'Thank-you'.

The staffing rules and regulations put great demands on pre-schools and nurseries as they not only insist that each setting has a Manager and Deputy Manager qualified at Level 3 or above, but for every session there must be at least half of all other staff qualified to at least an approved level 2 qualification. With the low rates of pay and current national staffing shortages recruiting is not

easy. It has taken most of the year to appoint a permanent Deputy Manager – this is Lesley Sandell. Some of you might know her as she has worked at the pre-school in the past. Lesley has also agreed to be the Holiday Club Manager. She has already settled in well with the children and so we welcome her back to our pre-school.

As mentioned, we have managed to recruit another member of staff and this is Kevin Cook who started just before Christmas. He has recently been enrolled as an apprentice and will be embarking on at least 18 months of study for his Level 3 in an Early Years Educator qualification. We are pleased that Kevin has settled in so quickly. We feel that having a man brings a different perspective on many aspects of the development of the children. It is not just in play and outdoor activities that Kevin can make a difference. By employing him it gives the children an opportunity to interact with both male and female staff, reflecting a more balanced view of our society and adding value to the pre-school.

I would like to thank Helen for her dedication to the setting. It has been another difficult year for her as staff shortages resulted in her needing to work longer hours. She has given over many extra hours at home to the planning of schemes of work and keeping her paperwork up to date. We thank her for this as she has ensured that the children have been given a high standard of education throughout the year.

Our thanks also go to Alison and Christine who are members of the Bank team and help whenever staff are unavailable for any reason. They need to show much flexibility in what they are asked to do, but they always rise to the occasion with a smile.

Finally, I know the staff very much appreciate the help of all parents and carers as the pre-school would not be able to run so effectively without this level of support.

#### Training:

We have managed to stay on top of statutory training requirements, with all staff undertaking the annual safeguarding updates as well as Fire Safety and Manual Handling. All staff are trained in Paediatric First aid.

#### Learning Journeys – Tapestry:

Tapestry is going well with staff uploading evidence of activities undertaken by the children as well as details of individual development. Although we do have a proportion of families contributing to Tapestry in the way of uploading evidenced observations – photographs and written observations at home – this is something staff will continue to focus on to encourage more parental input and feedback.

#### Finances:

We continue to offer the 15 hours free Nursery Education Funding (NEF) to all families who qualify for this financial support. As you probably know all 3- and 4-year-old children, as well as some 2-year-old children, are entitled to 15 hours of free early education and childcare per week, for 38 weeks of the year. Some 3- and 4-year-old children are also entitled to an additional 15 hours per week (30

Hours Childcare). We continue to have parents who pay for additional hours above the 15.

However, government funding for the free entitlement means we have been running at a loss for children who are eligible for this funding. We have been very lucky that we have managed to maintain our reserves despite them being reduced slightly by this government under-funding. We hope we can keep sustainable for the foreseeable future. However, to break even this year, we had to review our fees and put in place a new charging system for the summer term. Despite recent government announcements, the free entitlement funding will be inadequate for the foreseeable future.

Andy will give you an up-to-date account of our finances.

#### Fundraising:

As budgets are tight, fundraising can help to pay for extra projects such as new play or specialist teaching equipment. We still want to be able to pay for phonics sessions run by an outside peripatetic teacher from Robot Reg. She visits once a week to teach early phonics skills. Each class includes games and activities that teach the children sound recognition, alliteration, oral blending and segmenting - all these are the foundations for reading and writing. These classes are fun for the children, but they are expensive.

Our thanks go to the staff, parents and members of the management committee, who have helped raise money for all the extras that are provided for the children. The sponsored week of litter picking that the staff organised helped the children to learn about respecting and protecting their environment. It also helped the local community by removing much litter from the streets.

Please talk to the staff if you have any fundraising ideas or if you can give a little time in supporting events such as the Christmas Fair.

#### Wrap around Care:

It has been an aim of the committee to introduce wrap around care. We want to be able to offer childcare that wraps around the conventional school day and into holiday periods. This will extend social and learning opportunities for the children.

With the appointments of Lesley and Kevin, we have managed to re-open on Fridays and in September we are aiming to extend after-school care on Mondays.

We already offer a daily breakfast club and after-school care on Tuesdays to Thursdays. The holiday clubs are proving successful and we hope to be able to offer more weeks during school holiday times.

#### Future Plans:

We hope that during this next year we can continue to grow, take on more children and get the balance right so we can remain sustainable for many years to come.

The government is to expand the Early Years funding scheme so that working parents of all children over the age of nine months are entitled to free 30 hours of childcare. This is to be phased in as follows:-

From **April 2024**, working parents of two-year-olds will be able to access 15 hours of free childcare.

From **September 2024**, 15 hours of free childcare will be extended to all children from the age of nine months.

From **September 2025**, working parents of children under the age of five will be entitled to 30 hours free childcare per week.

During these transformational times, we will continue to support staff, families and their children. Our one aim will be to maintain the high quality of provision we know we provide.

PMBggg.





Section A

Independent Examiner's Report

Report to the trustees

WINTERSLOW PRE-SCHOOL AND  
TODDLER GROUP

On accounts for the year  
ended

30 SEPTEMBER 2022

Charity no  
(if any)

1030393

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. ~~Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: Judith Matthews

Date: 19/7/23

Name: JUDITH MATTHEWS

Relevant professional  
qualification(s) or body

A . C . A (ICAEW)

(if any):

--

Address:

ALVEUS THE CAUSEWAY
WINTERSLOW SAUSBURY
SP5 1BW

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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**WINTERSLOW PRE-SCHOOL AND TODDLERS GROUP**

England & Wales - Charity number 1030393

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# Accounts

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Welcome!

This excellent independent pre-school has just learned that we may be able to use the table tennis room on a more permanent basis – great news for the children’s education and for the staff. Being independent gives us the freedom to change as the needs of the village community demand or require.

This has been my first year as Chair of the Management Committee and I am still learning the ropes. Those of you who have been involved with the DBS or EY2 process will know what I mean – too many hoops to jump through. Your patience and time have been appreciated.

**Staff:**

Over the course of the previous year there have been few changes to the staff, which is testament to the teamwork spirit. However, the pandemic has reduced the hours available for the staff and they have all been extremely flexible – thinking of the children’s needs before their own. To remain open was a very difficult decision partly because staff do NOT socially distance from the children and therefore, they put themselves, their own families at some potential risk. THANK-YOU ALL!

We lost income with lower numbers than usual attending the pre-school, but managed to remain open despite staff being furloughed. Spirits remained as high as they could, and the children received a good quality of education and care.

However, to stay open staff had to be prepared to clean the room, the toilets and keep covid compliant. All new challenges and time consuming. Having this ‘CAN DO attitude has been so necessary.

Marisa was appointed Acting Deputy Manager in May 2021 after Tanya decided that she needed a change of direction and new challenges in her life. Marisa has been an asset to this role – always contributing new ideas and being prepared to give up her own holiday time in which to start her training as a Forest School Level 3 leader/trainer. Her training week was only the start of this journey – schemes of work have to be written and equipment purchased. Hopefully we will be able to continue to use Brown’s Copse as the main base for these outdoor learning activities. (MORE BELOW)

We said ‘Goodbye’ to Holly at the beginning of February. As an apprentice and later a qualified Pre-School practitioner she added much value to the children’s lives. We wish her well with the new direction and career that she has moved on to.

This has resulted in a vacancy for which we have advertised and hopefully have two applicants – interviews next week

During the summer Christine joined as a member of Supply Staff and has been involved more with the pre-school during the last few weeks. Alison has continued to be a supply and her experience is invaluable.

Many staff have undertaken a number of statutory training courses – ranging from the new EYFS to Safeguarding & Fire Prevention. Their further professional development needs will be discussed individually during the coming year. Retention of our staff is vital to ensure the children get continuity of care and education. So, 'THANK-YOU' to the staff.

### **VISITS:**

To keep up-to-date and informed about issues I try to visit the pre-school at least once each half term – hopefully not getting in the way too much.

### **Education:**

As the pre-school's primary aim is education, I will just give a few brief details, but let Helen do the rest as she is at the forefront.

The number of children attending has declined since the start of COVID 19 so – going forward – this is our main aim – to showcase the school so that more local people will feel confident to send their children to it. We want you to be our ambassadors – tell other people to visit the school to see how brilliant it is.

### **Forest School -**

Forest school is our new outdoor education module in which the children visit natural spaces – at the moment Brown's Copse - to learn environmental skills as well as improve their personal, social and technical skills. This means that the children are able to develop holistically through exploration, a little risk-taking and by being able to play in a wood environment. The children explore the woods and find out what lives there. They learn about how nature works, what animals live in the woods and may even, in the future, build a campfire site so you may hear the singing of forest songs if you happen to be near Brown's Copse.

Little Kickers (football) and Robot Reg (phonic sessions) have been operating – with a few breaks.

Last, but not least there has been a revised EYFS (2021). This has offered staff an opportunity to review the entire curriculum and to focus on things they would like to do better.

### **Committee:**

I would like to thank the members of the committee for all their hard work and the time that they have given up for meetings and fundraising. They have been extremely supportive when difficult decisions had to be made and shown much resilience and patience when the endless policies have been sent to them to read and amend. I hope they will remain with us on the Committee and encourage others to join us.

### **Tapestry**

Finally, I just want to remind all parents here that Tapestry is one of the main methods of communication about pupil activities and progress. I hope everyone is using this. Tapestry helps staff to record, track and celebrate children's progress and share that

information with parents. Text, images and videos can be uploaded in real time, via tablets, as staff interact with children in structured activities or free play.

### **Finance:**

Claire took over as our Administrator from Roz in July. I would like to thank Roz for keeping the accounts going. Andy Banks then became the Treasurer on the Management Committee. A huge THANKS to Claire who, after many, many, many hours, managed to get the accounts to the accountant in the middle of February. Claire and Andy will be detailing our last financial year shortly.

### **FEES:**

Fees From September 2021 had to be increased to enable us to be able to increase the pay of staff in line (and slightly above) the Minimum Wage.

### **Fundraising:**

As a Management Committee we are aware that funding is an important issue and that we have to continually look at the pre-school finances and have ideas for fundraising. In June we had a Car Boot Sale; in October we helped with the Christmas Craft Fair and in November staff supported the Race Night. Helen also regularly asks local businesses and the Parish Council for donations. I am sure she will give more details later. If you think you know of a sponsor, please ask them to consider a donation to the pre-school.

The parents and volunteers have all given many hours of their time with each event and this has enabled Helen to keep activities like Little Kickers and Robot Reg sessions going. The Community is very generous to the pre-school as it contributes regularly when contacted.

### **Future Development**

1. Holiday Club -This went ahead during the February half term with current staff offering their time. There was not a great response, but we will try again at Easter – offering the club to children aged 2 to 11.
2. EYFS – Helen and all the staff will continue to look at particular areas of the new EYFS curriculum to focus on and develop new schemes of work as required.
3. Dare I finish with saying as well as all the other initiatives the pre-school needs to be prepared once again for the possibility of a visit from Ofsted.

We are excited to see what the future holds for the Pre-school.



## **Winterslow Pre-School – Annual General Meeting.**

**2<sup>nd</sup> March 2022**

### **Treasurers Report – 1<sup>st</sup> October 2020 to 30<sup>th</sup> September 2021**

The financial year 2020/21 has been a struggle and we have seen a larger deficit of £7,204.13 than experienced in the 2019/20 year of £3,081.80.

After the initial Covid period (summer 2020), we saw a drop in children attending plus the usual reduction of 'rising 5' children in September 2020 when they leave to go to school. This in turn had an effect on the WCC funding fees received, but then we saw an increase in the fees paid for hours above the 15 per child over age 3. The fluctuation between the years 2019/20 and 2020/21 meant that the income received for children attending the preschool (funding and private hours combined) was down by £3,416.89. (£47,565.55 in 2020/21 compared to £50,982.54 in 2019/20.)

Staffing costs were reduced by the Manager cutting back the hours needed to cover as much as possible, so a saving was made there. We were also in receipt of the Job Retention Scheme grant which has helped immensely.

Training and DBS checks have accounted for £1,027 this year, this was all necessary training to ensure our staff are up to date with all practices (safeguarding, first aid, health & safety etc).

We had a new website created over the summer of 2021, this was an expenditure that was long overdue. We now have a wonderful new page where parents, existing and prospective, can view to get updates of what we've been up to.

A huge tank you to Winterslow Village Hall for continuing to support us throughout the year, reductions are always welcome when things have been very uncertain.

Fundraising has been very limited, we were able to hold a car boot sale within the grounds of the village hall, keeping to the Covid guidelines at that time. £400 was raised.

Finally, we have had the support of the entire community again for another year. Our donations received were extremely generous again and we cannot thank Winterslow, families past and current, the surrounding small businesses and even businesses within Salisbury. We are so grateful for the support as without these generous gifts we would be unable to keep open.

Andy Banks  
Treasurer  
Winterslow Pre-School and Toddler Group



**Minutes of Winterslow Pre-School and Toddler Group Annual General Meeting  
March 2<sup>nd</sup> 2022.**

- Opening remarks/Welcome
- Apologies
- Minutes of previous AGM
- Matters arising from the Minutes
- Presentation of Chair's Annual Report (Chair)
- Adoption of Annual Report
- Presentation of Accounts (Treasurer)
- Adoption of Accounts
- Presentation of Manager's Report (Manager)
- Adoption of Manager's Report
- Election of Management Committee
- Motions to be put to the AGM
- Any Other Competent Business
- Closing remarks

After the opening remarks, welcome and apologies, reports from the Chair, Treasurer and Manager of the pre-school were presented, reflecting on the last year and goals for the coming one. These reports are detailed below:

1. **Apologies:** Alison Shorter, Sam Lange, Steve Langdown

**2. Minutes of the previous AGM**

These Minutes were not presented as the previous meeting was held in December 2020 when no current members (in attendance) of the Management Committee were in post.

**3. Presentation of Chair's Annual Report**

Welcome!

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We are excited to see what the future holds for the Pre-school.

## Adoption of Chair's Annual Report

Proposer: Andy Banks

Seconder: Milly Codling

### 4. Presentation of Accounts (Treasurer and Business Administrator)

#### Report – 1<sup>st</sup> October 2020 to 30<sup>th</sup> September 2021

The financial year 2020/21 has been a struggle and we have seen a larger deficit of £7,204.13 than experienced in the 2019/20 year when the deficit was £3,081.80.

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Fundraising has been very limited. The pre-school was able to hold a Car Boot sale within the grounds of the village hall, keeping to COVID guidelines at that time. £400 was raised.

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Andy Banks  
Treasurer  
Winterslow Pre-School and Toddler Group

Accounts:

Account	Year 2019 to 2020	Year 2020 to 2021
Lloyds instant a/c	4310.06	4947.48
Supervisor a/c	331.44	269.99
Toddler's a/c	179.41	179.41
Treasurer's a/c	24,626.66	16,768.43

Adoption of Accounts (2020 to 2021) and Treasurer's report

Proposer : Milly Codling

Secunder: Trish Briggs

## **5. Manager's Account – Helen Loveridge**

The pre-school has continued to teach from the recreation room during the last year: this has benefited the children in a number of ways, i.e. building independence around toileting, safeguarding them in a well-used building and by improving self-esteem and confidence through having work displayed for others to see. New starters have also settled much quicker in a smaller, cosier space.

Despite the restrictions and problems COVID has continued to cause in the last year, the children have all coped very well with any changes that have had to be put in place. Eight children left us in July to move on to primary school and were all confident and keen learners when they moved on due to the teaching and activities that staff provide at the pre-school. The phonics sessions have had a significant impact on the children and Gemma's way of teaching them is so engaging and positive that all the children learn so much from her sessions and have excellent phonics knowledge for when they start school.

New children have joined the pre-school this year and currently our number stands at 16.

Two staff have left the pre-school. We said goodbye to Tanya last May. With fewer children on roll we were able to cope with just 4 staff working at the pre-school. Holly then left in February this year which has put pressure on myself, Marisa, Nic. I want to thank them both for taking on more hours and a bigger workload while we searched for a new staff member. I also want to thank our bank staff Alison and especially Christine who has taken on weekly hours until we do find a new pre-school practitioner.

The children have enjoyed learning a range of topics in the last year. Some of these include:

- Transport
- Chinese New Year
- Colours and shapes
- People who help us
- Life cycles
- Easter

We also enjoyed a pre-school bus trip in the summer to Salisbury where the children had a picnic and had fun playing in the park.

The pre-school also took part in the St Thomas's Church Christmas tree festival and all the children took part in Christmas singing.

Marisa trained as a Forest School leader in October and although she continues to undertake training, she is still able to carry out Forest School activities, although there have been barriers recently to overcome with this with regards to the woods being used.

Holiday clubs are now being trialled and we hope interest and attendance increases as these continue throughout the year.

Adoption of Manager's Report (2020 to 2021)

Proposer : Andy Banks

Secunder: Trish Briggs

## **6. Election of Management Committee**

The following members were elected:

Chair: Mrs Trish Briggs

Treasurer: Mr Andy banks

Secretary: Currently vacant

Members: Milly Codling, Sam Lange, Alison Bates, Kevin Bissell

Roz Butcher and Steve Langdown yet to be approached re: membership

Safeguarding lead – Trish Briggs

Human resources/Recruitment - Steve Langdown

## **7. Motions presented to the Committee**

No motions were presented

## **8. AOB:**

None

## **Closing remarks**

Thank you for attending the meeting.

Meeting closed 19.55pm.

**Winterslow Pre-school and Toddler Group**  
**Balance sheet as at 30 September 2021**

**Registered Charity: 1030393**

<b>CURRENT ASSETS</b>	<b>2020/21</b>	<b>2019/20</b>
	£	£
<b>Bank Accounts</b>		
Lloyds Instant Access	4,947.48	4,310.06
Lloyds Supervisor	269.99	331.44
Lloyds Toddlers	179.41	179.41
Lloyds Treasurer's	<u>16,768.43</u>	<u>24,626.66</u>
<b>Total cash at Bank</b>	<b>£22,165.31</b>	<b>£29,447.57</b>
Accounts receivable (Fees billed not yet paid)	1,077.00	
Less:		
Current Liabilities	998.87	0.00
	<u>£22,243.44</u>	<u>£29,447.57</u>

**Represented by:**

<b>CAPITAL ACCOUNTS</b>	<b>2020/21</b>	<b>2019/20</b>
	£	£
<b>General Funds</b>		
Brought Forward	29,447.57	32,529.37
Excess Expenses for the year	-7,204.13	-3,081.80
	<u>£22,243.44</u>	<u>£29,447.57</u>

**Independent Accountant's Report to the Members of**  
**Winterslow Pre-school & Toddler Group**

I have carried out an independent examination without audit of the Income and Expenditure Account and Balance Sheet

In my opinion the accounts have been properly prepared from the books and records of the Pre-school and accurately reflects its Income and Expenditure for the year ended 30 September 2021 and its Balance Sheet at that date.

*Judith Matthiae*

**Judith Matthiae ACA CTA**  
**J Matthiae & Co Ltd**  
 Alveus, The Causeway, Winterslow, Salisbury SP5 1QW

*25<sup>th</sup> February 2022*

**Date**

*A. Banks*  
**A. Banks**  
**Treasurer.**

*PMBH995* 02/03/2022  
**CHAIR of Management**  
**Committee**





Section A

Independent Examiner's Report

Report to the trustees/ members of

WINTERSLOW PRE-SCHOOL AND TODDLER GROUP

On accounts for the year ended

30 SEPTEMBER 2021

Charity no (if any)

1030393

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Judith Mattheae

Date:

27/2/22

Name:

JUDITH MATTHAE

Relevant professional qualification(s) or body

A c A

(if any):

Address: ALVEUS THE CAUSEWAY  
WINTERSLOW SAUSBURY  
SP5 1QW

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**WINTERSLOW PRE-SCHOOL AND TODDLERS GROUP**

England & Wales - Charity number 1030393

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# Accounts

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Section A

Independent Examiner's Report

Report to the trustees/ members of

WINTERSLOW PRE-SCHOOL AND TODDLER GROUP

On accounts for the year ended

30 SEPTEMBER 2020

Charity no (if any)

1030393

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: Judith Mathias

Date: 21/10/2020

Name: JUDITH MATHIAS

Relevant professional qualification(s) or body (if any):

A.C.A

Address:

HEBRON MIDDLETON  
WINTERSLOW SAUSBURN  
SPS IRD

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]

# Winterslow



## Pre-School and Toddler Group

Reg. Charity No. 1030393

### **Winterslow Pre-School - Annual General Meeting 16<sup>th</sup> December 2020**

#### **Chair's Report: 1<sup>st</sup> October 2019 to 30<sup>th</sup> September 2020**

This year has been an unsettlingly year, which has obviously been dominated by Covid 19.

First and foremost I would like to say a big thank you to our wonderful and dedicated staff – who faced the challenges of the unprecedented national lockdown at short notice in March, the loneliness and uncertainty of furlough for some staff and the strangeness of working from home for others.

We re-opened in May and, whilst it might be hard to remember now, it was a very unsettling period and the risk was still very much unknown to people. Despite this the staff overcame any concerns they had and bravely stepped up and came into work to support and care for our children. It is easy to overlook now that so much time has past – but you should be very proud of what you did. Well done and thank you.

I also must thank the Village Hall who have been exceptionally supportive both financially through reduced rent and also by allowing sole use of the Hall to minimise contacts and allow us to operate safely. We have agreement to operate in the Table Tennis room at least up until next half term and possibly up to Easter. This taste of permanence has been a very positive experience for children and staff, and has re-kindled long held plans to find a location that the Pre-school can permanently use to allow it to improve child development, safeguarding and the 'feel' and ambience of the setting. Steve will give an overview of those plans a little later.

The next area I will cover is fundraising and donations. We have suffered for fund-raising this year, as Covid has prevented many of the normal fund raising events taking place. This has been offset, however, by the exceptional generosity of people throughout the village and supporting area who have collectively donated £1,700 over the year. We have sent individual thank you cards to each of the donors, including (in alphabetical order!): Alison Pittaway, an anonymous donor, an anonymous organisation, Central stores, Chloe Roberts, Gill, Liz Higgitt, Phipsons, Ray Hunt, Ruth Wildes, Sarum Dental Practice, and Winterslow Cricket club.

Finally I will move onto the Management Committee. As a charity we are reliant on parents to volunteer onto the Committee to help run the Preschool and, in more normal times, to run fundraising events. Thank you to all the Committee members for your hard work, commitment and willingness to give your time & expertise throughout the year – and especially to Doug, Otto and Julia who have or will step down from the Committee this year. Thanks to Doug for single-handedly updating our Policies, to Otto for revamping our Safeguarding, and special thanks have to go to Julia who has been Treasurer for almost 6 years, helping to formalise the finances and put the Preschool on a really firm footing - and thus allowing the Preschool to weather this current storm.

Winterslow



Pre-School and Toddler Group

Reg. Charity No. 1030393

This is also my last Preschool AGM, having joined with Julia 6 years ago, as I will be stepping down as Chair and handing over to the new Committee. I have thoroughly enjoyed supporting preschool over the years, and will look out everyone at future fun events, as we all look forward to a better 2021!

Jonathan Evans

Chair  
Winterslow Pre-school Management Committee

## **Treasurer Report**

October 2019 - September 2020

The Covid-19 pandemic has had a detrimental effect on Pre-school finances this year. The pre-school had to close for a term; we saw a drop in funding, privately invoiced fees and the number of children attending. The Pre-school ended the accounting year with a deficit of £3,081.80.

During a usual school year the number of children attending increases by approximately 33%; this year the increase was only 10%. The September 2020 term has 40% fewer children attending than September last year. These reductions in attendance have caused the considerable drop in income. Our funding from the Council fell by nearly £7830 and privately invoiced fees dropped by £8438 from last year.

We were able to utilise the Job Retention Furlough Grant scheme to cover part of the staff wages however the amount was capped by the council. For 5 months our wage bill exceeded our income.

Our normal fundraising activities could not take place this year (the Summer Fair money recorded in these accounts was from the fair that took place in the previous accounting year). However, we have been very fortunate to receive some generous donations from various village organisations and supportive members of the community. The Village Hall also kindly reduced or waived our rent during closure and partial re-opening, which we very much appreciate.

Other outgoings and costs have been kept to a minimum where possible. Thank you to our manager Helen and the staff who have been aware of the Pre-schools finances throughout the pandemic and have been cautious with their spending.

Considering the challenges faced this year, I believe a deficit was to be expected, and we have sufficient financial reserves to weather this difficult time. Hopefully the coming year will see a return to some sort of normal and better finances.

Julia Tibbatts

Treasurer

Winterslow Pre-school Management Committee



