

1ST KEYWORTH SCOUT GROUP

England & Wales - Charity number 1030336

Details

Status Registered

Legal form Other

Registered 1993-12-15

Register [View on the Charity Commission register](#)

Contact

Address Scout Association
Elm Avenue
Keyworth
Nottingham
NG12 5AN

Phone 01159376796

Email info@keyworthscouts.co.uk

Website <http://www.keyworthscouts.co.uk/>

Activities

Objects: THE PROMOTION AND DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIALS, AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES

Activities: Scouting activities for children in the Keyworth, Nottingham area.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training
- **Who:** Children/young People

Geography

- Nottinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£29,661	£23,472	-	-
2024-01-31	£26,385	£39,330	-	-
2023-01-31	£34,907	£42,027	-	-
2022-01-31	£45,156	£26,575	-	-
2021-01-31	£22,820	£12,323	-	-

Trustees

Name	Role	Appointed
Dr Andrew Farrant		2021-11-15
Laura Shepherd		2025-05-31
Mary Butler		2011-06-13
Nathaniel James Ratcliff		2023-05-22
Yin Jeh Ngui		2025-05-01

1ST KEYWORD SCOUT GROUP

England & Wales - Charity number 1030336

Accounts

1 Reference and Administration Details

Charity Name: 1st Keyworth Scout Group

Charity Number: **1030336**

Principal Address: The Scout Hut, Elm Avenue, Keyworth NH12 5AN

Independent Scrutineer: Nigel Brookbanks: 17 Lilac Close. NG12 5DN

1.1 Trustees

James Ratcliff (JR)	Group Chair
Laura Shepherd (LS)	Group Secretary
Lorraine Irvine (LI)	Group Treasurer
Andy Farrant (AF)	
Mary Butler (MB)	

2 Structure, Governance and Management

2.1 Governing Document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules (POR) of the Scout Association.

The Group is a trust established under its rules which are common to all Scouts. The Group is registered as charity with the charity commission by virtue of the land and buildings they own, and their income is over £5,000.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association

2.2 Group Executive Committee

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- Complying with the Policy, Organisation and Rules of The Scout Association
- Assisting in the recruitment of leaders and other adult support.
- Protect and maintain any property and equipment owned by and/or used by the Group.
- The raising of funds and the administration of Group finance.
- Provide insurance for people, property, and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fund-raising activities.
- Promote and support the development of Scouting in the local area.
- Group public occasions.
- Manage and implement the Safety Policy locally.
- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees.
- Appointing Group Administrators and Advisors other than those who are elected.
- Ensure that Young People are meaningfully involved in decision making at all levels within the Group.
- The opening, closure and amalgamation of sections as necessary.
- And all other duties as set out in Policy, Organisation and Rules.

2.3 Group Scout Council

The Group Scout Council is the electoral body to which the Group Executive Committee is accountable. Membership of the Group Scout Council is open to:

- Scouters
- Group Active Support Managers and members
- Colony Pack and Troop Assistants
- Skills Instructors
- Administrators
- Advisers
- Patrol Leaders
- All Parents of Beavers, Cubs and Scouts
- Any other supporters, including former Scouts and their parents, admitted by the Group Scout Leader, the Group Executive Committee or the Group Scout Council
- Explorer Scout Leaders (if stated in a Partnership Agreement)
- The District Commissioner and District Chair are ex-officio members of the Group Scout Council.

2.4 Trustee Selection

The trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association

2.5 Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them.

The trustees have considered the major risks and are satisfied that appropriate systems are in place

There have been no adverse events during the year.

The main areas of concern that have been identified are:

2.5.1 Injury to Leaders, Helpers, Supporters or Members

The Group supports compliance with the Safety Policy and ensures appropriate risk assessment; elimination, reduction and control measures are taken to reduce the likelihood of any injuries.

In addition, through the capitation fees to the scout association, the Group contributes to the Scout Association's national accident insurance policy.

2.5.2 Damage to Buildings, Property or Equipment

The Group premise a hut on a small piece of land is held in trust under a deed of appointment and managed by 4 trustees on behalf of the group. It would request the use of buildings, property and equipment from neighbouring organisations were this to become unavailable. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

2.5.3 Reduced Income from Subscriptions and Fundraising

The Group is primarily reliant upon income from subscriptions and fund-raising. The Group holds adequate reserves to ensure the continuity of activities should there be a major reduction in income. The committee could also raise the value of subscriptions to increase the Group income either temporarily or permanently.

2.5.4 Reduction or Loss of Leaders

The Group is totally reliant on volunteers to run and administer the activities of the Group. If there were a reduction in the number of volunteers to an unacceptable level, then there would have to be a contraction, consolidation or closure of activities or sections. In the worst-case scenario, the complete closure of the Group. The group operated in 2024 without the formal appointment of a GSL with the role and responsibilities covered by Rushcliffe HQ

2.5.5 Reduction or Loss of Members

If there were a reduction in membership of a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. The Village is undergoing a

major house building programme with many new families and potential members moving to Keyworth.

2.5.6 Financial Controls

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories approval for all payments and comprehensive insurance policies to ensure that insurable risks are covered

3 Objectives and Activities

The primary objective of the Group is that of the Scout Association generally, namely:

‘to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.’

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we cooperate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun.
- take part in activities indoors and outdoors.
- learn by doing.
- share in spiritual reflection.
- take responsibility and make choices.
- undertake new and challenging activities.
- make and live by their Promise.

The activities of the Group are:

- The provision of the Scouting programme for 6–18-year-old members

4 Achievements and Performance

4.1 Group report from Chair James Ratcliffe

It has been a very busy year for 1st Keyworth Scouts along with many changes in leadership on the committee and the Scout sections.

Graham Blakey, who was a Cub leader and then Group Scout Leader, for over 15 years stepped down. Graham was a massive loss with his vast experience and dedication to the group including being stand-in Chair on the committee for several years until I took that role on. We were able to

give him a nice send off at the carol service in December and wish him well now he has more spare time. Unfortunately we have not been able to replace Graham as GSL yet so the search continues. Thankfully the Scout leaders have continued their hard work to keep things running as smoothly as possible however it does still leave a big hole in running the group. The role and function of GSL is being covered by Rushcliffe HQ.

Christian Arnhardt also stepped down as Quartermaster after two years of managing the groups equipment and stores. Gavin Jones has very kindly stepped in to the role and has already made massive headway in checking and refreshing our tent stock.

Finally in the young people sections, Richard Hill stepped down from running our Scouts pack which he did for several years. Finding a fresh leader team was difficult however 9 amazing parent volunteers stepped forward and with help settling in from Bayan Mansour and Rebecca Conquest the section is stronger than ever and continues to grow.

In other business we successfully submitted our annual return to the Charities Commission on time.

As a Group we continue to take an active part in the wider Keyworth Community. This includes our almost famous bean bags in a pan throwing game at the Keyworth Show. Once again we undertook a Christmas post, around £300 was raised for Keyworth Community Projects. A combined scout leaders/turkey trot team took part in the 2024 edition of the Keyworth Quiz but unfortunately didn't manage to retain our title. The biggest community contribution is obviously the Turkey Trot which involves many Keyworth residents and brings in many more people from outside the area.

Major works this year at the hut included a replacement carpet following a flood. We are also looking to replace the lights in the summer as we cannot source tubes for the existing units. A longer term plan is to expand the size of the hut primarily to increase the amount of storage and make better use of the internal office/meeting rooms we have so watch this space as plans are confirmed over the next 12 months.

There were two big Group events last year. The first was our annual Group Gathering camp which was an unfortunately wet weekend at Willesley however the rain (and storms) didn't put a downer on everyone having a great time. But we do hope that GG this year back at Walesby will be warmer and dryer. The second was the Jamboree On The Internet in October which is a chance for Scouts and Guides worldwide to congregate through amateur radio and the internet, promoting global connections and friendship. Several young people in 1st Keyworth Scouts attended over the weekend and connected to other scouts across the world.

It is clear from the activities and tasks listed in this short report that there is a lot of behind the scenes work required to run a Scout Group. Currently this is being achieved with a skeleton pool of volunteers. The completion of these tasks could be made easier if we were able to call upon a larger pool of volunteers, many hands making light work. This does not need to be a commitment to a specific role such as a Committee member. Instead it could be a part of a small team that organises our Keyworth Show contribution or helps with hut maintenance. For example, the majority of people on the Turkey Trot organising team no longer have young people in scouting. It is therefore imperative that new volunteers come forward so that they can learn on the job by

shadowing the current incumbents. This is relatively light touch meeting a few times a year leading up to race day in December. Without the Turkey Trot the group would have no income stream to maintain the hut and subsidise all the scouting activities throughout the year including keeping monthly subs low. If you are interested in getting involved please speak to a committee member or leader for more information.

I would like to finish by saying a massive thank you to all the leaders who are part of 1st Keyworth Scouts Group for their tireless work and commitment every week organising fun sessions and amazing experiences for all of our young people. You are the true stars of the show!

James Ratcliff, Group Chair & representing GSL

5 Finance End of year Report Year Ended 31 January 2025

5.1

Reserves at the end of the year were £53913, so approximately £6000 higher than the £47725 last year.

Income

Total income for the year was £28658.

The Turkey Trot again makes a huge difference to our accounts. The net income this year was £14074, so half of our total income. Thanks go to the TT committee for organising this event that enables us to continue to support our young people.

Subs brought in £13580, a slight increase on the £12930 last year.

We received £1003 in bank interest as most of our funds are now held in a separate higher interest bank account to maximise income.

Expenditure

Costs were £23472. This is significantly down from last year.

The main difference this year was that we spent less on hut maintenance.

There was a one-off expenditure on uniforms of £649 for our new Scouts leaders. There are also refunds still outstanding to leaders for the part-refund of subs that we allow in appreciation of the hard work they do throughout the year.

Our Utilities costs were also reduced. Partly due to the drop in fuel prices but we have also agreed new contracts. This will continue to benefit us next year.

Donations

Our Christmas Post collection raised £238 which was passed direct to Keyworth Community Projects.

Outlook for 2025/6

We are fortunate that we can continue to support all our sections in a wide range of activities. It will soon be Group Gathering, our annual family camp, which we continue to subsidise. Our section leaders all organise lots of weekly activities which we continue to fund.

There are further improvements to our hut being planned which will incur significant expenditure but this will make the hut work better for the whole group for years to come.

Scrutineer of annual accounts

Our Accounts are examined by Nigel Brookbanks, 17 Lilac Close, Keyworth. NG12 5DN

5.2 Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

6 Financial Review

6.1 Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £12,000.

The Group held reserves of approximately £50,000 against this at year end. This is an increase on the position last year, remains well above the level required for operating expenses. The committee continues with its plans for the extension to the scout hut where a considerable portion of these reserve will be allocated, planning permission has now been obtained and detailed budgets will be prepared when we have firmed up a building method that satisfying Building control . They have implemented improvements to heating and are looking at swapping to LED lighting of the existing hut to assist with reducing greenhouse gasses.

6.2 Investment Policy

The Group does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies. The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

7 Declaration

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees:

Signature:

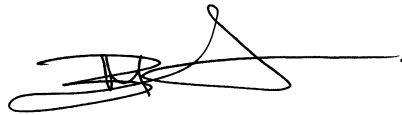


Date: 30/11/2025

○ **Full Name: Mr James Ratcliffe**

○ **Position: Group Chair**

Signature:



Date: 30/11/2025

○ **Full Name: Mary Butler**

Position: Trustee

Pg 1

Profit and Loss		
1st Keyworth Scouts		
For the year ended 31 January 2025		
Account	2024	
Turnover		
Donations	55.00	175.00
Hire of Hut	760.00	375.00
Keyworth Show	18.75	21.85
Reserve account	70.00	0.00
Subs	13,580.00	12,930.00
TT22	0.00	150.00
TT23	100.00	11,856.24
TT24	14,074.19	0.00
Total Turnover	28,657.94	25,508.09
Gross Profit	28,657.94	25,508.09
Administrative Costs		
AGM	0.00	325.49
Allotment Costs	20.00	20.00
Annual Capitation Payment	5,832.00	6,386.00
badges	21.50	336.80
Bank Fees	60.00	60.00
Cleaning	851.44	1,448.59
Cost of Group activities	434.61	2,862.85
Cost of maintenance of equipment	229.00	33.66
Costs Beavers	999.99	2,203.93
Costs Cubs A pack	1,355.61	1,543.66
Costs Cubs B Pack	(156.62)	537.20
Costs Explorers (inc DofE)	3,657.68	3,790.52
Costs Scouts	370.69	1,230.45
Equipment purchased	211.99	2,045.48
General Expenses	139.44	89.80
GG24	1,502.34	0.00
GG25	97.00	0.00
Group Gathering 23	0.00	1,055.01
Hut extension works	463.08	0.00
Insurance	1,364.71	1,252.52
IT Software and Consumables	523.81	610.88
Leaders Gift	150.00	84.19
Leaders Subs Refund	0.00	1,662.00
Repairs & Maintenance on hut	1,067.67	8,358.80
TBW (The Big Weekend)	1,627.06	804.00
Telephone & Internet	330.06	308.25
Travel Expenses	24.30	0.00
TT22 Expense	0.00	10.50
Uniforms	648.80	50.00
Utilities	1,646.40	2,219.70
Total Administrative Costs	23,472.56	39,330.28
Operating Profit	5,185.38	(13,822.19)
Other Income		
Interest received	1,003.01	877.28
Total Other Income	1,003.01	877.28
Profit on Ordinary Activities Before Taxation	6,188.39	(12,944.91)
Profit after Taxation	6,188.39	(12,944.91)

Pg 2

Balance Sheet		
1st Keyworth Scouts		
As at 31 January 2025		
Cash Basis		
Account	31 Jan 2025	31 Jan 2024
Current Assets		
Cash at bank and in hand		
CAF Current Account	53,813.84	3,777.79
CAF Reserve account	0.00	43,787.66
Cash	100.00	160.00
Total Cash at bank and in hand	53,913.84	47,725.45
Total Current Assets	53,913.84	47,725.45
Net Current Assets (Liabilities)	53,913.84	47,725.45
Total Assets less Current Liabilities	53,913.84	47,725.45
Net Assets	53,913.84	47,725.45
Capital and Reserves		
Current Year Earnings	6,188.39	(12,944.91)
Retained Earnings	47,725.45	60,670.36
Total Capital and Reserves	53,913.84	47,725.45

Scrutineer's Report to the Trustees of the 1st Keyworth Scout Group

I report on the accounts of the Group/District for the year ended 31 January 2025

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages1..... to2.....

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: NICK BROOKBANKS
Address: 17 LINAC CROSS
..... KEYWORTH
..... NOTTINGHAM
..... NG12 5DN
Date: 7th MAY 2025

e mailed treasurer @ rushcliffe scouts.org.uk

24/5/25
L2

1ST KEYWORD SCOUT GROUP

England & Wales - Charity number 1030336

Accounts

1 Reference and Administration Details

Charity Name: 1st Keyworth Scout Group

Charity Number: **1030336**

Principal Address: The Scout Hut, Elm Avenue, Keyworth NH12 5AN

Independent Scrutineer: Nigel Brookbanks: 17 Lilac Close. NG12 5DN

1.1 Trustees

Jennifer Kysela (JK) Group Treasurer – resigned Dec 1st 2023

Dr Graham Blakey (GB) Group Scout Leader – acting chair

James Radcliff (JR) Group Secretary

Mary Butler (MB)

Lorraine Irvine (LI) – group treasurer wef Dec 1st 2023

Andy Farrant (AF)

2 Structure, Governance and Management

2.1 Governing Document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules (POR) of the Scout Association.

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- Complying with the Policy, Organisation and Rules of The Scout Association
- Assisting in the recruitment of leaders and other adult support.
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- The raising of funds and the administration of Group finance.
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- Promote and support the development of Scouting in the local area.
- Group public occasions.
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- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees.
- Appointing Group Administrators and Advisors other than those who are elected.
- Ensure that Young People are meaningfully involved in decision making at all levels within the Group.
- The opening, closure and amalgamation of sections as necessary.
- And all other duties as set out in Policy, Organisation and Rules.

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The trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association

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There have been no adverse events during the year.

The main areas of concern that have been identified are:

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2.5.5 Reduction or Loss of Members

If there were a reduction in membership of a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. The Village is undergoing a major house building programme with many new families and potential members moving to Keyworth.

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- learn by doing.
- share in spiritual reflection.
- take responsibility and make choices.
- undertake new and challenging activities.
- make and live by their Promise.

The activities of the Group are:

- The provision of the Scouting programme for 6–18-year-old members

4 Achievements and Performance

4.1 Group

The Year represented both the 75th anniversary of the group and the 40th anniversary of the Turkey Trot the major fundraising activity of the group, with a number of activities marking the occasions.

The position of Group Chair remains vacant over the last year. The GSL and Executive Committee (EC) has actively managed the infrastructure around the Group. The safety and integrity of the hut has been maintained, finance has been managed and the operation of the Group within the Scouting framework has been monitored. As a registered charity the EC has ensured compliance

with the requisite rules this status incurs, including submission of an annual report to the Charities Commission.

The TT proved once again to be our biggest and thereby most important fundraiser of the year. The event is organised by a small team of volunteers overseen by the EC. Many of the people on this team no longer have young people in the Group. Although, this is testament to how enjoyable organising the event can be, we could really do with some fresh faces to join the team and 'learn the ropes' from existing members.

Storage capacity at the hut is a problem. Attempts to engage builders to construct a new store at the back of the hut have proven fruitless. This project is ongoing and local architects have been approached to draw-up plans. Concept plans have been created and we hope to make progress with construction in 2025

Changes to reflect The Scout Association wish to take a more team-based approach to the various adult volunteering roles within the movement are being enacted. An ethos that Keyworth has been using for as long as it can remember. The Group's Scout Executive Committee will become formally known as The Trustee Board and its overall function will be similar to that of the current EC.

For a team to work effectively it needs members. It is this aspect of team working where most of our challenges are found going forward. Regardless of the organisation of the EC/Trustee Board the reality is that we do not always have enough people for the body and its sub-groups to function most effectively. The majority of the people on the EC and the TT team no longer have young people at the Group. We understand that people have limited free time, but this is true for the volunteers on the EC too. We believe in a team approach, the more people available, the lesser the burden on each individual.

4.2 Graham Blakey Group Scout Leader

During the last year the young people of Keyworth Scout Group have once again excelled in their Scouting Endeavours. Bronze, silver, gold platinum and diamond Chief Scout's Award have all been awarded across the sections.

Our leaders have found success too. Sam Kaye (Beavers) and Bayan Mansour (A Pack) were both awarded a Chief Scout's Commendation for the contribution they have made to scouting.

Additionally, Becky Conquest (A Pack) received her 5-year service Award. Both Jeff Turnbull (B Pack) and Graham Blakey received a 15-year service Award.

Several Group events took place over the year. Our annual Group Gathering was held in June at Walesby Forest Campsite. Following a day full of activities the traditional BBQ was lit and burgers and sausages enjoyed by all.

In September we celebrated our 75th anniversary with an afternoon of activities at Hollygate campsite. Past and present members of the Group attended taking part in Bingo a treasure hunt and for the younger element inflatable fun. A highlight was the memorabilia (photos and badges) brought by past members of the Group.

We had a good turnout of young people for the Remembrance Day service at the Memorial Gates on the Rec. Our young people also did a great job selling poppies around Keyworth on the weekends leading up to Remembrance Sunday. Christmas saw our carol service, held at the methodist church. Here we awarded the annual Robin Foster Endeavour Award, which was won by Explorer, Zena Mansour.

The Big Weekend, a camp at Newark Showground, open to all Groups in Nottinghamshire, was held in May. Keyworth was well represented at the event, we had young people from cubs through to explorers attending, beavers also paid us a visit on the Sunday. Highlights included Warhammer, a driving experience, silent disco and dodgems.

Our Beaver colony continued to be split over 2 sites on a Monday night. This was made possible by the addition of Caroline Handley and Emma Rayson to the leadership team. Initially the programme was common across both sites. Going forward the colonies will split with both running their own respective programme of activities. Marcus Curtis also joined beavers as a team member.

In B Pack Cubs we succeeded in finding more volunteers to help existing leader Jeff. The Pack now has a viable leadership team and is able to run a full and active programme of scouting activities. Damon Taylor, Kara Majerus and Claire McConochie are now all part of the B Pack volunteer team.

Explorers continue to thrive. Dan Clifford has joined the team working alongside Dave Day and Chris Milne to provide the Explorers with traditional scouting challenges and expedition training.

Earlier this year, Richard Hill and Carina Gill stepped down from their roles in the Scout troop.

Whilst Sam Holleman continues to help with the troop, the departure of Richard and Carina left us significantly short of leaders for this section. Scouts have been able to continue thanks to the involvement of leaders from other sections, particularly Becky Conquest.

5 Finance End of year Report Year Ended 31 January 2024

5.1

Reserves at the end of the year were £47725, so £13000 lower than the £60670 last year.

We spent more than we earned this year, making a loss of £12945.

All Turkey Trot income and expenditure is now reported together to give a net income figure.

DofE costs are now grouped with Explorers costs, rather than being listed separately.

Income

Total income for the year was £25500. Our Turkey Trot is now accounted for on a Net Income Basis.

Turkey Trot receipts were £24,488, and expenses were £12632. This gives a net income figure of £11856 so slightly up on last year. Thanks go to the TT committee for organising this event that enables us to continue to support our young people.

Subs brought in £12930, a slight increase on the £12101 last year.

We received £877 in bank interest this year (compared to £81 last year) as most of our funds are now held in a separate higher interest bank account.

Expenditure

Costs were £39330 (excluding TT costs). This is up from last year but we have invested in equipment and the maintenance of our hut.

Significant costs included:

£2862 on group activities – this was mainly the costs of hosting our 75th Anniversary celebrations.

£2045 on equipment purchase – mainly our new purple gazebo.

£8358 on hut repair & maintenance – a large chunk of this was to replace the carpet in the hut.

£6386 Annual capitation (increased from £5555 last year). Insurance and utility costs have all increased again.

Donations

Again, we had a very kind donation from Mrs Karin Duckworth and raised some money serving teas at the Keyworth quiz. In total we took in £175 in donations.

Our Christmas Post collection made £290 which again went to Keyworth Community Foodbank.

Outlook for 2024/5

Our various sections are continuing to run exciting activities. Although there is usually a contribution towards costs, we are fortunate to be in a position to support these activities. There has already been a national camp near Newark (The Big Weekend) and our family camp (Group Gathering).

The Explorers section has increased in numbers significantly and we continue to support The Duke of Edinburgh Scheme.

We will continue to invest in activities and the maintenance of our hut.

Plans are underway for TT24 which will continue to support 1st Keyworth Scout Group.

Scrutineer of annual accounts

Our Accounts are examined by Nigel Brookbanks, 17 Lilac Close, Keyworth. NG12 5DN

5.2 Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

6 Financial Review

6.1 Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £12,000.

The Group held reserves of approximately £45,000 against this at year end. This is a reduction on the position last year but remains well above the level required for operating expenses. The committee continues to explore for extended / additional premises and storage that may be needed due to the current major expansion of the village that we are located in. They have implemented improvements to heating and are looking at insulation of the existing hut to assist with reducing greenhouse gasses.

6.2 Investment Policy

The Group does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies. The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

7 Declaration

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees:

Signature:

Graham Blakey

Date: 29/11/2024

○ **Full Name: Dr Graham Blakey**

○ **Position: Group Scout Leader**

Signature:

Mary Butler

Date: 29/11/2024

○ **Full Name: Mary Butler**

Position: Trustee

Scrutineer's Report to the Trustees of the 1st Keyworth Scout Group

I report on the accounts of the Group/District for the year ended 31 January 2024

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages1..... to2.....

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: NIGEL BROOKBANKS
Address: 17 WILKIE CLOSE
..... KEYNORTH
..... NOTTINGHAM
..... NG12 5DN
Date: 20th APRIL 2024

Balance Sheet
1st Keyworth Scouts
As at 31 January 2024

<u>Account</u>	<u>31 Jan 2024</u>
Current Assets	
Cash at bank and in hand	
CAF Current Account	3,777.79
CAF Reserve account	43,787.66
Cash	160.00
Total Cash at bank and in hand	47,725.45
Total Current Assets	47,725.45
<hr/>	
Net Current Assets (Liabilities)	47,725.45
<hr/>	
Total Assets less Current Liabilities	47,725.45
<hr/>	
Net Assets	47,725.45
<hr/>	
Capital and Reserves	
Current Year Earnings	(12,944.91)
Retained Earnings	60,670.36
Total Capital and Reserves	47,725.45

Profit and Loss

1st Keyworth Scouts

For the year ended 31 January 2024

<u>Account</u>	<u>2024</u>
----------------	-------------

<u>Turnover</u>	
-----------------	--

Donations	175.00
Hire of Hut	375.00
Keyworth Show	21.85
Subs	12,930.00
TT22	150.00
TT23	11,856.24
Total Turnover	25,508.09

Gross Profit	25,508.09
---------------------	------------------

<u>Administrative Costs</u>	
-----------------------------	--

AGM	325.49
Allotment Costs	20.00
Annual Capitation Payment	6,386.00
badges	336.80
Bank Fees	60.00
Cleaning	1,448.59
Cost of Group activities	2,862.85
Cost of maintenance of equip	33.66
Costs Beavers	2,203.93
Costs Cubs A pack	1,543.66
Costs Cubs B Pack	537.20
Costs Explorers (inc DofE)	3,790.52
Costs Scouts	1,230.45
Equipment purchased	2,045.48
General Expenses	89.80
Group Gathering 23	1,055.01
Insurance	1,252.52
IT Software and Consumable	610.88
Leaders Gift	84.19
Leaders Subs Refund	1,662.00
Repairs & Maintenance on hu	8,358.80
TBW (The Big Weekend)	804.00
Telephone & Internet	308.25
TT22 Expense	10.50
Uniforms	50.00
Utilities	2,219.70
Total Administrative Costs	39,330.28

Operating Profit	(13,822.19)
-------------------------	--------------------

<u>Other Income</u>	
---------------------	--

Interest received	877.28
Total Other Income	877.28

Profit on Ordinary Activities (12,944.91)
--

Profit after Taxation (12,944.91)
--

Scrutineer's Report to the Trustees of the 1st Keyworth Scout Group

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..... NG12 5DN
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1st Keyworth Scouts

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--

Profit after Taxation (12,944.91)
--

1ST KEYWORTH SCOUT GROUP

England & Wales - Charity number 1030336

Accounts

1 Reference and Administration Details

Charity Name: 1st Keyworth Scout Group

Charity Number: **1030336**

Principal Address: The Scout Hut, Elm Avenue, Keyworth NH12 5AN

Independent Scrutineer: Nigel Brookbanks: 17 Lilac Close. NG12 5DN

1.1 Trustees

Jennifer Kysela (JK) Group Treasurer

Dr Graham Blakey (GB) Group Scout Leader

Mary Butler (MB)

Lorraine Irvine (LI)

Andy Farrant (AF) -

Jennifer Turnbull (JT) – Resigned May 9th 2022

2 Structure, Governance and Management

2.1 Governing Document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules (POR) of the Scout Association.

The Group is a trust established under its rules which are common to all Scouts. The Group is registered as charity with the charity commission by virtue of they own land and buildings, and their income is over £5,000.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association

2.2 Group Executive Committee

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- Complying with the Policy, Organisation and Rules of The Scout Association
- Assisting in the recruitment of leaders and other adult support.
- Protect and maintain any property and equipment owned by and/or used by the Group.
- The raising of funds and the administration of Group finance.
- Provide insurance for people, property, and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fund-raising activities.
- Promote and support the development of Scouting in the local area.
- Group public occasions.
- Manage and implement the Safety Policy locally.
- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees.
- Appointing Group Administrators and Advisors other than those who are elected.
- Ensure that Young People are meaningfully involved in decision making at all levels within the Group.
- The opening, closure and amalgamation of sections as necessary.
- And all other duties as set out in Policy, Organisation and Rules.

2.3 Group Scout Council

The Group Scout Council is the electoral body to which the Group Executive Committee is accountable. Membership of the Group Scout Council is open to:

- Scouters
- Group Active Support Managers and members
- Colony Pack and Troop Assistants
- Skills Instructors
- Administrators
- Advisers
- Patrol Leaders
- All Parents of Beavers, Cubs and Scouts
- Any other supporters, including former Scouts and their parents, admitted by the Group Scout Leader, the Group Executive Committee or the Group Scout Council
- Explorer Scout Leaders (if stated in a Partnership Agreement)
- the District Commissioner and District Chair are ex-officio members of the Group Scout Council.

2.4 Trustee Selection

The trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association

2.5 Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them.

There have been no adverse events during the year.

The main areas of concern that have been identified are:

2.5.1 Injury to Leaders, Helpers, Supporters or Members

The Group supports compliance with the Safety Policy and ensures appropriate risk assessment; elimination, reduction and control measures are taken to reduce the likelihood of any injuries.

In addition, through the capitation fees to the scout association, the Group contributes to the Scout Association's national accident insurance policy.

2.5.2 Damage to Buildings, Property or Equipment

The Group premise a hut on a small piece of land is held in trust under a deed of appointment and managed by 4 trustees on behalf of the group. It would request the use of buildings, property and equipment from neighbouring organisations were this to become unavailable. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

2.5.3 Reduced Income from Subscriptions and Fund Raising

The Group is primarily reliant upon income from subscriptions and fund-raising. The Group holds adequate reserves to ensure the continuity of activities should there be a major reduction in income. The committee could also raise the value of subscriptions to increase the Group income either temporarily or permanently.

2.5.4 Reduction or Loss of Leaders

The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there were a reduction in the number of volunteers to an unacceptable level, then there would have to be a contraction, consolidation or closure of activities or sections. In the worst-case scenario, the complete closure of the Group

2.5.5 Reduction or Loss of Members

If there were a reduction in membership of a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section.

2.5.6 Financial Controls

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories approval for all payments and comprehensive insurance policies to ensure that insurable risks are covered

3 Objectives and Activities

The primary objective of the Group is that of the Scout Association generally, namely:
'to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.'

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we cooperate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun.
- take part in activities indoors and outdoors.
- learn by doing.
- share in spiritual reflection.
- take responsibility and make choices.
- undertake new and challenging activities.
- make and live by their Promise.

The activities of the Group are:

- The provision of the Scouting programme for 6–18-year-old members

4 Achievements and Performance

4.1 Group

The position of Group Chair remains vacant over the last year. The GSL and Executive Committee (EC) has actively managed the infrastructure around the Group. The safety and integrity of the hut has been maintained, finance has been managed and the operation of the Group within the Scouting framework has been monitored. As a registered charity the EC has ensured compliance with the requisite rules this status incurs, including submission of an annual report to the Charities Commission.

During the last 12 months the EC have ensured that Scout Group has been viewed as a prominent member of the Keyworth Community. The Group was present at the annual Keyworth Show

where we ran a sideshow stall, throwing bean bags into cooking pots of varying points value, which proved popular with event visitors. Our Christmas Post raised over £300 for the Keyworth Community Foodbank. By far the biggest community statement was the holding of the 39th Turkey trot (TT) half-marathon in December 2022.

The TT proved once again to be our biggest and thereby most important fundraiser of the year. The event is organised by a small team of volunteers overseen by the EC. Many of the people on this team no longer have young people in the Group. Although, this is testament to how enjoyable organising the event can be, we could really do with some fresh faces to join the team and 'learn the ropes' from existing members.

The money raised by the TT has been used to subsidise many events held across the sections during the previous year. Badges to celebrate the Group's 75th Anniversary were purchased. The first Group Gathering post pandemic, held at Walesby, was largely subsidised by the Group. Additionally, new equipment has been purchased including expedition equipment for the Explorer section. A new boiler was installed in November 2022 and recent routine maintenance checks have identified several areas of spend in the coming months. These include a new carpet and replacement of several windows that have damaged seals.

Storage capacity at the hut is becoming a problem. Attempts to engage builders to construct a new store at the back of the hut have proven fruitless. This project is ongoing and local architects have been approached to draw-up plans.

In the coming year there will be ongoing changes to reflect The Scout Association wishes to take a more team-based approach to the various adult volunteering roles within the movement. An ethos that Keyworth have been using for as long as it can remember. The Group's Scout Executive Committee will become formally known as The Trustee Board and its overall function will be similar to that of the current EC.

For a team to work effectively it needs members. It is this aspect of team working where most of our challenges are found going forward. Regardless of the organisation of the EC/Trustee Board the reality is that we do not always have enough people for the body and its sub-groups to function effectively. The majority of the people on the EC and the TT team no longer have young people at the Group. We understand that people have limited free time, but this is true for the volunteers on the EC too. We believe in a team approach, the more people available, the lesser the burden on each individual.

4.2 Graham Blakey Group Scout Leader

In its 75th year the Group remains a popular destination for the young people of Keyworth. The census completed in January 2023 indicated that we had 101 young people across the sections This compares with 96 members at January 2022.

1st Keyworth Scout Group is a dynamic organisation and as such is always in a state of flux.

In September 2022 Phil Eddy decided to step down from his role as a cub leader in B Pack. At the same time Paul Robinson, a section assistant in the same Pack left. I'd like to thank Paul and Phil for their fantastic contribution to B Pack and the wider Group and wish them well in their future endeavours.

Unfortunately, the departure of Phil and Paul left B Pack with only one leader in Jeff Turnbull. Fortunately, the flexibility and team working strengths of the leadership team came to the fore. A re-arrangement of roles within the beaver leadership team allowed Sam Kaye (an existing beaver leader) to move over to B pack to temporarily fill the gap. James Ratcliff also stepped in to help with planning and activities where possible.

A Pack cubs have welcomed James Warfield who has joined them as a Section Assistant. The Scout Troop has two new additions to the team, Sam Holleman and Carina Gill. In the Beaver Colony, Mel Ratcliff has decided to pursue her wood-badge, this will provide her with more scouting skills for use with the young people. Doug Smith similarly started the programme, though personal circumstances mean that he will need to pause his involvement later this year. Any discussion of Beavers cannot ignore a significant event that occurred in April for one of their leaders. Kathryn married Colin; we wish them well in their new life together.

Our Eagle Explorer unit is as popular as ever. In the last year it has become a hub for young people wishing to join Explorers from the Ruddington Group. In addition, to help with the organisation of the increased numbers, we have some additional adult leadership resource from the Ruddington Group that we can call upon. It is early days, but this new arrangement seems to be working well.

David Day gained a partial Part B water Activities permit and is furthering his skills in this area. Bayan Mansour gained her 'Nights Away Permit'. This was achieved through the excellent organisation and leadership she demonstrated for our participation in the District Camp held in May at Hollygate.

The past year marks the first full 12 months in a COVID restriction free environment. Consequently, we were able to hold several events for the first time since the pandemic. First up was Group Gathering which was held in June at Walesby. Participants enjoyed sweltering weather accompanied by torrential rain plus of course our iconic BBQ. It was pleasure also to participate in our carol service which took place in the Methodist church and was well attended.

Other traditions were restarted including the presentation of the Endeavour Award. This is an annual award given to the young person in the Group that has exemplified the scouting ethos over the previous year. There were several years of catch up required and the 2020, 2021 and 2022 award were respectively presented to The Keyworth Scout Group, Ed Day and Alex Place.

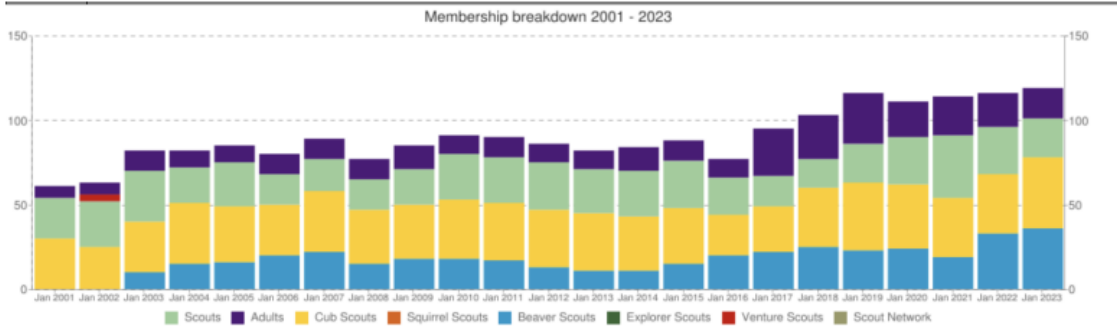
To celebrate St Georges Day and to renew our promises following the succession of King Charles III to the throne we processed to Keyworth Nature Reserve. We caused quite a stir as we progressed across the fields flags aloft. Several participants chose to renew their promise whilst standing in Fairham Brook!

All sections have now implemented a parent volunteer rota to provide additional resource during the running of activities. This help from parents is much appreciated and contributes to the teamwork environment we strive to create.

In conclusion, I would like to thank the excellent group of adult volunteers that have contributed to the tremendous range of scouting opportunities that have been provided to our young people over the previous year. Last word goes to the young people of the Group for the enthusiasm they have demonstrated week in week out as they take on the Scouting Adventure.

Appendix 1

A|comparison of numbers across the sections from 2001 to present



5 Finance Report Year Ended 31 January 2023

5.1 Reserves

At the end of the year reserves were £60,670 which although £7,000 lower than last year from £67,800 last year are sufficient for the group.

We spent more than we earned this year and made a loss of £7,119. This is due to no longer receiving the generous COVID grants from Rushcliffe Borough council reported in previous years and considerable capital expenditure on refurbishments to the scout hut.

5.2 Income

Income was £34,000, £11,000 lower than last year. This was largely due to the fact that we did not have government support this year, unlike the previous 2 years.

We were pleased to be able to run the TT this year in person again. This brought in £22,060 income compared to LY's £21,560 this year. TT is still lower than pre Covid levels where we made just under £30k, but still very good.

Subs brought in £12,101 which was about double of last year, from £6,654.

We also had income from the Keyworth show, just over £222 (half of what we made in 2022 (£411)).

At Xmas 2022 we raised £292 for the Xmas post which went to Keyworth Community Foodbank.

Donations

This year we received no government support, but we had some kind donations from Karin Duckworth and raised some money at the Keyworth quiz this year. In total we took in £150 in donations.

5.3 Expenditure

Costs were £42,027, a significant increase on LY (LY £26,575).

The largest cost was TT which was £11,614 which is around the normal level of expenditure for a full TT event.

Annual capitation was in line with last year at £5,550 against income from subscriptions of £12,101.

Other large expenditure items were repairs and maintenance on the hut £5,664, (largely the cost of a new boiler).

District Camp £2,000 and insurance £1,000 (in line with last year), utilities £1,695, and IT costs £302.

Cost of activities did increase on last year and all sections had fulfilling activities.

5.4 TT

TT 22 net profit was £10,446. This was £200 more than last year, but still lower than pre Covid levels. (c£17k profit pre Covid).

Outlook for 2024

Scouting activities continue to return to pre-pandemic levels and our finances are robust.

We have more gift aid claims to make, (years 2022 to 2020) and will proceed with these when we have more parents/ carers signatures for this.

The Keyworth Show is booked as it stands though we will be reducing our fundraising activity at this event.

We are in a good position to invest in activities for our young people and the infrastructure of the hut and our equipment.

Scrutineer of annual accounts

Our Accounts are examined by Nigel Brookbanks, 17 Lilac Close, Keyworth. NG12 5DN

5.5 Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

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7 Declaration

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees:

Signature:

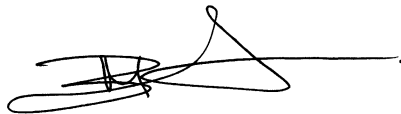
Graham Blakey

Date: 30/11/2023

Full Name: Dr Graham Blakey

Position: Group Scout Leader

Signature:



Date: 30/11/2023

Full Name: **Mary Butler**

Position: Trustee

Profit and Loss

1st Keyworth Scouts

For the year ended 31 January 2023

	2023	2022
Turnover		
Donations	150.00	16,505.21
Keyworth Show	222.57	411.80
Subs	12,101.00	6,654.00
TT21	-	21,559.55
TT22	22,060.09	-
Xmas Lights	-	26.20
Xmas Post	292.50	-
Total Turnover	34,826.16	45,156.76
Gross Profit		
	34,826.16	45,156.76
Administrative Costs		
Accountants Fees	-	86.40
AGM	445.01	-
Annual Capitation Payment	5,555.00	5,356.00
badges	115.27	284.27
Bank Fees	78.00	96.00
Cleaning	815.18	-
Cost of Group activities	990.39	716.51
Costs Beavers	1,873.76	588.38
Costs Cubs A pack	1,841.12	458.09
Costs Cubs B Pack	(257.96)	120.00
Costs D of E	1,070.46	432.15
Costs Explorers	1,480.71	393.30
Costs Scouts	1,842.93	826.00
District Camp	2,053.72	-
Donations made	292.50	306.00
Equipment purchased	699.46	564.95
General Expenses	268.60	352.78
Group Gathering 2022	377.76	-
Insurance	1,000.84	974.41
IT Software and Consumables	302.76	332.22
Keyworth Show Costs	152.24	123.23
Leaders Gift	-	187.74
Legal Expenses	-	80.50
Repairs & Maintenance on hut	5,664.29	244.41
Telephone & Internet	274.14	252.64
Transfer to Beavers-do not use	-	1,250.00
Transfer to Cubs A pack-do not use	-	800.00
Transfer to Cubs B pack-do not use	-	250.00
Transfer to Explorers-do not use	-	400.00

Profit and Loss

	2023	2022
Transfer to Scouts-do not use	-	472.00
TT20 Costs	-	9.24
TT21 Costs	1,298.00	10,049.30
TT22 Expense	11,614.22	-
Uniforms	484.00	-
Utilities	1,695.20	559.63
Xmas Post Costs	-	9.24
Total Administrative Costs	42,027.60	26,575.39
Operating Profit	(7,201.44)	18,581.37
Other Income		
Interest received	81.87	0.68
Other Income	-	15.00
Total Other Income	81.87	15.68
Profit on Ordinary Activities Before Taxation	(7,119.57)	18,597.05
Profit after Taxation	(7,119.57)	18,597.05

Balance Sheet

1st Keyworth Scouts As at 31 January 2023

	31 JAN 2023	31 JAN 2022
Current Assets		
Cash at bank and in hand		
CAF Current Account	60,059.21	43,490.12
Cash	611.15	100.00
Nat West Current Account CLOSED	-	7,636.28
Nat West Subs Account CLOSED	-	16,563.53
Total Cash at bank and in hand	60,670.36	67,789.93
Total Current Assets	60,670.36	67,789.93
Net Current Assets (Liabilities)	60,670.36	67,789.93
Total Assets less Current Liabilities	60,670.36	67,789.93
Net Assets	60,670.36	67,789.93
Capital and Reserves		
Current Year Earnings	(7,119.57)	18,597.05
Retained Earnings	67,789.93	49,192.88
Total Capital and Reserves	60,670.36	67,789.93

Template for the scrutineer's report to the trustees

Scrutineer's Report to the Trustees of the 1st Keyworth Scout Group

I report on the accounts of the Group/District for the year ended31 January
2023.....

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages1..... to3.....

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: NIGEL BROOKBANKS
Address: 17 LILAC CLOSE
..... KEYWORTH
..... NOTTINGHAM
..... NG12 5DN
Date: 4th May 2023

1ST KEYWORTH SCOUT GROUP

England & Wales - Charity number 1030336

Accounts

Trustees Annual Report
From 01/02/2021 – 31/01/2022 for financial
year reported

Scouts
1st Keyworth



1 Reference and Administration Details

Charity Name: **1st Keyworth Scout Group**
Charity Number: **1030336**
Principal Address: **The Scout Hut, Elm Avenue, Keyworth NH12 5AN**

1.1 Trustees

Jennifer Kysela (JK) Group Treasurer
Dr Graham Blakey (GB) Group Scout Leader
Mary Butler (MB)
Lorraine Irvine (LI) - Appointed Nov 2021
Andy Farrant (AF) - Appointed Nov 2021
Jennifer Turnbull (JT)

2 Structure, Governance and Management

2.1 Governing Document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules (POR) of the Scout Association.

2.2 Group Scout Council

The Group Scout Council is the electoral body to which the Group Executive Committee is accountable. Membership of the Group Scout Council is open to:

- Scouters
- Group Active Support Managers and members
- Colony Pack and Troop Assistants
- Skills Instructors
- Administrators
- Advisers
- Patrol Leaders
- All Parents of Beavers, Cubs and Scouts
- Any other supporters, including former Scouts and their parents, admitted by the Group Scout Leader, the Group Executive Committee or the Group Scout Council
- Explorer Scout Leaders (if stated in a Partnership Agreement)

Trustees Annual Report

From 01/02/2021 – 31/01/2022 for financial year reported



- the District Commissioner and District Chair are ex-officio members of the Group Scout Council.

2.3 Constitution

The Group is a trust established under the Policy, Organisation and Rules of the Scout Association.

2.4 Trustee Selection

The trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association

2.5 Group Executive Committee

The Group is led by a Group Scout Leader and managed by a Group Executive Committee. They are accountable to the Group Scout Council for the satisfactory running of the Group.

The Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment.

Members of the Executive Committee must act collectively as charity Trustees of the Scout Group, and in the best interests of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association
- Protect and maintain any property and equipment owned by and/or used by the Group
- Manage the Group finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fund-raising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally
- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees
- Ensure that Young People are meaningfully involved in decision making at all levels within the Group
- The opening, closure and amalgamation of sections as necessary.
- And all other duties as set out in Policy, Organisation and Rules.

2.6 Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed which are:

2.6.1 Injury to Leaders, Helpers, Supporters or Members

The Group supports compliance with the Safety Policy and ensures appropriate risk assessment; elimination, reduction and control measures are taken to reduce the likelihood of any injuries.

In addition, through membership fees, the Group contributes to the Scout Association's national accident insurance policy.

2.6.2 Damage to Buildings, Property or Equipment

The Group premise a hut on a small piece of land is held in trust under a deed of appointment and managed by 4 trustees on behalf of the group. It would request the use of buildings, property and equipment from neighbouring organisations were this to become unavailable. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

2.6.3 Reduced Income from Subscriptions and Fund Raising

The Group is primarily reliant upon income from subscriptions and fund-raising. The Group holds adequate reserves to ensure the continuity of activities should there be a major reduction in income. The committee could also raise the value of subscriptions to increase the Group income either temporarily or permanently.

2.6.4 Reduction or Loss of Leaders

The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there were a reduction in the number of volunteers to an unacceptable level, then there would have to be a contraction, consolidation or closure of activities or sections.

2.6.5 Reduction or Loss of Members

If there were a reduction in membership of a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section.

There were no adverse events during the year.

3 Objectives and Activities

The primary objective of the Group is that of the Scout Association generally, namely:

'to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.'

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we cooperate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

The activities of the Group are:

Trustees Annual Report

From 01/02/2021 – 31/01/2022 for financial year reported

Scouts
1st Keyworth



- The provision of the Scouting programme for 6–18-year-old members

4 Achievements and Performance

The group is now back and running activities for you people after the difficulties imposed by COVID.

The position of Group Chair remains vacant but the executive committee and the GSL manage the organisation effectively with regular meetings through the year. We have continued to raise funds, connect with the community and care for the Hut and our young people.

Fund Raising:

Luckily, we do not have to rely on our fundraising at the Keyworth show to raise money for activities, due to the wonderful income generated by our main fund raiser the fantastic Turkey Trot half marathon. This is run by a sub-committee, a great team which chaired by Colin Brearley, with Neil Rabbits and Chris Milne, who work hard behind the scenes to ensure this event runs smoothly. The race finances our whole year and allows us to retain our own premises and make plans for future growth and activities. The race went ahead in December 2021 after last year's cancellation and although the entry field was kept lower than in the past years due to the distancing regulations of COVID it generated £21,000 in income against £10,000 in costs. The decision made last year to raise our subs for the first time in 17 years from £7 to £10 a month, an amount still below the national average payment and one we hope can remain in place for several years to come, has been implemented with new gift aid declarations and standing order mandates being obtained from parents. We have also been grateful to receive grants totalling £16,335.21 from Rushcliffe Borough council

Community events: At Christmas we managed a successful and much appreciated Christmas Post, it is a much appreciated by our older community in Keyworth.

We held a stall at the annual Keyworth Show, featuring a “camp kitchen” throwing game. The purposes of the stall being to both raise funds and awareness within the village which is in a period of major expansion with new families moving into the area.

Hut Management: To ensure the Hut will be safe to use and a healthy environment for activities we continued to carry out regular Risk Assessments, testing of the Fire Prevention equipment, PAT testing and Gas Safety Checks. We have renovated the toilets to make them more pleasant and more environmentally friendly. We have plans to replace the boiler and build additional external storage. Much of the hut maintenance is due to Robin who continues to support the group despite passing a significant age milestone last year.

Group Scout Leader:

Overview

The previous year has been affected by the ongoing the coronavirus pandemic. Nevertheless, we

Trustees Annual Report

From 01/02/2021 – 31/01/2022 for financial year reported

Scouts
1st Keyworth



are now able to offer our usual range of Scouting activities. This return to normality has been a gradual process over the last 12 months, as the global roll out of the vaccination programme has taken affect. Numbers across the sections have remained reasonable static across the last 2 years, the exception being Beavers. The latest census numbers from January 2022 are given below in comparison to the corresponding figures for the last 3 years.

Section	2020	2021	2022
Beavers	24	19	33
Cubs	38	35	35
Scouts	28	37	28

The increase in the number of beavers in 2022 reflects the setting up of an additional colony. Both colonies run in parallel on a Monday evening. To accommodate the extra colony the Scout Group has hired the Parochial Hall for 2 h on a Monday evening.

Several of our leaders have left over the last 12 months. These include: Marieta Garcia-Bajo a Section Assistant with A Pack, Eddie Welham, a Section Assistant with Explorers; Jonny Bramley-Maye a section assistant with B Pack and Joel Scot, a Section Assistant with Beavers. We wish them all well and thank them for their contribution to the Group. Additionally due to work commitments Edie Snow is no longer available on a regular basis a Section Assistant in the Scout Troop.

We have though taken on 2 new recruits; both have come to Beavers. These are Melanie Ratcliffe and Doug Smith, welcome to the Group.

Achievements

Our young people have gained bronze and silver Chief Scout's Awards (CSA) in Beavers and Cubs respectively. Had our scouts been able to undertake an expedition we would have had Gold CSA achievement too. I know that this year the scouts are on track to achieve this award.

Our Explorers completed bronze and gold DofE expeditions over the summer last year.

The hard work of our leaders was also recognised. Bayan Mansour and Sam Kaye achieved their 5-year service awards. Phil Eddy, Sam Kaye and David Day achieved their wood badge. Graham Blakey was given an Award of Merit.

Activities

All sections have been busy

In September, we held a Group Activity Day at Hollygate. The weather was kind and our young people, and their families enjoyed a full-on day that ranged from designing a container to prevent eggs from breaking when dropped from a height to pioneering to wide games. Our infamous BBQ

Trustees Annual Report

From 01/02/2021 – 31/01/2022 for financial year reported



returned along with a campfire to send everyone home reeking of smoke.

All our sections helped at the Turkey Trot, manning water stations and the bag store. The weather was kind for December so not too many frozen fingers.

In February we went en masse to see the Panthers play at the Ice Stadium. The game had it all, plenty of goals, a win for the Panthers and the customary bust-ups between players. We all had a thoroughly good trip out.

The latest Group Activity was District Camp at Hollygate over the 1st May bank holiday weekend. All sections camped over. My abiding memory, apart from all the birthday cake, was how well our young people mixed and co-operated across the ages. The camp was also notable as Bayan Mansour was acting as camp leader for the 1st time. Bayan is hoping to obtain her Nights Away Permit and this camp formed part of the assessment.

Going forward

Whilst our leaders have exciting and challenging activities planned for the coming year, we are short in volunteer numbers in several areas. To continue to provide a diverse scouting programme to our young people this will need to be addressed. From a leadership perspective all sections will be introducing a parent rota system. For scouts unless we can get some consistent leadership help soon, the section will struggle to continue.

Finance Report Year Ended 31 January 2022:

Reserves at the end of the year were £67,800, up by just under £20,000 from £49,000 last year. For the 2nd year running we were in a profit, and this year our profit was £18,600.

Income

Income was £45,000, over double that of the previous year. In both years we had a good level of government support, with this year earning £16.5k versus LY £11,400 from government grants related to Covid.

We were pleased to be able to run the TT this year in person. This brought in £21,600 income compared to LY's £861 this year. TT income was still down on 2020 (£29,000) but a great result for our first year post Covid.

Subs brought in £6,654. Up from last year, from £5,600.

We also had income from the Keyworth show, just over £400, and £160 on the xmas lights event, which if any of you were there, was a very wet affair.

At Xmas 2021 we raised £306 for the Xmas post, and this was donated to Woodland Trust this year.

Expenditure

Trustees Annual Report

From 01/02/2021 – 31/01/2022 for financial year reported



Costs were £26,600, a significant increase on LY but lower than 2020.

The largest cost was TT which was £10,000, although some of the costs of TT21 will fall into next year so inc these, TT costs were £11,300.

Annual capitation was £5,350 against income from subscriptions of £6,600. Annual capitation continues to grow each year and there is no expectation that this would reduce with Covid.

Other large expenditure items were insurance £1,000 (in line with last year), utilities £1,200, and IT costs £850 up from last year £110.

Cost of activities did increase on last year and all sections had fulfilling activities.

TT

TT 21 net profit was £10,200 inc the school hire that is falling into 2023 accounts. This is lower than pre Covid levels but a great return with reduced numbers (c£17k profit pre Covid).

In addition, we have also been buffered from the grant money.

Other activities

We have continued to develop the groups finances by moving the sections onto CAF and setting up online banking and applying for bank cards. This process continues.

We need to agree on a Subs level and are looking at re-engaging the parents to move them onto the CAF accounts and re-signing the forms for Gift Aid. Lorraine Irvine and Jenny Kysela will be leading a sign on event for this in June.

We have closed our old NatWest accounts and transferred money into CAF.

It is our intention to wind down any remaining use of NatWest and fully migrate to CAF bank in 2023.

Outlook for 2023

With renewed reserves we enter into 2023 with some optimism.

Scouting activities continue and our finances are robust.

We have more gift aid claims to make, (years 2022 to 2020) but we cannot proceed with these until we have more parents/ carers signatures for this.

The Keyworth Show is booked as it stands though we will be reducing our fundraising activity at this event.

We are in a good position to invest in activities for our young people and the infrastructure of the hut and our equipment.

Scrutineer of annual accounts

Our Accounts are examined by Nigel Brookbanks, 17 Lilac Close, Keyworth. NG12 5DN

Trustees Annual Report
From 01/02/2021 – 31/01/2022 for financial
year reported



4.1 Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

5 Financial Review

5.1 Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £12,000.

The Group held reserves of approximately £67,000 against this at year end. This is above the level required for operating expenses. However, this can be explained by the accumulation of reserves from our major fundraising activity of the annual Turkey Trot half marathon, a decrease in expenditure during COVID and the generous support of Rushcliffe Borough Council. The committee

is actively considering the need for extended / additional premises that may be needed due to the current major expansion of the village that we are located in as well as improvements to heating and insulation of the existing hut to assist with reducing greenhouse gasses.

5.2 Investment Policy

The Group does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

6 Declaration

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees:

Signature:

Graham Blakey

Date: 30/11/2022

Trustees Annual Report
From 01/02/2021 to 31/01/2022 for financial
year reported




Scouts
1st Keyworth



Full Name: **Dr Graham Blakey**

Position: Group Scout Leader

Signature: 

Date: 30/11/2022

Full Name: **Mary Butler**

Position: Trustee



**The Queen's Award
for Voluntary Service**

The MBE for volunteers

Template for the scrutineer's report to the trustees

Scrutineer's Report to the Trustees of the 1st Keyworth Scout Group

I report on the accounts of the Group/District for the year ended
.....31 January 2022.....

Respective responsibilities of Trustees and Scrutineer

(As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages1..... to3.....

Scrutineer's Statement

(In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

N Brookbanks.

Name: *NIGEL BROOKBANKS*
Address: *17 LILAC CLOSE*
..... *KEYWORTH*
..... *NOTTINGHAM*
..... *NG12 5DN*
Date: *9th MAY 2022*

Jerry Kysela
03/05/22

Profit and Loss

1st Keyworth Scouts

For the year ended 31 January 2022

	2022	2021
Turnover		
Donations	16,505.21	11,434.00
Explorers Extra Income	-	77.20
Gift Aid Reclaim	-	4,057.93
Hire of Hut	-	190.00
Income for trips & activities	-	33.25
Keyworth Show	411.80	-
Subs	6,654.00	5,621.00
TT19	-	200.00
TT20	-	861.16
TT21	21,559.55	-
Xmas Lights	26.20	-
Xmas Post	-	345.00
Total Turnover	45,156.76	22,819.54
Gross Profit		
	45,156.76	22,819.54
Administrative Costs		
Accountants Fees	86.40	86.40
Allotment Costs	-	20.00
Alton Towers 2019	-	10.00
Annual Capitation Payment	5,356.00	4,825.00
badges	284.27	-
Bank Fees	96.00	63.00
Cost of activities	716.51	(300.00)
Cost of maintenance of equipment	-	117.48
D of E costs	432.15	-
Donations made	306.00	345.00
Equipment purchased	564.95	107.14
Expenses paid Beavers	588.38	-
Expenses paid Cubs A pack	458.09	190.91
Expenses paid Cubs B Pack	120.00	396.89
Expenses paid Explorers	393.30	372.13
Expenses paid Scouts	826.00	339.62
General Expenses	352.78	32.95
Group Gathering 2019 (4503)	-	(45.00)
Group Subs	-	45.00
Insurance	974.41	1,095.35
IT Software and Consumables	332.22	848.81
Keyworth Show Costs	123.23	-
Leaders Capitation Refund	-	600.00
Leaders Gift	187.74	15.53

	2022	2021
Legal Expenses	80.50	480.00
Repairs & Maintenance on hut	244.41	289.67
Telephone & Internet	252.64	247.74
Transfer to Beavers 4196	1,250.00	200.00
Transfer to Cubs A pack 1983	800.00	200.00
Transfer to Cubs B pack 4067	250.00	100.00
Transfer to Explorers 8963	400.00	-
Transfer to Scouts 0006	472.00	100.00
TT20 Costs	9.24	180.00
TT21 Costs	10,049.30	-
Uniforms	-	159.50
Utilities	559.63	1,199.56
Xmas Post Costs	9.24	-
Total Administrative Costs	26,575.39	12,322.68
Operating Profit	18,581.37	10,496.86
Other Income		
Interest received	0.68	0.08
Other Income	15.00	-
Total Other Income	15.68	0.08
Profit on Ordinary Activities Before Taxation	18,597.05	10,496.94
Profit after Taxation	18,597.05	10,496.94

Jerry Kysela
03/05/22

Balance Sheet

1st Keyworth Scouts
As at 31 January 2022

	31 JAN 2022	31 JAN 2021
Current Assets		
Cash at bank and in hand		
CAF Current Account	43,490.12	15,191.99
CAF Reserve account	-	12,000.08
Cash	100.00	-
Nat West Current Account	7,636.28	7,636.28
Nat West Subs Account	16,563.53	14,364.53
Total Cash at bank and in hand	67,789.93	49,192.88
Total Current Assets	67,789.93	49,192.88
Net Current Assets (Liabilities)	67,789.93	49,192.88
Total Assets less Current Liabilities	67,789.93	49,192.88
Net Assets	67,789.93	49,192.88
Capital and Reserves		
Current Year Earnings	18,597.05	10,496.94
Retained Earnings	49,192.88	38,695.94
Total Capital and Reserves	67,789.93	49,192.88