

WEST KINGSDOWN PRESCHOOL TRUSTEES ANNUAL REPORT 2021

Section 1

Legal and Administrative Information

West Kingsdown Preschool

School Lane

West Kingsdown

Kent TN15 6DY

Charity No. 1029575

Current Trustees

Mrs Susan Brown	Chairperson
Amy Boccarro	Treasurer
Rachel Waite	Secretary
Laura Crichton	Trustee
Eleanor Dacey	Trustee
Sophie Brixey	Trustee
Nicola Millbank	Trustee
Emma Brown	Trustee
Carol Jackson	Trustee
Desiree Djete Koffi	Trustee

The constitution is that of the Pre-School Learning Alliance.

We adopted their new 2011 constitution at the general meeting in January 2012.

Our main aims and objectives are as follows:

1. To enhance the development and education of children under the statutory school age in a parent involved community-based group.
2. To provide a safe, secure and stimulating environment.
3. To work within a framework that ensures equality of opportunity for all children and families.

Details of our bankers and accountant are as follows:

Santander, Bridle Road, Bootle, Merseyside, L30 4GB

R.K.Lawrence: Accountant, 94 Brook Street, Erith, Kent. DA8 1JF

Section 2

Activities and Achievements

We began this year with a small financial reserve, carried from previous years' successes. We have made a profit of £ 26,578.00

As we came out of covid restrictions we have found a new set of challenges. We have found some of the children have a new set of needs and our Senco Teacher has addressed these needs by dealing with the correct organisation to get them the help they require and the funding needed. We have moved to 'in the moment' teaching, which is still in the early stages but seems to have been welcomed by the staff. Hopefully we will see the results of this way of learning in the coming months. The children have also enjoyed the forest school where they have planted fruit and vegetables, watching them grow and picking them. During covid we arranged for the children to be dropped off and picked up at the door, temperature taken and hand sanitised. This worked very well, and this continues before they enter the play/teaching areas. We reassured the parents of all the safety measures and reduced our opening hours in order for staff to carry out a deep clean each day.

It seems that the service of our increased opening hours has continued to be of value to the community, with many parents choosing to utilise this. We are allowing children of all ages to partake in all sessions from all morning to afternoon sessions and from both Monday and Friday, allowing parents more flexibility. This includes lunch options for morning and afternoon sessions.

We are accepting children on all types of universal and increased government funding and have been able to offer these places in an unrestricted pattern.

We have very good relations with outside agencies to support the children with special needs that we care for. We ensure that every individual child's needs are met and catered for; each child is valued as a member of the preschool community. We have also invested in our staff and have an exceptional special need coordinator who has been supporting another member of our staff who would like to specialise in this area once she has finished her training.

We managed to establish some fundraising events this year and raised much appreciated funds for extra play equipment to enhance our setting. We were able to organise our usual Christmas party, with Father Christmas for the children. We also organised a Summer, Easter and Christmas Activity holiday club for 6 days over 2 weeks which was popular amongst the community.

We have continued with a program of ongoing and increased training. We have been using a system of appraisals for our staff wage rises, and we are keen to carry on with this. We were able give staff a small increase in salaries to ensure that our quality staff are valued and retained. As our child numbers are varied - starting lower at the beginning of the school year and increasing as the year progresses, a constant check on our staffing levels was necessary to ensure maximum use of staff. Using the system of appraisals has proved successful and all staff are attending courses and working towards set goals.

We are going in to 2021-2022 with healthy reserves. We have small concerns regarding increased staffing cost of pensions and minimum wage. We endeavour as always to keep costs down as much as possible and fund projects by our fundraising efforts. With our main aim, as always, to be of service to the local community.

Section 3

Declaration

The Trustees have approved the Trustees' report above.

Signature: S K Brown

Full Name: Susan Brown

Position: Chairperson

Date: 24 May, 2022

WEST KINGSDOWN PRE SCHOOL
Income and Expenditure Account
For the Year to 31st July 2021

		<u>2021</u>	<u>2020</u>
<u>INCOME</u>			
Rental Income	(Note 1)	0	0
Fees Received		30673	19588
Photographic Commission		0	0
Donations		1397	2168
Bank Interest		105	170
Fund Raising Activities	(Note 2)	666	889
Grants	(Note 3)	143289	132997
Sundry	(Note 4)	366	353
		<hr/>	<hr/>
		£ 176496	£ 156165
		<hr/>	<hr/>
<u>EXPENDITURE</u>			
Rent & Rates		3024	3002
Light & Heat		1659	1166
Wages		130007	127640
Small Equipment		157	480
Large Equipment		1547	0
Administrative Expenses		683	1271
Insurance		1146	1146
Milk/Biscuits Less Rebate		324	1045
Telephone		653	585
Consumable Play Materials		6556	5370
Sundry Payments		493	486
P.L.A. Courses		891	780
Charity		101	0
Bldg Repair/Improvements		1999	154
Fundraising Costs		678	98
		<hr/>	<hr/>
		£ 149918	£ 143223
		<hr/>	<hr/>
Deficit/Surplus for the Year		£ 26578	£ 12942
		<hr/>	<hr/>

WEST KINGSDOWN PRE SCHOOL

Account Notes

2021

2020

Note 1 Rental Income

Parties & Toddlers	£	<u>0</u>	£	<u>0</u>
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Note 2 Fundraising

Photo Commission		189		40
Empties Please		0		9
Fundraising		477		390
Fundraising - Pamper		<u>0</u>		<u>450</u>
	£	<u>666</u>	£	<u>889</u>

Note 3 Grants

AR Collaboration		548		730
KCC Quality payment		139650		125727
JRS		2708		0
Covid		383		6540
	£	<u>143289</u>	£	<u>132997</u>

Note 4 Sundry

Sundry		0		122
Training		250		0
Clothing		<u>116</u>		<u>231</u>
		<u>366</u>		<u>353</u>

WEST KINGSDOWN PRE SCHOOL

Balance Sheet as at 31st July 2021

	<u>2021</u>	<u>2020</u>
<u>FUNDS EMPLOYED</u>		
Accumulated Fund	52984	40042
Deficit/Surplus for Year	26578	12942
	<hr/>	<hr/>
£	79562	£ 52984
	<hr/>	<hr/>
<u>Current Assets</u>		
Milk Rebate Outstanding	0	0
	<hr/>	<hr/>
	0	0
<u>Cash at Bank</u>		
Giro Deposit	28038	27933
Cash	2970	375
Current Account	<u>50704</u>	<u>26826</u>
	81712	55134
Less Creditors	<u>2150</u>	<u>2150</u>
£	<u>79562</u>	£ <u>52984</u>

I have examined the relevant books and documents of the West Kingsdown Pre-School Playgroup Association and in my opinion the published Accounts represent a true and fair view of the financial position as at the 31st July 2020

ACCOUNTANT: R K Lawrence & Co
Accountant
94 Brook Street
Erith
Kent DA8 1JF

CHAIRMAN:
Mrs T Hood

TREASURER:
Miss K Longhurst

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