

SNETTISHAM BOBTAILS

England & Wales · Charity number 1029400

Details

Status Registered

Legal form Other

Registered 1993-11-29

Register [View on the Charity Commission register](#)

Contact

Address Snettisham Primary School
School Road
Snettisham
Kings Lynn
Norfolk
PE31 7LT

Phone 01485541274

Email Snettishambobtails@gmail.com

Website www.snettishambobtails-preschool.co.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

Activities: Fundraising for the Preschool.

Classification

- **How:** Provides Services, Other Charitable Activities
- **What:** Education/training
- **Who:** Children/young People

Geography

- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£83,743	£76,546	-	-
2024-08-31	£69,668	£66,091	-	-
2023-08-31	£54,622	£54,777	-	-
2022-08-31	£58,352	£56,466	-	-
2021-08-31	£63,182	£65,386	-	-
2020-08-31	£56,010	£59,395	-	-

Trustees

Name	Role	Appointed
DANIELLE RODRIGUES	Chair	2013-06-05
Cheryl Rumens		2018-03-29
Claire Mann		2024-07-01
Kirsty Stocks		2020-12-14
Rebecca Chilvers		2013-06-05

SNETTISHAM BOBTAILS

England & Wales - Charity number 1029400

Accounts

Snettisham Bobtails Pre-School

Annual Report

To 31st August 2025

Signed on behalf of the Trustees by:

D Rodrigues

Danielle Rodrigues, Chairperson

Date 28-4-26

The Committee presents this report with the financial statements of the Pre-School for the year ending 31st August 2025.

Incorporation and Constitution

Snettisham Bobtails Pre-School is a registered charity (No 1029400). The Pre-school's current constitution was formally adopted from the Pre-school learning Alliance module 2011 and is dated 24/09/2014.

Principle Activity and object of the Charity

The Principle activity and object of the charity, in the period under review, was to advance the education of the children below the compulsory school age. Sessions run for 3 hours in the morning and the afternoons, totalling 29 hours a week, term time, where qualified and friendly staff provide stimulating and creative play, which takes place in a fun and secure environment. We look upon the pre-school as the first stepping-stone to school and school life.

Benefits to the Community

Snettisham Bobtails Pre-School has been educating and benefitting the community of Snettisham for the last 40 years and registered with Ofsted in 1992 – receiving a GOOD rating again in our latest inspection – July 2025. We welcome children in the local community from every background.

Our work with children from 2 years to school age means we help children learn and develop important social skills such as turn taking, staying safe, communication and language development, teamwork and conflict resolution. All these skills enable our children to be a responsible member of their local community.

Our work means we work closely with the village primary school, Hunstanton Peer Support Group. This work is of benefit to our children to prepare them for starting school by visiting the reception class within the Snettisham Primary School.

The work we do with the children in our care is of great benefit to the wider community as our staff are a source of information and expert knowledge on many aspects of childcare and we impart this knowledge to our families.

Chairpersons report – Danielle Rodrigues

At the beginning of September 2024, we had 17 children start with us. Numbers on the register grew and in January rose to 21 and rose again to 23 at Easter.

This year we were very lucky to receive two donations from The Snettisham Cricket Club in partnership with The Queen Victoria Public House and The Snettisham WI. The Cricket Club and Queen Vic paid for our new mud kitchen in the garden. They even came and put it together for us. A huge thank you goes to them. Also the WI was closing its group in the village and we were one of many that received a donation – we purchased a new sofa for our reading corner so that the practitioners and the children can sit and read on a lovely comfortable sofa. Again thank you.

The four permanent EY practitioners continued to cover all sessions. Our newest member of staff started a SENCO course to add to her training. All staff continued to update and renew training as required.

We had two students from the local high school for a week's work experience – they both were really good with the children and we hope they decide to progress their studies with a view to join the profession in the future.

The committee again was difficult to recruit so the current committee agreed to continue their roles with our continuing support from the school academy. Meetings were continuing online and via group chat.

New parents looking for child places are using the website, and this continues to be a good information point for contact to Bobtails.

In July we had our inspection from Ofsted. The result was a GOOD rating. A big thank you to all the staff and the children on the day for showing Ofsted what a great place Bobtails is.

The Friends of Snettisham School (which included some of our parents) organised a yard sale in the village and Bobtails received a donation. Again thanks to all those that took part.

Numbers for September 2025 are looking healthy, and we are looking forward to the year ahead. Again, on behalf of the committee I would like to thank all Bobtails staff for their hard work and commitment in another year at Bobtails.

Treasurer's Report – Eunice Denton

The treasurer's role is undertaken as part of the administrative work and presented to committee at each meeting for approval. The yearly accounts are attached to this AR.

The bank account balances at end of August 2025 were £25,265.87 and £10,345.64.

Children numbers were good this year with 17 children on the role in the September 2024 term, with 9 x 2-year-olds and 8 x 3–4-year-olds. Fees rose to £5.50 an hour for fee paying children as agreed by committee last year. Again this was still low compared to funded children and to other providers in the area. Numbers started to rise in January to 21. Then at Easter numbers increased to 24.

Costs for insurance have increased this year, we have another member of staff on the pension scheme and employer NI contributions have also risen but fortunately, the funding rate increased which covered most children and more children stayed over the lunchtime period which gave us extra revenue.

Fundraising Report

Our pre-school is run by a management committee made up of parent volunteers. This is another way in which we benefit the community as we provide our parents with the opportunity to contribute to the development and running of our pre-school through this voluntary work. An important aspect of the committee's work is in fundraising for the pre-school but Fundraising this year has come from local donations.

West Norfolk Wins lotto	£233.50
Snettisham Cricket Club	£879.00
Snettisham WI	£500.00
Yard Sale (Snettisham School)	£148.50
Misc	£ 5.00
Total	£1,766.00

Trustees

Trustees for the Charity are elected each year at the Annual General Meeting and are known as ‘the Committee’. Candidates are proposed and seconded by the AGM attendees: election is by a show of hands. Trustees for the year 2024/2025 were:

All trustees became effective following the AGM dated April 2025– all trustees were re-elected for another year.

Danielle Rodrigues	Chairperson
Rebecca Chilvers	Secretary
Cheryl Rumens	Treasurer (supported by EDenton, Admin)

Committee Members	Clare Mann
	Kirsty Stokes
	Caitlin Parsons

Staff

Staff employed by the Charity during the past year are detailed below:

Lucy Payne	Supervisor, Practitioner (level 3)
Andrea Bolderstone	Practitioner (Level 3)
Kirsty Skoyles	Practitioner (Level 3)
Sara Barker	Practitioner (Level 3)
Eunice Denton	Administrator

Improvements/Business Plan for 2025/26

- Ensure financial stability for the Pre-School
- Continue to improve on the management committee by enrolling new active members.
- Change Manager role (as advised by Ofsted) to the Supervisor and appoint a member of staff to be Deputy.
- Continue the good relationship with the Snettisham School and the Academy.
- Continue to improve Pre-school resources we provide for the children, their families and the community.
- To build on relationships with parents and their involvement in their children’s learning and development.

Unaudited Financial Statements

The unaudited financial statements for the year ending 31st August 2025 form part of this report and are attached to the end of it.

The funds held by Snettisham Bobtails Pre-School fall into two accounts:

Unrestricted Funds: to cover staff wages, rent, supplies which the Pre-School could not operate without. Income levels vary during the year, but expenditure levels remain relatively constant throughout.

Designated Funds: This fund is set up in case offsetting improvements, redundancy, rent increases and unforeseen circumstances. Funds have been taken from the unrestricted funds if and when surplus has been available. This fund was set up on the recommendation of the Norfolk County Council.

Profit and loss account for the year (Sept 2024 - end of August 2025) ending 31 August 2025

Income

Vouchers	70,159.13
Fees	8920.55
Lunch club	1174.75
Fundraising	1766.00
Milk	83.45
Photos	0
Uniform	309.50
Other	255.89
Expansion Grant	1,074.00
<u>Total</u>	<u>£83,743.27</u>

Expenditure

Wages	60,593.77
Rent	5,130.00
Insurance/Memberships	865.25
Photos	0
Stationary/Art	912.25
PAYE/Accounting fees	144.00
Books	103.70
Fundraising	23.00
Equipment	2,528.41
Advertising	0
Cleaning	531.30
Transfers	4,000.00
Uniform (children)	353.91
Uniform (staff)	64.80
Petty Cash	980.00
Training	76.00
Other (skip hire)	240.00
<u>Total</u>	<u>£76,546.39</u>
<u>Profit / loss</u>	<u>£7,196.88</u>

Book-keeper
A Denton Eunice Denton.

Chair
D. Rodrigues 29/4/26

Income September 2024 - August 2025

	Vouchers	EYPP	Fees	lunches	Fundraising	Milk	Photos	Uniform	Other	Exp Grant (NCC)	Totals	fund events
September	£ 5,224.00		£ 704.40		£ 22.50		£ -	£ 55.00			£ 6,005.90	
October	£ 5,225.00	£ 146.88	£ 446.80		£ 22.50	£ 26.50		£ 60.50			£ 5,928.18	
November	£ 4,734.26	£ 741.79	£ 1,299.30	£ 214.50	£ 18.00			£ 33.50			£ 7,041.35	
December	£ 5,513.96		£ 401.20	£ 57.75	£ 18.00						£ 5,990.91	
January	£ 6,417.00		£ 1,146.60	£ 247.50	£ 22.50	£ 23.20					£ 7,856.80	
February	£ 6,912.80	£ 112.20	£ 354.65	£ 162.75	£ 1,397.00				£ 208.89		£ 9,148.29	Keytime refund
March	£ 6,732.88	-£ 2.04	£ 1,099.45	£ 101.75	£ 18.00			£ 85.00	£ 24.00		£ 8,059.04	Colourfrog refund
April	£ 5,388.06		£ 264.95	£ 82.50	£ 22.50	£ -		£ -			£ 5,758.01	
May	£ 5,242.00		£ 989.80	£ 165.00	£ 19.50	£ 33.75	£ -	£ 24.50	£ 23.00		£ 6,497.55	Ikea refund
June	£ 6,184.00	£ 188.50	£ 532.30	£ 101.75	£ 17.00			£ 51.00	£ -		£ 7,074.55	
July	£ 5,776.00		£ 1,424.60	£ 41.25	£ 23.00						£ 7,264.85	
August	£ 5,621.84		£ 256.50	£ -	£ 165.50	£ -	£ -	£ -	£ -	£ 1,074.00	£ 7,117.84	school cont to yard sale
Total	£ 68,971.80	£ 1,187.33	£ 8,920.55	£ 1,174.75	£ 1,766.00	£ 83.45	£ -	£ 309.50	£ 255.89	£ 1,074.00	£ 83,743.27	

completed

signed D. RODRIGUES
Chair of Committee DANIELE RODRIGUES

signed Denton KUNICE DENTON
bookkeeper

29/4/26

Expenses September 2024- August 2025

	Wages	Rent	Insurance /memberships	Photos	Stationary/ Art	PAYE Accounting fees	Books	Childrens Uniform	Staff Uniform	Outings	Fundraising	Training
September	£ 4,442.86	£ 1,005.00	£ 112.88		£ 50.17	£ 12.00						
October	£ 5,735.54	£ -			£ 43.34	£ 24.00	£ 42.13					
November	£ 4,700.54	£ 945.00			£ 368.46							
December	£ 4,657.31	£ -				£ 12.00	£ 15.98					
January	£ 4,450.44	£ 780.00	£ 474.37		£ 25.49	£ 12.00						
February	£ 4,957.88				£ 89.43	£ 12.00		£ 164.69				
March	£ 4,610.60	£ 810.00	£ 159.00		£ 90.27	£ 12.00					£ 23.00	£ 40.00
April	£ 5,413.97	£ 585.00			£ 88.55	£ 12.00						£ 36.00
May	£ 5,307.06		£ 5.00		£ 69.57	£ 12.00	£ 16.60					
June	£ 5,101.61	£ 1,005.00			£ 28.99	£ 12.00		£ 189.22	£ 64.80			
July	£ 6,435.62	£ -			£ 28.99	£ 12.00	£ 28.99					
August	£ 4,780.34	£ -	£ 114.00		£ 28.99	£ 12.00						
Total	£ 60,593.77	£ 5,130.00	£ 865.25	£ -	£ 912.25	£ 144.00	£ 103.70	£ 353.91	£ 64.80	£ -	£ 23.00	£ 76.00

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 29/11/26

Equipment	Advertising	Cleaning/P PE	Quality Funding Grant	deposit account transfers	other	Petty cash	Totals
£ 39.85						£ 130.00	£ 5,792.76
£ 159.99		£ 29.97					£ 6,034.97
		£ 37.74				£ 150.00	£ 6,201.74
							£ 4,685.29
£ 1,202.33						£ 200.00	£ 7,144.63
		£ 94.02				£ 50.00	£ 5,368.02
£ 148.98		£ 20.92					£ 5,851.77
£ 111.60		£ 133.79				£ 240.00	£ 6,647.91
£ 780.59					£ 240.00	£ 100.00	£ 6,566.82 skip hire
£ 22.99		£ 174.08		£ 2,000.00		£ 50.00	£ 8,648.69
24.3		£ 40.78				£ 60.00	£ 6,630.68
£ 37.78				£ 2,000.00			£ 6,973.11
£ 2,528.41	£ -	£ 531.30	£ -	£ 4,000.00	£ 240.00	£ 980.00	£ 76,546.39

completed xx

Signed *D. Rodriguez* DANIELE RODRIGUES
Chair of Committee

signed *E. Denton* Eunice Denton. 29/4/20
bookkeeper

SNETTISHAM BOBTAILS

England & Wales - Charity number 1029400

Accounts

Profit and loss account for the year (Sept 2023 – end of August 2024) ending 31 August 2024

Income

Vouchers	60,531.95
Fees	7,840.34
Lunch club	610.75
Fundraising	364.50
Milk	156.90
Photos	0
Uniform	164.00
Other	0

Total £69,668.44

Expenditure

Wages	52,062.32
Rent	5,130.00
Insurance/Memberships	1,075.12
Photos	0
Stationary/Art	743.27
PAYE/Accounting fees	275.52
Books	79.60
Fundraising	0
Equipment	2,779.52
Advertising	0
Cleaning	417.23
Transfers	2,000.00
Uniform (children)	288.80
Uniform (staff)	166.14
Petty Cash	913.78
Training	31.20
Other (fees refund)	128.30

Total £66,090.80

Profit / loss £3,577.64

Book-keeper - EUNICE DENTON E Denton 11/6/25
 Committee Chair - DANIELLE RODRIGUES D RODRIGUES 12-6-25

INCOME September 2023 - August 2024

	Vouchers	EYFP	Fees	Lunches	Fundraising	Milk	Photos	Uniform	Other	Quality Grant	Totals	June events
September	£ 3,856.00	£ 675.00	£ 57.10	£ 76.50	£ 22.00	£ 14.25	£ -	£ 30.00			£ 5,246.85	
October	£ 10,356.00	£ -	£ 968.15	£ 25.00	£ 21.00	£ 15.95					£ 11,387.10	
November	£ -	£ -	£ 679.65		£ 27.50	£ 30.50	£ 28.85				£ 757.15	
December	£ 4,044.23	£ 13.02	£ 281.00								£ 4,375.66	
January	£ 4,864.00	£ 530.00	£ 1,213.70		£ 42.00			£ 68.00			£ 6,717.70	
February	£ 5,754.00	£ -	£ 1,117.95	£ 99.00	£ 81.50	£ 26.70		£ 51.00			£ 7,111.55	
March	£ 5,156.38	£ 94.40	£ 875.65	£ 54.00	£ 27.00						£ 6,218.53	
April	£ 4,963.00	£ 445.00	£ 410.88		£ 22.00						£ 5,844.88	
May	£ 4,962.00	£ 304.00	£ 555.82	£ 109.50	£ 27.50	£ 37.70	£ -	£ 15.00			£ 5,905.52	
June	£ 5,360.00		£ 759.35	£ 209.50	£ 22.00						£ 6,345.85	
July	£ 4,565.00		£ 388.45	£ 47.25	£ 19.00	£ 31.35					£ 5,053.05	
August	£ 4,855.79	£ 36.97	£ 19.20		£ 21.50						£ 4,933.46	
TOTAL	£ 58,744.40	£ 1,787.55	£ 7,840.34	£ 612.75	£ 354.50	£ 156.90	£ -	£ 184.00	£ -	£ -	£ 69,668.44	

completed 1/6/25

Signed D. BOONING
 Chair of Committee DANIELLE REEDER
 signed E. Denton
 cookkeeper EDWICE DENTON

Expenses September 2023 - August 2024

	Wages	Rent	Insurance /memberships	Photos	Stationary/ Art	PAYE Accounting fees	Books	Childrens Uniform	Staff Uniform	Outings	Fundraising	Training
September	£ 3,706.70		£ 79.88		£ 22.49							
October	£ 4,181.83	£ 885.00	£ 369.57		£ 82.73		£ 20.00					£ 31.20
November	£ 3,798.89	£ 1,035.00			£ 73.90							
December	£ 3,898.03	£ -			£ 22.49							
January	£ 4,388.78	£ 855.00	£ 5.00		£ 82.26							
February	£ 3,832.22		£ 485.17		£ 64.49							
March	£ 3,681.14	£ 630.00	£ 16.50		£ 61.91	£ 273.46						
April	£ 5,021.93	£ 780.00			£ 25.49			£ 72.09	£ 166.14			
May	£ 4,580.10		£ 5.00		£ 201.59							
June	£ 4,666.10	£ 945.00			£ 25.49							
July	£ 5,851.51	£ -			£ 54.94		£ 59.60					
August	£ 4,455.09	£ -	£ 114.00		£ 25.49	£ 2.06		£ 216.71				
Total	£ 52,062.32	£ 5,130.00	£ 1,075.12	£ -	£ 743.27	£ 275.52	£ 79.60	£ 288.80	£ 166.14	£ -	£ -	£ 31.20

Book keeper - Eunice DENTON

Adenton 11/6/25

Committee - DANIELLE RODRIGUES
 Chair - D. Roaming 12-6-25

Equipment	Advertising	Cleaning/p PE	Quality Funding Grant	deposit account transfers	other	Petty cash	Totals						
£ 54.36						£ 200.00	£ 4,063.43						
£ 19.38		£ 98.04				£ 60.00	£ 5,747.75						
£ 129.95						£ 60.00	£ 5,097.74						
							£ 3,920.52						
£ 69.99		£ 48.72				£ 70.00	£ 5,519.75						
£ 24.99		£ 86.27					£ 4,540.39						
£ 385.65		£ 25.74		£ 2,000.00	£ 45.80	£ 220.00	£ 7,340.20						
£ 124.74							£ 6,190.39						
£ 84.53		£ 39.24				£ 120.00	£ 5,030.46						
£ 355.97						£ 60.00	£ 6,052.56						
1429.96		£ 119.22				£ 123.78	£ 7,674.26						
£ 100.00							£ 4,913.35						
£ 2,779.52	£ -	£ 417.23	£ -	£ 2,000.00	£ 128.30	£ 913.78	£ 66,090.80						

completed xx 1/6/25

Signed Chair of Committee D. RODRIGUES DANIELE RODRIGUES

Signed bookkeeper EDENTON EUNICE DENTON

Snettisham Bobtails Pre-School

Annual Report

To 31st August 2024

Signed on behalf of the Trustees by:

Danielle Rodrigues, Chairperson

D Rodrigues

Date

12-6-25

The Committee presents this report with the financial statements of the Pre-School for the year ending 31st August 2024.

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Benefits to the Community

Snettisham Bobtails Pre-School has been education and benefitting the community of Snettisham for the last 40 years and registered with Ofsted in 1992 – receiving a GOOD rating again in our latest inspection – December 2019. We welcome children in the local community from every background.

Our work with children from 2 years to school age means we help children learn and develop important social skills such as turn taking, staying safe, communication and language development, teamwork and conflict resolution. All these skills enable our children to be a responsible member of their local community.

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Chairpersons report – Danielle Rodrigues

At the beginning of September 2023, we had 20 children start with us. Numbers on the register decline through October as children moved away to 18 and in January rose to 20 and rose again to 23 at Easter.

This year we continued to upgrade the outdoor area. We purchased a story teller chair and buddy seating bench which were made from recycled plastic. So we are able to sit outside with the children at story time as well as indoors.

The three permanent EY practitioners continued to cover sessions with the help of the casual member of staff and the administrator when needed. The casual member of staff let

us know at Christmas that she would be moving to Europe at Easter, so it was decided that a new part time EY practitioner was needed. In April we appointed a new member to the team.

We had two students from the local college (CWA) attend one day a week for 6 months this year to gain voluntary hours for their college course. We hope they decide to continue with childcare in the future.

The committee again was difficult to recruit so the current committee agreed to continue their roles with our continuing support from the school academy. Meetings were continuing online and via group chat.

New parents looking for child places are using the website, and this continues to be a good information point for contact to Bobtails.

Numbers for September 2024 are looking healthy, and we are looking forward to the year ahead. Again, on behalf of the committee I would like to thank all Bobtails staff for their hard work and commitment in another year at Bobtails.

Treasurer's Report – Eunice Denton

The treasurer's role is undertaken as part of the administrative work and presented to committee at each meeting for approval. The yearly accounts are attached to this AR.

The bank account balances at end of August 2024 were £20,068.99 and £4,287.57.

Children numbers were good this year with 20 children on the role in the September 2023 term, with 11 x 2-year-olds and 9 x 3–4-year-olds. Fees of £4.50 an hour for fee paying children remained in place for the year but it was decided by the committee to increase it in September 2024 to £5.50 an hour. Again this was still low compared to funded children and to other providers in the area. Numbers temporarily decreased in October with children moving away but started to rise again in January to 20. Then at Easter numbers increased to 23.

Costs for insurance have increased this year and we have another member of staff on the pension scheme. Fortunately, the funding rate increased and more children stayed over the lunchtime period which gave us extra revenue.

Fundraising Report

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West Norfolk Wins lotto	£274.50
-------------------------	---------

Children Christmas card sales	£90.00
Total	£364.50

Trustees

Trustees for the Charity are elected each year at the Annual General Meeting and are known as 'the Committee'. Candidates are proposed and seconded by the AGM attendees; election is by a show of hands. Trustees for the year 2023/2024 were:

All trustees became effective following the AGM dated November 2022– all trustees were re-elected for another year.

Danielle Rodrigues	Chairperson
Rebecca Chilvers	Secretary
Cori Houlston	Treasurer (supported by EDenton, Admin)

Committee Members	Hannah Bateson
	Kirsty Stokes
	Cheryl Rumens
	Nina Finnegan
	Caitlin Callaghan – new member Dec 2023

Staff

Staff employed by the Charity during the past year are detailed below:

Lucy Payne	Supervisor, Practitioner (level 3)
Andrea Bolderstone	Practitioner (Level 3)
Kirsty Skoyles	Practitioner (Level 3)
Claire Chadwick	Bank Staff EY Practitioner - left March 2024
Sara Barker	Practitioner (Level 3) – started April 2024
Eunice Denton	Administrator

Improvements/Business Plan for 2024/25

- Ensure financial stability for the Pre School
- Continue to improve on the management committee by enrolling new active members.
- Continue the good relationship with the Snettisham School and the Academy.
- Continue to improve Pre-school resources we provide for the children, their families and the community.
- To build on relationships with parents and their involvement in their children's learning and development.

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SNETTISHAM BOBTAILS

England & Wales - Charity number 1029400

Accounts

Snettisham Bobtails Pre-School

Annual Report

To 31st August 2023

Signed on behalf of the Trustees by:

D. Rodrigues

Danielle Rodrigues, Chairperson

Date 3-06-24

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Incorporation and Constitution

Snettisham Bobtails Pre-School is a registered charity (No 1029400). The Pre-school's current constitution was formally adopted from the Pre-school learning Alliance module 2011 and is dated 24/09/2014.

Principle Activity and object of the Charity

The Principle activity and object of the charity, in the period under review, was to advance the education of the children below the compulsory school age. Sessions run for 3 hours in the morning and the afternoons, totalling 29 hours a week, term time, where qualified and friendly staff provide stimulating and creative play, which takes place in a fun and secure environment. We look upon the pre-school as the first stepping-stone to school and school life.

Benefits to the Community

Snettisham Bobtails Pre-School has been educating and benefitting the community of Snettisham for the last 40 years and registered with Ofsted in 1992 – receiving a GOOD rating again in our latest inspection – December 2019. We welcome children in the local community from every background.

Our work with children from 2 years to school age means we help children learn and develop important social skills such as turn taking, staying safe, communication and language development, teamwork and conflict resolution. All these skills enable our children to be a responsible member of their local community.

Our work means we work closely with the village primary school, Hunstanton Peer Support Group. This work is of benefit to our children to prepare them for starting school by visiting the reception class within the Snettisham Primary School.

The work we do with the children in our care is of great benefit to the wider community as our staff are a source of information and expert knowledge on many aspects of childcare and we impart this knowledge to our families.

Chairpersons report – Danielle Rodrigues

At the beginning of September 2022, we had 15 children start with us. Numbers on the register rose through October to 18 and in January to 23 and rose again to 26 at Easter.

We upgraded the outdoor garden equipment with a new wooden play castle which is great for the children's physical development as well as with their imagination. This was an expensive item which was paid for from funds in the deposit account. The committee agreed that fundraising at the fete in July would recoup the money.

The three permanent EY practitioners continued to cover sessions with the help of the casual member of staff and the administrator when needed. At this time, it was decided that a new full-time member of staff was not needed.

The committee again was difficult to recruit so the current committee agreed to continue their roles with our continuing support from the school academy. We did manage to get 2 new members in November and meetings were continuing online and via group chat.

New parents looking for child places are using the website, and this continues to be a good information point for contact to Bobtails.

Numbers for September 2023 are looking healthy, and we are looking forward to the year ahead. Again, on behalf of the committee I would like to thank all Bobtails staff for their hard work and commitment in another year at Bobtails.

Treasurer's Report – Eunice Denton

The treasurer's role is undertaken as part of the administrative work and presented to committee at each meeting for approval. The yearly accounts are attached to this AR.

The bank account balances at end of August 2023 were £16,491.35 and £2,251.79

Children numbers were slightly low this year with 15 children starting in the September 2022 term, with 8 x 2-year-olds and 7 x 3–4-year-olds. It had been agreed with committee the previous term that fees per hour would increase to £4.50 an hour for those that paid. This was still low compared to funded children and to other providers in the area. Numbers increased in October and again in January to 23. Then at Easter numbers increased to 26.

Fundraising Report

Our pre-school is run by a management committee made up of parent volunteers. This is another way in which we benefit the community as we provide our parents with the opportunity to contribute to the development and running of our pre-school through this voluntary work. An important aspect of the committee's work is in fundraising for the pre-school but Fundraising was mainly from online contributions.

West Norfolk Wins lotto	£279.50
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Amazon Smile commission	£46.20
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Snettisham Fete stall	£149.00
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Total	474.70
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Trustees

Trustees for the Charity are elected each year at the Annual General Meeting and are known as 'the Committee'. Candidates are proposed and seconded by the AGM attendees: election is by a show of hands. Trustees for the year 2022/2023 were:

All trustees became effective following the AGM dated November 2022– all trustees were re-elected for another year.

Danielle Rodrigues
Rebecca Chilvers
Cori Houlston

Chairperson
Secretary
Treasurer (supported by EDenton, Admin)

Committee Members

Hannah Bateson
Kirsty Stokes
Cheryl Rumens
New members – Nina Finnegan and Imogen Reynolds - joined in Nov 22.

Staff

Staff employed by the Charity during the past year are detailed below:

Lucy Payne	Supervisor, Practitioner (level 3)
Andrea Bolderstone	Practitioner (Level 3)
Kirsty Skoyles	Practitioner (Level 3)
Claire Chadwick	Bank Staff EY Practitioner
Eunice Denton	Administrator

Improvements/Business Plan for 2023/24

- Ensure financial stability for the Pre-School
- Continue to improve on the management committee by enrolling new active members.
- Continue the good relationship with the Snettisham School and the Academy.
- Continue to improve Pre-school resources we provide for the children, their families and the community.
- To build on relationships with parents and their involvement in their children's learning and development.

Unaudited Financial Statements

The unaudited financial statements for the year ending 31st August 2023 form part of this report and are attached to the end of it.

The funds held by Snettisham Bobtails Pre-School fall into two accounts:

Unrestricted Funds: to cover staff wages, rent, supplies which the Pre-School could not operate without. Income levels vary during the year, but expenditure levels remain relatively constant throughout.

Designated Funds: This fund is set up in case offsetting improvements, redundancy, rent increases and unforeseen circumstances. Funds have been taken from the unrestricted funds if and when surplus has been available. This fund was set up on the recommendation of the Norfolk County Council.

Profit and loss account for the year (Sept 2022 – end of August 2023) ending 31 August 2023

Income

Vouchers	38,721.70
Fees	14,326.85
Lunch club	558.00
Fundraising	474.70
Milk	143.45
Photos	0
Uniform	236.00
Other (refund for damaged furniture item/ First Aid Course)	161.00
<u>Total</u>	<u>£54,621.70</u>

Expenditure

Wages	43,887.34
Rent	5,085.00
Insurance/Memberships	683.68
Photos	0
Stationary/Art	1,005.80
PAYE/Accounting fees	486.00
Books	49.26
Fundraising	0
Equipment	1,946.34
Advertising	0
Cleaning	270.48
Transfers	0
Uniform (children)	226.02
Uniform (staff)	0
Petty Cash	740.00
Training	397.50
Other ()	0
<u>Total</u>	<u>£54,777.42</u>

Profit / loss **-£155.72**

R. Denton - Administrator
24/5/24.

D. Rodrigues
3-06-24

Income September 2022 - August 2023

	Vouchers	EYPP	Fees	lunches	Fundraising	Milk	Photos	Uniform	Other	Quality Grant	Totals	fund events
September	£ 5,693.00	£ 124.00	£ 443.40	£ 47.25	£ 20.00	£ 10.90	£ -				£ 6,338.55	
October	£ -	£ -	£ 748.90	£ 63.00	£ 15.00			£ 48.00			£ 874.90	
November	£ 1,400.00		£ 1,295.30	£ 92.25	£ 25.26	£ 22.40		£ 57.00			£ 2,892.21	
December	£ 3,351.10	£ 211.10	£ 1,060.65	£ 29.25	£ 14.50			£ 18.00			£ 4,684.60	
January	£ 3,557.00	£ 282.00	£ 1,329.30	£ -	£ 37.60	£ 22.85		£ 16.00			£ 5,244.75	
February	£ 4,208.00	£ -	£ 1,117.90	£ 69.75	£ 36.50			£ 9.00			£ 5,441.15	
March	£ 3,970.81	£ 120.90	£ 2,935.90	£ 103.50	£ 26.00	£ 28.05		£ 7.00	£ 156.00		£ 7,348.16	FA Training reimbursement
April	£ 2,770.00	£ 453.00	£ 510.05	£ -	£ 29.50	£ -		£ -			£ 3,762.55	
May	£ 2,769.00		£ 1,380.80	£ 76.50	£ 44.34		£ -	£ 26.00	£ 5.00		£ 4,301.64	Argos refu
June	£ 3,765.00		£ 1,299.05	£ -	£ 27.50			£ 55.00	£ -		£ 5,146.55	
July	£ 2,865.00		£ 1,370.60	£ 76.50	£ 22.00	£ 59.25					£ 4,393.35	
August	£ 3,081.75	£ 100.04	£ 835.00	£ -	£ 176.50	£ -	£ -	£ -	£ -		£ 4,193.29	fete
Total	£ 37,430.66	£ 1,291.04	£ 14,326.85	£ 558.00	£ 474.70	£ 143.45	£ -	£ 236.00	£ 161.00	£ -	£ 54,621.70	

completed

signed *D. Rodrigues*
Chair of Committee

signed *E. Denton*
bookkeeper
24/5/24

Expenses September 2022- August 2023

	Wages	Rent	Insurance /memberships	Photos	Stationary/ Art	PAYE Accounting fees	Books	Childrens Uniform	Staff Uniform	Outings	Fundraising	Training
September	£ 3,366.89	£ 930.00	£ 5.00		£ 31.48	£ 232.80						
October	£ 3,928.09	£ -	£ 112.11		£ 151.02							
November	£ 3,479.59	£ 945.00			£ 239.55		£ 20.00					
December	£ 3,557.27	£ -			£ 25.14							£ 85.50
January	£ 3,424.70	£ 750.00	£ 5.00		£ 103.00			£ 226.02				
February	£ 3,953.03		£ 35.00		£ 114.63							£ 156.00
March	£ 3,757.10	£ 810.00	£ 425.57		£ 51.19	£ 253.20						
April	£ 3,507.33	£ -			£ 69.45							
May	£ 3,733.79	£ 720.00	£ 5.00		£ 115.31							
June	£ 3,712.17	£ 930.00			£ 22.49		£ 29.26					
July	£ 3,869.05	£ -			£ 60.05							£ 156.00
August	£ 3,598.33	£ -	£ 96.00		£ 22.49							
Total	£ 43,887.34	£ 5,085.00	£ 683.68	£ -	£ 1,005.80	£ 486.00	£ 49.26	£ 226.02	£ -	£ -	£ -	£ 397.50

Equipment	Advertising	Cleaning/P PE	Quality Funding Grant	deposit account transfers	other	Petty cash	Totals
£ 9.34		£ 18.09				£ 130.00	£ 4,723.60
£ 91.24							£ 4,282.46
£ 102.60		£ 69.16				£ 140.00	£ 4,995.90
£ 17.46							£ 3,667.91
						£ 60.00	£ 4,586.18
		£ 27.57				£ 150.00	£ 4,436.23
£ 892.50						£ 80.00	£ 6,269.56
		£ 50.53					£ 3,627.31
£ 263.26		£ 44.51				£ 80.00	£ 4,961.87
£ 437.63		£ 19.78				£ 100.00	£ 5,251.33
53.34		£ 40.84				£ -	£ 4,179.28
£ 78.97							£ 3,795.79
£ 1,946.34	£ -	£ 270.48	£ -	£ -	£ -	£ 740.00	£ 54,777.42

completed xx

Signed D. Rodrigues D. RODRIGUES
Chair of Committee 03.06.24

signed E. Denton E. DENTON
bookkeeper 24/5/24

SNETTISHAM BOBTAILS

England & Wales - Charity number 1029400

Accounts

Snettisham Bobtails Pre-School

Annual Report

To 31st August 2022

Signed on behalf of the Trustees by:

Danielle Rodrigues, Chairperson

D Rodrigues

Date *24th June 2023*

The Committee presents this report with the financial statements of the Pre-School for the year ending 31st August 2022.

Incorporation and Constitution

Snettisham Bobtails Pre-School is a registered charity (No 1029400). The Pre-school's current constitution was formally adopted from the Pre-school learning Alliance module 2011 and is dated 24/09/2014.

Principle Activity and object of the Charity

The Principle activity and object of the charity, in the period under review, was to advance the education of the children below the compulsory school age. Sessions run for 3 hours in the morning and the afternoons, totalling 29 hours a week, term time, where qualified and friendly staff provide stimulating and creative play, which takes place in a fun and secure environment. We look upon the pre-school as the first stepping-stone to school and school life.

Benefits to the Community

Snettisham Bobtails Pre-School has been education and benefitting the community of Snettisham for the last 40 years and registered with Ofsted in 1992 – receiving a GOOD rating again in our latest inspection – December 2019. We welcome children in the local community from every background.

Our work with children from 2 years to school age means we help children learn and develop important social skills such as turn taking, staying safe, communication and language development, teamwork and conflict resolution. All these skills enable our children to be a responsible member of their local community.

Our work means we work closely with the village primary school, Hunstanton Peer Support Group. This work is of benefit to our children to prepare them for starting school by visiting the reception class within the Snettisham Primary School.

The work we do with the children in our care is of great benefit to the wider community as our staff are a source of information and expert knowledge on many aspects of childcare and we impart this knowledge to our families.

Chairpersons report – Danielle Rodrigues

At the beginning of September 2021 we had 21 children with us even though we were unable to invite new parents into setting to look around. Numbers on the register rose in January to 24 and rose again to 25 at Easter.

We decided to upgrade the resources in setting to include areas of learning so children can explore areas of mathematics, mark making, construction and creativity. This also included new furniture such as book cases and storage areas.

At the end of December one member of staff decided to leave after 20 plus years with us. Another employee who was on maternity leave decided not to return in the June. We had a reshuffle of staff duties and managed to employ a casual member of staff who had previously been a manager of a nursery and was now retired and living in the village.

In January our Administrator decided to leave and we tried to recruit a replacement but after a couple of try outs that did not stay our administrator decided to stay on.

The committee again was difficult to recruit so the current committee agreed to continue their roles with our continuing support from the school academy.

We now have a website for the pre-school which has been set up in house. It is useful for both new and existing parents.

Numbers for September 2022 are looking healthy for 2 year olds and we are looking forward to the year ahead. Again on behalf of the committee I would like to thank all Bobtails staff for their hard work and commitment in this challenging year.

Treasurer's Report – Eunice Denton

The treasurer's role is undertaken as part of the administrative work and presented to committee at each meeting for approval. The yearly accounts are attached to this AR.

The bank account balances at end of August 2022 were £16,647.07 and £2,240.73

Children numbers were good again this year with 20 children starting in the September 2021 term, with 8 x 2-year-olds and 12 x 3–4-year-olds. Numbers increased in January to 24. Then at Easter numbers increased to 25.

Fundraising Report

Our pre-school is run by a management committee made up of parent volunteers. This is another way in which we benefit the community as we provide our parents with the opportunity to contribute to the development and running of our pre-school through this voluntary work. An important aspect of the committee's work is in fundraising for the pre-school but Fundraising was mainly from online contributions.

West Norfolk Wins lotto	£217.50
Amazon Smile commission	£14.50
Sale of Children's Christmas card	£95.65

Trustees

Trustees for the Charity are elected each year at the Annual General Meeting and are known as 'the Committee'. Candidates are proposed and seconded by the AGM attendees: election is by a show of hands. Trustees for the year 2020/2021 were:

All trustees became effective following the AGM dated 26th April 2021 – all trustees were re elected for another year.

Danielle Rodrigues
Louise Szewezuk-Tetther
Corri Houliston
Carrie Sharman

Chairperson
Vice Chair (resigned Nov 2021)
Secretary
Treasurer (supported by EDenton, Admin)

Committee Members

Hannah Bateson
Kirsty Stokes
Cheryl Rumens
Rebecca Chilvers

Staff

Staff employed by the Charity during the past year are detailed below:

Andrea Bolderstone	Supervisor, Practitioner (level 3)
Angela Giles	Supervisor, Practitioner (Level 3) left December 2021
Emily Pooley	Practitioner (Level 5) left June 2022
Lucy Payne	Practitioner (Level 3)
Kirsty Skoyles	Practitioner (Level 2)
Claire Chadwick	Bank Assistant (joined January 2022)
Eunice Denton	Administration

Improvements/Business Plan for 2022/23

- Ensure financial stability for the Pre-School in uncertain times due to COVID-19 Pandemic
- Continue to improve on the management committee by enrolling new active members.
- Continue the good relationship with the Snettisham School and the Academy.
- Continue to improve Pre-school resources we provide for the children, their families and the community.
- To build on relationships with parents and their involvement in their children's learning and development.

Unaudited Financial Statements

The unaudited financial statements for the year ending 31st August 2022 form part of this report and are attached to the end of it.

The funds held by Snettisham Bobtails Pre-School fall into two accounts:

Unrestricted Funds: to cover staff wages, rent, supplies which the Pre-School could not operate without. Income levels vary during the year, but expenditure levels remain relatively constant throughout.

Designated Funds: This fund is set up in case offsetting improvements, redundancy, rent increases and unforeseen circumstances. Funds have been taken from the unrestricted funds if and when surplus has been available. This fund was set up on the recommendation of the Norfolk County Council.

Profit and loss account for the year (Sept 2021 – end of August 2022) ending 31 August 2022

Income

Vouchers	47,275.83
Fees	8,755.49
Lunch club	1,249.50
Fundraising	327.65
Milk	131.66
Photos	0
Uniform	174.00
Other (refund for damaged furniture item)	438.00
<u>Total</u>	<u>£58,352.13</u>

Expenditure

Wages	43,887.51
Rent	5,100.00
Insurance/Memberships	572.36
Photos	0
Stationary/Art	1,092.35
PAYE/Accounting fees	220.80
Books	60.67
Fundraising	0
Equipment	1,731.76
Advertising	0
Cleaning	286.92
Transfers	2,000.00
Uniform (children)	340.41
Uniform (staff)	0
Petty Cash	760.00
Training	15.00
Other (skip and DBS checks)	399.20
<u>Total</u>	<u>£56,466.98</u>
<u>Profit / loss</u>	<u>£1,885.15</u>

*W Denton - Bookkeeper
11/5/23.*

D Rodrigues - Chair

Expenses September 2021- August 2022

	Wages	Rent	Insurance /memberships	Photos	Stationary/ Art	PAYE Accounting fees	Books	Childrens Uniform	Staff Uniform	Outings	Fundraising	Training
September	£ 3,745.12	£ 945.00	£ 5.00		£ 69.77							
October	£ 3,912.33		£ 109.25		£ 145.84		£ 5.94					
November	£ 3,717.14	£ 945.00			£ 104.35							
December	£ 3,894.92	£ -			£ 38.49							
January	£ 3,411.98	£ 750.00	£ 5.00		£ 44.21		£ 22.99					
February	£ 3,314.26	£ 810.00	£ 341.95		£ 78.44							
March	£ 3,445.60		£ 35.00		£ 72.89	£ 220.80						
April	£ 3,650.71	£ 720.00			£ 157.67							
May	£ 3,719.98		£ 5.00		£ 174.11			£ 340.41				
June	£ 3,389.87	£ 930.00			£ 97.07		£ 22.99					
July	£ 4,354.06	£ -			£ 87.02							
August	£ 3,331.54	£ -	£ 71.16		£ 22.49		£ 8.75					£ 15.00
Total	£ 43,887.51	£ 5,100.00	£ 572.36	£ -	£ 1,092.35	£ 220.80	£ 60.67	£ 340.41	£ -	£ -	£ -	£ 15.00

Equipment	Advertising	Cleaning/P PE	Quality Funding Grant	deposit account transfers	other	Petty cash	Totals				
£ 81.20						£ 160.00	£ 5,006.09				
£ 363.06		£ 52.26			£ 250.00	£ 100.00	£ 4,273.36				
£ 438.00					£ 47.80	£ 80.00	£ 4,499.21				
		£ 85.44			£ 7.80	£ 200.00	£ 4,527.42				
		£ 35.73			£ 47.80		£ 4,628.18				
£ 10.00		£ 63.00			£ 45.80	£ 120.00	£ 4,767.18				
£ 25.47		£ 21.62		£ 1,000.00			£ 5,286.59				
£ 477.01						£ 100.00	£ 5,016.94				
337.02		£ 28.87		£ 1,000.00		£ -	£ 5,806.97				
£ 1,731.76	£ -	£ 286.92	£ -	£ 2,000.00	£ 399.20	£ 760.00	£ 56,466.98				

completed xx

Signed *D. Radingus*
Chair of Committee

signed *E. Denton*
bookkeeper *15/23*
E. Denton

Income September 2021 - August 2022

	Vouchers	EYPP	Fees	lunches	Fundraising	Milk	Photos	Uniform	Other	Quality Grant	Totals	fund events
September	£ 3,447.00	£ 315.00	£ 495.70	£ 73.50	£ 30.00		£ .				£ 4,361.20	
October	£ 3,447.00		£ 801.30	£ 91.00	£ 24.00			£ 48.00			£ 4,411.30	
November	£ 3,398.00		£ 179.40	£ 110.25	£ 55.00	£ 21.30		£ 55.00			£ 3,818.95	
December	£ 3,916.65	£ 201.75	£ 1,411.00	£ 180.60	£ 54.15						£ 5,764.15	
January	£ 4,304.00	£ 425.00	£ 651.70	£ 85.75	£ 41.00	£ 22.40		£ 25.00			£ 5,554.85	
February	£ 5,013.00		£ 1,136.20	£ 164.50	£ 22.46						£ 6,336.16	
March	£ 4,751.72	£ 105.80	£ 1,155.24	£ 169.75	£ 12.00	£ 28.55		£ 32.00			£ 6,255.06	
April	£ 3,813.18	£ 665.00	£ 394.80	£ 61.25	£ 14.00	£ 15.75			£ 438.00		£ 5,401.98	refund on damaged furniture
May	£ 3,670.00		£ 1,121.55	£ 117.25	£ 23.04		£ .				£ 4,931.84	
June	£ 6,357.00		£ 19.20	£ 36.75	£ 20.00						£ 6,432.95	
July	£ .		£ 1,389.40	£ 158.90	£ 16.00	£ 43.66		£ 14.00			£ 1,621.96	
August	£ 3,453.13	-£ 7.40	£ .	£ .	£ 16.00	£ .	£ .	£ .	£ .		£ 3,461.73	
Total	£ 45,570.68	£ 1,705.15	£ 8,755.49	£ 1,249.50	£ 327.65	£ 131.66	£ .	£ 174.00	£ 438.00	£ .	£ 58,352.13	

completed

signed

Chair of Committee

D. Dringus

signed

bookkeeper

E. Denton

E. Denton 1/5/23

SNETTISHAM BOBTAILS

England & Wales - Charity number 1029400

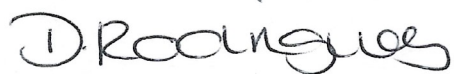
Accounts

Snettisham Bobtails Pre-School

Annual Report

To 31st August 2021

Signed on behalf of the Trustees by:



Danielle Rodrigues, Chairperson

Date 14-06-22

The Committee presents this report with the financial statements of the Pre-School for the year ending 31st August 2021.

Incorporation and Constitution

Snettisham Bobtails Pre-School is a registered charity (No 1029400). The Pre-school's current constitution was formally adopted from the Pre-school learning Alliance module 2011 and is dated 24/09/2014.

Principle Activity and object of the Charity

The Principle activity and object of the charity, in the period under review, was to advance the education of the children below the compulsory school age. Sessions run for 3 hours in the morning and the afternoons, totalling 29 hours a week, term time, where qualified and friendly staff provide stimulating and creative play, which takes place in a fun and secure environment. We look upon the pre-school as the first stepping-stone to school and school life.

Benefits to the Community

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Our work with children from 2 years to school age means we help children learn and develop important social skills such as turn taking, staying safe, communication and language development, teamwork and conflict resolution. All these skills enable our children to be a responsible member of their local community.

Our work means we work closely with the village primary school, Hunstanton Peer Support Group. This work is of benefit to our children to prepare them for starting school by visiting the reception class within the Snettisham Primary School.

The work we do with the children in our care is of great benefit to the wider community as our staff are a source of information and expert knowledge on many aspects of childcare and we impart this knowledge to our families.

Chairpersons report – Danielle Rodrigues

At the beginning of September 2020 and still during the pandemic, we had 20 children with us even though we were unable to invite new parents into setting to look around. Numbers on the register rose in January to 23 and rose again to 25 at Easter.

This year again has been dominated by the Covid-19 Pandemic with vulnerable staff not being able to work in setting and in January 2021 the country was in lockdown until early March. Bobtails was open for keyworker children with only 2 members of staff being able to work. Parents began to send their children back in March.

D. Rodrigues

At Easter we revamped the outside space, creating a construction area and mud kitchen area. In July and August 2021 we revamped the indoor area, upgrading furniture and areas to coincide with the new EYFS which was being implemented into setting from September 2021.

The committee again was difficult to recruit and hold onto so it was decided to approach the WNAT/School for assistance. Talks took place in the hope that the Trust would take over the management of Bobtails but after discussions it was decided that it was not viable for the Trust but they would set up a Service Agreement with us to help with management issues and would continue to support us. The current committee agreed to continue their roles with this support.

Numbers for September 2021 are looking healthy and we are looking forward to a year with less interruption and restrictions. Again on behalf of the committee I would like to thank all Bobtails staff for their hard work and commitment in this difficult year.

Treasurer's Report – Eunice Denton

The treasurer's role is undertaken as part of the administrative work and presented to committee at each meeting for approval. The yearly accounts are attached to this AR.

The bank account balances at end of August 2021 were £14,761.92 and £240.37

Children numbers were good again this year with 20 children starting in the September 2020 term, with an even split of 2-year-olds and 3–4-year-olds. Numbers increased in January to 23. Then at Easter numbers increased to 25. Even though we were open with less children, NCC continued to pay funding so that we did not have to furlough all staff in this time. Fee paying children that did not attend did not pay. Monies were transferred (agreed by committee) from the deposit account for all the new equipment which was purchased to coincide with the new EYFS Framework that commenced in September 2021.

The first time we have had to take a parent to small claims court for unpaid fees. This resulted in not only the unpaid fees but also court cost of £50 but unfortunately we were unable to recover the unpaid fees.

Fundraising Report

Our pre-school is run by a management committee made up of parent volunteers. This is another way in which we benefit the community as we provide our parents with the opportunity to contribute to the development and running of our pre-school through this voluntary work. An important aspect of the committee's work is in fundraising for the pre-school but again due to COVID restrictions we had been unable to fundraise through the whole year. Fundraising was restricted mainly to online contributions.

West Norfolk Wins lotto	£313.00
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Amazon Smile commission	£22.80
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D. Rodings

Trustees

Trustees for the Charity are elected each year at the Annual General Meeting and are known as 'the Committee'. Candidates are proposed and seconded by the AGM attendees: election is by a show of hands. Trustees for the year 2020/2021 were:

All trustees became effective following the AGM dated 26th April 2021 – all trustees were re elected for another year.

Danielle Rodrigues	Chairperson
Louise Szewezuk-Tetther	Vice Chair
Corri Houliston	Secretary
Carrie Sharman	Treasurer (supported by EDenton, Admin)

Committee Members	Hannah Bateson
	Kirsty Stokes
	Cheryl Rumens
	Rebecca Chilvers

Staff

Staff employed by the Charity during the past year are detailed below:

Andrea Bolderstone	Supervisor, Practitioner (level 3)
Angela Giles	Supervisor, Practitioner (Level 3)
Emily Pooley	Practitioner (Level 5) left Mid-March 2020, re-joined end of March 2020
Lucy Payne	Practitioner (Level 3)
Kirsty Skoyles	Practitioner (Level 2) joined mid-March 2020
Eunice Denton	Administration

Improvements/Business Plan for 2021/22

- Ensure financial stability for the Pre-School in uncertain times due to COVID-19 Pandemic
- Continue to improve on the management committee by enrolling new active members.
- Continue the good relationship with the Snettisham School and the Academy.
- Continue to improve Pre-school resources we provide for the children, their families and the community.
- To build on relationships with parents and their involvement in their children's learning and development.

Unaudited Financial Statements

The unaudited financial statements for the year ending 31st August 2021 form part of this report and are attached to the end of it.

The funds held by Snettisham Bobtails Pre-School fall into two accounts:

D Rodrigues

Unrestricted Funds: to cover staff wages, rent, supplies which the Pre-School could not operate without. Income levels vary during the year, but expenditure levels remain relatively constant throughout.

Designated Funds: This fund is set up in case offsetting improvements, redundancy, rent increases and unforeseen circumstances. Funds have been taken from the unrestricted funds if and when surplus has been available. This fund was set up on the recommendation of the Norfolk County Council.

D. Rodrigues

Income September 2020 - August 2021

	Vouchers	EYPP	Fees	lunches	Fundraising	Milk	Photos	Uniform	Other	Quality Grant	Totals	fund events
September	£ 3,101.00	£ 281.00	£ 610.50	£ 42.00	£ 32.50	£ 14.90	£ -	£ 96.00			£ 4,177.90	
October	£ 3,102.00		£ 204.90	£ 10.50	£ 26.00						£ 3,343.40	
November	£ 5,786.00		£ 583.80	£ 42.00	£ 23.00			£ 9.00			£ 6,434.80	
December	£ 3,578.52	£ 247.14	£ 604.80	£ 42.00	£ 27.50			£ 32.00			£ 4,508.96	
January	£ 3,610.00	£ 458.00	£ 1,146.00	£ 156.50	£ 24.00	£ 30.78					£ 5,457.28	
February	£ 4,062.00		£ 552.50	£ 10.50	£ 31.71						£ 4,656.71	
March	£ 3,680.86	£ 177.47	£ 519.40	£ 43.50	£ 24.00						£ 4,445.23	
April	£ 3,597.28	£ 763.00	£ 930.00	£ 102.00	£ 30.00						£ 5,422.28	
May	£ 3,532.00		£ 594.50	£ 40.50	£ 33.46	£ 36.45	£ -	£ 9.00			£ 4,245.91	
June	£ 3,615.00		£ 1,150.20	£ 172.50	£ 30.00			£ 9.00			£ 4,976.70	
July	£ 3,559.00		£ 702.60	£ 40.50	£ 24.00	£ 35.68		£ 32.00			£ 4,393.78	
August	£ 3,824.93		£ 233.10	£ 31.50	£ 29.63						£ 4,119.16	transfer fr
Total	£ 45,048.59	#####	£ 7,832.30	£ 734.00	£ 335.80	£ 117.81	£ -	£ 187.00	£ 7,000.00	£ -	£ 63,182.11	

completed

signed

Chair of Committee

D. Roalingsnes 14-06-22

signed

bookkeeper

E. Denton

25/5/22

Expenses September 2020- August 2021

	Wages	Rent	Insurance /memberships	Photos	Stationary/ Art	PAYE Accounting fees	Books	Childrens Uniform	Staff Uniform	Outings	Fundraising	Training
September	£ 4,007.49		£ 5.00		£ 7.99			£ 185.40	£ 244.08			
October	£ 4,159.76	£ 825.00			£ 99.17							
November	£ 3,975.33	£ 840.00			£ 69.23							
December	£ 4,119.27	£ -			£ 85.25							
January	£ 3,789.45	£ 540.00	£ 113.00		£ 47.46							
February	£ 3,193.87		£ 290.36									
March	£ 3,958.33	£ 570.00	£ 35.00		£ 206.25	£ 219.58						
April	£ 4,591.62	£ 915.00			£ 16.49			£ 146.20	£ 139.20			
May	£ 4,502.97		£ 5.00		£ 75.92			£ 113.40	£ 6.42			£ 85.20
June	£ 4,440.81	£ 900.00	£ 74.88		£ 29.07		£ 49.99					
July	£ 4,738.07				£ 16.49		£ 12.25					
August	£ 4,215.24				£ 335.77							
Total	£ 49,692.21	£ 4,590.00	£ 523.24	£ -	£ 989.09	£ 219.58	£ 62.24	£ 445.00	£ 389.70	£ -	£ -	£ 85.20

D. Rodmans
14-06-22

Equipment	Advertising	Cleaning/P PE	Quality Funding Grant	deposit account transfers	other	Petty cash	Totals			
£ 113.54		£ 57.07			£ 193.71	£ 190.00	£ 5,004.28	plumber,		
£ 108.90		£ 98.64				£ 125.00	£ 5,083.93			
		£ 109.54					£ 5,217.10			
		£ 9.50				£ 75.00	£ 4,314.06			
		£ 66.90				£ 60.00	£ 4,574.41			
		£ 87.86				£ 75.00	£ 3,611.13			
£ 13.36		£ 15.80			£ 284.81	£ 100.00	£ 6,222.48	Garden revamp		
£ 26.83		£ 43.56					£ 4,859.30			
£ 11.99					£ 14.82	£ 95.00	£ 5,616.56	garden gravel revamp		
528.52		£ 19.06			£ 240.00	£ -	£ 5,554.39	skip		
£ 5,409.52		£ 166.44			£ 50.00		£ 10,176.97	court fee		
£ 6,212.66	£ -	£ 674.37	£ -	£ -	£ 783.34	£ 720.00	£ 65,386.63			

completed xx

Signed D. Robinson 14-06-22
Chair of Committee

signed R. Denton 20/5/22
bookkeeper

Profit and loss account for the year (Sept 2020 – end of August 2021) ending 31 August 2021

Income

Vouchers	46,975.20
Fees	7,832.30
Lunch club	734.00
Fundraising	335.80
Milk	117.81
Photos	0
Uniform	187.00
Other (furlough, rent refund, training reimbursement, deposit account transfer)	7,000.00
<u>Total</u>	<u>£63,182.11</u>

Expenditure

Wages	49,692.21
Rent	4,590.00
Insurance/Memberships	523.24
Photos	0
Stationary/Art	989.09
PAYE/Accounting fees	219.58
Books	62.24
Fundraising	0
Equipment	6,212.66
Advertising	0
Cleaning	674.37
Transfers	0
Uniform (children)	445.00
Uniform (staff)	389.70
Petty Cash	720.00
Training	85.20
Other (plumber, skip, garden revamp, court fees)	783.34
<u>Total</u>	<u>£65,386.63</u>
<u>Profit / loss</u>	<u>£-2,204.52</u>

Denton 14-6-22

D. Rodrigues

SNETTISHAM BOBTAILS

England & Wales - Charity number 1029400

Accounts

Snettisham Bobtails Pre-School

Annual Report

To 31st August 2020

Signed on behalf of the Trustees by:

D. Rodrigues

Danielle Rodrigues, Chairperson

Date 20-4-21

The Committee presents this report with the financial statements of the Pre-School for the year ending 31st August 2020.

Incorporation and Constitution

Snettisham Bobtails Pre-School is a registered charity (No 1029400). The Pre-school's current constitution was formally adopted from the Pre-school learning Alliance module 2011 and is dated 24/09/2014.

Principle Activity and object of the Charity

The Principle activity and object of the charity, in the period under review, was to advance the education of the children below the compulsory school age. Sessions run for 3 hours in the morning and the afternoons, term time, where qualified and friendly staff provide stimulating and creative play, which takes place in a fun and secure environment. We look upon the pre-school as the first stepping-stone to school and school life.

Benefits to the Community

Snettisham Bobtails Pre-School has been educating and benefitting the community of Snettisham for the last 40 years and registered with Ofsted in 1992 – receiving a GOOD rating again in our latest inspection – December 2019. We welcome children in the local community from every background.

Our work with children from 2 years to school age means we help children learn and develop important social skills such as turn taking, staying safe, communication and language development, teamwork and conflict resolution. All these skills enable our children to be a responsible member of their local community.

Our work means we work closely with the village primary school, Hunstanton Peer Support Group. This work is of benefit to our children to prepare them for starting school by visiting the reception class within the Snettisham Primary School.

The work we do with the children in our care is of great benefit to the wider community as our staff are a source of information and expert knowledge on many aspects of childcare and we impart this knowledge to our families.

Chairpersons report – Danielle Rodrigues

At the beginning of September 2019, we again had 24 children with us, which increased in January to 27. In that term just before Christmas (10th December 2019) we had our Ofsted visit in which we regained our Good rating – well done to everyone involved.

This year has been a year like no other with the Covid-19 Pandemic dominating our lives from March 2020 to the present day. The pre-school closed as did all other schools on 20th March to all children except key worker and vulnerable children which we had only 2. After the parents decided to keep those children at home we closed completely on Tuesday 24th March and did not reopen until 1st June for a small number of children 2 days a week. We

increased our opening times at the end of June for the last 3 weeks of term. Whilst the children were at home the staff set up a Facebook page to communicate with the children and their parents. Activities were posted on the page and items were delivered to the children's homes to help parents. This was a very difficult time for all. In the midst of this Emily was leaving at the beginning of this time for a new position near to her home and we recruited Kirsty to replace her. Due to unforeseen circumstances Emily was unable to start her new position so she re-joined Bobtails for 2 days a week. We were set to have 20 children on our return in September 2020 even though new parents were unable to come and view the setting due to COVID restrictions.

Treasurer's Report – Eunice Denton

The treasurer's role is undertaken as part of the administrative work and presented to committee at each meeting for approval. The yearly accounts are attached to this AR.

The bank account balances at end of August 2020 were £16,966.54 and £7,239.62

Children numbers were good again this year with 24 children starting in the September 2019 term, with an even split of 2-year-olds and 3-4-year-olds. Numbers increased in January to 27. Then at Easter numbers increased to 28 but unfortunately, we were unable to stay open due to COVID restrictions. Even though we were closed, NCC continued to pay funding so that we did not have to furlough all staff whilst we were closed.

Fundraising Report

Our pre-school is run by a management committee made up of parent volunteers. This is another way in which we benefit the community as we provide our parents with the opportunity to contribute to the development and running of our pre-school through this voluntary work. An important aspect of the committee's work is in fundraising for the pre-school but again due to COVID restrictions we had been unable to fundraise through the whole year.

Christmas cards	£67.50
West Norfolk Wins lotto	£394.50

Trustees

Trustees for the Charity are elected each year at the Annual General Meeting and are known as 'the Committee'. Candidates are proposed and seconded by the AGM attendees: election is by a show of hands. Trustees for the year 2018/19 were:

All trustees became effective following the AGM dated 27th February 2020 – all trustees were re-elected for another year.

Danielle Rodrigues	Chairperson
Ria Soden	Secretary
Louise Szewczuk-Tetther, Hannah Bateson	Committee Members
Cheryl Rumens	Vice Chair
Rebecca Chilvers	Treasurer

Staff

Staff employed by the Charity during the past year are detailed below:

Andrea Bolderstone	Supervisor, Practitioner (level 3)
Angela Giles	Supervisor, Practitioner (Level 3)
Emily Pooley	Practitioner (Level 5) left Mid-March 2020, re-joined end of March 2020
Lucy Payne	Practitioner (Level 3)
Kirsty Skoyles	Practitioner (Level 2) joined mid-March 2020
Eunice Denton	Administration

Improvements/Business Plan for 2020/21

- Ensure financial stability for the Pre-School in uncertain times due to COVID-19 Pandemic
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Designated Funds: This fund is set up in case of redundancy, rent increases and unforeseen circumstances. Funds have been taken from the unrestricted funds if and when surplus has been available. This fund was set up on the recommendation of the Norfolk County Council.

Profit and loss account for the year (Sept 2019 - end of August 2020) ending 31 August 2020

Income

Vouchers	49,698.63
Fees	3,674.30
Lunch club	203.50
Fundraising	462.00
Milk	48.19
Photos	0
Uniform	49.00
Other (furlough, rent refund, training reimbursement)	1,874.20

Total £56,009.82

Expenditure

Wages	44,870.38
Rent	3,720.00
Insurance/Memberships	458.81
Photos	0
Stationary/Art	1,327.98
PAYE/Accounting fees	108.59
Books	87.85
Fundraising	0
Equipment	871.71
Advertising	0
Cleaning	752.47
Transfers	2,000.00
Outings/Trips	0
Uniform	92.70
Petty Cash	1,025.00
Training	645.80
Quality Funding Grant	0
Other (DBS checks, EYPP items for leavers, fee refunds)	512.10

Total £59,394.91

Profit / loss £3,285.11

Signed: [Signature] - Director (Giles) Nov 2020
 [Signature] - Treasurer Nov 2020

EXPENSES September 2019- August 2020

	Wages	Rent	Insurance /memberships	Photos	Stationery/ Art	PAYE Account ^{ing} fees	Books	Uniform	Outings	Fundraising	Traveling
September	£ 3,464.11		£ 81.00		£ 276.54			£ 92.70			£ 80.00
October	£ 3,549.12	£ 1,740.00			£ 17.99		£ 33.60				£ 25.00
November	£ 3,495.79				£ 7.98						
December	£ 3,509.34				£ 331.98						£ 80.00
January	£ 3,478.90		£ 5.00		£ 182.98		£ 23.77				
February	£ 3,487.03	£ 1,425.00	£ 257.93								
March	£ 3,564.73		£ 35.00								
April	£ 4,199.94				£ 17.99	£ 108.59					
May	£ 4,114.01		£ 5.00		£ 259.26						
June	£ 3,975.33	£ 180.00	£ 74.88		£ 35.72						£ 450.80
July	£ 4,056.75				£ 145.91		£ 30.48				
August	£ 3,975.33	£ 375.00			£ 51.63						
Total	£ 44,870.38	£ 3,720.00	£ 458.81	£ -	£ 1,327.98	£ 108.59	£ 87.85	£ 92.70	£ -	£ -	£ 645.80

DR


Equipment	Advertising	Cleaning	Quality Funding Grant	deposit account transfers	other	Petty cash	Totals						
£ 244.46					£ 44.00	£ 100.00	£ 3,769.11		New DBS Check ED				
£ 3,936.30						£ 100.00	£ 6,002.82						
£ 44.65						£ 140.00	£ 7,638.68		computer equipment £2355.45				
£ 47.50							£ 3,561.98						
						£ 100.00	£ 4,049.38						
						£ 50.00	£ 5,426.71						
				£ 2,000.00	£ 47.80		£ 5,647.53		New DBS on account KS				
£ 425.31					£ 149.80		£ 4,901.63		KS DBS and computer fm				
		£ 13.44				£ 60.00	£ 4,378.27						
		£ 154.80			£ 270.50	£ 50.00	£ 4,708.44		EYPP items for leavers and fees refund during COVID				
		£ 84.23				£ 30.00	£ 4,516.19						
£ 4,688.23	£	£ 252.47	£	£ 2,000.00	£ 512.10	£ 630.00	£ 59,394.91						

completed xix

Signed Chair of Committee *D. Beckwith* 2014-21

Signed bookkeeper *E. Denton* 2014/21

Income September 2019 - August 2020

	Vouchers	Fees	Snatches	Fundraising	Milk	Photos	Uniform	Other	Quality Grant	Totals	fund events	
September	£ 3,465.55	£ 206.80	£ .	£ 22.00	£ .	£ .	£ .	£ .	£ .	£ 3,675.35		
October	£ 3,266.00	£ 745.10	£ .	£ 27.50	£ .	£ .	£ 15.00	£ .	£ .	£ 4,055.70		
November	£ 3,267.00	£ 365.60	£ .	£ 34.00	£ .	£ .	£ .	£ .	£ .	£ 3,687.60		
December	£ 5,634.62	£ 804.00	£ .	£ 34.00	£ .	£ .	£ .	£ .	£ .	£ 6,472.62		
January	£ 5,695.00	£ 383.70	£ 78.00	£ 101.50	£ .	£ .	£ .	£ .	£ .	£ 6,258.20		
February	£ 5,349.00	£ 348.30	£ 89.00	£ 45.00	£ .	£ .	£ 16.00	£ .	£ .	£ 5,847.80		
March	£ 3,902.80	£ 200.70	£ .	£ 31.00	£ 48.19	£ .	£ 18.00	£ .	£ .	£ 4,200.39		
April	£ 9,304.97	£ .	£ .	£ 37.50	£ .	£ .	£ .	£ 616.10	£ .	£ 10,157.97		Furlough payment for EP
May	£ 2,299.00	£ 129.90	£ 31.00	£ 39.00	£ .	£ .	£ .	£ 616.10	£ .	£ 3,049.00		Furlough payment for EP
June	£ 2,299.00	£ .	£ .	£ 30.00	£ .	£ .	£ .	£ 210.00	£ .	£ 2,479.00		rent refund
July	£ 2,299.00	£ 409.60	£ 15.00	£ 37.50	£ .	£ .	£ .	£ .	£ .	£ 2,701.10		
August	£ 2,914.59	£ 89.00	£ 13.50	£ 29.00	£ .	£ .	£ .	£ 492.00	£ .	£ 3,425.09		residual reimbursement from NCC
Total	£ 49,898.63	£ 3,674.30	£ 203.50	£ 462.00	£ 48.19	£ .	£ 49.00	£ 1,974.20	£ .	£ 56,009.82		

completed

D. Roennig

2014-21

signed
Chair of Committee

signed
bookkeeper

E. Jordan

2014/21