



# Trustees' Annual Report for the period

|             |    |                   |    |           |                 |    |    |
|-------------|----|-------------------|----|-----------|-----------------|----|----|
|             |    | Period start date |    |           | Period end date |    |    |
| <b>From</b> | 01 | 04                | 20 | <b>To</b> | 31              | 03 | 21 |

## Section A Reference and administration details

**Charity name**

1st Chipping Sodbury Scout Group

**Other names charity is known by**

**Registered charity number (if any)**

1029283

**Charity's principal address**

1st Chipping Sodbury Group

The Ridings

Chipping Sodbury

**Postcode**

BS376BT

### Names of the charity trustees who manage the charity

|    | Trustee name  | Office (if any)                          | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---|--|-----------------------------------|---|
|    |   |  |                                   |   |
| 2  | Stuart Wilsmore   | Group Chairman                           |                                   |   |
| 3  | Nick Cook   | Group Scout Leader                       |                                   |   |
| 4  | Rowan Marshall  | Assistant GSL                            |                                   |   |
| 5  | Paula Betty   | Assistant GSL                            |                                   |   |
| 6  | Mark Kenyon   | Group Treasurer                          |                                   |   |
| 7  | Sharon Cross  | Cub Leader                               |                                   |   |
| 8  | Ian Rowsell   | Cub Leader                               |                                   |   |
| 9  | Paul Mugenyi  | Scout Leader                             |                                   |   |
| 10 | Hazel Kirkham   | Beaver Leader                            |                                   |   |
| 11 | Sally Trickey   | Beaver Leader                            |                                   |   |
| 12 |   |  |                                   |   |
| 13 |   |  |                                   |   |
| 14 |   |  |                                   |   |
| 15 |   |  |                                   |   |
| 16 |   |  |                                   |   |
| 17 |   |  |                                   |   |
| 18 |   |  |                                   |   |
| 19 | <b>Names of the trustees for the charity, if any, (for example, any custodian trustees)</b> |  |                                   |   |
| 20 | <b>Name</b>   | <b>Dates acted if not for whole year</b> |                                   |   |

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### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

### Name of chief executive or names of senior staff members (Optional information)

|  |
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## Section B Structure, governance and management

### Description of the charity's trusts

|   |  |
|---|--|
| Type of governing document<br>(eg. trust deed, constitution)        | The scout association POR - Policy, Organisation & Rules   |
| How the charity is constituted<br>(eg. trust, association, company) | The Scout association  |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Elected at AGM or appointed by Group Scout leader. On appointment section leaders are also trustees. |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The Aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local, national and international communities. The Method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training based on the Scout Promise and Law and guided by adult leadership.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The 1st Chipping Sodbury Scout Group was formed in 1914 and has developed to become one of the largest and most successful in the district. With the assistance of parents and helpers we aim to provide Scouting for

- two Beaver colonies,
- two Cub packs,
- two Scout troops

All sections are run by adult warranted leaders who voluntarily give up a great deal of their spare time and often their own finances. No leader or helper ever receives any form of payment other than the satisfaction of seeing the results of their endeavours.

**All trustees referenced in Section A are aware of their legal responsibilities/duty to ensure:**

- **They act in the best interest of the charity**
  - **Dealing with conflict of interest**
- **Manage the resources responsibly**
  - **Ensuring appropriate control over resources**
- **Act with reasonable care and skill**
  - **Getting advice and guidance on matter where appropriate eg when outside skill set**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The Group is strong with a waiting list for membership.

The 2020/2021 year was not quite the year we expected to be but we still, thanks to the endeavours of the leaders, to deliver a form of engaging scouting via teams/zoom calls with some imaginative inventive practical interactive initiatives.

The land we purchased in 2017 came into its own during the milder weather enabling us to maintain, with suitable risk assessments, scouting face to face meaning our numbers held up.

The further development of “stables” on the land, with solar power has meant we offered toileting and cleaning facilities.

Events and charity initiatives were curtailed, and subs were stopped/reduced for periods as the full scouting experience was not possible to deliver.

Nevertheless we still remain a string group and are confident a more engaging events programme can resume in 2021/2022.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

We have sufficient funds to meet our everyday ongoing costs.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**



**Full name(s)**

Stuart John Wilsmore

**Position (eg Secretary, Chair, etc)**

Chairman

**Date**

25<sup>th</sup> Jan 2022



|                                  |         |
|----------------------------------|---------|
| 1st Chipping Sodbury Scout Group | 1029283 |
|----------------------------------|---------|

## Receipts and payments accounts

|                     |                               |    |                              |
|---------------------|-------------------------------|----|------------------------------|
| For the period from | Period start date<br>4/1/2020 | To | Period end date<br>3/31/2021 |
|---------------------|-------------------------------|----|------------------------------|

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest<br>£ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|
| <b>A1 Receipts</b>  |   |                                      |                                     |                                 |
| Members subs less capitation                              | -   | -                                    | -                                   | -1272                           |
| Activities  | -   | -                                    | -                                   | 0                               |
| Gift Aid  | -   | -                                    | -                                   | 6178                            |
| Misc  | -   | -                                    | -                                   | 5052                            |
| Donations / Fundraising / Insurance                       | -   | -                                    | -                                   | 12000                           |
| Capitation  | -   | -                                    | -                                   | 4387                            |
|   | -   | -                                    | -                                   | -                               |
|   | -   | -                                    | -                                   | -                               |
| <b>Sub total</b> (Gross income for AR)                    | -   | -                                    | -                                   | 26,345                          |
| <b>A2 Asset and investment sales,<br/>(see table).</b>    |   |                                      |                                     |                                 |
|   | -   | -                                    | -                                   | -                               |
|   | -   | -                                    | -                                   | -                               |
| <b>Sub total</b>  | -   | -                                    | -                                   | -                               |
| <b>Total receipts</b>                                     | -   | -                                    | -                                   | 26,345                          |
| <b>A3 Payments</b>  |   |                                      |                                     |                                 |
| Premises and Utilities                                    | -   | -                                    | -                                   | 7,153                           |
| Activities  | -   | -                                    | -                                   | -                               |
| Transport   | -   | -                                    | -                                   | 4,193                           |
| Equipmet  | -   | -                                    | -                                   | 821                             |
| Misc  | -   | -                                    | -                                   | 1,130                           |
| Capitation  | -   | -                                    | -                                   | 4,387                           |
|   | -   | -                                    | -                                   |                                 |
|   | -   | -                                    | -                                   |                                 |
| <b>Sub total</b>  | -   | -                                    | -                                   | 17,684                          |
| <b>A4 Asset and investment<br/>purchases, (see table)</b> |   |                                      |                                     |                                 |
|   | -   | -                                    | -                                   |                                 |
|   | -   | -                                    | -                                   |                                 |
|   | -   | -                                    | -                                   |                                 |
| <b>Sub total</b>  | -   | -                                    | -                                   | -                               |
| <b>Total payments</b>                                     | -   | -                                    | -                                   | 17,684                          |
| <b>Net of receipts/(payments)</b>                         | -   | -                                    | -                                   | 8,661                           |
| <b>A5 Transfers between funds</b>                         | -   | -                                    | -                                   | -                               |
| <b>A6 Cash funds last year end</b>                        | -   | -                                    | -                                   |                                 |
| <b>Cash funds this year end</b>                           | -   | -                                    | -                                   | 14,075                          |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ |
|---|--|------------------------------------|----------------------------------|
| <b>B1 Cash funds</b>  | Bank & Building Society Accounts                       | 12,942                             | -                                |
|   | Section Floats   | 1,133                              | -                                |
|   | Section Activity Cash Floats                           | -                                  | -                                |
|   | <b>Total cash funds</b>                                | <b>14,075</b>                      | <b>-</b>                         |
|   | (agree balances with receipts and payments account(s)) | Agreement Error                    | OK                               |
| <b>B2 Other monetary assets</b>                             | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ |
|   |  | -                                  | -                                |
|   |  | -                                  | -                                |
|   |  | -                                  | -                                |
|   |  | -                                  | -                                |
|   |  | -                                  | -                                |
|   |  | -                                  | -                                |
| <b>B3 Investment assets</b>                                 | Details  | Fund to which asset belongs        | Cost (optional)                  |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
| <b>B4 Assets retained for the charity's own use</b>         | Details  | Fund to which asset belongs        | Cost (optional)                  |
|   | Land for Activities                                    |                                    | -                                |
|   | Minibis 1  |                                    | -                                |
|   | Minibus 2  |                                    | -                                |
|   | Minibus/Kit Van  |                                    | -                                |
|   | Trailer 1  |                                    | -                                |
|   | Trailer 2  |                                    | -                                |
|   | Lawn Mower   |                                    | -                                |
|   | Stable Building & Toilets                              |                                    | -                                |
|   |  |                                    | -                                |
| <b>B5 Liabilities</b>                                       | Details  | Fund to which liability relates    | Amount due (optional)            |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
| Signed by one or two trustees on behalf of all the trustees |  | Signature                          | Print Name                       |
|   |  |                                    |                                  |
|   |  |                                    |                                  |



**CC16a**



**Last year**

**to the nearest £**

|               |
|---------------|
| <b>9890</b>   |
| <b>4091</b>   |
| <b>0</b>      |
| <b>7990</b>   |
| <b>3258</b>   |
| <b>5928</b>   |
| -             |
| -             |
| <b>31,157</b> |

|   |
|---|
|   |
| - |
| - |

|               |
|---------------|
| <b>31,157</b> |
|---------------|

|               |
|---------------|
| <b>10,254</b> |
| <b>4,561</b>  |
| <b>8,470</b>  |
| <b>248</b>    |
| <b>367</b>    |
| <b>5,928</b>  |
| -             |
| -             |
| -             |
| <b>29,828</b> |

|              |
|--------------|
| <b>4,730</b> |
|              |
|              |
| <b>4,730</b> |

|               |
|---------------|
| <b>34,558</b> |
|---------------|

|                |
|----------------|
| - <b>3,401</b> |
| -              |
| <b>5,913</b>   |
|                |



**Endowment  
funds**

to nearest £

|   |
|---|
| - |
| - |
| - |
| - |

OK

**Endowment  
funds**

to nearest £

|   |
|---|
| - |
| - |
| - |
| - |
| - |
| - |

**Current value  
(optional)**

|   |
|---|
| - |
| - |
| - |
| - |
| - |

**Current value  
(optional)**

|        |
|--------|
| 38,765 |
| 6,000  |
| 1,500  |
| 1,500  |
| 200    |
| 400    |
| 1,000  |
| 12,890 |
| -      |

**When due  
(optional)**

|  |
|--|
|  |
|  |
|  |
|  |
|  |

**Date of  
approval**

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# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

1\* Chipping Sodbury Scout Group

On accounts for the year  
ended

31/03/2021

Charity no  
(if any)

1029283

Set out on pages

1-2

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date: 09 January 2022

Name:

Angela Stone

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

3 Rose Oak Lane

Coalpit Heath, Bristol

BS36 2QZ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.