

WITHYCOMBE RALEIGH PLAYGROUP

England & Wales · Charity number 1029973

Details

Status Registered

Legal form Other

Registered 1993-12-10

Register [View on the Charity Commission register](#)

Contact

Address Parish Church Hall
Withycombe Village Road
Exmouth
Devon
EX8 3AE

Phone 07890784092

Email withycomberaleighplaygroup@gmail.com

Website www.withycomberaleighplaygroup.org.uk

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Withycombe Raleigh Preschool offers care and education for children below school age and from the age of two. We are a happy, thriving preschool celebrating over 50 years of education. We pride ourselves on our dedicated team of experienced staff and our friendly approach. Our aim is to ensure each child has a happy and enjoyable time in our safe and stimulating environment. Ofsted graded 'Good'

Classification

- **How:** Provides Human Resources, Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£67,328	£93,058	-	-
2023-08-31	£84,618	£81,451	-	-
2022-08-31	£66,325	£68,755	-	-
2021-08-31	£66,837	£74,216	-	-
2020-08-31	£65,144	£74,945	-	-

Trustees

Name	Role	Appointed
Michaela Taylor	Chair	2018-10-01
ALISON COOPER		2017-09-01
Hannah Walter		2018-10-01
Janet Hemmins		2017-09-01
Michelle Marles		2019-10-01

WITHYCOMBE RALEIGH PLAYGROUP

England & Wales - Charity number 1029973

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From SEPTEMBER 2023 TO AUGUST 2024

Charity name: WITHYCOMBE RALEIGH PRESCHOOL

Charity registration number: 1029973

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Withycombe Raleigh Preschool offers care and education for children below school age and from the age of two. We are a happy, thriving preschool celebrating almost 60 years of education. We pride ourselves on our dedicated team of experienced staff and our friendly approach. Our aim is to ensure each child has a happy and enjoyable time in our safe and stimulating environment. Ofsted graded 'Good' in 2019

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	It's been a very difficult and challenging 12 months with some huge decisions to be taken as the Committee have discussed the financial viability of the Preschool. Following external advice, the Committee and Management looked into options around avoiding closure for the many reasons discussed below. At an EGM on 23/05/24, more than two thirds of members voted a closure was 'in its members best interest to close and dissolve the charity with effect from 1 st September 2024.'

Emergency General Meeting (EGM) 23rd May 2024 – 2 weeks notice given to all members

Date: 23rd May 2024 at 9am

Attendees:

Janet Hemmins- Manager

Alison Cooper- Deputy Manager, SENCO

Michaela Taylor- Chairman of the committee

Michelle Marles- Treasurer

Hannah Walter- Secretary and Safeguarding

[REDACTED] - Grandparent

[REDACTED] - Parent

[REDACTED] -Parent

[REDACTED] - Parent

[REDACTED] - Parent

[REDACTED] - Parent

[REDACTED] - Parent

[REDACTED] - Parent

[REDACTED] - Parent

No apologies received.

Minutes

MT welcomed everyone to the meeting. AC informed everyone that advice had been taken from Early Years Advisor and other professional agencies including Lawcall (at Preschool Learning Alliance) and explained the purpose of the meeting was to discuss the Pros and Cons regarding the closure of the preschool, as briefly explained in the email to parents two weeks ago.

Secretary HW checked and agreed the meeting was quorate.

Reference was made to the Preschool Learning Alliance Constitution 2011 which stated the process this meeting should follow.

Challenges:

Finances

- Low numbers on roll and not as many hours being used. The number of children on roll does not equal more income, it is dependant upon each child's attendance. 9 children will be left on roll in September 2024. A large increase in children and their hours would be needed just to break even next term. For the first time in many years, there is no one on the waiting list to start in September when they turn two years old.
- Changes to funded hours. Most parents require longer hours than the preschool can offer. Staff and Committee feel the church hall is not a suitable setting for children under 2. Eligible families will be funded from 9 months old from September, therefore families are looking for other settings
- Hall and Rent. There has been no formal written agreement in 60 years and the church committee has always agreed on goodwill as we are a charity. There has been a lot of uncertainty recently with the current church committee resigning. There will be a rent increase and possibly, many changes.
- National living wage increases have increased the wage bill.
- Staff have reduced their hours and been offered voluntary redundancy.

- Resources and the garden need updating but there are no funds to do this. There is just enough money to cover redundancy costs and wages until the end of term.
- Losses have been made in Autumn and Spring terms.

Committee

- All committee members are stepping down in September after 7 years on the committee. There has not been any interest from new parents to join the committee over the last few years (since Covid). Without a committee the preschool is unable to operate.

Staff recruitment

- AC is leaving in July and 2 staff are close to retirement. There would need to be lots of new staff required in the near future.

Proposal:

It is not financially viable to go forwards with the preschool.

It will continue to run until the end of the summer term on the 19th July.

JH and AC will link in with other early years settings to help find spaces for the children left in September and will ensure a good transition.

Lots of solutions have been tried to keep the preschool open. It's very sad as the preschool has been in the community for 60 years.

A parent said that the staff do a wonderful job, and they should be proud of what they do for the children.

Questions

A parent asked if Withycombe School would consider taking over the preschool. JH said the school had been approached but at this time they are unable to do so.

Another parent asked if the church was able to help at all. JH said they had helped by keeping the rent down but that the hall would not be available for the preschool to be open for longer hours due to commitments made with other hall users.

Another parent asked if things normally pick up in September with numbers of children on roll. AC said that normally by now we would have all enquiries and would know there would be more children starting but there is not.

Final decision

All attendees were asked to vote on-

'Is it in members best interests to close and dissolve the charity with effect from the 1st September 2024.'

7 out of 10 people voted to close, 3 abstained from voting. Therefore 2/3rds agreed, and it was decided that the preschool will close.

MT stressed this had not been an easy time and was a last resort, that besides being unable to run as a preschool, it would mean 5 staff members will be without employment. MT thanked the staffing team for continuing to serve the preschool during this uncertain time.

Actions

AC will phone Nik Wills (Early Years Advisor) to inform her of the decision.

Alternative provisions will be sought for the children left in September.
 Hopefully an end of year party can be arranged to say farewell to the preschool.
 Committee to begin the process of dissolving the preschool.

Meeting closed 9.40am

Other meetings this year:

Committee Meeting –

Emergency Staff Meeting - 30th November 2023

Committee Meeting – 29th February 2024

Committee Meeting – 18th April 2024 with NW (Early Years Advisor present)

12th July 2024 - Meeting with NW (Early Years Advisor, Devon County Council)

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Autumn Term 2023: loss of £1800 Spring Term 2024: loss of £5000 All staff have reduced hours and been offered voluntary redundancy
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<ul style="list-style-type: none"> • Not financially viable going forwards. • September 2024 has 9 children remaining on roll, some sharing funding with other settings (therefore not maximum income) • All Committee members are resigning in July 2024 after many years service – no new members have come forward to volunteer, despite encouragement

Structure, Governance and Management

Type of governing document	Para 1.25	EARLY YEARS ALLIANCE CONSTITUTION 2011
How is the charity constituted?	Para 1.25	UNINCORPORATED

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All parents (or members) are invited to stand for election to committee at our AGM annually in Autumn Term Preschool Learning Alliance Constitution 2011
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Reference and Administrative details

Charity name	WITHYCOMBE RALEIGH PLAYGROUP
Known as	WITHYCOMBE RALEIGH PRESCHOOL
Registered charity number	1029973
Charity's principal address	Parish Church Hall Withycombe Village Road Exmouth EX8 3AE
Email	withycomberaleighplaygroup@gmail.com

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Elected at EGM April 2023 for 1 year only
1	Michaela Taylor	Chair	Standing down July 2024
2	Hannah Walter	Secretary/Safeguarding	Standing down July 2024
3	Michelle Marles	Treasurer	Standing down July 2024
4			
5	Janet Hemmins	Manager	Employee
6	Alison Cooper	Deputy	Resigned from post from 1 st September 2024

Visit Note from Nik Wills, Early Years Advisor, Devon County Council

Provider: Withycombe Preschool

Address:

Withycombe, Exmouth

Adviser: Nik Wills

Date of visit: 12th July 2024

Topic: Closure following EGM

Visit Notes

EGM was held on 23rd May 24. 10 parents attended. The vote to close was held with seven people voted to close and 3 abstained from voting.

The preschool will close on 19th July 2024

Alison has confirmed that Ofsted, the charity commission, the funding team, Early Years Alliance, milk supplier have all been informed of the closure.

The Early Years Alliance have allowed the preschool to extend their insurance policy for one month to cover them until they have stopped operating and have vacated the hall.

Dolphin Nursery (Little Bells) will start in September 24. Another nursery had also expressed an interest in using a room.

Some items have been sold. Dolphin Nursery have made an offer for the rest of the equipment. A counter offer has gone back for consideration.

All staff have secured employment but unfortunately none of them are staying in the childcare sector. Alison may consider returning once she has had a break.

All redundancy money is covered. The files will be kept in either Alison's or Janet's loft. The bank account, emails, website and telephone number will remain open for approximately six months following the closure.

Transition reports have all be completed and links with the school have be made.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	(Signed copies in file)	
Full name(s)	MICHAELA TAYLOR	JANET HEMMINS
Position (eg Secretary, Chair, etc)	CHAIR	Manager
Date	18 th July 2024	

PROFIT AND LOSS ACCOUNT YEAR ENDING AUGUST 2024

INCOME

Funding	£56,411.99	
Fees	£ 8,303.15	
Other	£ 2,613.06	
		£ 67,328.20

EXPENDITURE

Wages&HMRC	£ 79,979.35	(inc redundancy pay)
Rent	£ 11,012.00	
Other	£ 2,066.89	
		£ 93,058.24

PROFIT/LOSS £ 25,730.04

Gold Account Balance at 1/09/2023	£ 16,213.74	(statement 67)
Current Account Balance at 1/09/2023	<u>£ 12,856.33</u>	(statement 94)
	£29,070.07	
Income	£67,328.20	
Expenditure	<u>£93,058.24</u>	
	-£ 25,730.04	
Gold Account Balance at 1/09/2024	£ 100.00	(statement 80)
Current Account Balance at 1/09/2024	<u>£ 2,898.10</u>	(statement 107)
	£ 2,998.10	
Paid in after 1/09/2023	<u>341.93</u>	
	£ 3,340.03	
PROFIT/LOSS	<u>£25,730.04</u>	

WITHYCOMBE RALEIGH PRESCHOOL ACCOUNTS SUMMARY 2023/2024				
	AUTUMN	SPRING	SUMMER	TOTAL
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	
RECEIPTS				
EYE FUNDING	£14,063.90	£14,787.08	£15,774.49	£44,625.47
2 YEAR OLD FUNDING	£2,619.90	£873.30	£6,283.50	£9,776.70
SEN/INCLUSION FUNDING	£388.68	£426.60	£492.96	£1,308.24
EY PUPIL PREMIUM	£0.00	£207.90	£493.68	£701.58
INVOICED FEES	£3,581.75	£3,395.90	£1,325.50	£8,303.15
DEPRIVATION FUNDING	£0.00	£0.00	£0.00	£0.00
DONATIONS FOR SNACK		£280.00	£310.00	£590.00
GRANTS AND DONATIONS		£40.70	£30.00	£70.70
BANK INTEREST	£213.96	£107.17	£110.80	£431.93
OTHER DCC		£0.00		£0.00
other			£1,520.43	£1,520.43
FUNDRAISING	£0.00			£0.00
TOTAL RECEIPTS	£20,868.19	£20,118.65	£26,341.36	£67,328.20
	AUTUMN	SPRING	SUMMER	TOTAL
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	
PAYMENTS				
PAYROLL Wages/HMRC	£19,475.00	£21,050.42	£39,453.93	£79,979.35
OFFICE ink stat phone interne	£72.73	£237.50	£182.63	£492.86
EQUIPMENT/MATERIALS	£49.99	£29.25	£0.00	£79.24
PROFESSIONAL FEES - payr	£74.88	£84.24	£370.89	£530.01
RENT @ £7 per hour x 32 hou	£2,654.00	£3,088.00	£5,270.00	£11,012.00
PROMOTIONAL staff uniform/	£0.00	£0.00	£0.00	£0.00
CONSUMABLES (snacks)	£136.17	£117.54	£130.75	£384.46
CONSUMABLES (cleaning)	£165.79	£23.86	£122.62	£312.27
CONSUMABLES (other)	£17.16	£1.90	£0.00	£19.06
INSURANCE & MEMBERSHIP	£0.00	£0.00	£0.00	£0.00
TRAINING	£0.00	£0.00	£0.00	£0.00
bank charges (£5 pm)	£20.00	£15.00	£30.00	£65.00
OTHER	£15.99	£0.00	£168.00	£183.99
FUNDRAISING COSTS	£0.00	£0.00	£0.00	
TOTAL PAYMENTS	£22,681.71	£24,647.71	£45,728.82	£93,058.24
SURPLUS/DEFICIT				25, 730.04

WITHYCOMBE RALEIGH PLAYGROUP

England & Wales - Charity number 1029973

Accounts



Trustees' Annual Report for the period

From SEPTEMBER 2022 TO AUGUST 2023

Charity name: WITHYCOMBE RALEIGH PRESCHOOL

Charity registration number: 1029973

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Withycombe Raleigh Preschool offers care and education for children below school age and from the age of two. We are a happy, thriving preschool celebrating over 50 years of education. We pride ourselves on our dedicated team of experienced staff and our friendly approach. Our aim is to ensure each child has a happy and enjoyable time in our safe and stimulating environment. Ofsted graded 'Good'

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Served 36 families in total this year, children ranging from 2 years, including 2 x two year funded, 5 Pupil Premium children, 13 children using 30 hour extended entitlement and 7 children sharing funding with another setting/childminder. We made referrals to other services and had three children receiving SEN funding during this year. See Chair's review below..

CHAIR'S REVIEW OF THE YEAR

Autumn term 2022 - We started the academic year in September 22 with 12 new children which is the most we have had start in one go. This was due to All Saints Preschool closing suddenly at the end of term in July, and they kindly sent 6 children to us. This was a huge boost to our predicted income, enabling us to make a profit in the Autumn term for the first time in many years. SK left us in October and we set out to recruit as RP was due to go on maternity leave also. Our early years Advisor, Nik Wills, visited on 7 Oct to do a general healthcheck which was useful. The voluntary donation for snack was increased to £20 per term, with only around 70% of families paying this. The children enjoyed participating in 'Acrotots' sessions for an hour each week, with no additional charge for this passed on to parents. We had two committee meetings and an AGM in Autumn term but, despite encouragement, were unable to recruit new members. We finished the year with

our usual Christmas party, Nativity day and also a really successful Christmas Fair on 26th November 11-3pm which raised just over £600 profit.

Spring term 2023 – our number on roll is up to 33 children. We signed up to the ‘big brush’ toothbrushing scheme, staff members attended training and toothbrushing was introduced daily at preschool, which the children quickly embraced and enjoy. We promoted dental hygiene with our families and encouraged all families to sign up to local dentists. January 2023 saw a new staff member recruited (NW) prior to BP starting maternity leave in February. In addition, we agreed to take on an apprentice (RW) from a closing nursery to enable her to continue her Level 2 apprenticeship. We were selected by Devon County Council as a setting eligible to receive free books due to our number of disadvantaged children on roll and to celebrate book week in March we invited Grandparents in to read stories with the children – this wasn’t well attended unfortunately. The lovely church hall committee, who we have worked closely with since their election in 2009, resigned this term and this brought a lot of uncertainty around our relationship and agreement with the church. We had our church friends in to read stories regularly throughout the year, and enjoyed our wildflower garden planting with them. April saw the NLW pay increase by 9.7%, approx. £5000 increase to our annual pay costs. Rent increased by 50p an hour and the Early Years Alliance payroll service costs also increased. The term ended with a lovely Easter day, full of Easter crafts and games and an egg hunt and visit from the Easter bunny topped this off. Two committee meetings were held this term.

Summer term 2023 - We were full to capacity on three out of 5 days this term, as children increased hours in preparation for starting school. The children enjoyed a great summer term with lots of outside learning. Acrotots continued to be employed for one hour a week, and we also welcomed ‘Kidslingo’ for a Spanish session. We had a fun time celebrating the Kings coronation with a special day full of crowns, jewels and flags.

The Committee’s focus however, was on forward planning, as 20 children moved on to school leaving a low number on roll for Autumn 23. A real drive to recruit new committee members prior to the next AGM remained a priority, with very little parent interest. The predicted low numbers on roll for the coming year, along with RP due to return from Maternity leave, meant Committee agreeing to reduce staffing costs from September 2023 by reducing all staff hours by one day, as per contracts, and this was consulted and agreed in July 2023. Committee also agreed to top up the redundancy pot in the event of any profit made during this financial year. One Committee meeting took place this term, with policies updated. Advice was sought from the Early Years Alliance regarding the procedure to follow should the charity have to close in the future.

All Committee agreed to stand for re-election in the absence of any other interest from our members.

Financial Review

<p>Review of the charity’s financial position at the end of the period</p>	<p>Para 1.21</p>	<p>After making a loss of almost £7000 in previous financial year, we end this year just over £3000 in profit.</p> <p>Total Income: £84,618.32 Total Expenditure: £81,451.65 Profit: £3166.67</p> <p>As agreed, this needs to be transferred across to top up redundancy pot which needs increasing due to length of service, increased hours and pay</p>
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		As above, financial uncertainty ahead for a low number on roll Autumn 23, and high staffing costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves Policy reviewed and agreed We aim to hold sufficient financial reserves to sustain the preschool if our income falls below expected levels. Our intention would be to continue functioning as a preschool if at all possible and cover the payment of staff redundancies in the unlikely event that the preschool had to close.
Amount of reserves held	Para 1.22	Current Reserves Account: £16,213.74 Redundancy calculations at Jan 2023= £18,752.00
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<ul style="list-style-type: none"> Recruiting new committee, no volunteers despite regular appeals. All three current committee to stand down at end of Summer term 24. Low numbers on roll – new funding is aimed at working parents who need flexible daycare all year around. We have seen a steady decrease in numbers on roll, and will have only 9 children in September with none on waiting list Financially unstable due to low numbers, all staff currently on reduced hours. No fundraising/grants to support income as no available committee

Structure, Governance and Management

Type of governing document	Para 1.25	EARLY YEARS ALLIANCE CONSTITUTION 2011
How is the charity constituted?	Para 1.25	UNINCORPORATED
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All parents (or members) are invited to stand for election to committee at our AGM annually in Autumn Term

Reference and Administrative details

Charity name	WITHYCOMBE RALEIGH PLAYGROUP
Known as	WITHYCOMBE RALEIGH PRESCHOOL
Registered charity number	1029973

Charity's principal address	Parish Church Hall Withycombe Village Road Exmouth EX8 3AE
Email	withycomberaleighplaygroup@gmail.com

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Elected at AGM November 2022 for 1 year only
1	Michaela Taylor	Chair	Re-elected
2	Hannah Walter	Secretary/Safeguarding	Re-elected
3	Michelle Marles	Treasurer	Re-elected
4			
5	Janet Hemmins	Manager	Re-elected
6	Alison Cooper	Deputy	Re-elected

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	(Signed copies in file)	
Full name(s)	MICHAELA TAYLOR	JANET HEMMINS
Position (eg Secretary, Chair, etc)	CHAIR	Manager
Date	18 th April 2024	

PROFIT AND LOSS ACCOUNT YEAR ENDING AUGUST 2023

INCOME

Funding	£73,391.41	
Fees	£10,137.71	
Other	£ 1,089.20	
		£84,618.32

EXPENDITURE

Wages&HMRC	£67,078.79	
Rent	£ 8,199.50	
Other	£ 6,173.36	
		£81,451.65

PROFIT/LOSS **3166.67**

Gold Account Balance at 1/09/2022	£16,053.81	(statement 53)
Current Account Balance at 1/09/2022	<u>£ 9,849.60</u>	(statement 80)
	£25,903.41	
Plus Income	£84,618.32	
Less Expenditure	<u>£81,451.65</u>	
	£ 3,166.67	
Gold Account Balance at 0/09/2023	£16,213.74	(Statement 66)
Current Account Balance at 1/09/2023	<u>£12,856.33</u>	(Statement 93)
	£29,070.07	
PROFIT	£3,166.67	

**WITHYCOMBE RALEIGH
PRESCHOOL ACCOUNTS
SUMMARY 2022/2023**

	AUTUMN	SPRING	SUMMER	TOTAL
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	
RECEIPTS				
EYE FUNDING	£17,481.02	£19,727.74	£22,935.55	£60,144.31
2 YEAR OLD FUNDING	£2,640.96	£2,601.48	£2,314.20	£7,556.64
SEN/INCLUSION FUNDING	£249.15	£490.12	£555.03	£1,294.30
EY PUPIL PREMIUM	£504.00	£440.82	£446.40	£1,391.22
INVOICED FEES	£3,388.14	£3,463.82	£3,285.75	£10,137.71
DEPRIVATION FUNDING	£855.48	£196.54	£1,124.92	£2,176.94
DONATIONS FOR SNACK		£130.00	£50.00	£180.00
GRANTS AND DONATIONS				£0.00
BANK INTEREST	£65.66	£61.51	£74.63	£201.80
OTHER DCC		£828.00		£828.00
other				£0.00
FUNDRAISING	£707.40			£707.40
TOTAL RECEIPTS	£25,891.81	£27,940.03	£30,786.48	£84,618.32
	AUTUMN	SPRING	SUMMER	TOTAL
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	
PAYMENTS				
PAYROLL Wages/HMRC	£18,536.28	£18,450.09	£30,092.42	£67,078.79
OFFICE ink stat phone internet	£229.39	£252.62	£290.15	£772.16
EQUIPMENT/MATERIALS	£294.81	£42.12	£279.45	£616.38
PROFESSIONAL FEES - payroll, bookkeeper	£86.89	£220.00	£851.56	£1,158.45
RENT @ £7 per hour x 32 hours week	£2,612.50	£3,178.50	£2,408.50	£8,199.50
PROMOTIONAL staff uniform/bookbags etc	£0.00	£0.00	£377.94	£377.94
CONSUMABLES (snacks)	£183.46	£164.23	£220.18	£567.87
CONSUMABLES (cleaning)	£145.25	£233.22	£64.64	£443.11
CONSUMABLES (other)	£54.75	£20.76	£270.05	£345.56
INSURANCE & MEMBERSHIP inc Ofsted	£754.11	£0.00	£790.00	£1,544.11
TRAINING	£130.00	£93.78	£0.00	£223.78
bank charges (£5 pm)	£20.00	£15.00	£25.00	£60.00
OTHER	£0.00	£0.00	£0.00	£0.00
FUNDRAISING COSTS	£64.00	£0.00	£0.00	£64.00
TOTAL PAYMENTS	£23,111.44	£22,670.32	£35,669.89	£81,451.65
SURPLUS/DEFICIT				£3,166.67

WITHYCOMBE RALEIGH PLAYGROUP

England & Wales - Charity number 1029973

Accounts



Trustees' Annual Report for the period

From SEPTEMBER 2021 TO AUGUST 2022

Charity name: WITHYCOMBE RALEIGH PRESCHOOL

Charity registration number: 1029973

Objectives and Activities

	SORP reference	
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Preschool served 21 families in September 2021, increasing to 31 by the Spring term 2022. The preschool has 5 x two year funded children, 3 x pupil premium children, 7 children using the extended 30 hour entitlement and 4 children share funding with other settings and childminders. The Preschool prides itself on the support and advice for children with additional needs.

CHAIR'S REVIEW OF THE YEAR

Chair Report – for the academic year September 2021 to August 2022 (M Murrin)

This year was my third year as chair, having been re-elected in October 2021.

The Autumn term started as us usual, with lower number on roll, but the new enquiries weren't anything like the usual numbers.

SA kindly offered to volunteer as marketing lead, and created an Instagram page to raise the preschools' profile.

We were disappointed to not have welcomed any new committee members again at this AGM but were hopeful that this would change with restrictions lifting and people feeling like

socialising again. We discussed many ways to encourage parents and families to get to know each other and be more involved in the preschool for the succession planning of our committee.

We had a fun afternoon's 'pumpkin party' on the last Friday before half term, and invited parents and younger siblings to join us, raising £95 from donations.

Whilst we didn't hold our annual Christmas Fair due to lack of available committee, we enjoyed a party day on 8th December and 'sold' handprint bags and decorations to parents for a donation. This raised £168!

Following the nativity on the last day of term, a raffle was drawn raising £254 and £53 in donations for tea/coffee. It was a lovely way to end the term.

Spring term 2022 – incurred a lot of expenditure as statutory staff training needed to take place. The staff term completed Paediatric first aid as a team together during the February half term for two days. A few staff needed to refresh their safeguarding and Prevent training and the staff team all enrolled on different online courses in specific areas of learning and spent a day sharing their knowledge.

Staff appraisals took place and targets were set for the coming year.

We held a Mother's day coffee morning which was not very well attended due to working parents. It was nice to see some of our childminders attend, who we share funding with.

Our committee meetings focussed on fundraising, and recruiting new committee members, introducing half termly coffee mornings at drop off to encourage parents to mingle.

We agreed to invoice for snack donations as voluntary donations are not covering the cost of providing fruit and a biscuit.

Our Easter open afternoon raised £37.16 in donations for refreshments and a raffle for a giant bunny. The Easter bunny made an appearance again!

Summer 2022 – The summer term began with a wonderful Jubilee party which was a really memorable day for our children. The church asked if the children would like to help to plant a jubilee tree and it turned into a whole jubilee garden with the children very much involved. Families enjoyed a cream tea at the end of the session whilst their children had a royal lunch in crowns and tiaras, raising £91.

Fathers day open morning in June saw 12 Dads and Grandads enjoying stories and play with all the children.

We ended the summer term with a lovely evening out on the Stuartline cruise boat, staff and committee together.

As usual, a big thank you to all the staff team.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Despite best efforts, the Preschool ended the year with a loss of £2429.76 Whilst the hourly funding rate increased this year, it did not really help with the increasing wage costs. We did a great job of fundraising this year, with a successful Christmas fair we raised around £1000
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves Policy reviewed and agreed We aim to hold sufficient financial reserves to sustain the preschool if our income falls below expected levels. Our intention would be to continue functioning as a preschool if at all possible and cover the payment of

		staff redundancies in the unlikely event that the preschool had to close.
Amount of reserves held	Para 1.22	Current Reserves Account: £16053.81 Redundancy calculations at Nov 22: £18,752.90 Shortfall: £2681* *Our current account will cover the balance of this as well as 3 months running costs but needs closely monitoring, particularly when wages increase again in April 23. Any new staff member will not be eligible for redundancy until 2 years of service
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<ul style="list-style-type: none"> • Uncertainty regarding increase to NLW in April 2023 – predictions are £10.32 (8.6% increase), this would increase our monthly wage bill by £368 a month, or an additional £1840 to our wage budget for this year. • Staffing – we have not yet been successful in recruiting an experienced and qualified replacement for our staff member who left in October and have another staff member on maternity leave from February 2023. To readvertise and consider an apprentice in addition. • Hall rent includes energy bills, however, their fixed rate contract ends in February 2023 – to be prepared for a rent increase to incorporate any energy increase • Challenges recruiting new committee members each year!

Structure, Governance and Management

Type of governing document	Para 1.25	EARLY YEARS ALLIANCE CONSTITUTION 2011
How is the charity constituted?	Para 1.25	UNINCORPORATED
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All parents (or members) are invited to stand for election to committee at our AGM annually in Autumn Term

Reference and Administrative details

Charity name	WITHYCOMBE RALEIGH PLAYGROUP
Known as	WITHYCOMBE RALEIGH PRESCHOOL

Registered charity number	1029973
Charity's principal address	Parish Church Hall Withycombe Village Road Exmouth EX8 3AE
Email	withycomberaleighplaygroup@gmail.com

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Elected at AGM Oct 2021
1	Michaela Taylor	Chair	Re-elected at AGM Nov 22
2	Hannah Walter	Secretary/Safeguarding	Re-elected at AGM Nov 22
3	Michelle Marles	Treasurer	Re-elected at AGM Nov 22
4	Sarah Atkin		Stood down at AGM Nov 22
5			
6	Janet Hemmins	Manager	Re-elected at AGM Nov 22
7	Alison Cooper	Deputy	Re-elected at AGM Nov 22
8			

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	(Signed copies in file)	
Full name(s)	MICHAELA TAYLOR	JANET HEMMINS
Position (eg Secretary, Chair, etc)	CHAIR	
Date	7 th November 2022	

PROFIT AND LOSS ACCOUNT

Income

Funding	61,253.15	
Fees	3,496.75	
Other	1,575.70	
		£66,325.60

Expenses

Wages & HMRC	56,474.49	
Rent	8,255.00	
Other	4,025.87	
		£68,755.36

~~PROFIT~~/LOSS £ 2,429.76

Current account balance at 1/09/2021	£16,043.60
Gold Account balance at 1/09/2021	<u>£12,289.57</u>
	£28,333.17

PLUS Income	£66,325.60
LESS Expenditure	<u>£68,755.36</u>
	£25,903.41

LOSS £ 2,429.76

Current Account balance at 1/09/2022	£ 9,849.60
Gold Account balance at 1/09/2022	<u>£16,053.81</u>
	£25,903.41

**WITHYCOMBE RALEIGH
PRESCHOOL ACCOUNTS
SUMMARY 2021/2022**

	AUTUMN	SPRING	SUMMER	TOTAL
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	
RECEIPTS				
EYE FUNDING	£12,018.42	£15,322.89	£21,507.57	£48,848.88
2 YEAR OLD FUNDING	£3,124.80	£1,708.56	£3,196.40	£8,029.76
SEN/INCLUSION FUNDING	£186.47	£691.26	£679.83	£1,557.56
EY PUPIL PREMIUM	£111.30	£271.36	£460.80	£843.46
INVOICED FEES	£1,859.25	£870.00	£767.50	£3,496.75
DEPRIVATION FUNDING	£389.24	£148.22	£861.03	£1,398.49
DONATIONS FOR SNACK	£150.00	£70.00	£147.50	£367.50
GRANTS AND DONATIONS				
BANK INTEREST	£0.80	£1.49	£9.54	£11.83
OTHER DCC	£575.00		£0.00	£575.00
other			£129.79	£129.79
FUNDRAISING	£192.73	£439.95	£433.90	£1,066.58
TOTAL RECEIPTS	£18,608.01	£19,523.73	£28,193.86	£66,325.60
	AUTUMN	SPRING	SUMMER	TOTAL
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	
PAYMENTS				
PAYROLL Wages/HMRC	£18,238.81	£18,724.12	£19,511.56	£56,474.49
OFFICE ink stat phone internet	£101.13	£214.17	£134.70	£450.00
EQUIPMENT/MATERIALS	£133.28	£187.13	£80.51	£400.92
PROFESSIONAL FEES - payroll, bookkeeper	£257.99	£693.60	£80.00	£1,031.59
RENT @ £7 per hour x 32 hours week	£2,710.50	£2,909.00	£2,635.50	£8,255.00
PROMOTIONAL staff uniform/bookbags etc	£0.00	£0.00	£19.18	£19.18
CONSUMABLES (snacks)	£83.59	£116.10	£184.22	£383.91
CONSUMABLES (cleaning)	£111.20	£225.63	£137.32	£474.15
CONSUMABLES (other)	£10.45	£15.53	£0.00	£25.98
INSURANCE & MEMBERSHIP inc Ofsted	£0.00	£0.00	£50.00	£50.00
TRAINING	£115.20	£721.80	£0.00	£837.00
bank charges (£5 pm)	£32.00	£32.00	£29.00	£93.00
OTHER	£24.30		£150.00	£174.30
FUNDRAISING COSTS	£85.84			£85.84
TOTAL PAYMENTS	£21,904.29	£23,839.08	£23,011.99	£68,755.36
SURPLUS/DEFICIT				£2,429.76

WITHYCOMBE RALEIGH PLAYGROUP

England & Wales - Charity number 1029973

Accounts



Trustees' Annual Report for the period

From SEPTEMBER 2020 TO AUGUST 2021

Charity name: WITHYCOMBE RALEIGH PRESCHOOL

Charity registration number: 1029973

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Withycombe Raleigh Preschool offers care and education for children below school age and from the age of two. We are a happy, thriving preschool celebrating over 50 years of education. We pride ourselves on our dedicated team of experienced staff and our friendly approach. Our aim is to ensure each child has a happy and enjoyable time in our safe and stimulating environment. Ofsted graded 'Good' 2019.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the academic year 2020/21 the preschool employed six staff members and served around 35 families.</p> <p>The Preschool continued to open safely throughout the lockdowns, despite the challenges of self isolation, furloughed staff, and 'one setting' guidance reducing our numbers. We were particularly careful to ensure everyone (staff and parents) were kept fully informed if they were not attending Preschool on a regular basis, Tapestry made this very easy. We also checked in with a phonecall to our families not attending.</p> <p>We were aware that our parents were not able to get to know each other throughout this year and were missing out on that network and support and so came up with different ideas to ensure parents were able to meet up for play dates in the park etc. Staff training and network meetings continued virtually, which we have all found saves time and money!</p>

CHAIR'S REVIEW OF THE YEAR

This year was my second as chair and another strange year for us all. I was re-elected Chair on 2nd October 2020, joined by Julie Morris as secretary and Michelle Marles as treasurer. Between various lockdowns and constantly changing procedures it's been difficult to run a somewhat 'normal' year.

Unfortunately, due to various restrictions, we were unable to do much fundraising over the course of the year. We did however, have an October half term 'treasure hunt' which brought in £230! Unable to do our usual Christmas fair, we held a Christmas raffle throughout December choosing to sell tickets via families of the preschool and taking online payments, making a profit of £310. We also held a bag2school which raised £36. We were fortunate to have been the only hall users for the majority of the year due to Covid restrictions, which has been helpful to be able to leave the hall set up. A new notice board has been installed at the entrance to the building, courtesy of the church and this was very welcomed. The Church Committee have also installed new doors and re-sanded the floor, so the upkeep of the hall has continued throughout. We were able to welcome our church friends to share harvest and easter celebrations outside in the garden. Our Christmas Nativity went ahead in the hall, shared with families via Tapestry.

The pandemic saw another lockdown commence in January and although preschool settings were permitted to stay open, we did feel the effects of this with some children choosing to stay off with their siblings or attend other settings full time to comply with the 'one setting' guidance. These effects are evident in our drop in income for the term. We also had a very reduced staffing of 3, with 2 staff on furlough (home schooling their own children) and 1 staff member working at her other workplace. It was a challenge to remain gelled as a staff team during this term, one which we overcame with regular communication before everyone returned after Easter.

The preschool made an overall loss of £7378 which is very unfortunate but understandable given the circumstances of the year and we hope this next year will be better for us.

The academic year ended with a lovely outdoor ceremony for the leaver children and was an emotional day for parents and staff alike.

I would like to thank the staff for their hard work and dedication during the last year and also a thank you to Hannah, Michelle and Julie for their work and commitment to the committee during the past year.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	For the second year running the preschool has made a significant loss of £7378. The three years prior to this, the Preschool made a good profit which has carried through these past two years of Covid. Rent and NLW both increased during this time, whilst our numbers on roll have decreased.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves Policy reviewed and agreed We aim to hold sufficient financial reserves to sustain the preschool if our income falls below expected levels. Our intention would be to continue functioning as a preschool if at all possible and cover the payment of staff redundancies in the unlikely event that the preschool had to close.
Amount of reserves held	Para 1.22	Preschool continues to hold sufficient funds to cover staff redundancy payments (calculations adjusted annually) and 3 months running costs

		Discussed in detail at AGM
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	For consideration in coming 12 months: <ul style="list-style-type: none"> • Fundraising and accessing any Grants that may be available • National living wage increase April 2022 • A predicted fall in numbers on roll in Exmouth learning community • Marketing our Preschool

Structure, Governance and Management

Type of governing document	Para 1.25	EARLY YEARS ALLIANCE CONSTITUTION 2011
How is the charity constituted?	Para 1.25	UNINCORPORATED
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All parents (or members) are invited to stand for election to committee at our AGM annually in October

Reference and Administrative details

Charity name	WITHYCOMBE RALEIGH PLAYGROUP
Known as	WITHYCOMBE RALEIGH PRESCHOOL
Registered charity number	1029973
Charity's principal address	Parish Church Hall Withycombe Village Road Exmouth EX8 3AE
Email	withycomberaleighplaygroup@gmail.com

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Elected at AGM Oct 2020-Oct 2021
1	Michaela Taylor	Chair	Re-elected at AGM Oct 21
2	Hannah Walter	Safeguarding	Re-elected at AGM Oct 21
3	Michelle Marles	Treasurer	Re-elected at AGM Oct 21
4	Janet Hemmins	Manager	Re-elected at AGM Oct 21
5	Alison Cooper	Deputy	Re-elected at AGM Oct 21
	Julie Morris	Secretary	Stood down at meeting July 21

Profit and Loss Account

Funding	59635	
Fees	6407.17	
Other	<u>794.8</u>	
		£
		66,836.97

Expenses

Wages & HMRC	62900.46	
Rent	6702.5	
Other	<u>4612.57</u>	
		£74,215.53

Profit/Loss:	<u><u>£7,378.56</u></u>
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Current account balance at 1/09/2020	£19,670.13
Gold account balance at 1/09/2020	<u>£16,042.00</u>
	£35,712.13
PLUS Income	£66,836.57
LESS expenditure	£74,215.53
	<u>£28,333.17</u>
Current account balance at 01/09/2021	£12,289.57
Gold Account balance at 01/09/2021	<u>£16,043.60</u>
	<u>£28,333.17</u>
PROFIT/LOSS:	£7,378.96

WITHYCOMBE RALEIGH PRESCHOOL ACCOUNTS SUMMARY 2020/2021				
	AUTUMN	SPRING	SUMMER	#REF!
	Actual	Actual	Actual	
RECEIPTS				
EYE FUNDING 3yrs+ £4.10 per hour	£17,976.36	£17,345.33	£24,313.31	£59,635.00
2 YEAR OLD FUNDING £4.96 p/h	£0.00	£0.00	£0.00	£0.00
SEN/INCLUSION FUNDING	£0.00	£0.00	£0.00	£0.00
PUPIL PREMIUM 53p p/h	£0.00	£0.00	£0.00	£0.00
INVOICED FEES £5 p/h	£3,119.27	£350.00	£2,937.90	£6,407.17
DAF (disability allowance funding)	£0.00	£0.00	£0.00	£0.00
fruit donations	£41.00	£40.00	£90.00	£171.00
GRANTS AND DONATIONS	£0.00	£22.00	£0.00	£22.00
BANK INTEREST	£0.80	£0.40	£0.40	£2.00
OTHER DCC	£0.00	£0.00	£100.80	£100.80
FUNDRAISING	£144.00	£355.00	£0.00	£499.00
TOTAL RECEIPTS	£21,281.43	£18,112.73	£27,442.41	£66,836.97
	AUTUMN	SPRING	SUMMER	
	Actual	Actual	Actual	
PAYMENTS				
PAYROLL Wages, PAYE, Pension	£20,484.78	£15,895.29	£26,520.39	£62,900.46
OFFICE ink stat phone internet	£373.11	£72.99	£150.90	£597.00
EQUIPMENT/MATERIALS	£276.13	£116.06	£318.65	£710.84
PROFESSIONAL FEES - payroll, bookkeeper	£50.00	£121.20	£699.60	£870.80
RENT @ £7 per hour x 32 hours week	£1,878.00	£2,934.50	£1,890.00	£6,702.50
PROMOTIONAL staff uniform/bookbags etc	£0.00	£0.00	£0.00	£0.00
CONSUMABLES (snacks)	£95.99	£122.71	£117.96	£336.66
CONSUMABLES (cleaning)	£271.15	£224.78	£467.26	£963.19
CONSUMABLES (other)	£0.00	£0.00	£67.35	£67.35
INSURANCE & MEMBERSHIP inc Ofsted	£0.00	£0.00	£732.55	£732.55
TRAINING	£35.00	£0.00	£70.60	£105.60
bank charges (£5 pm)	£20.00	£24.00	£40.00	£84.00
OTHER	£74.10	£0.00	£24.48	£98.58
FUNDRAISING COSTS	£46.00	£0.00	£0.00	£46.00
TOTAL PAYMENTS	£23,604.26	£19,511.53	£31,099.74	£74,215.53
SURPLUS/DEFICIT	-£2,322.83	-£1,398.80	-£3,657.33	-£7,378.56

WITHYCOMBE RALEIGH PLAYGROUP

England & Wales - Charity number 1029973

Accounts



Trustees' Annual Report for the period

From SEPTEMBER 2019 TO AUGUST 2020

Charity name: WITHYCOMBE RALEIGH PRESCHOOL

Charity registration number: 1029973

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Withycombe Raleigh Preschool offers care and education for children below school age and from the age of two. We are a happy, thriving preschool celebrating over 50 years of education. We pride ourselves on our dedicated team of experienced staff and our friendly approach. Our aim is to ensure each child has a happy and enjoyable time in our safe and stimulating environment. Ofsted graded 'Good'

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During the academic year 2019/20 the preschool employed six staff members and served around 28 families. Numbers of children remaining in Autumn 2019 were lower than usual, although there was an increase in two year funded children, and families using the extended entitlement. The Preschool actually closed for only one week following the Easter holiday lockdown, and then reopened to 3 keyworker children for three days a week. From 1 st June when guidance allowed reopening in 'bubbles', we were delighted to welcome back a high number of families and were able to ensure those transitioning to school were well prepared. We were pleased with parental engagement throughout lockdown via Tapestry and phone calls and enjoyed the challenge of this new way of learning.

CHAIR'S REVIEW OF THE YEAR

It's definitely been an interesting first year as Chair of Withycombe Preschool and a year none of us will forget!

I was voted in as chair on 15th October 2019, joined by Hannah Walter as secretary and Michelle Marles as treasurer.

We held a very successful Christmas fair on the 23rd November, making a profit of £559.06. We received positive feedback from people who attended and the stall holders who joined us, some of which asked to attend the next year as well.

We also held a craft stall at Withycombe Raleigh Primary School during their Christmas fair as a chance to promote the preschool. We originally paid £10, however this was returned to us, so no cost was incurred for this advertising, which we were very grateful for. A new shutter was purchased this year for the outside space, along with some new balance bikes and helmets, funded on the most part by the money raised from our events.

In February we held a quiz night for parents and friends of the preschool. It was a quiet evening but everyone who attended enjoyed it and we ended on a profit of £83.60.

We made plans for future events including a coffee morning, 2nd clothes sale and the annual fairy trail, unfortunately these events were unable to go ahead due to the Covid-19 pandemic.

The pandemic saw preschool close its doors on the 20th March. From 14th April preschool opened for vulnerable children and children of keyworkers only, three days a week. Staff remained on full pay during this time as the preschool still received funding whilst closed.

The staff worked on a rotating 2 weekly basis, Alison and Janet worked throughout.

The preschool was able to reopen to all families on Monday 1st June. A comprehensive risk assessment was completed working safely in 'bubbles', with the school leavers doing 3 full days and the younger children doing 1 and 1/2 days. School leaver children were not charged for the 3 hours on top of funding as the preschool had received funding for the 7 weeks of closure so this felt fair. All but one of our school leaver bubble attended regularly for these 7 weeks, giving them an excellent opportunity to be well prepared for the transition to school. From the younger group we had 8 of 15 attending, many of these children had younger baby siblings and parents not working and therefore did not feel the need to attend.

Staff were awarded a small bonus in June as a thank you for working through the pandemic.

The academic year ended with a lovely socially distanced ceremony for the leaver children and was an emotional day for parents and staff. It was lovely to be able to give them a send off after the crazy year they all had. All agreed that Holidayclub could not run successfully this year due to the restrictions and lack of demand.

I would like to thank the staff for their hard work and dedication during the last year and also a thank you to Hannah, Michelle, Katie and Ellie for their work and commitment to the committee.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Covid-19 closure affected income significantly during the usually busy Summer term. A loss of £9800 resulted for this financial year. Increased wage bill due to increase in NLW, rent increase, additional PPE/cleaning/paper towels, reduced fundraising and low Autumn term
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		numbers were all factors contributing to this. However, the preschool is able to bear this loss through the previous three years profit and continued to employ all staff on usual hours and pay throughout lockdown.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves Policy reviewed and agreed We aim to hold sufficient financial reserves to sustain the preschool if our income falls below expected levels. Our intention would be to continue functioning as a preschool if at all possible and cover the payment of staff redundancies in the unlikely event that the preschool had to close.
Amount of reserves held	Para 1.22	Preschool continues to hold sufficient funds to cover staff redundancy payments (calculations adjusted annually) and 3 months running costs Discussed and reviewed in detail at AGM
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Many uncertainties in current climate but all guidance showing that education will be kept open, even if it is only to keyworker children during a local lockdown. For consideration in coming 12 months: <ul style="list-style-type: none"> • New ways to fundraise • National living wage increase April 2021? • Further closure due to Covid-19 • Costs of wages if covering absence due to self-isolation or cases within the setting • Increased costs to cleaning and hygiene products • A predicted fall in numbers on roll in Exmouth learning community

Structure, Governance and Management

Type of governing document	Para 1.25	EARLY YEARS ALLIANCE CONSTITUTION 2011
How is the charity constituted?	Para 1.25	UNINCORPORATED
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All parents (or members) are invited to stand for election to committee at our AGM annually in October

Reference and Administrative details

Charity name	WITHYCOMBE RALEIGH PLAYGROUP
Known as	WITHYCOMBE RALEIGH PRESCHOOL

Registered charity number	1029973
Charity's principal address	Parish Church Hall Withycombe Village Road Exmouth EX8 3AE
Email	withycomberaleighplaygroup@gmail.com

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Elected at AGM Oct 2019 – Oct 2020
1	Michaela Taylor	Chair	Re-elected at AGM Oct 20
2	Hannah Walter	Secretary/Safeguarding	Re-elected at AGM Oct 20
3	Michelle Marles	Treasurer	Re-elected at AGM Oct 20
4	Ellie Gaylor		Stood down at AGM Oct 20
5	Katie Smith		Stood down at AGM Oct 20
6	Janet Hemmins	Manager	Re-elected at AGM Oct 20
7	Alison Cooper	Deputy	Re-elected at AGM Oct 20
8			

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	(Signed copies in file)	
Full name(s)	MICHAELA TAYLOR	JANET HEMMINS
Position (eg Secretary, Chair, etc)	CHAIR	
Date	15/10/2020	

WITHYCOMBE RALEIGH PRESCHOOL - SUMMARY OF INCOME AND EXPENDITURE 2019/20

Profit and Loss Account

Funding	56902.4	
Fees	6977.1	
Other	<u>1264.94</u>	
		65144.4

<u>Expenses</u>		
Wages & HMRC	59013.9	
Rent	7874	
Other	<u>8057.13</u>	
		74945

Profit/Loss:		<u><u>9800.59</u></u>
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3 Term Budget Forecast & Monitoring Form

	AUTUMN	SPRING	SUMMER	Annual total
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	
RECEIPTS				
EYE FUNDING 3yrs+ £4.08 per hour	£13,491.27	£14,016.94	£16,704.84	£44,213.05
2 YEAR OLD FUNDING £4.90 p/h	£3,008.60	£3,611.30	£3,311.70	£9,931.60
SEN/INCLUSION FUNDING	£687.30	£841.35	£0.00	£1,528.65
PUPIL PREMIUM 53p p/h	£456.33	£375.24	£397.50	£1,229.07
INVOICED FEES £4.50 p/h	£3,131.50	£2,872.60	£973.00	£6,977.10
DAF (disability allowance funding)	£0.00	£0.00	£0.00	£0.00
fruit donations	£0.00	£219.00	£145.00	£364.00
GRANTS AND DONATIONS	£0.00	£0.00	£0.00	£0.00
BANK INTEREST	£10.90	£5.99	£6.06	£22.95
OTHER DCC	£0.00	£15.68	£0.00	£15.68
FUNDRAISING	£682.87	£92.00	£87.44	£862.31
TOTAL RECEIPTS	£21,468.77	£22,050.10	£21,625.54	£65,144.41
	AUTUMN	SPRING	SUMMER	Annual total
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	
PAYMENTS				
PAYROLL Wages, PAYE, Pension	£19,079.49	£9,856.52	£30,077.90	£59,013.91
OFFICE ink stat phone	£1,129.74	£281.39	£161.08	£1,572.21
EQUIPMENT/MATERIALS	£405.38	£232.95	£467.79	£1,106.12
PROFESSIONAL FEES - payroll, bookkeeper	£258.68	£0.00	£1,121.61	£1,380.29
RENT @ £6.50 per hour x 32 hours week	£2,591.50	£2,954.00	£2,328.50	£7,874.00
PROMOTIONAL staff uniform/bookbags etc	£454.40	£0.00	£41.98	£496.38
CONSUMABLES (snacks)	£280.91	£149.37	£50.60	£480.88
CONSUMABLES (cleaning)	£204.65	£101.07	£392.12	£697.84
CONSUMABLES (other)	£0.00	£0.00	£0.00	£0.00
INSURANCE & MEMBERSHIP	£0.00	£0.00	£0.00	£0.00
TRAINING	£252.90	£20.70	£0.00	£273.60
bank charges	£20.00	£15.00	£25.00	£60.00
OTHER	£74.99	£1,150.00	£587.00	£1,811.99
FUNDRAISING COSTS	£177.81	£0.00	£0.00	£177.81
TOTAL PAYMENTS	£24,930.45	£14,761.00	£35,253.58	£74,945.03
SURPLUS/DEFICIT	-£3,461.68	£7,289.10	-£13,628.04	-£9,800.62
Redundancy (CAF Gold Account)	£16,042.00			
bank balance	19670			
	£35,712.00			
Contingency				
Redundancy (reviewed Oct 2020)	19000			
3 months running expenses	18200			
excess funds:	-1488			
[Needs to be zero, if not check tabs as error]				

WITHYCOMBE RALEIGH PRESCHOOL - Summary of Income and Expenditure 2019/20

Treasurer's Report for period ended 31st August 2020

Overall Observations:

Year ending 31st August:	2020	2019	2018	2017
Income for the year	65144	85455	83544	66614
Expenditure for the year	74945	81065	76321	65756
Profit/Loss for the year	9800	4390	7223	858

Covid-19 impact:

It is clear to see that our income has been dramatically affected by the pandemic closure.

5 children were due to start in Summer and postponed.

7 weeks of closure or part opening to keyworker children only.

staff on full usual wage (as agreed by committee in March)

many families would have increased hours for the summer term, or applied for 30-hour funding

No fundraising took place from March onwards

cleaning products/paper towels/soap/PPE increase in expenditure

Rent was reduced during the closure but is paid a term in arrears so we will see the benefit Autumn 2020

Higher loss than is usual in Autumn term due to lower numbers on roll

Increase to national living wage 1st April

Funding income also increase slightly from 1st April £4.08 to £4.10 for 3 and 4 year olds and £4.90 to £4.98 for 2 yr olds

Rent increased from £6.50 to £7 from January

Significant purchases made: laptopsx2, Canopy shutter and balance bikes £ 2666

A healthy profit from the past 3 years has ensured that this years loss still covers contingency funding

27 Waverley Road,
Exmouth,
Devon. EX8 3HL

mark.gayler@btinternet.com

25 January 2021

Withycombe Raleigh Pre-school,
Parish Church Hall,
Withycombe Village Road,
Exmouth,
Devon. EX8 3AE

Accounts for the year ended 31 August 2020

I can confirm that I have checked the prepared accounts for Withycombe Raleigh Pre-school for the year to 31 August 2020, and they appear to be accurate and correct.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'M. Gayler', followed by a long horizontal flourish.

Mark Gayler ACMA CGMA
CIMA Membership No. 1-J2HUD

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25 January 2021

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