

ESSEX SOUTH EAST GUIDE ASSOCIATION

England & Wales · Charity number 1029086

Details

Other names	ESSEX SOUTH EAST COUNTY GIRL GUIDES, ESSEX SOUTH EAST GUIDES ASSOCIATION, GIRLGUIDING ESSEX SOUTH EAST
Status	Registered
Legal form	Other
Registered	1993-11-25
Register	View on the Charity Commission register

Contact

Address	Girlguiding Anglia 7 Gt. Hautbois Road Coltishall Norwich NR12 7JN
Phone	07838325586
Email	web@girlguidingessexsoutheast.org.uk
Website	www.girlguidingessexsoutheast.org.uk

Activities

Objects: THE INSTRUCTION OF GIRLS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

Activities: Providing Girlguiding to girls/women within the Essex South East area ranging from age4 upwards

Classification

- **How:** Provides Human Resources
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People, People With Disabilities

Geography

- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£74,731	£23,187	-	-
2024-02-29	£37,706	£62,516	-	-
2023-02-28	£36,557	£43,773	-	-
2022-02-28	£66,684	£71,472	-	-
2021-02-28	£51,805	£49,794	-	-

Trustees

Name	Role	Appointed
Carole Elaine Davies	Chair	2016-09-02
Amanda Gardner		2020-08-18
Andrea Bray		2023-01-05
Carol Crowhurst		2017-11-15
Carol Roberts		2021-09-11
Elizabeth Perry		2024-03-01
JULIE NYE		2018-01-01
Sally Jane Baskett		2019-09-01
Sharon Angela Lacey		2023-07-15
Susan Kim Bishop		2023-01-01
rosalyn jones		2022-11-01

ESSEX SOUTH EAST GUIDE ASSOCIATION

England & Wales - Charity number 1029086

Accounts

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Essex South East Guide Association

Charity Registration Number: 1029086

Working title:

Girlguiding Essex South East

Annual Reports and Financial Statements

1st March 2024 to 28th February 2025

Trustees:

Carole Davies – county commissioner
Amanda Gardner – assistant county commissioner
Susan Bishop – assistant county commissioner
Andrea Bray – division commissioner, Basildon
Vacant – division commissioner, Billericay
Sharon Lacey – division commissioner, Castle Point
Carol Roberts – division commissioner, Rayleigh
Sally Baskett – division commissioner, Southend East
Rosalyn Jones – division commissioner, Southend West
Carol Crowhurst – outdoor activities adviser
Julie Nye – guiding development coordinator
Elizabeth Perry – County Treasurer

Executive Committee:

County president
County commissioner
Assistant county commissioner/s
Division commissioners
County secretary
County treasurer
County guiding development coordinator
County outdoor activities adviser
County Trefoil Guild chairman
Other advisers as appointed by the county commissioner

Registered Address:

7 Great Hautbois Road
Coltishall
Norfolk
NR12 7JN

Independent Examiner:

Lorraine Harris
148 Norsey View Drive
Billericay

Bankers:

Lloyds Bank Santander
78 High Street Bootle
Rayleigh Merseyside
Essex L30 4GB
SS6 7EB

Structure, governance and management

Girlguiding Essex South East (the county) is part of the Anglia region of Girlguiding. It has its own executive committee as set out in its constitution. The executive is chaired by the county commissioner and meets a minimum of four times a year. Girlguiding Essex South East operates in accordance with all policies adopted by Girlguiding.

Girlguiding is governed by Royal Charter.

Trustees are responsible for the recruitment and appointment of new trustees. All new trustees are given a detailed introduction to the workings and activities of the organisation.

Aims and Objectives

As a member of Girlguiding, Girlguiding Essex South East aims to help girls and young women to develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their community and the wider world.

This is achieved through activities which are relevant to the age group and which encourage learning by doing, through working in small groups, making their own decisions, having a balanced and varied program, caring for each individual and sharing a commitment to a common standard.

Public Benefit Statement

The trustees of Girlguiding Essex South East accept the need to have regard to the Charity Commission's guidance on public benefit. They recognize that it is their responsibility to ensure that the benefits offered are realised in Essex South East by promoting all aspects of Guiding within the county, both within the membership and in the wider community.

County Commissioners Report

I am very pleased to report that as a Girlguiding county we are now fully back up and running after Covid. Leaders are back planning and running weekly Unit meeting, running Residential events and many more activities.

We currently have 6 Divisions and 23 districts within the county and the statistics are below:

As a whole the county shows each Division with the total number of girls in that Division and also county figures for the total number of units in each section, including the number of girls in that section and the overall number of girls and adults within the county.

Basildon division	320 girls
Billericay division	764 girls
Castle Point division	335 girls
Rayleigh division	489 girls
Southend East division	395 girls
Southend West division	658 girls

Totalling 2961 girls plus
710 Members & Recognised Volunteers

Breaking down the numbers of girls into section as follows:

52 Rainbow Units	669 girls
80 Brownie Units	1354 girls
45 Guide Units	774 girls
23 Ranger Units	164 girls

Totalling 2961 girls

Once again, we held our Annual County Day for adult leaders in Mach 2024. This was well attended with over 70 attending the day. It was run by our county Training Team who put on various sessions linked to each of the sections and also fun activities in the afternoon. Lunch was provided and a good time was had by all. Many leaders commenting they liked the fun activities in the afternoon!!.

There have been numerous event around the county during the year, some organised locally and some on a division level.

This culminated in a County PJ Party event, which had been organised initially by Anglia Region. They had put a pack of activities together to celebrate Thinking Day, 22nd February, this birthdays of our founder Lord Baden Powell and his wife.

Units had the option of working through the pack with activities based on countries around the world. Every division took part and some were just for the day and others were overnight.

As a county commissioner I set myself a challenge to visit each of the 15 different events taking place across our county, in one day!!!

Well after being out for 15 hours, I did it (with the help of my husband driving). We covered 92 miles and visited over 1200 girls and 150 leaders. It was a great day for everyone and one no-one will forget – least of all me!!!

We had several competitions across the county, including the Dawn Crampin challenge for Brownies, where as a Unit they had to make a Scrapbook which were then all judged in each division to find a winning unit, who then pout a team of 6 girls forward for the finals day. This was great fun with the teams having to complete 6 different challenges. Everyone had a great time.

Our county Outdoor Team arranged another amazingly successful Patrol Cook Out Day at Guideacres,, with over 100 girls and their leaders attending the day. Each grou0p had to cook a main meal and a dessert. They then could finally eat it!! Great fun was had by all and I am sure this will, once again, become an annual event!!

We were very pleased to return back to our face to face Awards evening for leaders. This has become an annual event with leaders being thanked and recognised for all their sterling work and support they do for the girls and for each other. It is a great atmosphere and a very popular event.

This year it took place at Wat Tyler Centre in Basildon, a new venue for the event. The layout was very different to that of a school hall, with everyone sitting at round tables!! Most said they preferred this layout as you got to talk to lots of different people.

We were very fortunate that one of our leaders excels at making cupcakes, which she did for 150 leaders!!! They were very delicious especially with a cup of tea or coffee.

Trainings for leaders in First Response and Safe Space, now renamed to Safer Guiding, continued to be delivered mainly by face-to-face trainings. We were also introduced to our new Leadership Training Platform, which we are all now getting to grips with.

Opportunities for our young members to take part in are now on the increase after a couple of very difficult years but I am pleased to be able to say I think we are now back to "normal".

Leaders are now busy planning and running residential events for their girls both camping and indoor events. The paperwork needed for these has a long lead-in time which commissioners were very lenient with initially but as we get back into the swing of things they are now getting back on track. Thanks must be given to all those involved in the paperwork as it is very time consuming.

Our annual subscriptions payments were due to be paid to Girlguiding at the end of February 2025. Several units face financial difficulties, but I am pleased to report all annual subscriptions were paid on time. It has been very difficult for some areas, particularly where there is a large level of social deprivation and the general cost of living. Leaders are having to think long and hard about next year's unit budgets, as we know the annual subscriptions are going to increase yet again.

I am pleased to be able to report we are now back to normal in all areas of guiding within the county and girls are working hard to achieve badges and awards while enjoying attending their weekly meetings.

Thanks must go to all the leaders who have worked hard to keep their units running over the difficult times we have had and for all the help and support they give the girls and to each other.

Carole Davies – County Commissioner for Girlguiding Essex South East

Financial Review

The loan paid to Essex International Jamboree in 2023-2024 was received back in full and with interest. The full amount has been added to the amount that remained in the designated funds for EIJ.

Safety works on the trees at Riffhams campsite, jointly owned with Essex North East, were required. No future works are anticipated.

A grant was given to a new Rainbow unit to assist with start-up costs. A request for financial assistance was received, and was agreed by the Executive, to assist with the costs of a new driveway at a local Guiding property.

The County continues to hold funds in the CCLA COIF Investment Fund as a long-term investment. The value at year-end is higher than the initial investment and also higher than at the start of the year.

County Executive agreed to continue to hold £50,000 in reserve in give strength and viability to Girlguiding Essex South East as an organisation.

All investments continue to be approved by the trustees and are made as securely as possible.

A full risk assessment is available from the County Commissioner.

Liz Perry - county treasurer for Girlguiding Essex South East.

Annual report and financial statement approved at County Executive:

Trustees:

Name: *ANDREA BRY*

Signature: *[Handwritten Signature]*

Date: *24-5-25*

Name: *[Handwritten Signature]*

Signature: *SHARON LACEY*



Girlguiding

Girlguiding Essex South East

1st March 2024 to 28th February 2025

Income	This year		Last year		Expenditure	This year		Last year	
	£	£	£	£		£	£	£	£
Subs	£23,562.00	£23,731.50			Subs	£1,819.00	£895.00		
Interest	£3,133.81	£4,907.64			Storage	£2,196.10	£3,389.04		
Anglia CoL	£957.90				Anglia CoL Grants	£250.00	£2,561.35		
EIJ2024	£37,166.67				EIJ2024	£0.00	£33,333.33		
EIJ Loan to Unit	£1,045.00				EIJ Loan to Unit	£1,045.00			
Jack Petchey	£0.00	£1,000.00			Jack Petchey	£0.00	£2,000.00		
County Badge Sales	£1,564.78	£3,543.95			County Badge Sales	£3,378.98	£2,179.22		
Training Team	£1,545.00	£101.25			Training Team	£2,065.88			
Events	£1,207.00	£1,559.00			Events	£3,209.27	£2,789.24		
Archery	£331.00				Archery	£333.20			
Miscellaneous	£190.55	£1,100.02			Miscellaneous	£624.00	£1,100.02		
Archive Badge Sales	£1,098.65	£1,562.37			Insurance	£669.83	£574.32		
CCLA Reinvestment	£2,731.15				PR	£324.00	£1,100.68		
Donations	£0.00	£200.00			Expenses	£1,010.29	£1,004.47		
					Mobile Phone	£501.76	£467.88		
CCLA Inv Valuation	£197.94				Archive	£100.19	£517.15		
					Grants	£5,242.67			
					Riffhams	£417.00	£2,079.00		
					Fees	£0.10			
					Awards		£2,600.29		
					Financial Assistance		£4,014.99		
					Zoom		£66.00		
					Venue Hire		£315.00		
					County Equipment		£1,529.24		
Totals	£74,731.45	£37,705.73			Totals	£23,187.27	£62,516.22		
					Surplus (or deficit)	£51,544.18	-£24,810.49		

Prepared by Liz PERRY
 Date 28/3/25
 Signed [Signature]

Examined by LORRAINE HARRIS
 Date 25/04/25
 Signed [Signature]



Girlguiding Essex South East

28th February 2025

Bank Accounts	This year	Last year
Lloyds Treasurers Account	£53,198.56	£6,510.52
Lloyds 32 Day Notice Deposit	11,037.14	£10,768.65
Santander	£48,714.19	£47,055.63
CCLA Deposit Account	£56,037.31	£53,306.16
Total Cash Held	£168,987.20	£117,640.96

CCLA Investment Account	£14,925.26	£14,727.32	
Total	£183,912.46	£132,368.28	£51,544.18

Funds	This year	Last year
General	£81,080.52	£65,286.58
Anglia Sustainability	£522.15	£772.15
Dawn Crampin Fund	-£356.88	£809.55
Reserve	£50,000.00	£50,000.00
EIJ	£52,666.67	£15,500.00
Total	£183,912.46	£132,368.28

Additional Assets

Badge Stock	£3,420.96	
Equipment	Purchases over £250 per item, depreciation 20% per annum.	
	New	Value at 28/02/2025
Lifepal Defib Trainer	2021/22 £378	£191.52
Laptop, mouse and keyboard	2023/24 793.99	£508.15

EIJ

Girlguiding Essex South East have a one sixth share of the funds held in Essex Scouts EIJ Account

Riffhams Campsite

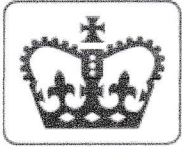
Site equally owned by Girlguiding Essex South East and Girlguiding Essex North East
Girlguiding Essex South East entitled to half the funds up to a maximum of £1894

Liabilities

None

Prepared by Liz Perry
Date 28/3/25
Signed [Signature]

Examined by LORRAINE HARRIS
Date 24/04/25
Signed [Signature]



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name GIRL GUIDING ESSEX SOUTH EAST

On accounts for the year ended

28/02/2025

Charity no (if any)

1029086

Set out on pages

—

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

25/04/25

Name:

LORRAINE HARRIS

Relevant professional qualification(s) or body (if any):

[Empty box]

Address:

148 NORSEY VIEW DRIVE
BILLERICAY
CM12 0QX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No ITEMS TO DISCLOSE

ESSEX SOUTH EAST GUIDE ASSOCIATION

England & Wales - Charity number 1029086

Accounts

Essex South East Guide Association

Charity Registration Number: 1029086

Working title:

Girlguiding Essex South East

Annual Reports and Financial Statements

1st March 2023 to 29th February 2024

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Carol Roberts – division commissioner, Rayleigh
Sally Baskett – division commissioner, Southend East
Rosalyn Jones – division commissioner, Southend West
Carol Crowhurst – outdoor activities adviser
Julie Nye – guiding development coordinator
Anne Wright – county treasurer

Executive Committee:

County president
County commissioner
Assistant county commissioner/s
Division commissioners
County secretary
County treasurer
County guiding development coordinator
County outdoor activities adviser
County Trefoil Guild chairman
Other advisers as appointed by the county commissioner

Registered Address:

7 Great Hautbois Road
Coltishall
Norfolk
NR12 7JN

Independent Examiner:

Karen Batman
2 Vine Close
Basildon
Essex
SS14 1GF

Bankers:

Lloyds Bank
78 High Street
Rayleigh
Essex
SS6 7EB

Santander
Bootle
Merseyside
L30 4GB

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Public Benefit Statement

The trustees of Girlguiding Essex South East accept the need to have regard to the Charity Commission's guidance on public benefit. They recognize that it is their responsibility to ensure that the benefits offered are realised in Essex South East by promoting all aspects of Guiding within the county, both within the membership and in the wider community.

Annual Review by the county commissioner

Girlguiding Essex South East Annual Report March 2023 – February 2024

Unfortunately numbers generally across all sections had dropped as a result of the last couple of years, but I am pleased to report are now on the increase. Many units have large waiting lists of girls. All restrictions were finally lifted and units were able to go back to doing all their exciting meetings and very gradually additional events.

Some leaders still unsure about larger scale events but gradually throughout the year the larger scale events, for girls and leaders, have seen an increase

Sadly several leaders were no longer able to volunteer which resulted in the closure of a few units.

We were fortunate enough to hold our first face to face County Training Day in April 2023, although numbers were considerably down on previous years, with about 50 leaders attending. It was, however, lovely to see so many leaders, many meeting up with others face to face for quite a while.

We have been fortunate enough to be able to offer several events this last year for a range of ages, including adults. These include:

A county group of girls, working on their Bronze Duke of Edinburgh and going on a practice camp in July and then being assessed for their award in September. They were able to use newly purchased equipment.

Once again, the divisions of Southend East, Southend West, Rayleigh and Castle Point formed the Southend Gang Show and once again put on amazing performances at the Palace Theatre in Southend.

Several leaders and girls attended the national celebration event at The Odean Cinema in Leicester Squar, where a good time was had by all.

Our county Outdoor Team arranged another amazingly successful Pudding Day at Guideacres in October, with over 100 girls and their leaders attending the day. They learnt how to make a steamed sponge pudding from scratch and then cooked it over a wood fire and of course finally eat it!! Great fun was had by all and I am sure this will, once again, become an annual event!!

We were very pleased to return back to our face to face Awards evening for leaders. This has become an annual event with leaders being thanked and recognised for all their sterling work and support they do for the girls and for each other. It is a great atmosphere and a very popular event. The evening was rounded off with a cream tea!!

Amongst the award presentations were five Queen's Guide Awards presented to members between the ages of 16 – 26 who had completed the award over a period of 3 years. This is an incredible achievement and is the highest award which can be worked for in Girlguiding. We are very proud of these young women.

Trainings for leaders in First Response and Safe Space continued to be delivered via zoom and face-to-face trainings. We were also introduced to our new Leadership Training Platform, which we are all now getting to grips with.

Opportunities for our young members to take part in are now on the increase after a couple of very difficult years but I am pleased to be able to say I think we are now back to "normal".

Larger events have now also been able to start again. Several districts have resumed district events particularly around the King's Coronation . Although we are now able to hold larger events, many leaders are still wary of attending events where there are large numbers of people.

Leaders are now beginning to plan and run residential events for their girls both camping and indoor events. The paperwork needed for these has a long lead-in time which commissioners were very lenient with initially but as we get back into the swing of things they are now getting back on track. Thanks must be given to all those involved in the paperwork as it is very time consuming.

Our annual subscriptions payments were due to be paid to Girlguiding at the end of February 2024.

Several units face financial difficulties, but I am pleased to report all annual subscriptions were paid on time. It has been very difficult for some areas, particularly where there is a large level of social deprivation and the general cost of living. Leaders are having to think long and hard about next year's unit budgets, as we know the annual subscriptions are going to increase yet again.

I am pleased to be able to report we are now back to normal in all areas of guiding within the county and girls are working hard to achieve badges and awards while enjoying attending their weekly meetings.

Thanks must go to all the leaders who have worked hard to keep their units running over the difficult times we have had and for all the help and support they give the girls and to each other.

Carole Davies – County commissioner for Girlguiding Essex South East

Financial Review

A grant received from Anglia Region was spent on two events, one for Commissioners and one for leaders. Both introduced the new county

commissioner and gave an opportunity to explore the way forward for the county. A small amount has been carried forward to fund a future event. Only one request for financial assistance was received during the year. This was agreed and used to cover the cost of sound proofing at a residential site.

A further loan payment was made to support Essex International Jamboree 2024. A small amount is still held as designated funds but this is not expected to be required. Repayment is expected by March 2025 but the County Executive is aware that it may not be the full amount.

Further safety work was carried out on trees at Riffhams campsite, jointly owned with Essex North East. It is anticipated that no further work will be required in the near future.

The County Executive agreed to purchase some higher value items including a laptop, mobile phone and PR material following the new branding.

Due to rate increases the interest received for the year was higher than budgeted for providing a boost to funds.

The county continues to hold funds in the CCLA COIF Investment Fund account as a long term undertaking with the expectation of a higher return whilst receiving quarterly interest. The value at the end of the year is higher than the initial investment.

Reserves Policy: This is continually reviewed and agreed by the county executive that £50,000 be held in Reserve to give strength and viability to Girlguiding Essex South East as an organisation.

Investment Policy: Any investments made need the approval of the trustees and are made in the most secure way possible.

Risk Assessment: A full risk assessment has been carried out and copies of this document can be obtained from the county commissioner.

Anne Wright – county treasurer for Girlguiding Essex South East

Annual reports and financial statements approved at a meeting of the executive committee of Girlguiding Essex South East on 24 September 2024

Name C. Crowhurst Name CAROL ROBERTS

Trustee ~~C. Crowhurst~~ Trustee Carol Roberts

24th September 2024



Girlguiding

Essex South East county

Statement of Accounts

1st March 2023 to 29th February 2024

Income	2022/23	2023/24	Expenditure	2022/23	2023/24
Annual Subscriptions	16,490.00	23,731.50	Annual Subscriptions	626.90	855.00
Donations	150.00	200.00	Awards & Presentations	2,367.42	2,600.29
CC - AT gift	790.00	0.00	Donations	55.00	0.00
Grants:			CC - AT gift	790.00	0.00
Learning & Development Grant	0.00	0.00	Grants:		
Anglia Training Grant	270.00	0.00	Learning & Development Grant	1,185.28	0.00
Sustainability Grant	3,333.50	0.00	Anglia Training Grant	270.00	0.00
Jack Petchey	8,315.00	1,000.00	Sustainability Grant	190.00	2,561.35
Events:			Financial Assistance	0.00	4,014.99
Activities - Girls	38.70	1,234.00	Annual Subscription - units	72.00	0.00
Outdoor	2,050.75	325.00	Jack Petchey	16,315.00	2,000.00
County Trainings	223.75	101.25	Events:		
Badges	2,984.58	3,543.95	Activities - Girls	0.00	1,308.39
Archive Badges	0.00	1,562.37	Outdoor	2,242.05	595.06
Interest:			Leader Event	773.32	0.00
COIF Investment	395.87	395.87	County Trainings	365.45	885.79
COIF Deposit	622.30	2,107.34	Essex International Jamboree	3,833.34	33,333.33
Lloyds 32 Notice Account	221.49	305.89	Badges	3,488.79	2,179.22
Santander	670.92	2,098.54	Archive Badges	0.00	170.95
Misc		1,100.02	PR Materials	0.00	906.28
	36,556.86	37,705.73	Archivist	0.00	346.20
			County Equipment	0.00	1,529.24
			Insurance	572.57	574.32
			Officer Expenses	898.42	1,004.47
			Mobile Phone	50.72	467.88
			Website & newsletters	2,002.40	194.40
			Zoom	114.27	66.00
			Storage	3,415.82	3,389.04
			Subscriptions	40.00	40.00
			Venue Hire	420.00	315.00
			Admin Support from Anglia	2,184.00	0.00
			Riffhams - Trees	810.00	2,079.00
			Santander bank charges	0.85	0.10
			Misc		1,100.02
				43,083.60	62,516.32
			Expenditure Over Income	6,526.74	24,810.59

Prepared by Anne Wright (Anne Wright)

Date 26/03/2024

Accounts examined by Karen Batman (Karen Batman)

Date 14/4/2024

Essex South East Guide Association t/a Girlguiding Essex South East Charity Registration No. 1029086



Girlguiding

Essex South East county

Balance Sheet

1st March 2023 to 29th February 2024

	2022/23	2023/24
Bank accounts		
Lloyds Bank	8,171.44	6,510.52
Lloyds 32 Day Notice	40,513.06	10,768.65
Santander	42,568.23	47,055.63
COIF Deposit Account	51,198.82	53,306.16
	142,451.55	117,640.96
COIF Investment Account	13,521.03	14,727.32
	<u>155,972.58</u>	<u>132,368.28</u>
Funds		
General Funds	51,996.20	65,286.58
Sustainability Grant	3,333.50	772.15
Dawn Crampin Fund	809.55	809.55
Jack Petchy	1,000.00	0.00
Reserve	50,000.00	50,000.00
Essex International Jamboree	48,833.33	15,500.00
	<u>155,972.58</u>	<u>132,368.28</u>

Additional Assets:

Stock: Badges – Purchase value £ 4,720.85 Resale value – £4,056.90

Equipment: Based on purchases over £250 per item. Depreciation at 20% per annum.

	New	Value at 29/02/2024
Lifepak Defib Trainer	2021/22 £378.00	£239.40
Laptop, mouse, keyboard	2023/24 £793.99	£635.19

Essex Scout & Guide International Jamboree:

Girlguiding Essex South East have a one sixth share of the funds held in Essex Scouts EIJ Account.

Riffhams Campsite:

Site: Equally owned by Girlguiding Essex South East and Girlguiding Essex North East

Funds: Girlguiding Essex South East entitled to half the funds up to a maximum of £1,894.

Liabilities:

None

Prepared by A Wright (Anne Wright)

Date 26/03/2024

Accounts examined by K Batman (Karen Batman)

Date 14/4/2024

Essex South East Guide Association t/a Girlguiding Essex South East Charity Registration No. 1029086



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Essex South East Guide Association

**On accounts for the year
ended**

29th February 2024

**Charity no
(if any)**

1029086

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

14/4/2024

Name:

KAREN BATMAN

**Relevant professional
qualification(s) or body
(if any):**

ICB LEVEL 2 CERTIFICATE IN BOOKKEEPING

Address:

2 Vine Close, Basildon, Essex SS14 1GF

ESSEX SOUTH EAST GUIDE ASSOCIATION

England & Wales - Charity number 1029086

Accounts

Essex South East Guide Association

Charity Registration Number: 1029086

Working title:

Girlguiding Essex South East

Annual Reports and Financial Statements

1st March 2022 to 28th February 2023

Trustees:

Alison Tompkinson – county commissioner – end 30th November 2022
Carole Davies – county commissioner – start 1st December 2022
Amanda Gardner – assistant county commissioner
Susan Bishop – assistant county commissioner – start 1st January 2023
Carole Davies – division commissioner, Basildon – end 30th November 2022
Andrea Bray – division commissioner, Basildon – start 5th January 2023
Tina Wing – division commissioner, Billericay – start 1st March 2022
Vacant – division commissioner, Castle Point
Carol Roberts – division commissioner, Rayleigh
Sally Baskett – division commissioner, Southend East
Susan Bishop – division commissioner, Southend West – end 31st October 2022
Rosalyn Jones – division commissioner, Southend West – start 1st November 2022
Carol Crowhurst – outdoor activities adviser
Julie Nye – guiding development coordinator
Anne Wright – county treasurer

Executive Committee:

County president
County commissioner
Assistant county commissioner/s
Division commissioners
County secretary
County treasurer
County guiding development coordinator
County outdoor activities adviser
County Trefoil Guild chairman
Other advisers as appointed by the county commissioner

Registered Address:

7 Great Hautbois Road
Coltishall
Norfolk
NR12 7JN

Independent Examiner:

Karen Batman
2 Vine Close
Basildon
Essex
SS14 1GF

Bankers:

Lloyds Bank
78 High Street
Rayleigh
Essex
SS6 7EB

Santander
Bootle
Merseyside
L30 4GB

Structure, governance and management

Girlguiding Essex South East (the county) is part of the Anglia region of Girlguiding. It has its own executive committee as set out in its constitution. The executive is chaired by the county commissioner and meets a minimum of four times a year. Girlguiding Essex South East operates in accordance with all policies adopted by Girlguiding. Girlguiding is governed by Royal Charter.

Trustees are responsible for the recruitment and appointment of new trustees. All new trustees are given a detailed introduction to the workings and activities of the organisation.

Aims and Objectives

As a member of Girlguiding, Girlguiding Essex South East aims to help girls and young women to develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their community and the wider world.

This is achieved through activities which are relevant to the age group and which encourage learning by doing, through working in small groups, making their own decisions, having a balanced and varied program,

caring for each individual and sharing a commitment to a common standard.

Public Benefit Statement

The trustees of Girlguiding Essex South East accept the need to have regard to the Charity Commission's guidance on public benefit. They recognize that it is their responsibility to ensure that the benefits offered are realised in Essex South East by promoting all aspects of Guiding within the county, both within the membership and in the wider community.

Annual Review by the county commissioner

Girlguiding Essex South East Annual Report March 2022 – February 2023

At the start of this financial year, all units were now back meeting face to face. However, unfortunately numbers generally across all sections had dropped as a result of the last couple of years, but I am pleased to report are now on the increase. Many units have large waiting lists of girls. All restrictions were finally lifted and units were able to go back to doing all their exciting meetings and very gradually additional events.

Some leaders still unsure about larger scale events as guiding life, along with life in general, eased back into "normality". Gradually throughout the year the larger scale events, for girls and leaders, have seen an increase

Many of the leaders who had needed to take a break due to Covid-19, returned to their units but sadly several were no longer able to volunteer which resulted in the closure of a few units.

We were fortunate enough to hold our first face to face County Training Day in April 2022, although numbers were considerably down on previous years, with about 50 leaders attending. It was, however, lovely to see so many leaders, many meeting up with others for the first time face to face for quite a while.

One of our highlights of the year was all the celebrations that took place, across the county to celebrate the Queen's Jubilee. Celebrations were wide and varied. Some just at unit meeting levels, others with many units joining together for larger events.

Several leaders were part of the official helpers at the celebrations in London and had an extremely long but very memorable weekend!!

We have been fortunate enough to be able to offer several events this last year for a range of ages, including adults. These include:

A county group of girls, working on their Bronze Duke of Edinburgh and going on a practice camp in July and then being assessed for their award in September. They were able to use newly purchased equipment.

A leader and 2 girls, who were part of the Southend Gang show cast, attended the Gang Show 90 event, taking part in the rehearsals and then the actual show at Eventim Apollo in July.

We held a joint Outdoor Training Weekend for leaders, along with Essex West at Guideacres. Several adult leaders from our county took part, learning camping and catering skills. A good time was had by all.

Our county Outdoor Team arranged another amazingly successful Pudding Day at Guideacres in October, with over 100 girls and their leaders attending the day. They learnt how to make a steamed sponge pudding from scratch and then cooked it over a wood fire and of course finally eat it!! Great fun was had by all and I am sure this will, once again, become an annual event!!

We were very pleased to return back to our face to face Awards evening for leaders. This has become an annual event with leaders being thanked and recognised for all their sterling work and support they do for the girls and for each other. It is a great atmosphere and a very popular event. The evening was rounded off with a cream tea!!

Amongst the award presentations were five Queen's Guide Awards presented to members between the ages of 16 – 26 who had completed the award over a period of 3 years. This is an incredible achievement and is the highest award which can be worked for in Girlguiding. We are very proud of these young women.

Trainings for leaders in First Response and Safe Space continued to be delivered via zoom and face-to-face trainings. We were also introduced to our new Leadership Training Platform, which we are all now getting to grips with.

Opportunities for our young members to take part in are now on the increase after a couple of very difficult years but I am pleased to be able to say I think we are now back to "normal".

Larger events have now also been able to start again. Several districts have resumed district events particularly around the Queen's Jubilee. Although we are now able to hold larger events, many leaders are still wary of attending events where there are large numbers of people so no county events for girls have yet been held.

Leaders are now beginning to plan and run residential events for their girls both camping and indoor events. The paperwork needed for these has a long lead-in time which commissioners were very lenient with initially but as we get back into the swing of things they are now getting back on track. Thanks must be given to all those involved in the paperwork as it is very time consuming.

Our annual subscriptions payments were due to be paid to Girlguiding at the end of February 2023.

Several units face financial difficulties, but I am pleased to report all annual subscriptions were paid on time. It has been very difficult for some areas, particularly where there is a large level of social deprivation and the general cost of living. Leaders are having to think long and hard about next year's unit budgets, as we know the annual subscriptions are going to increase yet again.

I am pleased to be able to report we are now back to normal in all areas of guiding within the county and girls are working hard to achieve badges and awards while enjoying attending their weekly meetings.

Thanks must go to all the leaders who have worked hard to keep their units running over the difficult times we have had and for all the help and support they give the girls and to each other.

Carole Davies – County commissioner for Girlguiding Essex South East

Financial Review

This year, as units became more active, the county decided to take a closer look at unit finances to ensure that all accounts were being maintained and independently examined. Letters were sent to those who had not produced accounts and assistance was offered. All unit accounts have now been successfully brought up to date.

There were no requests during the year for financial assistance as units finances became more stable with girls returning to guiding. There were two grants awarded for international trips.

Following approval by the trustees it was agreed that the county treasurer and later that the new county commissioner should have debit cards to avoid the necessity of payment of large amounts from personal accounts. Written approval by two trustees would be required before any purchases were made. The new county commissioner was added as a signatory to all accounts held by the county.

This year there were two large expenses, one for a much needed new county website and the other for a trial of administration support from region which it was decided not to continue with. A further loan payment was made to support Essex International Jamboree 2024.

There was an unplanned expense following a tree survey at Riffhams campsite, jointly owned with Essex North East. It was discovered that emergency safety work was required and that further work would be needed next year.

The finance committee met four times during the year to offer financial support and advice to divisions and the county executive.

The county continues to hold funds in the CCLA COIF Investment Fund account as a long term undertaking with the expectation of a higher return whilst receiving quarterly interest. The value at the end of the year is higher than the initial investment.

Reserves Policy: This is continually reviewed and agreed by the county executive that £50,000 be held in Reserve to give strength and viability to Girlguiding Essex South East as an organisation.

Investment Policy: Any investments made need the approval of the trustees and are made in the most secure way possible.

Risk Assessment: A full risk assessment has been carried out and copies of this document can be obtained from the county commissioner.

Anne Wright – county treasurer for Girlguiding Essex South East

Annual reports and financial statements approved at a meeting of the executive committee of Girlguiding Essex South East on 10th July 2023.

Julie Nye

Trustee

Andrea Bray

Trustee



Girlguiding
Essex South East county

Balance Sheet
1st March 2022 to 28th February 2023

	2021/22	2022/23
Bank accounts		
Lloyds Bank	14,441.56	8,171.44
Lloyds 32 Day Notice	40,281.48	40,513.06
Santander	44,367.73	42,568.23
COIF Deposit Account	50,576.52	51,198.82
	<u>149,667.29</u>	<u>142,451.55</u>
COIF Investment Account	13,843.07	13,521.03
	<u>163,510.36</u>	<u>155,972.58</u>
Funds		
General Funds	38,886.46	51,996.20
Learning & Development Grant	1,185.28	0.00
Sustainability Grant	10,962.40	3,333.50
Dawn Crampin Fund	809.55	809.55
Jack Petchey	9,000.00	1,000.00
Reserve	50,000.00	50,000.00
Essex International Jamboree	52,666.67	48,833.33
	<u>163,510.36</u>	<u>155,972.58</u>

Additional Assets:

Stock: Badges – Purchase value £5,750.55 Resale value – £4,128.28

Equipment: Based on purchases over £250 per item. Depreciation at 20% per annum.

	New	Value at 28/02/2023
Projector	2019/20 £302.26	£80.61
Lifepak Defib Trainer	2021/22 £378.00	£239.40

Essex Scout & Guide International Jamboree:

Girlguiding Essex South East have a one sixth share of the funds held in Essex Scouts EIJ Account.


Riffhams Campsite:

Site: Equally owned by Girlguiding Essex South East and Girlguiding Essex North East

Funds: Girlguiding Essex South East entitled to half the funds up to a maximum of £1,894.

Liabilities:

Essex International Jamboree £33,333.33 due April 2023

Accounts examined by  (Karen Batman) Date 21/05/2023
Essex South East Guide Association t/a Girlguiding Essex South East Charity Registration No. 1029086



Section A Independent Examiner's Report

Report to the trustees/ members of	Essex South East Guide Association		
On accounts for the year ended	28 th February 2023	Charity no (if any)	1029086

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 28/02/2023.


Responsibilities and basis of report As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 21/05/2023

Name: Karen Batman

Relevant professional qualification(s) or body (if any): ICB LEVEL 2 IN CERTIFICATE IN BOOKKEEPING

Address: 2 Vine Close, Basildon, Essex SS14 1GF

ESSEX SOUTH EAST GUIDE ASSOCIATION

England & Wales - Charity number 1029086

Accounts

Essex South East Guide Association

Charity Registration Number: 1029086

Working title:

Girlguiding Essex South East

Annual Reports and Financial Statements

1st March 2021 to 28th February 2022

Trustees:

Alison Tompkinson - County Commissioner
Amanda Gardner - Assistant County Commissioner
Carole Davies - Division Commissioner, Basildon
Janet Nelson - Division Commissioner, Billericay - end 22nd April 2021
Jacqueline Cole - Division Commissioner, Castle Point
Paula Bower - Division Commissioner, Rayleigh - end 6th September 2021
Carol Roberts - Division Commissioner, Rayleigh - start 11th September 2021
Sally Baskett - Division Commissioner, Southend East
Susan Bishop - Division Commissioner, Southend West
Carol Crowhurst - Outdoor Activities Adviser
Julie Nye - Guiding Development Coordinator
Anne Wright - County Treasurer

Executive Committee:

County President
County Commissioner
Assistant County Commissioner
Division Commissioners
County Secretary
County Treasurer
County Guiding Development Coordinator
County Outdoor Activities Adviser
County Trefoil Guild Chairman
Other Advisers as appointed by the County Commissioner

Registered Address:

7 Great Hautbois Road
Coltishall
Norfolk
NR12 7JN

Independent Examiner:

Karen Batman
2 Vine Close
Basildon
Essex
SS14 1GF

Bankers:

Lloyds Bank	Santander
78 High Street	Bootle
Rayleigh	Merseyside
Essex	L30 4GB
SS6 7EB	

Structure, governance and management

Girlguiding Essex South East (the County) is part of the Anglia Region of Girlguiding. It has its own Executive Committee as set out in its constitution. The Executive is chaired by the County Commissioner and meets a minimum of four times a year. Girlguiding Essex South East operates in accordance with all policies adopted by Girlguiding. Girlguiding is governed by Royal Charter.

Trustees are responsible for the recruitment and appointment of new trustees. All new trustees are given a detailed introduction to the workings and activities of the organisation.

Aims and Objectives

As a member of Girlguiding, Girlguiding Essex South East aims to help girls and young women to develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their community and the wider world.

This is achieved through activities which are relevant to the age group and which encourage learning by doing, through working in small groups, making their own decisions, having a balanced and varied programme, caring for each individual and sharing a commitment to a common standard.

Public Benefit Statement

The Trustees of Girlguiding Essex South East accept the need to have regard to the Charity Commission's guidance on public benefit. They recognize that it is their responsibility to ensure that the benefits offered are realised in Essex South East by promoting all aspects of Guiding within the county, both within the membership and in the wider community.

Annual Review by the County Commissioner

Girlguiding Essex South East Annual Report March 2021 - February 2022

At the start of this financial year, many units were still meeting virtually or sending activities via email or in the post. Gradually as we came out of lockdown, many units started to meet outdoors giving the girls much needed opportunities to take part in activities face to face. As the year went on, units began to meet indoor again albeit with many restrictions still in place including social distancing, the use of hand sanitizer and a variety of measures taken to ensure equipment was not shared. By the start of the spring term of 2022, most units were back to some sort of normality. The number of Young members dropped significantly during 2020

and early 2021 but numbers have been steadily increasing again since September 2021.

Many of the leaders who had needed to take a break due to Covid-19, returned to their units but sadly several were no longer able to volunteer which resulted in the closure of a few units.

Having had to cancel our County Awards evening in 2020, we were pleased to be able to hold virtual Awards evenings via zoom in March 2021. Two events were held to enable all award winners to attend the evening where reasons for the individual awards were shared. It was good for everyone to be able to see other leaders they had not seen for over a year, albeit virtually, as well as being able to celebrate the successes and dedication of many of our leaders.

Trainings for leaders in First Response and Safe Space continued to be delivered via zoom and are continuing to be an option along side face-to-face trainings.

Opportunities for our young members to take part in face-to-face meetings started again in April 2021 with many units holding outdoor meetings in parks and grounds of their meeting place. It was not until September that most units began returning to indoor meetings.

Larger events have now also been able to start again. Several districts have resumed District events and Southend Gang Show was able to hold 6 months of rehearsals and then perform a week of shows with little disruption. Although we are now able to hold larger events, many leaders are still wary of attending events where there are large numbers of people so no county events for girls have yet been held.

The Outdoor team organised a virtual sleepover which took place in the summer of 2021. All the activities and a challenge pack were shared online and the girls were encouraged to sleep somewhere other than their own bed. Many of our young members took part finding some interesting places to sleep.

Leaders are now beginning to plan and run residential events for their girls both camping and indoor events. The paperwork needed for these has a long lead-in time which commissioners were very lenient with initially as there was so much uncertainty as we came out of the pandemic as to whether events would go ahead or not and thanks must go to Commissioners for their time and patience with this.

Our Annual Subscriptions payments were due to be paid to Girlguiding at the end of February 2022. Most units were back to some sort of face-to-face meetings by then but were still suffering financially from not meeting for over a year so again this year the county made the decision to make a grant to each unit that applied of 20% of their Annual Subscriptions bill in order to support units who might be

facing financial difficulties making the annual subscriptions payments. This offer was taken up by all but a handful of units.

We are now almost back to 'normal' meetings and girls are working hard to achieve badges and awards while enjoying attending their weekly meetings.

Thanks must go to all the leaders who have worked hard to keep their units running over the last 2 difficult years.

Alison Tompkinson - County Commissioner for Girlguiding Essex South East

Financial Review

Another year with a difference as units started to resume face to face meetings. Some units initially struggled financially with low numbers and hall rent to pay. Five units applied for and received financial assistance from the Anglia Sustainability Grant.

Many units in the County were fortunate to receive Grassroots funding from their local council. This varied in value according to area from just over thirty pounds to nearly two hundred pounds. It made a great difference to some units, enabling them to provide a greater variety of activities for the girls.

Following several meetings it was agreed by the trustees to financially support the planning of the 2024 Essex International Jamboree. The sum of fifty thousand pounds has been put aside to cover planned expenses before the event. This is expected to be as a loan with the County being repaid by March 2025 however the trustees acknowledged that unexpected things do happen!

Once again the County offered a 20% subsidy for the Annual Subscription to all units with girls. The subsidy was paid out in February 2022 to 181 units.

Our General Fund is now substantially lower than in previous years but more than adequate for the County to continue supporting the girls, leaders and units with access to new experiences and resources and financial assistance.

The Finance Committee met twice during the year to offer financial support and advice to Divisions and the County Executive.

The County continues to hold funds in the CCLA COIF Investment Fund account as a long term undertaking with the expectation of a higher return whilst receiving quarterly interest. The value at the end of the year is higher than the initial investment.

Reserves Policy: This is continually reviewed and agreed by the County Executive that £50,000 be held in Reserve to give strength and viability to Girlguiding Essex South East as an organisation.

Investment Policy: Any investments made need the approval of the Trustees and are made in the most secure way possible.

Risk Assessment: A full risk assessment has been carried out and copies of this document can be obtained from the County Commissioner.

Approved at a meeting of the Executive Committee of Girlguiding Essex South East on 6th July 2022.

Julie Nye

Trustee

Carol Roberts

Trustee



Statement of Accounts 1st March 2021 to 28th February 2022

<u>Income</u>	2020/21	2021/22	<u>Expenditure</u>	2020/21	2021/22
Annual Subscriptions	19,146.20	13,710.00	Annual Subscriptions	531.10	719.50
Donations	50.00	50.00	Awards & Presentations	1,394.62	1,929.46
			Donations	0.00	0.00
Grants:			Grants:		
Essex International Jamboree	12,300.00	0.00	Essex International Jamboree	0.00	0.00
Learning & Development Grant	0.00	0.00	Learning & Development Grant	272.99	695.27
Sustainability Grant	7,580.00	5,484.00	Sustainability Grant	950.00	1,151.60
Grassroots	0.00	11,959.19	Grassroots	0.00	11,959.21
			Annual Subscription - subsidy	16,801.26	22,624.14
Jack Petchey	4,452.00	30,123.00	Financial Assistance	500.00	0.00
			Jack Petchey	11,202.00	21,123.00
County Trainings	480.00	30.00	County Trainings	180.13	98.95
			New Resources Publications	0.00	149.93
Events:			Events:		
Activities - Girls	0.00	388.00	Activities - Girls	59.70	468.00
Outdoor	270.00	58.00	Outdoor	338.00	284.80
International	2,203.33	2,194.09	International	2,424.41	1,828.22
County EuroJam Contingent	900.00	0.00	Essex International Jamboree	6,500.00	833.33
Badges	2,515.98	1,823.98	Badges	3,269.98	2,261.75
Archive Badges	791.94	408.49	Archive Badges	189.25	39.22
Interest:			Archivist	326.40	0.00
COIF Investment	380.46	388.09	County Equipment	0.00	215.66
COIF Deposit	82.60	7.29	Insurance	544.08	544.08
Lloyds 32 Notice Account	45.45	11.56	Officer Expenses	481.56	261.50
Santander	106.68	48.44	PR, Web & Marketing	838.21	703.62
			Storage	2,920.32	3,315.97
RBS/Santander transfer bonus	500.00	0.00	Subscriptions	40.00	40.00
			Venue Hire	30.00	225.00
			Misc	0.05	0.05
	<u>51,804.64</u>	<u>66,684.13</u>		<u>49,794.06</u>	<u>71,472.26</u>
			Expenditure Over Income		4,788.13

Accounts examined by  (Karen Batman)

Essex South East Guide Association t/a Girlguiding Essex South East Charity Registration No. 1029086



Balance Sheet 1st March 2021 to 28th February 2022

Bank Balances:

	2020/21	2021/22
Lloyds Bank	16,350.26	14,441.56
Lloyds 32 Day Notice	40,269.92	40,281.48
Santander	47,266.01	44,367.73
COIF Deposit Account	50,569.23	50,576.52
	154,455.42	149,667.29
 COIF Investment Account	 12,766.12	 13,843.07
	167,221.54	163,510.36

Funds:

	2020/21	2021/22
General Funds	102,654.00	38,886.46
Learning & Development Grant	3,661.01	1,185.28
Sustainability Grant	6,630.00	10,962.40
Dawn Crampin Fund	809.55	809.55
Jack Petchey	0.00	9,000.00
International	-33.02	0.00
Reserve	50,000.00	50,000.00
Essex International Jamboree	3,500.00	52,666.67
	167,221.54	163,510.36

Additional Assets:

Stock: Badges - Resale value - £2,988.64

Equipment: Based on purchases over £250 per item.	New	Value at 28/02/2022 Depreciation at 20% per annum
Projector	2019/20 £302.26	£141.06
Lifepak Defib Trainer	2021/22 £378.00	£315.00

Essex Scout & Guide International Jamboree:

Girlguiding Essex South East have a one sixth share of the funds held in Essex Scouts EIJ Account.

Riffhams Campsite:

Site: Equally owned by Girlguiding Essex South East and Girlguiding Essex North East

Funds: Girlguiding Essex South East entitled to half the funds up to a maximum of £1,894.

Liabilities: - Nil

Accounts examined by (Karen Batman)
Essex South East Guide Association t/a Girlguiding Essex South East Charity Registration No. 1029086



Section A

Independent Examiner's Report

Report to the trustees/
members of

Essex South East Guide Association

On accounts for the year
ended

28th February 2022

Charity no
(if any)

1029086

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **28/02/2022**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

22-5-22

Name:

Karen Batman

Relevant professional
qualification(s) or body
(if any):

Address:

2 Vine Close, Basildon, Essex SS14 1GF

ESSEX SOUTH EAST GUIDE ASSOCIATION

England & Wales - Charity number 1029086

Accounts

Essex South East Guide Association

Charity Registration Number: 1029086

Working title:

Girlguiding Essex South East

Annual Reports and Financial Statements

1st March 2020 to 28th February 2021

Trustees:

Alison Tompkinson - County Commissioner
Amanda Gardner - Assistant County Commissioner from 1st September 2020
Carole Davies - Division Commissioner, Basildon
Janet Nelson - Division Commissioner, Billericay
Jacqueline Cole - Division Commissioner, Castle Point
Paula Bower - Division Commissioner, Rayleigh
Sally Baskett - Division Commissioner, Southend East
Susan Bishop - Division Commissioner, Southend West
Carol Crowhurst - Outdoor Activities Adviser
Julie Nye - Guiding Development Coordinator
Anne Wright - County Treasurer

Executive Committee:

County President
County Commissioner
Assistant County Commissioner
Division Commissioners
County Secretary
County Treasurer
County Guiding Development Coordinator
County Outdoor Activities Adviser
County Trefoil Guild Chairman
Other Advisers as appointed by the County Commissioner

Registered Address:

7 Great Hautbois Road
Coltishall
Norfolk
NR12 7JN

Independent Examiner:

Karen Batman
2 Vine Close
Basildon
Essex
SS14 1GF

Bankers:

Lloyds Bank	Santander
78 High Street	Bootle
Rayleigh	Merseyside
Essex	L30 4GB
SS6 7EB	

Structure, governance and management

Girlguiding Essex South East (the County) is part of the Anglia Region of Girlguiding. It has its own Executive Committee as set out in its constitution. The Executive is chaired by the County Commissioner and meets a minimum of four times a year. Girlguiding Essex South East operates in accordance with all policies adopted by Girlguiding. Girlguiding is governed by Royal Charter.

Trustees are responsible for the recruitment and appointment of new trustees. All new trustees are given a detailed introduction to the workings and activities of the organisation.

Aims and Objectives

As a member of Girlguiding, Girlguiding Essex South East aims to help girls and young women to develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their community and the wider world.

This is achieved through activities which are relevant to the age group and which encourage learning by doing, through working in small groups, making their own decisions, having a balanced and varied programme, caring for each individual and sharing a commitment to a common standard.

Public Benefit Statement

The Trustees of Girlguiding Essex South East accept the need to have regard to the Charity Commission's guidance on public benefit. They recognize that it is their responsibility to ensure that the benefits offered are realised in Essex South East by promoting all aspects of Guiding within the county, both within the membership and in the wider community.

Annual Review by the County Commissioner

Girlguiding Essex South East Annual Report March 2020 - February 2021

This year has certainly been a very different and challenging one for the members of Girlguiding Essex South East with most of the year spent in lockdown meaning face-to-face guiding meetings could not take place.

Many leaders rose to the challenge and found different ways of keeping their units active. Some used their daily exercise time to walk round their girls' houses to deliver activity packs through letterboxes, others posted or emailed out activities while some met on Zoom or other digital platforms. Some leaders needed to take a step back from guiding to deal with increased workloads, working from home,

home-schooling etc. Where possible, local commissioners and other leaders supported these units to allow Guiding to continue and we are very grateful to anyone who took on extra guiding during this time.

When restrictions eased in the Autumn of 2020, some leaders went back to face-to-face meetings outdoors completing the necessary risk assessments and following strict safety guidelines but this was short lived as tighter restrictions were re-imposed.

Our County Training Day due to take place in April had to be cancelled but the County Training Team continued to run trainings throughout the year focussing on First Response and Safe Space trainings although these all had to be done on Zoom. The training team trained a large number of leaders during this time and arranged Covid safe face-to-face First Aid trainings when allowed, to enable leaders to complete their qualification.

Opportunities for our young members to take part in larger events was sadly curtailed. Basildon Gang Show was due to take place in April 2020 and Essex International Jamboree in August 2020 but both sadly had to be cancelled as did many other events, camps, holidays and outings.

The Outdoor team organised a virtual sleepover which took place in November. All the activities and a challenge pack were shared online and the girls were encouraged to sleep somewhere other than their own bed. Many of our young members took part, finding some interesting places to sleep.

Our annual celebration of Thinking Day, when we think about Guiding around the world also had to be a virtual celebration. Again, activities were published on-line and girls and leaders were invited to renew their Promise virtually.

Our Annual Subscriptions payments were due to be paid to Girlguiding at the end of February 2021. Most units had either not met at all or had only met virtually since March 2020 which meant that many leaders were reluctant to ask parents to pay their usual 'subs'. To help support units who might be facing financial difficulties making the annual subscriptions payments, the county made the decision to make a grant to each unit that applied, of 20% of their Annual Subscriptions bill.

As we reach the end of this financial year, we are still living under quite tight restrictions and units are still not able to meet in person. This has not stopped some girls from achieving the highest awards available to them - the Bronze, Silver and Gold Section Awards.

Thanks must go to all the leaders who have worked hard to keep their units active and provided girls with much needed activities during the last 12 months and we

hope that the leaders who have needed to take a break during this time will be able to reopen their units when we are allowed to meet in person again.

Alison Tompkinson - County Commissioner for Girlguiding Essex South East

Financial Review

Not surprisingly this has been a very different year with events being cancelled resulting in the return of fees and grants. Also grants being received to help units facing financial difficulties.

The year started with the cancellation of Essex International Jamboree and the return of grants given to girls, leaders and staff. Subsequently the County paid monies to cover expenses incurred and ongoing costs until February 2022.

Funds for international trips were held by County pending decisions. Following the cancellations insurance payouts are slowing being received and the funds returned to the girls.

A Sustainability Grant was received from Anglia Region to support struggling units until February 2022. Four units successfully applied.

Four other units successfully applied for Financial Assistance from County.

Following a great deal of discussion it was decided that the County would offer a 20% subsidy for the Annual Subscription to all units with girls in the County. A total of 194 units applied and received the subsidy in February 2021. It was recognized that some assistance may also be needed next year and the County wanted to be in a position to make a similar offer.

The Finance Committee met three times during the year to offer financial support and advice to Divisions and the County Executive.

The County continues to hold funds in the CCLA COIF Investment Fund account as a long term undertaking with the expectation of a higher return whilst receiving quarterly interest. The value at the end of the year is higher than the initial investment.

Having maintained a healthy balance of funds the County will be able to continue supporting the girls, leaders and units with access to new experiences and resources and financial assistance.

Reserves Policy: This is continually reviewed and agreed by the County Executive that £50,000 be held in Reserve to give strength and viability to Girlguiding Essex South East as an organisation.

Investment Policy: Any investments made need the approval of the Trustees and are made in the most secure way possible.

Risk Assessment: A full risk assessment has been carried out and copies of this document can be obtained from the County Commissioner.

Approved at a meeting of the Executive Committee of Girlguiding Essex South East on 13th September 2021.

Susan Bishop

Julie Nye

Trustee

Trustee

Balance Sheet

1st March 2020 to 28th February 2021

Bank Balances:

	2019/20	2020/21
Lloyds Bank	12,228.04	16,350.26
Lloyds 32 Day Notice	40,224.47	40,269.92
Santander	49,505.70	47,266.01
COIF Deposit Account	50,486.63	50,569.23
	152,444.84	154,455.42
COIF Investment Account	11,832.61	12,766.12
	164,277.45	167,221.54

Funds

	2019/20	2020/21
General Funds	102,595.84	102,654.00
Learning & Development Grant	3,934.00	3,661.01
Sustainability Grant	0.00	6,630.00
Dawn Crampin Fund	809.55	809.55
Jack Petchey	6,750.00	0.00
International	188.06	-33.02
Reserve	50,000.00	50,000.00
Essex International Jamboree	0	3,500.00
	164,277.45	167,221.54

Additional Assets:

Stock: Badges - Resale value - £2,163.44

Equipment: Based on purchases over £250 per item.	New	Value at 28/02/2021 Depreciation at 20% per annum
Banners, Pop Ups & Sails	2015/16 £1300	£156.66
Projector	2019/20 £302.26	£201.51

Essex Scout & Guide International Jamboree:

Essex South East have a one sixth share of the funds held in Essex Scouts EIJ Account.

Riffhams Campsite:

Site: Equally owned by Essex South East and Essex North East

Funds: Essex South East entitled to half the funds up to a maximum of £1,894

Liabilities - Nil

Statement of Accounts 1st March 2020 to 28th February 2021

Income	2019/20	2020/21	Expenditure	2019/20	2020/21
Annual Subscriptions	18,482.25	19,146.20	Annual Subscriptions	125.30	531.10
Donations	100.00	50.00	Donations	25.00	0.00
Grants:			Grants:		
Essex International	0.00	12,300.00	Essex International	12,300.00	0.00
Jamboree repaid			Jamboree participants		
Learning & Development	3,934.00	0.00	Learning & Development	0.00	272.99
Grant (Region)			Grant		
Sustainability Grant (Rgn)	0.00	7,580.00	Sustainability Grant	0.00	950.00
ECVYS	500.00	0.00	International	2,100.00	0.00
			Annual Subscription - units	0.00	16,801.26
Jack Petchey	17,662.50	4,452.00	Financial Assistance	0.00	500.00
			Jack Petchey	16,912.50	11,202.00
County Trainings	1,697.00	480.00	County Trainings	4,180.79	180.13
			New Resources Publications	1,343.43	0.00
			Awards & Presentations	1,717.57	1,394.62
Events			Events		
Activities - Girls	811.00	0.00	Activities - Girls	1,293.31	59.70
BP Challenges	335.00	0.00	BP Challenges	400.82	0.00
Outdoor	3,114.81	270.00	Outdoor	920.54	338.00
			Adults	231.97	0.00
			Hares About Town	900.00	0.00
International	6,271.26	2,203.33	International	6,115.70	2,424.41
County Contingent	0.00	900.00	Essex International	0.00	6,500.00
EuroJam Refund			Jamboree		
Badges	809.64	2,515.98	Badges	1,458.01	3,269.98
Archive Badges	1,649.65	791.94	Archive Badges	374.80	189.25
Interest			Archivist	113.49	326.40
COIF Investment	372.97	380.46	County Equipment	341.44	0.00
COIF Deposit	336.02	82.60	Insurance	498.19	544.08
Lloyds 32 Day Notice	224.47	45.45	Officer Expenses	1,115.68	481.56
Santander	192.38	106.68	PR, Web & Marketing	523.90	838.21
Royal Bank of Scotland	53.19	0.00	Safestore	2,781.48	2,920.32
			Subscriptions	40.00	40.00
RBS/Santander transfer	1,000.00	500.00	Venue Hire	287.25	30.00
bonus			Misc	474.05	0.05
	57,546.14	51,804.64		56,575.22	49,794.06
			Income Over Expenditure		2,010.58

Accounts examined by  (Karen Batman)



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Essex South East Guide Association

**On accounts for the year
ended**

28th February 2021

**Charity no
(if any)**

1029086

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **28/02/2021**.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 14.08.2021

Name: Karen Batman

**Relevant professional
qualification(s) or body
(if any):**

Address: 2 Vine Close, Basildon, Essex SS14 1GF

