



Trustees' Annual Report for the period

Period start date
From Day 01 Month 09 Year 2023 To Day 31 Month 08 Year 2024

Section A Reference and administration details

Charity name Charfield Pre School

Other names charity is known by n/a

Registered charity number (if any) 1029832

Charity's principal address Foundation Room, Charfield Primary School, Wotton Road,
Charfield, Wotton-Under-Edge, South Gloucestershire
Postcode GL12 8TG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Daniel Ford	Chairperson	Elected Sept 2023	
2	Joe Tanner	Treasurer		
3	Carolyn Howarth	Secretary		
4	Darren Wills	Chairperson	Stood down Sept 2023	
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

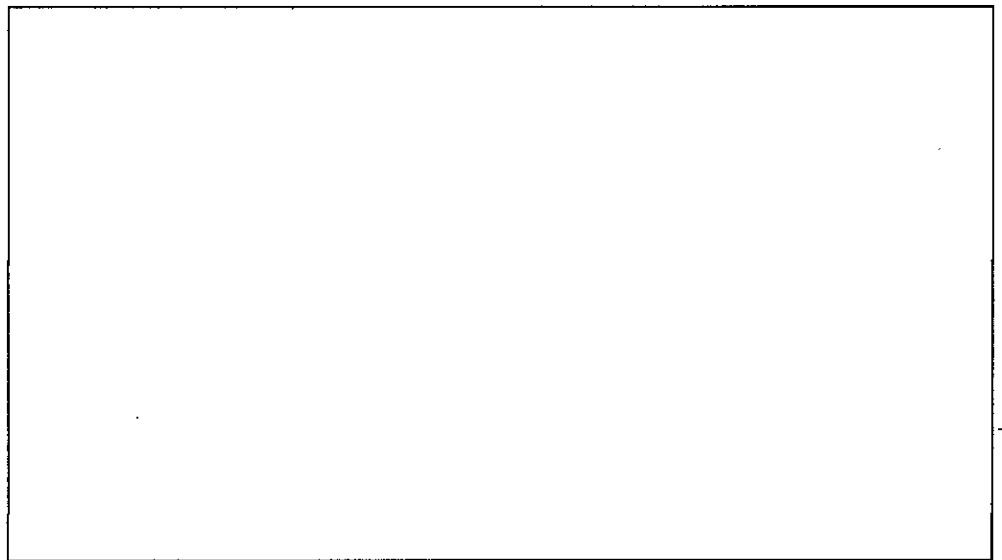
Type of governing document	Constitution
How the charity is constituted	Committee of Trustees
Trustee selection methods	Appointed by existing committee at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;

(c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Further details of our policies can be found on our website

www.charfieldpreschool.org.uk/

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Charfield Pre-School is an Ofsted registered non-profit making pre-school managed by a parent committee. Operating from the Foundation Room in the grounds of Charfield Primary School, we are open 5 days a week and can accommodate up to 30 children per session.

The learning environment is based on individual learning through play. We are committed to meet the requirements of the EYFS - the standards set for learning, development and care for children up to 5 years of age by the Department for Education and Skills.

All our staff are qualified to a minimum NVQ Level 2 standard and you will always experience a very warm and friendly atmosphere.

Our Vision:

- *To provide an outstanding childcare facility for the surrounding community
- *To offer children and parents the opportunity to make relationships and feel valued
- *To meet the needs of the families
- *To strive to always look forward and maintain continuous improvement

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- 2023-24 was a good year:
 - Successful recruitment campaign, and staff retainment through review of pay structure.
 - Successfully finalised and certificated the cabin to increase capacity.
 - Improved the preschool by committee and volunteer led activities such as the forest area & play matting.
 - Successful fundraising events throughout the year.
- Income remains positive:
 - At an operational level we managed to achieve a surplus. However, significant cost pressures due to rise in both NI (15%) & minimum national living wage (6.7%). Currently not reciprocated through increases in the Government Education Grant payments.

Section E

Financial review

Brief statement of the charity's policy on reserves

There is a reserve fund in place of £20,000 maintained at the end of each financial year. This is kept in order to fund staff redundancies etc. should the facility have to fold.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

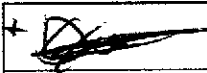
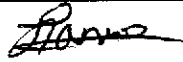
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Daniel Ford	Joe Tanner
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Balance Sheet

Charfield Pre School
As at 31 August 2024

Account	31 Aug 2024	
Current Assets		
Cash at bank and in hand		
Bus Bank Instant	68,185.83	
Charfield Pre School	38,915.30	* includes an advanced 2024-25 payment of £17436.51
Treasurers Account	1,902.78	
Total Cash at bank and in hand	109,003.91	
Accounts Receivable	700.82	
Trade Debtor Adjustments	(700.82)	
Total Current Assets	109,003.91	
Creditors: amounts falling due within one year		
Rounding	0.81	
Total Creditors: amounts falling due within one year	0.81	
Net Current Assets (Liabilities)	109,003.10	
Total Assets less Current Liabilities	109,003.10	
Net Assets	109,003.10	
Capital and Reserves		
Current Year Earnings	43,113.64	
Retained Earnings	65,889.46	
Total Capital and Reserves	109,003.10	* includes an advanced 2024-25 payment of £17436.51

Profit and Loss

Charfield Pre School

For the year ended 31 August 2024

Account 2024

Turnover

consumable fees	5,722.25	
Early Years Education Grant - 2 Ye	19,391.50	
Early Years Education Grant - 3&4	25,901.58	
Early Years Pupil Premium	1,603.07	
Interest Income	677.88	
Other Revenue	311.68	
School Uniform Sales	214.50	
SEND Grant	2,819.57	
Three & Four Year Old Fees	92,324.50	*Includes advanced 2024-25 payment of £17436.51
Two Year Old Fees	14,348.88	
Total Turnover	163,315.41	

Gross Profit 163,315.41

Administrative Costs

Audit & Accountancy fees	432.00
Cleaning	1,939.16
Craft and Activity Supplies	6,395.80
Food Purchases for Snack	1,897.05
General Expenses	135.57
Insurance	566.93
IT Software and Consumables	704.60
Light, Power, Heating	1,894.14
lottery prizes	230.00
Postage, Freight & Courier	41.10
Printing & Stationery	364.38
projects using current year fund rai	1,485.81
projects using prior year reserves	3,435.55
Rent	6,555.00
Repairs & Maintenance	828.77
Salaries	96,334.32
school uniforms	712.79
Staff Training	232.50
Subscriptions	399.57
Telephone & Internet	1,331.33
Total Administrative Costs	125,916.37

Operating Profit 37,399.04

Other Income

fund raising	5,714.60
Total Other Income	5,714.60

Profit on Ordinary Activities Befo 43,113.64

Profit after Taxation 43,113.64 *Includes advanced 2024-25 payment of £17436.51

*advanced payment 17436.51

Profit before Advanced Payment 25677.13

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Section A

Independent Examiner's Report

Report to the trustees

Charfield Pre School

On accounts for the year
ended

31st August 2024

Charity no
(if any)

1029832

Set out on pages

1-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

Charfield Pre School's gross income exceeded £25,000 and I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Management Accounts (CIMA).

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

19th May 2025

Name:

Heather Stoakes

Relevant professional
qualification(s) or body
(if any):

Member of Chartered Institute of Management Accounts (CIMA).

Address:	40A Wotton Road, Charfield, Wotton-Under-Edge,
	South Gloucestershire
	GL128TG

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None
