



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2019		31	08	2020

Section A Reference and administration details

Charity name Charfield Pre School

Other names charity is known by n/a

Registered charity number (if any) 1029832

Charity's principal address Foundation Room, Charfield Primary School, Wotton Road,
Charfield, Wotton-Under-Edge, South Gloucestershire

Postcode GL12 8TG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Darren Wills	Chairperson		
2	Peter Elliott	Treasurer		
3	Shelley Smith	Secretary		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

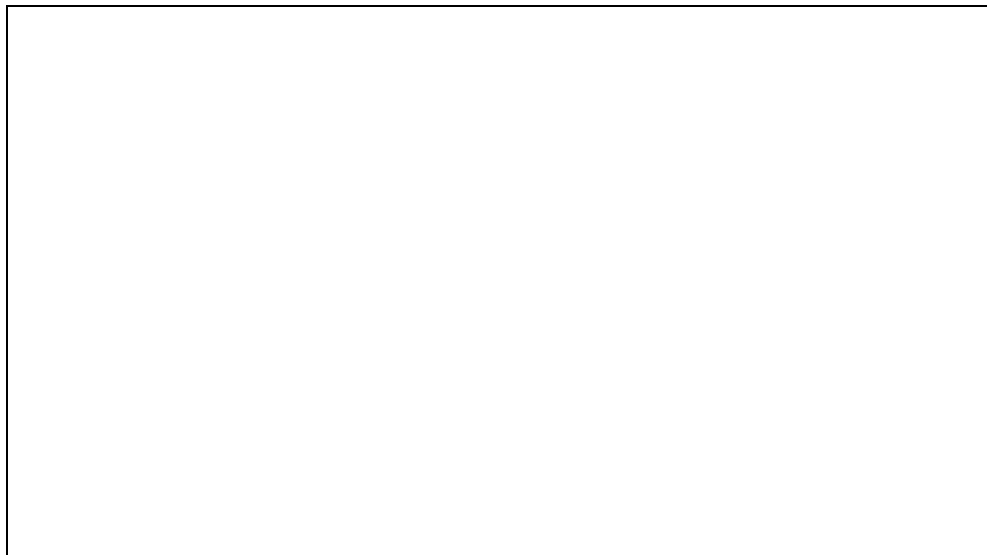
Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Committee of Trustees
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing committee at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Further details of our policies can be found on our website
www.charfieldpreschool.org.uk/

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Charfield Pre-School is an Ofsted registered non-profit making pre-school managed by a parent committee. Operating from the Foundation Room in the grounds of Charfield Primary School, we are open 5 days a week and can accommodate up to 20 children per session.

The learning environment is based on individual learning through play. We are committed to meet the requirements of the EYFS - the standards set for learning, development and care for children up to 5 years of age by the Department for Education and Skills.

All our staff are qualified to a minimum NVQ Level 2 standard and you will always experience a very warm and friendly atmosphere.

Our Vision:

- *To provide an outstanding childcare facility for the surrounding community
- *To offer children and parents the opportunity to make relationships and feel valued
- *To meet the needs of the families
- *To strive to always look forward and maintain continuous improvement

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- 2019-20 was a very difficult year due a change in leadership and the first Covid Lockdown. However due to Grant assistance and hard work by the team we managed to stay open.
- Income remains good as a result of an increased uptake and extended opening hours. At an operational level we managed to achieve a surplus. There are significant cost pressures due to meeting minimum wage requirements which are not met by corresponding increases in the Government Education Grant payments.
- From previous years funds the pre-school laid two large areas with artificiall turf to further enlighten the childrens experience.
- We had a very successful fundraising year raising additional income of £4,200, the majority of which was spent on new toys and equipment for the children.

Section E Financial review

Brief statement of the charity's policy on reserves

There is a reserve fund in place of £12,000 maintained at the end of each financial year. This is kept in order to fund staff redundancies etc. should the facility have to fold.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Peter Elliott	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	22 nd June 2021	

Accounts - Financial Year 2019-20


ref	Income	Notes	2018-20	2018-19	VARIANCE £
A	Fees from Parents		24,607.17	12,548.15	12,059.02
C	Fees from Other Sources		0	0.00	0.00
D	Early Years Ed. Grant		75,719.81	54,070.87	21,648.94
E	Early Years Ed. Grant - 2 Year Olds		10861.23	20,662.65	(9,801.42)
F	Early Years Pupill Premium		3,235.02	4,120.86	(885.84)
G	Fundraising Activities		4233.22	3,330.74	902.48
H	Other Grants			1,967.00	(1,967.00)
I	Other		9074.55	3,425.58	5,648.97
J	Interest		17.46	12.58	4.88
	Total		127748.46	100,138.43	27,610.03
	Expenditure				
K	Wages & National Insurance		72675.58	65,883.66	6,791.92
L	Payroll Charges		0.00	384.30	(384.30)
M	Other Staff Costs		868.29	2,382.43	(1,514.14)
N	Premises & Equipment		4280.85	4,338.84	(57.99)
O	Fundraising Activities		250.00	545.24	250.00
P	Early Years Pupill Premium		878.54	710.40	333.30
Q	Insurance		718.61	5,270.07	(4,720.50)
R	Consumables		2549.57		8.21
S	Toys & Play Equipment		4376.21	2,599.28	4,376.21
T	PROJECTS		8890.61	6,291.33	6,291.33
U	Petty Cash		0.00	0.00	0.00
V	Other		2521.87	4,694.90	(2,173.03)
W	Ofsted		1003.22	663.75	339.47
	Total		99013.35	87,472.87	11,540.48
	Excess of Income over Expenditure		28,735.11	12,665.56	16,069.55
	Reconciliation				
	Opening Balance		42663.04	29,997.48	12,665.56
	Add (deficit) / surplus		28735.11		
			71,398.15	42,663.04	
	Petty cash account		12.04	6.25	
	Lloyds bank accounts(OPERATING)		28477.96	17,380.63	
	Lloyds bank accounts(TREASURER)		236.55	916.55	
	Lloyds bank accounts(INVESTMENT)		42671.60	24,359.61	
	Lloyds investment account (online only)		0.00	0.00	
			71,398.15	42,663.04	
				0.00	

Accountants Certificate

We have examined the Income and Expenditure Statement with the Books and Vouchers relating thereto, and certify same to be correct.

Accountant

Wotton Accountancy Associates Ltd
Stag House
The Chipping
Wotton-under-Edge
Gloucestershire
GL12 7AD

Sign 

Date 21st DECEMBER 2020

Print Name ANDREW NIBLETT