

TYWARDREATH PRE-SCHOOL PLAYGROUP

England & Wales · Charity number 1029667

Details

Status Registered

Legal form Other

Registered 1993-12-10

Register [View on the Charity Commission register](#)

Contact

Address Tywardreath Pre-School Playgroup
Old Town Hall
2 Fore Street
Tywardreath
Par

Phone 01726813356

Email financetywplaygroup@yahoo.co.uk

Website www.tywplaygroup.co.uk

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Provision of pre-school education for children aged 2-4 years of age

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Cornwall

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£113,406	£114,903	-	-
2024-08-31	£122,806	£101,567	-	-
2023-08-31	£93,160	£93,996	-	-
2022-08-31	£95,710	£97,364	-	-
2021-08-31	£72,025	£90,017	-	-
2020-08-31	£83,261	£86,339	-	-

Trustees

Name	Role	Appointed
Sarah Mason	Chair	2022-03-10
Catherine O'Riordan		2022-10-10
Harley Medgyesy		2025-06-19
Jessica Hare		2025-03-09

TYWARDREATH PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1029667

Accounts



**Our Constitution
&
Trustees' Annual Report Year
ended 31st August 2025**

Old Town Hall

2 Fore Street

Tywardreath

Par Cornwall

PL24 2QP

Registered Charity No: 1029667

Objectives and Activities

Summary of the objectives of the charity set out in its governing document

We provide a 'traditional playgroup' pre-school education, regulated by OFSTED, to any child and family who wish to attend our setting. This is regardless of individual/family circumstances.

The pre-school operates a private fee structure for children who are not yet eligible for government funding, and we also offer private fee options for families who require childcare in addition to the funded hours they receive. We accept a range of payment methods, including Tax-Free Childcare, childcare vouchers, and all statutory early education entitlements. This includes the universal funded hours for three- and four-year-olds, the additional funded early education entitlement for eligible two-year-olds, and the Early Years Pupil Premium (EYPP) for eligible three- and four-year-olds.

As part of our commitment to supporting families, we provide guidance to help parents access the funding they are entitled to. This includes assisting with applications for Tax-Free Childcare, the funded entitlement for eligible two-year-olds, and EYPP. This support is offered routinely and professionally to ensure that all families can make full use of the schemes available to them, enabling children to benefit from high-quality early years provision without unnecessary financial barriers.

We continue to maintain strong relationships with local primary schools, Forest Schools, and local businesses, enriching our curriculum and strengthening our role within the community. These partnerships help us provide a connected and meaningful early years' experience, ensuring that children benefit from a wide range of learning opportunities both within and beyond the setting.

We continue to maintain strong relationships with local primary schools, Forest Schools, and local businesses, which enriches our curriculum and strengthens our place within the community. These partnerships help us provide a connected and meaningful early years experience, ensuring that children benefit from a wide range of learning opportunities both within and beyond the setting.

The Trustees of the pre-school recognise their responsibility to ensure that all activities are delivered with public benefit at the forefront. The setting provides high-quality early years education as a much-needed and long-established provision within the local community, offering a valued and accessible service for families.

Tywardreath Pre-school Constitution:

The aim of the pre-school is to enhance the development and education of children under the statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

Offering appropriate play facilities and training courses, together with the right of parents to take responsibilities for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability. Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area. Instigating and adhering to and furthering the aims of the Early Years Alliance.

All committee members have the opportunity to look at a copy of the Committee Handbook produced by Early Years Alliance. This gives all relevant information on the roles and responsibilities of being an elected Committee member. Committee members are also provided an committee joining pack with information on their roles and responsibilities.

Structure, Governance and Management

Tywardreath Pre-school Playgroup is a Committee run pre-school governed by the Early Years Alliance Constitution Version

Organisational Structure:

Chairperson: Sarah Mason

Secretary: Annette Goswell

Committee Members

Not less than 2 or no more than 9 others elected Members and if the Committee decides it can co-opt up to 3 further Members on to the Committee at any one time

Staff Members

In addition to the Committee there is also a minimum of 5 pre-school staff and 1 administration staff.

According to our Constitution 2011 Version:

The overall management and control of the Pre-school will rest with the individual members of the management committee ("the committee"). As well as being responsible for the management of the Pre-school the committee members are also the charity trustees of the Pre-school. The Officers and Committee members shall be elected for one year at the Annual General Meeting. Retiring Officers and Committee members are eligible for re-election unless they have already served on the committee in any capacity for ten consecutive years.

Achievements and Performance:

Another successful year for pre-school, we continue to incorporate some positive changes in the setting, which has really helped us begin to strengthen our setting and begin to plan for the future of the setting.

We also continue to offer strong support to children through the Early Years Foundation Stage, ensuring children are happy, thrive and achieve through the seven areas of learning and make good foundation and progress in preparation for their transition to primary school education. This was confirmed by our OFSTED report where we are rated with a GOOD status. There were highlights in the report which we were very pleased with such as that the inspector found that:

‘Children arrive eager to share their stories with the warm and caring staff. They settle quickly, exploring the inviting range of toys and activities on offer. Children concentrate and are very involved in their play. For example, older children share a book and talk about what is happening in the pictures. Younger children construct using magnetic blocks. They are fascinated when the blocks pull together. Children make good progress across all areas of the curriculum, especially those with special educational needs and/or disabilities (SEND). Staff expertly observe and assess children. They use this knowledge to plan activities that offer challenge and support.

Throughout the year, Tywardreath Pre-School Playgroup continued to provide a nurturing, engaging, and developmentally rich environment for all children. The year opened with significant winter storms, which created opportunities for outdoor exploration but also resulted in the loss of the pre-school’s much-loved willow tree. In a generous act of community support, Cornwall Council’s Re-Forest Cornwall team gifted a replacement tree, reinforcing the setting’s commitment to sustainability and outdoor learning. February’s curriculum focused on Growth Mindset encouraged children to develop confidence, resilience, and positive self-expression, supporting both emotional wellbeing and communication skills.

The spring term was marked by strong community engagement and successful fundraising. The pre-school was awarded a Tesco Stronger Starts Grant, securing funding to enhance the outdoor learning environment. The annual Easter fundraiser, warmly hosted by The New Inn, was very well attended by families and the wider community, raising money towards refurbishing the porch area. Children also took part in Pancake Day and World Book Day activities, promoting creativity, literacy, and inclusive participation.

April's Road Safety campaign strengthened awareness of safe driving around the setting, while the introduction of toothbrushing charts supported children's health and daily routines. The return of staff member Kara further strengthened continuity and stability within the team.

As the year progressed, children engaged enthusiastically in gardening and sustainability projects, expanding the vegetable patch and learning about nature through hands-on experiences. The outdoor environment was further improved with the addition of shaded areas, a sensory tunnel, and donated football goals, enriching opportunities for physical development and imaginative play. The school riser programme provided valuable preparation for transition to primary school, including Forest School sessions and educational visits to Fowey Aquarium and the Eden Project.

The summer term celebrated diversity, inclusion, and achievement through the Celebrations Around the World theme, enabling children to explore global festivals and cultural traditions. Sports Day and the Leavers Ceremony were kindly hosted by Par Running Track, and the pre-school was grateful for their support in providing access to the track and surrounding space. These events brought families together to celebrate children's progress and marked the end of a positive and productive year. By September, both the indoor and outdoor environments had been refreshed, ensuring a welcoming and well-equipped start to the new term.

Across the year, Tywardreath Pre-School Playgroup demonstrated a strong commitment to community partnership, high-quality early years practice, and continuous improvement, ensuring that every child experienced a year rich in learning, wellbeing, and belonging.

Financial Review

The pre-school operates and maintains a contingency fund, originally calculated to cover half a term's operating costs alongside a redundancy provision for eligible staff. In recent years, we have been actively rebuilding this reserve to strengthen the financial resilience of the setting. The fund has remained intact throughout the past year, and we will continue to prioritise its growth within future budgeting. Maintaining and increasing this contingency fund remains an important part of our long-term financial planning, ensuring the pre-school can continue to meet its obligations responsibly and sustainably.

The current contingency stands at £8,542.55 (up £ 1,272.24 from previous year) and is reviewed on a yearly basis. This kept in a separate account to the general funds. It is primarily kept in case of financial difficulty for the setting.

The setting currently holds a deficit of £1,497.28, which reflects the significant rise in operating costs experienced across the early years sector this year. Increases in wage costs, higher National Insurance contributions, and substantial rises in insurance and electricity costs have all contributed to this financial position.

Despite these pressures, the staff and committee have worked exceptionally hard to manage resources responsibly, and their commitment has been invaluable in maintaining the stability of the pre-school.

We have continued to strengthen our financial oversight, with the budget now monitored closely and reviewed regularly to ensure that spending remains proportionate and sustainable. Given the current deficit, we recognise the need for a cautious and restrained approach to financial planning over the coming year. We will continue to assess our pricing structure and expenditure carefully to ensure that the setting remains financially secure while continuing to provide high-quality early years provision.

We have several fundraising activities planned for the forthcoming financial year, with the intention of using these funds to cover new resources and essential maintenance. This approach will help ensure that as much of our core income as possible is protected and that any available surplus can be directed towards maintaining and gradually strengthening the contingency fund. Alongside this, we will continue to apply for relevant grants to support improvements and resource development within the setting, reducing the need to draw on operational income wherever possible.

Fundraising has already enabled us to address a number of maintenance issues this year, resulting in a significantly reduced maintenance list. This, combined with a cautious and closely monitored budgeting approach, will support us in keeping the deficit to a minimum. We remain committed to reviewing our expenditure and pricing structure regularly to ensure that the setting remains financially stable while continuing to provide high-quality early years provision.

Declaration

The Trustees declare that they have approved the Trustees Report above:

Signed on behalf of the Charity's' Trustees

Signature(s)



Full Name(s)

Sarah Ellen Mason

Position (e.g. Secretary)

Chair

Date

16/05/2026

TYWARDREATH PRE-SCHOOL PLAYGROUP

FINANCIAL STATEMENTS

FOR THE YEAR TO 31ST AUGUST 2025

**Peter Williams & Co
Chartered Certified Accountants
Latham Park
St Blazey Road
Par
PL24 2HY**

TYWARDREATH PRESCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR TO 31ST AUGUST 2025

	2025	2024
Fees	10,053.72	10,036.25
EY Funding	100,661.05	109,923.47
Fundraising	2,542.49	1,785.67
Donations and Grants	77.00	982.28
Bank Interest Received	72.24	78.56
	113,406.50	122,806.23
Wages	94,197.72	84,587.77
Rent & Rates	3,066.53	3,125.83
Water	839.56	375.69
Insurance	1,125.79	1,042.30
Computer Software	1,070.48	868.67
Snacks & Supplies	1,565.31	1,211.00
Educational Equipment	1,518.80	1,022.82
Educational events expenses	346.58	101.54
Training Expenses	1,506.00	430.50
Garden & Miscellaneous	1,852.98	308.10
Electricity	2,610.91	2,550.41
Postage & Stationery	248.09	358.79
Cleaning	2,554.36	2,069.13
Repairs & Equipment	1,041.88	2,269.69
Telephone	371.29	359.28
Accountancy	396.00	384.00
Advertising	201.60	21.00
Registration & Subscription fees	135.22	480.82
Entertainment and gifts	173.68	-
Bad Debts & write offs	81.00	-
	114,903.78	101,567.34
Surplus (Deficit) for the year	- 1,497.28	21,238.89

TYWARDREATH PRESCHOOL PLAYGROUP

STATEMENT OF ASSETS & LIABILITIES

AS AT 31ST AUGUST 2025

	2025	2024
Contingency fund account	8,542.55	7,270.31
Bank Account	19,952.08	22,748.81
Cash	77.95	50.74
	<u>28,572.58</u>	<u>30,069.86</u>
Accumulated fund brought forward	30,069.86	8,830.97
Surplus/(Deficit) for the year	- 1,497.28	21,238.89
Accumulated fund carried forward	<u>28,572.58</u>	<u>30,069.86</u>

The trustees declare that they approve the above statement of assets & liabilities and attached receipts and payments accounts.

Signed -

Sarah Mason

Print name -

SARAH MASON

Signed on behalf of all the trustees

Dated -

16/3/2026

Independent examiner's report to the trustees of Tywardreath pre-School Playgroup

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2025

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- 1 the accounting records were not kept in accordance with section 130 of the Charities Act; or
- 2 the accounts did not accord with the accounting records; or
- 3 the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed Lois Stephen

Dated 18 May 2026

Mrs Lois Stephen FCCA
Chartered Certified Accountant
Peter Williams & Co
Latham Park
St Blazey Road
Par
PL24 2HY

Accounts



**Our Constitution
&
Trustees' Annual Report Year
ended 31st August 2024**

Old Town Hall

2 Fore Street

Tywardreath

Par Cornwall

PL24 2QP

Registered Charity No: 1029667

Objectives and Activities

Summary of the objectives of the charity set out in its governing document

We provide a 'traditional playgroup' pre-school education, regulated by OFSTED, to any child and family who wish to attend our setting. This is regardless of individual/family circumstances.

While we have private fee charges for all children who do not yet qualify for the government funding scheme, we do assist any family applications for assistance in paying for pre-school fees. We will also accept childcare vouchers in payment for fees and therefore provide an education for any child in our local area who wishes to use our pre-school. We involve ourselves in activities in the local area such as Carnivals etc. to provide a setting very much with the local community at its heart.

The Trustees of the pre-school are aware of the requirement for the charity to provide its activities with public benefit in mind and provides the pre-School education as a much needed and long-standing setting in our local community.

Tywardreath Pre-school Constitution:

The aim of the pre-school is to enhance the development and education of children under the statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

Offering appropriate play facilities and training courses, together with the right of parents to take responsibilities for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability. Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area. Instigating and adhering to and furthering the aims of the Early Years Alliance.

All committee members have the opportunity to look at a copy of the Committee Handbook produced by Early Years Alliance. This gives all relevant information on the roles and responsibilities of being an elected Committee member. Committee members are also provided an committee joining pack with information on their roles and responsibilities.

Structure, Governance and Management

Tywardreath Pre-school Playgroup is a Committee run pre-school governed by the Early Years Alliance Constitution Version

Organisational Structure:

Chairperson: Sarah Mason

Secretary: Annette Goswell

Committee Members

Not less than 2 or no more than 9 others elected Members and if the Committee decides it can co-opt up to 3 further Members on to the Committee at any one time

Staff Members

In addition to the Committee there is also a minimum of 5 pre-school staff and 1 administration staff.

According to our Constitution 2011 Version:

The overall management and control of the Pre-school will rest with the individual members of the management committee ("the committee"). As well as being responsible for the management of the Pre-school the committee members are also the charity trustees of the Pre-school. The Officers and Committee members shall be elected for one year at the Annual General Meeting. Retiring Officers and Committee members are eligible for re-election unless they have already served on the committee in any capacity for ten consecutive years.

Achievements and Performance:

Another very positive year for pre-school, we continue to incorporate some positive changes in the setting, which has really helped us begin to strengthen our setting and begin to plan for the future of the setting.

We also continue to offer strong support to children through the Early Years Foundation Stage, ensuring children are happy, thrive and achieve through the seven areas of learning and make good foundation and progress in preparation for their transition to primary school education. This was confirmed by a really positive OFSTED report where we again maintained our GOOD status. There were highlights in the report which we were very pleased with such as that the inspector found that:

‘Children arrive eager to share their stories with the warm and caring staff. They settle quickly, exploring the inviting range of toys and activities on offer. Children concentrate and are very involved in their play. For example, older children share a book and talk about what is happening in the pictures. Younger children construct using magnetic blocks. They are fascinated when the blocks pull together. Children make good progress across all areas of the curriculum, especially those with special educational needs and/or disabilities (SEND). Staff expertly observe and assess children. They use this knowledge to plan activities that offer challenge and support. For example, children learn about numbers. Older children cut out numbers one to 10 to make spikes for a dinosaur collage. Staff help them to sequence and think about the quantity for each number. Children feel safe and secure. Staff ensure the environment is free of hazards for the children. Children develop good self-help skills. They independently put on wellington boots and coats to explore the garden. Children enjoy the fresh air as they develop their physical skills. They show a can-do attitude as they climb, slide, cycle and dig. Children stay focused for long periods of time during activities. For example, two-year-old children explore play dough for a long period of time. They relish making patterns in it.’

Parent feedback continues to be overwhelmingly positive. Comments can be found on our website www.tywplaygroup.co.uk. The opinion of our children and families remains central to our practice. Our fundraising activities to be able to enhance the provision at the setting.

Our school risers participated in a full range of cultural activity trips, which included trips to Cardinham woods to follow the Gruffalo trail, A train ride to Lostwithiel to visit Restormel Castle, and a trip to the Lost Gardens of Heligan. We were also able to take the school risers up to Tywardreath Primary School to use their forest school, which all helps to prepare them for their transition to school.

We also had a visit from the Coastguard and all the children learned about their role in protecting us.

We held some fantastic fundraising activities which were well attended by all of our families.

Our pre-schoolers made Christmas card designs for parents to purchase. They are a fantastic example of their time at pre-school and there was also the option to have the design on mugs and other items as a lovely keepsake for families to remember their child's time at pre-school

We were also very lucky again this year to be gifted a Christmas book per child from a local company Morvah Consulting and which were supplied by Shrew books in Fowey.

We held a fundraiser at Easter at our local pub which was amazing, we had an Easter egg hunt, facepainting, craft table, tombola, Easter bonnet competition and raffle. It was well attended by all the village and the children had an amazing time, this was facilitated by our local pub The New Inn and they were superb providing tea, coffee and bacon sandwiches.

The children helped take care of the vegetable plot and enjoyed seeing their progress each week. We had lots of plants donated and plan to expand in this again as it was so well loved.

We also held our annual leavers ceremony and party at the end of term. Each pre-school leaver was presented with a frame of photographs from their time at pre-school as a keepsake. The ceremony was held at our local running track who generously allowed us to use the space and even opened the cafe early for us so that parents could get refreshments.

Financial Review

The pre-school operates and holds a contingency fund, which was originally calculated to include a Half Terms Outgoings, plus Redundancy Fund for qualifying staff, however this has been much depleted in recent years. It has remained untouched for the past year and future budgeting will mean that we start to rebuild this fund.

The current contingency stands at £7270.31 (up £ 1,078.56 from previous year) and is reviewed on a yearly basis. This kept in a separate account to the general funds and was used to bridge periods when cash flow becomes difficult. It is primarily kept in case of financial difficulty for the setting. The setting has a surplus of £21238.89, we have continued to work very hard to recover and the hard work that had been done by the staff and committee members has really been incredible.

We have made further progress implementing our budget and this is now monitored closely, and this coupled with the change in funding from the government for 2-year-olds. has enabled us to have a surplus this year.

We have several fundraisers planned for this next financial year, to try and pay for new resources and to free up any surplus from income to return to the contingency account. We will continue to apply for several grants to assist with improvements and resources for the setting and this will hopefully also free up income to be moved back to the contingency fund to build this back up.

We have had several Maintenance issues repaired using fundraising and the maintenance list is smaller and means that we should be able to continue to replenish the contingency fund.

Declaration

The Trustees declare that they have approved the Trustees Report above:

Signed on behalf of the Charity's' Trustees

Signature(s)



Full Name(s)

Sarah Ellen Mason

Position (e.g. Secretary)

Chair

Date

24/05/2025

TYWARDREATH PRE-SCHOOL PLAYGROUP
FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST AUGUST 2024

Peter Williams & Co
Chartered Certified Accountants
Latham Park
St Blazey Road
Par
PL24 2HY

TYWARDREATH PRESCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR TO 31ST AUGUST 2024

	2024	2023
Fees	10,036.25	18,898.62
EY Funding	109,923.47	70,745.72
Fundraising	1,785.67	685.99
Donations and Grants	982.28	2,803.13
Bank Interest Received	78.56	26.56
	122,806.23	93,160.02
Wages	84,587.77	79,054.44
Rent & Rates	3,125.83	2,610.47
Water	375.69	651.49
Insurance	1,042.30	1,372.72
Computer Software	868.67	835.90
Snacks & Supplies	1,211.00	1,032.63
Educational Equipment	1,022.82	864.20
Educational events expenses	101.54	243.50
Training Expenses	430.50	80.00
Garden & Miscellaneous	308.10	295.25
Electricity	2,550.41	1,354.60
Postage & Stationery	358.79	96.98
Uniform & Wet weather gear	-	399.81
Cleaning	2,069.13	1,791.55
Repairs & Equipment	2,269.69	1,906.21
Telephone	359.28	397.90
Accountancy	384.00	360.00
Advertising	21.00	136.80
Registration & Subscription fees	480.82	511.90
	101,567.34	93,996.35
Surplus (Deficit) for the year		
	21,238.89	- 836.33

TYWARDREATH PRESCHOOL PLAYGROUP

STATEMENT OF ASSETS & LIABILITIES

AS AT 31ST AUGUST 2024

	2024	2023
Contingency fund account	7,270.31	6,191.75
Bank Account	22,748.81	2,628.82
Cash	50.74	10.40
	<u>30,069.86</u>	<u>8,830.97</u>
Accumulated fund brought forward	8,830.97	9,667.30
Surplus/(Deficit) for the year	<u>21,238.89</u>	- 836.33
Accumulated fund carried forward	<u>30,069.86</u>	<u>8,830.97</u>

The trustees declare that they approve the above statement of assets & liabilities and attached receipts and payments accounts.

Signed - _____

Print name - _____

Signed on behalf of all the trustees

Dated - _____

Independent examiner's report to the trustees of Tywardreath pre-School Playgroup

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2024

Responsibilities and basis of report

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Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- 1 the accounting records were not kept in accordance with section 130 of the Charities Act; or
- 2 the accounts did not accord with the accounting records; or
- 3 the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed Lois Stephen

Dated 27 May 2025

Mrs Lois Stephen FCCA
Chartered Certified Accountant
Peter Williams & Co
Latham Park
St Blazey Road
Par
PL24 2HY

Accounts



**Our Constitution
&
Trustees' Annual Report Year
ended 31st August 2023**

Old Town Hall

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Registered Charity No: 1029667

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The Trustees of the pre-school are aware of the requirement for the charity to provide its activities with public benefit in mind and provides the pre-School education as a much needed and long-standing setting in our local community.

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Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area. Instigating and adhering to and furthering the aims of the Early Years Alliance.

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Committee members are also provided an committee joining pack with information on their roles and responsibilities.

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Secretary: Jo Harley

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In addition to the Committee there is also a minimum of 5 pre-school staff and 1 administration staff.

According to our Constitution 2011 Version:

The overall management and control of the Pre-school will rest with the individual members of the management committee ("the committee"). As well as being responsible for the management of the Pre-school the committee members are also the charity trustees of the Pre-school. The Officers and

Committee members shall be elected for one year at the Annual General Meeting. Retiring Officers and Committee members are eligible for re-election unless they have already served on the committee in any capacity for ten consecutive years.

Achievements and Performance:

Another very positive year for pre-school, we continue to incorporate some positive changes in the setting, which has really helped us begin to strengthen our setting and begin to plan for the future of the setting.

We also continue to offer strong support to children through the Early Years Foundation Stage, ensuring children are happy, thrive and achieve through the seven areas of learning and make good foundation and progress in preparation for their transition to primary school education. This was confirmed by a really positive OFSTED report where we again maintained our GOOD status. There were highlights in the report which we were very pleased with such as that the inspector found that:

‘Children arrive eager to share their stories with the warm and caring staff. They settle quickly, exploring the inviting range of toys and activities on offer. Children concentrate and are very involved in their play. For example, older children share a book and talk about what is happening in the pictures. Younger children construct using magnetic blocks. They are fascinated when the blocks pull together. Children make good progress across all areas of the curriculum, especially those with special educational needs and/or disabilities (SEND). Staff expertly observe and assess children. They use this knowledge to plan activities that offer challenge and support. For example, children learn about numbers. Older children cut out numbers one to 10 to make spikes for a dinosaur collage. Staff help them to sequence and think about the quantity for each number. Children feel safe and secure. Staff ensure the environment is free of hazards for the children. Children develop good self-help skills. They independently put on wellington boots and coats to explore the garden. Children enjoy the fresh air as

they develop their physical skills. They show a can-do attitude as they climb, slide, cycle and dig. Children stay focused for long periods of time during activities. For example, two-year-old children explore play dough for a long period of time. They relish making patterns in it.'

Parent feedback continues to be overwhelmingly positive. Comments can be found on our website www.tywplaygroup.co.uk. The opinion of our children and families remains central to our practice. Our fundraising activities to be able to enhance the provision at the setting.

Our school risers participated in a full range of cultural activity trips, which included trips to Cardinham woods to follow the Gruffalo trail, A train ride to Lostwithiel to visit Guy at the fire station, who inspired lots of the children. A trip to the beach to do a beach clean and a trip to the Eden project in both glorious sunshine and pouring rain. We were also able to take the school risers up to Tywardreath Primary School to use their forest school, which all helps to prepare them for their transition to school.

We also had a visit from the Hugs charity who bought along one of their ponies for all the children to see and pet, they spoke about the charity work they do to rescue and rehome ponies, horses and other animals.

We held some fantastic fundraising activities which were well attended by all of our families.

We had a fantastic Christmas crafter noon , the children had a fantastic time and really got into the festive spirit. Our pre-schoolers made Christmas card designs for parents to purchase. They are a fantastic example of their time at pre-school and there was also the option to have the design on mugs and other items as a lovely keepsake for families to remember their child's time at pre-school

We were also very lucky and were gifted a Christmas book per child from a local company Morvah Consulting and were supplied by Shrew books in Fowey. Father Christmas made time in his busy schedule to attend and hand out all the books to the children, there were a selection of books including What the Ladybird heard at Christmas, the Christmas Postman and That's not my Reindeer.

We held a quiz night fundraiser with a raffle, which lots of local companies donated some fabulous prizes towards, we were able to provide some great prizes for winning the quiz a lot of fun was had with all the teams who attended.

We were very lucky to have one of our pre-schoolers Grandparents who built the children a beautiful new climbing frame which the children have adored, we also had a family contribute a weekly box of fruit for the children to share.

We held a fundraiser at Easter at our local pub which was amazing, we had an Easter egg hunt, facepainting, craft table, tombola, Easter bonnet competition and raffle. It was well attended by all the village and the children had an amazing time, this was facilitated by our local pub The New Inn and they were superb providing tea, coffee and bacon sandwiches.

We also held Coronation celebration with the children creating their own Tie-dye Red, White and Blue T-shirts, we had a lovely cream tea party, with lots of beautiful, donated cakes which the children enjoyed, we had flags and bunting to celebrate the Coronation of King Charles.

Through our fundraising, we were able to completely overhaul the heating in the building and this has made a huge difference in the setting, we also created a brilliant garden space where the children were able to grow some vegetables, which we were able to sell at the door. The children helped to prepare the vegetable plot and enjoyed seeing their progress each week. We had lots of plants donated and plan to expand in this again as it was so well loved.

Our landlords from the brewery completed some upgrades at the setting this year and replaced the main front door, the fencing in the garden and repainted all the woodwork around the building which has really brightened up and made the setting look really lovely.

We also held our annual sports day and leavers ceremony at the end of term. We had several running races and games and all the children were brilliant at getting involved and encouraging their friends to do their best. Each child receives a medal and stickers for participating. Each pre-school leaver was presented with a frame of photographs from their time at pre-school as a keepsake. The ceremony and sports day was held at our local running track who generously allowed us to use the track and even opened the cafe early for us so that parents could get refreshments.

Our local village carnival was cancelled due to the weather, so we participated in the Lostwithiel Carnival, We went as 'the Pirates of Parbados' Our local agriculture supplies Walter Baileys kindly donated their trailer and we decorated this with some wonderful artwork by the children and parents. Everyone looked

amazing and we were thrilled to be awarded third place. We were lucky enough to welcome back some of the Pre-school leavers who joined in and it was a lovely end to their time at Pre-school.

Financial Review

The pre-school operates and holds a contingency fund, which was originally calculated to include a Half Terms Outgoings, plus Redundancy Fund for qualifying staff, however this has been much depleted in recent years. It has remained untouched for the past year and future budgeting will mean that we start to rebuild this fund.

The current contingency stands at £6191.75 (up £ 1,026.56 from previous year) and is reviewed on a yearly basis. This kept in a separate account to the general funds and was used to bridge periods when cash flow becomes difficult. It is primarily kept in case of financial difficulty for the setting. The setting has a deficit of -£836.33 as of the 31st August, we continue to work very hard to recover from the period during COVID-19, and the hard work that had been done by the staff and committee members has really be incredible to have achieved another small deficit after the previous year.

We have made some more progress with implementing a budget and this is now monitored closely, and this should enable us to start to drive towards reducing this deficit further and ensuring we work towards profit making for future years.

We have several fundraisers planned for this next financial year, to try and pay for new resources and to free up any surplus from income to return to the contingency account. We will continue to apply for several grants to assist with improvements and resources for the setting and this will hopefully also free up income to be moved back to the contingency fund to build this back up.

We have had several Maintenance issues repaired using fundraising and the maintenance list is smaller and means that we should be able to continue to replenish the contingency fund.

Declaration

The Trustees declare that they have approved the Trustees Report above:

Signed on behalf of the Charity's' Trustees

Signature(s)

A handwritten signature in black ink, appearing to read 'S. Mason'.

Full Name(s)

Sarah Ellen Mason

Position (e.g. Secretary)

Chair

Date

23/03/2024

TYWARDREATH PRE-SCHOOL PLAYGROUP
FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST AUGUST 2023

Peter Williams & Co
Chartered Certified Accountants
Latham Park
St Blazey Road
Par
PL24 2HY

TYWARDREATH PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR TO 31ST AUGUST 2023

	2023	2022
Fees received	89,644.34	86,197.89
Fundraising	685.99	1,449.95
Donations and Grants	2,803.13	8,061.16
Bank Interest Received	26.56	0.80
Photos	-	-
	<u>93,160.02</u>	<u>95,709.80</u>
Wages	79,054.44	77,715.66
Rent & Rates	2,610.47	2,888.28
Water	651.49	496.19
Insurance	1,372.72	403.47
Computer Software	835.90	546.36
Snacks & Supplies	1,032.63	1,191.36
Educational Equipment	864.20	2,805.52
Educational events expenses	243.50	671.22
Training Expenses	80.00	1,133.00
Garden & Miscellaneous	295.25	169.74
Electricity	1,354.60	1,196.98
Postage,stationery & advert	96.98	516.79
Uniform & Wet weather gear	399.81	55.96
Cleaning	1,791.55	1,102.33
Repairs & Equipment	1,906.21	4,553.68
Telephone	397.90	432.60
Accountancy	360.00	720.00
Advertising	136.80	-
Legal Fees	-	203.10
Bad Debts	-	96.75
Registration & Subscription fees	511.90	465.20
	<u>93,996.35</u>	<u>97,364.19</u>
Surplus for the year	<u>- 836.33</u>	<u>- 1,654.39</u>

TYWARDREATH PLAYGROUP

BALANCE SHEET

AS AT 31ST AUGUST 2023

	2023	2022
Contingency fund account	6,191.75	5,165.19
Bank Account	2,628.82	4,502.11
Building Society Account	-	-
Cash	10.40	-
	<u>8,830.97</u>	<u>9,667.30</u>
Accumulated fund brought forward	9,667.30	11,321.69
Surplus/(Deficit) for the year	- 836.33	- 1,654.39
Accumulated fund carried forward	<u>8,830.97</u>	<u>9,667.30</u>

I have examined the above Balance Sheet and annexed Receipts and Payments Account together with the books and records kept by the group and confirm that they are in accordance therewith.

L M Stephen

L M Stephen FCCA
Peter Williams & Co
Latham Park
St Blazey Road
Par
PL24 2HY

Date 11 January 2024



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Tywardreath Pre-school playgroup

On accounts for the year
ended

31 August 2023

Charity no
(if any)

1029667

Set out on pages

2-3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2023**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

11 - 1 - 2024

Name:

Mrs Lois Stephen

Relevant professional
qualification(s) or body
(if any):

Chartered Certified Accountant

Address:

Peter Williams & Co, Latham Park, St Blazey Road

Par, Cornwall, PL24 2HY

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts



**Our Constitution
&
Trustees' Annual Report
Year ended 31st August 2022**

Old Town Hall

2 Fore Street

Tywardreath

Par

Cornwall

PL24 2QP

Registered Charity No: 1029667

Objectives and Activities

Summary of the objectives of the charity set out in its governing document

We provide a 'traditional playgroup' pre-school education, regulated by OFSTED, to any child and family who wish to attend our setting. This is regardless of individual/family circumstances.

While we have private fee charges for all children who do not yet qualify for the government funding scheme, we do assist any family applications for assistance in paying for pre-school fees. We will also accept childcare vouchers in payment for fees and therefore provide an education for any child in our local area who wishes to use our pre-school. We involve ourselves in activities in the local area such as Carnivals etc. to provide a setting very much with the local community at its heart.

The Trustees of the pre-school are aware of the requirement for the charity to provide its activities with public benefit in mind, and provides the pre-school education as a much needed and long-standing setting in our local community.

Tywardreath Pre-school Constitution:

The aim of the pre-school is to enhance the development and education of children under the statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

Offering appropriate play facilities and training courses, together with the right of parents to take responsibilities for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.

Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area. Instigating and adhering to and furthering the aims of the Early Years Alliance.

All committee members have the opportunity to look at a copy of the Committee Handbook produced by Early Years Alliance. This gives all relevant information on the roles and responsibilities of being an elected Committee member.

Structure, Governance and Management

Tywardreath Pre-school Playgroup is a Committee run pre-school governed by the Early Years Alliance Constitution Version

Organisational Structure:

Chairperson: Sarah Mason

Secretary: Jo Harley

Committee Members	Not less than 2 or no more than 9 others elected Members and if the Committee decides it can co-opt up to 3 further Members on to the Committee at any one time
-------------------	---

Staff Members:	In addition to the Committee there is also a minimum of 5 pre-school staff and 1 administration staff.
----------------	--

According to our Constitution 2011 Version:

The overall management and control of the Pre-school will rest with the individual members of the management committee ("the committee"). As well as being responsible for the management of the Pre-school the committee members are also

the charity trustees of the Pre-school. The Officers and Committee members shall be elected for one year at the Annual General Meeting. Retiring Officers and Committee members are eligible for re-election unless they have already served on the committee in any capacity for ten consecutive years.

Achievements and Performance:

A very positive year for pre-school as we began to return to normal after the unprecedented challenges that we faced during COVID-19.

We have implemented lots of great changes within the pre-school, which has really helped us begin to recover for this challenging time.

These changes have included introducing the staff wellness policy and menopause policy which focuses on ensuring we are providing an inclusive, nurturing, and supportive working environment to our employees.

We also continue to offer strong support to children through the Early Years Foundation Stage, ensuring children are happy, thrive and achieve through the seven areas of learning and make good foundation and progress in preparation for their transition to primary school education.

Parent feedback continues to be overwhelmingly positive. Comments can be found on our website www.tywplaygroup.co.uk. The opinion of our children and families remains central to our practice.

We have had our Makaton Friendly Status renewed with The Makaton Society for the sixth year. We have now considered ourselves a signing setting for approaching 14 years.

We have had our first full year back in the setting and began our fundraising activities to be able to enhance the provision at the setting.

We also welcomed back parents into the setting for drop off and collection which enables them to see the projects that the children are working on and speak to staff about their child and hear about their time at pre-school.

Our school risers were able to join us for the full range of cultural activity trips, which included trips to Cardinham woods to follow the Superworm trail, A train ride to Lostwithiel to visit Guy at the fire station, who inspired lots of the children. A trip to the beach to do a beach clean and a trip to the Eden project in glorious sunshine.

We were also able to take the school risers up to Tywardreath Primary School to use their forest school, which all helps to prepare them for their transition to school.

We held some fantastic fundraising activities which were well attended by all of our families. We had a Christmas Crafternoon, where the children were able to make Christmas cards and gifts, it was a really lovely creative fun space for the children and their grown ups. We also held a Halloween disco with the children looking fantastic in lots of amazing fancy dress. We also held a tombola and raffle with prizes donated from some wonderful local businesses.

Our local pub The New Inn held a fundraising music event with all the proceeds going towards Pre-school. It was a full weekend of music and was well received by the whole village.

Our pre-schoolers made hand print designs for parents to purchase on tea-towels, mugs and fridge magnets. They are a fantastic reminder of their time at pre school and the towel had all the names of the children, which is a lovely keepsake for families to remember those first friends that their child made in their time at pre-school.

Through our fundraising, we were able to completely overhaul the accessible toilet, we had a fantastic plumber Alistair who ripped out the old bathroom and installed all new equipment, painted and installed new splashbacks and replaced all of the flooring. The children were all amazed with it when they returned from the holidays to this bright and airy room.

We also installed a new hand-wash basin in the main room, so that the children are able to wash their hands after messy play or playing in the garden. The children have all been given their own hand towel on their peg. They enjoy having the independence to wash their hands and then find their towel to dry their hands.

We also replaced the gate and fencing to the garden which has really refreshed the garden entrance. One of our lovely practitioners left this year and as a permanent reminder of her we installed Beth's musical wall in the garden. We hope the children have lots of fun, making lots of lovely music and songs.

We also participated in our local village Carnival, this years theme was the Royal jubilee we dressed up as characters from Alice in Wonderland. The children made decorations at pre-school and we had session for all parents and committee to go on and create some art work and costumes for the day. Our local butcher James Kittow kindly donated his tractor and float and we decorated this with some wonderful art work by the children and parents. Everyone looked amazing and we were thrilled to be awarded first place.

We also held our annual sports day and leavers ceremony at the end of term.

We had several running races and games and all the children were brilliant at getting involved and encouraging their friends to do their best. Each child receives a medal and stickers for participating.

Each pre-school leaver was presented with a frame of photographs from their time at pre-school as a keep sake.

The ceremony and sports day was held at our local running track who generously allowed us to use the track and even opened the cafe early for us so that parents could get refreshments.

Financial Review

The pre-school operates and holds a contingency fund, which was originally calculated to include a Half Terms Outgoings, plus Redundancy Fund for qualifying staff, however this has been much depleted in recent years. It has remained untouched for the past year and future budgeting will mean that we start to rebuild this fund.

The current contingency stands at £5165.19 (down £2229.20 from previous year) and is reviewed on a yearly basis. This kept in a separate account to the general funds, and is used to bridge periods when cash flow becomes difficult. It is primarily kept in case of financial difficulty for the setting.

The setting has a deficit of -£1654.39 as of the 31st August, we have worked very hard to recover from the period during COVID-19, and the hard work that had been done by the staff and committee members has really be incredible to have achieved such a small deficit after the previous year.

We have made some great progress with implementing a budget and this is now monitored closely and this should enable us to start to drive towards reducing this deficit further and ensuring we work towards profit making for future years.

We have several fundraisers planned for this next financial year, to try and pay for new resources and to free up any surplus from income to return to the contingency account.

We also continue to apply for several grants to assist with improvements and resources for the setting and this will hopefully also free up income to be moved back to the contingency fund to build this back up.

Declaration

The Trustees declare that they have approved the Trustees Report above:

Signed on behalf of the Charity's' Trustees

Signature(s)

A handwritten signature in black ink, appearing to read 'S. Mason', is displayed within a light gray rectangular box.

Full Name(s)

Sarah Ellen Mason

Position (e.g. Secretary)

Chair

Date

19/06/2022

TYWARDREATH PRE-SCHOOL PLAYGROUP

FINANCIAL STATEMENTS

FOR THE YEAR TO 31ST AUGUST 2022

**Peter Williams & Co
Chartered Certified Accountants
Latham Park
St Blazey Road
Par
PL24 2HY**

TYWARDREATH PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR TO 31ST AUGUST 2022

	2022	2021
Fees received	86,197.89	69,306.54
Fundraising	1,449.95	157.10
Donations and Grants	8,061.16	2,560.96
Bank Interest Received	0.80	1.17
Photos	-	-
	<u>95,709.80</u>	<u>72,025.77</u>
Wages	77,715.66	73,630.10
Rent & Rates	2,888.28	2,544.72
Water	496.19	432.18
Insurance	403.47	758.41
Computer Software	546.36	993.36
Snacks & Supplies	1,191.36	1,992.06
Educational Equipment	2,805.52	1,111.37
Educational events expenses	671.22	-
Training Expenses	1,133.00	821.60
Garden & Miscellaneous	169.74	252.17
Electricity	1,196.98	974.38
Postage,stationery & advert	516.79	395.91
Uniform & Wet weather gear	55.96	392.79
Cleaning	1,102.33	753.66
Repairs & Equipment	4,553.68	873.54
Telephone	432.60	931.45
Accountancy	720.00	-
Legal Fees	203.10	1,771.20
Bad Debts	96.75	901.75
Registration fees	465.20	487.18
	<u>97,364.19</u>	<u>90,017.83</u>
Surplus for the year	<u>- 1,654.39</u>	<u>- 17,992.06</u>

TYWARDREATH PLAYGROUP

BALANCE SHEET

AS AT 31ST AUGUST 2022

	2022	2021
Contingency fund account	5,165.19	7,464.39
Bank Account	4,502.11	3,166.30
Building Society Account	-	10.00
Cash	-	681.00
	<u>9,667.30</u>	<u>11,321.69</u>
Accumulated fund brought forward	11,321.69	29,313.75
Surplus/(Deficit) for the year	- 1,654.39	- 17,992.06
Accumulated fund carried forward	<u>9,667.30</u>	<u>11,321.69</u>

I have examined the above Balance Sheet and annexed Receipts and Payments Account together with the books and records kept by the group and confirm that they are in accordance therewith.

L M Stephen

L M Stephen FCCA
Peter Williams & Co
Latham Park
St Blazey Road
Par
PL24 2HY

Date 7 March 2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Tywardreath Pre-school playgroup

On accounts for the year
ended

31 August 2022

Charity no
(if any)

1029667

Set out on pages

2-3

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2022**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Lois Stephen

Date:

7 March 2023

Name:

Mrs Lois Stephen

Relevant professional
qualification(s) or body
(if any):

Chartered Certified Accountant

Address:

Peter Williams & Co, Latham Park, St Blazey Road
Par, Cornwall, PL24 2HY

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts



**Our Constitution
&
Trustees' Annual Report
Year ended 31st August 2021**

Old Town Hall

Fore Street

Tywardreath

Par

Cornwall

PL24 2QP

Registered Charity No: 1029667

Objectives and Activities

Summary of the objectives of the charity set out in its governing document

We provide a 'traditional playgroup' pre-school education, regulated by OFSTED, to any child and family who wish to attend our setting. This is regardless of individual/family circumstances.

While we have private fee charges for all children who do not yet qualify for the government funding scheme, we do assist any family applications for assistance in paying for pre-school fees. We will also accept childcare vouchers in payment for fees and therefore provide an education for any child in our local area who wishes to use our pre-school. We involve ourselves in activities in the local area such as Carnivals etc. to provide a setting very much with the local community at its heart.

The Trustees of the pre-school are aware of the requirement for the charity to provide its activities with public benefit in mind, and provides the pre-school education as a much needed and long-standing setting in our local community.

Tywardreath Pre-school Constitution:

The aim of the pre-school is to enhance the development and education of children under the statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- Offering appropriate play facilities and training courses, together with the right of parents to take responsibilities for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.
- Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area. Instigating and adhering to and furthering the aims of the Early Years Learning Alliance.

All committee members have the opportunity to look at a copy of the Committee Handbook produced by Early Years Learning Alliance. This gives all relevant information on the roles and responsibilities of being an elected Committee member.

Structure, Governance and Management

Tywardreath Pre-school Playgroup is a Committee run pre-school governed by the Early Years learning Alliance Constitution Version

Organisational Structure:

Chairperson: Sarah Mason

Secretary: Jo Harley

Treasurer: Vacancy

Committee Members: Not less than 2 or no more than 9 others elected Members and if the Committee decides it can co-opt up to 3 further Members on to the Committee at any one time

Staff Members: In addition to the Committee there is also a minimum of 5 pre-school staff and 1 administration staff.

According to our Constitution 2011 Version:

The overall management and control of the Pre-school will rest with the individual members of the management committee ("the committee"). As well as being responsible for the management of the Pre-school the committee members are also the charity trustees of the Pre-school.

The Officers and Committee members shall be elected for one year at the Annual General Meeting. Retiring Officers and Committee members are eligible for re-election unless they have already served on the committee in any capacity for ten consecutive years.

Achievements and Performance:

We have seen unprecedented challenges in the Pre-school in the last year, with the COVID-19 Pandemic. This had had a huge impact on the setting and we are working through the aftermath of several very difficult years.

We continue to offer strong support to children through the Early Years Foundation Stage, ensuring children are happy, thrive and achieve through the seven areas of learning and make good foundation and progress in preparation for their transition to primary school education.

Parent feedback continues to be overwhelmingly positive. Comments can be found on our website www.tywplaygroup.co.uk The opinion of our children and families remains central to our practice.

We have had our Makaton Friendly Status renewed with The Makaton Society for the fifth year. We have now considered ourselves a signing setting for approaching 13 years.

During the lock down period we were unable to run the setting so we set up welfare check calls with every family at the setting and for any child who was awarded with EYPP funding we contacted the families and offered them the value of this in food vouchers or something to enhance the children's lives during lock down.

We also provided regular zoom sessions for the children where we would do songs and signing.

When were able to be back in the setting we provided the school risers with their cultural capital trips focusing on outdoor activities such as Forest school and a visit to the Bird Lady of Fowey.

We also arranged for the children to have a football session with the Kixx football academy.

Financial Review

The pre-school still operates and holds a contingency fund, which is calculated to include a Half Terms Outgoings, plus Redundancy Fund for qualifying staff.

The current contingency stands at £7464.39 (down £4998.83 from previous year) and is reviewed on a yearly basis. This kept in a separate account to the general funds, and is used to bridge periods when cash flow becomes difficult. It is primarily kept in case of financial difficulty for the setting. If the contingency fund is used to bridge funding gaps it is replaced as soon as possible.

The setting has a deficit of -£17992.06 this year. COVID-19 has meant that we have suffered a large loss this year which we are working hard to come back from for the year ahead. We had large wage outgoings due to having to have extra staff on site due to the governments recommendations to place an emphasis on outdoor education and the decision to top up furlough payments. We also did not receive as much funding or private fees as forecasted and we also had periods of reduced capacity due to the bubbles which were required.

We have several fundraisers planned for this next financial year, to try and pay for new resources and to free up any surplus from income to return to the contingency account. We were nominated for a Co-Op community fund donation and received £2000 in November 2021 This money will be used totally for outdoor education (the biggest expense being staffing cost, due to a higher ratio on educational trips).

We have also applied for several grants to assist with improvements and resources for the setting and this will hopefully also free up income to be moved back to the contingency fund to build this back up.

A new budget has been drawn up, which we are monitoring closely and we have raised fees for the next financial year.

Declaration

The Trustees declare that they have approved the Trustees Report above:

Signed on behalf of the Charity's' Trustees

Signature(s)

A handwritten signature in black ink, appearing to read 'S. Mason', is written on a light blue rectangular background.

Full Name(s)

Sarah Ellen Mason

Position (e.g. Secretary)

Chair

Date

23/06/2022

TYWARDREATH PRE-SCHOOL PLAYGROUP
FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST AUGUST 2021

Peter Williams & Co
Chartered Certified Accountants
Latham Park
St Blazey Road
Par
PL24 2HY

TYWARDREATH PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR TO 31ST AUGUST 2021

	2021	2020
Fees received	69,306.54	81,453.40
Fundraising	157.10	49.91
Donations and Grants	2,560.96	1,750.34
Bank Interest Received	1.17	7.68
Photos	-	
	<u>72,025.77</u>	<u>83,261.33</u>
Wages	73,630.10	70,140.17
Rent & Rates	2,544.72	2,499.96
Water	432.18	463.06
Insurance	758.41	951.96
Computer Software	993.36	645.54
Snacks & Supplies	1,992.06	2,087.60
Educational Equipment	1,111.37	1,054.55
Educational events expenses	-	83.20
Training Expenses	821.60	790.75
Garden & Miscellaneous	252.17	270.53
Electricity	974.38	676.17
Postage,stationery & advert	395.91	375.57
Uniform & Wet weather gear	392.79	67.25
Cleaning	753.66	139.09
Repairs & Equipment	873.54	3,528.12
Telephone	931.45	1,147.06
Accountancy		744.00
Legal Fees	1,771.20	
Bad Debts	901.75	239.80
Registration fees	487.18	434.40
	<u>90,017.83</u>	<u>86,338.78</u>
Surplus for the year	<u>- 17,992.06</u>	<u>- 3,077.45</u>

TYWARDREATH PLAYGROUP

BALANCE SHEET

AS AT 31ST AUGUST 2021

	2021	2020
Contingency fund account	7,464.39	12,463.22
Bank Account	3,166.30	14,467.83
Building Society Account	10.00	10.00
Cash	681.00	2,372.70
	<u>11,321.69</u>	<u>29,313.75</u>
Accumulated fund brought forward	29,313.75	32,391.20
Surplus/(Deficit) for the year	- 17,992.06	- 3,077.45
Accumulated fund carried forward	<u>11,321.69</u>	<u>29,313.75</u>

I have examined the above Balance Sheet and annexed Receipts and Payments Account together with the books and records kept by the group and confirm that they are in accordance therewith.



L M Stephen FCCA
Peter Williams & Co
Latham Park
St Blazey Road
Par
PL24 2HY

Date 12 May 2022

TYWARDREATH PRE-SCHOOL PLAYGROUP
FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST AUGUST 2021

Peter Williams & Co
Chartered Certified Accountants
Latham Park
St Blazey Road
Par
PL24 2HY

TYWARDREATH PLAYGROUP
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TYWARDREATH PLAYGROUP

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L M Stephen FCCA
Peter Williams & Co
Latham Park
St Blazey Road
Par
PL24 2HY

Date 12 May 2022

Accounts



Our Constitution & Trustees' Annual Report

Year ended 31st August 2020

Old Town Hall
Fore Street
Tywardreath
Par
Cornwall
PL24 2QP

Registered Charity No: 1029667

Objectives and Activities

Summary of the objectives of the charity set out in its governing document

We provide a 'traditional playgroup' pre-school education, regulated by OFSTED, to any child and family who wish to attend our setting. This is regardless of individual/family circumstances.

While we have private fee charges for all children who do not yet qualify for the government funding scheme, we do assist any family applications for assistance in paying for pre-school fees. We will also accept childcare vouchers in payment for fees and therefore provide an education for any child in our local area who wishes to use our pre-school.

We also try to involve ourselves in activities in the local area such as Carnivals etc. to provide a setting very much with the local community at its heart.

The Trustees of the pre-school are aware of the requirement for the charity to provide its activities with public benefit in mind, and provides the pre-school education as a much needed and long standing setting in our local community.

Tywardreath Pre-school Constitution:

The aim of the pre-school is to enhance the development and education of children under the statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- Offering appropriate play facilities and training courses, together with the right of parents to take responsibilities for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.
- Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area.
- Instigating and adhering to and furthering the aims of the Pre-school Learning Alliance.

All committee members have the opportunity to look at a copy of the Committee Handbook produced by Cornwall Pre-school Learning Alliance. This gives all relevant information on the roles and responsibilities of being an elected Committee member.

Structure, Governance and Management

Tywardreath Pre-school Playgroup is a Committee run pre-school governed by the Pre-school Learning Alliance Constitution Version

Organisational Structure:

Chairperson:	Adam Gater
Secretary:	Lucy Pemberton
Treasurer:	Vacancy

Committee Members:	Not less than 2 or no more than 9 other elected Members and if the Committee decides it can co-opt up to 3 further Members on to the Committee at any one time
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Staff Members:	In addition to the Committee there is also a minimum of 5 pre-school staff and 1 administration staff
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According to our Constitution 2011 Version:

The overall management and control of the Pre-school will rest with the individual members of the management committee ("the committee"). As well as being responsible for the management of the Pre-school the committee members are also the charity trustees of the Pre-school.

The Officers and Committee members shall be elected for one year at the Annual General Meeting. Retiring Officers and Committee members are eligible for re-election unless they have already served on the committee in any capacity for ten consecutive years.

Achievements and Performance

We continue to offer strong support to children through the Early Years Foundation Stage, ensuring children are happy, thrive and achieve through the seven areas of learning and make good foundation and progress in preparation for their transition to primary school education.

We appointed an assistant manager for learning and development in May 2020. The curriculum has a total revamp in Summer 2020 and we look forward to delivering a new rich and broad learning opportunities from September 2020.

Parent feedback was overwhelmingly positive at the end of summer term 2020. Comments can be found on our website www.tywplaygroup.co.uk The opinion of our children and families remains central to our practice.

We have had our Makaton Friendly Status renewed with The Makaton Society for the fourth year. We have now considered ourselves a signing setting for approaching 12 years.

The outdoor shelter has now been completed, meaning the garden is more accessible in most weathers wet or dry. The indoor split level play area has also been completed giving the children more variety for the learning in their play. Some sensory lighting, including a light tube has been installed under the structure for the children to enjoy.

The additional covered shelter at the back door has now been completed, with some much needed wellington storage so the children have a 'dry' area to put wellies on before entering the garden and also to remove them to prevent water and mud being walked inside the building.

The kitchen was completed refitted in August 2018 funded by pre-school fees, replacing the 16 year old kitchen that was funded by the National Lottery Fund.

Our big setting improvement this year was to replace the suspended ceiling and replace all lighting in the main room with LED. This has helped towards our environmental impact and the new LED lighting is also cheaper to run. Further savings will be made on heating, as the new suspended ceiling is topped with insulation.

Financial Review

The pre-school still operates and holds a contingency fund, which is calculated to include a Half Terms Outgoings, plus Redundancy Fund for qualifying staff.

The current contingency stands at £12,463.22 (down £7000 from previous year) and is reviewed on a yearly basis. This kept in a separate account to the general funds, and is used to bridge periods when cash flow becomes difficult. It is primarily kept in case of financial difficulty for the setting. If the contingency fund is used to bridge funding gaps it is replaced as soon as possible.

The setting has a deficit of -£3077.45 this year. We were closed from March 20th 2020 to May 31st 2020, due to government Covid-19 guidelines. We were still in receipt of nursery funding, but still had outgoings such as rent and utilities. The main cost was top up for wages and furlough pay, as we were only able to access partial furlough payments from the government.

When we opened from 1st June 2020 – end of July 2020 staff costs increased per head, as we placed an emphasis on outdoor education, as government Covid guidance for Early Years settings and schools was to remain outside for as much time as possible, to reduce the spread of the virus. Summer term 2020 private fees were less than forecast based on previous years, due to reduced capacity during Covid restrictions (limit of 15 children in a bubble) and some parents choosing to keep their children at home.

We have some fundraisers planned for this next financial year, to try and pay for new resources, to free up surplus from income to return to the contingency account.

We have been nominated for a Co-Op community fund donation. We are expecting this payment of approximately £2000 in November 2021. This money will be used totally for outdoor education (the biggest expense being staffing cost, due to a higher ratio on educational trips).

Declaration

The Trustees declare that they have approved the Trustees Report above:

Signed on behalf of the Charity's Trustees

Signature(s)

Full Name(s)

Lucy Pemberton

Position (e.g. Secretary)

Secretary

Date

30/06/21

TYWARDREATH PLAYGROUP
FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST AUGUST 2020

Peter Williams & Co
Chartered Certified Accountants
Latham Park
St Blazey Road
Par
PL24 2HY

TYWARDREATH PLAYGROUP

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR TO 31ST AUGUST 2020

	2020	2019
Fees received	81,453.40	82,024.36
Fundraising	49.91	184.66
Donations and Grants	1,750.34	1,005.00
Bank Interest Received	7.68	8.55
Photos	-	50.00
	<u>83,261.33</u>	<u>83,272.57</u>
Wages	70,140.17	66,685.14
Rent & Rates	2,499.96	2,499.96
Water	463.06	148.91
Insurance	951.96	763.16
Payroll & Software	645.54	710.86
Snacks & Supplies	2,087.60	2,072.64
Educational Equipment	1,054.55	1,317.78
Educational events expenses	83.20	146.00
Training Expenses	790.75	1,332.07
Garden & Miscellaneous	270.53	124.20
Electricity	676.17	1,116.00
Postage, stationery & advert	375.57	168.54
Uniform & Wet weather gear	67.25	466.60
Cleaning	139.09	264.42
Repairs & Equipment	3,528.12	1,137.31
Telephone	1,147.06	653.27
Accountancy	744.00	-
Bad Debts	239.80	-
Registration fees	434.40	278.08
	<u>86,338.78</u>	<u>79,884.94</u>
Surplus for the year	<u>- 3,077.45</u>	<u>3,387.63</u>

TYWARDREATH PLAYGROUP

BALANCE SHEET

AS AT 31ST AUGUST 2020

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Bank Account	14,467.83	12,071.20
Building Society Account	10.00	10.00
Cash	<u>2,372.70</u>	<u>854.46</u>
	<u>29,313.75</u>	<u>32,391.20</u>
Accumulated fund brought forward	32,391.20	29,003.57
Surplus/(Deficit) for the year	<u>- 3,077.45</u>	<u>3,387.63</u>
Accumulated fund carried forward	<u>29,313.75</u>	<u>32,391.20</u>

I have examined the above Balance Sheet and annexed Receipts and Payments Account together with the books and records kept by the group and confirm that they are in accordance therewith.



L M Stephen FCCA
Peter Williams & Co
Latham Park
St Blazey Road
Par
PL24 2HY

Date 29 JUNE 2021

TYWARDREATH PLAYGROUP
FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST AUGUST 2020

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