



**Our Constitution
&
Trustees' Annual Report Year
ended 31st August 2025**

Old Town Hall

2 Fore Street

Tywardreath

Par Cornwall

PL24 2QP

Registered Charity No: 1029667

Objectives and Activities

Summary of the objectives of the charity set out in its governing document

We provide a 'traditional playgroup' pre-school education, regulated by OFSTED, to any child and family who wish to attend our setting. This is regardless of individual/family circumstances.

The pre-school operates a private fee structure for children who are not yet eligible for government funding, and we also offer private fee options for families who require childcare in addition to the funded hours they receive. We accept a range of payment methods, including Tax-Free Childcare, childcare vouchers, and all statutory early education entitlements. This includes the universal funded hours for three- and four-year-olds, the additional funded early education entitlement for eligible two-year-olds, and the Early Years Pupil Premium (EYPP) for eligible three- and four-year-olds.

As part of our commitment to supporting families, we provide guidance to help parents access the funding they are entitled to. This includes assisting with applications for Tax-Free Childcare, the funded entitlement for eligible two-year-olds, and EYPP. This support is offered routinely and professionally to ensure that all families can make full use of the schemes available to them, enabling children to benefit from high-quality early years provision without unnecessary financial barriers.

We continue to maintain strong relationships with local primary schools, Forest Schools, and local businesses, enriching our curriculum and strengthening our role within the community. These partnerships help us provide a connected and meaningful early years' experience, ensuring that children benefit from a wide range of learning opportunities both within and beyond the setting.

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The Trustees of the pre-school recognise their responsibility to ensure that all activities are delivered with public benefit at the forefront. The setting provides high-quality early years education as a much-needed and long-established provision within the local community, offering a valued and accessible service for families.

Tywardreath Pre-school Constitution:

The aim of the pre-school is to enhance the development and education of children under the statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

Offering appropriate play facilities and training courses, together with the right of parents to take responsibilities for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability. Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area. Instigating and adhering to and furthering the aims of the Early Years Alliance.

All committee members have the opportunity to look at a copy of the Committee Handbook produced by Early Years Alliance. This gives all relevant information on the roles and responsibilities of being an elected Committee member. Committee members are also provided an committee joining pack with information on their roles and responsibilities.

Structure, Governance and Management

Tywardreath Pre-school Playgroup is a Committee run pre-school governed by the Early Years Alliance Constitution Version

Organisational Structure:

Chairperson: Sarah Mason

Secretary: Annette Goswell

Committee Members

Not less than 2 or no more than 9 others elected Members and if the Committee decides it can co-opt up to 3 further Members on to the Committee at any one time

Staff Members

In addition to the Committee there is also a minimum of 5 pre-school staff and 1 administration staff.

According to our Constitution 2011 Version:

The overall management and control of the Pre-school will rest with the individual members of the management committee ("the committee"). As well as being responsible for the management of the Pre-school the committee members are also the charity trustees of the Pre-school. The Officers and Committee members shall be elected for one year at the Annual General Meeting. Retiring Officers and Committee members are eligible for re-election unless they have already served on the committee in any capacity for ten consecutive years.

Achievements and Performance:

Another successful year for pre-school, we continue to incorporate some positive changes in the setting, which has really helped us begin to strengthen our setting and begin to plan for the future of the setting.

We also continue to offer strong support to children through the Early Years Foundation Stage, ensuring children are happy, thrive and achieve through the seven areas of learning and make good foundation and progress in preparation for their transition to primary school education. This was confirmed by our OFSTED report where we are rated with a GOOD status. There were highlights in the report which we were very pleased with such as that the inspector found that:

‘Children arrive eager to share their stories with the warm and caring staff. They settle quickly, exploring the inviting range of toys and activities on offer. Children concentrate and are very involved in their play. For example, older children share a book and talk about what is happening in the pictures. Younger children construct using magnetic blocks. They are fascinated when the blocks pull together. Children make good progress across all areas of the curriculum, especially those with special educational needs and/or disabilities (SEND). Staff expertly observe and assess children. They use this knowledge to plan activities that offer challenge and support.

Throughout the year, Tywardreath Pre-School Playgroup continued to provide a nurturing, engaging, and developmentally rich environment for all children. The year opened with significant winter storms, which created opportunities for outdoor exploration but also resulted in the loss of the pre-school’s much-loved willow tree. In a generous act of community support, Cornwall Council’s Re-Forest Cornwall team gifted a replacement tree, reinforcing the setting’s commitment to sustainability and outdoor learning. February’s curriculum focused on Growth Mindset encouraged children to develop confidence, resilience, and positive self-expression, supporting both emotional wellbeing and communication skills.

The spring term was marked by strong community engagement and successful fundraising. The pre-school was awarded a Tesco Stronger Starts Grant, securing funding to enhance the outdoor learning environment. The annual Easter fundraiser, warmly hosted by The New Inn, was very well attended by families and the wider community, raising money towards refurbishing the porch area. Children also took part in Pancake Day and World Book Day activities, promoting creativity, literacy, and inclusive participation.

April's Road Safety campaign strengthened awareness of safe driving around the setting, while the introduction of toothbrushing charts supported children's health and daily routines. The return of staff member Kara further strengthened continuity and stability within the team.

As the year progressed, children engaged enthusiastically in gardening and sustainability projects, expanding the vegetable patch and learning about nature through hands-on experiences. The outdoor environment was further improved with the addition of shaded areas, a sensory tunnel, and donated football goals, enriching opportunities for physical development and imaginative play. The school riser programme provided valuable preparation for transition to primary school, including Forest School sessions and educational visits to Fowey Aquarium and the Eden Project.

The summer term celebrated diversity, inclusion, and achievement through the Celebrations Around the World theme, enabling children to explore global festivals and cultural traditions. Sports Day and the Leavers Ceremony were kindly hosted by Par Running Track, and the pre-school was grateful for their support in providing access to the track and surrounding space. These events brought families together to celebrate children's progress and marked the end of a positive and productive year. By September, both the indoor and outdoor environments had been refreshed, ensuring a welcoming and well-equipped start to the new term.

Across the year, Tywardreath Pre-School Playgroup demonstrated a strong commitment to community partnership, high-quality early years practice, and continuous improvement, ensuring that every child experienced a year rich in learning, wellbeing, and belonging.

Financial Review

The pre-school operates and maintains a contingency fund, originally calculated to cover half a term's operating costs alongside a redundancy provision for eligible staff. In recent years, we have been actively rebuilding this reserve to strengthen the financial resilience of the setting. The fund has remained intact throughout the past year, and we will continue to prioritise its growth within future budgeting. Maintaining and increasing this contingency fund remains an important part of our long-term financial planning, ensuring the pre-school can continue to meet its obligations responsibly and sustainably.

The current contingency stands at £8,542.55 (up £ 1,272.24 from previous year) and is reviewed on a yearly basis. This kept in a separate account to the general funds. It is primarily kept in case of financial difficulty for the setting.

The setting currently holds a deficit of £1,497.28, which reflects the significant rise in operating costs experienced across the early years sector this year. Increases in wage costs, higher National Insurance contributions, and substantial rises in insurance and electricity costs have all contributed to this financial position.

Despite these pressures, the staff and committee have worked exceptionally hard to manage resources responsibly, and their commitment has been invaluable in maintaining the stability of the pre-school.

We have continued to strengthen our financial oversight, with the budget now monitored closely and reviewed regularly to ensure that spending remains proportionate and sustainable. Given the current deficit, we recognise the need for a cautious and restrained approach to financial planning over the coming year. We will continue to assess our pricing structure and expenditure carefully to ensure that the setting remains financially secure while continuing to provide high-quality early years provision.

We have several fundraising activities planned for the forthcoming financial year, with the intention of using these funds to cover new resources and essential maintenance. This approach will help ensure that as much of our core income as possible is protected and that any available surplus can be directed towards maintaining and gradually strengthening the contingency fund. Alongside this, we will continue to apply for relevant grants to support improvements and resource development within the setting, reducing the need to draw on operational income wherever possible.

Fundraising has already enabled us to address a number of maintenance issues this year, resulting in a significantly reduced maintenance list. This, combined with a cautious and closely monitored budgeting approach, will support us in keeping the deficit to a minimum. We remain committed to reviewing our expenditure and pricing structure regularly to ensure that the setting remains financially stable while continuing to provide high-quality early years provision.

Declaration

The Trustees declare that they have approved the Trustees Report above:

Signed on behalf of the Charity's' Trustees

Signature(s)



Full Name(s)

Sarah Ellen Mason

Position (e.g. Secretary)

Chair

Date

16/05/2026

TYWARDREATH PRE-SCHOOL PLAYGROUP

FINANCIAL STATEMENTS

FOR THE YEAR TO 31ST AUGUST 2025

**Peter Williams & Co
Chartered Certified Accountants
Latham Park
St Blazey Road
Par
PL24 2HY**

TYWARDREATH PRESCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR TO 31ST AUGUST 2025

	2025	2024
Fees	10,053.72	10,036.25
EY Funding	100,661.05	109,923.47
Fundraising	2,542.49	1,785.67
Donations and Grants	77.00	982.28
Bank Interest Received	72.24	78.56
	113,406.50	122,806.23
Wages	94,197.72	84,587.77
Rent & Rates	3,066.53	3,125.83
Water	839.56	375.69
Insurance	1,125.79	1,042.30
Computer Software	1,070.48	868.67
Snacks & Supplies	1,565.31	1,211.00
Educational Equipment	1,518.80	1,022.82
Educational events expenses	346.58	101.54
Training Expenses	1,506.00	430.50
Garden & Miscellaneous	1,852.98	308.10
Electricity	2,610.91	2,550.41
Postage & Stationery	248.09	358.79
Cleaning	2,554.36	2,069.13
Repairs & Equipment	1,041.88	2,269.69
Telephone	371.29	359.28
Accountancy	396.00	384.00
Advertising	201.60	21.00
Registration & Subscription fees	135.22	480.82
Entertainment and gifts	173.68	-
Bad Debts & write offs	81.00	-
	114,903.78	101,567.34
Surplus (Deficit) for the year	- 1,497.28	21,238.89

TYWARDREATH PRESCHOOL PLAYGROUP

STATEMENT OF ASSETS & LIABILITIES

AS AT 31ST AUGUST 2025

	2025	2024
Contingency fund account	8,542.55	7,270.31
Bank Account	19,952.08	22,748.81
Cash	77.95	50.74
	<u>28,572.58</u>	<u>30,069.86</u>
Accumulated fund brought forward	30,069.86	8,830.97
Surplus/(Deficit) for the year	- 1,497.28	21,238.89
Accumulated fund carried forward	<u>28,572.58</u>	<u>30,069.86</u>

The trustees declare that they approve the above statement of assets & liabilities and attached receipts and payments accounts.

Signed -

Sarah Mason

Print name -

SARAH MASON

Signed on behalf of all the trustees

Dated -

16/3/2026

Independent examiner's report to the trustees of Tywardreath pre-School Playgroup

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2025

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- 1 the accounting records were not kept in accordance with section 130 of the Charities Act; or
- 2 the accounts did not accord with the accounting records; or
- 3 the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed Lois Stephen

Dated 18 May 2026

Mrs Lois Stephen FCCA
Chartered Certified Accountant
Peter Williams & Co
Latham Park
St Blazey Road
Par
PL24 2HY