

MALBOROUGH AND SOUTH HUISH PRE-SCHOOL

England & Wales · Charity number 1029864

Details

Other names MALBOROUGH AND SOUTH HUISH PLAYGROUP

Status Registered

Legal form Other

Registered 1993-12-10

Register [View on the Charity Commission register](#)

Contact

Address 10 Cumber Close
Malborough
Kingsbridge
TQ7 3DE

Phone 01548562301

Website www.malboroughpreschool.co.uk

Activities

Objects: The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Activities: PRE-SCHOOL AND PLAYGROUP

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£68,394	£73,115	-	-
2023-08-31	£72,658	£71,793	-	-
2022-08-31	£68,957	£70,437	-	-
2021-08-31	£67,222	£63,703	-	-
2020-08-31	£64,910	£56,730	-	-

Trustees

Name	Role	Appointed
Alice Rossiter		2024-10-16
Elizabeth Hard		2024-10-16
Olivia Darke		2024-10-16

MALBOROUGH AND SOUTH HUIISH PRE-SCHOOL

England & Wales - Charity number 1029864

Accounts

Pre-School AGM 13th March 2024

Treasurers Report.

For the year 2022/23 expenditure came in at £71,793 (£70,437 2021/22) against income of £72,658 (£68,957 2021/22) resulting in £865 profit for the year.

The bank balances on 31st August 2023 were £20,083 in the current account with £13,451 in the reserve account and petty cash £527. It should be noted the money in the reserve account must be held solely for ensuring the Charity have enough funds to pay for staff redundancies if the pre-school had to close for any reason. These are the figures reported to Charities Commission and it should be noted that the accounts are prepared on a receipts and payments basis.

Income

Fees funded by Devon County Council were up on the previous year by £5,800 but fees paid by parents were down by £2,178.

The fundraising events this year raised £1,742

Expenditure

Funds have been used to replace various items and equipment.

Wages as expected is the largest expenditure.

The preschool has performed well this year with numbers of children attending and staff have created a happy enjoyable environment place to start their independent learning. Well done all involved.

Malborough Pre-School and Playgroup - Charity number 1029864

AGM Wednesday 13th March 2024 - Chair's Annual Report Sept 2022 to Aug 2023

Committee Members

Joey Rowell – Chairperson

Sue Elliot - Treasurer

Mel Showler – Company Secretary

Holly Showler- Safeguarding Officer

Pre- School Staff

Jayne Brodie - Manager

Gemma Walsh – Assistant Manager

Lucy Edmunds

Sharon Anniss

Jess Brodie

Kelly Couch (resigned part year)

Debbie Rundle

Overview

Another good year for the Pre-school with good numbers attending and a great team of staff. The arrival of the duck eggs in June was a great experience for the children who got to experience the eggs hatching and helping to care for the ducklings who now remain residents of the back garden.

The children have enjoyed visits from Helen's Sound Meditation and Sue from Tesco's throughout the year. The Christmas nativity at Malborough Church and lots of fun activities to celebrate the Kings Coronation in May.

Munchkins was bought back in November 22 when Debbie Rundle kindly offered to run the sessions for free, but sadly due to low attendance these did not continue into Sept 23.

Fundraising

- Sponsored walk
- Pub quizzes @ The Old Inn
- Several raffles throughout the year
- Bingo

A big thank you to all committee members, Jayne & Jess for all their help with the events.

Staff

We have a great group of staff at the Pre-School. Since our last meeting there have few staff changes, Kelly Couch has resigned and Lucy and Debbie have returned on limited hours. Jayne, Gemma, Sharon and Jess have remained in their positions. The staff all work incredibly hard to ensure the children's

safety and wellbeing, while at the same time ensuring they have a great day every day that they attend.

Policies

Pre- School policies and constitutions are reviewed by Jayne in-line with Ofsted recommendations. These are then reviewed and signed by myself and are available to view at Pre-School for parents and staff.

Maintenance

Minor works are completed over the summer holidays by Jayne, Jess and Nick. The storage shed in the garden was replaced to provide a better space for the outdoor equipment. Tree works have been completed by school contractors. Alan Bensted has been carrying out some garden maintenance for us, and has very kindly offered to do this free of charge.

Managers Report

Good evening ladies and gentlemen welcome to Malborough Pre-school AGM.

Firstly, I would like to thank the committee for their hard work and support with fundraising events this year. I would like to thank all my staff for their hard work and dedication throughout the year. We continue to evaluate our practice and working together within our roles has strengthened the way we implement our knowledge into everyday practice. We started the autumn term with 24 children on the register. Staffing the busy sessions accordingly with Jayne, Gemma, Sharon, Jess and Kelly. All staff have been keeping up to date with relevant training.

Autumn Term 2022

As we leave the autumn and winter begins the children have enjoyed making fire work pictures and decorating Diwali patterns.

We have walked around the village and paid a visit to the church.

At circle times we have all enjoyed lots of singing and listening to our favourite stories such as the 'The Gruffalo' 'The Gruffalo's Child' and 'Room on the Broom' We have added a new story to our library called 'The Smeds and the Smoos' giving us the opportunity to learn new words.

We had a chilly but fun filled few weeks before Christmas. We made lots of Christmas crafts, sang lots of Christmas songs and had our nativity in the church. Thank you to all those who came along – the children had lots of fun performing. We also made lots of Christmas bakes. Sue from Tesco came in and we made Gingerbread shapes. We especially enjoyed making mince pies and sausage rolls.

We got to go and join in with Primary School Christingle Service. The children also got to go and enjoy watching the older children perform in their nativity performance.

Spring Term

We are starting to see signs of spring in the garden and the children have been out exploring. The crocuses have given lots of opportunity for conversation on growth and the changing season.

We have a new selection of dressing up clothes that the children have been enjoying. They have been taking on different job roles including pilots and doctors as well as dressing up as superheroes and characters from their favourite stories and films.

The children enjoyed a trip to East Soar farm for a special Easter experience.

We have been forging strong links with the primary school. The children who are due to start school in September have been visiting once a week for phonic sessions and staying to have their lunch in the dining room. The children enjoy returning to tell the other children of their experience and share their new gained knowledge of letters and sounds.

The children enjoyed celebrating the Kings Coronation. We made crowns, coronation cupcakes and jam sandwiches. Everyone received a gift of a bag to commemorate.

The sun has been shining giving lots of learning opportunities in the garden. Lots of recipes have been created in our mud kitchen. We have enjoyed the story of the Little Red Hen. We look forward to planting some seeds of our own and watch them grow.

An outside session of music and meditation was provided by 'Helen's Sound Meditation'. We all had the opportunity to explore the sounds different instruments make and relax using different breathing techniques.

Summer Term

What a fun filled summer term we have had. We welcomed five ducklings into Pre-school. The children had a wonderful experience watching ducks hatch and grow. They have enjoyed caring for them and watching them splash around in their pool.

Spider-man appeared on the wall for the village scarecrow competition.

We took a walk around the village for our annual sponsored walk. We got to see lots of animals and flowers along the way. We finished off with a play in the park and then went back to Pre-school for a picnic in the garden.

The children had fun at the village hall at our end of term party with Crunchy. They enjoyed a disco and a bouncy castle!

The Summer term ended with 29 children on the register. Lucy returned from maternity for one day a week and Debbie returned also for one day a week.



Receipts and payments accounts

CC16a

For the period
from

01/09/2022

To

31/08/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income - Fees and Hot Lunches	4,855	-	-	4,855	7,033
Income - DCC Funding	65,474	-	-	65,474	59,674
Income - Fundraising	1,742	-	-	1,742	2,235
Income - Donations	500	-	-	500	10
Bank Interest Received	87	-	-	87	5
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	72,658	-	-	72,658	68,957
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	72,658	-	-	72,658	68,957
A3 Payments					
Staff Costs	58,602	-	-	58,602	56,762
Rent and Rates	2,550	-	-	2,550	1,800
Light and Heat	2,160	-	-	2,160	1,176
Insurance	1,576	-	-	1,576	-
Telephone	562	-	-	562	998
Repairs and Maintenance	258	-	-	258	5,019
Equipment renewals	1,650	-	-	1,650	514
Training	78	-	-	78	-
Books/Resources	2,841	-	-	2,841	1,375
Cleaning	496	-	-	496	882
Sundry expenses	462	-	-	462	918
Computer and Software	408	-	-	408	614
Website and Advertising	150	-	-	150	379
Sub total	71,793	-	-	71,793	70,437
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	71,793	-	-	71,793	70,437
Net of receipts/(payments)	865	-	-	865	- 1,480
A5 Transfers between funds					
A6 Cash funds last year end	33,196			33,197	34,676
Cash funds this year end	34,061			34,676	33,196

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Santander Current	13,451	-	-
	Santander Deposit	20,083	-	-
	Petty Cash	527	-	-
	Total cash funds	34,061	-	-
(agree balances with receipts and payments account(s))				


Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	S M Elliott	27/9/23



**Report to the trustees/
members of** Malborough and South Huish Pre School

**On accounts for the year
ended** 31st August 2023 **Charity no
(if any)** 1029864

Set out on pages 1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2023

**Responsibilities and
basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

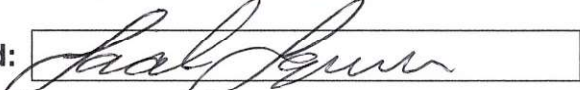
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  **Date:** 8/12/23

Name: SARAH SQUIRE

**Relevant professional
qualification(s) or body
(if any):** OCR Book keeping + Accounting

Address: 8 TOWNSEND ROAD,
WEST ALWINGTON
TQ7 3PZ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

MALBOROUGH AND SOUTH HUIISH PRE-SCHOOL

England & Wales - Charity number 1029864

Accounts

Malborough Pre-School AGM
Tuesday 21st February 2023 @ 7.30pm held at The Old
Inn, Malborough
Charity number 1029864

Attendees:

Jayne Brodie
Joey Rowell
Sue Elliott
Melanie Showler
Holly Showler
Hilary Sizemore-Machen

Meeting began at 7:40pm

1. Joey and Jayne welcomed us all and thanked the committee for their time and input over the last year.
2. Joey began by providing us with a quick revision of last year's minutes and confirmed there were not outstanding actions.
3. All reports were then issued – Managers reports, Chairman's report and Treasurer's report. The Treasurer's report highlighted there was a small deficit for the year which is due to the grass replacement in the Spring costing just over £4000.00.
4. Elections – All current committee members were re-elected. We then discussed the need for finding new members and there were a couple of potential people who are keen to join. Since the last meeting Suzie Young has stood down. Hilary, who attended the meeting is keen to join, with the potential of taking on the safeguarding role. She holds an enhanced DBS and has completed the Ofsted Online application. Sue wishes to stand down and members agreed that we would find a replacement, and if necessary, outsource the treasurer's role. Sue plans to speak with someone who may be willing to help and will update us. In addition, Joey and Holly would be looking at standing down with the next 12 months.
5. Fundraising – this year we raised £2235.00 with the main event being the Spring Fayre. More events planned for the next year to increase income from fundraising.
6. Maintenance – The artificial grass has been replaced which has significantly improved the play space for the children, we need to look at long term maintenance of this. Jayne will speak to Fine Shine about cleaning this, and possibly investing in a machine to carry out cleaning ourselves. Other small jobs have been carried out as and when required.
Replacement of the shed ad lean to was discussed as these are nearing the end of their life and are required for storage. Jayne will look into options and costings with the intent of replacing over the summer break 2023.
7. Staffing no changes to staff. Lucy went on maternity leave at the end of the summer term and plans to return in 2023. Sharon has passed her maths GCSE which has enabled her to achieve her level 3 qualification.
8. Date and time on next meeting – TBC
9. Any other business – nothing raised.

Meeting closed 8.35pm.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Malborough and South Huish Pre School

No (if any)
1029864

CC16a

Receipts and payments accounts

For the period from	Period start date 01/09/2021	To	Period end date 31/08/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income - Fees	7,033	-	-	7,033	7,979
Income - DCC Funding	59,674	-	-	59,674	56,339
Income - Fundraising	2,235	-	-	2,235	1,454
Income - Donations	10	-	-	10	555
Bank Interest Received	5	-	-	5	1
HMRC - JRS	-	-	-	-	894
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	68,957	-	-	68,957	67,222
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	68,957	-	-	68,957	67,222
A3 Payments					
Staff Costs	56,762	-	-	56,762	48,475
Rent and Rates	1,800	-	-	1,800	2,868
Light and Heat	1,176	-	-	1,176	1,351
Insurance	-	-	-	-	749
Telephone	998	-	-	998	782
Repairs and Maintenance	5,019	-	-	5,019	1,113
Hot Lunches	-	-	-	-	1,015
Equipment renewals	514	-	-	514	2,328
Training	-	-	-	-	437
Books/Resources	1,375	-	-	1,375	2,500
Cleaning	882	-	-	882	810
Sundry expenses	918	-	-	918	894
Computer and Software	614	-	-	614	381
Website and Advertising	379	-	-	379	-
Sub total	70,437	-	-	70,437	63,703
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	70,437	-	-	70,437	63,703
Net of receipts/(payments)	- 1,480	-	-	- 1,480	3,519
A5 Transfers between funds					
A6 Cash funds last year end	34,676			34,676	31,157
Cash funds this year end	33,196			33,196	34,676

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Santander Current	20,160	-	-
	Santander Deposit	12,190	-	-
	Petty Cash	846	-	-
	Total cash funds	33,196	-	-

(agree balances with receipts and payments account(s))

OK OK OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>S M Elliott</i>	S M Elliott	2/11/22



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Malborough and South Huish Pre School

**On accounts for the year
ended**

31st August 2022

**Charity no
(if any)**

1029864

Set out on pages

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2022

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Sarah Squire

Date:

24/2/23

Name:

SARAH SQUIRE

**Relevant professional
qualification(s) or body
(if any):**

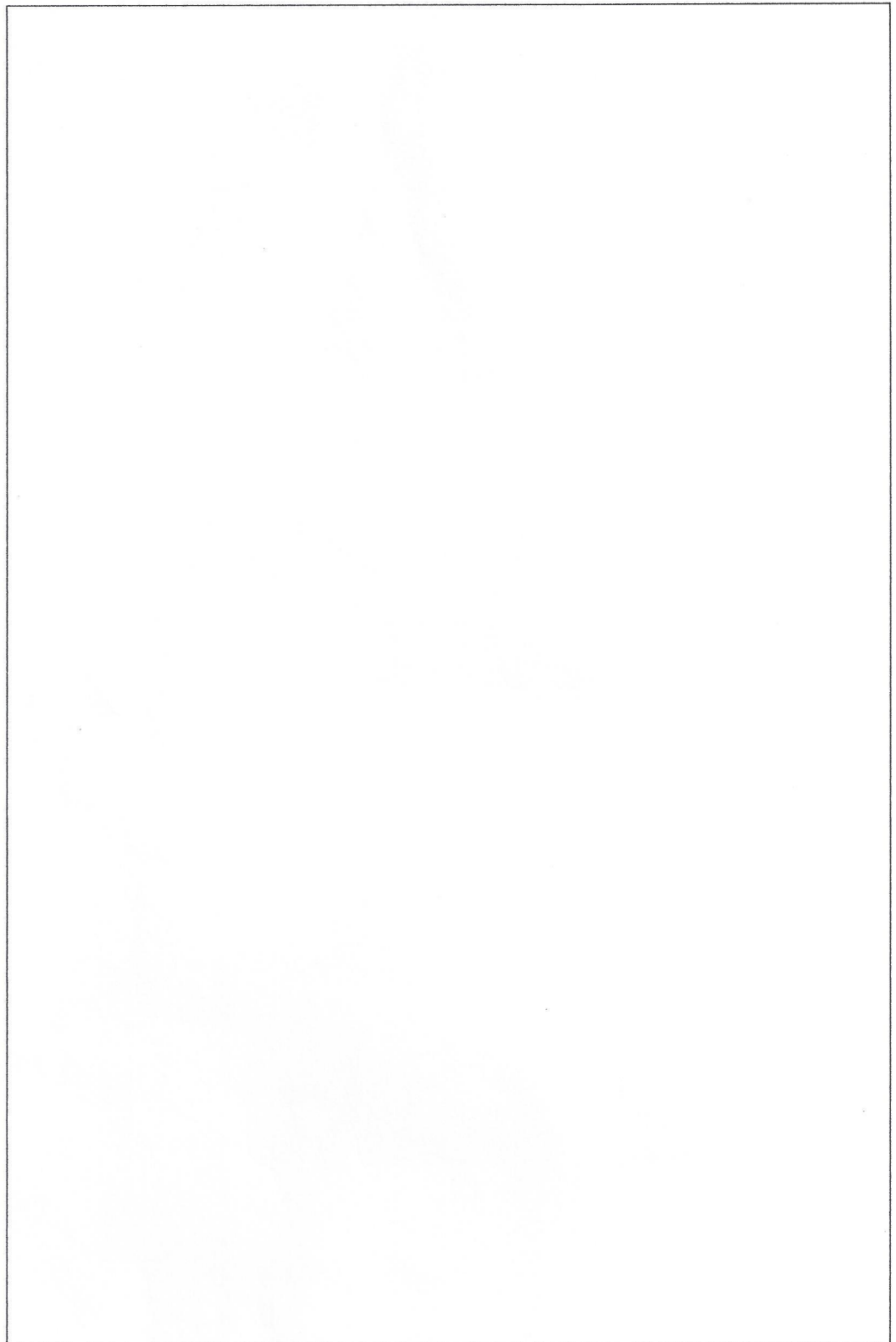
C + A in Book keeping + Accountancy

Address:

8 TOWNSEND ROAD
WEST ALVINGTON
KINGSBRIIDGE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



MALBOROUGH AND SOUTH HUIISH PRE-SCHOOL

England & Wales - Charity number 1029864

Accounts



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Malborough and South Huish Pre School

**On accounts for the year
ended**

31st August 2021

**Charity no
(if any)**

1029864

Set out on pages

1 to 2

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examiner's statement**

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Sarah Squire

Date:

12/11/21

Name:

SARAH SQUIRE

**Relevant professional
qualification(s) or body
(if any):**

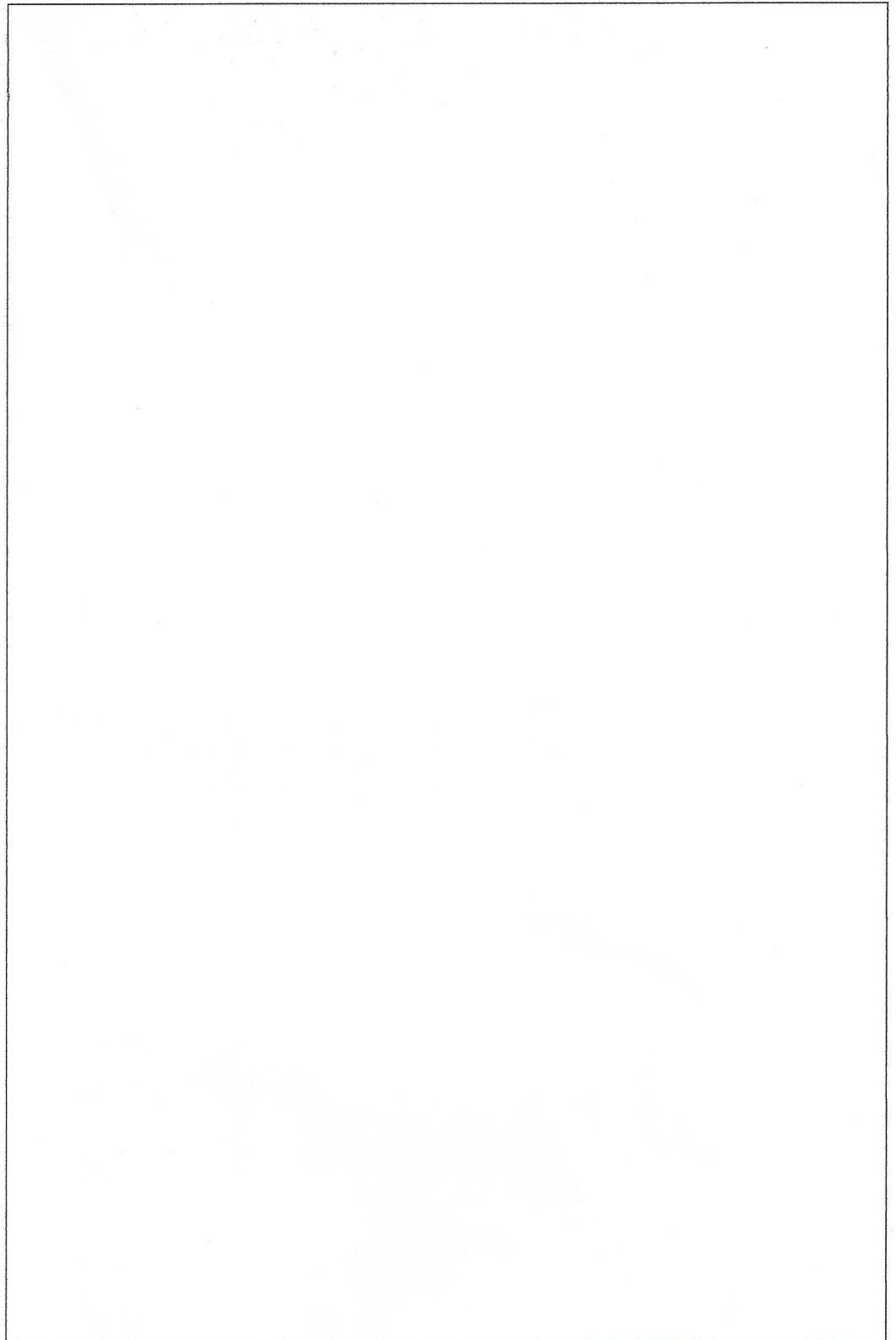
City + Guilds in Book keeping + Accountancy

Address:

8 TOWNSEND ROAD
WEST ALWINGTON
TQ7 3PZ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Malborough and South Huish Pre School

No (if any)
1029864

CC16a

Receipts and payments accounts

For the period from	Period start date 01/09/2020	To	Period end date 31/08/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income - Fees and Hot Lunches	7,979	-	-	7,979	6,663
Income - DCC Funding	56,339	-	-	56,339	51,537
Income - Fundraising	1,454	-	-	1,454	3,075
Income - Donations	555	-	-	555	2,000
Bank Interest Received	1	-	-	1	65
HMRC - JRS	894	-	-	894	1,570
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	67,222	-	-	67,222	64,910
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	67,222	-	-	67,222	64,910
A3 Payments					
Staff Costs	48,475	-	-	48,475	44,952
Rent and Rates	2,868	-	-	2,868	1,625
Light and Heat	1,351	-	-	1,351	1,032
Insurance	749	-	-	749	732
Telephone	782	-	-	782	869
Repairs and Maintenance	1,113	-	-	1,113	461
Hot Lunches	1,015	-	-	1,015	2,529
Equipment renewals	2,328	-	-	2,328	1,165
Training	437	-	-	437	763
Books/Resources	2,500	-	-	2,500	1,718
Cleaning	810	-	-	810	262
Sundry expenses	894	-	-	894	492
Software	381	-	-	381	130
	-	-	-	-	-
Sub total	63,703	-	-	63,703	56,730
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	63,703	-	-	63,703	56,730
Net of receipts/(payments)	3,519	-	-	3,519	8,180
A5 Transfers between funds					
A6 Cash funds last year end	31,157			31,157	22,977
Cash funds this year end	34,676			34,676	31,157

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Santander Current	22,130	-	-
	Santander Deposit	12,185	-	-
	Petty Cash	361	-	-
	Total cash funds	34,676	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

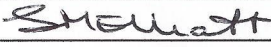
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	S M Elliott	20/10/21

Malborough Pre-School and Playgroup - Charity number 1029864

AGM Tuesday 2nd November 2021 - Chair's Annual Report Sept 2020 to Aug 2021

Committee Members

Joey Rowell – Chairperson
Sue Elliot - Treasurer
Abi Marshall-Smith (resigned Sept 21)
Mel Showler – Company Secretary
Holly Showler- Safeguarding Officer
Suzie Young

Pre-School Staff

Jayne Brodie - Manager
Gemma Walsh – Assistant Manager
Debbie Rundle
Sharon Anniss
Jess Brodie

Overview

Another challenging year for us all with two more national lockdowns, fortunately we were able to remain open for the majority which enabled staff to continue working, with Jess and Debbie being furloughed, prior to Debbie going on maternity. Aside from the lockdowns we have had a busy year in terms of numbers on children attending.

Fundraising

- Halloween Trail 2020
- Christmas raffle
- 100 board
- Monies donated from Colin & Jo Moss
- Monies donated from Co-op

A big thank you to all committee members, Jayne & Jess for all their help with the events.

Unfortunately, we were unable to hold many of the usual events and celebrations for the children, hopefully these will resume next year.

Staff

We have a great group of staff at the Pre-School. A few changes in the past academic year with Sally joining us, but unfortunately not passing her probation period. Clare joining in Jan 21, but due to personal reasons leaving in March 21. Jess joined us in an admin role in Sept 20 and seems to have taken on a great role helping out with all tasks. The staff all work incredibly hard to ensure the children's safety and wellbeing, while at the same time ensuring they have a great day every day that they attend.

Policies

Pre- School policies and constitutions are reviewed by Jayne in-line with Ofsted recommendations. These are then reviewed and signed by myself and are available to view at Pre-School for parents and staff.

Maintenance

Minor works are completed as and when required. Over the summer Nick Brodie spent some time putting up new fencing in the rear garden and carrying out other jobs which had been discussed and agreed by Sue and myself. Jess painted the shed and lots of other general maintenance was carried out. We have also spent some money of having a gardener help out as and when required to help with general garden maintenance.

Other

Sadly the Munchkins playgroup has remained closed, we hope we will be able to run the sessions again in the future.

MALBOROUGH AND SOUTH HUIISH PRE-SCHOOL

England & Wales - Charity number 1029864

Accounts

Malborough Pre-School and Playgroup - Charity number 1029864

AGM Wednesday 3rd February 2021 - Chair's Annual Report Sept 2019 to Aug 2020

Committee Members

Joey Rowell – Chairperson

Sue Elliot - Treasurer

Abi Marshall-Smith – Company Secretary

Kate Johns /Holly Showler- Safeguarding Officer

Mel Showler

Suzie Young

Pre- School Staff

Jayne Brodie - Manager

Gemma Walsh – Assistant Manager

Debbie Rundle

Sharon Anniss

Jess Brodie

Claire Stevenson

Overview

It's been a strange and challenging year for us all, unfortunately with more of the same to come. Prior to the closure of the Pre-School in March, which remained closed till September it was an eventful year as every year is for the staff and kids.

Fundraising

We managed to hold the following fundraising events prior to the lockdown.

- Sept 19 – Pre-loved sale £316.00.
- Oct 19 – Quiz and raffle at the Old Inn £140.00.
- Nov 19 - Bingo £1450.00
- Dec 19 - £2000 given from Pearson's (Thurlestone Pre-School)
- Dec 19 - Quiz at the Severn Stars in Kingsbridge raised £380.00
- Jan 20 – Quiz and raffle £314.00

A big thank you to all committee members, parents and other family members for all their hard work in helping run these fundraising events as it takes a lot of hard work and time which I know is hard to find with work and family commitments.

Jayne also planned the Christmas end of term party at Kidz & Co and Nativity at East Soar Farm, both were a great success.

Staff

We have a great group of staff at the Pre-School. Sadly we said goodbye to Vicky in November 19, Sally Hannaford then replaced Vicky. The staff all work incredibly hard to ensure the children's safety and wellbeing, while at the same time ensuring they have a great day every day that they attend. Sharon is continuing with her apprenticeship and all necessary training has been completed throughout the year.

Policies

Pre - school policies and constitutions are reviewed by Jayne in-line with Ofsted recommendations. These are agreed by the committee and are available to view at pre-school for parents and staff.

Maintenance

Tree work completed in the rear garden to remove some branches, hopefully we will be able to see the benefit of this this Spring/Summer when the kids can again use the back gardens. Also some dead trees were removed from the front.

During the Spring closure Jayne ensured the gardens were maintained by herself, and all general maintenance was completed as required.

COVID-19

Sadly the Munchkins playgroup has had to close along with the Pre-School, we hope we will be able to run the sessions again in the future.

Over the Spring/summer Jayne kept abreast of the government guidance to ensure the re-opening of Pre-School was done so with the safety of the children and staff as top priority. She ensured all staff were kept updated with the situation, all training was completed and necessary PPE was available. Jayne Sue and I communicated regularly throughout the closure as there were so many unanswered questions and uncertainty over the situation. Jayne has done a fantastic job in ensuring the safe re-opening in September and hope that the coming year may be a little easier for us all.



Receipts and payments accounts

CC16a

For the period from	01/09/2019	To	31/08/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income - Fees and Hot Lunches	6,663	-	-	6,663	14,556
Income - DCC Funding	51,537	-	-	51,537	42,740
Income - Fundraising	3,075	-	-	3,075	5,648
Income - Donations	2,000	-	-	2,000	-
Bank Interest Received	65	-	-	65	56
HMRC - JRS	1,570	-	-	1,570	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	64,910	-	-	64,910	63,000
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	64,910	-	-	64,910	63,000
A3 Payments					
Staff Costs	44,952	-	-	44,952	42,245
Rent and Rates	1,625	-	-	1,625	3,355
Light and Heat	1,032	-	-	1,032	835
Insurance	732	-	-	732	724
Telephone	869	-	-	869	604
Repairs and Maintenance	461	-	-	461	4,734
Hot Lunches	2,529	-	-	2,529	4,206
Equipment renewals	1,165	-	-	1,165	3,201
Training	763	-	-	763	1,097
Books/Resources	1,718	-	-	1,718	1,942
Cleaning	262	-	-	262	135
Sundry expenses	492	-	-	492	896
Software	130	-	-	130	-
	-	-	-	-	-
Sub total	56,730	-	-	56,730	63,974
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	56,730	-	-	56,730	63,974
Net of receipts/(payments)	8,180	-	-	8,180	974
A5 Transfers between funds					
A6 Cash funds last year end	22,977			22,977	23,951
Cash funds this year end	31,157			31,157	22,977

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Santander Current	18,952	-	-
	Santander Deposit	12,184	-	-
	Petty Cash	21	-	-
	Total cash funds	31,157	-	-
(agree balances with receipts and payments account(s))				


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	S M Elliott	1/12/20



**Report to the trustees/
members of**

Malborough and South Huish Pre School

**On accounts for the year
ended**

31st August 2020

**Charity no
(if any)**

1029864

Set out on pages

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2020

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Sarah Squire

Date:

10/12/2020

Name:

SARAH SQUIRE

**Relevant professional
qualification(s) or body
(if any):**

CITY + GUILDS BOOK KEEPING + ACCOUNTING
LEVEL 3.

Address:

8 TOWNSEND ROAD, WEST ALWINGTON
KINGSBIDGE
DEVON, TQ7 3PZ