



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01/04/2020** Period start date To **31/03/2021** Period end date

Charity name: **Pawlett Pre School**

Charity registration number: **1030309**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The provision of a pre school for those under the statutory school age.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees at the Preschool are aware of the guidance and it is taken in to consideration in all activities undertaken with the Preschool's main purpose in mind to provide a provision for any children under statutory school age.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

--	--	--

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This past year has been a difficult when we faced the unprecedented time of lock downs due to the coronavirus, we navigated a way through and managed to continue to provide a preschool that both developed and enhanced the education of those under school age.</p> <p>Once the various restrictions were lifted, we welcomed all children back.</p> <p>Fund raising was down on the previous year, but we still managed to fund raise in the difficult time.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	To maintain a level of above £6,000 in the deposit account
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To meet the payments of staff wages, in any circumstances that the preschool is unable to operate and to aid the investment in assets for use in with in the preschool
Amount of reserves held	Para 1.22	£10,893
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A – no concerns or uncertainties'

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Constitution adopted 14/10/1992
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointment by 2 trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Pawlett Preschool
Other name the charity uses	
Registered charity number	1030309
Charity's principal address	Pawlett Methodist Church, Chapel Road, Pawlett TA6 4SH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jessica Coombes	Treasurer		
2	Emma Winter	Chair		
3	Leanne Ash	Secretary		
4	Saranne Woodman	Vice Chair		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	J Coombes	
Full name(s)	Jessica Coombes	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	30/01/2022	



Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/04/2020		31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	28,214	-	-	28,214	38,166
Fund Raising	675	-	-	675	1,782
Grants - HMRC - Maternity / SSP	4,903	-	-	4,903	5,816
Grants - HMRC - Furlough	3,620	-	-	3,620	-
Bank interest	2	-	-	2	3
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	37,414	-	-	37,414	45,767
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	37,414	-	-	37,414	45,767
A3 Payments					
Salaries	31,721	-	-	31,721	35,011
Accountants fees	607	-	-	607	360
Insurance	384	-	-	384	367
Rent and Electric	1,456	-	-	1,456	2,992
Repairs & Maintenance	20	-	-	20	-
Consumables	-	-	-	-	176
Stationery	8	-	-	8	94
Student resources	188	-	-	188	175
Courses	482	-	-	482	324
Event courses	40	-	-	40	407
Uniforms	151	-	-	151	246
DBS	64	-	-	64	-
Ofsted	50	-	-	50	50
Tapestry fees	96	-	-	96	96
PPE equipment	161	-	-	161	-
Other	128	-	-	128	167
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	35,556	-	-	35,556	40,465
A4 Asset and investment purchases, (see table)					
Mud Kitchen	-	-	-	-	55
CD Player	-	-	-	-	80
Climbing frame	-	-	-	-	70
Toy storage & trays	-	-	-	-	574
Sub total	-	-	-	-	779
Total payments	35,556	-	-	35,556	41,244
Net of receipts/(payments)	1,858	-	-	1,858	4,523
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,094	-	-	12,094	7,571
Cash funds this year end	13,952	-	-	13,952	12,094

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	3,046	-	-
	Deposit account	10,893	-	-
	Cash	13	-	-
	Total cash funds		13,952	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	J Coombes	Jessica Coombes	30/01/2022	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Pawlett Pre School

On accounts for the year
ended

31 March 2021

Charity no
(if any)

1030309

Set out on pages

1&2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: E Wyatt

Date: 30/01/2022

Name: Erica Wyatt

Relevant professional
qualification(s) or body

(if any):

--

Address:

58 Halyard Drive, Bridgwater, Somerset TA7 3SG

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--