



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date 1/09/2023 To Period end date 31/08/2024

Charity name: Holybourne Village Pre-school

Charity registration number: 1029406

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide Early years childcare and education to 2 – 4 year olds from the village and surrounding area. The Preschool continues to care and educate the young children from the local area, we have lowered our entry age to 2 years which enables us to support families sooner and put in early interventions for those that need it. We also had a family whose child was attending a local specialist nursery but parents needed a little more childcare to enable them to work.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts	Para 1.17 and 1.19	The focus of our activities is to raise money and to enhance the quality of the provision of resources in our care. It has been proven in recent studies that a good pre-school education helps childrens both socially and intellectually in their future learning.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have read and understood the guidance on public benefits

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The past year presented both challenges and opportunities for the pre-school, largely influenced by a reduced intake in September due to the COVID-19 low birth rate. This necessitated a reduction in staff hours, with only two staff members required per session. Despite the initial low numbers, the pre-school remained committed to providing a rich and engaging environment for the children. Regular outings continued to be a highlight, with visits to the Lawns care home, walks around the village, the park, the church, and duck pond, and the much-loved trips to Mill Cottage Farm. The Christmas party, though quiet, still brought joy with a visit from Santa.</p> <p>Daily activities continued to excite the children, fostering development through morning exercise, WellComm group time, and French sessions with Sarah. The art area provided a creative outlet, and new toys encouraged valuable social skills like sharing, turn-taking, and caring for belongings.</p> <p>The pre-school demonstrated adaptability when the Easter Egg Hunt at the Lawns had to be scaled back due to adverse weather. However, the family picnic in the hall still provided a wonderful opportunity for families and staff to connect.</p> <p>A significant positive development was the decision to lower the start age to 2 years, aligning with the new government funding for working parents of two-year-olds. This strategic move provided a much-needed boost to both the cohort size and the pre-school's finances, allowing families to join sooner.</p> <p>The summer term was a busy and enjoyable period. A photographer captured beautiful portraits, generating a commission for the pre-school. Healthy Eating Week was filled with fun activities and new foods to try. Sports day made a welcome return to the Lawns care home garden, where residents presented the children with their medals, fostering intergenerational connections. The year concluded with a joyful end-of-term party, enjoyed by all.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Small loss made in the year due to lower numbers for our first two terms but improved from a predicted large loss to a much smaller loss, still keeping a healthy bank balance at the end of the financial year
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We aim to hold enough reserve funds to allow us to meet any unforeseen expenditure or financial losses that may occur
Amount of reserves held	Para 1.22	£15,000 (we always ensure we have enough to pay 3 months wages)
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns at this stage, children numbers are growing at the preschool and next year is looking healthy

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main source of funds is from fees and funding. Due to the low number of children (in comparison to other years) fund raising activities have been sparse. Only commission from photographer and a little from the Giving machine.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	As more and more of our income is through government funding, it makes our budget very tight with very little to reinvest in resources and large projects we would like to do
Other		

Structure, Governance and Management

Description of charity's trusts		
Type of governing document (trust deed, constitution, charter)	Para 1.25	Preschool learning alliance constitution, adopted 2009
How is the charity constituted? (e.g. unincorporated association, CIC)	Para 1.25	Unincorporated Charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees aim to recruit from families that attend the preschool as well as those who have the expertise to ensure the preschool is run at the highest standard.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Holybourne Village Pre-school
Other name the charity uses	
Registered charity number	1029406
Charity's principal address	Holybourne Village Hall Church Lane Holybourne Alton, Hant GU34 4HE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Shane Clarke	Chair	Resigned (31/03/2024)	
2	Hannah Droy	secretary	Resigned (31/07/2024	
3	Alex Barney	Treasurer	18/10/2022	
4	Jane Bulpitt	Secretary (01/07/2024)	18/10/2022	
5	Sarah Human	Trustee	01/04/2024	
6	Sue Husbands	Manager		
7	Cally-Anne Huggins	Chair	01/04/2024 – 26/06/2025	
8	Christelle Smith-Rogers	Trustee	01/09/2023	
9	Cally-Anne Huggins	Vice Chair	26/06/2025	
10	Jane Jacobs	Chair	26/06/2025	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jane Jacob	ALEX BARWELL
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	1/07/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Holybourne Village Pre school

No (if any)

Receipts and payments accounts

CC16a

For the period from	Period start date 01/09/2023	To	Period end date 31/08/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	47 785	-	-	47 785	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	47 785	-	-	47 785	-
A3 Payments					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	52 531	-	-	52 531	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	52 531	-	-	52 531	-
Net of receipts/(payments)	- 4 746	-	-	- 4 746	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	24 689	-	-	24 689	-
Cash funds this year end	19 943	-	-	19 943	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	19 943	-	-
		-	-	-
		-	-	-
	Total cash funds	19 943	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	None	-	-	-
	N/a	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
	N/a		-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
	N/a		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None		-	
	N/a		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	A Barney	Alex Barney	16/06/2025	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Holybourne Village Pre School

On accounts for the year
ended

31/08/2024

Charity no
(if any)

1029406

Set out on pages

1&2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

E. Seymour

Date:

30/06/2025

Name:

Emily Seymour

Relevant professional
qualification(s) or body
(if any):

Address:

30 Whitedown, Alton, Hampshire, GU34 1LU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No issues to report.