

SILSOE PRE-SCHOOL

England & Wales · Charity number 1029828

Details

Other names	SILSOE PLAYGROUP
Status	Registered
Legal form	Other
Registered	1993-12-10
Register	View on the Charity Commission register

Contact

Address	Silsoe Pre-School Chestnut Avenue Silsoe Bedford MK45 4GP
Phone	01525864938
Email	hello@silsoepreschool.co.uk
Website	www.silsoepreschool.org

Activities

Objects: The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Activities: We operate a pre-school for children aged from 2 1/2 to school age. We are ofsted inspected. We are managed by a voluntary management committee.

Classification

- **How:** Other Charitable Activities
- **What:** Education/training
- **Who:** Children/young People

Geography

- Bedford
- Central Bedfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£189,156	£185,841	-	-
2024-03-31	£204,413	£188,972	-	-
2023-03-31	£193,655	£188,961	-	-
2022-03-31	£203,792	£172,317	-	-
2021-03-31	£189,228	£163,453	-	-

Trustees

Name	Role	Appointed
Jade Gill		2026-02-05
Lucy Sahota		2023-01-01

Accounts



Trustees' Annual Report for the period

From

Period start date
1 April 2024

To

Period end date
31 March 2025

Section A Reference and administration details

Charity name Silsoe Pre-School

Other names charity is known by

Registered charity number (if any) 1029828

Charity's principal address Silsoe VC Lower School

Chestnut Avenue

Silsoe

Postcode MK45 4GP

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Hannah Debock	Chair	Stepped down June 2024	Silsoe Pre-School Management Committee
Sarah Kehoe	Co- opted	Appointed May 2021	Silsoe Pre-School Management Committee
Emma Wiley	Co- opted	Appointed May 2021	Silsoe Pre-School Management Committee
Lucy Sahota-Gunner	Chair	Appointed June 2024	Silsoe Pre-School Management Committee
Harriet Shah	Secretary	Appointed January 2025	Silsoe Pre-School Management Committee
Faye Bloxham	Co-opted	Stepped down September 2024	Silsoe Pre-School Management Committee
Gemma Clark	Treasurer	Stepped down September 2024	Silsoe Pre-School Management Committee

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Early Years Alliance Model Pre-School Constitution 2011

Trustee selection methods
(eg. appointed by, elected by)

Elected by voting at the AGM by existing Committee members and members of Silsoe Pre-School

Section C

Objectives and activities

Summary of the objectives of the charity set out in its governing document

The objectives of the Pre-School are to provide high quality early years education and care for children aged 2 years and 6 months to 4 years old by:

- a) offering play, education and care facilities in a stimulating and inclusive learning environment regardless of race, culture, SEND, religion, means or ability.
- b) working in partnership with families to ensure the individual needs and preferences of each child are met and respected
- c) Adhering to, and excelling, in our commitment to statutory frameworks i.e. Early Years Foundation Stage (EYFS) curriculum, safeguarding and the Early Years Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have considered the public benefit guidance issued by the charity when planning objectives and activities.

A summary of the main objectives and activities in relation to the public benefit are as follows:

1. To engage with parents and carers by harnessing the skills and experiences they have to manage and improve the quality of education and childcare provided in the community. We have done this through the following activities:

- Recruiting a strong committee
- Local advertising
- Holding open days/open evenings
- Regular parent consultations and parent questionnaires

2. To enlist the support of the local community through fundraising to update and improve the learning resources, play equipment and experiences for the children in our setting. Examples of fundraising activities include our shops; Christmas, Fathers Day and Mothers Day, supporting community events such as Silsoe Stride.

3. To manage our finances in accordance with Charity Commission regulations through activities such as:

- Reviewing our Fees Policy annually to ensure that the fees (together with local authority funding) cover operating costs only and are non-profit making and that there are options to families facing financial hardship
- Monitoring our reserves and reviewing our Reserves Policy annually
- Regular financial reporting to committee

4. To ensure that admissions/membership is based on an Admissions Policy, which offers equal opportunities for all children within the eligible age range.

5. To promote activities and education to improve children's development in the local community. For example by advertising Local Authority

parenting classes, drop in sessions etc. and encouraging the engagement of both mothers and fathers in early years education.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This year Silsoe Pre-School has continued to go from strength to strength continuing developing our already strong relationships with our families, within the local community and with other professionals – all with a common goal of offering the children the best start to their educational journey.

We have continued to provide plenty of opportunity for visits to our setting from EYFS open afternoons for parents / carers where they will learn more about the curriculum and how we teach the children to grandparents planting afternoons creating special moments and memories between these generations.

The children experienced our local community with visits to a nursing home, walking to the Church to celebrate Easter with the vicar and a summer trip to Gulliver's Land.

The team continue to ensure that every child's interests are followed, their developmental needs are met and that all the children enjoy their learning journey with us.

OFSTED

We were delighted to welcome Ofsted back for our routine inspection in September 2024 where we were awarded 'Outstanding' for the second time. Ofsted's recognised the high-quality teaching, friendly and welcoming atmosphere and stimulating environment that we provide for our Pre-School children and families.

External relationships

Relationships with Silsoe Lower School remain strong. Regular liaison meetings with early years teachers ensured that all children had successful transitions to Lower School. We also supported children who moved to different Lower Schools outside of Silsoe.

Relationships with other external professionals continued to build in strength and we receive positive praise that our setting is both proactive and inclusive. We work closely with the Early Years SEND TEAM for further training, have welcomed inclusion visit and have continued to welcome support and advice from our Childcare Development Officer.

Teaching & learning

We have further cemented the high-quality teaching that we offer at Silsoe Pre-School ensuring our Manager and staff attend regular training, both internally and externally with Central Beds, Ofsted and the Early Years Alliance. Our staff work together to implement effective teaching strategies and remain committed to understanding the needs and interests of each child to ensure their teaching is tailored to each individual child and make their learning journey personalised, fun and effective.

We have continued to promote the health and well-being of the children who attend our setting through a comprehensive PANCO programme ensuring that as well as providing educational opportunities, we are also supporting children with their overall wellbeing. We have received training from a qualified nutritionist on the importance of healthy eating and the appropriate language to use around foods and nutrition to build positive relationships.

The learning environment is planned using a variety of either whole class teaching sessions, adult-led activities and self-exploration and play. We encourage the children to learn both inside and outside and through our continuous provision maximise the learning opportunities available to them following the children's interests.

Staff keep learning journals online via Evidence Me sharing learning observations regularly with parents / carers and work together with parents to share the child's achievements and next steps for development.

We share an overview of the week with families every Friday via email which showcases all the learning the children have experienced across the setting throughout the week and how this links in to the curriculum.

Safeguarding

Keeping children safe remained a high priority during the year with all employees up to date with safeguarding training. Management ensure staff knowledge is current through regular training, staff meetings and discussions and liaison with the local authority. Safeguarding is everyone's responsibility and as a team, we continue to work together to ensure all the children in our care are safe and protected and that staff know what to do if they feel they have any concerns about a child or a family.

Membership

Our occupancy for the Summer term 2024 was at 85%. There were 66 children on roll with 40 of these children leaving us to join Lower School.

Occupancy for the start of the Autumn term was at 53% with 43 children on roll and had risen to 74% by the Spring 2024 term with 55 children on roll.

We have remained well connected to families and have maintained excellent communication with our families through our weekly planning email showcasing the activities throughout the week and how they link to the EYFS, Evidence Me and our open events where parents / carers / grandparents are invited in to setting. Families can also share information on achievements and activities their children have enjoyed with us via our online journal package.

Staffing

There were 11 members of staff employed by the setting over the period. Of these, 8 were permanent staff with two on maternity leave.

Our Assistant Manager was appointed as Manager to cover maternity and a temporary administrator was employed to support the setting. A fixed term one to one SEN practitioner also joined our team.

Overall, staffing remained consistent throughout the year. Career progression and personal fulfilment is very important at Silsoe Pre-School. One of our team became a qualified SENCO benefiting families and children with her knowledge and support. All staff are hardworking, thriving and bring enthusiasm, passion and empathy to their roles.

Our team of qualified professionals goes from strength to strength through CPD both internally and using external training avenues.

Children's activities in setting

The children continue to thrive. Children's learning was targeted according to their age and stage of development and includes a mix of adult-led and child-led activities. Other activities included:

- A sports coach visiting weekly teaching a variety of physical skills
- A Pre-School summer trip to Gullivers Land
- Water safety
- Afternoon tea with Santa Christmas event
- Ofsted Outstanding Celebration party
- A Pre-School Graduation ceremony
- Christmas concert of The Grinch
- Macmillan Coffee Morning
- World Book Day
- National Storytelling Week
- Shops for Mother's Day, Father's Day and Christmas
- Sports Day

We also support other national initiatives such as Comic Relief, Children In Need and Christmas Jumper Day for Save the Children.

We have strengthened links with the local community through visits to an elderly day centre and a home for the elderly and a trip to the Church to learn about Easter. We enjoy celebrations from across the world and different cultures with the children learning about religious celebrations such as Ramadan, Chinese New Year.

Fundraising

Our small but hardworking committee continue to host fundraising activities for the children to enjoy and to benefit the setting.

It has been a pleasure to bring our families together at Pre-School events and other local events to support the wider community.

We continued to support Silsoe Stride, a community running event where we host the refreshments stall.

Leavers Tea Towels

The children due to move up to their Lower School drew self-portraits which were printed on to tea towels. These were then available to purchase as a beautiful keepsake.

Silsoe Stride

The Silsoe Stride is an annual village event open to everyone. The committee was responsible for the cake and drink stall and asked the community for cake donations.

Pumpkin Party

We hosted a Pumpkin Party to celebrate Halloween for the children with a disco, fun games and a snack for all the children.

Father's Day, Mother's Day and Christmas Shops

We held our annual shops in setting three this year where the children have the opportunity to choose and purchase a gift for their loved ones.

Christmas cards

The children enjoyed decorating festive pictures to be printed on to Christmas cards, tags, mugs and other merchandise which made wonderful gifts for family members.

Easter Trail

Silsoe Pre-School hosted our annual Easter trail and fete for the local community. This was a very successful event that was widely supported by families of the Pre-School, local school and wider community.

Our Committee

Every year we are extremely fortunate that parents and carers volunteer to join the Committee. This year was no exception with active members regularly attending our monthly meetings and supporting across a range of activities. The committee provide valuable opinions and input to the running of the pre-school and contribute as both parents and trustees.

Communication with our members

Communication with families/staff and members continues to be strong with the following all proving successful:

- Open door policy – parents are welcome to visit us in setting
- Our week in photos – weekly update
- Parental Questionnaire
- Pre-School website
- Journal observations on individual child development through Evidence Me
- Tucasi for invoicing and mass email communications
- Regular updates on the children from home in our 'All about me' forms
- Whiteboard showing daily activities
- Termly parent consultations

The future

With our strong committee, leadership and staff team, together, we will continue to support each other to provide outstanding care and provision for all the children. We will do this by working in unity together and creating opportunities to raise funds to support this.

Section E

Financial review

Brief statement of the charity's policy on reserves	It is the charity's policy to hold sufficient reserves to enable the Pre-School to continue operating in the event of unprecedented change. Reserves are maintained at a level of three month's operating costs, together with statutory redundancy payments for staff members.
Details of any funds materially in deficit	None.

Section F

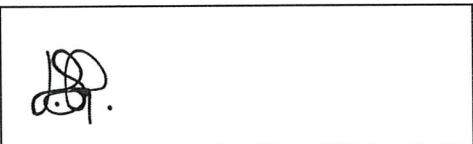
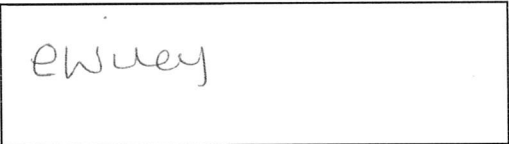
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lucy Sahota-Gunner	Emma Wiley
Position (eg Secretary, Chair, etc)	Chair	Co-Opted member
Date	29/01/2026	

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SILSOE PRE-SCHOOL (REGISTERED CHARITY 1029828)

Independent examiner's report to the trustees of Silsoe Pre-School ('the School')

I report to the charity trustees on my examination of the accounts of the School for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the School, you are responsible for the preparation of the accounts.

Having satisfied myself that the accounts of the School are not required to be audited and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the School; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

MDG Business Associates

Michael Grange
BA (Hons) FCA
MDG Business Associates Limited
Room 73
Wrest House
Wrest Park
Silsoe
Bedfordshire
MK45 4HR

M Grange
FCA



Date:14/11/2025.....

Room 73 The Mansion House
Wrest Park
Silsoe
MK45 4HR

Silsoe Preschool**Income and Expenditure accounts for year ending 31st March 2025**

	31-Mar-25	31-Mar-25	31-Mar-24	31-Mar-24
Income				
Non funded income	51,503		64,593	
Funded income	130,429		130,500	
Net fundraising income (specific income)	2,636		839	
Other income	3,643		7,707	
Interest income	945		773	
Total income		189,156		204,412
Expenditure				
Payroll costs	148,269		157,330	
Rent	19,400		15,619	
Groceries	1,590		1,372	
Artwork & advertising	30		0	
Consumerables	5,069		3,099	
Insurance	1,144		1,091	
Training and development	494		484	
Staff uniform	422		101	
Equipment	738		2,842	
Professional fees & subscriptions	1,381		1,471	
Miscellaneous expenditure	3,096		4,894	
Fundraising Expenses	1,654		0	
EYPP	1,773		0	
Depreciation charge	782		668	
Total expenditure		(185,841)		(188,971)
Income surplus/loss		3,315		15,441

 **MDG
BUSINESS
ASSOCIATES
LIMITED**

M. Lange FCA
14/11/25

Room 73 The Mansion House
Wrest Park
Silsoe
MK45 4HR

Silsoe Pre-School

Balance sheet for Year ended 31st March 2025

	31-Mar-25	31-Mar-25	31-Mar-24	31-Mar-24
Fixed Assets				
Computers	449		449	
Equipment	525		525	
Touch screen	2,154		2,154	
Less Accumulated Depreciation	(1,450)		(668)	
Total Fixed Assets		1,678		2,460
Current Assets				
Bank	230,912		226,815	
Total Current Assets		230,912		226,815
Total Assets		232,590		229,275
Liabilities				
Creditors	0			
Total Liabilities		0		0
Net Assets		232,590		229,275
Represented by:				
Surplus for the period		3,315		15,441
Total Reserves brought forward		229,275		213,834
		232,590		229,275


**MDG
BUSINESS
ASSOCIATES
LIMITED**

M. Strange FCA
14/11/25

Room 73 The Mansion House
 Wrest Park
 Silsoe
 MK45 4HR

Accounts



Trustees' Annual Report for the period

Period start date			Period end date		
1	April	2023	31	March	2024
From			To		

Section A Reference and administration details

Charity name Silsoe Pre-School

Other names charity is known by

Registered charity number (if any) 1029828

Charity's principal address Silsoe VC Lower School

Chestnut Avenue

Silsoe

Postcode

MK45 4GP

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Eleanor Ryles	Secretary	Stepped down May 2023	Silsoe Pre-School Management Committee
Hannah Debock	Chair	Appointed September 2020	Silsoe Pre-School Management Committee
Sarah Kehoe	Co- opted	Appointed May 2021	Silsoe Pre-School Management Committee
Emma Wiley	Co- opted	Appointed May 2021	Silsoe Pre-School Management Committee
Abi Rowley	Co-opted	Stepped down Apr 2023	Silsoe Pre-School Management Committee
Gemma Clark	Treasurer	Stepped down July 2024	Silsoe Pre-School Management Committee
Faye Bloxham	Co-opted	Stepped down July 2024	Silsoe Pre-School Management Committee
Lucy Sahota-Gunner	Secretary	Appointed Jan 2023	Silsoe Pre-School Management Committee

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted (eg. trust, association, company)	Pre-School Learning Alliance Model Pre-School Constitution 2011
Trustee selection methods (eg. appointed by, elected by)	Elected by voting at the AGM by existing Committee members and members of Silsoe Pre-School

Section C Objectives and activities

Summary of the objectives of the charity set out in its governing document

The aims of the Pre-School are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- a) offering appropriate play, education and care facilities together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- c) instigating and adhering to and furthering the aims on objects of the Pre-School Learning Alliance

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have considered the public benefit guidance issued by the charity when planning objectives and activities.

A summary of the main objectives and activities in relation to the public benefit are as follows:

1. To engage with parents and carers by harnessing the skills and experiences they have to manage and improve the quality of education and childcare provided in the community. We have done this through the following activities:

- Recruiting a strong committee
- Local advertising
- Holding open days/open evenings
- Regular parent consultations and parent questionnaires

2. To enlist the support of the local community through fundraising to update and improve the learning resources, play equipment and experiences for the children in our setting. Examples of fundraising activities include our shops; Christmas, Fathers Day and Mothers Day, supporting community events such as Silsoe Stride and the local Family Fun Day and colouring competitions.

3. To manage our finances in accordance with Charity Commission regulations through activities such as:

- Reviewing our Fees Policy annually to ensure that the fees (together with local authority funding) cover operating costs only and are non-profit making and that there are options to families facing financial hardship
- Monitoring our reserves and reviewing our Reserves Policy annually
- Regular financial reporting to committee

4. To ensure that admissions/membership is based on an Admissions Policy, which offers equal opportunities for all children within the eligible age range.
5. To promote activities and education to improve children's development in the local community. For example by advertising Local Authority parenting classes, drop in sessions etc. and encouraging the engagement of both mothers and fathers in early years education.

Summary of the main achievements of the charity during the year

This year Silsoe Pre-School has continued to go from strength to strength continuing developing our already strong relationships with our families, within the local community and with other professionals – all with a common goal of offering the children the best start to their educational journey.

We have continued to provide plenty of opportunity for visits to our setting from EYFS open afternoons for parents / carers where they will learn more about the curriculum and how we teach the children to grandparents planting afternoons creating special moments and memories between these generations.

We celebrated the coronation of King Charles with an afternoon tea party and held an art display for Father's Day. We opened our outdoor library providing parents / carers the opportunity to borrow a toy or books to continue learning at home.

The children experienced our local community with visits to a nursing home, walking to the Church to celebrate Easter with the vicar and a summer trip. We also created our own fun weeks for the children to extend their learning following their interests hosting weeks such as Disney Week and National Storytelling Week.

The team continue to ensure that every child's interests are followed, their developmental needs are met and that all the children enjoy their learning journey with us.

OFSTED

During our previous Ofsted inspection in November 2018 we were graded as Outstanding. Our internal action plan highlights our passion for continual improvement and ensures we maintain the quality of teaching and learning.

External relationships

Relationships with our feeder school remain excellent. Regular liaison meetings with the early years teachers and their SENCO ensured that all children had successful transitions to Lower School.

Relationships with other external professionals continued to build in strength and we receive positive praise that our setting is both proactive and inclusive.

Teaching & learning

We have further cemented the high quality teaching that we offer at Silsoe Pre-School ensuring our Manager and staff attend regular training, both internally and externally with Central Beds / Ofsted. Our staff work together to implement effective teaching strategies and remain committed to understanding the needs and interests of each child to ensure their teaching is tailored to each individual child and make their learning journey personalised, fun and effective.

The learning environment is planned using a variety of either whole class teaching sessions, adult-led activities and self-exploration and play. We encourage the children to learn both inside and outside and through our continuous provision maximise the learning opportunities available to them.

Staff keep learning journals online via Evidence Me sharing learning observations regularly with parents / carers and work together with parents to share the child's achievements and next steps for development.

Safeguarding

Keeping children safe remained a high priority during the year with all employees up to date with safeguarding training. Management ensure staff knowledge is current through regular training, staff meetings and discussions and liaison with the local authority. Safeguarding is everyone's responsibility and as a team, we continue to work together to ensure all the children in our care are safe and protected and that staff know what to do if they feel they have any concerns about a child or a family.

Membership

Our occupancy for the Summer term 2023 was at 88%. There were 70 children on roll with 40 of these children leaving us to join Lower School.

Occupancy for the start of the Autumn term was at 66% with 55 children on roll and had risen to 80% by the Spring 2024 term with 66 children on roll.

We have remained well connected to families and have maintained excellent communication with our families through our weekly planning email showcasing the activities throughout the week and how they link to the EYFS, Evidence Me and our open events where parents / carers / grandparents are invited in to setting. Families can also share information on achievements and activities their children have enjoyed with us via our online journal package.

Staffing

There were 11 members of staff employed by the setting over the period and 1 regular volunteer.

Generally staffing remained consisted with one member of staff joining us as a one-to-one support for a child in setting. One member of staff went on maternity leave.

Career progression and personal fulfilment is very important at Silsoe Pre-School. Two members of staff have nearly completed their Level 3 in Early Years Education. All staff are hardworking, thriving and bring enthusiasm, passion and empathy to their roles.

Our team of qualified professionals goes from strength to strength through CPD both internally and using external training avenues.

Children's activities in setting

The children continue to thrive. Children's learning was targeted according to their age and stage of development and includes a mix of adult-led and child-led activities. Other activities included:

- A sports coach visiting weekly teaching a variety of physical skills
- A Pre-School summer trip
- Breakfast with Santa Christmas event
- Celebrations surrounding the King's Coronation
- A Pre-School Graduation ceremony

- Christmas concert
- Macmillan Coffee Morning
- World Book Day
- National Storytelling Week
- Shops for Mother's Day, Father's Day and Christmas
- Sports Day

We also support other national initiatives such as Comic Relief, Children In Need and Christmas Jumper Day for Save the Children.

Fundraising

Our small but hardworking committee continue to host fundraising activities for the children to enjoy and to benefit the setting. It has been a pleasure to bring our families together at Pre-School events and other local events to support the wider community.

We continued to support the Family Fun Day, a community event organised by volunteers in the village. We had two stalls – lucky dip and lucky lollies. The prizes were donated by parents of the Pre-School.

Leavers Tea Towels

The children due to move up to their Lower School drew self-portraits which were printed on to tea towels. These were then available to purchase as a beautiful keepsake.

Silsoe Stride

The Silsoe Stride is an annual village event open to everyone. The committee was responsible for the cake and drink stall and asked the community for cake donations.

Pumpkin Party

We hosted a Pumpkin Party to celebrate Halloween for the children with a disco, fun games and a snack for all the children.

Father's Day, Mother's Day and Christmas Shops

We held our annual shops in setting three this year where the children have the opportunity to choose and purchase a gift for their loved ones.

Christmas cards

The children enjoyed decorating festive pictures to be printed on to Christmas cards, tags, mugs and other merchandise which made wonderful gifts for family members.

Easter Trail

Silsoe Pre-School hosted our annual Easter trail and fete for the local community. This was a very successful event that was widely supported by families of the Pre-School, local school and wider community.

Our Committee

Every year we are extremely fortunate that parents and carers volunteer to join the Committee. This year was no exception with active members regularly attending our monthly meetings and supporting across a range

of activities. The committee provide valuable opinions and input to the running of the pre-school and contribute as both parents and trustees.

Communication with our members

Communication with families/staff and members continues to be strong with the following all proving successful:

- Open door policy – parents are welcome to visit us in setting
- Our week in photos – weekly update
- Parental Questionnaire
- Pre-School website
- Tucasi for invoicing and mass email communications
- Regular updates on the children from home in our 'All about me' forms
- Whiteboard showing daily activities
- Termly parent consultations

The future

With our strong committee, leadership and staff team, together, we will continue to support each other to provide outstanding care and provision for all the children. We will do this by working in unity together and creating opportunities to raise funds to support this.

Section E Financial review**Brief statement of the charity's policy on reserves**

It is the charity's policy to hold sufficient reserves to enable the Pre-School to continue operating in the event of unprecedented change. Reserves are maintained at a level of three month's operating costs, together with statutory redundancy payments for staff members.

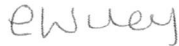
Details of any funds materially in deficit

None.

Section F Other optional information**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lucy Sahota-Gunner	Emma Wiley
Position (eg Secretary, Chair, etc)	Chair	Co-Opted member

Date **30/01/2025**

Silsoe Pre-School
Income and Expenditure Account for Year Ended 31 March 2024

INCOME

	31-Mar-24	31-Mar-24	31-Mar-23	31-Mar-23
	£	£	£	£
Non-funded income	64,593		75,714	
Funded income	130,500		114,015	
Net fundraising income (specific income - specific costs)	839		1,340	
Other income	7,707		2,494	
Interest income	773		92	
Total income		204,413		193,655

EXPENDITURE

Payroll costs	157,330		158,884	
Rent	15,619		9,295	
Groceries	1,372		1,142	
Artwork & advertising	0		0	
Consumables	3,099		4,744	
Insurance	1,091		1,060	
Training & development	484		2,949	
Staff uniform	101		389	
Equipment	2,842		2,666	
Professional fees & subscriptions	1,471		1,469	
Miscellaneous expenditure	4,896		6,128	
Depreciation charge	668		237	
Total expenditure		(188,972)		(188,961)
Income surplus/(loss)		15,441		4,693

Silsoe Pre-School
Balance Sheet for Year Ended 31 March 2024

	31-Mar-24	31-Mar-24	31-Mar-23	31-Mar-23
Fixed Assets				
Computers	449		599	
Equipment	525		612	
Touch screen	2,154		0	
Less Accumulated Depreciation	(668)		(237)	
Total Fixed Assets		2,460		974
Current Assets				
Bank	226,815		212,860	
Total Current Assets		226,815		212,860
Total Assets		229,275		213,834
Liabilities				
Creditors	0		0	
Total liabilities		0		0
Net Assets		229,275		213,834
Represented By:				
Surplus for the period		15,441		4,693
Total reserves brought forward		213,834		209,141
Total carried forward		229,275		213,834

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SILSOE PRE-SCHOOL (REGISTERED CHARITY 1029828)

Independent examiner's report to the trustees of Silsoe Pre-School ('the School')

I report to the charity trustees on my examination of the accounts of the School for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the School, you are responsible for the preparation of the accounts.

Having satisfied myself that the accounts of the School are not required to be audited and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the School; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

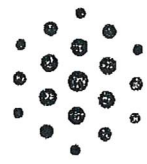
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

MDG Business Associates

Michael Grange
BA (Hons) FCA
MDG Business Associates Limited
Room 73
Wrest House
Wrest Park
Silsoe
Bedfordshire
MK45 4HR

M Grange FCA

Date:22/01/2025.....

 **MDG
BUSINESS
ASSOCIATES
LIMITED**

Room 73 The Mansion House
Wrest Park
Silsoe
MK45 4HR

Silsoe Pre-School

Income and Expenditure Account for Year Ended 31 March 2024

INCOME	31-Mar-24	31-Mar-24	31-Mar-23	31-Mar-23
	£	£	£	£
Non-funded income	64,593		75,714	
Funded income	130,500		114,015	
Net fundraising income (specific income - specific costs)	839		1,340	
Other income	7,707		2,494	
Interest income	773		92	
Total income		204,413		193,655
EXPENDITURE				
Payroll costs	157,330		158,884	
Rent	15,619		9,295	
Groceries	1,372		1,142	
Artwork & advertising	0		0	
Consumables	3,099		4,744	
Insurance	1,091		1,060	
Training & development	484		2,949	
Staff uniform	101		389	
Equipment	2,842		2,666	
Professional fees & subscriptions	1,471		1,469	
Miscellaneous expenditure	4,896		6,128	
Depreciation charge	668		237	
Total expenditure		(188,972)		(188,961)
Income surplus/(loss)		15,441		4,693

M. H. range FCA
MDG Business
Associates
22/01/2025



Room 73 The Mansion House
 Wrest Park
 Silsoe
 MK45 4HR

Silsoe Pre-School
Balance Sheet for Year Ended 31 March 2024

	31-Mar-24	31-Mar-24	31-Mar-23	31-Mar-23
Fixed Assets				
Computers	449		599	
Equipment	525		612	
Touch screen	2,154		0	
Less Accumulated Depreciation	(668)		(237)	
Total Fixed Assets		2,460		974
Current Assets				
Bank	226,815		212,860	
Total Current Assets		226,815		212,860
Total Assets		229,275		213,834
Liabilities				
Creditors	0		0	
Total liabilities		0		0
Net Assets		229,275		213,834
Represented By:				
Surplus for the period		15,441		4,693
Total reserves brought forward		213,834		209,141
Total carried forward		229,275		213,834

M. Grange FCA
MDG Business
Associates
22/01/2025



Room 73 The Mansion House
 Wrest Park
 Silsoe
 MK45 4HR

Accounts



Trustees' Annual Report for the period

From Period start date 1 April 2022 **To** Period end date 31 March 2023

Section A Reference and administration details

Charity name Silsoe Pre-School

Other names charity is known by

Registered charity number (if any) 1029828

Charity's principal address Silsoe VC Lower School

Chestnut Avenue

Silsoe

Postcode

MK45 4GP

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Eleanor Ryles	Secretary	Appointed March 2020	Silsoe Pre-School Management Committee
Hannah Debock	Co –Opted	Appointed September 2020	Silsoe Pre-School Management Committee
Hannah Debock	Chair	Appointed September 2021	Silsoe Pre-School Management Committee
Sarah Kehoe	Co- opted	Appointed May 2021	Silsoe Pre-School Management Committee
Emma Wiley	Co- opted	Appointed May 2021	Silsoe Pre-School Management Committee
Ann-Marie McQuarrie	Co- opted	Appointed May 2021 – stepped down Jan 2023	Silsoe Pre-School Management Committee
Abi Rowley	Co-opted	Appointed May 2021	Silsoe Pre-School Management Committee
Glenn Mckenna	Treasurer	Appointed September 2021 – stepped down April 2022	Silsoe Pre-School Management Committee
Natasha Hide	Co-opted	Appointed April 2022 – Stepped down March 2023	Silsoe Pre-School Management Committee
Gemma Clark	Treasurer	Appointed Nov 22	Silsoe Pre-School Management Committee
Faye Bloxham	Co-opted	Appointed September 2020	Silsoe Pre-School Management Committee

Sara Ellingham	Fundraising Officer	Stepped down March 2023	Silsoe Pre-School Management Committee
Lucy Sahota-Gunner	Secretary	Appointed Jan 2023	Silsoe Pre-School Management Committee

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Pre-School Learning Alliance Model Pre-School Constitution 2011
Trustee selection methods (eg. appointed by, elected by)	Elected by voting at the AGM by existing Committee members and members of Silsoe Pre-School

Section C Objectives and activities

Summary of the objectives of the charity set out in its governing document

The aims of the Pre-School are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- offering appropriate play, education and care facilities together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- instigating and adhering to and furthering the aims on objects of the Pre-School Learning Alliance

The Trustees have considered the public benefit guidance issued by the charity when planning objectives and activities.

A summary of the main objectives and activities in relation to the public benefit are as follows:

1. To engage with parents and carers by harnessing the skills and experiences they have to manage and improve the quality of education and childcare provided in the community. We have done this through the following activities:

- Recruiting a strong committee
- Local advertising
- Holding open days/open evenings
- Regular parent consultations and parent questionnaires

2. To enlist the support of the local community through fundraising to update and improve the learning resources, play equipment and experiences for the children in our setting. Examples of fundraising activities include our shops; Christmas, Fathers Day and Mothers Day, supporting community events such as Silsoe Stride and the local Family Fun Day and colouring competitions.

3. To manage our finances in accordance with Charity Commission regulations through activities such as:

- Reviewing our Fees Policy annually to ensure that the fees (together with local authority funding) cover operating costs only and are non-profit making and that there are options to families facing financial hardship
- Monitoring our reserves and reviewing our Reserves Policy annually
- Regular financial reporting to committee

4. To ensure that admissions/membership is based on an Admissions Policy, which offers equal opportunities for all children within the eligible age range.

5. To promote activities and education to improve children's development in the local community. For example by advertising Local Authority parenting classes, drop in sessions etc. and encouraging the engagement of both mothers and fathers in early years education.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Summary of the main achievements of the charity during the year

This has been an exciting period of change for the Pre-School with our new Manager, who joined in January 2022, implementing many positive changes including EYFS Open sessions, grandparents afternoons, a whole setting summer trip and moving our setting on to online journals to make instant access to their child's Pre-School day easier for our families.

We have also introduced home projects which are sent termly to our families with fun activities the children can complete at home with the help of their parents such as flower pressing in the summer and autumn treasure collecting in the Autumn.

The team continue to ensure that every child's interests are followed and that all the children enjoy their learning journey with us.

OFSTED

During our previous Ofsted inspection in November 2018 we were graded as Outstanding. Our internal action plan highlights our passion for continual improvement and ensures we maintain the quality of teaching and learning.

External relationships

Relationships with our feeder school remain excellent. Regular liaison meetings with the early years teachers and their SENCO ensured that all children had successful transitions to Lower School.

Relationships with other external professionals continued to build in strength and we received positive praise that our setting was both proactive and inclusive.

Teaching & learning

We have further cemented the high quality teaching that we offer at Silsoe Pre-School ensuring our Manager and staff attend regular training, both internally and externally with Central Beds / Ofsted. Our staff work together to implement effective teaching strategies and remain committed to understanding the needs and interests of each child to ensure their teaching is tailored to each individual child and make their learning journey personalised, fun and effective.

The learning environment is planned using a variety of either whole class teaching sessions, adult-led activities and self-exploration and play. We encourage the children to learn both inside and outside and through our continuous provision maximise the learning opportunities available to them.

Staff keep learning journals online via Evidence Me sharing learning observations regularly with parents / carers and work together with parents to share the child's achievements and next steps for development.

Safeguarding

Keeping children safe remained a high priority during the year with all employees up to date with safeguarding training. Management ensure staff knowledge is current through regular training, staff meetings and discussions and liaison with the local authority. Safeguarding is everyone's responsibility and as a team, we continue to work together to

ensure all the children in our care are safe and protected and that staff know what to do if they feel they have any concerns about a child or a family.

Membership

Our occupancy for the Summer term 2022 was at 82%. There were 69 children on roll with 37 of these children leaving us to join Lower School.

Occupancy for the start of the Autumn term was at 72% with 57 children on roll and had risen to 82% by the Spring 2022 term with 66 children on roll.

We have remained well connected to families and have maintained excellent communication with our families through our Pre-School App, Evidence Me and our open events where parents / carers / grandparents are invited in to setting. Families can also share information on achievements and activities their children have enjoyed with us via our online journal package.

Staffing

The setting began the period with 14 members of staff which reduced to 11 team members by the year end. One member of staff decided not to return after maternity leave and two left us to pursue other career opportunities. Career progression has been key for us this year under our new management with two of our team members promoted to Room Leaders and our Business Support Assistant being promoted to Business Manager. All staff are hardworking, thriving and bring enthusiasm, passion and empathy to their roles.

Our team of qualified professionals goes from strength to strength through CPD both internally and using external training avenues. Two members of our team are currently completing a Level 3 in Early Years Education and one of our practitioners completed their Level 4 qualification to become our PANCO.

Children's activities in setting

The children have had a very busy year. Children's learning was targeted according to their age and stage of development and includes a mix of adult-led and child-led activities. Other activities included:

- A sports coach visiting weekly teaching a variety of physical skills
- A Pre-School summer trip to a farm
- Breakfast with Santa Christmas event
- Celebrations surrounding the Queen's jubilee
- A teddy bear sleepover
- Activities surrounding children's mental health week

The children took part supporting other national charity events too including Macmillan coffee morning, World Book Day, Children in Need with a shop in setting to raise funds, Comic Relief and Christmas Jumper Day.

Fundraising

It has been a pleasure to be able to host some of our fundraising activities again and to bring our families together at Pre-School events and other local events to support the wider community.

Family Fun Day

We continued to support the Family Fun Day, a community event organised by volunteers in the village. We had two stalls – lucky dip and lucky lollies. The prizes were donated by parents of the Pre-School.

Leavers Tea Towels

The children due to move up to their Lower School drew self-portraits which were printed on to tea towels. These were then available to purchase as a beautiful keepsake.

Silsoe Stride

The Silsoe Stride is an annual village event open to everyone. The committee was responsible for the cake and drink stall and asked the community for cake donations.

Bonfire celebrations

We ran a bonfire colouring competition for the children of Pre-School with a whizz, bang, pop firework picture to decorate. The children thoroughly enjoyed using their creativity for this activity using all types of craft resources.

Father's Day, Mother's Day and Christmas Shops

We held our annual shops in setting three this year where the children have the opportunity to choose and purchase a gift for their loved ones.

Christmas cards

The children enjoyed decorating festive pictures to be printed on to Christmas cards, tags, mugs and other merchandise which made wonderful gifts for family members.

Our Committee

Every year we are extremely fortunate that parents and carers volunteer to join the Committee. This year was no exception with active members regularly attending our monthly meetings and supporting across a range of activities. The committee provide valuable opinions and input to the running of the pre-school and contribute as both parents and trustees. They also offer their support in setting at a variety of Pre-School events from EYFS Open sessions to our successful Morning with Santa event.

Communication with our members

Communication with families/staff and members continues to be strong with the following all proving successful:

- Open door policy – parents are welcome to visit us in setting
- MySchoolApp
- Our week in photos – weekly update through our App
- Parental Questionnaire
- Pre-School website
- Tucasi for invoicing and mass email communications
- Regular updates on the children from home in our 'All about me' forms
- Whiteboard showing daily activities
- Termly parent consultations

The future

With our strong committee, leadership and staff team, together, we will continue to support each other to provide outstanding care and provision for all the children. We will do this by working in unity together and creating opportunities to raise funds to support this.

Section E Financial review**Brief statement of the charity's policy on reserves**

It is the charity's policy to hold sufficient reserves to enable the Pre-School to continue operating in the event of unprecedented change. Reserves are maintained at a level of three month's operating costs, together with statutory redundancy payments for staff members.

Details of any funds materially in deficit

None.

Section F Other optional information**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Gemma Clark	Hannah Debock
Position (eg Secretary, Chair, etc)	Treasurer	Chair

Date 29/1/2024

Silsoe Pre-School**Income and Expenditure Account for year ended 31 March 2023****INCOME**

	31-Mar-23	31-Mar-22
	£	£
Non-funded income	75,714	73,252
Funded income	114,015	127,201
Net fundraising income (Income - costs)	1,340	1,951
Other income	2,494	1,387
Interest income	92	1
Total income	193,655	203,792

EXPENDITURE

Payroll costs	158,884	147,616
Rent	9,295	10,945
Groceries	1,142	420
Consumables	4,744	4,133
Insurance	1,060	1,167
Training & Development	2,949	650
Staff Uniform	389	621
Equipment	2,666	483
Professional Fees & Subscriptions	1,469	1,718
Miscellaneous Expenditure	6,128	4,563
Depreciation Charge	237	-
Total Expenditure	188,961	172,317

Income Surplus	4,693	31,475
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Silsoe Pre-School
Balance Sheet for year ended 31 March 2023

	31-Mar-23	31-Mar-22
Fixed Assets		
Computers	449	
Equipment	525	
Total Fixed Assets	974	-
Current Assets		
Bank	212,860	209,140
Total Current Assets	212,860	209,140
Total Assets	213,834	209,140
Liabilities		
Creditors		
Total liabilities	-	-
Net Assets	213,834	209,140
Represented By:		
Surplus for the period	4,693	31,475
Bank Balance brought forward	209,141	177,665
Total carried forward	213,834	209,140

Independent Examiner's Report

I have examined the books and records of Silsoe Pre-School for the year ended 31 March 2023 and confirm that the accounts above are in accordance therewith.

Name: Helen Shane ACA

Signature:



Date: 10/01/2024

Accounts



Trustees' Annual Report for the period

Period start date			Period end date		
1	April	2021	31	March	2022

From

To

Section A Reference and administration details

Charity name Silsoe Pre-School

Other names charity is known by

Registered charity number (if any) 1029828

Charity's principal address Silsoe VC Lower School

Chestnut Avenue

Silsoe

Postcode

MK45 4GP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jennifer Alexander	Co-opted	Appointed September 2018	Silsoe Pre-School Management Committee
2	Eleanor Ryles	Secretary	Appointed March 2020	Silsoe Pre-School Management Committee
3	Hannah Debock	Co –Opted	Appointed September 2020	Silsoe Pre-School Management Committee
4	Hannah Debock	Chair	Appointed September 2021	Silsoe Pre-School Management Committee
5	Emma Hogg	Co-opted	Stepped down April 2021	Silsoe Pre-School Management Committee
6	Sarah Kehoe	Co- opted	Appointed May 2021	Silsoe Pre-School Management Committee
7	Emma Whiley	Co- opted	Appointed May 2021	Silsoe Pre-School Management Committee
8	Anne Marie Mcquarrie	Co- opted	Appointed May 2021	Silsoe Pre-School Management Committee
9	Soli Indge	Co-opted	Stepped down September 2021	Silsoe Pre-School Management Committee
10	Abi Rowley	Co-opted	Appointed May 2021	Silsoe Pre-School Management Committee
11	Rachel Sutcliffe	Co-opted	Stepped down September 2021	Silsoe Pre-School Management Committee
12	Glenn Mckenna	Treasurer	Appointed September 2021	Silsoe Pre-School Management Committee

13	Kerry Dooley	Co- Treasurer	Stepped down August 2021	Silsoe Pre-School Management Committee
14	Ingrid Gummery	Co-opted	Stepped down September 2021	Silsoe Pre-School Management Committee
15	Faye Bloxham	Co-opted	Appointed September 2020	Silsoe Pre-School Management Committee
16	Lauren Simmonds	Co-opted	Stepped down September 2021	Silsoe Pre-School Management Committee
17	Donna Pitts	Co- Treasurer	Stepped down September 2021	Silsoe Pre-School Management Committee
18	Sara Ellingham	Fundraising Officer	Appointed September 2020	Silsoe Pre-School Management Committee

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Pre-School Learning Alliance Model Pre-School Constitution 2011
Trustee selection methods (eg. appointed by, elected by)	Elected by voting at the AGM by existing Committee members and members of Silsoe Pre-School

Section C Objectives and activities

Summary of the objectives of the charity set out in its governing document

The aims of the Pre-School are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- offering appropriate play, education and care facilities together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- instigating and adhering to and furthering the aims on objects of the Pre-School Learning Alliance

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have considered the public benefit guidance issued by the charity when planning objectives and activities.

A summary of the main objectives and activities in relation to the public benefit are as follows:

1. To engage with parents and carers by harnessing the skills and experiences they have to manage and improve the quality of education and childcare provided in the community. We have done this through the following activities:
 - Recruiting a strong committee
 - Local advertising
 - Holding open days/open evenings
 - Regular parent consultations and parent questionnaires
2. To enlist the support of the local community through fundraising to update and improve the learning resources, play equipment and experiences for the children in our setting. Examples of fundraising activities include the Pumpkin Party, Easter Egg Trail, Mothers Day & Fathers Day Shops and virtual Christmas performances.
3. To manage our finances in accordance with Charity Commission regulations through activities such as:
 - Reviewing our Fees Policy annually to ensure that the fees (together with local authority funding) cover operating costs only and are non profit making and that there are options to families facing financial hardship
 - Monitoring our reserves and reviewing our Reserves Policy annually
 - Regular financial reporting to committee
4. To ensure that admissions/membership is based on an Admissions Policy, which offers equal opportunities for all children within the eligible age range.
5. To promote activities and education to improve children's development in the local community. For example by advertising Local Authority parenting classes, drop in sessions etc. and encouraging the engagement of both mothers and fathers in early years education.

Summary of the main achievements of the charity during the year

This has been an exciting period of change for Silsoe Pre-School with a new Manager joining us in January 2022. We were very sad to see our previous Manager move on but Tahmina Haque, has arrived with an abundance of enthusiasm and a fresh vision for our, already outstanding, Pre-School.

The early part of this period was a challenging time due to the Covid-19 restrictions but as the year has progressed we have embraced 'returning to normal' when we have been advised it is safe to do so. Silsoe Pre-School did encounter a period of enforced closure due to an outbreak of Covid-19 in May 2021 due to isolation guidelines at that time.

Our staff have worked tirelessly throughout the year to close the gap that has been left by the Covid-19 lockdowns and to ensure that the children have settled well in to our Pre-School routines. Our team of qualified professionals ensure that every child's interests are followed and that all the children enjoy their learning journey with us.

OFSTED

During our previous Ofsted inspection in November 2018 we were graded as Outstanding. Our internal action plan highlights our passion for continual improvement and ensures we maintain the quality of teaching and learning.

External relationships

Relationships with our feeder school remained excellent. Regular liaison meetings with the early years teachers and their SENCO ensured that all children had successful transitions to Lower School. Our staff took part in training with the head of early years at Silsoe Lower to learn how we could support them with our teaching in setting to ease the transition to Reception class.

Relationships with other external professionals strengthened and we received positive praise that our setting was both proactive and inclusive.

Teaching & learning

Through a period of change for our setting as a new Manager joined us, this transition was handled with care to cause minimum disruption to the children and the setting. Staff and management work together to consider the needs of each individual child and to follow the child's interests to make their learning journey personalised, fun and effective.

The learning environment is planned using a variety of either whole class teaching sessions, adult-led activities and self-exploration and play. We encourage the children to learn both inside and outside to maximise the learning opportunities available to them.

Staff keep 'Learning Journals' for each child and work together with parents to share the child's achievements and next steps for development.

Safeguarding

Keeping children safe remained a high priority during the year with all employees up to date with safeguarding training. Management ensure staff knowledge is current through regular training, staff meetings and discussions and liaison with the local authority. Safeguarding is

everyone's responsibility and as a team, we continue to work together to ensure all the children in our care are safe and protected and that staff know what to do if they feel they have any concerns about a child or a family.

Membership

Our occupancy for the Summer term 2021 was at 84%. There were 63 children on roll with 37 of these children leaving us to join Lower School.

Occupancy for the start of the Autumn term was at 68% with 57 children on roll and had risen to 77% by the Spring 2022 term with 65 children on roll.

We have remained well connected to families and have increased our communication by making more use of our Pre-School App to share details of the activities the children have been enjoying during their sessions and welcoming parents in to setting to visit us for open afternoon sessions. We also introduced our parents to our new online journal package which we intend to use from April 2022 to enable us to more readily share their child's learning journey and to give parents the opportunity to share things their child has experience outside of Pre-School with us.

Staffing

The team continued throughout the year with 12 members of staff plus 2 ad-hoc team members we can call upon when needed. One staff member decided to leave the team to pursue other opportunities and we welcomed another back from maternity leave.

We successfully recruited a new Pre-School Manager who joined us in January 2022. We have a culture of continued professional development and staff attended regular internal and external training courses throughout the year. Staff meetings and half-termly 1:1 supervisory meetings ensured that communication and staff morale remained high throughout the year.

Children's activities in setting

The children have had a very busy year. We took part in a national research project; Maths Champions to assess the effectiveness of maths learning within early years. The project is still ongoing.

The children took part in World Book Day and supported other great causes such as Children in Need with a shop in setting to raise funds, Comic Relief and Christmas Jumper Day.

We introduced several intervention groups to support the children's learning giving all the children the opportunity to take part in Forest School, Lego Therapy, Cookery Club, Lego Therapy and physical activities.

We had an external sports coach visit us weekly to teach the children a variety of sports including football, tennis and cricket.

Fundraising

It has been a pleasure to be able to host some of our fundraising activities again and to bring our families together at Pre-School events and other local events to support the wider community.

Family Fun Day

This was our first year having a stall at the family fun day, a community event organised by volunteers in the village. Our stall was lucky envelopes, where every envelope contained a prize. The prizes were donated by parents of the Pre-school.

Leavers Tea Towels

The children due to move up to their Lower School drew self-portraits which were printed on to tea towels. These were then available to purchase as a beautiful keepsake.

Silsoe Stride

The Silsoe Stride is an annual village event open to everyone. The committee was responsible for the cake and drink stall and asked the community for cake donations.

Pumpkin Party

Our pumpkin party, which we try to do on an annual basis, returned for the first time since COVID-19. It is a ticketed event, open to the children of Pre-school as well as siblings. The children enjoyed a disco, spooky decorations, a book sale, glitter tattoos and a snack. We also had a stall for hot drinks and cakes which had been baked by the committee or members of the village.

We also ran a pumpkin colouring competition where the images were displayed at the party and a winner chosen.

All of these activities were a huge success and widely supported by the Pre-School families to raise much needed funds to support the children's learning and development.

Our Committee

Every year we are extremely fortunate that parents and carers volunteer to join the Committee. This year was no exception with active members regularly attending our monthly meetings and supporting across a range of activities. The committee provide valuable opinions and input to the running of the pre-school and contribute as both parents and trustees.

Communication with our members

Communication with families/staff and members continues to be strong with the following all proving successful:

- Open door policy – parents are welcome to visit us in setting
- MySchoolApp
- Parental Questionnaire
- Pre-School website
- Tucasi for invoicing and mass email communications
- Whiteboard showing daily activities
- Facebook group managed by the committee
- Termly parent consultations

The future

With our strong committee, new leadership and staff, together, we plan on supporting each other to provide outstanding care and provision for all the children. We will do this by working in unity together and creating opportunities to raise funds to support this.

--

Section E Financial review**Brief statement of the charity's policy on reserves**

It is the charity's policy to hold sufficient reserves to enable the Pre-School to continue operating in the event of unprecedented change. Reserves are maintained at a level of three month's operating costs, together with statutory redundancy payments for staff members.

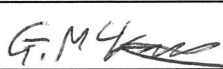
Details of any funds materially in deficit

None.

Section F Other optional information**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Glenn McKenna	Hannah Debock
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	27/1/23	

Silsoe Pre-School**Income and Expenditure Account for year ended 31 March 2022**

INCOME	31-Mar-22	31-Mar-21
	£	£
Non-funded income	73,252	40,929
Funded income	127,201	125,324
Net fundraising income	1,951	1,862
Other income	1,387	21,102
Interest income	1	11
Total income	203,792	189,228
 EXPENDITURE		
Payroll costs	147,616	145,233
Rent	10,945	9,072
Groceries	420	115
Artwork & Advertising	-	40
Consumables	4,133	2,863
Insurance	1,167	-
Training & Development	650	1,215
Staff Uniform	621	398
Equipment	483	916
Professional Fees & Subscriptions	1,718	1,648
Miscellaneous Expenditure	4,563	1,954
Total Expenditure	172,317	163,453
 Income Surplus	 31,475	 25,775

Silsoe Pre-School
Balance Sheet for year ended 31 March 2022

	31-Mar-22	31-Mar-21
	£	£
Assets		
Bank	209,140	177,665
Total	209,140	177,665
Liabilities		
Creditors	-	-
Total	-	-
Net Assets	209,140	177,665
Represented by:		
Surplus for the period	31,475	25,775
Bank balance brought forward	177,665	151,890
Total carried forward	209,141	177,665

Independent Examiner's Report

I have examined the books and records of Silsoe Pre-School for the year ended 31 March 2022 and confirm that the accounts above are in accordance therewith.

Name: Helen Shane ACA

Signature:



Date: 26/01/2023

Accounts



Trustees' Annual Report for the period

From

Period start date

1 April 2020

To

Period end date

31 March 2021

Section A Reference and administration details

Charity name Silsoe Pre-School

Other names charity is known by

Registered charity number (if any) 1029828

Charity's principal address Silsoe VC Lower School

Chestnut Avenue

Silsoe

Postcode

MK45 4GP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jennifer Alexander	Chair		Silsoe Pre-School Management Committee
2	Eleanor Ryles	Secretary	Appointed March 2020	Silsoe Pre-School Management Committee
3	Liz Harper	Secretary	Stepped down March 2020	Silsoe Pre-School Management Committee
4	Lola Odeymi	Treasurer	Stepped down September 2020	Silsoe Pre-School Management Committee
5	Emma Hogg	Co-opted	Stepped down April 2021	Silsoe Pre-School Management Committee
6	Carlie Patton	Co-opted	Stepped down September 2020	Silsoe Pre-School Management Committee
7	Katie Must	Co-opted	Stepped down September 2020	Silsoe Pre-School Management Committee
8	Alison Lauder	Co-opted	Stepped down September 2020	Silsoe Pre-School Management Committee
9	Soli Indge	Co-opted	Appointed 15 May 2019	Silsoe Pre-School Management Committee
10	Rebecca Kennedy	Co-opted	Appointed 15 May 2019	Silsoe Pre-School Management Committee
11	Rachel Sutcliffe	Co-opted	Appointed 15 May 2019	Silsoe Pre-School Management Committee
12	Jo Hanley	Digital Comms Officer	Appointed 15 May 2019	Silsoe Pre-School Management Committee

13	Kerry Dooley	Co-opted	Appointed 15 May 2019	Silsoe Pre-School Management Committee
14	Ingrid Gummery	Co-opted	Appointed September 2020	Silsoe Pre-School Management Committee
15	Faye Bloxham	Co-opted	Appointed September 2020	Silsoe Pre-School Management Committee
16	Lauren Simmonds	Co-opted	Appointed September 2020	Silsoe Pre-School Management Committee
17	Donna Pitts	Co- Treasurer	Appointed March 2020	Silsoe Pre-School Management Committee
18	Sara Ellingham	Fundraising Officer	Appointed September 2020	Silsoe Pre-School Management Committee

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Pre-School Learning Alliance Model Pre-School Constitution 2011
Trustee selection methods (eg. appointed by, elected by)	Elected by voting at the AGM by existing Committee members and members of Silsoe Pre-School

Section C Objectives and activities

Summary of the objectives of the charity set out in its governing document

The aims of the Pre-School are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- offering appropriate play, education and care facilities together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- instigating and adhering to and furthering the aims on objects of the Pre-School Learning Alliance

The Trustees have considered the public benefit guidance issued by the charity when planning objectives and activities.

A summary of the main objectives and activities in relation to the public benefit are as follows:

1. To engage with parents and carers by harnessing the skills and experiences they have to manage and improve the quality of education and childcare provided in the community. We have done this through the following activities:

- Recruiting a strong committee
- Local advertising
- Holding open days/open evenings
- Regular parent consultations and parent questionnaires

2. To enlist the support of the local community through fundraising to update and improve the learning resources, play equipment and experiences for the children in our setting. Examples of fundraising activities include the Pumpkin Party, Easter Egg Trail, Mothers Day & Fathers Day Shops and virtual Christmas performances.

3. To manage our finances in accordance with Charity Commission regulations through activities such as:

- Reviewing our Fees Policy annually to ensure that the fees (together with local authority funding) cover operating costs only and are non profit making and that there are options to families facing financial hardship
- Monitoring our reserves and reviewing our Reserves Policy annually
- Regular financial reporting to committee

4. To ensure that admissions/membership is based on an Admissions Policy, which offers equal opportunities for all children within the eligible age range.

5. To promote activities and education to improve children's development in the local community. For example by advertising Local Authority parenting classes, drop in sessions etc. and encouraging the engagement of both mothers and fathers in early years education.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Summary of the main achievements of the charity during the year

The beginning of this period was a challenging time for Silsoe Pre-School in the midst of the COVID-19 pandemic. Our setting was closed due to the national lockdown from 23rd March 2020 until we were able to reopen with restrictions on 1st June 2020. Naturally many families were cautious about returning to educational settings and so our occupancy was much lower than we would usually expect for this time of year and our children in setting were predominately children of critical keyworkers.

Our staff worked tirelessly to ensure the setting was safe for both the children and adults to return and for that, we are very grateful. We reopened with limited staff, keeping children and adults in bubbles to limit contact wherever possible. We maintained excellent hygiene routines and followed the guidance issued by the government throughout.

Early Years settings remained open during the national lockdown in January 2021.

OFSTED

During our previous Ofsted inspection in November 2018 we were graded as Outstanding. Our internal action plan highlights our passion for continual improvement and ensures we maintain the quality of teaching and learning.

External relationships

Relationships with our feeder school remained excellent. Regular liaison meetings with the early years teachers and their SENCO ensured that all children had successful transitions to school, despite the fact that there were unable to follow our usual transition processes due to COVID-19 restrictions. Relationships with other external professionals strengthened and we received positive praise that our setting was both proactive and inclusive.

Teaching & learning

Staff worked together to consider the needs and interest of our cohort of children. Together we plan the learning environment, whole class teaching sessions and a selection of adult led activities both inside and outside. We ensure all learning activities are differentiated so that we can tailor the activity to each child's needs.

Staff keep 'Learning Journals' for each child and work together with parents to share the child's achievements and next steps for development.

Safeguarding

Keeping children safe remained a high priority during the year with all employees attending training including safeguarding KCSIE 2020, Prevent and food handling courses.

Membership

Our occupancy for the Summer term was expected to be 83%. On reopening after lockdown, it was 25%. We were not able to welcome any new starters as we usually would during our April admissions. There were 76 children on roll with 43 of these leaving us in July 20 to join Lower School.

Occupancy for the start of the Autumn term was at 59% with 54 children on roll and had risen to 80% by the Spring 2021 term with 65 children on roll.

Due to COVID, we were not able to host our annual Open Day during this period but have remained well connected to new families and have continued to advertise the Pre-School through social media and local publications.

Staffing

The team continued throughout the year with 12 members of staff plus 1 ad-hoc team members we can call upon when needed. We have a culture of continued professional development and staff attended regular internal and external training courses throughout the year. Staff meetings and half-termly 1:1 supervisory meetings ensured that communication and staff morale remained high throughout the year.

Children's activities & Fundraising

Fundraising during the pandemic was difficult and our events had to change format to ensure they were COVID-19 compliant. Whilst large events were not possible, we did manage to raise funds via some wonderful remote and individual events such as:

- Pumpkin trail where families decorated pumpkins to leave outside their homes and a map was provided so that participants could walk around the village, look at the displays and tick them off their list
- Valentines windows, where families decorated their windows and a trail could be followed by participants, similar to the pumpkin trail
- A Christmas movie in setting as opposed to a Christmas party requiring an external visitor. The staff created a cinema feel to setting and children were given a ticket and some popcorn. It was a very positive experience for the children and well supported by our families
- We were able to carry out our annual Santa shop, mother's day shop and father's day shop. The presents were quarantined and staff ran the event in setting, so no external visitors were required.
- The local Rotary run a Santa float around the villages each year, with organisations supporting the float by way of volunteers and in return receive a share of the funds raised for their own organisation. We supported this float and it raised a wonderful amount for our setting.

Our Committee

Every year we are extremely fortunate that parents and carers volunteer to join the Committee. This year was no exception with active members regularly attending our monthly meetings and supporting across a range of activities. The committee provide valuable opinions and input to the running of the pre-school and contribute as both parents and trustees.

Communication with our members

Communication with families/staff and members continues to be strong with the following all proving successful:

- Open door policy although via telephone or virtually depending on restrictions
- MySchoolApp & website

- Tucasi for invoicing
- Whiteboard showing daily activities
- Facebook group managed by the committee
- Termly parent consultations

The future

With our strong committee and staff we together plan on supporting each other to provide outstanding care and provision for all the children. We will do this by working in unity together and creating opportunities to raise funds to support this.

Section E**Financial review**

Brief statement of the charity's policy on reserves

It is the charity's policy to hold sufficient reserves to enable the Pre-School to continue operating in the event of unprecedented change. Reserves are maintained at a level of three month's operating costs, together with statutory redundancy payments for staff members.

Details of any funds materially in deficit

None.

Section F**Other optional information**

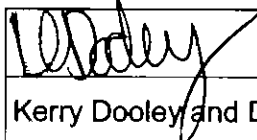
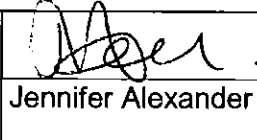
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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Kerry Dooley and Donna Pitts

Jennifer Alexander

Position (eg Secretary, Chair, etc)

Treasurer

Chair

Date

24th January 2022

Silsoe Pre-School

Income and Expenditure Account for year ended 31 March 2021

	Y/e 31/03/2021	Y/e 31/03/2020
	£	£
INCOME		
Non-funded income	40,929	55,234
Funded income	125,324	135,848
Other income	21,102	0
Net fundraising income	1,862	2,429
Interest income	11	16
Total income	189,228	193,527
EXPENDITURE		
Payroll costs	145,233	161,833
Rent	9,072	9,650
Groceries	115	1,126
Artwork & advertising	40	73
Consumables	2,863	2,914
Insurance	0	2,064
Training & development	1,215	492
Staff uniform	398	99
Equipment	916	2,126
Professional fees & subscriptions	1,648	3,331
Miscellaneous expenses	1,954	2,513
Total expenditure	163,453	186,221
Income surplus	25,775	7,306

Silsoe Pre-School
Balance sheet as at 31 March 2021

	31-Mar-21 £	31-Mar-20 £
Assets		
Bank	177,665	151,890
Total	177,665	151,890
Liabilities		
Creditors		
Total		
Net assets	177,665	151,890

Represented by:

Surplus for the period	25,775	27,308
Bank balance brought forward	151,890	144,584
Total carried forward	177,665	151,890

Independent Review

I have examined the

2020-2021 financial records

in accordance with

the provisions of the

Charities Act 2006

and I am satisfied that



Section A

Independent Examiner's Report

Report to the trustees/
members of

Silsoe Pre-School

On accounts for the year
ended

31/03/2021

Charity no
(if any) 1029828

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

16/12/2021

Name:

Helen Shane

Relevant professional
qualification(s) or body
(if any):

ACA (ICAEW)

Address:

32 Aspen Way,

Silsoe

Beds MK45 4GF

Silsoe Pre-School**Income and Expenditure Account for year ended 31 March 2021**

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Net assets	177,665	151,890
Represented by:		
Surplus for the period	25,775	7,306
Bank balance brought forward	151,890	144,584
Total carried forward	177,665	151,890

Independent Examiner's Report

I have examined the books and records of Silsoe Pre-School for the year ended 31 March 2021 and confirm that the accounts above are in accordance therewith.

Name: Helen Shane ACA

Signature:



Date: 16/12/2021