

# **SOUTH BRETTON PRESCHOOL**

Charity Commission Registered No: 1029295

## **ANNUAL REPORT AND ACCOUNTS**

For the year ended 1<sup>st</sup> August 2024

**South Bretton Preschool  
Trustee Annual Report  
For the year ended 1<sup>st</sup> August 2024**

The trustees present their report and independently examined financial statements for the year ended 1<sup>st</sup> August 2024.

**Reference and Administrative Details:**

Registered Name:	South Bretton Preschool	
Charity No:	1029295	
Operational Address:	Nova Primary Academy Middleton South Bretton Peterborough PE3 9XJ	
Trustees at date of Report:	Chair Others	Chloe Sansby Kayleigh Burdis Chloe Fovargue Kirsty Howard Kyra Wilder Zandile Wieckowski
Other Trustees who served in the year:	Izabele Chvatkove Egle Willmott	Left 13 <sup>th</sup> November 2024 Left 1 <sup>st</sup> March 2025
Bankers:	Lloyds Bank Plc	
Independent Examiner:	Mark Bedford MJB Financial Services 11 Belton Road Stanground Peterborough PE2 8UU	

**Structure Governance and Management**

This is a membership organisation governed by the model Preschool Learning Alliance Constitution 2011, which was adopted at the Annual General Meeting held on 6<sup>th</sup> November 2019. Members can be parents or guardians of all children who attend playgroup or other interested individuals approved by the Committee. Committee members are appointed / confirmed at the Annual General Meeting. All Committee members give their time on a voluntary basis and receive no remuneration or other benefits.

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**Objects and Activities**

The aims of the Preschool are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.
- (b) Encouraging the study of the needs of the children and their families and promoting public interest in and recognition of such needs in the local areas.
- (c) Instigating and adhering to and furthering the aims and objects of the Preschool Learning Alliance.

**Public benefit**

The committee and staff at South Bretton Preschool have regard to Charity Commission guidance on public benefit when setting objectives and planning activities. All children are eligible for Nursery Education Funding, which is provided by the Local Authority, the term after they become 3 years old. Fees are charged for children who attend between the ages of 2 and 3 but these are kept as low as possible so that our childcare is affordable for all families using our service. We direct our families to other groups in the area to support friendships.

**Achievements and Performance**

South Bretton Preschool has had a good year, filled with lots of activities, fun, and learning opportunities for both the children and the staff.

At the start of the year, when we were only able to use part of our garden due to building work done, we took the opportunity to overhaul the garden. We donated some of our equipment to our local school and other Preschools. We also went on a trip to Safari Play, a soft play centre, to give the children time to explore in a larger space. We had time to chat freely with the parents that came, which helped to build the relationships between parents and staff.

In December we held a Christmas Fayre, which included a tombola, festive treats, and the opportunity for children to purchase food for the reindeer when they visited on Christmas Eve.

From April the children were able to enjoy the extra space with its climbing equipment and more room to spread out.

The staff and committee have attended a range of training courses including first aid, workstation and work baskets, speech and language development, glue ear management, Maths, cultural inclusivity and autism.

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We have taken part in World Book Day, Children in Need and Red Nose Day. In July, we had the ducklings in again. The children were able to watch six eggs hatch and grow in an incubator. The children loved watching them swim and splash in the sink and eat.

We also had caterpillars that the children watched grow and transform into butterflies, until they were released.

In July we were able to go on a Preschool trip for the first time since 2019, taking a coach to Hamerton Zoo. The children and families enjoyed their day out, watching the bears roam their enclosure, and feeding the goats. This outing was a great way to end the year before some of the children went to school.

We are continuing our My Smile teeth cleaning programme. Children who attend all day clean their teeth in the afternoon. The children are enthusiastic and happily come when called. My Smile gave us an accreditation, which we were happy to receive, recognising our hard work in maintaining a healthy teeth Preschool.

On top of this, we continue our daily activities, such as Five-Minute Maths and Phonics. This year we changed to the Read Write Ink programme to teach the children phonic letter sounds, using resources from the school. This will give children some knowledge of the letter sounds before they start school.

We continue to have many children with additional needs, and we work closely with parents to navigate the challenges and concerns they have. We have completed Early Help Assessments and Education plans to help the children get extra support for when they transition to school. Our Senco has attended network evenings to stay informed, hear about new strategies and listen to speakers who give advice. We work with the Early Years team from the local council, educational psychologists, speech therapists, teachers of the deaf and staff from schools near to our setting.

At the end of the year, we received our Early Years Foundation Stage Profile results and were proud to see how well our children performed upon starting school. Our results were above the expected averages across Peterborough in all seventeen areas covered and they were rated above average nationally too.

### **Reserves**

Reserves act as a cushion for any loss of income and unforeseen situations. Throughout the year, the charity's reserves remained above the minimum threshold of £53,683. This reserves level is calculated based on the amount required to cover statutory notice periods, redundancy payments, and one month's operating expenses.

### **Financial Review**

As a small charity, the statutory accounts are prepared on a Receipts and Payments basis. For the financial year ending on 1st August 2024, the accounts show a surplus of £9,781, compared to a surplus of £4,236 in the previous year.

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Income from NEF Funding and fees increased by £9,368 (7%) compared to the previous year, contributing to an overall income increase of £8,962.

Total costs rose by £3,416, with the most notable increases in Resources. Staff wages saw an increase of £1,003, despite a significant increase in the National Minimum Wage. This limited increase in staff costs was due to the resignation of one employee in August, whose position has not been filled, resulting in a reduction of 30 staff hours per week.

The annual insurance premium of £1,553 remained outstanding at year-end, and therefore, it is not reflected in the Receipts and Payments accounts.

The final cash balance at the close of the financial year was £111,756.

This Report has been approved by the Trustees and has been signed on their behalf by:

Signature: CSansby

Full Name: Chloe Sansby

Date: 6/5/25

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**RECEIPTS AND PAYMENTS FOR THE FINANCIAL YEAR ENDING 1ST AUGUST 2024**

	<b>UNRESTRICTED FUNDS THIS YEAR</b>	<b>TOTAL FUNDS LAST YEAR</b>
<b><u>RECEIPTS</u></b>	<b>£</b>	<b>£</b>
NEF Funding	130,694	121,378
Other Funding	2,520	3,418
Fees	4,669	4,259
Bank Interest	0	1
Other Income	45	0
Donations and Grants	0	0
Fund Raising	238	148
<b>TOTAL RECEIPTS</b>	<b>138,166</b>	<b>129,204</b>
<b><u>PAYMENTS</u></b>		
Wages inc Inland Revenue payments	(103,221)	(102,218)
Training Total	(485)	(736)
Other Staff Costs	(558)	(298)
Resources	(8,242)	(5,286)
Premises	(5,972)	(5,206)
Consumables	(1,770)	(1,563)
Other Costs	(908)	(3,318)
Bank Charges	(89)	(85)
Professional Fees	(6,022)	(5,288)
Administration Costs	(1,058)	(917)
Governance Costs	(59)	(52)
Fundraising	0	(1)
<b>TOTAL PAYMENTS</b>	<b>(128,384)</b>	<b>(124,968)</b>
Net of Receipts/(Payments)	9,782	4,236
Balance b/fwd	101,974	97,738
<b>Balance c/fwd</b>	<b>111,756</b>	<b>101,974</b>

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**STATEMENT OF ASSETS AND LIABILITIES AS AT 1ST AUGUST 2024**

	UNRESTRICTED FUNDS THIS YEAR	TOTAL FUNDS LAST YEAR
<b><u>CASH FUNDS</u></b>	£	
Lloyds Bank	111,740	101,929
Petty Cash	16	45
<b>Total Cash Funds</b>	<u>111,756</u>	<u>101,974</u>
 <b><u>OTHER ASSETS</u></b>		
	<u>0</u>	<u>0</u>
 <b><u>LIABILITIES</u></b>		
Early Years Alliance - Insurance	(1,553)	0
Independent Examiner	(120)	0
	<u>(1,673)</u>	<u>0</u>

I approve the Receipts and Payments Accounts set out on page 1 and above and confirm that all relevant records and information has been made available for their preparation.

Signed on behalf of the Trustees:

.....  
Signature

Chloe Sansby.....  
Name

**NOTES**

1. One trustee was reimbursed £38.00 for a health declaration required by Ofsted.

**This Independent Examiners report relates to the accounts of**  
**SOUTH BRETTON PRESCHOOL**

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Accounts are prepared for the year ended 1<sup>st</sup> August 2024

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act.
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

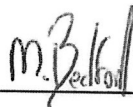
In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;

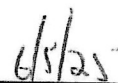
Or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date



Mark Bedford  
MJB Financial Services  
11 Belton Road  
Stanground  
Peterborough  
PE2 8UU