

NUTLEY PRE-SCHOOL PLAYGROUP

England & Wales · Charity number 1028830

Details

Status Registered

Legal form Other

Registered 1993-11-23

Register [View on the Charity Commission register](#)

Contact

Address Nutley War Memorial Hall
High Street
Nutley
Uckfield
East Sussex
TN22 3NE

Phone 01825713536

Email chair@nutleypreschool.org.uk

Website www.nutleypreschool.org.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY; (A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF SUCH NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE

Activities: Playschool Provider

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£98,295	£91,517	-	-
2024-08-31	£84,354	£80,283	-	-
2023-08-31	£71,807	£75,095	-	-
2022-08-31	£63,313	£65,792	-	-
2021-08-31	£62,655	£63,408	-	-

Trustees

Name	Role	Appointed
Jeffrey Samuelsson	Chair	2026-05-08
Andrew Bulford		2026-05-08
Julia Mitchell		2025-11-17
Laura Samuelsson		2025-11-17
Niki Adam		2026-05-08

NUTLEY PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1028830

Accounts



Nutley Preschool Playgroup

Annual General Meeting 2025

Monday 17th November at 8pm

Easton Room, Nutley War Memorial Hall

Minutes

Attendees:

Rebecca Padgham
Mayann Venus
Laura Samuelsson
Polly Cosham
Emma Martin
Julia Mitchell
Maxine Phair
Amy Ferguson

Apologies:

Vicky Price
Alice Lindley
Sarah Deegan

Approval of previous AGM minutes from 21st October 2024: MP & PC

Chairperson's report including Trustees report:

As members of the Preschool Management Committee the following people were all Trustees of the Charity (1028830) as of today- 17th November 2025

- Chair – Amy Ferguson
- Secretary – Alice Lindley
- Treasurer – Polly Cosham
- Committee Member – Victoria Price

- Committee Member – Rebecca Padgham
- Committee Member – Maxine Phair

Unusually, we had a Committee restructure mid-year, in February 2025.

Maxine Phair stepped down as Chair and Amy Ferguson was voted in as Chair, via an AdHoc Committee Meeting. Alice Lindley was also voted in as Secretary.

Jade Cafferkey and Jessica Feakins stepped down and Maxine Phair and Rebecca Padgham were voted in as Trustees.

This formed the five Trustees of the Committee, as per our constitution, complying with the Charities Commission regulations.

The following people are stepping down from the Committee today:

- Maxine Phair
- Alice Lindley

Staff Details:

In the academic year of 2024/25 we have had the following staff members:

- Manager & SENCO – Jessica Wright
- Deputy Manager – Jenny Dyer
- Early Years Co-Ordinator – Georgia Waite
- Preschool Assistant - Lisa Bills
- Preschool Assistant- Emma Martin
- Preschool Assistant - Louise McLeary
- Bank Staff – Wendy Breeze
- Bank Staff – Pauline Reardon

At the start of the academic year 2025/26 we had the following staff:

- Manager & SENCO – Jessica Wright (Mat leave)
- Manager (Maternity Cover)- Emma Martin
- Deputy Manager – Jenny Dyer
- Early Years Co-Ordinator – Georgia Waite
- Preschool Assistant & SENCO - Lisa Bills
- Preschool Assistant – Louise Mcleary
- Bank Staff- Pauline Reardon
- Bank Staff – Wendy Breeze

Jessica Wright went on maternity leave in June 2025, when Emma Martin stepped into the role of Maternity Cover Preschool Manager.

Jenny Dyer, Deputy Preschool Manager resigned on Friday 14th November, providing 2 weeks notice.

Pauline Reardon has agreed to be acting Deputy until we break up for Christmas. She has the relevant qualifications and experience for this role.

The job is currently advertised. One interview has already been arranged.

Overview/Past Year Review:

We started the academic year 2024/25 with 21 children and finished with 27 children on the register, 12 of which were rising 5's.

The staff have worked tirelessly over the last year to continue to make sure that the Preschool has run smoothly and been accommodating for all the children.

We have continued to open for 30 hours per week, aligning our terms with East Sussex term dates, to all families, including all funding options including 2 year old funding and we are still a member of the tax-free childcare government scheme.

Tiny Tekkers continued last year. We stopped Music Bus, as we were encouraged by our East Sussex Sufficiency Officer to do more music and singing-based activities ourselves.

We had success with the events we have managed to run this year, the Christmas Market of 2024 was very successful, as always, and our stall at the Nutley Village Fete. We have stopped the Bunny Hunt at Babylon, after many years and joined forces with the Nutley CE Primary School to do an Easter Fun Day, which was fantastic and will become a regular event for us.

I would like to add a big thank you to everyone who came along and supported all events and also those who helped on the day.

We are excited for our upcoming events this year; our Christmas Market and the children's Christmas play and visit from Father Christmas.

For this academic year, we started with 16 children on the register, and we have already had a number of new enquiries for potential new starters. The on-going aim is to have 30 children on the register by the summer term with a minimum still of 6 hours each (2 sessions).

As mentioned, this year we say goodbye to Maxine Phair and Alice Lindley, who have both been instrumental in the running of the Preschool. We've faced a tough few years with recruitment and all involved have really given up their time and efforts to contribute and for that I am very thankful.

I am happy to announce we will be officially electing 4 members onto the committee today, all of which have agreed to be Trustees also.

Finally, on behalf of the preschool and personally, I would like to thank all the committee, the staff and parents for their continued hard work to ensure Nutley Preschool is a wonderful setting to be a part of and a growing asset to our community.

Manager's report

On behalf of the staff and myself I would like to start by thanking the Committee, old and new for their ongoing support.

At the end of the last academic year we finished with 27 children, 12 of which were school starters.

We have started back with 17 children. 3 new starters since September. We have 1 new starter confirmed for January and another for April, both 2 year olds. We have created an advert, which has been shared to social media, feeder schools and within the local committee. Hopefully this will make Little Deers more known in the local area.

Since September we have focused on outings to the forest, to engage in outside learning and to expand the children's knowledge and understanding of the world around them. We are also creating more opportunities for the children to become involved with their local community, visiting the bakers for bread, joining the school for their Harvest service and inviting Rev Ben into Pre School. Our last Ofsted inspection suggested that Little Deers should get more involved in our local community, so we will continue to look for opportunities to do this.

Each term we are basing our learning around a book. We are also following children's interests and creating activities and opportunities relating to these.

The children are still enjoying Tiny Tickers every other week.

I am currently Designated Safeguarding Lead having completed my training in July, with Lisa as Deputy Safeguarding Lead. Lisa has taken on the SENCO roll, with both her and I completing our training. I have undertaken training this month to increase my understanding of the 2 year old lead role. Myself and Georgia have recently renewed our First Aid training. Louise is continuing on the experience based route, this will enable her to be counted in level 3 ratios. All staff have completed the necessary safeguarding training.

I would like to finish by thanking Amy, Polly and the rest of the committee for everything they have done for the Preschool and the support they have shown me. Thank You.

Treasurer's report

NUTLEY PRE SCHOOL
PLAYGROUP

RECEIPTS &
PAYMENTS ACCOUNT

PERIOD ENDED
31/08/25

<u>Notes</u>	<u>Period</u> <u>Ended</u> <u>31st</u> <u>Aug 25</u>	<u>Year</u> <u>Ended</u> <u>31st Aug</u> <u>2024</u>	<u>Year</u> <u>Ended</u> <u>31 Aug</u> <u>2023</u>
<u>Average Child</u> <u>Numbers</u>	24.06	24.21	23.22
<u>Daily Funded hours</u>	62	49	40
<u>Daily Non Funded</u> <u>Hours</u>	9	18	18
	72	67	58
<u>RECEIPTS</u>			
EDUCATION GRANT	75,103	56,156	41,017
FEES	19,599	26,409	22,712
FUND RAISING	1,572	1,350	865
DONATIONS	0	42	1,203
OTHER INCOME	1,566	0	5,000
	97,839	83,956	70,796
<u>PAYMENTS</u>			
STAFF COSTS	71,442	62,523	57,771
HALL RENTAL	9,308	9,520	8,952
SOFTWARE	2,076	1,296	890
EQUIPMENT	2,460	465	366
TUTORS/ENTERTAIN MENT	1,200	2,450	1,140
MISCELLANEOUS	117	769	599
TRAINING/DBS/VETT ING	756	188	941
GARDEN MAINT	318	817	978
REFRESHMENTS	396	425	957
INSURANCE	693	796	760
ADVERTISING	402	351	295

Gifts	962	0	0
CRAFT	270	115	189
STATIONERY	544	171	247
Rising 5's	117	0	
TOTAL EXPENDITURE	<u>91,063</u>	<u>79,886</u>	<u>74,084</u>
<u>SURPLUS/(DEFICIT)</u> <u>TO DATE</u>	<u>6,776</u>	<u>4,070</u>	<u>(3,288)</u>
FUNDS BROUGHT FORWARD	24,281	20,210	23,498
SURPLUS/(DEFICIT) ABOVE	6,776	4,070	(3,288)
FUNDS CARRIED FORWARD	31,057	24,281	20,210

NUTLEY
PRE
SCHOOL
PLAYGRO
UP
RECEIPTS
&
PAYMEN
TS
ACOUN
T FOR
THE
YEAR
ENDED
31st
August
2025

Notes

1.
Education
Grant and
Fees

These are based on the following child numbers and Non Funded Fees:-

Term		2 year	3+ year	Total Children	Funded Hrs	TOTAL					Day s	Avera ge Num bers	
						Non Funded Hrs	Non Funded Fees	Snack Fee	Gift Fee	Additio nal Fee			Non Funded Fees
Autumn	Term 1	9	12	21	2,255	273	1,315	440	53	726	2,533	38	4.09
Winter	Term 2	12	10	22	1,871	39	1,604	425	55	347	2,431	34	3.84
Spring	Term 3	12	12	24	1,839	100	2,242	392	60	290	2,983	36	4.43
Spring	Term 4	12	12	24	1,962	498	2,858	450	60	500	3,868	30	3.69
Summer	Term 5	9	19	28	1,749	355	2,045	386	70	469	2,970	23	3.30
Summer	Term 6	8	19	27	2,489	546	3,137	541	68	762	4,507	34	4.71
Unpaid/Debits											305		
					12,165	1,811	13,202	2,634	365	3,092	19,599	195	24.06
						9							
						62							
					75,103								
											Daily Funded hours	62.38	
											Daily Non funded hours	9.29	
					19,599								

Total
Funded
and Non
Funded
Fees

94,702

- Total Income increased by £12,137 14.7% from 2023/2024
- Education grant increased by £18,947 33.7% from 2023/2024
- Fees reduced by £6810
- Total funded hours 12165hrs, if these hours were charged at the fee rate of £6/hr £72,2990 which is £2113.46 less than the educational grant received for funded hours.
- The increase in education grant is due to the number of 2 year olds as the rate per hour is higher for 2 years olds.
- Other income received £1566 is made up from;
 1. £816 - Chelwood gate preschool closure donation
 2. £250 - Maresfield Parish council grant
 3. £500 - Nutley Summer Fate grant
- Overall Income increased by £13,883 16.5% from 2023/2024
- Staff costs Increased by £8919 due to Jess being on Maternity leave and paying bank staff to cover her hours, also the national minimum wage increased by 6.7% this increase was given to all staff.
- Hall costs have decreased due to not having the cost of the Maresfield hall for Nutley Nutkins.
- Tutors also decreased due to Music Bus stopping at the end of the previous year.
- The staff have had training at the end of the year and also training paid in advance for the September 2025/2026
- Miscellaneous costs have reduced as these costs have been split into Gifts, Rising 5's and Miscellaneous costs.
- Total expenditure up by £11,177 13.99% from 2023/2024
- At the end of the year there was a surplus of £6,776 which is an increase of £2,706 66.48% from 2023/2024
- Accounts to be reviewed before submission by an independent reviewer before March 2026.

Resignation and Election of Committee Members

Resignation of members

Following my mention of each of the subsequent people, please raise your hand to acknowledge the resignation of each member.

- Alice Lindley- Secretary and Trustee (All)
- Maxine Phair- Committee member and Trustee (All)

Election of new members

Following my mention of each of the subsequent people, please raise your hand if you approve of the election of each member.

- Julia Mitchell- Secretary and Trustee (All, except JM)
- Mayann Venus- Committee member and Trustee (All, except MV)
- Sarah Deegan- Committee member and Trustee (All)
- Laura Samuelsson- Committee member and Trustee (All, except LS)

AOB: None

AGM concluded: 21:00



CHARITY COMMISSION
FOR ENGLAND AND WALES

NUTLEY PRE SCHOOL PLAYGROUP

1028830

CC16a

Receipts and payments accounts

For the period from	1st Sept 2024	To	31st Aug 2025
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Education Grant	75,103	-	-	75,103	55,906
Fees	19,599	-	-	19,599	26,409
Fund Raising	2,027	-	-	2,027	1,789
Donations	-	-	-	-	-
Other Income	1,566	-	-	1,566	250
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	98,295	-	-	98,295	84,354
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	98,295	-	-	98,295	84,354
A3 Payments					
Staff Costs	71,442	-	-	71,442	62,523
Fund Raising	455	-	-	455	397
Hall Rental	9,308	-	-	9,308	9,520
Software	2,076	-	-	2,076	1,296
Equipment	2,460	-	-	2,460	465
Tutors	1,200	-	-	1,200	2,450
Misc	1,197	-	-	1,197	769
Training	756	-	-	756	188
Garden Maintenance	318	-	-	318	817
Refreshments	396	-	-	396	425
Insurance	693	-	-	693	796
Advertising	402	-	-	402	351
Craft	270	-	-	270	115
Stationary	544	-	-	544	171
	-	-	-	-	-
	-	-	-	-	-
Sub total	91,517	-	-	91,517	80,283
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	91,517	-	-	91,517	80,283
Net of receipts/(payments)	6,778	-	-	6,778	4,071
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	24,281	-	-	24,281	20,210
Cash funds this year end	31,059	-	-	31,059	24,281

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	31,059	-	-
		-	-	-
		-	-	-
	Total cash funds	31,059	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Polly Cosham	17/11/2025



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
NUTLEY PRE SCHOOL PLAYGROUP

**On accounts for the year
ended**

31 AUGUST 2025

**Charity no
(if any)**

1028830

Set out on pages

3 AND 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **DD / MM / YYYY**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

17/02/26

Name:

Mrs Karen Johson

**Relevant professional
qualification(s) or body
(if any):**

MAAT

Address:

14 Churchfields, Nutley, East Sussex, TN223NA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NUTLEY PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1028830

Accounts

Nutley Preschool Playgroup AGM 21st October 2024

Chairpersons report including Trustees report:

As members of the Preschool Management Committee the following people were all Trustees of the Charity (1028830) From October 2023 until now.

- Chair – Maxine Phair
- Secretary – Amy-Lynn Ferguson
- Treasurer – Polly Cosham
- Committee Member – Jade Cafferkey
- Committee Member – Jess Feakins
- Committee Member – Alice Lindley

Other committee members that have served voluntarily throughout the past year are:

- Liz Mitchell (stepping down)

Stepping down off the committee at this meeting will be Liz Mitchell.

Staff Details:

In the academic year of 2023 -24 we have had the following staff members:

- Manager & SENCO – Jessica Wright
- Deputy Manager – Jenny Dyer
- Early Years Co-Ordinator – Georgia Waite
- Preschool Assistant - Lisa Bills
- Preschool Assistant - Louise McLeary
- Preschool Assistant – Kym Howarth
- Bank Staff – Wendy Breeze
- Bank Staff – Karen Evans

At the start of the academic year 2024-25 we have the following staff:

- Manager & SENCO – Jessica Wright
- Deputy Manager – Jenny Dyer
- Early Years Co-Ordinator – Georgia Waite
- Preschool Assistant - Lisa Bills
- Preschool Assistant – Louise Mcleary
- Bank Staff – Wendy Breeze

We are currently in the process of onboarding a new preschool assistant, Emma Martin, who is due to start after October half term. Also, we have one Bank Staff Preschool Assistant application that has been accepted.

Overview/Past Year Review:

We started the academic year 2023-24 with 19 children and finished with 29 children on the register, 13 of which were rising 5's which is such a great achievement.

The staff have worked tirelessly over the last year to continue to make sure that the Preschool has run smoothly and been accommodating for all the children.

We have continued to open for 30 hours per week, to all families, including all funding options including the new 2 year old funding and we are still a member of the tax-free childcare government scheme.

Music Bus and Tiny Tekkers both continued last year. Although this year we have decided to stop using Music Bus, we still have Tiny Tekkers and it is still being enjoyed by the children.

We had good success with the events we have managed to run this year, the Christmas market of 2023 was very successful, and also our easter egg hunt and our stall at the Nutley Village Fete. I would like to add a huge thank you to everyone who came along and supported all events and also those who helped on the day. We are excited for our upcoming events this year; our Christmas market and the children's Christmas play and party.

For this academic year, we started with 20 children on the register, and we have already had a number of new enquiries and new starters. The on-going aim is to have 30 children on the register by the summer term with a minimum still of 6 hours each.

This year we say goodbye to Liz Mitchell, who has been a part of the committee for 5 years, I would like to say a huge thank you to you for your hard work and dedication to preschool.

Unfortunately, we do not have any new members to add to our committee this year, we will continue to work towards gaining some more committee members over the coming months in order to make sure we have the correct number of trustees to continue.

Finally, on behalf of the preschool and personally, I would like to thank all the committee, the staff and parents for their continued hard work to ensure Nutley preschool is a wonderful setting to be a part of and a growing asset to our community.

Voting people onto the committee:

- Jade Cafferkey – Existing committee member also a trustee
- Alice Lindley – Existing committee member also a trustee
- Jess Feakins - Existing committee member also a trustee
- Amy-Lynn Ferguson – role of Secretary also a trustee
- Polly Cosham – role of Treasurer also a trustee
- Maxine Phair – role of Chair

Treasurer report:

We ended the year well with a profit of £4070.

This was largely due to the 2 year old funding. The education grant was up by £14,890 from last year, a 36.3% increase. Fees also increased by £3697 16.3%.

Average daily funded hours increased from 40 to 49 a 22% increase. Average daily non funded hours stayed the same at 18.

Staff costs increased by - £4752 - 8.2% (April - August increase in Minimum wage hourly rate of £1.02 9.8%)

Next year some of this profit should be put back into the preschool with the purchase of new play equipment. Also garden grant money is yet to be spent.



CHARITY COMMISSION
FOR ENGLAND AND WALES

NUTLEY PRE SCHOOL PLAYGROUP

1028830

CC16a

Receipts and payments accounts

For the period from	1st Sept 2023	To	31st Aug 2024
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Education Grant	55,906	-	-	55,906	41,017
Fees	26,409	-	-	26,409	22,712
Fund Raising	1,789	-	-	1,789	1,875
Donations	-	-	-	-	1,203
Other Income	250	-	-	250	5,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	84,354	-	-	84,354	71,807
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	84,354	-	-	84,354	71,807
A3 Payments					
Staff Costs	62,523	-	-	62,523	57,771
Fund Raising	397	-	-	397	1,010
Hall Rental	9,520	-	-	9,520	8,952
Software	1,296	-	-	1,296	890
Equipment	465	-	-	465	366
Tutors	2,450	-	-	2,450	1,140
Misc	769	-	-	769	599
Training	188	-	-	188	941
Garden Maintenance	817	-	-	817	978
Refreshments	425	-	-	425	957
Insurance	796	-	-	796	760
Advertising	351	-	-	351	295
Craft	115	-	-	115	189
Stationary	171	-	-	171	247
	-	-	-	-	-
	-	-	-	-	-
Sub total	80,283	-	-	80,283	75,095
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	80,283	-	-	80,283	75,095
Net of receipts/(payments)	4,071	-	-	4,071	- 3,288
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	20,210	-	-	20,210	23,498
Cash funds this year end	24,281	-	-	24,281	20,210

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	24,281	-	-
		-	-	-
		-	-	-
	Total cash funds	24,281	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Polly Cosham	17/03/2025



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
NUTLEY PRE SCHOOL PLAYGROUP

On accounts for the year
ended

31 AUGUST 2024

Charity no
(if any)

1028830

Set out on pages

3 and 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 AUGUST 2024.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Martin Craig

Date:

23 March 2025

Name:

Martin Craig

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant

Address:

Circles, Clock House Lane

Nutley East Sussex TN22 3NX

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

NUTLEY PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1028830

Accounts



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
NUTLEY PRE SCHOOL PLAYGROUP

**On accounts for the year
ended**

31 AUGUST 2023

**Charity no
(if any)**

1028830

Set out on pages

3 and 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 AUGUST 2023.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

P. Cosham

Date:

2/10/24

Name:

Polly Cosham

**Relevant professional
qualification(s) or body
(if any):**

Accountant

Address:

Havenho, High Street

Nutley, Uckfield, East Sussex

TN22 3NW

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE




Receipts and payments accounts

For the period from	1st Sept 2022	To	31 Aug 2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Education Grant	41,017	-	-	41,017	42,080
Fees	22,712	-	-	22,712	17,509
Fund Raising	1,875	-	-	1,875	3,432
Donations	1,203	-	-	1,203	42
Other Income	5,000	-	-	5,000	250
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	71,807	-	-	71,807	63,313
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	71,807	-	-	71,807	63,313
A3 Payments					
Staff Costs	57,771	-	-	57,771	50,144
Fund Raising	1,010	-	-	1,010	1,141
Hall Rental	8,952	-	-	8,952	7,013
Software	890	-	-	890	779
Equipment	366	-	-	366	575
Tutors	1,140	-	-	1,140	1,800
Misc	599	-	-	599	1,244
Training	941	-	-	941	518
Garden Maintenance	978	-	-	978	734
Refreshments	957	-	-	957	480
Insurance	760	-	-	760	738
Advertising	295	-	-	295	501
Craft	189	-	-	189	5
Stationary	247	-	-	247	120
	-	-	-	-	-
	-	-	-	-	-
Sub total	75,095	-	-	75,095	65,792
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	75,095	-	-	75,095	65,792
Net of receipts/(payments)	- 3,288	-	-	- 3,288	- 2,479
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	23,498	-	-	23,498	25,977
Cash funds this year end	20,210	-	-	20,210	23,498

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	20,210	-	-
		-	-	-
		-	-	-
	Total cash funds	20,210	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		MARTIN CRAIG BA ACA	30-Sep-23	

Nutley Preschool Playgroup AGM 19th October 2023

Time start: 8pm

Present: Maxine Phair, Jess Feakins, Jenny Dyer, Sophie Scandrett, Pippa Parkes, Martin Craig, Jade Cafferkey, Polly Cosham, Liz Mitchell, Amy, Emily

Apologies: Emma Fletcher, Laura Gifford, Jess Feakins

Thank you

- To outgoing committee members, gift provided

Approval of previous AGM minutes from last October: Yes

Chairpersons report including Trustees report:

As members of the Preschool Management Committee the following people were all Trustees of the Charity (1028830) From October 2022 until now.

- Chair – Maxine Phair
- Secretary – Sophie Scandrett (stepping down)
- Treasurer - Martin Craig (stepping down)

Other committee members that have served voluntarily throughout the past year are:

- Liz Mitchell
- Laura Gifford
- Sophie Scandrett (stepping down)
- Amy-Lynn Ferguson
- Pippa Parkes (stepping down)
- Emma Fletcher
- Jessica Feakins
- Clare Coles (Stepping down)

Stepping down off the committee at this meeting will be Pippa Parkes, Sophie Scandrett and Clare Coles.

Staff Details:

In the academic year of 2022 -23 we have had the following staff members:

- Manager & SENCO – Jessica Wright (Maternity Leave)
- Maternity Cover Manager & SENCO – Gemma Warner
- Deputy Manager – Jenny Dyer
- Preschool Assistant – Georgia Waite
- Preschool Assistant - Lisa Bills
- Preschool Assistant - Louise McLeary (starting the year as bank staff and moving to employed on 18th October 2022)

- Preschool Assistant – Kym Howarth
- Bank Staff – Wendy Breeze
- Bank Staff – Karen Evans

At the start of the academic year 2023-24 we have the following staff:

- Manager & SENCO – Jessica Wright (returned from Maternity Leave)
- Deputy Manager – Jenny Dyer
- Preschool Assistant – Georgia Waite
- Preschool Assistant - Lisa Bills
- Preschool Assistant – Kym Howarth
- Preschool Assistant – Louise Mcleary
- Bank Staff – Wendy Breeze
- Bank Staff – Karen Evans

Overview/Past Year Review:

We started the academic year 2022-23 with 18 children and finished with 28 children on the register, 11 of which were rising 5's which is such a great achievement.

The staff have worked tirelessly over the last year to continue to make sure that the Preschool has run smoothly and been accommodating for all the children.

We have continued to open for 30 hours per week, to all families, including all funding options and we are a member of the tax-free childcare government scheme.

Music Bus and Tiny Tekkers have both continued this year, and they continue to be enjoyed by the children, we have made a change to the payment of this now being non optional for parents.

We had good success with the events we have managed to run this year, the Christmas market of 2022 was very successful, and also our easter egg hunt and our stall at the Nutley Village Fete. I would like to add a huge thank you to everyone who came along and supported all events and also those who helped on the day. We are excited for our upcoming events this year; our Christmas market and the children's Christmas play and party.

For this academic year, we started with 19 children on the register, and we have already had a number of new enquiries and new starters. The on-going aim is to have 30 children on the register by the summer term with a minimum of 6 hours each.

We have a couple of new committee members joining us this month and we look forward to welcoming them onto the team. We are also saying goodbye to two members of the committee, Pippa and Sophie. A huge thank you to you both for your hard work and dedication to preschool.

We are also seeing our Treasurer of 3 years Martin, step into the role of deputy treasurer to make way and support Polly who is stepping into the role of Treasurer, a massive thank you to Martin for your amazing work and for all you have done for preschool.

Finally, on behalf of the preschool and personally, I would like to thank all the committee, the staff and parents for their continued hard work to ensure Nutley preschool is a wonderful setting to be a part of and a growing asset to our community.

Voting people onto the committee:

- Jade Cafferkey – New member - DBS check to be processed
- Alice Lindley – New member - DBS check to be processed
- Liz Mitchell – Existing committee member
- Laura Gifford – Existing committee member
- Emma Fletcher – Existing committee member
- Jess Feakins - Existing committee member
- Amy-Lynn Ferguson – role of Secretary also a trustee
- Martin Craig – role of Deputy Treasurer
- Polly Cosham – role of Treasurer also a trustee
- Maxine Phair – role of Chair

Treasurer update:

- 3rd year in a row we have made a loss; recorded loss for this year £3288 however the real loss for the year is £5400 (multifactorial)
- Government funding model is key issue - we know we are underfunded
- Salary bill up by 10% vs increase in funded hours of 6.5% so mismatch ongoing
- Higher head count on average for year just ended - 23 vs 20 previous year - however as previously outlined, on average these children were doing less hours
- We are tackling that now with having a minimum session requirement
- £30 per month hall increase this year
- Well done to all to achieve this loss - ongoing challenges

Meeting close: 9pm

NUTLEY PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1028830

Accounts

Nutley Preschool Playgroup

Annual General Meeting

27th October 2022

Easton Room Nutley War Memorial Hall

2022 AGM Minutes

Meeting date: 27/10/2022

Time commenced: 20:00hrs

Time concluded: 20:30hrs

Attendees: Pippa Parkes (PP), Jessica Blue-Bishop (JBB), Martin Craig (MC), Amy-Lynn Ferguson (ALF), Liz Mitchell (LM), Emma Fletcher (EF), Maxine Phair (MP), Gemma Warner (GW)

Welcome and Apologies

PP opens the meeting and asks everyone to sign-in on the attendees register.

Apologies from Hannah Slater (HS), Laura Gifford (LG), Clare Coles (CC), Jessica Feakins (JF), Sophie Scandrett (SS)

Approval of minutes from last AGM

Last year's meeting dated 20th October 2021.

MC proposed and GW second. Meeting minutes agreed.

Annual report from Chair and relevant updates

Chairpersons report including Trustees report:

As members of the Preschool Management Committee the following people were all Trustees of the Charity (1028830) From October 2020 until now.

- Chair - Philippa Parkes
- Secretary – Sophie Scandrett
- Treasurer - Martin Craig
- Vice Chair – Amy-Lynn Ferguson (stepping down)

Other committee members that have served voluntarily throughout the past year are:

- Liz Mitchell
- Laura Gifford
- Hannah Slater (stepping down)
- Maxine Phair
- Clare Muddy

- Emma Fletcher
- Gemma Warner

Stepping down from the committee at this meeting will be Hannah Slater.

Staff Details:

In the academic year of 2021 -22 we have had the following staff members:

- Manager & SENCO – Jessica Wright (Blue-Bishop)
- Deputy Manager – Jenny Dyer
- Deputy Manager – Emma Clark (maternity leave)
- Preschool Assistant - Lisa Bills
- Preschool Assistant – Jem Seale
- Preschool Assistant – Georgia Waite
- Bank Staff - Donna Child
- Bank Staff - Ann Barnard
- Bank Staff - Louise McLeary

At the start of the academic year 2022-23 we have the following staff:

- Manager & SENCO – Jessica Wright (Blue-Bishop)
- Manager (Maternity Cover) – Gemma Warner
- Deputy Manager – Jenny Dyer
- Deputy Manager – Emma Clark (maternity leave)
- Preschool Assistant - Lisa Bills
- Preschool Assistant – Georgia Waite
- Bank Staff – Wendy Breeze
- Bank Staff - Louise McLeary

Overview/Past Year Review:

We started the academic year on an average number of children, given we had a large number of rising 5 children going up to school at the end of the previous academic year. Through the first and second term we saw a drop off of new enquires despite continued marketing activity. With careful planning and thanks to the support from ESCC we kept our losses down. From the Easter term, we saw more new enquiries but finished the year on 22 children on the register which is a considerable drop from the previous year. We have been made aware that this has been a low birth year so goes to explain the quieter year in new children joining the setting.

The staff continued to work hard keeping the setting open and the children safe with the on-going issues with covid-19.

We have continued to open for 30 hours per week, to all families, including all funding options and we are a member of the tax-free childcare government scheme.

Music Bus and Tiny Tekkers continued this year, both of which are very well received by the children. We had our long-awaited Ofsted inspection in June 2022, which given the short notice we had, went exceptionally well and I am very pleased that we maintained our Ofsted rating of "Good". Huge well done to all staff members for a great result.

The development of a dedicated preschool space in conjunction with the Nutley War Memorial Hall trust has been put on hold, due to the rising costs in the economy. This is a project that we should reconsider in 12-

18months with the support of Hall Trust Committee.

We had great success with the events we managed to run this year, we saw the return of the Christmas Market; which was a huge success. Our stall at the Nutley Village Fete and our Graduation party for the rising 5's as well as a fantastic Race night held in October 2022. A huge thank you to everyone who came along and supported us and helped on the day. We are excited for our upcoming events this year, our Christmas market and the children's Christmas play and party as well as plans for another Race Night in the spring and other new events on the horizon.

For this academic year, we started with 13 children on the register but we have already had a large number of new enquiries. The on-going aim is to have 30 children on the register by the summer term.

At this AGM, I shall be stepping down from the role of Chair. It has been an absolute pleasure to fulfil this role for the last 2-years. I would like to personally thank all committee members for their support and hard work. I am staying on the committee for another year to support the incoming Chair.

We are also saying goodbye to Hannah Slater at this AGM. A huge thank you to Hannah for her hard work for the last 3years, all her amazing photos and help and support to the setting.

Finally, on behalf of the preschool, I would like to thank the committee, the staff and parents for their continued hard work to ensure Nutley preschool is a wonderful setting to be a part of and a growing asset to our community.

Managers Report

On behalf of the staff and myself I would like to start by thanking the Committee, old and new for the ongoing organising to make the events possible and fundraising to ensure the Preschool remains open.

At the end of the last academic year we finished with 22 children, 12 of which were Rising 5's.

We have started back with 7 new starters since September and we have 2 new starters confirmed in November and another 2 confirmed in Jan and Febuary and one in April. Hopefully with more to come in the summer term, we will be bringing numbers back up to previous years.

In June we had our Ofsted inspection, which we got rated Good in all areas. The staff worked incredibly hard on the day and the Inspectors had nothing but praise for how well they knew the children and their knowledge of the EYFS and how settled and happy the children were in the setting. Thank you to the staff for working so hard.

In the summer term we were able to take our Rising 5 children over to the school, this really benefits them it familiarises them with the school and the new teachers. Ready for them to start in the new academic year. This year the Reception teacher Mr Wadey is keen to make connections with the Preschool earlier and work a lot more with us throughout the year, so that both the Preschool and School can support each other.

We continue to have outings to the forest to expand the children's knowledge and understanding of the world around them and try to get them out for walks as much as we can.

We are continuing to have sessions from Music Bus and Tiny Tekkers to ensure all the children are given the same opportunities and experiences.

Everyone has worked very hard last year despite some staff shortages the staff team have continued to maintain a high standard of care.

As you may be aware I will be going on maternity leave November, Gemma will be stepping in as Manager, we are currently working together to ensure a smooth handover. Jenny will remain as Deputy Manager with Lisa, Georgia and Louise as our preschool assistants. With support from the staff and committee I hope that Gemma will enjoy working at Nutley Preschool.

I would like to finish by thanking Pippa, Martin and the rest of the committee for everything they have done for the Preschool and like to welcome our new chair, Maxine as well as the new committee members.

Thank You.

Treasurer Update

Please see accounts below for more details

MC stated that we made a loss for the year of £2,500.

MC went on to explain the reasons for the loss:

- due to the government's continual underfunding of the sector which makes operating financially very challenging.
- the minimum wage increased by 59p per hour whereas the main funding rate increased by 17p per hour.
- the average number of children in attendance (20) was slightly lower than last year, and this also contributed to the loss.

MC went on to state that the fundraising income was up £470 with the Christmas Market and fete a huge success. Without fund raising income the Preschool would find it difficult to survive.

Election of Committee Members

Chair – PP officially tenders her resignation as Chair (Trustee and Bank Signatory).

New Chair - MP (New Trustee and Bank Signatory).

JBB proposed and ALF seconded and all committee present agreed.

Treasurer – MC remains as Treasurer (Trustee and Bank Signatory).

PP proposed, MP seconded and all committee present agreed.

Secretary – SS remains as Secretary (Trustee and Bank Signatory).

EF proposed, LM seconded and all committee present agreed.

Vice Chair – ALF officially tenders her resignation as Vice Chair (Trustee and Bank Signatory).

New Vice Chair – Clare Coles (CC) (new Trustee & Bank Signatory).

GW proposed, PP seconded and all committee present agreed.

Current additional members remaining on Committee

LG, LM, PP, ALF, EF

New Members

Jessica Feakins (JF) nominated by PP seconded by MP

Charity commission to be updated by MC.

MP to notify Ofsted on EY3 form.

--

AOB

Massive thank you to the old committee and especially to Gemma who has kindly stepped into the role as Pre School Manager covering Jess's maternity leave. We would also like to thank Hannah for all her hard work.

Date of next committee meeting has been decided as Tuesday 8th November.

Meeting ended 20:30hrs



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
NUTLEY PRE SCHOOL PLAYGROUP

**On accounts for the year
ended**

31 AUGUST 2022	Charity no (if any)	1028830
----------------	--------------------------------	---------

Set out on pages

3 and 4
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 AUGUST 2022.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Name:

**Relevant professional
qualification(s) or body
(if any):**

CIMA

Address:

65 Inverness Terrace, London W2 3JT

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE



Receipts and payments accounts

CC16a

For the period from	1st Sept 2021	To	31 Aug 2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Education Grant	42,080	-	-	42,080	39,637
Fees	17,509	-	-	17,509	19,477
Fund Raising	3,432	-	-	3,432	2,634
Donations	42	-	-	42	37
Other Income	250	-	-	250	870
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	63,313	-	-	63,313	62,655
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	63,313	-	-	63,313	62,655
A3 Payments					
Staff Costs	50,144	-	-	50,144	49,917
Fund Raising	1,141	-	-	1,141	575
Hall Rental	7,013	-	-	7,013	6,783
Software	779	-	-	779	656
Equipment	575	-	-	575	437
Tutors	1,800	-	-	1,800	1,186
Misc	1,244	-	-	1,244	881
Training	518	-	-	518	556
Garden Maintenance	734	-	-	734	385
Refreshments	480	-	-	480	320
Insurance	738	-	-	738	619
Advertising	501	-	-	501	710
Craft	5	-	-	5	170
Stationary	120	-	-	120	213
	-	-	-	-	-
	-	-	-	-	-
Sub total	65,792	-	-	65,792	63,408
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	65,792	-	-	65,792	63,408
Net of receipts/(payments)	- 2,479	-	-	- 2,479	- 753
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	25,977	-	-	25,977	26,730
Cash funds this year end	23,498	-	-	23,498	25,977

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	23,498	-	-
		-	-	-
		-	-	-
	Total cash funds	23,498	-	-
(agree balances with receipts and payments account(s))		OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MARTIN CRAIG BA ACA	12/14/23

NUTLEY PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1028830

Accounts

Nutley Preschool Playgroup

Annual General Meeting

20th October 2021

Easton Room Nutley War Memorial Hall

2021 AGM Minutes

Meeting date: 20/10/2021
Time commenced: 20:00hrs
Time concluded: 8:30pm

Attendees: Pippa Parkes (PP), Philippa O'Donovan (POD), Jessica Blue-Bishop (JBB), Martin Craig (MC), Wendy Breeze (WB), Amy-Lynn Ferguson (ALF), Liz Mitchell (LM), Emma Fletcher (EF), Clare Muddy (CM), Maxine Phair (MP)

Welcome and Apologies

PP opens the meeting and asks everyone to sign-in on the attendees register.
Apologies from Hannah Slater (HS), Laura Gifford (LG), Sarah Bardsley (SB), Gemma Warner (GW).

Approval of minutes from last AGM

Last year's meeting dated 15th October 2020.
LM proposed and WB second. Meeting minutes agreed.

Annual report from Chair and relevant updates

Chairpersons report including Trustees report:

As members of the Preschool Management Committee the following people were all Trustees of the Charity (1028830) From October 2020 until now.

- Chair - Philippa Parkes
- Secretary – Wendy Breeze (stepping down)
- Treasurer - Martin Craig
- Vice Chair – Philippa O'Donovan (stepping down)

Other committee members that have served voluntarily throughout the past year are:

- Liz Mitchell
- Laura Gifford
- Hannah Slater

- Sophie Scandrett
- Amy-Lynn Ferguson

Stepping down from the committee at this meeting will be Philippa O'Donovan and Wendy Breeze.

Staff Details:

In the academic year of 2020 -21 we have had the following staff members:

- Manager & SENCO – Jessica Wright (maiden name Blue-Bishop) (replaced Zahra Crane as manager July 2020)
- Deputy Manager – Emma Clark
- Preschool Assistant - Jenny Dyer
- Preschool Assistant - Lisa Bills
- Preschool Assistant - Louise McLeary
- Preschool Assistant (maternity cover) - Isabel Smith
- Bank Staff - Donna Child
- Bank Staff - Ann Barnard

At the start of the academic year 2021-22 we have the following staff:

- Manager & SENCO – Jessica Wright (Blue-Bishop)
- Deputy Manager – Emma Clark
- Deputy Manager (Maternity Cover) – Jemma Seale
- Preschool Assistant - Jenny Dyer
- Preschool Assistant - Lisa Bills
- Bank Staff – Wendy Breeze
- Bank Staff - Donna Child
- Bank Staff - Ann Barnard

Overview/Past Year Review:

Following the disruption of 2020 and the global pandemic, we were fortunate in 2021 when the country went back into lockdown that as an early years setting we were able to remain open. We had good numbers remain in the setting and with careful planning and thanks to the support from ESCC we minimised our losses. From the Easter term, we saw the return of all children as well as a number of new starters.

The staff worked tirelessly in keeping our doors open and ensuring above all that the children were kept safe. We continued with social distancing measures and kept drop off and pick up at the main door, with no outsiders coming inside the setting.

We started the academic year 2020-21 with 16 children and finished with 28 children on the register, which is a great achievement.

We have continued to open for 30 hours per week, to all families, including all funding options and we are a member of the tax-free childcare government scheme.

Music Bus and Tiny Tekkers both resumed in the spring after a pause over the winter. Both of which continue to be very well received by the children.

The development of a dedicated preschool space in conjunction with the Nutley War Memorial Hall trust continues. The original plan has now been replaced with a proposal to utilise part of the existing building as well as extending to create a dedicated area for preschool with a small free-flow garden. We will also keep our existing garden space. The work for this is ongoing and we look forward to what the next year will bring. We had great success with the events we managed to run this year, Carols on the Green, our stall at the Nutley Village Fete and our Graduation party for the rising 5's. A huge thank you to everyone who came along and supported us and helped on the day. We are excited for our upcoming events this year, our Christmas market, Carols on the Green and the children's Christmas play and party.

For this academic year, we started with 17 children on the register and we have already had a number of new enquiries. The on-going aim is to have 30 children on the register by the summer term. We have a number of new committee members joining us this month and we look forward to welcoming them onto the team. We are also saying goodbye to two members of the committee, Philippa and Wendy. A huge thank you to you both for your hard work and dedication to preschool. Finally, on behalf of the preschool and personally, I would like to thank the committee, the staff and parents for their continued hard work to ensure Nutley preschool is a wonderful setting to be a part of and a growing asset to our community.

Managers Report

JW thanked the outgoing and current committee for all their hard work acknowledging that the previous year it hasn't been easy due to the Covid pandemic. Here it is in her own words

'On behalf of the staff and myself I would like to start by thanking the Committee, old and new for the ongoing organising and helping out to make the events possible and fundraising to ensure the Preschool remains open. At the end of the last academic year we finished with 28 children, 11 of which were Rising 5's. We have started back in September with 18 children, 1 of who is a new starter and we have had a few new enquiries and a new starter due in January too.

In July we were able to take our Rising 5 children over to the school, this really benefits them it familiarises them with the school and the new teachers. Ready for them to start in the new academic year.

We have outings to the forest, church, park to expand the children's knowledge and understanding of the world around them.

Due to coronavirus we did not have as many of our outside visits this year from the police, fire brigade and paramedics. But we did have some visits from Chickens and Lambs, which the children loved!

We have sessions from Music Bus and Tiny Tekkers to ensure all the children are given the same opportunities and experiences.

Everyone has worked hard to ensure Preschool stayed open during the restrictions and once the restrictions were lifted, and the staff team have continued to maintain a high standard of care.

As you may be aware Emma will be going on maternity leave at the end of November, Jem will be stepping in as D.M, she is currently working on Fridays but from November she will be working 4 days a week alongside Emma, so that she is ready to step up when Emma leaves.

I would like to finish by thanking Pippa, Philippa and Martin for everything they have done for the Preschool and welcome the new committee members.'

Treasurer Update

Please see accounts below for more details

MC acknowledged that the past year has been tough juggling furloughed staff, covid etc

However, considering the tough financial year there was only a loss of £753.00.

We finished the year with £26,000 in bank. There were successful grant applications from Gatwick and Maresfield

There continues to be little financial support from ESCC. The grant went up by 6p p/h for 3-4yr olds and 8p p/h for 2-yr olds but staff costs went up by 19p p/h and we therefore did extremely well under adverse circumstances. If we can operate as normal in the next academic year, we should be able to end with a profit.

The accounts for the year end 31st August 2021 were approved and the treasurer was instructed to appoint an independent examiner, and to subsequently submit the accounts to the Charity Commission.

Election of Committee Members

Chair – PP remains as Chair (Trustee and Bank Signatory).
 POD Proposed and EM second and all committee present agreed.

Treasurer – MC remains as Treasurer (Trustee and Bank Signatory).
 PP proposed, WB seconded and all committee present agreed.

Secretary – WB officially tenders her resignation as Secretary (Trustee and Bank Signatory).
 New Secretary – SS (Trustee and Bank Signatory)
 PP proposed, WB second and all committee present agreed.

Vice Chair – POD officially tenders her resignation as Vice Chair (and Bank Signatory).
 New Vice Chair – Amy Lynn-Ferguson (ALF) (Trustee)
 PP proposed, LM second and all committee present agreed.

Current additional members remaining on Committee
 LG, LM, HS

New Members

Maxine Phair (MP) nominated by SS seconded by LM
 Gemma Warner (GW) nominated by ALF seconded by SS
 Sarah Bardsley (SB) nominated by WB seconded by JW
 Clare Muddy (CM) nominated by POD seconded by JW
 Emma Fletcher (EF) nominated by MC seconded by

Charity commission to be updated by MC.
 PP to notify Ofsted on EY3 form.

AOB

PP reminded the new committee members that they would need to undertake some training and get a DBS.
 ALF volunteered to help with this and new members are going to liaise with her and support one another.
 Massive thank you to the old committee and especially to Wendy and Philippa for all their hard work.

Date of next committee meeting has been decided as Wednesday 10th November at the home of ALF .

Meeting ended 8:30pm



Section A Independent Examiner's Report

Report to the trustees/
members of

NUTLEY PRE SCHOOL PLAYGROUP

On accounts for the year
ended

31 AUGUST 2021

Charity no
(if any)

1028830

Set out on pages

3 and 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 AUGUST 2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

J G

Date:

11/11/21

Name:

JOHN GLENISTER

Relevant professional
qualification(s) or body
(if any):

CIMA

Address:

65 Inverness Terrace, London W2 3JT

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE



Receipts and payments accounts

For the period from	1st Sept 2020	To	31 Aug 2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Education Grant	39,637	-	-	39,637	40,971
Fees	19,477	-	-	19,477	12,482
Fund Raising	2,634	-	-	2,634	1,777
Donations	37	-	-	37	1,027
Other Income	870	-	-	870	533
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	62,655	-	-	62,655	56,790
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	62,655	-	-	62,655	56,790
A3 Payments					
Staff Costs	49,917	-	-	49,917	46,436
Fund Raising	575	-	-	575	219
Hall Rental	6,783	-	-	6,783	4,762
Software	656	-	-	656	832
Equipment	437	-	-	437	1,114
Tutors	1,186	-	-	1,186	684
Misc	881	-	-	881	473
Training	556	-	-	556	299
Garden Maintenance	385	-	-	385	400
Refreshments	320	-	-	320	280
Insurance	619	-	-	619	661
Advertising	710	-	-	710	1,476
Craft	170	-	-	170	378
Stationary	213	-	-	213	158
	-	-	-	-	-
	-	-	-	-	-
Sub total	63,408	-	-	63,408	58,172
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	63,408	-	-	63,408	58,172
Net of receipts/(payments)	- 753	-	-	- 753	- 1,382
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	26,731	-	-	26,731	28,113
Cash funds this year end	25,978	-	-	25,978	26,731

Section B Statement of assets and liabilities at the end of the period

Categories		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	25,978	-	-
		-	-	-
		-	-	-
	Total cash funds	25,978	-	-
(agree balances with receipts and payments account(s))				

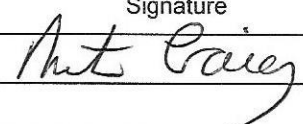
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature 	Print Name MARTIN CRAIG BA ACA	Date of approval 10/11/21
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