

CLAYMILLS PUMPING ENGINES TRUST LIMITED

England & Wales · Charity number 1030331

Details

Other names	CLAYMILLS ENGINES
Status	Registered
Legal form	Charitable company
Company number	02871763
Registered	1993-12-14
Register	View on the Charity Commission register

Contact

Address	Claymills Pumping Engines Trust The Victorian Pumping Station Meadow Lane Stretton Burton-On-Trent DE13 0DA
Phone	01283 509929
Email	enquiries@claymills.org.uk
Website	www.claymills.org.uk

Activities

Objects: TO PROMOTE AND PRESERVE FOR THE BENEFIT OF THE PUBLIC THE 19TH CENTURY CLAYMILLS PUMPING STATION COMPLEX INCLUDING ALL BUILDINGS ENGINES AND EQUIPMENT THEREIN SITUATE AT MEADOW LANE STRETTON BURTON ON TRENT STAFFORDSHIRE

Activities: The Claymills Pumping Engines Trust was incorporated in 1993 as a non-profit-making body to promote and preserve for the benefit of the public the nineteenth century Claymills Pumping Station complex including all buildings, engines and equipment situate at Meadow Lane, Stretton, Burton on Trent.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** Education/training, Environment/conservation/heritage
- **Who:** The General Public/mankind

Geography

- Staffordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£69,130	£58,852	-	-
2023-12-31	£75,750	£65,252	-	-
2022-12-31	£71,858	£46,909	-	-
2021-12-31	£52,143	£39,452	-	-
2020-12-31	£47,844	£32,764	-	-

Trustees

Name	Role	Appointed
ANDREW PARSONS	Chair	2017-08-12
Alice Brierley		2025-08-09
Christopher Ian Yates		2020-09-05
Clive Graham Haffenden		2022-10-01
DEREK GOODMAN		
Geoff Sherratt		2016-07-16
JAMIE LINDSEY FISHER		2025-08-09
JOHN ANTHONY FORD		
JOHN COOPER		
JOHN REEVE		
John Christopher Freeman		2019-08-03
STEPHEN GEORGE GOODMAN		

CLAYMILLS PUMPING ENGINES TRUST LIMITED

England & Wales - Charity number 1030331

Accounts



THE CLAYMILLS PUMPING ENGINES TRUST LTD.

COMPANY REGISTERED IN ENGLAND NO 2871763

CHARITY NO 1030331

Annual Report & Accounts

for the year ending

31st December 2024

Registered Office:

The Claymills Pumping Engines Trust Limited
Meadow Lane,
Stretton,
Burton-on-Trent,
Staffordshire
DE13 0DA
Tel: (01283) 509929
Web: www.claymills.org.uk

Bankers:

Barclays Bank Plc
High Street
Burton-on-Trent

Legal and Administrative Information

Organisation of the Charity

The organisation is a charitable company limited by guarantee, incorporated on 15th November 1993 and registered as a charity on 14th December 1993.

The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those articles, members of the Board of Directors are elected at each AGM.

Directors

The following persons served as Directors and Trustees during the period:

Mr Andrew Parsons - Chairman
Mr John Cooper – Secretary
Mr John Reeve – Treasurer
Mrs Jan Dingley - resigned 3rd October 2024
Mr John Ford
Mr John Freeman
Mr Derek Goodman
Mr Stephen Goodman
Mr Zak Goodwin - resigned 19th October 2024
Mr Clive Haffenden
Mr Geoff Sherratt
Mr Ian Yates

Objects of the Charity

To promote and preserve for the benefit of the public the nineteenth century Claymills Pumping Station complex including all buildings, engines and equipment therein situate at Meadow Lane, Stretton, Burton-on-Trent, Staffordshire.

Charity Funds

The funds of the Charity are administered by the Board to meet the objectives of the Charity. Sufficient funds are retained to ensure that the Charity can continue to meet its objectives. Funds not immediately required are deposited in a COIF Charity Deposit Fund.

Activities and Achievements

Introduction

This is the Directors' Annual Report for Claymills Pumping Engines Trust for the period 1st January 2024 to 31st December 2024, the Trust's 31st year of operation.

This report constitutes a summary of the Trust's activities and achievements in four broad areas related to its stated objectives which are 'to preserve Claymills Pumping Station and open it to the public as a heritage attraction'.

As previously, this report covers the four areas as follows:-

1. Management activities.
2. Finances, Fundraising and Marketing.
3. Operating the site as a public museum/heritage attraction.
4. Restoration and maintenance activities.

1. Management activities.

The Trust continues to operate a Strategy Board and an Operational Board in order to focus on these different aspects of managing a charitable Trust. Board members are free to attend either or both meetings and both Boards are chaired by the Chairman of the Trust and each takes place approximately monthly. The Main Trust Board meets every quarter and in total the number of meetings held during 2024 were as follows: -

- Strategy Board – 5 Occasions
- Operational Board – 7 Occasions
- Main Trust Board – 4 Occasions

The Operational Board focuses on ensuring that the Trust operates on a day-to-day basis and encompasses issues such as management of volunteers, events planning and operation, maintenance and safety. The Strategy Board focus is on issues such as compliance, fund raising and policy and process issues, and in particular for 2024, our actions taken in order to achieve re-accreditation as a Registered Museum for a March 2025 re-accreditation decision.

The Strategy and Operational Board meetings take place virtually via Zoom and this continues to work well. The quarterly meetings of the Main Trust Board take place 'in person' at Claymills and as always, we remind members that all Board meetings are open for any member to attend should they so wish – please ask for the Zoom link to the meeting you wish to attend or attend in person for the quarterly 'on site' meetings of the main board.

A key role of the Board is to ensure that the Trust remains compliant with UK law, for example with regard to Health and Safety, to Heritage England due to the site's Grade II* listing, and to maintaining our archive and collection as required by the conditions of our museum's registration.

Importantly, the Trust works in partnership with our landlords, Severn Trent Water (STW). One aspect of this is an annual health and safety audit carried out by STW health and safety professionals. Another important discussion is to review progress regarding their role, as landlords, to repair and maintain our Grade II* and Grade II listed buildings. These meetings with STW are open and fruitful, and we thank STW and their officers for their continued support to the Trust.

During 2024, extensive works were undertaken by STW to the woodwork of A/B Engine House, the Feed Pump House, the Victorian Workshop and the Agitator House, including elements such as doors and windows, and also works to replace the Boiler House roof and associated internal guttering. These works were undertaken using specialist contractors and the work was done to a high standard.

Further major work funded by STW is scheduled for the remainder of the 'office' side of the site and to C/D engine house during 2026/2027.

The Trust continues to have dedicated sub-groups for specific purposes such as the Museums Accreditation sub-group, the Events sub-group, and the Archive Team, outcomes and actions from which feed into the appropriate Board meetings.

The Trust's Annual General Meeting was held on 18th May 2024 at the Pumping Station with over 20 members in attendance. As always, the Chairman presented the annual report and the Treasurer presented the accounts. In accordance with the constitution, half the directors stood down and were subsequently re-elected, and the three officers of the Trust, Andrew Parsons (Chairman), John Reeve (Treasurer) and John Cooper (Secretary) were re-elected unopposed.

Sadly, during the last year and after the AGM, we lost two directors – Zak Goodwin who has taken an 'opportunity of a lifetime' to work for the British Antarctic Survey at Rothera base in the Antarctic, and Jan Dingley. Jan continues to strongly support the Trust through her book shop work and as part of the archiving and events team, and we are hoping that Zak will return in due course following his 18-month secondment 'down south'. The role of boiler house area manager has been taken on by Clive Haffenden, supported by Jacob Fowkes.

By the year-end, membership of the Trust was 355, a small decrease on last year.

2. Finances, Fundraising and Marketing

The Trust's policy of conservative and careful financial management, which includes the retention of one year's 'running costs' (£25,000) for reaction to an emergency situation continues.

The Trust also continues to take advantage of Gift Aid – whilst an onerous task to claim, gift aid in 2024 was worth over £5,500 to the Trust.

As reported in the accounts, the Trust once again achieved a small balance of income over expenditure of £10,278.

The Trust was also able to identify a 'one-off' source of coal at a very competitive price and so the decision was made to buy a full load – we now have a healthy stock of the black stuff! This supply will take us through 2025 steamings.

We continue to be successful in gaining grant aid. We applied for, and were fortunate to secure, a number of grants during 2024 to a total of £135,000, most of which are promised monies for activities to be carried out in 2025 and which as yet will not show wholly or partially in the accounts as in many cases funds are held by the grant provider and we draw down on these fund values against invoice and records of work. Examples include £30,000 from the Association for Industrial Archaeology for Boiler number 1, £37,500 from East Staffordshire Borough Council for the new entrance building construction phase, and £54,000 from the Severn Trent Water Community Fund for completion of the fit out of the new Visitor Building. A grant total of £135,000 is a staggering amount and the work done to research, apply and report on these grants should not be underestimated and our thanks go to those members who took roles in this process including attendance at specific events in order to benchmark, network and discuss opportunities for funding with other groups.

In addition, a number of members of the Trust made significant personal donations to projects and we thank these members for their support and generosity.

The Living Van book shop also generates significant funds and the Trust also generates an income stream from use of our car park for football coach parking.

As you can see, the Trust's finances continue to be well managed and our thanks go to our Treasurer, John Reeve, for his continued work to manage our finances.

3. Operating the site as a visitor attraction

2024 was a bumper year with each steaming being a record in terms of either income or visitor numbers (or both!) excepting October which of course last year (2023) was our 30th Anniversary event.

We have altered our advertising approach and we now focus on social media articles and physical visits with our stand to large 'steam related' events. Our thanks go to those members who support such visits and who update social media. We believe that this changed approach is the main reason behind our success in 2024 in which total visitor numbers were 4,979 – the second highest annual total ever.

We also gained two important awards for our activities – one from the Burton Civic Society who awarded the Trust the Olga Lloyd Award in recognition of our “outstanding contribution to heritage and tourism in Burton upon Trent”. This is the second time we have won this award. We also won an Association for Industrial Archaeology (AIA) Award for the restoration of the pipe organ. Both these awards included a cash prize.

All of the 2024 steaming events were ‘normal’ 2-day events which were well attended and, as always, well supported by a wide range of groups and individuals who willingly and at no cost bring large heritage engineering items to the site to be placed on display, for example full size and scale traction engines, and vintage cars. We continue to commission and advertise special add-on activities such as Professor Pumpernickel, the Tammy Land Girls, and the National Fire Service which have all proved popular with visitors. In addition to our main steaming events, other events took place such as a Land-Rover Day and Model Railway exhibition. Such non-steaming events support our objectives (as the site can also be viewed in static condition) and help build networks and future visitors to steaming events. The site also opened for Heritage Open Days (‘Claymills by Night’) which we will continue to support but numbers through the gate for this national initiative continue to be small. The Trust continues to support the Claymills Classic Car Club who hold meetings on site approximately monthly and whose members often display their vehicles free of charge at the Trust’s various events.

We continue to advertise and promote the work of Claymills through published articles (for example, Vintage Sprint) and through talks to a variety of groups (such as the Association for Industrial Archaeology Annual Conference, the Newcomen Society and the Victorian Society.)

The Archive Team has now completed a Working Machines and Engines Inventory which, for the first time, records and makes available general and technical information about all our machines and engines. This, alongside the on-line catalogue, makes information about our collections available to the public in line with best museum practice.

4. Restoration and maintenance activities

The site is restored, maintained and operated by a team of unpaid volunteer Trust members who undertake all of the work on the site, which is open for volunteers to attend on Tuesdays, Thursdays and Saturdays, plus of course additional days due to preparation for events. Friday working by the Archive team also continues and we welcome any other members who may wish to support this important and interesting work.

The 2024 volunteer hours totalled some 15,471 recorded hours, an increase over last year but a figure which suffers from an amount of under-recording. Added to this should be the hours spent by the various directors regarding preparation and attendance to meetings, fundraising and so on, which totals some 1034 hours giving a total of 16,505 hours. This is a good number – equivalent to around 2,100 man-days or 9.6 full time staff. Volunteer hours can, in some cases, be used as match funding for grant aid so it is imperative that we accurately record all volunteer hours.

The work of volunteers is co-ordinated by nominated Area Managers all of whom are directors, with a director coordinating all volunteer activity, and a director responsible for site health and safety for volunteers and the public. There are arrangements for formal induction, training and supervision of volunteers. The buildings, infrastructure, boiler, steam systems and engines receive maintenance as required to allow for the functioning of the site and to meet legal and health and safety requirements.

Highlights of 2024 included the continuing running of all four beam engines and the initiation of major projects for boiler number 1 and for a new entrance building – we look forward to these projects progressing through 2025. As always much maintenance work to various engines and equipment has taken place and whilst it is not possible to list all activities carried out we recognise as ever the efforts of our dedicated band of volunteers.

This concludes the annual report for 2024 – another successful year where progress was made in many areas. In summary, we continue to ensure that Claymills thrives in terms of equipment, infrastructure, finances and compliance, and of course both volunteers and visitors. 2025 will see some major steps forward in terms of major projects, not least the continuing restoration of boiler number 1, and the support of our members and volunteers will, as always, be vital to our continued achievement of our objectives.

Financial position

The Statement of Financial Activities is set out on the pages that follow. The net result for the year was an increase in charity funds of £10,278.

Total funds of the Charity at 31st December 2024 were £226,624.

Post balance sheet events

None.

Statement of Trustees Responsibilities

The Trustees as directors of the charitable company are responsible for preparing the Annual Report and the accounts in accordance with applicable law and the United Kingdom Generally Accepted Accounting Practice.

Company law requires the Trustees to prepare accounts for each financial year that give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that year. In preparing those accounts, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board on 29th January 2025 and was signed on its behalf by:



Andrew Parsons, Chairman, Trustee Director

Independent Examiner's Report on the Accounts of

The Claymills Pumping Engines Trust Ltd

For the year ended 31st December 2024

I report on the accounts that are set out following this report.

Respective responsibilities of directors and examiner

The charity's directors are responsible for the preparation of the accounts. The charity's directors consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met;

OR

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed		Date	10 th April 2025
Name	Brian E. Keates		
Address	29 Rose Lane Newhall Swadlincote, Derbyshire DE11 0LN		

Statement of Financial Activities

For the year ending 31st December 2024

Income and Expenditure

	Note	Unrestricted Funds	Restricted Funds	Total	2023
Income					
Operation of the Pumping Station	6	62,209		62,209	54,420
Grants and restricted donations	7	604	2,385	2,989	17,900
Bank Interest		3,932		3,932	3,430
Total Income		£66,745	£2,385	£69,130	£75,750
Expenditure					
Cost of operation of the Pumping Station	8	48,081	6,359	54,440	63,656
Managing and administering the charity	9	4,412		4,412	1,596
Total Expenditure		£52,493	£6,359	£58,852	£65,252
Excess of income over expenditure		14,252	(3,974)	10,278	10,498
Funds brought forward at 1 st Jan 2024		130,292	86,054	216,346	205,848
Funds carried forward at 31 st Dec 2024		£144,544	£82,080	£226,624	£216,346

Balance Sheet

At 31st December 2024

	Note	Unrestricted Funds	Restricted Funds	Total	2023
Fixed Assets	4	65,994	34,968	100,962	99,434
Current Assets					
Shop + Stationery Stock		7,178		7,178	5,633
Cash in Hand		1,036		1,036	1,313
Cash at Bank		54,980	47,110	102,090	92,989
Coal & Biomass		12,255		12,255	14,326
Debtors & Pre-payments	2	3,146		3,146	2,711
		£144,589	£82,078	£226,667	£216,406
Current Liabilities					
Creditors less than 1 year	3	(44)		(44)	(60)
Net current Assets		£144,545	£82,078	£226,623	£216,346
Funds					
Unrestricted funds		£144,545	-	£144,545	£130,292
Restricted funds		-	£82,078	£82,078	£86,054
		£144,545	£82,078	£226,623	£216,346

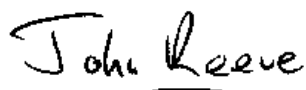
For the year ending 31st December 2024, The Claymills Pumping Engines Trust Ltd. was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the small company regime (Section 419(2) of the Companies Act 2006).

These accounts were approved by the board on 29th January 2025 and were signed on its behalf by:



J.C.Reeve, Treasurer, Trustee Director

Notes to the Accounts

1 Accounting Policies

The accounts have been prepared under the historical cost convention and are in accordance with applicable accounting standards and the Statement of Recommended Practice Accounting for Charities (SORP 2005).

The Trust is not registered for VAT and expenditure includes VAT where applicable.

Fixed Assets

Ownership of the site, buildings, plant and machinery lies with Severn Trent Water Limited and are not disclosed within these accounts. Other historic assets do not represent a true value as they include many gifted items. The reader of these accounts should appreciate the undisclosed aspect of the inventory which arises and which remains a difficult judgement of value.

Historic assets have not been depreciated on the basis that they will only appreciate. Following the lease agreement with STW and the passing of ownership of historic engines & equipment, these assets have been reclassified and will be depreciated over the remaining term of the lease. (being 60 years)

Fixed assets are depreciated according to the following table.

New Buildings	4.0%
Modern Tools & Machinery	12.5%
Office & Shop Equipment	20.0%
Leasehold Property	Remaining term of the lease (1.67%)

Income

All income is accounted for gross and when receivable.

Expenditure

All expenditure is accounted for gross and when incurred. All restoration costs at the Claymills site are written off as incurred. Acquisition costs of historic assets are currently written off as incurred.

Water and electricity costs are borne by Severn Trent Water.

2 Debtors & Pre-payments	2024	2023
Gift Aid	461	125
Pre-payments	2,685	2,586
	£3,146	£2,711
3 Creditors	2024	2023
Other creditors	44	60
	£44	£60

4 Tangible Fixed Assets

	Total	Leasehold Property	Historic Engines & Machinery	Modern Tools & Machinery	Office & Shop Equipment	New Buildings
Cost:						
Brought Forward	161,756	3,259	276	19,794	23,298	115,129
Additions	9,316		161	2,093	6,120	942
Disposals	0		0	0	0	0
Balance c/f	£171,072	£3,259	£437	£21,887	£29,418	£116,071
Depreciation:						
Brought Forward	(62,322)	(2,108)	0	(13,955)	(22,551)	(23,708)
Charge	(7,788)	0	0	(1,485)	(1,658)	(4,645)
Disposals	0	0	0	0	0	0
Balance c/f	£(70,110)	£(2,108)	0	£(15,440)	£(24,209)	£(28,353)
Net Book Value:						
At 1 st January 2024	£99,434	£1,151	£276	£5,839	£747	£91,421
At 31 st December 2024	£100,962	£1,151	£437	£6,447	£5,209	£87,718

5 Transactions involving Trustees

None

6 Incoming resources from the operation of the Pumping Station

	2024	2023
Subscriptions & Donations	18,767	21,391
Open Day Takings	27,563	17,929
Shop Takings	15,879	15,100
	£62,209	£54,420

7 Unrestricted Grants	2024	2023
AIM	204	
East Staffordshire Borough Council	400	
	£604	£0

Restricted Grants & Donations

Operational Grant Income		
AIM		3,400
West Midlands Museum Development		6,000
Trent & Dove Community Association	500	
Capital Grant Income		
Community Foundation for Staffordshire		6,000
East Midlands Airport Community Fund	1,885	
Donation		2,500
	£2,385	£17,900

8 Cost of operation of the Pumping Station	2024	2024	2023
	Unrestricted Funds	Restricted Funds	
Restoration of Claymills site	6,451	228	13,019
Shop Stock	5,176		5,694
Insurance	51	2,747	2,440
Advertising	1,820		8,742
Education & Children's Activities	651		975
Operating Expenses			
Running site in steam	3,696		4,643
Other	9,295	71	8,752
Coal & Biomass	15,311	1,159	12,486
Depreciation & Amortisation	5,630	2,154	6,905
	£48,081	£6,359	£63,656

9 Managing & administering the charity	2024	2023
Postage & Stationery	574	488
Legal & Professional fees	2,404	
Office & Administration costs	1,434	1,108
	£4,412	£1,596

CLAYMILLS PUMPING ENGINES TRUST LIMITED

England & Wales - Charity number 1030331

Accounts



THE CLAYMILLS PUMPING ENGINES TRUST LTD.

COMPANY REGISTERED IN ENGLAND NO 2871763

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Mr John Reeve – Treasurer
Mr Roy Barratt - resigned 21st March 2023
Mrs Jan Dingley
Mr John Ford
Mr John Freeman
Mr Derek Goodman
Mr Stephen Goodman
Mr Zak Goodwin
Mr Clive Haffenden
Mrs Lesley Hirst - resigned 9th December 2023
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Mr Ian Yates

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The Trust continues to have dedicated sub-groups for specific purposes such as the Museums Accreditation sub-group, the Events sub-group, and the Archive Team, outcomes and actions from which feed into the appropriate Board meetings.

The Trust's Annual General Meeting was held on 2nd September 2023 at the Pumping Station with over 30 members in attendance.

As always, the Chairman presented the annual report and the Treasurer presented the accounts. In accordance with the constitution, half the directors stood down and were subsequently re-elected, and the three officers of the Trust, Andrew Parsons (Chairman), John Reeve (Treasurer) and John Cooper (Secretary), were re-elected unopposed.

Sadly, after the AGM, Lesley Hirst resigned as a director for personal reasons. We will miss Lesley's strong contribution and support to the Trust, and thank her for her many years of service.

By the year-end, membership of the Trust was 361, close to the previous pre-Covid all-time high.

2. Finances, Fundraising and Marketing

The Trust's policy of conservative and careful financial management, which includes the retention of one year's 'running costs' (£25,000) for reaction to an emergency situation continues.

The Trust also continues to take advantage of Gift Aid.

We applied for, and were fortunate to secure, a number of grants as follows during 2023: -

- Community Foundation for Staffordshire (J + O Lloyd) for New Build fit-out (electrical installation and cladding) - £6,000
- West Midland Museums Development (ACE), Small Grant Fund (Green) for Research on Biomass - £5,000
- AIM Remedial Grant Scheme (Pilgrim Trust), Rebuild of Pipe Drug = £6,800 (half in 2022, half in 2023)
- West Midland Museums Development (ACE), Benchmarks in Collection Care, Support with Archive Development - Training, equipment and materials - £1,000

As you can see, grant income for 2023 was some £15,400 and this is a significant contribution to our overall income for the year. The work done to research, apply and report on these grants is significant and our thanks go to those members who took roles in this process. In addition, a number of members of the Trust made significant personal donations to projects and we thank these members for their support and generosity.

The Living Van book shop and Vintage & Curios sales also generate significant much-needed funds and the Trust also generates significant monies from use of our car park for football coach parking.

In 2022, we welcomed a film crew which transformed Claymills into Tilbury Docks for the ITV Series 'Three Little Birds' and again this resulted in significant income for the Trust. N.B. We were previously unable to report this due to a publicity embargo.

As in the financial report, total income was £75,750, which included various grant aids previously detailed, with outgoings of £65,252, resulting in an operating excess of £10,531. However, the outgoings include £9,000 of spend for coal which was purchased in late 2023.

As you can see, the Trust's finances continue to be well managed and our thanks go to our Treasurer, John Reeve, for his continued work to achieve this positive result.

Regarding marketing, advertising costs are rising and the apparent effectiveness of newspaper and magazine advertising is diminishing fast. The Events sub-group commenced a study on a future advertising strategy at the end of 2023 and results will be implemented from 2024 onward.

3. Operating the site as a visitor attraction

Of course, our major event in 2023 was the 30th Anniversary event in October which was, by all measures, an outstanding event. In addition, we held 6 other steaming events across the year and our total visitor numbers, which includes drop in visitors on non-steaming days, was 4,576. This is the third highest total ever and our best since 2017, so we can say, in broad terms, that we are back to where we were, in terms of growth, to the position prior to Covid.

On steaming days, we are also supported by a wide range of groups and individuals who willingly and at no cost bring large heritage engineering items to the site to be placed on display, for example full size and scale traction engines, and vintage cars.

In addition to our main steaming events, other events took place such as a Land-Rover Day and Model Railway exhibition. Such non-steaming events support our objectives (as the site can also be viewed in static condition) and help build networks and future visitors to steaming events.

The site also opened for Heritage Open Days ('Claymills by Night') which we will continue to support but numbers through the gate for this national initiative continue to be small.

The Trust continues to support the Claymills Classic Car Club who hold meetings on site approximately monthly and, as noted above, in some cases display their vehicles free of charge at the Trust's various events.

4. Restoration and maintenance activities

The site is restored, maintained and operated by a team of unpaid volunteer Trust members who undertake all of the work on the site, which is open for volunteers to attend on Tuesdays, Thursdays and Saturdays, plus of course additional days where called for due to events. In 2023, Friday working was introduced and the Archive Team carry out archive related activities on this day.

The 2023 volunteer hours totalled some 14,063 recorded hours. This is a good number – equivalent to around 1,800 man-days or 8.2 full time staff. Volunteer hours can, in some cases, be used as match funding for grant aid so it is imperative that we accurately record all volunteer hours.

2023 saw some major milestones achieved – the steaming of A engine for the first time since we have been on site, erection of the new workshop/display area, completion of the Pipe Drug restoration, and the arrival on site of Andrew Hall's ex-Claymills Ruston & Proctor portable engine. Andrew has now allowed us to keep this engine on site and a loan agreement to this end is being formalised, and we thank Andrew for this generous act.

Regarding other achievements, it is, as always, impossible to itemise each activity carried out but the following items give examples of the ongoing work and achievements by our volunteer team.

- Completion of the physical build of the new workshop and display area.
- Completion of restoration of the vertical twin dynamo engine
- C/D engine house on going cleaning and painting

The work of volunteers is co-ordinated by nominated Area Directors, with a Director coordinating all volunteer activity, and a Director is responsible for site health and safety for volunteers and the public. There are arrangements for formal induction, training and supervision of volunteers. The buildings, infrastructure, boiler, steam systems and engines receive maintenance as required to allow for the functioning of the site and to meet legal and health and safety requirements.

This concludes the annual report for 2023 – a successful year where progress was made in many areas. In summary, we continue to ensure that Claymills thrives in terms of equipment, infrastructure, finances and compliance, and of course both volunteers and visitors. 2024 will see some major steps forward in terms of major projects, not least a new gatehouse building, and the support of our members and volunteers will, as always, be vital to our continued achievement of our objectives.

Prepared 7th January 2024 by A Parsons on behalf of the board of directors of CPET

Financial position

The Statement of Financial Activities is set out on the pages that follow. The net result for the year was an increase in charity funds of £10,498.

Total funds of the Charity at 31st December 2023 were £216,346.

Post balance sheet events

None.

Statement of Trustees Responsibilities

The Trustees as directors of the charitable company are responsible for preparing the Annual Report and the accounts in accordance with applicable law and the United Kingdom Generally Accepted Accounting Practice.

Company law requires the Trustees to prepare accounts for each financial year that give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that year. In preparing those accounts, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board on 31st January 2024 and was signed on its behalf by:

A handwritten signature in black ink, appearing to be 'A. Parsons', written over a faint rectangular stamp.

Andrew Parsons, Chairman, Trustee Director

Independent Examiner's Report on the Accounts of

The Claymills Pumping Engines Trust Ltd

For the year ended 31st December 2023

I report on the accounts that are set out following this report.

Respective responsibilities of directors and examiner

The charity's directors are responsible for the preparation of the accounts. The charity's directors consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met;

OR

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed		Date	27 th March 2024
Name	Brian E. Keates		
Address	53 Short Lane Barton under Needwood Burton-on-Trent, Staffs, DE13 8LB		

Statement of Financial Activities

For the year ending 31st December 2023

Income and Expenditure

	Note	Unrestricted Funds	Restricted Funds	Total	2022
Income					
Operation of the Pumping Station	6	54,420		54,420	44,937
Grants and restricted donations	7		17,900	17,900	26,120
Bank Interest		3,430		3,430	801
Total Income		£57,850	£17,900	£75,750	£71,858
Expenditure					
Cost of operation of the Pumping Station	8	45,723	17,933	63,656	43,211
Managing and administering the charity	9	1,596		1,596	3,698
Total Expenditure		£47,319	£17,933	£65,252	£46,909
Excess of income over expenditure		10,531	(33)	10,498	24,949
Funds brought forward at 1 st Jan 2023		119,761	86,087	205,848	180,899
Funds carried forward at 31 st Dec 2023		£130,292	£86,054	£216,346	£205,848

Balance Sheet

At 31st December 2023

	Note	Unrestricted Funds	Restricted Funds	Total	2022
Fixed Assets	4	64,537	34,897	99,434	98,820
Current Assets					
Shop + Stationery Stock		5,633		5,633	6,235
Cash in Hand		1,313		1,313	1,163
Cash at Bank		42,991	49,998	92,989	77,696
Coal & Biomass		13,167	1,159	14,326	14,151
Debtors & Pre-payments	2	2,711		2,711	7,811
		<u>£130,352</u>	<u>£86,054</u>	<u>£216,406</u>	<u>£205,876</u>
Current Liabilities					
Creditors less than 1 year	3	(60)		(60)	(28)
Net current Assets		<u>£130,292</u>	<u>£86,054</u>	<u>£216,346</u>	<u>£180,899</u>
Funds					
Unrestricted funds		<u>£130,292</u>	<u>-</u>	<u>£130,292</u>	<u>£119,761</u>
Restricted funds		<u>-</u>	<u>£86,054</u>	<u>£86,054</u>	<u>£86,087</u>
		<u>£130,292</u>	<u>£86,054</u>	<u>£216,346</u>	<u>£205,848</u>

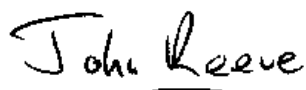
For the year ending 31st December 2022, The Claymills Pumping Engines Trust Ltd. was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the small company regime (Section 419(2) of the Companies Act 2006).

These accounts were approved by the board on 31st January 2024 and were signed on its behalf by:



J.C.Reeve, Treasurer, Trustee Director

Notes to the Accounts

1 Accounting Policies

The accounts have been prepared under the historical cost convention and are in accordance with applicable accounting standards and the Statement of Recommended Practice Accounting for Charities (SORP 2005).

The Trust is not registered for VAT and expenditure includes VAT where applicable.

Fixed Assets

Ownership of the site, buildings, plant and machinery lies with Severn Trent Water Limited and are not disclosed within these accounts. Other historic assets do not represent a true value as they include many gifted items. The reader of these accounts should appreciate the undisclosed aspect of the inventory which arises and which remains a difficult judgement of value.

Historic assets have not been depreciated on the basis that they will only appreciate. Following the lease agreement with STW and the passing of ownership of historic engines & equipment, these assets have been reclassified and will be depreciated over the remaining term of the lease. (being 60 years)

Fixed assets are depreciated according to the following table.

New Buildings	4.0%
Modern Tools & Machinery	12.5%
Office & Shop Equipment	20.0%
Leasehold Property	Remaining term of the lease (1.67%)

Income

All income is accounted for gross and when receivable.

Expenditure

All expenditure is accounted for gross and when incurred. All restoration costs at the Claymills site are written off as incurred. Acquisition costs of historic assets are currently written off as incurred.

Water and electricity costs are borne by Severn Trent Water.

2 Debtors & Pre-payments	2023	2022
Gift Aid	125	119
Pre-payments	2,586	2,908
East Staffordshire Borough Council		1,534
Tiger Aspect Productions		3,250
	£2,711	£7,811
3 Creditors	2023	2022
Other creditors	60	28
	£60	£28

4 Tangible Fixed Assets

	Total	Leasehold Property	Historic Engines & Machinery	Modern Tools & Machinery	Office & Shop Equipment	New Buildings
Cost:						
Brought Forward	154,237	3,259	226	18,718	22,960	109,074
Additions	7,519		50	1,076	338	6,055
Disposals	0		0	0	0	0
Balance c/f	£161,756	£3,259	£276	£19,794	£23,298	£115,129
Depreciation:						
Brought Forward	(55,417)	(2,108)	0	(12,588)	(21,618)	(19,103)
Charge	(6,905)	0	0	(1,367)	(933)	(4,605)
Disposals	0	0	0	0	0	0
Balance c/f	£(62,322)	£(2,108)	0	£(13,955)	£(22,551)	£(23,708)
Net Book Value:						
At 1 st January 2023	£98,820	£1,151	£226	£6,130	£1,342	£89,971
At 31 st December 2023	£99,434	£1,151	£276	£5,839	£747	£91,421

5 Transactions involving Trustees

None

6 Incoming resources from the operation of the Pumping Station

	2023	2022
Subscriptions & Donations	21,391	16,394
Open Day Takings	17,929	17,923
Shop Takings	15,100	10,620
	£54,420	£44,937

7	Unrestricted Grants	2023	2022
	Omicron Hospitality and Leisure Grant		4,000
	Additional Restrictions Grant		1,600
		£0	£5,600
	Restricted Grants and donations		
	Operational Grant Income		
	AIM	3,400	3,400
	West Midlands Museum Development	6,000	
	Capital Grant Income		
	Pilgrim Trust		17,120
	Community Foundation for Staffordshire	6,000	
	Donation	2,500	
		£17,900	£20,520

8	Cost of operation of the Pumping Station	2023	2023	2022
		Unrestricted Funds	Restricted Funds	
	Restoration of Claymills site	3,875	9,144	2,708
	Shop Stock	5,694		3,665
	Insurance	157	2,283	1,905
	Advertising	8,742		5,664
	Education & Children’s Activities	975		631
	Operating Expenses			
	Running site in steam	2,943	1,700	7,422
	Other	7,477	1,275	5,418
	Coal & Biomass	10,719	1,767	8,964
	Depreciation & Amortisation	5,141	1,764	6,834
		£45,723	£17,933	£43,211

9	Managing & administering the charity	2023	2022
	Postage & Stationery	488	291
	Legal & Professional fees		2,787
	Office & Administration costs	1,108	620
		£1,596	£3,698

CLAYMILLS PUMPING ENGINES TRUST LIMITED

England & Wales - Charity number 1030331

Accounts



THE CLAYMILLS PUMPING ENGINES TRUST LTD.

COMPANY REGISTERED IN ENGLAND NO 2871763

CHARITY NO 1030331

Annual Report & Accounts

for the year ending

31st December 2022

Registered Office:

The Claymills Pumping Engines Trust Limited
Meadow Lane,
Stretton,
Burton-on-Trent,
Staffordshire
DE13 0DA
Tel: (01283) 509929
Web: www.claymills.org.uk

Bankers:

Barclays Bank Plc
High Street
Burton-on-Trent

Legal and Administrative Information

Organisation of the Charity

The organisation is a charitable company limited by guarantee, incorporated on 15th November 1993 and registered as a charity on 14th December 1993.

The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those articles, members of the Board of Directors are elected at each AGM.

Directors

The following persons served as Directors and Trustees during the period:

Mr Andrew Parsons - Chairman
Mr John Cooper – Secretary
Mr John Reeve – Treasurer
Mr Roy Barratt - resigned 21st Mar 2023
Mrs Jan Dingley
Mr John Ford
Mr John Freeman
Mr Derek Goodman
Mr Stephen Goodman
Mr Zak Goodwin - appointed 1st Oct 2022
Mr Mike Guthrie - resigned 1st Oct 2022
Mr Clive Haffenden - appointed 1st Oct 2022
Mrs Lesley Hirst
Mr Geoff Sherratt
Mr Ian Yates

Objects of the Charity

To promote and preserve for the benefit of the public the nineteenth century Claymills Pumping Station complex including all buildings, engines and equipment therein situate at Meadow Lane, Stretton, Burton-on-Trent, Staffordshire.

Charity Funds

The funds of the Charity are administered by the Board to meet the objectives of the Charity. Sufficient funds are retained to ensure that the Charity can continue to meet its objectives. Funds not immediately required are deposited in a COIF Charity Deposit Fund.

Activities and Achievements

Introduction

This is the Directors' Annual Report for Claymills Pumping Engines Trust for the period 1st January 2022 to 31st December 2022.

This constitutes a summary of the Trust's activities and achievements in four broad areas related to its stated objectives which are 'to preserve Claymills Pumping Station and open it to the public as a heritage attraction'.

As last year, this report covers the four areas as follows:-

1. Management activities.
2. Finances, Fundraising and Marketing.
3. Operating the site as a public museum/heritage attraction.
4. Restoration and maintenance activities.

1. Management activities.

The Board meets in three forms: the main Board which meets quarterly; the operational board; and the strategic board. Directors may attend both or either the operational board and the strategic board, with both being chaired by the chairman. Each sub-board meets monthly 2 months out of 3, with an overall meeting of the main board on the 3rd month.

During the year 2022 the main board met 4 times, the operational board 7 times and the strategic sub-board 11 times. These are the main business meetings of the Trust and now more clearly cover operational and strategic matters. Attendance at the meetings of the main board ranged from 9-12 Directors.

Whilst the main board meets 'in person' four times per year, other meetings take place virtually via Zoom as introduced during the pandemic and we imagine that this situation will continue. Use of Zoom is proving effective and has actually made the increased number of meetings more practical. Members are reminded that all board meetings are open for any member to attend should they so wish – please ask for the Zoom link to the meeting you wish to attend.

At the AGM held in 2021, the number of directors was increased to allow a maximum of 14 directors to be appointed, this was done with one eye on the future, with some expectation that some directors may be retiring. This turned out to be the case, with Mike Guthrie standing down at the last AGM. This year Roy Barratt has also left the board, following 30 years of hard work for the Trust, including much activity during the formative years. Our thanks go to Roy for his sterling service to the Trust over the years.

The Board continued to send ad-hoc communications to all members to keep them informed regarding the Covid situation and other points, and these communications were generally well received.

The Board continues to work on improving our compliance with regulatory and other requirements relating to the Trust as a charitable company and as an accredited museum. We also have responsibilities to Seven Trent Water plc as our landlord. For example, we are continuing to refine and improve our Health and Safety practice; our work with Heritage England on the site's 2 and 2* listings, Arts Council England on museum accreditation and our archive, and, importantly, to our landlords Severn Trent Water plc with whom meetings are held approximately every six months, and which include a Health and Safety audit carried out by STW professionals once a year. Both the Trust and STW plc have committed to a range of actions. For example, STW are and have been undertaking building repairs arising from requests from the Board, and have undertaken necessary electrical works as a result of the findings of a statutory fixed wiring inspection. This fixed wiring inspection was recently carried out by STW's contractors and resulted in non-compliance being found in the site's old wiring, and, as a result, significant work has been carried out, funded by STW, to rectify and modernise the electrical installation to current standards. This represents a good example of how well our relationships with our landlords are progressing.

Another positive example of our relationship with STW was reflected in the rapid response to the flooding incident in early 2022 by the operational team from the main STW sewage works.

To further support regulatory compliance, a first aid training course was held on-site in February 2022 with nine Trust volunteers in attendance. The day-long course, supported by an AIM training grant, included use of the defibrillator that was acquired by the Trust recently.

The Trust's Annual General Meeting reviewing 2021 year was held on site on the 1st October 2022 with over twenty members in attendance. As always, the Chairman presented the annual report and the Treasurer presented the accounts. In accordance with the constitution, half the directors stood down and were subsequently re-elected.

By December 2022, our membership had grown to 376, a new record.

On a sad note, in February 2022, we noted the sudden passing of Claymills former president Sir Alan Jones. Sir Alan became president of the Trust after accepting the role in 2010 and during his six years in post he made significant contributions on a number of different fronts, helping the Trust unblock many obstacles and offering invaluable advice to the board. In particular, it was through his tenacious endeavours that the Trust managed to secure a 60-year lease for the pumping station site from Severn Trent Water in 2013. We also noted the passing of Trust member and former director Dave Caroline who passed away in March 2022 after a short illness. Dave joined the Claymills Trust at its inception and at its first meeting, held at Willington Power Station Sports and Social Club on 20th January 1994, he was one of eight directors voted onto the initial board.

Finally for this section, the Chairman wishes to thank the board for their flexibility and united approach during another challenging year. We continue to manage and operate the site to the satisfaction of compliance bodies, our landlords and our customers.

2. Finances, Fundraising and Marketing

The Trust's policy of conservative and careful financial management continues, this includes the retention of one year's 'running costs' (£25,000) for reaction to an emergency situation. This approach has proven its worth and, despite the expected high outgoings due to the new workshop and display building, the Trust ended the year with a surplus of income over expenditure, the details of which follow in the treasurer's report.

The Trust also continues to take advantage of Gift Aid to good effect and to obtaining 100% rate rebate from the local council.

We have continued to benefit from grant aid, for example the grant to cover the first aid training previously mentioned.

Another example of grant aid was the grant made of £1,953 from West Midlands Museum Development fund recovery grant scheme. This went toward the development and printing of the new visitor guide folder and inserts which are proving to be popular with our visitors.

Another grant was that of £6,800 toward the restoration of the Pipe Drug.

In terms of issues such as grant aid, Gift Aid and Rate rebates, none of these things are automatic and the amount and complexity of some of the associated paperwork is high, so a big 'thank you' to our Treasurer and to those working hard to gain grants for the Trust. We will continue to seek further grant aid opportunities, whilst 'keeping our powder dry' for a later application for a one-off large grant in order to realise our ultimate aim of a visitor centre.

3. Operating the site as a visitor attraction

As seen in a recent newsletter, our secretary carried out an analysis of Trust KPI performance against reported national averages, and commented that *the Claymills pumping station did fully open to visitors in 2022 over all the normal planned steaming events over seven weekends/bank holidays (this was not possible the previous two years). The visitor numbers last year compared to 2019 shows a reduction by c17% compared to the national average of 45%, so all in all we had a respectable year.*

Total visitor numbers for 2022 was 3,696, more than double that of 2021 (which of course was Covid affected) but still not yet back at pre-pandemic levels. This slow recovery is reflected in national figures and

in subjective reporting, particularly regarding heritage railways, which are having a tough time. As previously noted, our prudent financial management is a vital element in weathering the slumps and cycles of visitor attendance.

The Trust continues to support the Claymills Classic Car Cub, who are now able to carry out their monthly meetings and who also make a sizable donation to the Trust each year, for which we are very grateful and of course, to the CCCC members themselves, who regularly bring their classic vehicles to site for events.

Again, and relating to compliance, the Trust was visited by the VAQAS (Visitor Attraction Quality Assurance Scheme) assessor during July 2022. The scheme is run by the tourism industry regulatory body 'Visit England'. The assessor scored Claymills on a series of criteria under the headings of visit pre-arrival, arrival, the visitor attraction, cleanliness, toilets and staff. The Trust has been successful in once again attaining the award, together with a report of the visit that highlights any areas of improvement.

The 'Events Committee' continues their hard work to suggest, organise and operate the many events that take place on site and, for steaming events, supporting activities such as Professor Pumpernickel, and also small but important tasks such as hiring out areas of the site for visits, activities and, for 2022, filming on site. We now do not rely solely on steaming and operation of machinery, but have other types of events such as the model railway show, Land Rover days and similar, and our thanks go to the Events Committee for their hard work across all these activities and for the smooth way in which all of our events operate.

4. Restoration and maintenance activities

The site is restored, maintained and operated by a team of unpaid volunteer Trust members who undertake all of the work on the site, which is open for volunteers to attend on Tuesdays, Thursdays and Saturdays, plus of course additional days to support our events.

The 2022 volunteer hours totalled some 14,634 recorded hours but as always not all hours are recorded.

During 2022 we have seen excellent progress in key areas. As always, it is impossible to itemise each activity, but we should highlight all of the work done to prepare the ground for the new workshop and display building, and the significant work that has gone into furthering the restoration of B engine and progressing the restoration of 'A' engine.

At the same time, we must not underestimate the work done just to maintain the machinery and infrastructure. This is equally important – perhaps more so - as the work on new projects.

The below gives a flavour from some of the work done: -

- Ground works to build the new workshop/display building
- Ongoing restoration of vertical twin dynamo engine
- C/D engine house on going cleaning and painting as required
- Boilers 4&5 maintenance completed and ready for inspections
- Steel firebars
- Clean up and repairs in the Victorian workshop
- Continued work on 'A' Engine
- Continued work to lagging of 'B' engine
- Electrical fixed and emergency lighting

The volunteers are co-ordinated by a nominated Director(s) in each area and a director is responsible for site health and safety for volunteers and the public. There is appropriate induction, training and supervision of volunteers. The buildings, infrastructure, boiler, steam systems and engines receive maintenance as required to allow for the functioning of the site and to meet regulatory and health and safety requirements. Our boilers and engine undergo a full functional system check prior to each occasion the site is brought into steam for the public.

This concludes the annual report for 2022 – another year where progress was made in all areas of our responsibilities. We look forward particularly to the October events to mark our 30-year anniversary of the commencement of restoration.

In summary, we continue to ensure that Claymills does not just survive, but continues to thrive as a working steam museum, in terms of equipment, infrastructure, finances, compliance, and volunteer support. 2023 will see some major steps forward in terms of completion of major projects (New workshop fit out, A Engine). The support of our members and volunteers will, as always, be vital.

Prepared 28th May 2023 by A Parsons on behalf of the board of directors of CPET

Financial position

The Statement of Financial Activities is set out on the pages that follow. The net result for the year was an increase in charity funds of £24,949.

Total funds of the Charity at 31st December 2022 were £205,848.

Post balance sheet events

At the date of this report, the Trust has been awarded Discretionary Rate Relief on the business rates which had been paid to East Staffordshire Borough Council for the years 2021-22 and 2022-23. This was refunded during 2023 and is shown as a debtor in this report.

Statement of Trustees Responsibilities

The Trustees as directors of the charitable company are responsible for preparing the Annual Report and the accounts in accordance with applicable law and the United Kingdom Generally Accepted Accounting Practice.

Company law requires the Trustees to prepare accounts for each financial year that give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that year. In preparing those accounts, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board on 31st May 2023 and was signed on its behalf by:



Andrew Parsons, Chairman, Trustee Director

Independent Examiner's Report on the Accounts of

The Claymills Pumping Engines Trust Ltd

For the year ended 31st December 2022

I report on the accounts that are set out following this report.

Respective responsibilities of directors and examiner

The charity's directors are responsible for the preparation of the accounts. The charity's directors consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met;

OR

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed		Date	14 th June 2023
Name	Brian E. Keates		
Address	53 Short Lane Barton under Needwood Burton-on-Trent, Staffs, DE13 8LB		

Statement of Financial Activities

For the year ending 31st December 2022

Income and Expenditure

	Note	Unrestricted Funds	Restricted Funds	Total	2021
Income					
Operation of the Pumping Station	6	44,937		44,937	22,516
Grants and restricted donations	7	5,600	20,520	26,120	29,612
Bank Interest		801		801	15
Total Income		£51,338	£20,520	£71,858	£52,143
Expenditure					
Cost of operation of the Pumping Station	8	37,828	5,383	43,211	35,318
Managing and administering the charity	9	3,698		3,698	4,134
Total Expenditure		£41,526	£5,383	£46,909	£39,452
Excess of income over expenditure		9,812	15,137	24,949	12,691
Funds brought forward at 1 st Jan 2022		109,949	70,950	180,899	168,208
Funds carried forward at 31 st Dec 2022		£119,761	£86,087	£205,848	£180,899

Balance Sheet

At 31st December 2022

	Note	Unrestricted Funds	Restricted Funds	Total	2021
Fixed Assets	4	68,192	30,628	98,820	34,856
Current Assets					
Shop + Stationery Stock		6,235		6,235	7,266
Cash in Hand		1,163		1,163	944
Cash at Bank		22,237	55,459	77,696	131,540
Coal		14,151		14,151	1,680
Debtors & Pre-payments	2	7,811		7,811	4,802
		<u>£119,789</u>	<u>£86,087</u>	<u>£205,876</u>	<u>£181,088</u>
Current Liabilities					
Creditors less than 1 year	3	(28)		(28)	(189)
Net current Assets		<u>£119,761</u>	<u>£86,087</u>	<u>£180,899</u>	<u>£180,899</u>
Funds					
Unrestricted funds		<u>£119,761</u>	<u>-</u>	<u>£119,761</u>	<u>£109,949</u>
Restricted funds		<u>-</u>	<u>£86,087</u>	<u>£86,087</u>	<u>£70,950</u>
		<u>£119,761</u>	<u>£86,087</u>	<u>£205,848</u>	<u>£180,899</u>

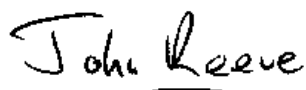
For the year ending 31st December 2022, The Claymills Pumping Engines Trust Ltd. was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the small company regime (Section 419(2) of the Companies Act 2006).

These accounts were approved by the board on 31st May 2023 and were signed on its behalf by:



J.C.Reeve, Treasurer, Trustee Director

Notes to the Accounts

1 Accounting Policies

The accounts have been prepared under the historical cost convention and are in accordance with applicable accounting standards and the Statement of Recommended Practice Accounting for Charities (SORP 2005).

The Trust is not registered for VAT and expenditure includes VAT where applicable.

Fixed Assets

Ownership of the site, buildings, plant and machinery lies with Severn Trent Water Limited and are not disclosed within these accounts. Other historic assets do not represent a true value as they include many gifted items. The reader of these accounts should appreciate the undisclosed aspect of the inventory which arises and which remains a difficult judgement of value.

Historic assets have not been depreciated on the basis that they will only appreciate. Following the lease agreement with STW and the passing of ownership of historic engines & equipment, these assets have been reclassified and will be depreciated over the remaining term of the lease. (being 60 years)

Fixed assets are depreciated according to the following table.

New Buildings	4.0%
Modern Tools & Machinery	12.5%
Office & Shop Equipment	20.0%
Leasehold Property	Remaining term of the lease (1.67%)

Income

All income is accounted for gross and when receivable.

Expenditure

All expenditure is accounted for gross and when incurred. All restoration costs at the Claymills site are written off as incurred. Acquisition costs of historic assets are currently written off as incurred.

Water and electricity costs are borne by Severn Trent Water.

2 Debtors & Pre-payments	2022	2021
Gift Aid	119	1,666
Pre-payments	2,908	2,764
East Staffordshire Borough Council	1,534	
Reach Publishing		372
Tiger Aspect Productions	3,250	
	£7,811	£4,802
3 Creditors	2022	2021
Staffordshire County Council		100
Other creditors	28	89

				£28		£189
4 Tangible Fixed Assets	Total	Leasehold Property	Historic Engines & Machinery	Modern Tools & Machinery	Office & Shop Equipment	New Buildings
Cost:						
Brought Forward	83,439	3,259	226	17,444	22,864	39,646
Additions	70,798		0	1,274	96	69,428
Disposals	0		0	0	0	0
Balance c/f	£154,237	£3,259	£226	£18,718	£22,960	£109,074
Depreciation:						
Brought Forward	(48,583)	(2,108)	0	(11,154)	(20,581)	(14,740)
Charge	(6,834)	0	0	(1,434)	(1,037)	(4,363)
Disposals	0	0	0	0	0	0
Balance c/f	£(55,417)	£(2,108)	0	£(12,588)	£(21,618)	£(19,103)
Net Book Value:						
At 1 st January 2022	£34,856	£1,151	£226	£6,290	£2,283	£24,906
At 31 st December 2022	£98,820	£1,151	£226	£6,130	£1,342	£89,971

5 Transactions involving Trustees

None

6 Incoming resources from the operation of the Pumping Station	2022	2021
Subscriptions & Donations	16,394	11,576
Open Day Takings	17,923	6,819
Shop Takings	10,620	4,121
	£44,937	£22,516

7	Unrestricted Grants	2022	2021
	Local Restrictions Support Grant (January)		9,428
	Local Restrictions Support Grant (March)		3,072
	Restart Grant		12,000
	Omicron Hospitality and Leisure Grant	4,000	
	Additional Restrictions Grant	1,600	
		£5,600	£24,500
	Restricted Grants and donations		
	Operational Grant Income		
	Covid Recovery Grant		1,932
	AIM	3,400	300
	Capital Grant Income		
	Pilgrim Trust	17,120	2,880
		£20,520	£5,112
8	Cost of operation of the Pumping Station	2022 Unrestricted Funds	2022 Restricted Funds 2021
	Restoration of Claymills site	2,708	6,010
	Shop Stock	3,665	1,798
	Insurance	202	1,828
	Advertising	5,664	2,705
	Education & Children’s Activities	631	12
	Operating Expenses		
	Running site in steam	7,422	2,949
	Other	3,247	12,179
	Coal	8,964	3,952
	Depreciation & Amortisation	5,325	3,885
		£37,828	£5,383 £35,318
9	Managing & administering the charity	2022	2021
	Postage & Stationery	291	364
	Legal & Professional fees	2,787	3,295
	Office costs	620	475
		£3,698	£4,134

CLAYMILLS PUMPING ENGINES TRUST LIMITED

England & Wales - Charity number 1030331

Accounts



THE CLAYMILLS PUMPING ENGINES TRUST LTD.

COMPANY REGISTERED IN ENGLAND NO 2871763

CHARITY NO 1030331

Annual Report & Accounts

for the year ending

31st December 2021

Registered Office:

The Claymills Pumping Engines Trust Limited
Meadow Lane,
Stretton,
Burton-on-Trent,
Staffordshire
DE13 0DA
Tel: (01283) 509929
Web: www.claymills.org.uk

Bankers:

Barclays Bank Plc
High Street
Burton-on-Trent

Legal and Administrative Information

Organisation of the Charity

The organisation is a charitable company limited by guarantee, incorporated on 15th November 1993 and registered as a charity on 14th December 1993.

The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those articles, members of the Board of Directors are elected at each AGM.

Directors

The following persons served as Directors and Trustees during the period:

Mr Andrew Parsons - Chairman
Mr John Cooper – Secretary
Mr John Reeve – Treasurer
Mr Roy Barratt - appointed 15th May 2021
Mrs Jan Dingley - appointed 15th May 2021
Mr John Ford
Mr John Freeman
Mr Derek Goodman
Mr Stephen Goodman
Mr Mike Guthrie
Mrs Lesley Hirst
Mr Geoff Sherratt
Mr Ian Yates

Objects of the Charity

To promote and preserve for the benefit of the public the nineteenth century Claymills Pumping Station complex including all buildings, engines and equipment therein situate at Meadow Lane, Stretton, Burton-on-Trent, Staffordshire.

Charity Funds

The funds of the Charity are administered by the Board to meet the objectives of the Charity. Sufficient funds are retained to ensure that the Charity can continue to meet its objectives. Funds not immediately required are deposited in a COIF Charity Deposit Fund.

Activities and Achievements

Introduction

This is the Directors' Annual Report for Claymills Pumping Engines Trust for the period 1st January 2021 to 31st December 2021.

This constitutes a concise summary of the Trust's activities and achievements in four broad areas related to its stated objectives which are 'to preserve Claymills Pumping Station and open it to the public as a heritage attraction'.

As last year, this report covers the four areas as follows:-

1. Management activities.
2. Finances, Fundraising and Marketing (new report area)
3. Operating the site as a public museum/heritage attraction.
4. Restoration and maintenance activities.

Each of these points is covered following.

1. Management activities.

2021 saw a change in the way that the board operates, whilst retaining the same overall structure. In a nutshell, previously our board meetings tried to cover both operational and strategic items, and it was proving difficult to get sufficient time and resource to address the strategic items due to the preponderance of operational issues,

As a result, we have split the board meetings and the attendees to these meetings into two 'sub boards' to which the Directors can attend both or either, both being chaired by the chairman. Each sub-board meets monthly 2 months out of 3, with an overall meeting of the complete board on the 3rd month. A particular focus of the strategic board will be to review and update all our policies and procedures to be ready for Museum Re-Accreditation in 2023.

This new board structure commenced in September 2021, and accordingly our boards met as a complete board 9 times, and each of the operation and strategy boards met twice during 2021. Whilst splitting the responsibilities of the Trust into two boards is a major step, early indications are that this is working well.

During the year 2021 the Board of Directors met 11 times and the attendance by Directors for the main board ranged from 10 to 13. These are the main business meetings of the Trust and now more clearly cover operational and strategic matters.

All board meetings take place virtually via Zoom and we imagine that this situation will eventually evolve to include both Face to Face and Zoom meetings. Use of Zoom is proving effective and has actually made the increased number of meetings more practical. Members are reminded that all board meetings are open for any member to attend should they so wish – please ask for the Zoom link to the meeting you wish to attend.

The board continued to send ad-hoc communications to all members to keep them informed regarding the Covid situation and these were well received.

As always, the board ensures that we remain compliant with UK law, for example H&S, to Heritage England due to the sites 2* listing, for maintaining our archive as required by our museum's registration and, importantly, to our landlords Severn Trent Water with whom meetings are held approximately every six months, and include a H&S audit carried out by STW H&S professionals once a year. These meetings included STW, as landlords, committing to both building repairs arising from requests from the board, and to necessary electrical works as a result

of the findings of a statutory fixed wiring inspection. On the subject of electrical safety, whilst we do not normally single out activities in this summary, it is of note that we maintain our own PAT testing and recording and this onerous task continues year-round.

The Trust's Annual General Meeting was held on 15th May 2021 via Zoom due to the restrictions still in place as a result of the Covid pandemic. Over thirty members were in virtual attendance.

A key decision was agreed during the AGM to increase the maximum number of directors to 14 from the previous upper limit of 12.

As always, the Chairman presented the annual report and the Treasurer presented the accounts. In accordance with the constitution, half the directors stood down and were subsequently re-elected, as were two new directors, Roy Barratt and Jan Dingley. The three officers of the Trust, Andrew Parsons, John Reeve and John Cooper, were re-elected unopposed.

By the year-end, membership was 337, a recovery back to a more usual level of membership from 2020. We expect further membership numbers as our recovery continues during 2022.

During 2021 we also engaged with a leading Heritage sector consultant who has provided valuable advice and an 'outside eye' on our activities and we are working through the recommendations from the provided report – but one impact was the splitting of the board as previously detailed.

Finally, the Chairman wishes to thank the board for their flexibility and united approach during another challenging year. We continue to manage and operate the site to the satisfaction of compliance bodies, our landlords and our customers.

2. Finances, Fundraising and Marketing

The Trust's policy of conservative and careful financial management, which includes the retention of one year's 'running costs' (£25,000) for reaction to an emergency situation has proven its worth and, unlike many other heritage sites, the Trust maintained financial stability through the year.

The Trust also continues to take advantage of Gift aid, and also of Local government Covid grants for the hospitality and leisure sector. Overall, the Trust recorded an operating margin of £12,691 for the year.

In addition, we applied for and were fortunate to win a grant from the West Midlands Museum Development Fund of just over £1800 which was used on PR materials and guidance, and a small grant to cover the costs of a first aid course.

A major grant of £20,000 was gained from the Pilgrim Trust toward the cost of the workshop / display building,

Regarding other major funding sources such as the HLF and the Arts Council, there are some small signs of a return to a more normal distribution of moneys but the bias toward recovery funding – as opposed to new project type funding - is still apparent and it will be some time before we consider a bid for large funds toward a visitor centre – perhaps this may be possible in 2023.

As is usually the case, our accounts give the appearance of being 'cash rich' – the AGM is reminded that during 2021 we committed to the new workshop and recognised that there would be extensive bills in excess of £70,000 to pay for groundworks, materials and construction of the workshop/display building during 2022, and in addition some £60K of balance are restricted funds, and also we do not intend to break own rule of retaining one year's operational costs 'in the bank'.

3. Operating the site as a visitor attraction

Of course, our steaming events in 2021 were impacted by the Covid pandemic and we held a total of three steaming events in 2022, commencing with the August steaming.

Our visitor number totals of 1572 for 2021 were significantly higher than 2020 but of course much lower than a 'normal' year due to only three events being held..

The site opened for the public with a 'grand reopening' steaming at the end of August followed by the September and October steaming events. The site was also open for 'drop in' visitors following relaxation of the Covid restrictions. The Trust also opened for a weekend to support the annual 'Heritage Open Days' initiative.

The Trust was also able to support the Claymills Classic Car Club who were able to hold a small number of meetings on site when the site was open.

4. Restoration and maintenance activities

The site is restored, maintained and operated by a team of unpaid volunteer Trust members who undertake all of the work on the site, which is open for volunteers to attend on Tuesdays, Thursdays and Saturdays, plus of course additional days where called for due to events.

The 2021 volunteer hours totalled some 19473 recorded hours but as always not all hours are recorded. This is a good number – equivalent to around 12 full time staff - but of course was somewhat impacted by Covid in the earlier part of the year. During the period of restricted access in the early part of the year due to Covid the site was generally shut, but small working parties took place to carry out specific tasks mainly related to security, buildings and grounds maintenance.

Directors have also attended the site to carry out regular security checks and to allow STW contractors to carry out agreed tasks, for example the removal of the Pine trees and the rebuilding of a section of the boiler house wall.

Regardless of Covid, we have seen some excellent progress in key areas. As always, it is impossible to itemise each activity, but the below gives a flavour from some of the work done: -

- Commencement of the works to build the new workshop/display building
- Ongoing restoration of vertical twin dynamo engine
- C/D engine house on going cleaning and painting as required
- Full restoration of the bookshop 'living van'
- Modernisation of the Mess room including new plumbing and electrics
- Boilers 4&5 maintenance completed and ready for inspections
- Continued work on 'A' Engine
- Continued work to lagging of 'B' engine

The volunteers are co-ordinated by a nominated Director(s) and a Director is responsible for site health and safety for volunteers and the public. There is appropriate induction, training and supervision of volunteers. The buildings, infrastructure, boiler, steam systems and engines receive maintenance as required to allow for the functioning of the site and to meet legal and health and safety requirements and our major attractions and undergo a full functional system check prior to the site being in steam for the public.

This concludes the annual report for 2021 – another challenging year but progress was made in many areas.

In summary, we continue to ensure that the site survives both in terms of equipment, infrastructure, finances and compliance. 2022 will see some major steps forward in terms of major projects (New building, Firebars, A Engine). The support of our members and volunteers will, as always, be vital to our continued post Covid recovery.

Prepared 17th July 2022 by A Parsons on behalf of the board of directors of CPET

Financial position

The Statement of Financial Activities is set out on the pages that follow. The net result for the year was an increase in charity funds of £12,691.

Total funds of the Charity at 31st December 2021 were £180,899.

Post balance sheet events

At the date of this report, the Trust has been in receipt of further HM Government Local Restrictions Business Support Grants to the value of £5,600. The balance of the Pilgrim Trust grant £17,120 has been received. Expenditure on the new workshop / display building to date is £26K, with a further invoice of £40K expected on completion of the building shell.

Statement of Trustees Responsibilities

The Trustees as directors of the charitable company are responsible for preparing the Annual Report and the accounts in accordance with applicable law and the United Kingdom Generally Accepted Accounting Practice.

Company law requires the Trustees to prepare accounts for each financial year that give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that year. In preparing those accounts, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board on 27th July 2022 and was signed on its behalf by:



Andrew Parsons, Chairman, Trustee Director

Independent Examiner's Report on the Accounts of

The Claymills Pumping Engines Trust Ltd

For the year ended 31st December 2021

I report on the accounts that are set out following this report.

Respective responsibilities of directors and examiner

The charity's directors are responsible for the preparation of the accounts. The charity's directors consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met;

OR

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed		Date	17 th August 2022
Name	Brian E. Keates		
Address	53 Short Lane Barton under Needwood Burton-on-Trent, Staffs, DE13 8LB		

Statement of Financial Activities

For the year ending 31st December 2021

Income and Expenditure

	Note	Unrestricted Funds	Restricted Funds	Total	2020
Income					
Operation of the Pumping Station	6	22,516		22,516	14,055
Grants and restricted donations	7	24,500	5,112	29,612	33,500
Bank Interest		15		15	289
Total Income		£47,031	£5,112	£52,143	£47,844
Expenditure					
Cost of operation of the Pumping Station	8	29,919	5,399	35,318	31,841
Managing and administering the charity	9	4,134		4,134	923
Total Expenditure		£34,053	£5,399	£39,452	£32,764
Excess of income over expenditure		12,978	(287)	12,691	15,080
Funds brought forward at 1 st Jan 2021		96,971	71,237	168,208	153,128
Funds carried forward at 31 st Dec 2021		£109,949	£70,950	£180,899	£168,208

Balance Sheet

At 31st December 2021

	Note	Unrestricted Funds	Restricted Funds	Total	2020
Fixed Assets	4	24,838	10,018	34,856	26,238
Current Assets					
Shop + Stationery Stock		7,266		7,266	7,753
Cash in Hand		944		944	966
Cash at Bank		70,608	60,932	131,540	123,548
Coal		1,680		1,680	5,632
Debtors & Pre-payments	2	4,802		4,802	4,091
		<u>£110,138</u>	<u>£70,950</u>	<u>£181,088</u>	<u>£168,228</u>
Current Liabilities					
Creditors less than 1 year	3	(189)		(189)	(20)
Net current Assets		<u>£109,949</u>	<u>£70,950</u>	<u>£180,899</u>	<u>£168,208</u>
Funds					
Unrestricted funds		<u>£109,949</u>	<u>-</u>	<u>£109,949</u>	<u>£96,971</u>
Restricted funds		<u>-</u>	<u>£70,950</u>	<u>£70,950</u>	<u>£71,237</u>
		<u>£109,949</u>	<u>£70,950</u>	<u>£180,899</u>	<u>£168,208</u>

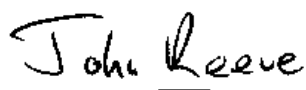
For the year ending 31st December 2021, The Claymills Pumping Engines Trust Ltd. was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the small company regime (Section 419(2) of the Companies Act 2006).

These accounts were approved by the board on 27th July 2022 and were signed on its behalf by:



J.C.Reeve, Treasurer, Trustee Director

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Fixed assets are depreciated according to the following table.

New Buildings	4.0%
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Office & Shop Equipment	20.0%
Leasehold Property	Remaining term of the lease (1.67%)

Income

All income is accounted for gross and when receivable.

Expenditure

All expenditure is accounted for gross and when incurred. All restoration costs at the Claymills site are written off as incurred. Acquisition costs of historic assets are currently written off as incurred.

Water and electricity costs are borne by Severn Trent Water.

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Pre-payments	2,764	2,091
East Staffordshire Borough Council		2,000
Reach Publishing	372	
	£4,802	£4,091
3 Creditors	2021	2020
Staffordshire County Council	100	
Other creditors	89	20
	£189	£20

4 Tangible Fixed Assets

	Total	Leasehold Property	Historic Engines & Machinery	Modern Tools & Machinery	Office & Shop Equipment	New Buildings
Cost:						
Brought Forward	70,936	3,259	226	13,715	22,506	31,230
Additions	12,503		0	3,729	358	8,416
Disposals	0		0	0	0	0
Balance c/f	£83,439	£3,259	£226	£17,444	£22,864	£39,646
Depreciation:						
Brought Forward	(44,698)	(2,108)	0	(9,880)	(19,556)	(13,154)
Charge	(3,885)	0	0	(1,274)	(1,025)	(1,586)
Disposals	0	0	0	0	0	0
Balance c/f	£(48,583)	£(2,108)	0	£(11,154)	£(20,581)	£(14,740)
Net Book Value:						
At 1 st January 2021	£26,238	£1,151	£226	£3,835	£2,950	£18,076
At 31 st December 2021	£34,856	£1,151	£226	£6,290	£2,283	£24,906

5 Transactions involving Trustees

None

6 Incoming resources from the operation of the Pumping Station

	2021	2020
Subscriptions & Donations	11,576	8,520
Open Day Takings	6,819	3,473
Shop Takings	4,121	2,062
	£22,516	£14,055

7	Unrestricted Grants	2021	2020
	Retail, Hospitality and Leisure Grant		25,000
	Local Restrictions Support Grant (November)		2,000
	Local Restrictions Support Grant (December)		2,000
	Local Restrictions Support Grant (January)	9,428	
	Local Restrictions Support Grant (March)	3,072	
	Restart Grant	12,000	
		£24,500	£29,000
	Restricted Grants and donations		
	Operational Grant Income		
	Severn Trent Water		2,000
	Covid Recovery Grant	1,932	2,500
	AIM	300	
	Capital Grant Income		
	Pilgrim Trust	2,880	
		£5,112	£4,500

8	Cost of operation of the Pumping Station	2021 Unrestricted Funds	2021 Restricted Funds	2020
	Restoration of Claymills site	5,299	711	12,758
	Shop Stock	1,798		775
	Insurance	272	1,556	1,834
	Advertising	2,419	658	3,287
	Operating Expenses			
	Running site in steam	2,949		4,946
	Other	10,341	1,850	3,240
	Coal	3,952		5,128
	Depreciation & Amortisation	3,261	624	2,626
		£30,291	£5,399	£36,218

9	Managing & administering the charity	2021	2020
	Postage & Stationery	364	257
	Legal & Professional fees	3,295	
	Office costs	475	666
		£4,134	£923

CLAYMILLS PUMPING ENGINES TRUST LIMITED

England & Wales - Charity number 1030331

Accounts



THE CLAYMILLS PUMPING ENGINES TRUST LTD.

COMPANY REGISTERED IN ENGLAND NO 2871763

CHARITY NO 1030331

Annual Report & Accounts

for the year ending

31st December 2020

Registered Office:

The Claymills Pumping Engines Trust Limited
Meadow Lane,
Stretton,
Burton-on-Trent,
Staffordshire
DE13 0DA
Tel: (01283) 509929
Web: www.claymills.org.uk

Bankers:

Barclays Bank Plc
High Street
Burton-on-Trent

Legal and Administrative Information

Organisation of the Charity

The organisation is a charitable company limited by guarantee, incorporated on 15th November 1993 and registered as a charity on 14th December 1993.

The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those articles, members of the Board of Directors are elected at each AGM.

Directors

The following persons served as Directors and Trustees during the period:

Mr Andrew Parsons - Chairman
Mr John Cooper – Secretary
Mr John Reeve – Treasurer
Mr John Ford
Mr John Freeman
Mr Derek Goodman
Mr Stephen Goodman
Mr Mike Guthrie
Mrs Lesley Hirst
Mr Geoff Sherratt
Mr Jerry Turner - resigned 28th March 2020
Mr Ian Yates - appointed 5th September 2020

Objects of the Charity

To promote and preserve for the benefit of the public the nineteenth century Claymills Pumping Station complex including all buildings, engines and equipment therein situate at Meadow Lane, Stretton, Burton-on-Trent, Staffordshire.

Charity Funds

The funds of the Charity are administered by the Board to meet the objectives of the Charity. Sufficient funds are retained to ensure that the Charity can continue to meet its objectives. Funds not immediately required are deposited in a COIF Charity Deposit Fund.

Activities and Achievements

Introduction

This is the Directors' Annual Report for Claymills Pumping Engines Trust for the period 1st January 2020 to 31st December 2020.

This constitutes a concise summary of the Trust's activities and achievements in four broad areas related to its stated objectives which are 'to preserve Claymills Pumping Station and open it to the public as a heritage attraction'.

Previously, there were three main areas reported on year on year – from this report and onward, this report will be expanded to include 'Finances, fundraising and marketing' as below: -

1. Management activities.
2. Finances, Fundraising and Marketing (new report area).
3. Operating the site as a public museum/heritage attraction.
4. Restoration and maintenance activities.

Each of these points is covered in the following sections:

Area 1 – Management activities

During the year 2020 the Board of Directors met 11 times and the attendance by Directors ranged from 7 to 11. The Museum Mentor attended 1 meeting. These are the main business meetings of the Trust and cover operational and strategic matters, but are also open for any member to attend should they so wish, however the move to virtual meetings as a result of the Covid pandemic constrained this to some degree.

All board meetings from and including the March meeting were carried out virtually throughout the year. Never the less, these meetings were very effective and it is now our norm to hold a proportion of meetings in this fashion.

The board decided to send ad-hoc communications to all members to keep them informed regarding the situation on the site as the official guidance on the required steps to deal with the pandemic changed. These communications were effective and a number of members commented positively on this initiative.

As always, the board ensures that we remain compliant with UK law, for example H&S, to Heritage England due to the sites 2* listing, for maintaining our archive as required by our museums registration and, importantly, to our landlords Severn Trent Water with who 6 monthly meetings are held. Due to Covid, our meeting with STW was delayed and as a result only one meeting was held during 2020, instead of the two per year as planned. This meeting was held on the 15th September 2020 and as usual concentrated on the maintenance tasks required. These are positive and productive meetings.

Regarding compliance, it is important to state that the board ensured that the site was able to be opened as allowed by the guidance issued at that time by HM government, and that during the periods that the site was open all possible steps were taken to operate the site in a Covid safe manner as advised, including 'track and trace' for visitors.

The Trust's Annual General Meeting was held on 5th September 2020 virtually via 'Zoom'. As always, the Chairman presented the annual report and the Treasurer presented the accounts. In accordance with the constitution, half the directors stood down and were subsequently re-elected, as were the three officers of the Trust, Andrew Parsons, John Reeve and John Cooper.

Due to personal circumstances Jerry Turner had to resign during the year. On a positive note, Ian Yates was elected to the board.

By the year-end, membership was 331, a drop of around 10% on the previous year. Such a drop is unsurprising given that the pandemic resulted in the site being closed for most of the year. The board expects some recovery to take place when the site is open again.

Finally, the Chairman wishes to thank the board for their flexibility and united approach during this challenging year. I believe that the boards decisions and actions to manage the site opening and closing regime in response to various covid 'lock downs' and 'tiering' decisions were appropriate and taken with the volunteer's safety and best interests at the forefront of our decision-making process.

Area 2 – Finances, Fundraising and Marketing

The Trust's policy of conservative and careful financial management, which includes the retention of one year's 'running costs' (£25,000) for reaction to an emergency situation has proven its worth and, unlike many other heritage sites, the Trust maintained financial stability through the year.

The Trust also continues to take advantage of Gift Aid and overall, the Trust recorded an operating margin of £15k for the year, which was due to the application for, and receipt of £29,000 in local government Covid grants for the hospitality and leisure sector which about covered our typical income from events. We are also fortunate in that a small supply of coal at a very low price became available and we now have stocks sufficient to run the site for perhaps the next two years, whilst keeping an eye on the availability of further stocks of coal in the market.

In addition, we applied for and were rewarded with a grant from the West Midlands Museum Development Fund of £2,500 which will be used on PR materials and guidance.

But other sources of major funding such as the HLF and the Arts Council are now completely dedicated to ensuring that organisations remain viable financially through the pandemic (i.e. wages and fixed costs support) and to cover spending on things necessary to recover – and absolutely excluded are any capital bids. This will affect the timescales of our plans for both the new workshop and for the proposed visitor centre, but we hope that a funding route will open up for capital bids from mid/late 2021.

Once again, it should be noted that nearly half of the available funds are restricted, and of the remainder the board is anxious to build up some cash reserve for our planned major future projects such as the new buildings and, of course, to support the 2021 'recovery from Covid' where we can reasonably expect our visitor numbers to remain somewhat reduced which will likely result in an operating deficit during 2021.

Area 3 – Operating the site as a visitor attraction

Our visitor number totals of 919 for 2020 were less than 20% of the figures achieved in recent years, with the majority coming from a very successful 2-day February steaming and from two school visits.

The site opened for the public in February 2020 for one steaming event across two days and two school visits on subsequent days, following which all planned events were cancelled due to the pandemic. The site was also open intermittently for 'drop in' visitors as and when Covid restrictions allowed, and following Covid guidelines, but these numbers totalled only just over 90 across the year, plus a poor total of 18 who attended the 'Heritage Open Days' national activity.

The Trust was also able to support the Claymills Classic Car Cub who were able to hold a small number of meetings on site when the site was open, again these meetings were held in a Covid safe manner.

Of course, these numbers are disappointing but understandable given the circumstances and we look forward to a degree of recovery in 2021.

Area 4 – Restoration and maintenance activities

The site is restored, maintained and operated by a team of unpaid volunteer Trust members who undertake all of the work on the site, which is open for volunteers to attend on Tuesdays, Thursdays and Saturdays, plus of course additional days where called for due to events.

But of course, 2020 has been a difficult year for restoration activities as the site has been either closed completely or open only for volunteers working in restrictive Covid safe conditions. In addition, many volunteers were shielding or not travelling and these points have greatly impacted on the progress of restoration and maintenance tasks, although during periods where the site has been generally shut, small working parties have taken place to carry out specific tasks mainly related to buildings and grounds maintenance.

Directors have also attended the site to carry out regular security checks and to allow STW contractors to carry out agreed tasks, for example the removal of the Pine trees and the rebuilding of a section of the boiler house wall.

But, considering the year in balance, we have seen some excellent progress in key areas. As always, it is impossible to itemise each activity, but the below gives a flavour from some of the work done: -

- Site wide scrap clearance
- Buxton & Thornley Dynamo engine restored and back in operation
- C/D Painting
- Purchase and installation of COSHH lockers
- Roof, new drainage and relaying of blue bricks to joiners shop
- Modernisation of the Mess room including new plumbing and electrics
- Excavation and investigation of post pits for new workshop building
- Cleaning, painting and tidying of boiler house including economiser area
- Boilers 4&5 maintenance completed and ready for inspections
- Continued work on 'A' Engine

The volunteers are co-ordinated by a nominated Director(s) and a Director is responsible for site health and safety for volunteers and the public. There is appropriate induction, training and supervision of volunteers. The buildings, infrastructure, boiler, steam systems and engines receive maintenance as required to allow for the functioning of the site and to meet legal and health and safety requirements and our major attractions and will undergo a full functional system check prior to the site being in steam for the public at some point in 2021.

This concludes the annual report for 2020 – our most challenging year ever.

In summary, we have ensured that the site survives both in terms of equipment and infrastructure and in terms of finances. All we can do is to look forward for hopes of recovery during 2021. The support of our members and volunteers will be key to such a recovery.

Prepared 21st December 2020 by A Parsons on behalf of the board of directors of CPET

Financial position

The Statement of Financial Activities is set out on the pages that follow. The net result for the year was an increase in charity funds of £15,080.

Total funds of the Charity at 31st December 2020 were £168,208.

Post balance sheet events

The pandemic in 2021 will have a significant effect on the report for 2021. As a result of Corona Virus (Covid-19), it is not currently possible to predict when normal site operation will resume. However, at the date of this report, the Trust has been in receipt of a further HM Government Local Restrictions Business Support Grant to the value of £9K.

Statement of Trustees Responsibilities

The Trustees as directors of the charitable company are responsible for preparing the Annual Report and the accounts in accordance with applicable law and the United Kingdom Generally Accepted Accounting Practice.

Company law requires the Trustees to prepare accounts for each financial year that give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that year. In preparing those accounts, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board on 27th January 2021 and was signed on its behalf by:

A handwritten signature in black ink, appearing to read 'A. Parsons', is written over a faint rectangular stamp.

Andrew Parsons, Chairman, Trustee Director

Independent Examiner's Report on the Accounts of

The Claymills Pumping Engines Trust Ltd

For the year ended 31st December 2020

I report on the accounts that are set out following this report.

Respective responsibilities of directors and examiner

The charity's directors are responsible for the preparation of the accounts. The charity's directors consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met;

OR

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed		Date	8 th May 2021
Name	Brian E. Keates		
Address	53 Short Lane Barton under Needwood Burton-on-Trent, Staffs, DE13 8LB		

Statement of Financial Activities

For the year ending 31st December 2020

Income and Expenditure

	Note	Unrestricted Funds	Restricted Funds	Total	2019
Income					
Operation of the Pumping Station	6	14,055		14,055	39,609
Grants and restricted donations	7	29,000	4,500	33,500	9,610
Bank Interest		289		289	597
Total Income		£43,344	£4,500	£47,844	£49,816
Expenditure					
Cost of operation of the Pumping Station	8	29,332	2,509	31,841	36,218
Managing and administering the charity	9	923		923	2,382
Total Expenditure		£30,255	£2,509	£32,764	£38,600
Excess of income over expenditure		13,089	1,991	15,080	11,216
Funds brought forward at 1 st Jan 2020		83,882	69,246	153,128	141,912
Funds carried forward at 31 st Dec 2020		£96,971	£71,237	£168,208	£153,128

Balance Sheet

At 31st December 2020

	Note	Unrestricted Funds	Restricted Funds	Total	2019
Fixed Assets	4	18,476	7,762	26,238	25,628
Current Assets					
Shop + Stationery Stock		7,753		7,753	8,172
Cash in Hand		966		966	737
Cash at Bank		60,073	63,475	123,548	112,810
Coal		5,632		5,632	3,864
Debtors & Pre-payments	2	4,091		4,091	2,025
		<u>£96,991</u>	<u>£71,237</u>	<u>£168,228</u>	<u>£153,236</u>
Current Liabilities					
Creditors less than 1 year	3	(20)		(20)	(108)
Net current Assets		<u>£96,971</u>	<u>£71,237</u>	<u>£168,208</u>	<u>£153,128</u>
Funds					
Unrestricted funds		<u>£96,971</u>	<u>-</u>	<u>£96,971</u>	<u>£83,882</u>
Restricted funds		<u>-</u>	<u>£71,237</u>	<u>£71,237</u>	<u>£69,246</u>
		<u>£96,971</u>	<u>£71,237</u>	<u>£168,208</u>	<u>£153,128</u>

For the year ending 31st December 2020, The Claymills Pumping Engines Trust Ltd. was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the small company regime (Section 419(2) of the Companies Act 2006).

These accounts were approved by the board on 27th January 2021 and were signed on its behalf by:



J.C.Reeve, Treasurer, Trustee Director

Notes to the Accounts

1 Accounting Policies

The accounts have been prepared under the historical cost convention and are in accordance with applicable accounting standards and the Statement of Recommended Practice Accounting for Charities (SORP 2005).

The Trust is not registered for VAT and expenditure includes VAT where applicable.

Fixed Assets

Ownership of the site, buildings, plant and machinery lies with Severn Trent Water Limited and are not disclosed within these accounts. Other historic assets do not represent a true value as they include many gifted items. The reader of these accounts should appreciate the undisclosed aspect of the inventory which arises and which remains a difficult judgement of value.

Historic assets have not been depreciated on the basis that they will only appreciate. Following the lease agreement with STW and the passing of ownership of historic engines & equipment, these assets have been reclassified and will be depreciated over the remaining term of the lease. (being 60 years)

Fixed assets are depreciated according to the following table.

New Buildings	4.0%
Modern Tools & Machinery	12.5%
Office & Shop Equipment	20.0%
Leasehold Property	Remaining term of the lease (1.67%)

Income

All income is accounted for gross and when receivable.

Expenditure

All expenditure is accounted for gross and when incurred. All restoration costs at the Claymills site are written off as incurred. Acquisition costs of historic assets are currently written off as incurred.

Water and electricity costs are borne by Severn Trent Water.

2 Debtors & Pre-payments	2020	2019
Gift Aid		47
Pre-payments	2,091	1,978
East Staffordshire Borough Council	2,000	
	£4,091	£2,025

3 Creditors	2020	2019
Barclaycard		47
Other creditors	20	61
	£20	£108

4 Tangible Fixed Assets

	Total	Leasehold Property	Historic Engines & Machinery	Modern Tools & Machinery	Office & Shop Equipment	New Buildings
Cost:						
Brought Forward	67,290	3,259	226	11,445	21,130	31,230
Additions	3,646		0	2,270	1,376	0
Disposals	0		0	0	0	0
Balance c/f	£70,936	£3,259	£226	£13,715	£22,506	£31,230
Depreciation:						
Brought Forward	(41,662)	(2,108)	0	(9,068)	(18,581)	(11,905)
Charge	(3,036)	0	0	(812)	(975)	(1,249)
Disposals	0	0	0	0	0	0
Balance c/f	£(44,698)	£(2,108)	0	£(9,880)	£(19,556)	£(13,154)
Net Book Value:						
At 1 st January 2020	£24,785	£1,151	£226	£2,377	£2,549	£19,325
At						
31 st December 2020	£26,238	£1,151	£226	£3,835	£2,950	£18,076

5 Transactions involving Trustees

None

6	Incoming resources from the operation of the Pumping Station	2020	2019	
	Subscriptions & Donations	8,520	16,421	
	Open Day Takings	3,473	14,705	
	Shop Takings	2,062	8,483	
		£14,055	£39,609	
7	Unrestricted Grants	2020	2019	
	Retail, Hospitality and Leisure Grant	25,000		
	Local Restrictions Support Grant (November)	2,000		
	Local Restrictions Support Grant (December)	2,000		
		£29,000		
	Restricted Grants and donations			
	Operational Grant Income			
	Severn Trent Water	2,000	4,000	
	Covid Recovery Grant	2,500		
	Capital Grant Income			
	Heritage Lottery Fund		5,610	
		£4,500	£9,610	
8	Cost of operation of the Pumping Station	2020 Unrestricted Funds	2020 Restricted Funds	2019
	Restoration of Claymills site	12,737	21	6,072
	Shop Stock	775		3,556
	Insurance	264	1,570	1,734
	Advertising	3,287		5,166
	HLF Development project			3,750
	Operating Expenses			
	Running site in steam	2,106		4,946
	Other	5,789	408	3,240
	Coal	1,848		5,128
	Depreciation & Amortisation	2,526	510	2,626
		£29,332	£2,509	£36,218
9	Managing & administering the charity	2020		2019
	Postage & Stationery	257		450
	Legal & Professional fees			924
	Office costs	666		1,008
		£923		£2,382