

# **SOUTH BRETTON PRESCHOOL**

Charity Commission Registered No: 1029295

## **ANNUAL REPORT AND ACCOUNTS**

For the year ended 1<sup>st</sup> August 2022

**SOUTH BRETTON PRESCHOOL**

Registered Charity No: 1029295

**RECEIPTS AND PAYMENTS FOR THE FINANCIAL YEAR ENDING 1ST AUGUST 2022**

| <b><u>RECEIPTS</u></b>            | <b>UNRESTRICTED<br/>FUNDS THIS YEAR</b> | <b>TOTAL FUNDS<br/>LAST YEAR</b> |
|-----------------------------------|---|----------------------------------|
|                                   | <b>£</b>                                | <b>£</b>                         |
| NEF Funding                       | 114,586                                 | 108,048                          |
| Other Funding                     | 2,743                                   | 5,685                            |
| Fees                              | 3,438                                   | 2,764                            |
| Bank Interest                     | 0                                       | 0                                |
| Other Income                      | 850                                     | 2                                |
| Grants                            | 0                                       | 364                              |
| Fund Raising and Donations        | 160                                     | 44                               |
| <b>TOTAL RECEIPTS</b>             | <b>121,777</b>                          | <b>116,907</b>                   |
| <b><u>PAYMENTS</u></b>            |   |                                  |
| Wages inc Inland Revenue payments | (90,810)                                | (86,790)                         |
| Training Total                    | (400)                                   | (155)                            |
| Other Staff Costs                 | (261)                                   | (252)                            |
| Resources for Children            | (3,794)                                 | (1,369)                          |
| Resources for Setting             | (4,128)                                 | (721)                            |
| Resources for Outside Area        | (127)                                   | (14)                             |
| Food and Drink                    | (933)                                   | (673)                            |
| Consumables                       | (537)                                   | (497)                            |
| Premises                          | (5,761)                                 | (5,872)                          |
| Fees and Subscriptionss           | (5,582)                                 | (6,615)                          |
| Administration                    | (816)                                   | (552)                            |
| Bank Charges                      | (91)                                    | (92)                             |
| Other Costs                       | (125)                                   | (78)                             |
| Fundraising                       | (10)                                    | 0                                |
| <b>TOTAL PAYMENTS</b>             | <b>(113,375)</b>                        | <b>(103,680)</b>                 |
| Net of Receipts/(Payments)        | 8,402                                   | 13,227                           |
| Balance b/fwd                     | 89,336                                  | 76,109                           |
| <b>Balance c/fwd</b>              | <b>97,738</b>                           | <b>89,336</b>                    |

**SOUTH BRETTON PRESCHOOL**


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**STATEMENT OF ASSETS AND LIABILITIES AS AT 1ST AUGUST 2022**

|   | <b>UNRESTRICTED<br/>FUNDS THIS YEAR</b> | <b>TOTAL FUNDS<br/>LAST YEAR</b> |
|---|---|----------------------------------|
| <b><u>CASH FUNDS</u></b>                | <b>£</b>                                |                                  |
| Lloyds Bank                             | 97,696                                  | 89,313                           |
| Norwich & Peterborough Building Society | 0                                       | 0                                |
| Petty Cash                              | 42                                      | 23                               |
| Fees Float                              | 0                                       | 0                                |
| <b>Total Cash Funds</b>                 | <b>97,738</b>                           | <b>89,336</b>                    |
| <b><u>OTHER ASSETS</u></b>              |   |                                  |
| Biffa Waste                             | 127                                     | 0                                |
|   | <b>127</b>                              | <b>0</b>                         |
| <b><u>LIABILITIES</u></b>               |   |                                  |
| Early Years Alliance - Insurance        | 1,313                                   | 0                                |
|   | <b>1,313</b>                            | <b>0</b>                         |

I approve the Receipts and Payments Accounts set out on page 1 and above and confirm that all relevant records and information has been made available for their preparation.

Signed on behalf of the Trustees:

  
Signature

Coral Douglas  
Name

**NOTES**

1. None of the trustees received remuneration or reimbursements in the period above.

**South Bretton Preschool  
Trustee Annual Report  
For the year ended 1<sup>st</sup> August 2022**

The trustees present their report and independently examined financial statements for the year ended 1<sup>st</sup> August 2022.

**Reference and Administrative Details:**

|  |   |   |
|--|---|---|
| Registered Name:                       | South Bretton Preschool   |   |
| Charity No:                            | 1029295   |   |
| Operational Address:                   | Nova Primary Academy<br>Middleton<br>South Bretton<br>Peterborough<br>PE3 9XJ |   |
| Trustees at date of Report:            | Chair<br>Secretary<br>Others  | Coral Douglas<br>Amber Gray<br>Izabele Chvatkove<br>Rebecca Cliffe<br>Chloe Fovargue<br>Hannah Walker<br>Evelyn Alves Viera |
| Other Trustees who served in the year: | Denisa Zenelaj<br>Latiffa Venters   | Left 11 <sup>th</sup> January 2023<br>Left 11 <sup>th</sup> January 2023  |
| Bankers:                               | Lloyds Bank Plc   |   |
| Independent Examiner:                  | Emma Kean<br>54 Bradwell Road<br>Peterborough PE3 9PZ                         |   |

**Structure Governance and Management**

This is a membership organisation governed by the model Pre-school Learning Alliance Constitution 2011, which was adopted at the Annual General Meeting held on 6<sup>th</sup> November 2019. Members can be parents or guardians of all children who attend playgroup or other interested individuals approved by the Committee. Committee members are appointed / confirmed at the Annual General Meeting. All Committee members give their time on a voluntary basis and receive no remuneration or other benefits.

**Objects and Activities**

The aims of the Preschool are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

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- (a) Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.
- (b) Encouraging the study of the needs of the children and their families and promoting public interest in and recognition of such needs in the local areas.
- (c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

**Public benefit**

The committee and staff have regard to Charity Commission guidance on public benefit when setting objectives and planning activities. All children are eligible for Nursery Education Funding, which is provided by the Local Authority, the term after they become 3 years old. Fees are charged for children who attend between the ages of 2 and 3 but these are kept as low as possible so that our childcare is affordable to all families using our service. We direct our families to other groups in the area to support friendships.

**Achievements and Performance**

During the year the preschool was still affected by Covid-19 with staff having time off due to contracting the illness or having to isolate because they had been in contact with someone with the illness. We kept ourselves up to date with the latest guidance.

In September we welcomed new children, many of whom hadn't left their parents because of the pandemic, and they were unsettled at the start. We introduced the new EYFS, using the training we had undertaken to help us to prepare for the changes this brought.

We worked hard to give the children many new experiences whilst parents were still hesitant about their children mixing. We celebrated Children in Need and World Book Day, which we made into a full week using books, puppets, and other resources to create stories. We went for a visit to the local church to learn about the Easter story. We also celebrated Eid, Ramadan, Chinese New Year, and Christmas with the children and their families. The children enjoyed the different foods we introduced them to over the year.

In the Summer the children got to watch tiny caterpillars turning into butterflies, then being released in the garden to fly away. We also watched duck eggs hatch in an incubator and grow bigger. We set up a small pool and the children loved watching the ducklings swim and dive under the water.

From January 2022 we started to use the new "Success for All" to help with our planning and themes. This follows the same scheme that the school we are attached to uses. We also moved to a new phonics scheme that is recognised by the government, using the resources they provided.

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We replaced our tablets with new iPads as they had started to slow down, making it difficult for keyworkers when writing observations and reports.

We ran a "Tots Talking" course for parents. This was difficult over Zoom but the parents who engaged in the process enjoyed it. It got them to talk to their children more and do activities with them, like playing with playdough together and talking about what they were buying when doing the shopping.

The staff have continued with their professional development, attending courses about sharing books, food allergies and intolerance, female genital mutilation, domestic abuse basic awareness, popular culture, as well as compulsory training on safeguarding, designated lead refresher and paediatric first aid.

**Reserves**

Reserves act as a cushion for any loss of income and unforeseen situations. Reserves have been calculated using the amounts needed to settle any statutory notice periods, redundancy payments plus one month's costs. Throughout the year the balances remained over the reserves level, currently set at £46,118.

**Financial Review**


As a small charity the statutory reports are prepared on a Receipts and Payments basis. These show a surplus of £8,402 over the financial year ending 1st August 2022.

Income received from NEF Funding and fees has increased by £7,212 compared to the previous year and income has increased by £4,870 overall.

Costs increased by £9,695 overall, with the main increases seen in staff wages and new resources (to include iPads, a new room divider and stools). There were two pay increases during the year, the second one being implemented in June 2022 following the 6.6% increase in National Living Wage. All other costs have remained reasonably constant.

The final closing cash balance for the year was £97,738.

This Report has been approved by the Trustees and has been signed on their behalf by:

Signature:  Full Name: CORAL DOUGLAS  
Date: 24/5/2023

This Independent Examiners report relates to the accounts of

**SOUTH BRETTON PRESCHOOL**

Charity Commission Registered No: 1029295

Accounts are prepared for the year ended 1<sup>st</sup> August 2022

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act.
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;

Or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed emma kean

Date 12/11/22

Name EMMA KEAN

Address 54 BRADWELL ROAD, PE3 9PZ