

WEST KINGSDOWN PRESCHOOL TRUSTEES ANNUAL REPORT 2022

Section 1

Legal and Administrative Information

West Kingsdown Preschool

School Lane

West Kingsdown

Kent TN15 6DY

Charity No. 1029575

Current Trustees

Mrs Susan Brown	Chairperson
Sophie Brixey	Treasurer
Emma Brown	Secretary
Laura Crichton	Trustee
Laura Kench	Trustee
Kim Watson	Trustee
Joanne Hull	Trustee
Grace Dobson	Trustee
Holly Howes	Trustee
Nikolas Efrant	Trustee
Carol Jackson	Trustee
Desiree Djete Koffi	Trustee

The constitution is that of the Pre-School Learning Alliance.

We adopted their new 2011 constitution at the general meeting in January 2012.

Our main aims and objectives are as follows:

1. To enhance the development and education of children under the statutory school age in a parent involved community-based group.
2. To provide a safe, secure and stimulating environment.
3. To work within a framework that ensures equality of opportunity for all children and families.

Details of our bankers and accountant are as follows:

CAF BANK, 25 Kings Hill Avenue, Kings Hill, West Malling, ME14 4TA

R.K.Lawrence: Accountant, 94 Brook Street, Erith, Kent. DA8 1JF

Section 2

Activities and Achievements

We began this year with a small financial reserve, carried from previous years' successes. We have made a profit this financial year of £1,537.00.

Following on from last year where we made improvements to the preschool by changing our carpet to a more hygienic laminate flooring we continued our upgrades to the preschool by removing all our old electric radiators and metal cages that they were placed in which were dangerous for the children as they would get very hot and replaced them with new gas radiators and safer wooden covers and replacing our old water heater with a more efficient gas boiler and central heating.

We have done lots of fundraising this year, we hosted our annual pamper evening which is always popular amongst parents as it gives them a chance to showcase their local businesses or just come along and browse stalls and have treatments. We also had our track day at Brands Hatch all children were invited to bring either a bike or scooter and raise sponsorship money. We also had our teddy and sweet tombola at the local village summer fete and we have numerous raffles throughout the year, all funds raised go directly back into buying resources and play for the preschool.

We continue to take the children out into the community visiting the local foodbank charity, the local woods, library and small businesses such as the local opticians when the children were learning all about their senses.

Linking with our collaboration our plan for the year was to really focus on enhancing our provision for children with SEN, we focused on training and upgrading our resources to help those specific children. We brought a light table and dark tent which has proved really beneficial to those with sensory needs. All staff have attended and completed Makaton training this is a language programme that uses symbols, signs and speech to help people communicate. We are specifically targeting the non verbal children but it also helps our verbal children and children with EAL (English as an additional language) we have also enhanced our visual support to help children communicate with staff and to help with transitional periods ie changing from one room to another, snack time, going home etc.

We continue to take on Apprentices within the government scheme and this has proved to be very beneficial to our setting giving current staff extra support and giving them the chance to become mentors. One apprentice has now qualified and has her own key children and we have taken on another young apprentice who is hoping to qualify within the year.

We continue to accept children on all types of universal and increased government funding and have been able to offer these places in an unrestricted pattern

We are going in to 2023-2024 with small reserves. We had concerns regarding increased staffing cost of pensions and minimum wage, rent, extra funding from the government but we have offset this ramping up our fundraising. We endeavour as always to keep costs down as much as possible with our main aim, as always, to be of service to the local community.

Section 3 Declaration

The Trustees have approved the Trustees' report above.

Signature: S K Brown

Full Name: Susan Brown

Position: Chairperson

Date: 12th July , 2024

WEST KINGSDOWN PRE SCHOOL
Income and Expenditure Account
For the Year to 31st July 2023

		<u>2023</u>	<u>2022</u>
<u>INCOME</u>			
Rental Income	(Note 1)	0	0
Fees Received		40115	44022
Photographic Commission		0	0
Donations		968	1883
Bank Interest		376	20
Fund Raising Activities	(Note 2)	2668	2230
Grants	(Note 3)	146571	142014
Sundry	(Note 4)	223	331
		_____	_____
		£ 190921	£ 190500
		_____	_____
<u>EXPENDITURE</u>			
Rent & Rates		3331	3744
Light & Heat		1312	1434
Wages		153512	147449
Small Equipment		240	251
Large Equipment		2603	5065
Administrative Expenses		1450	1101
Insurance		895	1168
Milk/Biscuits Less Rebate		29	93
Telephone		1048	922
Consumable Play Materials		8169	7727
Sundry Payments		443	279
Bank Charges		77	56
Courses		957	2048
Charity		0	87
Bldg Repair/Improvements		15318	1307
Fundraising Costs		0	491
		_____	_____
		£ 189384	£ 173222
		_____	_____
Deficit/Surplus for the Year		£ 1537	£ 17278
		_____	_____

WEST KINGSDOWN PRE SCHOOL

Balance Sheet as at 31st July 2023

	<u>2023</u>	<u>2022</u>
<u>FUNDS EMPLOYED</u>		
Accumulated Fund	96840	79562
Deficit/Surplus for Year	1537	17278
	<hr/>	<hr/>
	£ 98377	£ 96840
	<hr/>	<hr/>
<u>Current Assets</u>		
Milk Rebate Outstanding	0	0
	<hr/>	<hr/>
	0	0
<u>Cash at Bank</u>		
Caf Deposit	28337	28058
Cash	912	923
Current Account	<u>71278</u>	<u>70009</u>
	100527	98990
Less Creditors	<u>2150</u>	<u>2150</u>
	£ <u>98377</u>	£ <u>96840</u>

I have examined the relevant books and documents of the West Kingsdown Pre-School Playgroup Association and in my opinion the published Accounts represent a true and fair view of the financial position as at the 31st July 2023

ACCOUNTANT: R K Lawrence & Co
Accountant
94 Brook Street
Erith
Kent DA8 1JF

CHAIRMAN:
Mrs Susan Brown

TREASURER:
Miss Sophie Brixey

WEST KINGSDOWN PRE SCHOOL

Account Notes

2023

2022

Note 1 Rental Income

Parties & Toddlers	£	<u>0</u>	£	<u>0</u>
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Note 2 Fundraising

Photo Commission		140		70
Fundraising		2528		2160
	£	<u>2668</u>	£	<u>2230</u>

Note 3 Grants

AR Collaberation		322		0
Education & Skills		0		3000
KCC Quality payment		146249		138738
JRS		0		0
Covid		0		276
	£	<u>146571</u>	£	<u>142014</u>

Note 4 Sundry

Sundry		0		48
Training		0		100
Clothing		<u>223</u>		<u>183</u>
		<u>223</u>		<u>331</u>

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