

FINDON VILLAGE PRE-SCHOOL

England & Wales · Charity number 1029483

Details

Other names THE VILLAGE PLAYGROUP FINDON

Status Registered

Legal form Other

Registered 1993-11-30

Register [View on the Charity Commission register](#)

Contact

Address High Street
Findon Village
Worthing
BN14 0TA

Phone 07762906911

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Website <https://www.findonvillagewoodlandpreschool.com/>

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

Activities: Village Pre School for children aged 2 to 5

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£153,386	£121,262	-	-
2024-08-31	£127,160	£124,542	-	-
2023-08-31	£116,789	£100,385	-	-
2022-08-31	£50,256	£74,191	-	-
2021-08-31	£53,896	£58,392	-	-

Trustees

Name	Role	Appointed
Anthony Hill		2024-04-15
John Russel Wilson		2023-06-02
Rosemary Hill		2024-04-15
Sarah Ann Mills		2024-03-16
Stephen Robert Smith		2021-09-06
Yvonne Wilson		2021-05-17

FINDON VILLAGE PRE-SCHOOL

England & Wales - Charity number 1029483

Accounts

Minutes of Findon Village Woodland Preschool AGM for the 2024 to 2025 Academic and Financial Year

7pm on February 10th 2026

Held at Findon Village Woodland Preschool

Agenda :

- 1) Registration and Introductions
- 2) Chairs Report
- 3) Treasurer's Report
- 4) Managers Report
- 5) Q&A session
- 6) Any Other Business

Attendees :

Governors

Yvonne Wilson – Chair of Governors
Steve Smith – Treasurer
Rosemary Hill
Anthony Hill
Sarah Mills

Staff

Emily Petitt – Manager
Lizzie Doidge – Deputy Manager
Denise Lambourne
Linzi Mann
Ellie Minter
Harvey Simpson
Avia Jay
John Wilson – Findon Parish Council

Each attendee in turn introduced themselves.

Yvonne Wilson then read her **Chairs report** to the attendees, a copy of which is attached to these minutes. The preschool had performed well, met the challenges it had faced well with the whole team working hard and the outlook for the following year was very promising.

We welcome Lizzie Doidge to the team, as of 5th February 2026 in the role of Deputy Manager, replacing Evie Beaumont who has left to pursue a career as a home based Child Minder. Lizzie was by far the strongest candidate and brings a wealth of preschool management to the team.

There were no questions arising from the report.

Steve Smith then summarised the financial performance over the financial year September 2024 to August 2025 which had resulted in a significant accounting profit for the year. However; this contains 70% of Free Entitlement WSCC funding and some parent funding items as advance payments for the 2025-2026 financial year. Our cost of operation has increased significantly and has grown our capital reserve allocation to £39,000 representing 3 months of ongoing costs in 2025-2026.

His full **Treasurers report** is attached to these minutes.

Emily Petitt then read out her **Manager's report**, a copy of which is attached to these minutes. Attendance for the year has been high and there have been a number of enquiries for additional places during the 2026 and 2027 academic years giving a positive outlook for the immediate future which will drive an increase in future staffing requirements.

Q&A

There were a number of questions regarding our ability to invest in more children's equipment for both Forest School other activities. Steve Smith responded to highlight the current Fund Raising unspent monies were a little over £1,000 and would approve appropriate purchases within that and from any 2025-2026 fund raising income generated. As the deposit account generated around £500 in interest income, albeit offset somewhat by bank charges, those money can also be considered to be allocated for equipment purchases.

AOB

Other items addressed were :

Having completed the external refurbishment of the outside of the preschool building over the summer school holiday, Findon Parish Council (FPC), who are our landlord ,are looking to more formalise the arrangements between themselves and the Preschool Trustees. An initial meeting has been held and FPC and will draw up a lease type agreement for the entire site (e.g. buildings, playground, woodland, access drive) to agree responsibilities for the ongoing maintenance of all such areas and where costs are to be apportioned.

The internal changes to our baby change area with the are completed and with the addition of an extra sink and more than sufficient child space within the building we are now looking as officially increasing our child occupancy from 26 to 30, which will

require Ofsted approval. A detailed measurement of our child and non-child available floor space was taken during our consideration for replacing the building which demonstrates we have more than enough space per child for 30 attendees.

There is an ongoing issue with waste outlet from the toilets area which will be addressed to remove any future flow issues.

There is a desire to provide a fixed covered area of a wooden gazebo nature in the Forest School area. This area is public land, owned by FPC and we will need permission/support from them in approving such an installation.

As of January 2026 we have employed a financial administration assistant to our service providers with a 10 to 15 hours per month level of background support to the Treasurer. This covers support for parent invoicing and chasing, paying invoices received as required, submitting payroll input to the payroll company and supporting the production of YTD accounts on a month by month basis. They are undertaking this support on a Contractor basis. The Treasurer retains all financial oversight responsibilities and capital expenditure authorisation and provides direction and support as required to the admin assistant.

The current outlook for leavers for school in July 2026 is more than double that of 2025 but the interest in places for Autumn Term 2026 gives us confidence we will continue to have more than adequate levels of child attendance.

Chair of Governors' Annual Report 2024-2-25

Findon Village Woodland Preschool

Introduction

On behalf of the Governing Body, it is my pleasure to present my Annual Report for Findon Village Woodland Preschool for the year 2024-2025. This has been a year of significant physical transformation, strategic growth, and deepened community engagement. Our focus has remained steadfast: providing a nurturing, high-quality early years environment that celebrates our unique woodland setting while ensuring the long-term sustainability of the preschool.

Navigating Sector Challenges

The early years sector continues to face unprecedented pressures, including funding complexities and recruitment hurdles. However, under the exceptionally skilled management of our Manager, Emily, the preschool has not only navigated these challenges but thrived.

Emily's leadership has been instrumental in maintaining our high standards of care and education. Her ability to balance the operational demands of the setting with a deep commitment to the well-being of both children and staff has ensured that Findon Village Woodland Preschool remains a beacon of excellence in the local community.

Investing in Our People

A setting is only as strong as its team. This year, we have continued to invest in and build our staff cohort. We were delighted to recruit a new Deputy Manager, a move that has further strengthened our leadership structure and provided additional support for the day-to-day excellence our parents expect.

Recognising the central importance of our outdoor curriculum, we also invested in a dedicated member of staff for Forest School. This specialist role ensures that our woodland sessions are consistently rich, safe, and pedagogically sound.

Capital Projects and Site Enhancements

2024-2025 has been a landmark year for our physical infrastructure. We have invested significantly in our building and facilities to ensure they serve the children for years to come:

- **Building Preservation:** The main building was professionally clad this year. This vital investment protects the structure against the elements, significantly prolonging its life and improving its thermal efficiency.

- **Capacity and Compliance:** We successfully completed the installation of a new nappy changing room. Furthermore, the addition of a new sink was a strategic upgrade; this improvement meets the necessary health and safety requirements to allow us to increase our capacity by four additional places, helping us meet the high demand from local families.
- **Internal Refurbishment:** Beyond structural work, we have continued to enhance the interior environment, creating a calm, resource-rich space that supports the Curiosity Approach and independent learning.

The Joy of Learning: Forest School and the Orchard

While the bricks and mortar are essential, the heart of our preschool lies in the experiences of the children. It has been a year of immense joy watching our cohorts explore the Forest School and the Community Orchard.

There is a unique magic in seeing children develop resilience and confidence as they navigate the woodland. Whether they are discovering the seasonal changes in the orchard or learning to care for our local environment, the "Woodland" in our name has never felt more vibrant. These outdoor experiences are not just "play"—they are the foundation of our children's physical health, mental well-being, and environmental stewardship.

Financial and Charitable Position

The investments made this year in cladding (by the buildings owner, Findon Parish Council) and internal facilities were carefully planned to ensure the charity's reserves are used effectively to secure our future. By increasing our capacity by four places, we have improved our long-term financial stability, allowing us to continue reinvesting in high-quality resources and staff development.

Closing Remarks

I would like to thank our Manager, Emily, her dedicated staff team, and my fellow governors and treasurer for their tireless work throughout 2024-2025. Most importantly, I thank our parents and the Findon community for their continued trust and support. We look forward to 2025-2026 with confidence and excitement.

Yvonne Wilson

Chair of Governors
Findon Village Woodland Preschool

Findon Village Woodland Preschool Treasurers Report

For the period 01/09/2024 to 31/08/2025

Summary

The September 2024 to August 2025 preschool year was one where the Trustees continued the approach to investment in staff and facilities to take the preschool forward from the investments made in the previous year.

For the school year 2024 to 2025 we continued to achieve high levels of enrolment and attendance achieving our stated goal of having a waiting list and some parents pre-booking for the 2026-2027 year. As a result were in a sound financial position and as a result our financial performance remained positive. We had 36 children on roll by the end of summer term. Our year end children attending FTE position remained at 22.1.

We benefitted from increased local authority rate from April 2025 for 2 year old funding but saw a reduction in 3-4 funding. Parent funding for extra hours beyond their free entitlement reduced as the year progressed reflecting the changes in eligibility for Free Entitlement. We retained our extended opening hours of 08:30 to 16:30 of which between 3 and 5 children partook.

We also benefitted from a generous donation of £1,729 from the Findon Sheep Fair Committee Education covering the cost of installing a specialised baby change area within the building which will also enable an application to increase our capacity modestly. , raised over £1,000 in fund raising events and Findon Parish Council (FPC) funded the cladding of the preschool building (which they are the owners of), including rood insulation. A tendering process was run by representatives of preschool and FPC and the work was completed over the August 2025 school holiday.

Our costs continued to rise substantially, driven by significant levels of inflation especially to staffing and maintenance of our building and facilities. We continued to invest in our Forest School (FS) and hired a qualified FS teacher who set up the area, drove the purchasing of extra equipment funded by donations and runs specific FS education sessions daily, supported by other staff members. We continued to run marketing campaigns which remain a significant part in attracting new parents to look at the preschool for their children and the staff engagement encouraged them to join us and stay with us for the year, increasing the hours their children spent with us over the course of the year.

Our accounts summary below reflects income, expense, overall profit for the year and monies on deposit in our bank accounts.

Income Summary

WSSC Funding	£110,058
WSSC Additional Funding	£8,064.
Transfers in from other settings	£3,179.
Parent Payments	£28,569
Grants	£149.9
Fund Raising	£1,080.
Donations	£1,729.
Bank Interest	£549.0
Misc	£5.75
Total	£153,385

Costs Summary

Payroll	(£97,65
Equipment	(£3,18
Utilities	(£9,07
Uniforms	(£78
Refunds	
Transfers out	
Consumables	(£3,53
Expenses	(£1,74
Servicess	(£4,84
Training & Education	(£32
Council Tax	(£10
Total	(£121,26

Bank Accounts and Cash

Opening Balances	
Natwest Current	£31,194.84
Santander Current	£1,440.46
Natwest Savings	£34,704.40
Santander Savings	£0.05
Cash	£148.32
Total	£67,488.07

Closing Balances	
Natwest Current	£43,212.36
Santander Current	£1,130.62
Natwest Savings	£55,168.82
Santander Savings	£0.05
Cash	£100.36
Total	£99,612.21

Change	£32,124.14
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P&L Summary	
Bank & Cash Delta	£32,124.14
Income - Costs	£32,124.14

Note:	£33,480	Income in Natwest Current has 70% advance payment from WSCC for Autumn term 2025
	£39,000	Reserved capital to meet 3 months of operating costs is now required in the event of closure
	£52,000	Average income per term is required to cover basic overhead costs for the 2025-2026 financial year

The overall profit, as per the accounts, was of £32,124.14 for the year. However, it needs to be understood that it includes a sum of £33,340.80, which is the 70% advance payment from WSCC funding for the 2025-2026 Autumn term and £479.50 of parent funding paid in advance for the same term.

Our collective bank balances amounted to £99,612.20, of which £39,000 is needed to be kept in reserve representing 3 months of operational expense (an increase over the average of just over £30k at the beginning of the 2024 to 2025 school year) and a minimum of £52,000 is required to cover the day to day costs of running the preschool and around a further £3,000 to cover maintenance costs scheduled for the beginning of the next financial year. Therefore, all but £5,762.20 is required for operating just the Autumn term of the 2025-2026 financial year. We would expect further income in the Autumn 2025-2026 school year representing circa £15,000 but as Spring and Summer terms are just 85% of the income of Autumn term and our expense level is actually higher (Staff wages increases and inflation), the Autumn term surplus will be used to cover the operational cost shortfall of those two terms.

Financial outlook for school year 2025-2026

Our current outlook for the full year for income is circa £165k, an increase of £12k on over the 2024-2025 results which assumes we can increase demand for Autumn 2026 to match the children leaving to attend schools. There will be a sizeable increase in expense of circa £160k, most of which is a significant increase in staffing costs and general inflation running above 3% on all other expenditure.

We have applied modest increases unfunded hours rates charged to parents to cover our increased operational costs. WSCC will be raising free entitlement rates by circa 2.4% and 2.9% for 2 and 3-4 year olds respectively typically from Summer Term 2026. Historically these increases are below the prevailing rate of inflation we experience in our operational costs, which presents a year on year challenge to balance our books.

As is our policy, fund raising efforts will have all proceeds deposited in our savings account and used to invest in facilities and equipment for the children attending preschool.

We have the potential to increase our capacity from the current 26 to 30 based on the dimensions of our child available space with the preschool building which we will be addressing during the Spring term. This would impact both income and costs but could improve our profitability if demand matches an increase in capacity.

In Summary, the preschool finances are in a sound position. Increasing costs are always a concern as it our ability to recruit suitably qualified staff for ensure ratios are maintained over time.

Our overall bank balance remains strong with funds over and above our capital reserves continuing to run, albeit it slightly, above our expenditure rate and cash flow is not an immediate concern. We will continue to drive fund raising opportunities to be able to supply additional services and equipment for the children in our care.

Steve Smith
Treasurer

Findon Village Woodland Preschool

Manager's Report for the Academic Year 2024-2025

The academic year 2024-2025 saw our occupancy increase and families putting their trust back into our preschool. In Summer Term 2025 we introduced our Forest School sessions which has brought much interest from perspective parents and has given the children who attend a broader experience. This has also allowed us to charge additionally for children attending these sessions. Children are learning about the natural world, taking part in risk taking activities and challenging their physical skills too. The Community Orchard has been an asset to the Forest School experience. The children have also been exploring beyond the orchard, into the field which has been wonderful for their understanding of their village and community.

Back at the preschool, we have made some significant changes to the building and the indoor environment. The building has been reclad and reroofed which has made a huge impact on retaining heat and keeping wildlife out. Indoors we have created a Changing Room for intimate care, with thanks to the Sheep Fayre Committee who gave the funding for this. We also have new tables, coat pegs and resources purchased with fundraising money.

Ellie has completed her Level 3 Apprenticeship and is now a fully qualified practitioner. Denise, Linzi and Harvey continue to be assets to our team. We now have a full staff team and a Bank Staff Team which will see us through busy and challenging days. Each member of staff brings different skills and enthusiasms, and we value all of them. With only 5 school leavers in September 2025, Autumn Term was set to be well attended with occupancy high and increasing.

Looking at the rest of the current academic year, we can see a huge increase in occupancy. We are considering increasing our registered number of children to 30 due to demand. We have children registered as far in advance as January 2027 and interest in our preschool remains high, with many potential families looking around and travelling from further afield to attend. Our new deputy manager, Lizzie, has made an excellent start to her journey with us, and we have retained all, bar one, other staff members.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Findon Village Preschool	No (if any) 1029483
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CC16a


Receipts and payments accounts

For the period from	Period start date 01/09/2023	To	Period end date 31/08/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
WSCC Child Funding	121,302		-	121,302	98,715
Parent Child Funding	28,570	-	-	28,570	22,429
Donations	1,729	-	-	1,729	-
Fund Raising	1,080	-	-	1,080	1,847
Bank Interest	549	-	-	549	517
Grants	150	-	-	150	3,000
Other Receipts	6	-	-	6	652
	-	-	-	-	-
Sub total (Gross income for AR)	153,386	-	-	153,386	127,160
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	153,386	-	-	153,386	127,160
A3 Payments					
Salaries	97,651	-	-	97,651	101,422
Rent/Council Tax	106	-	-	106	76
Other Premises Costs	13,230	-	-	13,230	8,036
Funding Transfers Out	-	-	-	-	2,215
Preschool Uniforms	787	-	-	787	617
Consumables	3,533	-	-	3,533	2,104
Equipment	3,189	-	-	3,189	2,024
Office Costs	1,745	-	-	1,745	1,187
Other Payments	-	-	-	-	1,772
Fees and Subscriptions	324	-	-	324	973
Building Maintenance	-	-	-	-	3,430
Insurance	697	-	-	697	686
	-	-	-	-	-
Sub total	121,262	-	-	121,262	124,542
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	121,262	-	-	121,262	124,542
Net of receipts/(payments)	32,124	-	-	32,124	2,618
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	67,488	-	-	67,488	48,466
Cash funds this year end	99,612	-	-	99,612	51,084

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Accounts	44,343		-
	Deposit Accounts	55169		-
	Cash	100	-	-
	Total cash funds	99,612	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Stephen Smith	09/03/2026	



Section A Independent Examiner's Report

Report to the trustees/directors/ members of

Findon Village Preschool

On accounts for the year ended

31st August 2025

Charity no.:	1029483	Company no.:	
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Set out on pages

1 and 2

I report to the charity trustees on my examination of the accounts of the Company for the year ended **31/ 08/ 2025**.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

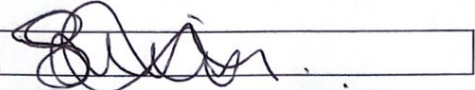
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  Date: 11/03/26

Name: JOENE SMITH

Relevant professional qualification(s) or body (if any): CEMAP

Address: Romaine, Stakes Hill Road,
Waterburyville, Nants, PO 7 780

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

FINDON VILLAGE PRE-SCHOOL

England & Wales - Charity number 1029483

Accounts

Minutes of Findon Village Woodland Preschool AGM

7pm on February 12th 2025

Held at Findon Village Woodland Preschool

Agenda :

- 1) Registration and Introductions
- 2) Chairs Report
- 3) Treasurer's Report
- 4) Managers Report
- 5) Q&A session
- 6) Any Other Business

Attendees :

Governors

Yvonne Wilson – Chair of Governors
Steve Smith – Treasurer
John Wilson – Buildings and Grounds
Rosemary Hill
Anthony Hill
Sarah Mills

Staff

Emily Petitt – Manager
Denise Lambourne
Linzi Mann
Ellie Minter

Each attendee in turn introduced themselves.

Yvonne Wilson then read her **Chairs report** to the attendees, a copy of which is attached to these minutes. The preschool had performed well, met the challenges it had faced well with the whole team working hard and the outlook for the following year was very promising. Our Manager, Kayleigh Higson had left at the end of the Autumn 2024 term to take up a role at the adjacent Primary School and Emily Petitt, the Deputy Manager has stepped up to take on the Manager role, using her previous management experience along with her time already spent at our setting. We are fully confident Emily will take the preschool forward in a positive and successful way.

There were no questions arising from the report.

Steve Smith then summarised the financial performance over the financial year September 2023 to August 2024 which had resulted in a small profit for the year. Income had been compromised by the impact of the Inadequate Ofsted rating published in February 2024. No children were withdrawn but the rating impacted local authority funding and the late publication of the July 2024 Ofsted Good rating resulted in fewer numbers signing up for Autumn 2024 in time and delayed funding until after the financial year had ended. His full **Treasurers report** is attached to these minutes.

Emily Petitt then read out her **Manager's report**, a copy of which is attached to these minutes. This covered actions taken to respond to the Inadequate Ofsted rating which led to the achievement of a Good rating 6 months later, the preparation for 24 leavers going to local schools in September, the successes of attracting numbers of children to preschool after the initial downturn in autumn term and recruitment and staffing changes achieved in the current school year.

Q&A

A question was raised regarding a proposal to increase the height of the playground fencing at the entrance. The primary challenge with this is to increase the height of the gate which would require significant work and ideas on how to achieve this are being developed.

A question was raised regarding some discarded preschool items (some chairs and a small table) which are placed just outside the preschool playground fence awaiting disposal. Rosemary and Anthony Hill kindly offered to take these to the recycling centre.

AOB

Other items addressed were :

Use of the woodland area, cleared by the Parish Council over the summer holiday, will get underway when the new Forest School Leader joins the preschool in late February. Some equipment has already been purchased and plans to develop the area will be completed before Easter. There are plans to install a gate between the woodland area and the Village Hall grounds which John Wilson is taking up responsibility for resolving. We also need to install an effective gate from the preschool playground to woodland area for easier access by staff and children.

Requests for quotes to maintain the exterior of the preschool building (walls and roof) have been made to two local companies. Such quotes need to be completed by 10th March 2025 and Steve Smith will take these to the Parish Council at the general meeting held on the 17th March. This meeting is hoped to approve funding to complete this work.

Whilst looking at potentially replacing the preschool building, which after two quotes has proven to be prohibitively expensive, external and internal measurements of the building were taken. Examining the two child space rooms it was discovered that a

maximum of 38 children could be accommodated on a 50/50 split of 2 and 3&4 year olds. Currently the number is specified as 26 with Ofsted. We will look at getting a variance of our available places with Ofsted to 30 which we feel is manageable and we have adequate staff and facilities to accommodate.

Some internal changes will be made to our baby change area with the installation of a step up changing area and adjacent sink installed and remove the pull down facility in the bathroom area cubicle.

Recruitment of a permanent Deputy Manager has been completed with many applicants and interviews undertaken and we are delighted to welcome Evie Beaumont to the position, starting 3rd March 2025.

The current outlook for leavers for school in July 2025 is just 6, with a number of new joiners in September 2025 giving us high capacity numbers from the start of the next school year.

Chair of Governors' Report

Introduction

As we reflect on the 2023 to 2024 school year, it has been one of challenges, resilience, and remarkable progress for Findon Village Preschool. We began the year facing one of the most difficult periods in our history, following an **Inadequate** rating from Ofsted published in February 2024. However, thanks to the dedication and hard work of our team, we have successfully turned things around, achieving a **Good** rating by the summer.

This report will outline the challenges we faced, the impact on funding and enrolment, leadership changes, and the positive steps we are taking as we move forward into 2025.

Ofsted Challenges and Recovery

The **Inadequate** rating from Ofsted in February 2024 was a significant setback. It affected our reputation, reduced parental confidence, and had a direct impact on funding. July 2024 saw a large number of our children move on to start school, and our ability to attract new enrolments in **Autumn 2024** was hindered.

However, the entire preschool community – staff, parents, and governors – came together with determination to address the concerns raised by Ofsted. Through **rigorous staff training, revised safeguarding procedures, and curriculum improvements**, we worked tirelessly to transform our setting. Our efforts were recognised when, in July 2024, Ofsted returned and awarded us a **Good** rating, marking a tremendous achievement for everyone involved.

Impact on Funding and Enrolment

The period between February and summer 2024 was financially challenging. The lower rating led to a temporary **drop in funding**, making it difficult to invest in resources and staff development at a time when we needed it most.

Additionally, the rating affected **autumn enrolments**, as some parents were hesitant to commit. However, once we regained our **Good** rating, confidence gradually returned. By the end of 2024, we saw a **significant rise in pupil numbers**, putting us in a much stronger position heading into 2025.

Leadership Changes

2024 also brought changes in our leadership team. In **December 2024**, we said goodbye to **Kayleigh Higson**, who had played a crucial role in guiding the preschool through its challenges. While her departure was a loss, we are delighted that **Emily Pettitt**, who joined us as Deputy Manager in **Spring 2024**, has stepped up as our new Manager. Emily has already demonstrated strong leadership, passion, and a commitment to continuous improvement. We are confident that she will drive Findon Village Preschool forward with enthusiasm and fresh ideas.

Growth and New Team Members

With rising pupil numbers, we have also welcomed **new team members** to strengthen our preschool. Notably, we are excited to introduce **Linzi Mann** and **Harvey Simpson**, who will be launching **our Forest School in March 2025**. This initiative will provide children with invaluable outdoor learning experiences, further enriching our curriculum and enhancing our reputation in the community.

Looking Ahead to 2025

As we enter 2025, our focus shifts to **securing funding** to renovate the **exterior of our building**. This investment will enhance the learning environment, improve facilities for our children, and ensure that our preschool remains an attractive choice for families in Findon and beyond.

Conclusion

While 2024 was undoubtedly a challenging year, it was also one of growth, resilience, and success. We turned a difficult situation into a positive transformation, thanks to our dedicated team, supportive parents, and committed governors. With new leadership, a growing preschool community, and exciting developments like the Forest School, we look forward to a bright future for Findon Village Preschool.

Yvonne Wilson

Chair of Governors

Findon Village Preschool

Findon Village Woodland Preschool Treasurers Report

For the period 01/09/2023 to 31/08/2024

Summary

The September 2023 to August 2024 preschool year was one where the Trustees continued the approach to investment in staff and facilities to take the preschool forward from the investments made in the previous year.

For the school year 2023 to 2024 we achieved high levels of enrolment and attendance achieving our stated goal of having a waiting list for the first time and as a result were in a strong financial position and as a result our financial performance remained positive. We had 33 children on roll by the end of summer term. Our year end children attending FTE position was 22.1, up from 20.8 from the previous year..

We therefore benefitted from increased local authority and parent funding for extra hours beyond their free entitlement. We retained our extended opening hours of 08:30 to 16:30 of which between 5 and 7 children partook in each day.

We also benefitted from a generous donation of £1,000 from the Findon Education Charitable Trust towards Forest School, raised over £1,000 in fund raising events and received a £3,000 grant from Findon Parish Council to insulate the building walls. A parent quoted for and installed the insulation charging just 50% of the labour costs, enabling him to install secondary glazing too within the grant budget.

Our costs also rose substantially, driven by significant levels of inflation especially to staffing and maintenance of our building and facilities. Our investment in marketing played a significant part in attracting new parents to look at the preschool for their children and the staff engagement encouraged them to join us and stay with us for the year, increasing the hours their children spent with us over the course of the year.

We were badly affected by a negative rating from an Ofsted inspection in January 2024 that meant we could not claim for any new children from that point onwards. We were reinspected in July 2024 and overturned our inadequate rating and achieving good. This however was not in time to submit our funding requests for Autumn term 2024-2025, of which 70% of is typically paid in August and therefore not on the books for the financial year 2023-2024.

This resulted in an overall profit of £2,618.10 for the year.

Our accounts summary below reflects income, expense, overall profit for the year and monies on deposit in our bank account.

The financial breakdown for the year was :

Income

WSCC Funding	£95,801.18
WSCC Additional Funding	£1,313.39
Transfers in from other settings	£1,600.00
Parent Payments	£22,429.49
Grants	£3,000.00
Fund Raising	£1,843.08
Bank Interest	£519.69
Apprentice Funding	£500.00
Miscellaneous	£152.28
Total	£127,159.11

Expense

Payroll	(£101,041.89)
Equipment	(£2,024.27)
Fees	(£973.33)
Electric	(£6,572.82)
Water	(£621.56)
Broadband	(£134.74)
Telephone	(£354.08)
Container	(£840.58)
Uniforms	(£616.57)
Refunds	(£550.00)
Transfers out	(£2,215.21)
Maintenance	(£3,430.53)
Consumables	(£2,104.33)
Expenses	(£698.15)
Services	(£1,156.96)
Insurance	(£685.63)
Other Staff Costs	(£379.50)
Council Tax	(£75.86)
Other	(£65.00)
Total	(£124,541.01)

Profit

P&L	£2,618.10
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Bank Balances

Opening Balances	
Natwest Current	£29,667.65
Santander Current	£1,691.14
Natwest Savingsgs	£33,472.43
Santander Savings	£0.05
Cash	£38.70
Total	£64,869.97

Closing Balances	
Natwest Current	£31,194.84
Santander Current	£1,440.46
Natwest Savingsgs	£34,704.40
Santander Savings	£0.05
Cash	£148.32
Total	£67,488.07

Change	£2,618.10
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Operating overheads were again significantly reduced by the Trustee contribution to the operational (business plan, investment strategy) and financial management (Invoicing, payments, payroll, expense management, financial recording and forecasting, establishing and managing bank accounts and signatories), marketing and promotions, staff recruitment, HR services (employment contracts, redundancy, probation management), creation and maintenance of all required policies and procedures, qualified first aid training, painting and decorating, procurement and collection of supplies, grant applications, establishing and maintaining key stakeholder relationships(e.g. Parish Council) and providing support to all staff members on a regular basis.

Financial outlook for school year 2024-2025

We started Autumn 2024 term with low numbers (10) on roll as a result of a high number of children leaving to go to school (24) and Ofsted failing to publish the Good rating

report until well into August meaning parents looking for September placements were not applying to us.

However; during the course of Autumn term the on roll number has increased to 28, roughly split 50/50 between 2 year olds and 3 to 4 year olds with show arounds and applications steadily increasing.

Our current outlook for the full year for income is circa £120k, down by around £10k as a result of reduced incomes in the Autumn 2024 term. Our expense level outlook, excluding any significant maintenance needs , is circa £110k, 90% of which is staffing costs.

Inflation is now running at around 2.5% which affects all of the costs our purchases and services provided.

We have raised the unfunded hours rates charged to parents by approximately 10% to cover our increase in costs. WSCC will be raising funding per hour rates by circa 2.3% in April 2025 adding around £650 to the summer term Free Entitlement income. This increase is below the headline level of inflation.

As is our policy, fund raising efforts will have all proceeds deposited in our savings account and used to invest in facilities and equipment for the children attending preschool.

In summary, the preschool finances are in a sound position. Increasing costs are a concern and with a maximum FTE level of 26 permitted for our setting with have limited room for increased income over current levels.

Our overall bank balance remains strong with funds over and above our capital reserves continuing to run at or above £30k, enabling us to overcome any short term financial constraints.

Findon Village Woodland Preschool Manager's Report for the academic year 2023-2024

Although I am not able to comment on the full year, as I joined Findon Village Preschool in April 2024, I can give a good overview of the last term of the year. I originally joined as a volunteer, to support the current team following the 'inadequate' report rating. As time went on, I did some 'consultancy' work and after Charlotte and Claire both decided to leave, I took on the role of deputy manager.

Our biggest triumph during this period was achieving a 'good' OFSTED rating. The team worked tirelessly to prepare and improve their knowledge and it was an excellent pay off. The report read brilliantly and really highlighted the hard work and effort that the team and the management had put in. All staff undertook extensive safeguarding training, a new curriculum was implemented, we rearranged furniture to make the preschool flow better and devised a planning system to ensure all children were being challenged appropriately and making progress. All this with a positive outlook, belief in our abilities and some passion, ensured we had what it took to succeed.

The children leaving us for school were well prepared, and we had numerous meetings and visits from the school teachers at The Vale and St John the Baptist School. We had a fantastic graduation celebration which was followed by our Summer Fayre. This was well attended, and we were able to raise over £700 to spend on resources and experiences.

We had an excellent run of families coming for visits and converting these into new starters for September 2024 and beyond. With 24 school leavers, we had a large number of spaces to fill.

The future for Findon Village Woodland Preschool is bright, Linzi has joined us this year bringing lots of experience and enthusiasm, Ellie has passed her maths exam with flying colours and is just one step away from being fully qualified, Denise continues to be a valued member of our team and we will be joined by Harvey after half term as our Forest School Lead. We have had some promising interviews this week for the deputy manager role, and we will then be fully staffed and ready to take our preschool to the next level.

As manager I am dedicated to Findon Village Woodland Preschool and excited for the next few months. I wholeheartedly believe this is an excellent place for children to learn, grown and feel nurtured. With the addition of Forest School sessions on top of our already ambitious and broad curriculum in a 'traditional' preschool environment, I really do think our children get The Full Package and the best start to their education journey.

Emily Petitt
Manager
Findon Village Woodland Preschool



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Findon Village Preschool

No (if any)
1029483

CC16a

Receipts and payments accounts

For the period from 01/09/2023 To 31/08/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
WSSC Child Funding	98 715	-	-	98 715	85 240
Parent Child Funding	22 429	-	-	22 429	24 461
Donations	-	-	-	-	4 569
Fund Raising	1 847	-	-	1 847	1 772
Bank Interest	517	-	-	517	248
Grants	3 000	-	-	3 000	-
Other Receipts	652	-	-	652	499
	-	-	-	-	-
Sub total (Gross income for AR)	127 160	-	-	127 160	116 789
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	127 160	-	-	127 160	116 789
A3 Payments					
Salaries	101 422	-	-	101 422	86 572
Rent/Council Tax	76	-	-	76	972
Other Premises Costs	8 036	-	-	8 036	3 031
Funding Transfers Out	2 215	-	-	2 215	1 086
Preschool Uniforms	617	-	-	617	-
Consumables	2 104	-	-	2 104	2 523
Equipment	2 024	-	-	2 024	-
Office Costs	1 187	-	-	1 187	981
Other Payments	1 772	-	-	1 772	2 109
Fees and Subscriptions	973	-	-	973	1 260
Building Maintenance	3 430	-	-	3 430	1 410
Insurance	686	-	-	686	440
	-	-	-	-	-
Sub total	124 542	-	-	124 542	100 384
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	124 542	-	-	124 542	100 384
Net of receipts/(payments)	2 618	-	-	2 618	16 405
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	64 870	-	-	48 466	48 466
Cash funds this year end	67 488	-	-	67 488	64 871

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Accounts	32,635		-
	Deposit Accounts	34704		-
	Cash	149	-	-
	Total cash funds	67,488	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Stephen Smith	26/01/2025



Section A Independent Examiner's Report

Report to the trustees/directors/members of Findon Village Preschool

On accounts for the year ended 31st August 2024

Charity no.:	1029483	Company no.:	
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Set out on pages 1 and 2

I report to the charity trustees on my examination of the accounts of the Company for the year ended **31/ 08/ 2024**.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Date:

Name:

Relevant professional qualification(s) or body (if any):

Address:

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

FINDON VILLAGE PRE-SCHOOL

England & Wales - Charity number 1029483

Accounts

Findon Village Preschool AGM Minutes

Date: February 9thth 2024

Attendees

Committee : Yvonne Wilson (YW)
Steve Smith (SS)
John Wilson (JW)
Sarah Mills (SM)

Staff : Kayleigh Higson (KH)
Denise Lambourne (DM)

Apologies: None

Agenda

Chairpersons Report

YW delivered her report and approved by attendees (see attached).

Treasurers Report

SS delivered his report and approved by attendees (see attached).

Managers Report

KH delivered her report and approved by attendees (see attached).

AOB

It was decided the constitution will change from to reduce the number of mandatory Trustees required from 5 to 3. This was approved.

John Wilson, a Findon Parish Councillor and someone engaged with preschool activities in the buildings and grounds maintenance was confirmed as a Trustee.

Sarah Mills, a grandparent of a child at the preschool was approved as a Trustee subject to official registration with the Charity Commission.

Rosemary and Anthony Hill are proposed to join the board of Trustees subject to their DBS checks and Ofsted approval which is underway and subsequent registration with the Charity Commission.

Denise Lambourne had been appointed as Deputy Manager following a formal recruitment process.

The committee welcomed the opportunity to work with the preschool staff to deliver the very best services to children in their care and for their parents.

Meeting closed – date TBD for next meeting.

Chair of Governors Report

Dear Members of the Committee, Parents, and Staff,

I am pleased to present the Annual General Meeting Report for Findon Village Preschool for the year ending 2023. As the Chair of Governors, I would like to reflect on the achievements, challenges, and future outlook of our esteemed preschool.

Achievements:

Educational Excellence:

Our dedicated teaching staff continues to uphold the highest standards of educational excellence. Through engaging curriculum enhancements and innovative teaching methods, we have fostered a positive learning environment for our children.

Community Engagement:

We have successfully strengthened our ties with the local community. Our hard work and collaborative initiatives with St John The Baptist have not only enriched the experiences of our children but have also reinforced Findon Village Preschool's role as an integral part of the community.

Infrastructure Enhancements:

The past year witnessed significant improvements in our infrastructure. Renovations to internal insulation have provided a safer and more conducive learning environment for our children.

Challenges:

Financial Constraints:

Despite our accomplishments, we faced financial constraints, especially in light of ongoing financial challenges, e.g., West Sussex funding constraints and rising costs and wages. We are actively exploring avenues to address these challenges and ensure the sustained growth of our preschool.

Recruitment and Retention:

Teacher recruitment and retention have been an ongoing challenge. However our efforts to attract and retain qualified educators who share our commitment to delivering high-quality early childhood education have been successful and we have a committed and strong team.

Future Plans:

Strategic Planning:

The Committee is committed to a comprehensive strategic planning process to navigate the upcoming years. This will involve a thorough review of our mission, vision, and goals to ensure we continue to meet the evolving needs of our preschool community, including the launch of Forest School.

Fundraising Initiatives:

To address financial constraints, we are initiating targeted fundraising efforts. We encourage all stakeholders, including parents and community members, to actively participate in supporting these endeavours.

Professional Development:

Investing in the professional development of our teaching staff remains a top priority. We aim to provide ongoing training and support to ensure our educators are well-equipped to deliver the best educational experience.

In conclusion, I would like to express my gratitude to the dedicated staff, parents, and Committee members and Findon Parish Council for their unwavering support. The achievements of Findon Village Preschool are a testament to the collective effort of our community.

I look forward to another year of growth, collaboration, and success.

Yvonne Wilson
Chair of Governors

Treasurers Report

Summary

The September 2022 to August 2023 preschool year was one where the Trustees continued the approach to investment in staff and facilities to take the preschool forward from the investments made in the previous year.

In the previous year the investments made alongside relatively low levels of average attendance for the first 2 terms had resulted in a circa £24k financial loss. This was planned and therefore expected.

For the school year 2022 to 2023 we were in a much stronger position and as a result our financial performance greatly improved. We had 22 children on roll at the beginning of the autumn term and 36 by the end of the summer term. Our year end children attending FTE position was 20.8 from a baseline of 9.8 at the beginning of the year, rising steadily through each term. Autumn term is typically a low attendance average one owing to leavers going to school in September. This final FTE achievement represents a rise for 7.8 FTE increase from the previous year.

We therefore benefitted from increased local authority and parent funding for extra hours beyond their free entitlement. We extended our opening hours to 08:30 to 16:30 to be more supportive of parent's needs.

We also benefitted from generous donations including Findon Sheep Fair and a surplus of funds after expense from a preschool that was forced to close over the summer holiday.

Our costs also rose substantially, mostly staffing and maintaining our building and facilities. Our investment in marketing played a significant part in attracting new parents to look at the preschool for their children and the staff engagement encouraged them to join us and stay with us for the year, increasing the hours their children spent with us over the course of the year.

We uplifted our staff pay by 9.7% in April reflecting the percentage applied to Living Wage payments. We have always paid above that level to attract and retain our valued staff members. By comparison, the teachers pay award was 6.5% from September 2023.

This resulted in an overall profit of £16,404.45 for the year. This however needs to be taken in context with the way in which WSCC provides their funding, which pays out 70% for the coming term before it starts and 30% (+/-) any adjustments from the estimates submitted during the term in question. The 2022 to 2023 WSCC income therefore contains 30% of the autumn term income for that year and 70% of the Autumn 2023 to 2024 autumn term. If we therefore look at annualised WSCC income rather than for the accounting period it comes to £67,078, £18,161.23 less than actual the payments we received including the advanced payment described.

The position therefore is that the profit is predicated on our estimates for Autumn 2023 being very strong and reflecting a modest increase in Free Entitlement payments.

Our accounts summary below reflects actual income and expense, not the annualised funding from WSCC.

The financial breakdown for the year was :

Income and Expenditure Summary

WSSC Funding	£85,239.23
Parent Funding	£24,460.90
Donations	£4,569.27
Fund Raising	£1,771.67
Fees Income	£500.00
Bank Interest	£248.18
Net Total Income	£116,789.25

Expenses	-£3,692.99	Marketing, Decorating & Sundries
Utilities	-£3,030.64	Electricity, Telecoms and Water
Services	-£3,330.80	Building Maintenance
Rent	-£822.58	Mini Storage Container
Council Tax	-£149.68	Arun DC Tax
Staff	-£86,571.97	Salary, Employer NI, Employer Pension Contributions
Fees	-£1,259.98	Subscriptions, Ofsted & professional fees
Insurance	-£440.44	Contents Insurance
WSSC & Parent Funds Out	-£1,085.72	Funding transfers out and refunds
Total Expense	-£100,384.80	

P&L	£16,404.45
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Bank Balances & Cash

Opening Balances

Current Accounts	£15,954.74
Deposit Accounts	£32,491.51
Cash	£19.27
Total	£48,465.52

Closing Balances

Current Accounts	£31,358.79
Deposit Accounts	£33,472.48
Cash	£38.70
Total	£64,869.97

We conducted a pay review in April, a process we intend to run every year and ensured all staff we to be paid above Living Wage rates and reflecting the levels of responsibility.

Operating overheads were again reduced by the Trustee contribution to the operational (business plan, investment strategy) and financial management (Invoicing, payments, payroll, expense management, financial recording and forecasting, establishing and managing bank accounts and signatories), marketing and promotions, staff recruitment, HR services (employment contracts, redundancy, probation management), creation and maintenance of all required policies and procedures, qualified first aid training, painting and decorating, procurement and collection of supplies, grant applications, establishing and maintaining key stakeholder relationships(e.g. Parish Council) and providing support to all staff members on a regular basis.

Financial outlook for school year 2023-2024

We currently have 31 children attending with an FTE of 21.0 which we expect to continue into the summer term.

Our current outlook for the full year for income is circa £130k, up by around £15k from 2022 to 2023 with operating costs increasing by 20% to circa £120k, mostly driven by a full year of the staff pay rises in April 2023 and a further increment in April 2024. Our investment in thermal insulation over the Christmas period, generously undertaken by Simply Smooth Plastering and Property Renovation, a parent of the preschools company, at significantly reduced cost to us, should both keep the building warm and reduce our electricity costs over the year. The funds to pay for this came from a generous grant from Findon Parish Council which will also cover the work to apply secondary glazing to the main room to further increase its thermal insulation.

Inflation is still running at 5% which affects all of the costs our purchases and services provided.

We have unfortunately had to raise the unfunded hours rates charged to parents to cover our increase in costs.

As is our policy, fund raising efforts will have all proceeds deposited in our savings account and used to invest in facilities and equipment for the children attending preschool. This has already resulted in purchasing forest school equipment from a generous donation from the Findon Education Trust.

In Summary, the preschool finances are in a sound position. Increasing costs are a concern and with a maximum FTE level of 26 permitted for our setting with have limited room for increased income over current levels.

Our overall bank balance remains strong with funds over and above our capital reserves running at an average of £30k, enabling us to overcome any short term financial constraints.

Steve Smith
Treasurer of Governors

Managers Report

Since our previous meeting, staffing changes are beginning to take place. Unfortunately, since our on-the-spot compliance check by Ofsted and our Ofsted a week later, our deputy manager has decided that she would like to step down from her role to focus upon forest school and becoming forest school lead. We are posing the role internally to existing staff members.

Although we cannot inform parents of the outcome of our inspection currently, we can say that we will be holding a meeting, inviting all parents and carers of children in preschool to attend, to discuss the report and outcomes.

With regards to staff and training, Denise has now completed her 2 weeks practical in the forest at Tailgate Park and is now working upon theoretical work. Ellie has completed more units in her apprenticeship and is aiming to pass within the required period and be qualified next year. I have booked on to complete a DSL course and all staff have recompleted safeguarding training.

The number of children on roll is good and is expected to get busier with new starter children after the easter break. We are seeing more children aged 2 years, following the governments implementation of 2-year funding from April, which is positive as the number of children leaving to attended school currently sits around 24. We will need to consider the number of children and recruitment of children for September 2024. We have continued to work upon our relationship with St John the Baptist CE School next door to preschool and are in discission of dates in which the reception teacher will be visiting preschool to see the children and meet them before the transition meeting in May.

Our topic of transport for the first half term of spring was great, the children engaged well and enjoyed making and exploring different modes of transport in preschool, across all areas of the EYFS. After half term, we will be moving onto people who help us, where we have a parent booked to attend preschool and explore being a nurse with the children to enhance and enrich their learning, development, and knowledge. In the summer term, we will begin looking at the world around us and finally back to all about me and school readiness before leaving for the summer.

Megan Gilbert is keen to continue and support us with fundraising and has expressed interest in running a first aid course for parents in may, raising funds for preschool. We will continue to work closely to make this happen. We have also begun discussion on school leaver ceremonies and a summer event.

Overall, despite our recent visits from Ofsted, we have had a successful term and look forward to the new term with the children.

Kayleigh Higson
Preschool Manager

2022 to 2023 Accounts

Income and Expenditure Summary

WSSC Funding	£85,239.23
Parent Funding	£24,460.90
Donations	£4,569.27
Fund Raising	£1,771.67
Fees Income	£500.00
Bank Interest	£248.18
Net Total Income	£116,789.25

Expenses	-£3,692.99
Utilities	-£3,030.64
Services	-£3,330.80
Rent	-£822.58
Council Tax	-£149.68
Staff	-£86,571.97
Fees	-£1,259.98
Insurance	-£440.44
WSSC & Parent Funds Out	-£1,085.72
Total Expense	-£100,384.80

Marketing, Decorating & Sundries
 Electricity, Telecoms and Water
 Building Maintenance
 Mini Storage Container
 Arun DC
 Tax
 Salary, Employer NI, Employer Pension Contributions
 Subscriptions, Ofsted & professional fees
 Contents Insurance
 Funding transfers out and refunds

P&L	£16,404.45
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Bank Balances & Cash

Opening Balances

Current Accounts	£15,954.74
Deposit Accounts	£32,491.51
Cash	£19.27
Total	£48,465.52

Closing Balances

Current Accounts	£31,358.79
Deposit Accounts	£33,472.48
Cash	£38.70
Total	£64,869.97



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Findon Village Preschool	No (if any) 1029483
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CC16a

Receipts and payments accounts			
For the period from	Period start date 01/09/2022	To	Period end date 31/08/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
WSSC Child Funding	85,240	-	-	85,240	35,919
Parent Child Funding	24,461	-	-	24,461	12,858
Donations	4,569	-	-	4,569	44
Fund Raising	1,772	-	-	1,772	1,421
Bank Interest	248	-	-	248	15
Grants	-	-	-	-	-
Other Receipts	499	-	-	499	-
	-	-	-	-	-
Sub total (Gross income for AR)	116,789	-	-	116,789	50,256
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	116,789	-	-	116,789	50,256
A3 Payments					
Salaries	86,572	-	-	86,572	53,401
Rent/Council Tax	972	-	-	972	960
Other Premises Costs	3,031	-	-	3,031	2,803
Funding Transfers Out	1,086	-	-	1,086	1,279
Catering Costs	-	-	-	-	-
Consumables	2,523	-	-	2,523	3,736
Equipment	-	-	-	-	-
Office Costs	981	-	-	981	-
Other Payments	2,109	-	-	2,109	-
Fees and Subscriptions	1,260	-	-	1,260	233
Building Maintenance	1,410	-	-	1,410	11,386
Insurance	440	-	-	440	392
	-	-	-	-	-
Sub total	100,385	-	-	100,385	74,191
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	100,385	-	-	100,385	74,191
Net of receipts/(payments)	16,404	-	-	16,404	- 23,935
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	48,466	-	-	48,466	72,401
Cash funds this year end	64,870	-	-	64,870	48,466

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Accounts		31,359	-
	Deposit Accounts		33,472	-
	Cash	39	-	-
	Total cash funds	64,870	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Stephen Smith	02/04/2024	



**Independent examiner's report
on the accounts**

Section A Independent Examiner's Report

Report to the trustees/directors/members of

Findon Village Preschool

On accounts for the year ended

31st August 2023

Charity no.:	1029483	Company no.:	
---------------------	---------	---------------------	--

Set out on pages

1 and 2

I report to the charity trustees on my examination of the accounts of the Company for the year ended **31/ 08/ 2023**.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: *Kirsti Cox*
Kirsti Cox (May 28, 2024 12:34 GMT+1) **Date:** 28/05/24

Name: Kirsti Cox

Relevant professional qualification(s) or body (if any): Dip PFS Cert CII

Address: 3 Davigdor Mansions, 12a E

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

FINDON VILLAGE PRE-SCHOOL

England & Wales - Charity number 1029483

Accounts

Findon Village Preschool AGM Minutes

Date: January 24th 2023

Attendees

Committee : Jen Taylor (JT)
Yvonne Wilson (YW)
Steve Smith (SS)
Yvette Pow (YW)

Staff : Kayleigh Higson (KH)
Denise Lambourne (DM)

Parents : Sian Northmore
Mr & Mrs Horgan
Mr & Mrs Bristow

Apologies: Andy Stowell (AS)
Neil Williamson (NW)

Agenda

Election of Committee Members

- YW was re-elected as Chairperson.
- SS was re-elected as Treasurer
- JT was re-elected as Secretary.

It was decided the constitution will change from 1 year to 3 years for re-election of Trustees.

Chairperson Report

YW delivered her report and approved by attendees (see attached).

Managers Report

KH delivered her report and approved by attendees (see attached).

Treasurer Report

SS delivered his report and approved by attendees (see attached).

AOB

JT – expressed her desire to step down from the committee as soon as a suitable replacement can be found owing to a need to spend more time with her family.

NW – Informed the committee he was standing down from the committee as he was concerned a conflict of interest may occur between his professional role and his role at the pre-school. He was thanked for all his support up until this point in time.

AS – Andy had tendered his resignation owing to pressure of work but would support the committee as a member until such time as replacements could be found.

John Wilson, a Findon Parish Councillor and someone engaged with preschool activities in the buildings and grounds maintenance was proposed as a Trustee and approved by the committee subject to the usual DBS and Ofsted checks.

Kayleigh Higson, the Deputy Manager was appointed as the interim Preschool manager at the beginning of January 2023 after the previous manager, Vanessa Peek, unexpectedly resigned at the end of the Autumn term to work as a Teaching Assistant and the village primary school owing to a change in circumstances at home.

Charlotte Heath was appointed interim Deputy Manager back filling the vacancy created when Kayliegh moved up to interim manager.

Both positions are 3 months in duration and both will be invited to apply for these positions permanently within a recruitment process to find the best candidate for the job.

The committee welcomed the opportunity to work with the preschool staff to deliver the very best services to children in their care and for their parents.

Meeting closed – date to TBC for next meeting.

Chair of Trustees Annual Report

24th Jan 2023

We are Findon Village Preschool and our main purpose and vision has been to provide early years childcare and education and support for children and families in our local community. Over the past year we have provided a service delivering early years experiences for the 34 children we currently have on role, 5 days a week from a dedicated building in the heart of Findon Village. Our work has allowed local families the benefit of accessing their children's Early Years Funding Entitlements on their doorstep giving them the best start in life.

Our aims and objectives as described in our constitution and which we have been committed to delivering this year are as follows:

Findon Village preschool has been committed to offering support and high-quality care and education for all our children regardless of race, religion, culture, gender, or ability.

We have endeavoured to work with parents and carers to help nurture their child to reach their full potential by offering a safe and caring environment where learning and play can come together.

We have supported all children to become independent learners by actively encouraging children to think for themselves and develop confidence and self-esteem and to become happy and active members of our community.

We continue to welcome parents and carers into our setting in different ways over the past few years due to COVID-19 restrictions, encouraging them to take an active part in all aspects of our provision, providing links for home learning activities and opportunities to explore becoming members of the Committee. Their thoughts and opinions matter and have been taken on board and have been valuable to reflective practice in our setting. We are currently in communications with our Local Authority actively exploring more positive ways to ensure the sustainability and continuity of the preschool going forward into the future.

We, with the Statutory Framework for the Early Years Foundation Stage Curriculum (Sept 2021) and our Local Children's Safeguarding Partnership, ensure our standards for safeguarding children are robust and consistently met. In addition to this we have worked in collaboration with other agencies such as WSCC Early Years Childcare and Support and other local charities within our community which offer a range of support networks for our families.

Staff and trustees have worked in partnership and networked with the local community and beyond to access various and numerous virtual and face to face training courses to better equip ourselves in supporting our families to receive the best possible support for their

children and themselves. We have used local businesses / organisations to offer enhanced learning experiences for the children such as WSCC Book Bus, SeCamb, Sussex Police and more recently Spectrum Balance Health Play.

Our Governance and Structure

Findon Village Preschool registered with Ofsted in 20th August 1992. 'The register of Charities' had been approved with the Charity number 1029483.

We currently have 6 trustees listed with Yvonne Wilson as Chairperson for our organisation. A current goal is to seek new interest and support for our trustees to strengthen the structure and to ensure its sustainability.

We have raised funds to provide resources and organised fund-raising events for Children in Need, Comic Relief etc and received support from another local charity through providing some much-needed resources.

As we are currently supporting the transition of new children and families into our setting, our mission going forward beyond recent covid restrictions is to re-establish and build on parent partnerships through our open-door policy, open sessions and other ideas to welcome and engage families into our preschool community and become strong influences in their children's learning and development. We have recently adopted the 'Family' online journal as a new methodology of assessment and communication which is giving parents real time observations and updates of their children's progress with their learning and development.

We moved forward quickly with renovation plans during 2021/ 2022 as a matter of urgency in gathering consent from the Parish Council and quotes to progress with building/ plans to update our environment. This has meant we have now been able to complete the first phase of our plans and renovated the inside of the preschool including refurbishments of the settings children and staff toilets as well as creating access paths through the woodland space, which the children are gaining the full experience of outdoor play continuously throughout all seasons and has become of great value to the children's health and wellbeing.

In 2022 we devised and implemented a successful marketing plan to increase children numbers, this included launching a new website, the creation of flyers, banners and the initiation of a Google advertising campaign. We will continue to build on this in 2023.

In summary

Findon Village Preschool continues to be a popular choice of Early Years Provision for our immediate community and beyond. We have had a challenging year in respect of our new cohort, which was our lockdown children who have had limited social interactions for long periods of time and our aim is to strengthen their skills and promote their future learning effectively.

Overall our achievements have been to continue to support and meet the needs of families through new ways of communicating to engage all families ie. Virtually, face to face, email, letter etc. growing the number of children on roll by 50%.

Our plan for Improvement going forward is to work collaboratively with parents as we implement the revised EYFS reforms and Statutory Framework and improve outcomes for all our children as well as continuing the professional development of staff.

Yvonne Wilson
Chair of Trustees
Findon Village Woodland Preschool

Managers' report to the AGM

January 24th 2023

Introduction:

Good evening, I hope you are all well and would like to thank you for joining us tonight for the AGM. I believe I have met all parents/ carers now, but one key question I am asked often is my background. I have spent most of my time in education, completing a Level 3 in childcare & education, BA Honors in Education and then a PGCE in Primary education, alongside other courses such as a level 2 in understanding autism.

I began the managerial role officially at the start of the term but spent the Christmas holidays in preschool moving and changing learning areas. All staff in the preschool remain the same, Charlotte, Denise, Ellie, Mel and Kate. We have a member of bank staff Jodie who you may have seen in recent weeks and a new member of staff who is starting with us next week.

Day to day life in preschool:

The day to day life in preschool remains similar to before Christmas. Children come in and begin the day with circle time. During circle time, the children are beginning to find and recognise their names and self register and discuss the weather and begin to learn the days of the week. Every Friday, this is followed by a discussion surrounding bobby bear. Bobby bear is new and was introduced a few weeks ago. Children will all be given the opportunity to take bobby bear home/ on an adventure with them over the weekend. We then encourage you as parents/carers and the children to write a brief description of the activities you completed with bobby bear and to include any pictures you have taken. I introduced bobby bear as it is essential that we build upon and extend children's previous knowledge and understanding. We all discuss bobby bears adventures and share experiences, this then informs our setting planning to ensure learning and development is taking place.

We then encourage the children to take part in a physical activity such as dance or mindfulness. I have introduced 'jump start Johnny' with the children and they seem to particularly enjoy this.

Following physical activity, children are encouraged to free-flow play between the two rooms indoors and outside. We encourage the children to go outside in all weathers and therefore,

please can you ensure your child has suitable changes of clothing in their bags, which are weather appropriate. We have ordered wetsuits for children in preschool who may have forgotten them.

Set activities are out in our learning areas in the morning when the children arrive: creative area, math's, literacy, home corner and role play, construction and outside. These activities are based around our curriculum, with the current theme for the term being 'transport'. This was chosen based upon children's current interest. Children free flow between activities and are encouraged to take part in as many as possible. Following this, in the afternoon we extend our activities based on the children's interest and ideas and then set up activities to extend upon this.

We complete a rolling snack around 10am, where children are encouraged to eat something healthy. I am aware that due to the cost of living this may be expensive and therefore have written to local business and companies to ask for donations of healthy foods. I have been bringing in different fruits to children to try each week and this seems very successful. I am keen to ensure that this continues each week.

At lunch time we encourage all children to begin lunch with their savory item, this can be a sandwich, sausage rolls etc. Children sit at tables in the main room to eat lunch and a member of staff is sat at each table to support them during this time. We have begun taking the children outside after lunch to follow with school routine of lunch and break. The children have taken well to this and again it seems successful.

Communication:

Since starting in January I have worked hard with the staff to ensure that communication with parents and carers is successful. I have introduced purple home school books and each child should now be having weekly updates on famy regarding their progress and development.

We have been working hard to complete children's 2 year progress checks and are continuing to book these in.

Next topic:

After half term under the topic of transport we will be looking at people who help us. If you work in a role such as: police, NHS, education etc. and are willing to come in and talk to the children, please let me know so we can get this arranged.

School leavers:

After half term will be continuing to progress children's learning and development and ensure that the transition to school is successful, by introducing learning packs. This will be a focused adult led activity which all children, including non-school leavers can join. They aim to support

children in recognizing numbers and letters, including how to spell and write their names in preparation for school.

Uniform:

If you would like to order uniform, please let me know and I can provide you with an order form sheet to complete. You may have noticed that we have increased our messy/ sensory play activities with paints, shaving foam, baking activities etc. and have been asked recently for uniform to ensure children's clothes are not being ruined.

Updated information forms:

At the beginning of the term contacted all parents/ carers to complete an updated medical form sheet for their child children. If you have not already done so, please return these as soon as possible.

Session changes/ adhoc days:

Please inform me at the earliest opportunity if you wish to change sessions or require adhoc sessions so that I can adhere to ofsted regulations regarding ratios.

Meetings:

If any parents/carers would like to meet with me then please let me know and we can get this booked in.

Findon Village Woodland Preschool

Treasurers Report

Summary

The September 2021 to August 2022 preschool year was one where the Trustees decided that significant change was going to be required to attract and retain staff and children after years of underinvestment.

In the 5 previous years, one was £10.5K in profit, the other 4 made a losses totalling £19.5K discounting a grant of £16.5K for a replacement building fund that skewed the P&L artificially for one year. The Covid-19 impact reduced both income and costs proportionally in one particular year.

It was clear that the preschool would not be financially viable without addressing the issues impacting uptake by parents placing their children on our setting.

Several improvement projects were commissioned to address the need to provide greater appeal to prospective parents and staff.

- 1) Develop the woodland area adjacent to the preschool for access by children and provide woodland learning experiences. This was achieved at minimal cost by the support of many volunteers including all of the Trustees.
- 2) Ceiling replacement – this was needed as there was significant historical water damage and covering peeling off in many places and lighting was poor. A suspended ceiling with inset LED lighting was commissioned and installed. The entire cost was covered by Findon Parish Council, Circa £6,500
- 3) Floor replacement to the main room. The existing floor was a mix of vinyl and old and worn and not fit for purpose. The old flooring was removed and replaced with Vinyl tiles at a total cost of £6,500. A donation of £5,000 from Findon Village Store was gratefully received to support this project.
- 4) Toilet Block Replacement – The existing toilets dating back many years were not fit for purpose and were replaced with a new facility of 3 child size toilet cubicles, one adult. Two child height sinks and wall and anti slip floor covering. The total cost was circa £8,500.
- 5) Replacement Intruder Alarm System – Circa £850
- 6) Replacement Fire Alarm – Part of Ceiling costs
- 7) Redundant electrical systems decommissioning £530
- 8) Removal of redundant heater £220
- 9) Painting and general maintenance – Circa £200 (materials only)

The total investment made in the preschool building during the year was £23,330 of which £11,800 came from preschool funds.

We made an operating loss of £23,935 of which £12,125 reflects the gap between child funding and the expense of running the preschool day to day.

The financial breakdown for the year was :

Income and Expenditure

WSSC Funding		£35,919.11	All age 2, 3 and 4 free place funding
Parent Funding		£12,857.85	Includes £306 + £52 in Natwest ACC 30/8/22
Donations		£43.30	Monies given
Fund Raising		£1,421.07	Events, Raffles, Cash Collections
Bank Interest		£14.57	From Santander and NatWest Deposit Accounts
Net Total Income		£50,255.90	

Expenses		£3,735.99	Marketing, Decorating & Sundries
Utiities		£2,803.47	Electricity, Telecoms and Water
Services		£11,386.18	Building Maintenance
Rent		£840.44	Mini Storage Container
Council Tax		£120.00	Arun DC Tax
Salaries		£53,401.42	Salary, Employer NI, Employer Pension Contributions
Fees		£233.00	Subscriptions, Ofsted & professional fees
Insurance		£391.56	Contents Insurance
WSSC Funds Out		£1,278.72	Transfer out of WSSC funding to other settings
Total Expense		£74,190.78	

P&L		-£23,934.88	
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Bank Balances

Opening Balances

Current Accounts	£32,448.93
Deposit Accounts	£39,882.86
Cash	£97.53
Total	£72,331.79

Closing Balances

Current Accounts	£15,954.74
Deposit Accounts	£32,510.78
Cash	£28.92
Total	£48,465.52

Change

Current Accounts	(£16,494.19)
Deposit Accounts	(£7,372.08)
Cash	(£68.61)
Total	(£23,934.88)

Operational costs were closely examined and it was decided we did not require a book keeper and made the role redundant as financial controls and recording were performed by the Treasurer. There was a redundancy cost in the financial year but future years savings would be economically beneficial. We examined our services contracts and found savings on telecoms and insurance.

We created new employment contracts for existing staff and moved them to 12 monthly equal base pay payments plus any overtime worked that month to provide continuity of income across the year.

We conducted a pay review and ensured all staff we paid about living wage rates and reflecting the levels of responsibility.

Within our expenses were over £1,000 of marketing and advertising. This figure covers the production of materials such as flyers and local advertising. The development of the new website was undertaken by the Chair saving several thousands of pounds and has generated significant interest in the preschool.

Fund raising was pushed as much as possible with events, raffles and the Village House having a change collection jar.

Operating overheads were reduced by the Trustee contribution to the operational (business plan, investment strategy) and financial management (Invoicing, payments, payroll, expense management, financial recording and forecasting, establishing and managing bank accounts and signatories), marketing and promotions, staff recruitment, HR services (employment contracts, redundancy, probation management), creation and maintenance of all required policies and procedures, qualified first aid training, painting and decorating, procurement and collection of supplies, grant applications, establishing and maintaining key stakeholder relationships (e.g. Parish Council) and providing support to all staff members on a regular basis.

Financial outlook for school year 2022-2023

The significant investment main in 2021-2023 increased numbers of children from a low start of year below 10 Full Time Equivalates (FTE's) to 13.2 FTE's by year end. To break even would have required 13.2 FTE's all year.

We currently have 30 children attending with an FTE of 13.5 with numbers increasing in spring and summer terms to take us to a projected level of 15 FTE's by year end. We are close to full capacity for some sessions during the week and may need to introduce waiting lists if demand for any session exceeds 26 children.

Our current outlook for the full year for income, including generous donations we have received to date is over £82,000, over £30,000 more than 2021-2022.

We are running extended days with 8:30 starts and late finishes up to 16:30 and running Holiday Clubs in all the school holidays to support working families more effectively with a view to these adding to profitable income as the year progresses.

However; we have increases in costs for much of our operation with staff costs in excess of £80,000 and other overheads over £8,000 with inflation running at over 10%.

We are applying for grants, additional funding from WSCC for children requiring additional needs and will run fund raising events to bridge the gap as much as possible throughout the remainder of this school year.

Year on year losses are not sustainable and we hope to eliminate or at the very least minimise any loss in this financial year with a view to creating an operating profit we can use for reinvesting in the preschool facilities, equipment and staff.

Fund raising efforts will have all proceeds deposited in our savings account and used to invest in facilities and equipment for the children attending preschool.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Findon Village Preschool	No (if any) 1029483
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CC16a

Receipts and payments accounts

For the period from	Period start date 01/09/2021	To	Period end date 31/08/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
WSCC Child Funding	35,919	-	-	35,919	42,457
Parent Child Funding	12,858	-	-	12,858	10,021
Donations	44	-	-	44	100
Fund Raising	1,421	-	-	1,421	163
Bank Interest	15	-	-	15	5
Grants	-	-	-	-	1,000
Other Receipts	-	-	-	-	150
	-	-	-	-	-
Sub total (Gross income for AR)	50,256	-	-	50,256	53,896
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	50,256	-	-	50,256	53,896
A3 Payments					
Salaries	53,401	-	-	53,401	50,389
Rent/Council Tax	960	-	-	960	825
Other Premises Costs	2,803	-	-	2,803	1,665
Funding Transfers Out	1,279	-	-	1,279	-
Catering Costs	-	-	-	-	513
Consumables	3,736	-	-	3,736	1,328
Equipment	-	-	-	-	498
Office Costs	-	-	-	-	1,982
Other Payments	-	-	-	-	1,192
Fees and Subscriptions	233	-	-	233	-
Building Maintenance	11,386	-	-	11,386	-
Insurance	392	-	-	392	-
	-	-	-	-	-
Sub total	74,191	-	-	74,191	58,392
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	74,191	-	-	74,191	58,392
Net of receipts/(payments)	- 23,935	-	-	- 23,935	- 4,496
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	72,401	-	-	72,401	63,691
Cash funds this year end	48,466	-	-	48,466	59,195

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Accounts		15,955	-
	Deposit Accounts		32,511	-
		-	-	-
	Total cash funds	48,466		-
	(agree balances with receipts and payments account(s))	OK	OK	OK

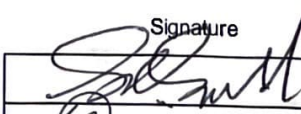
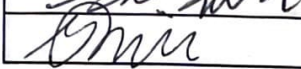
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	S.P. SMITH	5/12/2022
	YVONNE WILSON	5/12/22



Section A

Independent Examiner's Report

Report to the trustees/directors/ members of

Findon Village Preschool

On accounts for the year ended

31st August 2022

Charity no.:

1029483

Company no.:

Set out on pages

1 and 2

I report to the charity trustees on my examination of the accounts of the Company for the year ended **31/ 08/ 2022**.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  Date: 08/12/2022

Name: (COTD) NAGLE

Relevant professional qualification(s) or body (if any): PERSONAL FINANCE SOCIETY - DIPLOMA IN REGULATED FINANCIAL PLANNING

Address: UNIT 7, NEWHOUSE BUSINESS CENTRE, OLD CRAWLEY ROAD, HORSHAM, WEST SUSSEX, RH12 4RU

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

FINDON VILLAGE PRE-SCHOOL

England & Wales - Charity number 1029483

Accounts

Findon Preschool

	BANK	DEPOSIT	COMBINED	CASH BOX	
	01/09/20	01/09/20	01/09/20		
2020 Opening Balance Bank statements	37,906.73	39,878.08	77,784.81	23	77,807.81
o/s Aug 2020	(910.55)		(910.55)		-910.55
Expenditure	(58,391.69)		(58,391.69)	0	(58,391.69)
Income	53891.84	3.99	53,895.83		53,895.83
Balance per accounts	<u>32,496.33</u>	<u>39,882.07</u>	<u>74,199.50</u>	<u>23</u>	<u>72,401.40</u>
Balance per statement 31/08/21	32,496.33				
Balance per statement - 001/21		39,882.07			72,401.4
Cash Book				23	
	32,496.33				
LESS RESTRICTED NEW BUILD		-22449			
		17,433.07			



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Findon Village Preschool	No (if any) 1029483
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CC16a

Receipts and payments accounts

For the period from	Period start date 01/09/2020	To	Period end date 31/08/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	100	-	-	100	500
Fundraising	163	-	-	163	232
Fees/Parents/Carers	10,021	-	-	10,021	5,805
Vouchers	42,457	-	-	42,457	54,336
Grants	1,000	-	-	1,000	1,000
Bank Interest	4	-	-	4	207
Other Receipts	150	-	-	150	3,395
	-	-	-	-	-
Sub total (Gross income for AR)	53,896	-	-	53,896	65,475
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	53,896	-	-	53,896	65,475
A3 Payments					
Salaries	50,389	-	-	50,389	57,178
Rent/Rates	825	-	-	825	883
Other premises Costs	1,665	-	-	1,665	1,798
Catering costs	513	-	-	513	845
Consumables	1,328	-	-	1,328	1,747
Equipment	498	-	-	498	2,319
Office costs and Meeting costs	1,982	-	-	1,982	3,664
Other payments	1,192	-	-	1,192	1,113
	-	-	-	-	-
Sub total	58,392	-	-	58,392	69,548
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	58,392	-	-	58,392	69,548
Net of receipts/(payments)	- 4,496	-	-	- 4,496	- 4,073
A5 Transfers between funds					612
A6 Cash funds last year end	54,448	22,449		76,897	67,152
Cash funds this year end	49,952	22,449	-	72,401	63,691

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	32,496		-
	Deposit Account	17,433	22,449	-
	Cash Box	23	-	-
	Total cash funds	49,952	22,449	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A Independent Examiner's Report

Report to the trustees/
members of

FINDON VILLAGE PRESCHOOL

On accounts for the year
ended

AUGUST 2021

Charity no
(if any)

1029483

Set out on pages

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Date:

Name:

Relevant professional qualification(s) or body (if any):

Address:

Section B Disclosure

ONLY COMPLETE IF THE EXAMINER NEEDS TO HIGHLIGHT MATERIAL MATTERS OF CONCERN (SEE CC32, INDEPENDENT EXAMINATION OF CHARITY ACCOUNTS: DIRECTIONS AND GUIDANCE FOR EXAMINERS).

Minutes AGM

Findon Village Preschool

Date: December 10th 2021

Attendees: Yvette Pow (YP)
Neil Williamson (NW)
Jen Taylor (JT1)
Andy Stowell (AS)
Yvonne Wilson (YW)
Steve Smith (SS)
Mandy Charlton (MC)
Denise Lambourne (DM)
Jackie Togher (JT)
Tony Mullaney (TM)
Rosemary Mullaney (TM)

Apologies: Anna Ferre

Previous Minutes Update:

Chairperson YW introduced herself and informed all that the previous minutes from the Extraordinary General Meeting of Findon Village Preschool held on 17th of May 2021 are available if anyone wishes to view them. At that meeting YW, AS and JT were elected as members of the Committee.

Election of Committee Members:

YW was elected as Chairperson.
SS was elected as Treasurer
JT1 was elected as Secretary.

It was decided the constitution will change from 1 year to 3 years.

Chairperson Report

YW delivered her report and approved by attendees.

Managers Report

MC delivered her report and approved by attendees.

Treasurer Report

SS delivered his report and approved by attendees.

AOB

RM - thanked the staff and committee members for the great work carried out throughout the year.

JT – suggested the committee look at updating their website and advertise far and wide as it is quite a secluded school. This will be brought to the next committee meeting to action.

NW – Thanked staff at the Preschool and is happy to continue as part of the committee.

Meeting closed – date to TBC for next meeting.