



Trustees' Annual Report for the period

Period start date
From Day 01 Month 09 Year 2021
Period end date
To Day 31 Month 08 Year 2022

Section A Reference and administration details

Charity name Charfield Pre School

Other names charity is known by n/a

Registered charity number (if any) 1029832

Charity's principal address Foundation Room, Charfield Primary School, Wotton Road,
Charfield, Wotton-Under-Edge, South Gloucestershire

Postcode GL12 8TG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Darren Wills	Chairperson		
2	Peter Elliott	Treasurer		
3	Carolyn Howarth	Secretary		
4				
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13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section E

Financial review

Brief statement of the charity's policy on reserves

There is a reserve fund in place of £15,000 maintained at the end of each financial year. This is kept in order to fund staff redundancies etc. should the facility have to fold.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Darren Wills

Position (eg Secretary, Chair, etc)

Chair

Date

18th July 2023

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

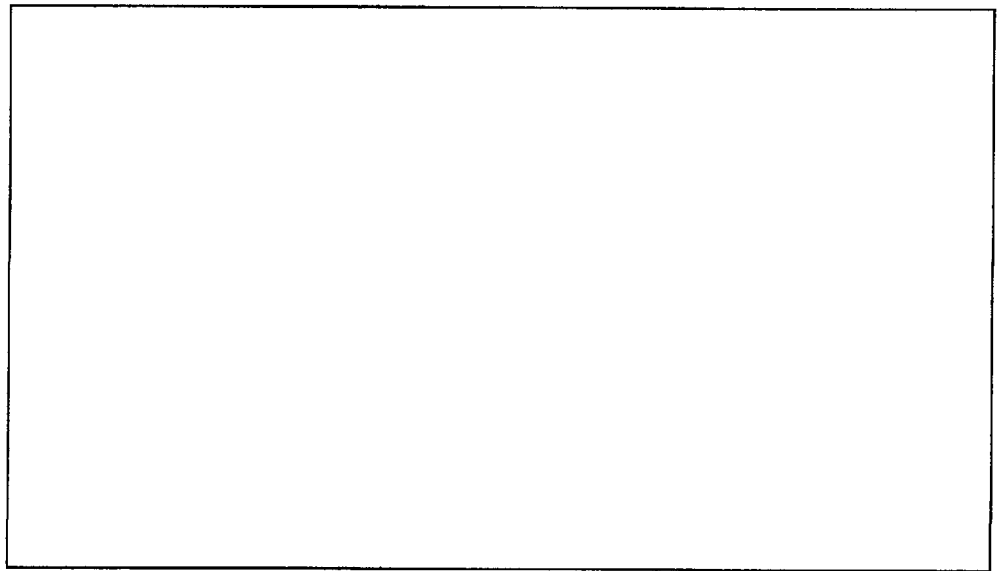
Type of governing document <i>(e.g. trust deed or constitution)</i>	Constitution
How the charity is constituted <i>(e.g. by a resolution of trustees)</i>	Committee of Trustees
Trustee selection methods <i>(e.g. nomination by members)</i>	Appointed by existing committee at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Further details of our policies can be found on our website
www.charfieldpreschool.org.uk/

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Charfield Pre-School is an Ofsted registered non-profit making pre-school managed by a parent committee. Operating from the Foundation Room in the grounds of Charfield Primary School, we are open 5 days a week and can accommodate up to 20 children per session.

The learning environment is based on individual learning through play. We are committed to meet the requirements of the EYFS - the standards set for learning, development and care for children up to 5 years of age by the Department for Education and Skills.

All our staff are qualified to a minimum NVQ Level 2 standard and you will always experience a very warm and friendly atmosphere.

Our Vision:

- *To provide an outstanding childcare facility for the surrounding community
- *To offer children and parents the opportunity to make relationships and feel valued
- *To meet the needs of the families
- *To strive to always look forward and maintain continuous improvement

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- 2021-22 was a difficult year after Covid. However due to Grant assistance and hard work by the team we managed to stay open.
- Income remains positive as a result of an increased uptake and extended opening hours. At an operational level we managed to achieve a small surplus.. There are significant cost pressures due to meeting minimum wage requirements which are not met by corresponding increases in the Government Education Grant payments.
- From previous years funds the pre-school installed a new drainage system and toilet facilities to enable an improved wrap around service.
- We had another good year for fund raising (£3,628) the majority of which was spent on new activities and toys and equipment for the children.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charfield Pre School

**On accounts for the year
ended**

31st August 2022

**Charity no
(if any)**

1029832

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2022**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

14th June 2023

Name:

Heather Stoakes

**Relevant professional
qualification(s) or body
(if any):**

CIMA

Address:

40A Wotton Road, Charfield, Wotton-Under-Edge, South Gloucestershire
GL12 8TG

Profit and Loss

Charfield Pre School For the year ended 31 August 2022

	2022	2021	2020	2019
Turnover				
consumable fees	3,877.60	2,850.50	1,624.00	-
Early Years Education Grant - 2 Year Olds	6,748.90	7,915.33	10,861.23	20,662.65
Early Years Education Grant - 3&4 Year Olds	29,997.93	67,801.16	75,719.81	54,070.87
Early Years Pupil Premium	1,938.24	603.29	3,235.02	4,120.86
Interest Income	10.08	6.73	17.46	12.58
Other Revenue	1,630.00	4,669.30	8,601.55	2,424.63
School Uniform Sales	218.50	192.60	473.00	23.50
SEND Grant	-	8,860.30	-	1,967.00
Snack Fees	-	-	(26.38)	977.45
Three & Four Year Old Fees	43,280.73	1,955.18	13,602.66	2,006.08
Two Year Old Fees	17,037.08	7,768.28	9,406.89	10,542.07
Total Turnover	104,739.06	102,622.67	123,515.24	96,807.69
Gross Profit	104,739.06	102,622.67	123,515.24	96,807.69
Administrative Costs				
Audit & Accountancy fees	374.40	345.60	345.60	499.80
Charitable and Political Donations	20.00	-	-	-
Cleaning	3,312.29	3,252.33	366.40	158.84
Craft and Activity Supplies	5,977.88	4,220.79	4,376.21	3,360.57
Employers National Insurance	-	2,392.79	1,740.32	4,023.83
Entertainment - 0%	-	-	-	50.00
EYPP projects	-	216.80	878.54	545.24
Food Purchases for Snack	1,995.39	1,732.81	1,666.43	1,599.09
General Expenses	1,262.01	436.89	1,383.13	1,404.94
Insurance	732.56	719.86	718.61	710.40
IT Software and Consumables	519.47	365.26	561.92	177.60
lottery prizes	345.00	305.00	250.00	162.50
Misc. Fees	-	-	180.24	136.00
other consumables	(14.50)	-	-	-
Overtime	-	-	-	933.89
payroll fees	-	-	-	384.30
Pensions Costs	-	-	322.43	901.49
Postage, Freight & Courier	29.25	8.77	45.00	38.77
Printing & Stationery	373.33	400.38	276.22	310.41
projects using current year fund raising	3,197.84	620.00	8,490.61	2,134.60
projects using prior year reserves	3,800.79	1,241.94	400.00	464.68
Rent	4,536.00	4,026.00	3,036.00	4,180.00
Repairs & Maintenance	988.60	975.83	878.45	151.33
Salaries	72,107.54	63,780.03	70,612.83	60,024.45
school uniforms	683.85	777.56	265.04	1,174.43

Balance Sheet

Charfield Pre School As at 31 August 2022

	31 AUG 2022	31 AUG 2021	31 AUG 2020	31 AUG 2019
Current Assets				
Cash at bank and in hand				
Bus Bank Instant	90,047.15	70,594.90	42,671.60	24,359.61
Charfield Pre School	3,450.22	18,733.82	28,477.96	17,380.63
Petty Cash	103.50	110.14	12.04	6.25
Treasurers Account	600.04	860.04	236.55	916.55
Total Cash at bank and in hand	94,200.91	90,298.90	71,398.15	42,663.04
Accounts Receivable	2,601.71	576.42	114.22	1,311.67
Trade Debtor Adjustments	-	-	(114.22)	(1,311.67)
Total Current Assets	96,802.62	90,875.32	71,398.15	42,663.04
Net Current Assets (Liabilities)	96,802.62	90,875.32	71,398.15	42,663.04
Total Assets less Current Liabilities	96,802.62	90,875.32	71,398.15	42,663.04
Net Assets	96,802.62	90,875.32	71,398.15	42,663.04
Capital and Reserves				
Current Year Earnings	5,927.30	19,477.17	28,735.11	12,665.56
Retained Earnings	90,875.32	71,398.15	42,663.04	29,997.48
Total Capital and Reserves	96,802.62	90,875.32	71,398.15	42,663.04