

# HARTWELL PLAYGROUP

England & Wales · Charity number 1029388

## Details

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**Other names** HARTWELL PRE-SCHOOL PLAYGROUP

**Status** Registered

**Legal form** Other

**Registered** 1993-11-29

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Hartwell Community Centre  
School Lane  
Hartwell  
Northampton  
NN7 2HL

**Phone** 07522924733

**Email** [manager@hartwellnurseryandpreschool.co.uk](mailto:manager@hartwellnurseryandpreschool.co.uk)

**Website** [www.hartwellpreschool.com](http://www.hartwellpreschool.com)

## Activities

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**Objects:** THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

**Activities:** Hartwell Preschool Playgroup provided preschool sessions for children from Hartwell village and the surrounding area.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Northamptonshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-08-31	£146,157	£132,611	-	-
2024-08-31	£104,939	£92,024	-	-
2023-08-31	£60,947	£57,454	-	-
2022-08-31	£76,597	£69,432	-	-
2021-08-31	£61,087	£62,250	-	-
2020-08-31	£58,543	£65,993	-	-

## Trustees

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Name	Role	Appointed
Laura Weston	Chair	2024-09-18

**HARTWELL PLAYGROUP**

England & Wales - Charity number 1029388

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# Accounts

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## Trustees' Annual Report for the period

From Period start date 01/09/2024 To Period end date 31/08/2025

Charity name: Hartwell Playgroup

Charity registration number: 1029388

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Nursery and childcare provision for 6m to 4 years</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Childcare</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>I can confirm that the trustees have read the guidance issued by the Charity Commission</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment	Para 1.38	

including program related investment		
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>This has been completed by an independent examiner</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are held for the purpose of ensuring that unexpected circumstances are covered i.e. unplanned closure, the reserves are not used for day to day running of the setting.</b>  <b>12% of any funds raised will be transferred to reserves</b>
Amount of reserves held	Para 1.22	<b>£12,636.94</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal		

risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		<b>Volunteer trustees</b>
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Annual General Meeting</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	

Other		

### Reference and Administrative details

Charity name	Hartwell Playgroup
Other name the charity uses	
Registered charity number	1029388
Charity's principal address	Hartwell Community Centre School Lane Hartwell Northampton NN7 2HL



Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	<b>Name of chief executive or names of senior staff members (Optional information)</b>		

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

### Other optional information



# Declarations

The trustees declare that they have approved the trustees' report above.

## Signed on behalf of the charity's trustees

	<b>Signature(s)</b>	L. Weston	
	<b>Full name(s)</b>	Laura Weston	
	<b>Position (eg Secretary, Chair, etc)</b>	Chair	
	<b>Date</b>	01/09/24	

**Balance b/f 31/08/2024**

Current Account	£11,219.13
Cash in Hand	£50.00
Total	<u>£11,269.13</u>
Reserve Account	<u>£6,703.58</u>
<b>Total</b>	<b><u>£17,972.71</u></b>

**Income**

Funding - WNC	£102,172.48
Receipts from Parents / National Savings	£43,041.13
Fundraising	£776.20
Grants	£0.00
Bank Interest	£166.92
<b>Total Income</b>	<b><u>£146,156.73</u></b>
	<u>£164,129.44</u>

**Profit/Loss**

Total Income	£146,156.73
Total Expenditure	<u>£132,611.01</u>
Profit/Loss	<b><u>£13,545.72</u></b>

**Expenditure**

Salaries	£92,449.72
HMRC	£8,870.56
Pension (NEST)	£4,274.94
Office/Administrative	£5,860.54
Computer Costs	£61.87
Mobile Phone	£116.44
Professional Fees	£7,771.56
Staff Training	£1,073.29
Uniform/Book Bags	£377.26
Fundraising Expenses	£597.07
Rent/Hire	£9,504.00
Food & Drink	£1,076.14
Account Fee	£577.62
	<b><u>£132,611.01</u></b>



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
Hartwell Nursery and Preschool

On accounts for the year  
ended

31/08/2025

Charity no  
(if any)

1029388

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2025.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

15/09/2025

Name:

Victoria Jewekk

Relevant professional

BSc (Hons), SAFC

qualification(s) or body  
(if any):

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Address:

10 Silver Birch Road

Wootton

Northampton, NN4 6FZ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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**HARTWELL PLAYGROUP**

England & Wales - Charity number 1029388

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# Accounts

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## Trustees' Annual Report for the period

From Period start date 01/09/2023 To Period end date 31/08/2024

Charity name: Hartwell Playgroup

Charity registration number: 1029388

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Nursery and childcare provision for 6m to 4 years</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Childcare</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>I can confirm that the trustees have read the guidance issued by the Charity Commission</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment	Para 1.38	

including program related investment		
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>This has been completed by an independent examiner</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are held for the purpose of ensuring that unexpected circumstances are covered i.e. unplanned closure, the reserves are not used for day to day running of the setting.</b>  <b>12% of any funds raised will be transferred to reserves</b>
Amount of reserves held	Para 1.22	<b>£6703.58</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal		

risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		<b>Volunteer trustees</b>
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Annual General Meeting</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	

Other		

### Reference and Administrative details

Charity name	Hartwell Playgroup
Other name the charity uses	
Registered charity number	1029388
Charity's principal address	Hartwell Community Centre School Lane Hartwell Northampton NN7 2HL



Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	<b>Name of chief executive or names of senior staff members (Optional information)</b>		

### Exemptions from disclosure


Reason for non-disclosure of key personnel details

### Other optional information

# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	<b>Signature(s)</b>		
	<b>Full name(s)</b>	Charlotte Wilson	
	<b>Position (eg Secretary, Chair, etc)</b>	Chair	
	<b>Date</b>	25/04/2024	

**Balance b/f 31/08/2023**

Current Account	£6,174.66
Cash in Hand	£40.00
Total	<u>£6,214.66</u>
Reserve Account	<u>£6,703.58</u>
<b><u>Total</u></b>	<b><u>£12,918.24</u></b>

**Income**

Funding - WNC	£71,975.59
Receipts from Parents / National Savings	£29,344.77
Fundraising	£919.91
Grants	£2,500.00
Bank Interest	£199.18
<b><u>Total Income</u></b>	<b><u>£104,939.45</u></b>

£117,857.69

**Profit/Loss**

Total Income	£104,939.45
Total Expenditure	<u>£92,024.24</u>
Profit/Loss	<u>£12,915.21</u>

**Expenditure**

Salaries  
HMRC  
Pension (NEST)  
Stationary/Office Exp  
Furniture/Equipment  
Mobile Phone  
Professional Fees  
Staff Training  
Uniform/Book Bags  
Fundraising Expenses  
Rent/Hire  
Food & Drink

£74,592.19  
£8,383.61  
£2,435.91  
£151.98  
£1,100.26  
£237.72  
£1,685.52  
£75.00  
£128.85  
£256.75  
£2,832.00  
£144.45  
£92,024.24



Section A Independent Examiner's Report

Report to the trustees

Charity Name Hartwell Preschool

On accounts for the year ended

2022-2023 202

Charity no (if any)

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 24/10/2024

Name: Victoria Jewell

Relevant professional qualification(s) or body

BSc (Hons), SAFC

(if any):

**Address:** 10 Silver Birch Road  
Wootton  
Northampton, NN4 6FZ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None

**HARTWELL PLAYGROUP**

England & Wales - Charity number 1029388

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# Accounts

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## Trustees' Annual Report for the period

From Period start date 01/09/2023 To Period end date 31/08/2024

Charity name: Hartwell Playgroup

Charity registration number: 1029388

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Nursery and childcare provision for 6m to 4 years</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Childcare</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>I can confirm that the trustees have read the guidance issued by the Charity Commission</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
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### Additional information (optional)

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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>This has been completed by an independent examiner</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are held for the purpose of ensuring that unexpected circumstances are covered i.e. unplanned closure, the reserves are not used for day to day running of the setting. 12% of any funds raised will be transferred to reserves</b>
Amount of reserves held	Para 1.22	<b>£6703.58</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		<b>Volunteer trustees</b>
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g. <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>Unincorporated</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Annual General Meeting</b>

### Additional information (optional)

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Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Hartwell Playgroup
Other name the charity uses	
Registered charity number	1029388
Charity's principal address	Hartwell Community Centre School Lane Hartwell Northampton NN7 2HL

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Charlotte Wilson	Chair		
2	Laura Weston	Treasurer		
3	Edward Manning	Secretary		
4	Lynne Turnbull-Phillips			
5	Carole Gunnell			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information


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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Charlotte Wilson	
------------------	--

Position (eg Secretary,  
Chair, etc)

Chair	
-------	--

Date

25/04/2024
------------

**Balance b/f 31/08/2023**

Current Account	£6,174.66
Cash in Hand	£40.00
Total	<u>£6,214.66</u>
Reserve Account	<u>£6,703.58</u>
<b><u>Total</u></b>	<b><u>£12,918.24</u></b>

**Income**

Funding - WNC	£71,975.59
Receipts from Parents / National Savings	£29,344.77
Fundraising	£919.91
Grants	£2,500.00
Bank Interest	£199.18
<b><u>Total Income</u></b>	<b><u>£104,939.45</u></b>

£117,857.69

**Profit/Loss**

Total Income	£104,939.45
Total Expenditure	<u>£92,024.24</u>
Profit/Loss	<u>£12,915.21</u>

**Expenditure**

Salaries  
HMRC  
Pension (NEST)  
Stationary/Office Exp  
Furniture/Equipment  
Mobile Phone  
Professional Fees  
Staff Training  
Uniform/Book Bags  
Fundraising Expenses  
Rent/Hire  
Food & Drink

£74,592.19  
£8,383.61  
£2,435.91  
£151.98  
£1,100.26  
£237.72  
£1,685.52  
£75.00  
£128.85  
£256.75  
£2,832.00  
£144.45  
£92,024.24



Section A Independent Examiner's Report

Report to the trustees

Charity Name: Hartwell Preschool

On accounts for the year ended

2022-2023 Charity no (if any)

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

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- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 24/10/2024

Name: Victoria Jewell

Relevant professional qualification(s) or body

BSc (Hons), SAFC

(if any):

**Address:** 10 Silver Birch Road  
Wootton  
Northampton, NN4 6FZ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None

**HARTWELL PLAYGROUP**

England & Wales - Charity number 1029388

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# Accounts

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# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2021		31	08	2022

## Section A Reference and administration details

Charity name

Hartwell Playgroup

Other names charity is known by

Registered charity number (if any)

1029388

Charity's principal address

Hartwell Community Centre
School Lane
Hartwell
<b>Postcode</b> NN7 2HL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Hussain Joseph	Chair	01/09/21 – 01/05/2022	
2	Carole Young	Secretary		
3	Carole Wilson	Treasurer		
4	Charlotte Wilson	Chair	01/05/22	
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre School Learning Alliance Model Pre School Constitution 2011
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The aims of preschool are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.

Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas.

Instigating and adhering to and furthering the aims and objects of the preschool learning alliance

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

This has been a challenging year making adjustments due to the pandemic, in addition the financial strain on the organisation.

Particular success have been in reintroducing children back into the setting and ensuring that we adhere to covid guidance and measures.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

12% of any fundraising monies are added to reserves account

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

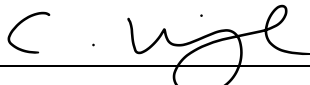
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Charlotte Wilson	
<b>Position (eg Secretary, Chair, etc)</b>	Chair	
<b>Date</b>	28/03/2024	

**HARTWELL PLAYGROUP**

England & Wales - Charity number 1029388

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# Accounts

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# Trustee Annual Report Financial Year to 31<sup>st</sup> August 2021

Hartwell Preschool Playgroup Charity number 1029388

Contents

Section one

Group details section

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Charity structure

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Section five

Public benefit statement

## **Section one**

Hartwell Preschool playgroup

Charity number 1029388

Hartwell Community Centre,

School Lane,

Hartwell

Northampton

NN7 2HL

Charity trustee's details at time of report;

Charlotte Wilson (Chair)

Rachel Mitchell (Secretary)

Jodie Earl (Treasurer)

Melonie Hurst

Lynne Turnbull

Cherry Joyce

Paid roles;

Financial Administrator – Carole Young

Secretarial Administrator – Keira Cox

The above two people are responsible, under direction from the Chair, for the day to day running of the setting.

## **Section two**

Hartwell Preschool Playgroup has adopted and follows a standard constitution as devised by the Preschool Learning Alliance. This was adopted in September 1993 and revised in 2011. Its members are invited to stand for election at its AGM held at the beginning of the academic year; anyone who stands for election to the committee is proposed and seconded by members. There is currently no policy for induction of new committee members. The committee is responsible for approving all spending and decision making, above and beyond the day to day running.

Hartwell Preschool Playgroup has not identified any major risk and thus has no formal policy in place with regards to major risks.

### **Section three**

Hartwell Preschool Playgroup has no formal policy on holding reserves. However, it is recommended that preschool should have at least 3 months running costs in reserve, approx. £16,000 to cover fixed costs such as staff wages, hall hire etc, this is currently stands at around £5,000 and is held in a separate deposit/reserves account

#### **Section four**

Hartwell Preschool Playgroup holds no funds as custodian trustees on behalf of others.

## **Section five**

Hartwell Preschool Playgroup seeks to provide Hartwell village, and the surrounding areas, with a preschool provision not provided for by the current village school system.

We aim to enhance the development and education of children under the statutory school age as prescribed in the Early Years Foundation Stage. To do this we strive to provide a setting where standards of excellence are sought. It strives to provide this in a manner where the whole child is nurtured, protected and encouraged; we aim to help all children achieve the five Every Child Matters outcomes of being healthy, staying safe, enjoying and achieving, making a positive contribution and achieving economic wellbeing.

We conform to Preschool Learning Alliance guidance and Ofsted regulations.

Hartwell Preschool Playgroup continues to provide an excellent standard of preschool provision for the villages of Hartwell, Ashton and surrounding areas.

We fully opened in September, attendance was lower than usual due to a low birth rate year and that parents were still a little apprehensive of their children returning to or starting a new setting.

We ran our sessions as normal but with the challenges of the restrictions in place due to Covid-19. We introduced a one-way system, staggered start and finish times and children being dropped off at the main door, all of the parents and staff were brilliant and adapted to the changes very well.

We took the decision that under the circumstances with Covid during 2020 not to hold an AGM as all existing committee members were happy to remain until September 2021, we felt this was the right option given the already challenging times that families found themselves in.



**Hartwell Preschool Income & Expenditure Statement to 31.8.21**

**balance b/f 31.8.21**

Current account	12017.46
Cash in hand	162.05
reserve account	4900.35

**17079.86**

**Income**

3yr Funding 15 hrs	35576.01
3yr Funding 30hrs	11035.90
2yr Funding	2106.06
Deprivation	0.00
EYPP Funding	298.59
SEN Funding	0.00
Funding 1-1	0.00
funding for training	0.00
Receipts from parents	8813.37
HPS Fundraising	0.00
Other Fundraising	804.00
Other	2453.26
Bank Interest	0.00

**61087.19**

**Expenditure**

Salaries	49746.71
Hall Hire	8151.00
Insurance/Membership	1056.19
Phone	90.00
Accountant	294.00
Stationery	6.50
Ink	132.65
Other Admin costgs	376.75
Expenses	427.65
Materials	58.00
Outings/Entertainment	0.00
Food & Drink	348.43
Sundries	887.81
Advertising	0.00
Staff Training	148.20
Equipment	0.00
Fundraising Expenses	226.00
Fundraising Spending	203.73
EYPP Spending	96.98
SEN Spending	0.00

**62250.60**

**Represented by**

Closing bank balance 31.8.21	10902.84
Cash in hand	113.26
reserve/savings account 31.8.21	5306.42

**16322.52**

**Profit/Loss**

closing balance 31.8.20	17079.86
closing balance 31.8.21	16322.52

**movement in year**

**-757.34**



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Hartwell Preschool

**On accounts for the year  
ended**

31st August 2021

**Charity no  
(if any)**

1029388

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2021**

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

[Signature box]

**Date:**

[Date box]

**Name:**

Roy Sparks

**Relevant professional  
qualification(s) or body  
(if any):**

[Qualification box]

**Address:**

[Address box]

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**HARTWELL PLAYGROUP**

England & Wales - Charity number 1029388

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# Accounts

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# Trustee Annual Report Financial Year to 31<sup>st</sup> August 2020

Hartwell Preschool Playgroup Charity number 1029388

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Charity number 1029388

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Hartwell

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NN7 2HL

Charity trustee's details at time of report;

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Melonie Hurst

Lynne Turnbull

Cherry Joyce

Paid roles;

Financial Administrator – Carole Young

Secretarial Administrator – Keira Cox

The above two people are responsible, under direction from the Chair, for the day to day running of the setting along with the setting manager.

## **Section two**

Hartwell Preschool Playgroup has adopted and follows a standard constitution as devised by the Preschool Learning Alliance. This was adopted in September 1993 and revised in 2011. Its members are invited to stand for election at its AGM held at the beginning of the academic year; anyone who stands for election to the committee is proposed and seconded by members. There is currently no policy for induction of new committee members. The committee is responsible for approving all spending and decision making, above and beyond the day to day running.

Hartwell Preschool Playgroup has not identified any major risk and thus has no formal policy in place with regards to major risks.

### **Section three**

Hartwell Preschool Playgroup has no formal policy on holding reserves. However, it is recommended that preschool should have at least 3 months running costs in reserve, approx. £15,000 to cover fixed costs such as staff wages, hall hire etc, this is currently stands at around £5,000 and is held in a separate deposit/reserves account

#### **Section four**

Hartwell Preschool Playgroup holds no funds as custodian trustees on behalf of others.

## **Section five**

Hartwell Preschool Playgroup seeks to provide Hartwell village, and the surrounding areas, with a preschool provision not provided for by the current village school system.

We aim to enhance the development and education of children under the statutory school age as prescribed in the Early Years Foundation Stage. To do this we strive to provide a setting where standards of excellence are sought. It strives to provide this in a manner where the whole child is nurtured, protected and encouraged; where we aim to help all children achieve the five Every Child Matters outcomes of being healthy, staying safe, enjoying and achieving, making a positive contribution and achieving economic wellbeing.

We conform to Preschool Learning Alliance guidance and Ofsted regulations.

Hartwell Preschool Playgroup continues to provide an excellent standard of preschool provision for the villages of Hartwell, Ashton and surrounding areas.

This being a low birth rate year we started the year with 19 children. In September we began our Early Birds sessions, this is a pre booked session to enable parents to drop off their children between 8.45-9.15am prior to the session starting at 9.15am, this has been very successful with parents especially those with siblings at primary school as they can drop children at preschool after the 8.50am school drop off.

Unfortunately, at the end of March and in accordance with government guidelines we had to close the preschool to staff and children due to Covid-19.

We did not have any keyworker parents that needed us to stay open.

We continued to employ all staff by benefiting from the government furlough scheme with staff on full pay until July then 80% until the end of the August, both administrators continued to work to deal with preschool needs and the ever changing government guidelines

Funding remained from NCC for those children attending preschool that claim the government 15 hours of free childcare entitlement with a few claiming the additional funding to top up to 30 hours.

Due to Covid-19 fundraising activities came to a halt in March but prior to this we held a Christmas party/disco open to all preschool and KS1 children, a fashion show in February and at Easter instead of our annual easter egg hunt, the Easter Bunny paid a socially distanced visit to the children of the village with easter eggs.

We intend to open again in September following strict government guidelines and those set by the council as we operate from the local community centre, including a one way system with separate entrance and exits, staggered start and pick up times, cleaning, sanitizing etc.

The date of our next AGM is yet to be decided but hope this will be sometime in the spring term.



## Hartwell Preschool Income & Expenditure Statement to 31st August 2020

### **balance b/f 31.8.19**

Current account	19698.85
Cash in hand	61.87
reserve account	4762.57

**24523.29**

### **Income**

3yr Funding 15 hrs	28833.21
3yr Funding 30hrs	8101.21
2yr Funding	1292.91
Quality Supplement	578.30
EYPP Funding	488.82
SEN Funding	0.00
Funding 1-1	0.00
funding for training	0.00
Receipts from parents	7223.75
HPS Fundraising	100.05
Other Fundraising	504.76
Other HMRC furlough	11420.06

**58543.07**

### **Expenditure**

Salaries	57664.57
Hall Hire	4075.50
Insurance/Membership	997.55
Phone	110.75
Accountant	294.00
Stationery	23.82
Ink	45.33
Other Admin costgs	288.30
Expenses	3.20
Materials	14.99
Outings/Entertainment	0.00
Food & Drink	249.93
Sundries	306.93
Advertising	0.00
Staff Training	413.40
Equipment	0.00
Fundraising Expenses	227.71
Fundraising Spending	813.62
EYPP Spending	464.06
SEN Spending	0.00

**65993.66**

### **Represented by**

Closing bank balance 31.8.20	12017.46
Cash in hand	162.05
reserve/savings account 31.8.20	4900.35

**17079.86**

### **Profit/Loss**

closing balance 31.8.19	24523.29
closing balance 31.8.20	17079.86

### **movement in year**

**-7443.43**



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Hartwell Preschool Playgroup

**On accounts for the year  
ended**

31st August 2020

**Charity no  
(if any)**

1029388

**Set out on pages**

(remember to include the page numbers of additional sheets)

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*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

**Name:**

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**