

Trustees' Report 2022 – 2023

This report, presented by Sally Worman Trustee, gives an overview of activities, events, grants, fundraising and training at Beehive Pre-school during the 2022-2023 financial year.

Summer 2022

The staff inset day focused on safeguarding training and updates to the safeguarding policy in line with national and local partner changes to policy. Beehive prepared for the likelihood that an Ofsted inspection was expected. The EYFS was discussed with its new emphasis on the child's learning journey in the setting, extending children's vocabulary, oral health and the impact and recovery strategies needed to support children who have been impacted by the effects of the pandemic. Beehive resubscribed to Tapestry online Learning Journey which has proved to be very beneficial to all users and offers staff CPD. In addition, the Co-leaders attended designated safeguarding lead training this term. All local authority and outside training and meetings were attended.

The summer term began and ended with 19 children on roll. We encouraged the children to enjoy indoor and outdoor planting and the children took their cress plants home to eat. We studied lifecycles and enjoyed watching our caterpillars change into butterflies. 'The Very Hungry Caterpillar' proved to be a popular story which supported our lifecycles topic and encouraged creative work such as the butterfly artwork and handprints. We focused on sports activities both indoors and outdoors to promote the children's physical development and these observations were accessible to parents and carers to view through their child's personal Tapestry Learning Journal.

The children designed cards and made unique arts and craft gifts for Father's Day. Children who were leaving to start reception in September welcomed visiting teachers into the preschool and also enjoyed transition visits to their new classrooms. At the end of term everyone celebrated with a farewell fancy dress party, and we took photos.

Our 2 year old funded children and Early Years Pupil Premium children received £20 in food vouchers at half term and an additional £80 in food vouchers during the summer holidays.

Autumn 2022

The autumn term and new academic year started with just 9 children on roll as most of our children left to start full time school. We had 12 new starters and by the end of the autumn term there were 19 children on roll. In October, Julie attended training relating to supporting children to make an application for EHC Needs Assessments. Early Years Network meeting was attended by the Co-Leaders.

We were fortunate in receiving a £2,000 grant from the Windsor and Maidenhead Christian Trust and the Louis Baylis Charitable Trust donated £500 for designated projects to improve and promote outdoor play.

Two members of staff resigned at the same time and left at the end of December 2022. Carol, a trustee and Co-Leader left to take up a different role within the early years sector, and Megan a level 2 practitioner pursued new career. The 2 vacancies were advertised, and all statutory safeguarding practice and safer recruitment guidance were adhered to. With staff shortages in the early years sector, it proved challenging to recruit a manager position, which was not fulfilled. Therefore, the existing Co-Leader took up the sole responsibility and leadership position as acting manager. The trustees were

pleased to successfully recruit 2, level 3 early years practitioners, with previous experience of working at Beehive and they took up their positions in the Spring Term 2023.

Topics and activities for this term included welcoming new starters, 'All about me', festivals of light, Diwali, firework pictures, creating and painting rangoli pattern artwork, and Christmas songs, activities and stories. We celebrated the end of term with a Christmas party and provided books as presents for all the children.

All 2 year old funded children and Early Years Pupil Premium children received £20 food vouchers at half term and £40 Christmas food vouchers during the Christmas closure period.

Spring 2023

We welcomed 2 new early years practitioners, Filza and Alenuo who took up their employed position in January and February 2023 respectively.

The spring term commenced with 18 children on the register, due to 1 child moving to another setting. There were no new starters. 1 child left in the half term, due to a walking route access closure. The register closed with 17 on roll at the end of the spring term.

The children celebrated the New Year by making calendars. They planted seeds and enjoyed celebrating Shrove Tuesday with pancakes. The children were invited to dress up as a favourite story or nursery rhyme character for World Book Day and they were provided with World Book Day book vouchers for a book of their choice. Parents and carers donated towards World Book Day and the money raised enabled us to buy more books for Beehive to share both one to one and at carpet time with the whole group. The children made gifts for Mother's Day and a unique card. Towards the end of term, we made Easter gifts, arts and crafts, and the children took part in an Easter Egg hunt.

Food vouchers were provided again for EYPP and 2 year old funded children at half term and over the Easter holidays. £20 food vouchers were sent out at half term and £40 food vouchers for the Easter closure period.

In total over the 2022-2023 financial year, donations, fundraising effort and grants raised a total of £2,696. There were no uniform sales during this year.

Regrettably, in spite of a slightly reduced wage bill this year, there was an overspend of £13,470. This was mainly due the increase in utilities costs, annual licensing and subscriptions. The extra expenditure included maintenance of the premises, staff training, which comprised of ongoing CPD and complying with statutory requirements such as safeguarding and paediatric first aid training. There was a slight decrease in funded fees due to fewer children attending the setting. Attendance has been lower since the pandemic, with parents seemingly more reluctant to send children back to nursery. Given the lack of social mixing and closure of playgroups and other support groups for families, those children entering nursery for the first time have also required much more adult support to settle into preschool life. Coupled with staff retention and recruitment difficulties, lower staffing levels has further restricted the number of children the preschool has been able to admit. As we continue to recover from the effects of the pandemic, we hope to see this situation improve. Furthermore, a much needed and overdue improvement to Early Education funding rates is required to support our children and reward the invaluable work of all those working in Early Years.

Local infrastructure work nearby to Beehive, included the closure of public access through the Magnet Leisure Centre site due to demolition work, which also coincided with work at the Town Moor area to replace the footbridge over Strand Water (from 18.07.22 for 21 weeks). Both works restricted pedestrian access to Beehive Pre-school and this had a negative impact upon families attending and deterred some potential families from enrolling. On a positive note, access has improved.

Report compiled by Sally Worman, Trustee on Behalf of Beehive Pre-school Committee)

Signed:

Date: 18.01.2024

Chair: Mrs Sally Worman

Signed:

A handwritten signature in blue ink, appearing to read 'Sally Worman', is written over a light blue rectangular background.

Date: 18.01.2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Beehive Preschool

1029550

Receipts and payments accounts

CC16a

For the period
from

1st April 2022

To

31st March 2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income - Invoiced fees	5,112	-	-	5,112	3,407
Income - Funded fees	73,057	2,120	-	75,177	77,863
Income - Fundraising and Donations	2,726	-	-	2,726	2,829
Income - Uniform sales	-	-	-	-	404
Income - Grants	-	-	-	-	-
Miscellaneous Income	75	-	-	75	-
Bank interest received	135	-	-	135	7
Designated fund - Deposits for places	-	-	-	-	-
JRS Grant	-	-	-	-	-
Sub total (Gross income for AR)	81,105	2,120	-	83,225	84,510
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	81,105	2,120	-	83,225	84,510
A3 Payments					
Fundraising expenses/licences/subscriptions	1,472	-	-	1,472	463
Misc expenses	220	-	-	220	573
Learning resources and special activities	2,324	2,120	-	4,444	942
Staff Costs	73,270	-	-	73,270	75,343
Rent	4,200	-	-	4,200	4,200
Water rates	223	-	-	223	270
General rates	62	-	-	62	20
Insurance	981	-	-	981	989
Electricity	6,212	-	-	6,212	2,004
Building improvements/repairs/maintenance	2,045	-	-	2,045	652
Telephone	895	-	-	895	831
Stationery and postage	162	-	-	162	167
Bookkeeping and accounts	903	-	-	903	1,492
Independent examiner fee	840	-	-	840	300
Staff training	650	-	-	650	10
Refreshments	116	-	-	116	47
Reduction in deposits held	-	-	-	-	-
School uniform	-	-	-	-	285
Sub total	94,575	2,120	-	96,695	88,588
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Equipment	-	-	-	-	552
Sub total	-	-	-	-	552
Total payments	94,575	2,120	-	96,695	89,140
Net of receipts/(payments)	- 13,470	-	-	- 13,470	- 4,630
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	108,998	-	-	108,998	113,628
Cash funds this year end	95,528	-	-	95,528	108,998

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Deposit Account	71,228	-	-
	Lloyds Current Account	24,299	-	-
	Petty Cash	-	-	-
	Total cash funds	95,528	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Deposits held for places	Unrestricted	-	
	PAYE, NIC and Pensions Payable	Unrestricted	1,040	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

Independent examiner's report to the Trustees of Beehive Pre-School

I report to the trustees on my examination of the accounts of Beehive Pre-School for the year ended 31st March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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Delia Allott F.C.C.A
Two Rivers Accountancy
38 Eton Wick Road
Eton Wick
Windsor
Berkshire
SL4 6JL

Date:.... 19/12/2023.....