

**RIVERSIDE COMMUNITY HEALTH PROJECT**  
**(A company limited by guarantee)**

**REPORT AND FINANCIAL STATEMENTS**  
**For the year ended 31 March 2021**

Charity number 1028632

Company number 2869470

## TRUSTEES ANNUAL REPORT

For the year ended 31 March 2021

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The trustees are pleased to present their annual Directors' report together with financial statements of the charity for the year ended 31 March 2021 which are also prepared to meet the requirements for a Directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### Chair's Report

We are proud to reflect on the work of our organisation over what has been an exceptional year which brought considerable challenges. The global covid-19 pandemic, that we have all faced, and the BREXIT transition period in relation to migrants from European Union countries have created challenges for our beneficiaries and for our service delivery. During March 2020 Riverside was able to quickly adapt to deliver services in response to Covid-19 restrictions to ensure the most vulnerable in the community were supported and had their basic needs met in a safe way. We delivered food, toiletries, baby food and nappies to those who could not afford it or get out to the shops. We visited families on their doorstep to offer support and delivered training courses and early year's activities online. We provided some IT equipment and helped people to use it, so that people who wanted to take part in online activities could do so. Additionally, we delivered resources required for any training and activities that participants needed to enable them to take part.

We continue to work in partnership with a wide range of voluntary and statutory agencies to ensure that the work contributes effectively to meet the identified needs of our beneficiaries. Work to support and in partnership with other organisations that provide services that meet the charities objectives continues to be a priority as we endeavour to maximise the benefit of limited resources available. Riverside's Chief Executive shares experience and knowledge with other organisations where appropriate; the Trustees are committed to continuing partnership and collaborative working during these austere times, to ensure the best possible outcomes for the charities beneficiaries.

Kuveri Katjangua - Trustee

### Objectives and activities

#### Our aims

The objects of the charity are set out in the Charity's trust deed and are summarised as follows: To preserve and protect the health of persons in Newcastle particularly by advancing the education of the public in the promotion of health awareness, health related issues, and health problems.

**TRUSTEES ANNUAL REPORT**  
For the year ended 31 March 2021

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Mission statement

Riverside Community health Project works according to community development principles to improve the health and well-being of disadvantaged communities by acting with others to ensure appropriate service provision.



Our strategic objectives

Our objectives are set to reflect our commitment to addressing the impact of inequalities and poverty on the health of the community. Each year our Trustees review our objectives and activities to ensure they continue to reflect our aims. In carrying out this review the Trustees have considered the Charity Commission's general guidance on public benefit.

The following are our strategic objectives:

- To support children to raise their aspirations and improve their life chances
- To support parents to counter disadvantage
- To support women to counter disadvantage and influence decisions that affect them, their families and communities
- To support local community organisations to build their capacity to make a positive difference in the lives of individuals and communities
- To work with others to improve community cohesion to improve the life experiences of local people

Principles that guide our work:

Riverside recognises the impact of inequalities and poverty on the health of individuals and the community and seeks to redress this balance through collective action. It is well

## Riverside Community Health Project

(A company limited by guarantee)

### TRUSTEES ANNUAL REPORT

For the year ended 31 March 2021

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established that the overall health of people living in the UK is improving. However, some communities are disadvantaged and are not benefiting from this overall improvement. Those who are less well off financially are likely to die younger and spend more of their lives with ill-health than those who come from more affluent communities. Some people are additionally disadvantaged, e.g. lone parents, disabled people and those who do not speak English as a first language.

In working towards and achieving the above objectives the following underpins all of our work:

- Using community development approaches to all our work
- Ensuring organisational excellence
- Gathering and disseminating intelligence/know how about community health needs in the West End of Newcastle

#### Service delivery:

Our activities are developed to meet the identified needs of the local community, and are monitored on an ongoing basis as part of our overall monitoring and evaluation processes. Some of the work is also subject to external evaluation. We deliver the majority of our services in the Carnegie Building, Atkinson Road, and we also work out into the community through schools, community centres and outdoor public facilities. To ensure that the most disadvantaged families know about, and access our services we visit people in their homes.

Some of the methods used to meet the objectives of the organisation include, direct training, facilitated learning, and experiential learning opportunities. We consider the following to be essential to our work:

- Provision of first step support for individuals, on issues of family, and women's health and well being
- Support to communities of interest, identity and geography, to address issues that affect them
- Access to resources - space, equipment, crèche and people
- Information and raised awareness about, and support to access services
- A vehicle through which local voices can be heard and taken into account
- Provision of Space for Community Activities

The Charity continues to benefit from its subsidiary company, 'Carnegie Building Newcastle'; through provision of excellent facilities for its work with the community, and through the small surplus that the subsidiary continues to generate that has been received by Riverside to contribute to its charitable work.

**TRUSTEES ANNUAL REPORT**  
For the year ended 31 March 2021

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## **Achievements**

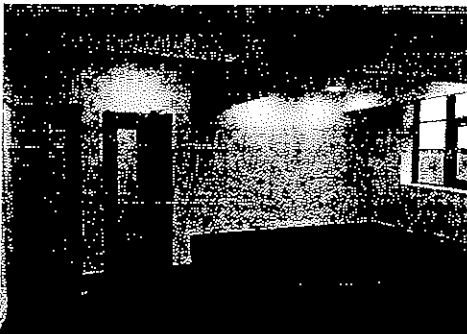
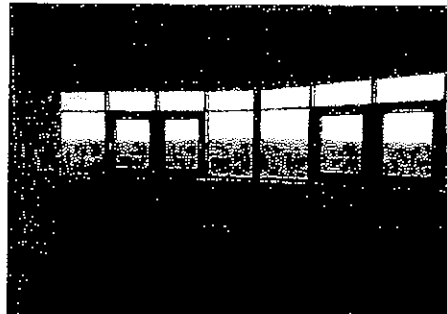
During the year we have launched our new website and have developed and implemented a new communications strategy so that we can use social media in an effective way to further our work. Our staff team have proved to be adept at adjusting to change and have very quickly moved to using different ways of interacting with beneficiaries and partner agencies. This has included delivering training and early years activities online, doorstep visits and phone support meetings. They even managed to support parents in practical baby massage via Zoom! We are looking forward to utilising our recent experiences and learning to make all of our services more accessible on an ongoing basis through using a blended offer of face to face and online activities. During the year a major part of our work was to support vulnerable EU migrants to apply for settled status following BREXIT. We managed to resume this vital and urgent service very early after the first lockdown as the consequences for those people left behind, without status, could be devastating for them and in the worst case scenarios a loss of many valued people from our neighbourhood.

## **Carnegie Building**

The majority of Riverside's service delivery is within the Carnegie Building and the number of organisations who are based in the building has grown due to more space being available in a new extension. We are very proud of the new extension as this provides space for other valuable charitable organisations to be based in the heart of our community; creating a busy community hub! Organisations who are tenants alongside Riverside are:

- Success 4 All (homework clubs for children, supported by volunteers)
- Search Project (for older people)
- Play in Newcastle
- Involve North East
- Action for Children
- JET (jobs, education and training for BAME communities)

This year it has not been possible to hire out space to residents for parties and events due to covid-19 restrictions. For much of the year, following the initial covid-19 lockdown, we have been able to welcome some beneficiaries into the building, for welfare rights advice, support to apply for EU settled status and some women's support groups. The income that we expected our subsidiary company to generate from hire to residents and from external organisations has been much reduced but this drop in earned income has been offset by government and other grants.



### Supporting Migrant Communities:

Our experienced multi-lingual staff team have continued to offer support to people that have migrated from Eastern Europe. This includes support to register with GPs and dentists, school registrations and access to financial support for school uniforms/free school meals, housing and benefit advice. The work is delivered both on a one to one basis and in groups. Issues that are addressed include sexual health, domestic violence, debt, and racism. As with all of our projects our migrant project works in partnership with a large number of other agencies. Partnership working with a range of statutory and voluntary organisations brings benefits in terms of people being able to access a wide range of services from other agencies as well as directly through the migrant project and through other Riverside projects.

### Covid-19

A feature of our work to support migrant communities this year has been ensuring that messages about covid-19 have been given in a way that people from migrant communities understand. We have taken a lead role alongside many organisations including Newcastle City Council Public Health, Connected Voice Haref and Northumbria Police to listen to and understand the information needs of local communities. We have worked with others to translate information into Czech/Slovak and Romanian and to make video messages explaining issues related to covid-19. Initially this was in relation to getting messages across about covid safety such as covid hygiene, social distancing and isolating; moving on to messaging to encourage people who were worried about taking up the vaccine to explain the benefits and dispel any myths.

## Riverside Community Health Project

(A company limited by guarantee)

### TRUSTEES ANNUAL REPORT

For the year ended 31 March 2021

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#### Brexit transition

Our Home Office funded project to support vulnerable EU migrants to apply for settled status during the BREXIT transition period has continued. We were successful in securing a new contract from the Home Office to continue delivering the project until August 2022 and our partnership with The Children's Society, North East Law Centre and Connected Voice (Haref) was formalised; Riverside is lead agency and accountable body for this VCS delivery partnership. We are delighted to have formed a working relationship with Your Homes Newcastle (council housing social housing provider) and Newcastle City Council communities department which has enabled us to better coordinate services and improve communications considerably.

#### Volunteering and training

Our volunteer and training project has continued to offer a wide range of training opportunities. Supporting volunteering continues to be a key area of work for the charity, however during the Covid-19 pandemic our focus changed, during this time our main priority was to provide ongoing support to all our learners and volunteers. This included weekly one to one well-being checks offering the following services; food parcels, shopping vouchers, household essential packs, IT equipment, hot meal deliveries and activity packs.

We adapted our training programme to adhere to covid guidelines, supporting learners to access classes online and working with training providers to ensure a smooth transition to online classes.

Our usual volunteering opportunities both in Riverside and with outside organisations was temporarily suspended due to on going restrictions and the safety of our volunteers; in addition to this most of our volunteers had childcare responsibilities when schools were closed and were therefore unable to do voluntary activity.

#### Working to improve the life chances of children:

Our work with parents and young children is in partnership with many agencies that are part of the local family & community hub. The importance of parents' roles in the lives of children is recognised as crucial to children's' physical and emotional health development. We offer new birth visits so families can receive the information to get the support they need, and we have continued to offer opportunities for parents to develop skills and confidence during the covid pandemic.

We offer a wide range of activities to promote parent and child relationships including supported play sessions as children and parents develop good relationships while learning through playing together. We provide activities for mothers during pregnancy right through to when children start nursery, as the first 1001 critical days from pregnancy to two years are the most important time for babies' brain development. This is when a million connections per second happen in a baby's brain; by far the fastest development in a person's lifetime. Our goal is for every baby to experience a nurturing environment to ensure they benefit from this

## Riverside Community Health Project

(A company limited by guarantee)

### TRUSTEES ANNUAL REPORT

For the year ended 31 March 2021

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important developmental stage. During this year most of the sessions were adapted and delivered via zoom due to covid restrictions. Regular groups we offered over the year include:

- **Preparing for Baby:** to prepare families for the birth of their baby. This was done through telephone support due to covid restrictions
- **My Baby and Me:** was included in the virtual baby massage group. This focuses on the parent and child relationship through floor based activities. Providing opportunities for parents to discover and learn about their baby and build secure attachments
- **Baby Massage:** helps to support attachment through building strong trusting relationships. This was done through Zoom.
- **Boogie Bairns:** is a fun interactive music and dance session for children from twelve weeks to two years old, this session supports early communication and physical development through movement and dance we adapted this session and delivered it virtually via zoom
- **Cooking on a Budget -** for families with children from birth to four years – families socialise and learn about healthy eating and cooking on a budget we adapted this session and delivered virtually for 12 weeks to support families with food poverty. Food and recipes were delivered to families who participated and many families shared photos of the meals they made
- **Wiggles and Rhymes -** for families with children birth to two years old; we adapted and delivered this session via zoom delivering resource packs to the families so they were able to have the equipment to be able to enjoy this session from home. The session is fun and interactive and supports early language and communication skills.

During the covid pandemic we have been contacting many of the most vulnerable families in our community on a weekly basis to check in on them and to support them. During school holidays we supported children and their families from a wider age range by providing inspiration and materials to do fun activities. During this pandemic year this has included delivering family activity packs throughout the school holidays to keep families entertained and active, some of these activities include making puppets with the support from Moving Parts Puppet School; the activity encouraged parents and children to talk to each other about their emotions and feelings as a family.

### Supporting women

Our programme of activities for women offers a range of opportunities, with the aim of supporting them to identify the inequalities that they face, and to raise their confidence and self-esteem to address issues and bring about changes to improve their lives. Links continue with North East Women's Network and other local and national organisations that are concerned with gender inequality. We continue to support women's groups which bring together women from a wide range of backgrounds i.e. age, ethnicity, ability. Many of the women who attend these groups are relatively newly arrived in the locality with some others



## TRUSTEES ANNUAL REPORT

For the year ended 31 March 2021

having lived locally all of their lives. We offer each group support appropriate to the stage and need of group development.

















We have continued to offer Staying Afloat courses that support women to become more resilient and confident; Twenty-nine women of varied nationalities and needs have participated during the year, some groups have been on Zoom, one group met in the Carnegie Building as the participants were not able or comfortable with Zoom groups. Many women have reported that it has increased their confidence and resilience and strengthened their bonds with other women and the importance of this in a time of national crisis cannot be underestimated. For some it has countered isolation and depression and for others it has meant gaining enough confidence to undertake employment or education. Staying Afloat is now a regular feature of our programme and some women who take part go on to volunteer within Staying Afloat courses to 'give back' while other Staying Afloat participants go on to volunteer in a range of different roles in our community. This means that they continue to have meaningful contact with other women and can access support as necessary. In the forthcoming year we aim to offer training to local women to equip them to deliver Staying Afloat sessions in the community in a paid capacity; for these women it could be a first step into employment in the community sector.

### Public Benefit Statement

The charity carries out a wide range of activities in pursuance of its charitable aims. The Trustees consider that these activities, summarised above, provide benefit both to those who directly receive services, and the wider community in the west end of Newcastle upon Tyne.

## Riverside Community Health Project

1st April - 31st December 2021

<p><b>468</b></p>  <p>One to one advice packs with our service users</p>	<p><b>152</b></p>  <p>Packages received in kind packs</p>	<p><b>132</b></p>  <p>And vouchers were given to families costing £2400</p>	<p><b>22</b></p>  <p>Gifts were given to families costing £1,099.48</p>
<p><b>6</b></p>  <p>Emergency Fund</p> <p>Families received emergency funds totaling to £170</p>	<p><b>606</b></p>  <p>Food parcels were issued Supporting 1225 adults and 1362 children</p>	<p><b>688</b></p>  <p>Meals were delivered to service users</p>	<p><b>79</b></p>  <p>people received clothing, toys and household goods</p>
<p><b>788</b></p>  <p>packs for the Best Summer Ever we given to families</p>	<p><b>270</b></p>  <p>People attended our virtual Stay and Play sessions</p>	<p><b>31</b></p>  <p>Learners completed online courses</p>	<p><b>24</b></p>  <p>Learners currently attending online courses</p>
<p><b>289</b></p>  <p>People received welfare advice and support</p>	<p><b>19</b></p>  <p>People attended our baby massage course</p>	<p><b>27</b></p>  <p>Women attending staying- afloat courses (2 courses)</p>	<p><b>644</b></p>  <p>Individuals supported with EUSSE and 260 applications completed</p>

Riverside Community Health Project  
(A company limited by guarantee)

**TRUSTEES ANNUAL REPORT**  
For the year ended 31 March 2021

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The trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

## Financial Review

### Reserves policy

The Trustees have a policy of holding 3 - 6 months running costs in reserves. This reserves fund at 31 March 2021 was £98,818 (2020: £171,241) which is consistent with this policy. These reserves are held to cover short term gaps and shortfalls in funding, and provide working capital.

### Principal funding sources

Newcastle City Council, Newcastle & Gateshead Primary Care Trust and Action for Children provide funding for the core work of the organisation. Additional funding for particular work was secured from a number of sources including, Public Health, Newcastle City Council, Community Foundation, Home Office, ESF, Big Lottery Community Fund, PCC, Virgin Money Foundation and various charitable trusts.

We are grateful to the following for their contribution to the cost of building the new extension on the Carnegie Building: Power to Change, Clothworkers, Bernard Sunley, Joicey Trust, Garfield Weston and CLLD.

## Pay policy for senior staff

The trustees set the pay of the CEO comparing against equivalent roles within the voluntary sector. The nationally recognised National Joint Council pay scales are used to set the pay of all staff. Inflationary pay awards are periodically approved in line with national NJC pay agreements.

## Risk management

The Trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks including the implementation of procedures for authorisation of all transactions and projects and for ensuring the consistent quality of the delivery of all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

## Reference and Administrative Details

Charity Name	Riverside Community Health Project
Registered Charity Number	1028632

## Riverside Community Health Project

(A company limited by guarantee)

### TRUSTEES ANNUAL REPORT

For the year ended 31 March 2021

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Company Registration Number	02869470
Operational address	Carnegie Building Atkinson Road Benwell Newcastle upon Tyne NE4 8XS
Trustees	Shirley Irving Jane Kingston – Resigned 8 April 2021 Jo Whaley – Resigned 12 November 2020 Suzanne Devlin Susan Wroe Michelle Gibson Andrew White Kuveri Katjangua
Principal Staff	Anne Bonner
Independent Examiner	Jim Dodds FCIE Ellison Services Higham House Higham, Place Newcastle upon Tyne NE1 8AF
Bankers	Unity Trust Bank PLC Nine Brindleyplace Birmingham B1 2HB

## Structure, Governance and Management

### Governing documents

The organisation is a charitable company limited by guarantee, first registered on 5th November 1993, number 2869470 Registered as a charity on 17th November 1993, number 1028632. The company was established under a Memorandum and Articles of Association.

### Appointment of Trustees

Trustees are elected at the AGM and can serve more than one term. Interested possible new trustees are encouraged to attend trustee meetings and then are elected at the AGM. The organisation has a 'Governance Pack' that gives comprehensive information to Trustees about their roles and responsibilities. All Trustees are subject to interview and reference checks and undertake induction training.

Riverside Community Health Project  
(A company limited by guarantee)

TRUSTEES ANNUAL REPORT  
For the year ended 31 March 2021

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Organisation

The Trustees meet at least quarterly and deal with the administration of the charity encompassing the strategic vision, financial accountability and risk management. The operational management of the organisation is undertaken by the paid staff team.

**Trustees responsibilities in relation to the financial statement**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

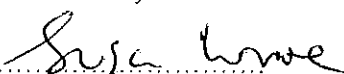
The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By order of the board of trustees      Date 4/8/21 .....

and signed on their behalf by:

Susan Wroe .....  
Chair of Trustees



## RIVERSIDE COMMUNITY HEALTH PROJECT

A company limited by guarantee

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 March 2021

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I report on the financial statements of Riverside Community Health Project for the year ended 31 March 2021, which are set out on pages 13 to 27

#### Respective responsibilities of trustees and examiner

The trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Fellow of the Association of Charity Independent Examiners.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jim Dodds FCIE  
Connected Voice Business Services LTD  
Higham House  
Higham Place  
Newcastle upon Tyne  
NE1 8AF

Date: 4/8/21

# RIVERSIDE COMMUNITY HEALTH PROJECT

A company limited by guarantee

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(INCLUDING THE INCOME & EXPENDITURE ACCOUNT)

For the year ended 31 March 2021

	Notes	General Unrestricted Funds £	Designated Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>Income:</b>						
Donations and legacies	7	1,293	-	-	1,293	2,828
Income from charitable activities:						
Grants and contracts	8	249,253	-	656,070	905,323	414,305
Income from other trading activities:						
Trading subsidiary income	9	79,441	-	-	79,441	70,891
Investment income	10	842	-	-	842	1,199
<b>Total income</b>		<b>330,829</b>	<b>-</b>	<b>656,070</b>	<b>986,899</b>	<b>489,223</b>
<b>Expenditure</b>						
Costs of raising funds:						
Trading subsidiary costs	11	46,644	-	-	46,644	69,471
Expenditure on charitable activities:						
Operation of the charity	12	152,035	17,629	286,022	455,686	388,404
<b>Total expenditure</b>		<b>198,678</b>	<b>17,629</b>	<b>286,022</b>	<b>502,329</b>	<b>457,876</b>
<b>Net income/(expenditure)</b>		<b>132,150</b>	<b>( 17,629 )</b>	<b>370,048</b>	<b>484,570</b>	<b>31,347</b>
<b>Transfers between funds</b>		<b>( 36,511 )</b>	<b>464,271</b>	<b>( 427,760 )</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds for the year</b>		<b>95,639</b>	<b>446,642</b>	<b>( 57,712 )</b>	<b>484,570</b>	<b>31,347</b>
<b>Reconciliation of funds</b>						
Total funds brought forward		72,423	384,636	57,712	514,770	483,423
<b>Total funds carried forward</b>		<b>168,062</b>	<b>831,278</b>	<b>-</b>	<b>999,340</b>	<b>514,770</b>

The Statement of Financial Activities includes all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities

The notes on pages 16 to 27 form an integral part of these accounts.

# RIVERSIDE COMMUNITY HEALTH PROJECT

A company limited by guarantee

Company number 02869470

## CONSOLIDATED BALANCE SHEET

As at 31 March 2021

	Notes	Group		Charity	
		2021 £	2020 £	2021 £	2020 £
<b>Fixed assets</b>					
Tangible assets	21	732,460	285,818	732,460	285,818
<b>Total Fixed Assets</b>		<b>732,460</b>	<b>285,818</b>	<b>732,460</b>	<b>285,818</b>
<b>Current assets</b>					
Debtors and prepayments	23	170,412	54,217	185,609	51,897
Cash at bank and in hand		123,984	201,706	103,806	196,714
<b>Total Current Assets</b>		<b>294,396</b>	<b>255,923</b>	<b>289,415</b>	<b>248,612</b>
<b>Liabilities</b>					
Creditors falling due within one year	24	( 27,516 )	( 26,971 )	( 22,535 )	( 19,660 )
<b>Net Current Assets</b>		<b>266,880</b>	<b>228,952</b>	<b>266,880</b>	<b>228,952</b>
<b>Total assets less current liabilities</b>		<b>999,340</b>	<b>514,770</b>	<b>999,340</b>	<b>514,770</b>
<b>Net Assets</b>		<b>999,340</b>	<b>514,770</b>	<b>999,340</b>	<b>514,770</b>
<b>The funds of the charity</b>					
Restricted income funds		-	57,712	-	57,712
General unrestricted income funds		168,062	72,423	168,062	72,423
Designated unrestricted income funds		831,278	384,636	831,278	384,636
<b>Total charity funds</b>		<b>999,340</b>	<b>514,770</b>	<b>999,340</b>	<b>514,770</b>

The company was entitled to an exemption from audit under s477 of the Companies Act 2006 relating to small companies

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

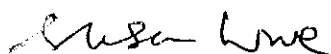
The notes on pages 16 to 27 form an integral part of these accounts.

These financial statements were approved by the Board on:

4/8/21

and are signed on its behalf by:

Susan Wroe  
Chair



RIVERSIDE COMMUNITY HEALTH PROJECT  
A company limited by guarantee  
**CONSOLIDATED STATEMENT OF CASH FLOWS**

For the year ended 31 March 2021

	2021 £	2020 £
<b><u>Cash flows from operating activities</u></b>		
Net movement in funds	484,570	31,347
Depreciation	17,629	18,482
Deduct interest income shown in investing activities	( 842 )	( 1,199 )
Increase in debtors	( 116,195 )	( 47,240 )
Increase (decrease) in creditors	545	( 8,936 )
<b><i>Net cash from operating activities</i></b>	<b>385,707</b>	<b>( 7,546 )</b>
<b><u>Cash flow from investing activities</u></b>		
Purchase of tangible fixed assets	( 464,271 )	( 29,302 )
Interest received	842	1,199
<b><i>Net cash used in investing activities</i></b>	<b>( 463,429 )</b>	<b>( 28,103 )</b>
Increase (decrease) in cash and cash equivalents	( 77,722 )	( 35,649 )
Cash and cash equivalents at start of year	201,706	237,355
<b><i>Cash and cash equivalents at end of year</i></b>	<b>123,984</b>	<b>201,706</b>
Cash and cash equivalents consist of:		
Cash at bank and in hand	123,984	201,706

The notes on pages 16 to 27 form an integral part of these accounts.



# RIVERSIDE COMMUNITY HEALTH PROJECT

A company limited by guarantee

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended 31 March 2021

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### 1 Accounting Policies

The principle accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

### 2 Basis of accounting

#### 2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011

Riverside Community Health Project meets the definition of a public benefit entity under FRS 102.

#### 2.2 Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. In making their assessment the trustees have reviewed and considered relevant information, including their annual budget and future cash flows. In response to the COVID-19 pandemic, the trustees have revised their forecasts to take into account measures that they can take with the current resources available to mitigate the impact of the current adverse conditions. The trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

### 3 Income

#### 3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability.

#### 3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

#### 3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance or provision of other specified service is deferred until the criteria of income recognition are met.

## RIVERSIDE COMMUNITY HEALTH PROJECT

A company limited by guarantee

### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended 31 March 2021

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#### 3.4 Donated goods and services

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided that the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with the equivalent amount recognised as an expense under the appropriate heading in the SoFA

#### 3.5 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

#### 3.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

#### 3.7 Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in donations and legacies

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

#### 3.8 Investment gains and losses

This includes any realised or unrealised gains or losses on the sale of investment and any gain or loss resulting from revaluing investments to market value at the end of the year.

#### 3.9 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charities' work or for specific projects being undertaken by the charity.

### 4 Expenditure and liabilities

#### 4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty

#### 4.2 Charitable activities

Expenditure on charitable activities includes the costs of family support and other activities undertaken to further the purposes of the charity and their associated support costs.

## RIVERSIDE COMMUNITY HEALTH PROJECT

A company limited by guarantee

### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended 31 March 2021

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#### 4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

#### 4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

#### 4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts

#### 4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

### 5 Assets

#### 5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Leasehold property improvements	Straight line over life of lease (25 years)
Office and computer equipment	Straight line over four years

# RIVERSIDE COMMUNITY HEALTH PROJECT

A company limited by guarantee

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended 31 March 2021

### 6 The summary financial performance of the charity alone is:

	Total 2021 £	Total 2020 £
Income	909,833	418,332
Gift aid from subsidiary company	30,422	1,419
	940,255	419,751
Expenditure on charitable activities	455,686	388,404
<i>Net income/(expenditure)</i>	484,570	31,347
Total funds brought forward	514,770	483,423
<i>Total funds carried forward</i>	999,340	514,770

### Represented by:

Restricted income funds	-	57,712
General unrestricted income funds	168,062	72,423
Designated unrestricted income funds	831,278	384,636
	999,340	514,770

### Analysis of income

	General Unrestricted Funds £	Designated Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>7 Income from donations and legacies</b>					
Donations	1,293	-	-	1,293	2,828
	1,293	-	-	1,293	2,828

# RIVERSIDE COMMUNITY HEALTH PROJECT

A company limited by guarantee

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended 31 March 2021

### Analysis of income continued

	General Unrestricted Funds £	Restricted Building Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>8 Income from charitable activities</b>					
<u>Income from grants and contracts</u>					
Action for Children	156,327	-	-	156,327	158,067
Home Office EU Settlement Scheme Grant	-	-	103,156	103,156	38,923
The Clothworkers' Foundation	-	50,000	-	50,000	-
Power to Change - Community Business Fund	-	261,060	-	261,060	-
Community Led Local Development (CLLD) Funding	-	77,200	-	77,200	-
Northumbria Police and Crime Commissioner	-	-	40,183	40,183	-
National Lottery Reaching Communities Fund	-	-	15,280	15,280	79,303
Grants Newcastle City Council	3,590	-	-	3,590	4,325
Lloyds Bank Foundation	-	-	5,705	5,705	8,053
Newcastle Gateshead CCG	41,528	-	-	41,528	40,955
ESF Women's Fund	2,859	-	3,956	6,815	31,870
Bernard Sunley Foundation	-	10,000	-	10,000	-
Garfield Weston	-	25,000	-	25,000	-
Charities Aid Foundation	-	-	30,000	30,000	-
The Joicey Trust	-	4,500	-	4,500	-
Connected Voice	-	-	1,500	1,500	-
North of Tyne - Covid 19	-	-	1,660	1,660	-
The Reece Group	-	-	-	-	10,000
Virgin Money Foundation	-	-	16,750	16,750	16,000
Shears Fund	-	-	-	-	7,000
Street Games	1,200	-	10,120	11,320	240
Asda Foundation	-	-	-	-	927
Warburtons Community Grant	-	-	-	-	250
Greggs	-	-	-	-	120
Community Foundation					
Women's Health	-	-	-	-	4,350
David Dockray	-	-	-	-	3,000
Appletree Fund	-	-	-	-	3,000
COVID 19 Support	10,000	-	-	10,000	-
<u>Playgroup and crèche</u>					
From charges	-	-	-	-	652
<u>Other</u>					
HMRC Job Retention Scheme	27,557	-	-	27,557	-
Use of Riverside resources	1,817	-	-	1,817	3,873
Other income	4,375	-	-	4,375	3,396
	<u>249,253</u>	<u>427,760</u>	<u>228,310</u>	<u>905,323</u>	<u>414,305</u>

# RIVERSIDE COMMUNITY HEALTH PROJECT

A company limited by guarantee

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended 31 March 2021

### Analysis of income continued

	General Unrestricted Funds £	Designated Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>9 Income from other trading activities</b>					
Trading subsidiary turnover	77,066	-	-	77,066	70,891
Other charges	2,375	-	-	2,375	-
	<u>79,441</u>	<u>-</u>	<u>-</u>	<u>79,441</u>	<u>70,891</u>
<b>10 Investment income</b>					
Bank interest	842	-	-	842	1,199
	<u>842</u>	<u>-</u>	<u>-</u>	<u>842</u>	<u>1,199</u>

Income was £986,899 (2020: £489,223) of which £330,829 was unrestricted or designated (2020: £301,224) and £656,070 was restricted (2020: £188,001)

### Analysis of expenditure

	General Unrestricted Funds £	Designated Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>11 Costs of raising funds</b>					
Trading subsidiary costs					
Staff costs	17,704	-	-	17,704	27,533
Overheads	28,939	-	-	28,939	41,938
	<u>46,644</u>	<u>-</u>	<u>-</u>	<u>46,644</u>	<u>69,471</u>
<b>12 Charitable activities</b>					
<u>Family support</u>					
Staff costs	101,966	-	185,657	287,623	267,225
Project costs	11,005	-	93,227	104,232	56,706
Support costs	20,497	-	4,290	24,787	26,353
Project contribution to Carnegie Building rent	14,621	-	2,848	17,469	15,530
Depreciation	-	17,629	-	17,629	18,482
<u>Governance costs</u>					
Management committee costs	10	-	-	10	208
Independent examiners fees	3,936	-	-	3,936	3,900
	<u>152,035</u>	<u>17,629</u>	<u>286,022</u>	<u>455,686</u>	<u>388,404</u>

Expenditure on charitable activities and raising funds was £502,329 (2020: £457,876) of which £216,307 was unrestricted or designated (2020: £275,440) and £286,022 was restricted (2020: £182,436)

# RIVERSIDE COMMUNITY HEALTH PROJECT

A company limited by guarantee

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended 31 March 2021

### 13 Net income/(expenditure) for the year

	2021 £	2020 £
This is stated after charging :		
Depreciation	4,412	3,244
Amortisation of leasehold improvements	15,238	15,238
Independent examiner's fees for reporting on the accounts	3,936	3,900
Other accountancy services provided by the examiner	1,662	1,783
	<u>25,248</u>	<u>24,164</u>

### 14 Analysis of staff costs, and the cost of key management personnel

	2021 £	2020 £
Gross wages, salaries and benefits in kind	263,564	266,234
Employer's National Insurance costs	21,712	20,934
Employer's pension costs	7,509	7,143
Redundancy costs	12,543	-
	<u>305,328</u>	<u>294,311</u>

No employee received remuneration above £60,000 (2020: nil).

The key management personnel of the charity, comprise the trustees and the Chief Executive. The total employee benefits of the key management personnel of the charity were £55,803 (2020: £51,482).

### 15 Staff Numbers

The average monthly head count was 15 staff (2020: 15 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	2021 Number	2020 Number
The parts of the charity in which the employee's work		
Family support staff	8.0	9.0
Management / admin staff	2.5	2.5
	<u>10.5</u>	<u>11.5</u>

### 16 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from employment with the charity or a related entity.

### 17 Trustees' expenses

No members of the management committee received travel and subsistence expenses during the year (2020: £108).

### 18 Transaction(s) with related parties

No trustee or other person related to the charity had any personal interest in any contract or other transactions entered into by the charity, including guarantees, during the year (2019: £nil).

# RIVERSIDE COMMUNITY HEALTH PROJECT

A company limited by guarantee

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended 31 March 2021

### 19 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £7,509 (2020: £7,143). There was £nil outstanding as at 31 March 2021 (2020: £nil).

### 20 Corporation taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

### 21 Tangible fixed assets

	Charity			Group	
	Fixtures, fittings & equipment £	Leasehold improvements £	Total £	Equipment £	Total £
<b>Cost</b>					
Balance brought forward	62,775	350,622	413,397	1,230	414,627
Additions	-	464,271	464,271	-	464,271
Disposals	-	-	-	-	-
<b>Balance carried forward</b>	<b>62,775</b>	<b>814,892</b>	<b>877,668</b>	<b>1,230</b>	<b>878,898</b>
<b>Depreciation</b>					
Balance brought forward	55,613	71,966	127,579	1,230	128,809
Depreciation charge for year	2,391	15,238	17,629	-	17,629
Disposals	-	-	-	-	-
<b>Balance carried forward</b>	<b>58,004</b>	<b>87,204</b>	<b>145,208</b>	<b>1,230</b>	<b>146,438</b>
<b>Net book value</b>					
Brought forward	7,162	278,656	285,818	-	285,818
Carried forward	4,771	727,688	732,460	-	732,460



## RIVERSIDE COMMUNITY HEALTH PROJECT

A company limited by guarantee

### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended 31 March 2021

#### 22 Fixed asset investment

Investment in subsidiary company

The charitable company owns a wholly-owned UK subsidiary guarantee company, Carnegie Building Newcastle registered in England and Wales (Company number 07373011). To provide an accessible community venue to local residents and community groups, and pays all of its profits to the charity under the Gift Aid scheme. A summary of the trading results and balance sheet for the year ended 31 March 2021 is shown below.

The summary financial performance of the subsidiary alone is:

	2021 £	2020 £
Turnover	19,062	41,637
Administration costs	( 46,644 )	( 69,471 )
Other operating income	58,004	29,254
Net profit	30,422	1,419
Amount gift aided to parent charity	( 30,422 )	( 1,419 )
Retained in subsidiary	-	-

The assets and liabilities were:

Current assets	15,197	8,730
Creditors amounts falling due within one year	( 15,197 )	( 8,730 )
Total net assets	-	-

#### 23 Debtors and prepayments (receivable within 1 year)

	Group		Charity	
	2021 £	2020 £	2021 £	2020 £
Trade debtors	-	4,672	-	1,057
Building works grants receivable	132,200	-	132,200	-
Other debtors	-	9,890	-	9,766
Amounts due from subsidiary undertakings	-	-	15,197	1,419
Accrued income	38,212	39,655	38,212	39,655
	170,412	54,217	185,609	51,897

#### 24 Creditors and accruals (payable within 1 year)

	Group		Charity	
	2021 £	2020 £	2021 £	2020 £
Trade creditors	6,246	9,207	3,592	2,532
Other creditors	17,370	10,222	15,043	9,586
Deferred income	-	3,642	-	3,642
Accruals				
Preparation of statutory accounts	3,900	3,900	3,900	3,900
	27,516	26,971	22,535	19,660

# RIVERSIDE COMMUNITY HEALTH PROJECT

A company limited by guarantee

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended 31 March 2021

### 25 Deferred income

	2020 £
Balance brought forward	3,642
Amount released to income earned from charitable activities	( 3,642 )
Amount deferred in year	-
Balance carried forward	-

### 26 Analysis of charitable funds

#### Analysis of movements in unrestricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
General unrestricted fund	72,423	330,829	( 198,678 )	( 36,511 )	168,062
<b>Totals</b>	<b>72,423</b>	<b>330,829</b>	<b>( 198,678 )</b>	<b>( 36,511 )</b>	<b>168,062</b>

#### Purpose of unrestricted funds

General unrestricted fund      The 'free reserves' after allowing for designated funds.

#### Analysis of movements in designated funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Designated reserves fund	95,661	-	-	-	95,661
Designated fixed asset fund	285,818	-	( 17,629 )	464,271	732,460
Designated Carnegie development budget	3,157	-	-	-	3,157
<b>Totals</b>	<b>384,636</b>	<b>-</b>	<b>( 17,629 )</b>	<b>464,271</b>	<b>831,278</b>

#### Purpose of designated funds

Designated reserves fund      To cover 6 months running costs.

Designated fixed asset fund      Represents the net book value of fixed assets which the charity does not consider to be general funds.

Designated Carnegie development budget      Represents monies set aside to contribute towards the development costs of the building.

# RIVERSIDE COMMUNITY HEALTH PROJECT

A company limited by guarantee

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended 31 March 2021

### 26 Analysis of charitable funds continued

#### Analysis of movements in restricted funds

Restricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<u>Family support</u>					
Restricted building refurbishment funding	-	427,760	-	( 427,760 )	-
National Lottery Community Fund	36,220	15,280	( 51,500 )	-	-
ESF Women's Fund	3,022	3,956	( 6,978 )	-	-
Play sessions	1,212	-	( 1,212 )	-	-
Children and Family Services	923	-	( 923 )	-	-
Shears Foundation	5,282	-	( 5,282 )	-	-
Lloyds Bank Foundation	8,053	5,705	( 13,758 )	-	-
Virgin Money Foundation	-	16,750	( 16,750 )	-	-
Home Office EU Settlement Scheme Grant	-	103,156	( 103,156 )	-	-
Northumbria Police and Crime Commissioner	-	40,183	( 40,183 )	-	-
Charities Aid Foundation	-	30,000	( 30,000 )	-	-
North of Tyne - Covid 19	-	1,660	( 1,660 )	-	-
Appletree Fund	3,000	-	( 3,000 )	-	-
Street Games	-	10,120	( 10,120 )	-	-
Connected Voice	-	1,500	( 1,500 )	-	-
<b>Totals</b>	<b>57,711</b>	<b>656,070</b>	<b>( 286,022 )</b>	<b>( 427,760 )</b>	<b>-</b>

#### Purpose of main restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor

Restricted building refurbishment funding	Grants specifically for the purpose of refurbishing the Carnegie building to create more letting space in the community building.
National Lottery Community Fund	Supporting local people into volunteering and training.
ESF Women's Fund	Supporting women into employment.
Play Sessions	Delivering play session to children 5 - 8 years.
Volunteer project	Supporting local people into volunteering and training.
Children and Family Services	Advice and support to Czech and Slovak communities.
Shears Foundation	Strengthening women to strengthen communities.

## RIVERSIDE COMMUNITY HEALTH PROJECT

A company limited by guarantee

### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended 31 March 2021

#### 26 Analysis of charitable funds continued

Lloyds Bank Foundation	To enable the organisation to achieve the Trusted Charity Mark.
Virgin Money Foundation	Contribution towards the running of our community building.
Home Office EU Settlement Scheme Grant	Support Eastern European families to apply for Settled Status.
Northumbria Police and Crime Commissioner	Supporting people suffering Domestic and Sexual Abuse.
Charities Aid Foundation	Covid Emergency Response activities.
North of Tyne - Covid 19	Support the buildings with additional costs associated with opening in a Covid safe way.
Appletree Fund	Digital Inclusion IT sessions support and teach people to use computers, complete electronic forms and offer welfare rights advice.
Street Games	Providing summer activities for families.

Transfers between funds	Reason for Transfer	Amount £
Between general unrestricted fund and designated fixed asset fund	This represents the contribution from the charity to the building refurbishment.	36,511
Between restricted building refurbishment funding and designated fixed asset fund	This represents the value of the building refurbishment paid for by restricted grants that were transferred to the fixed asset fund.	427,760

#### 27 Analysis of net assets between funds

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Tangible fixed assets	-	732,460	-	732,460	285,818
Cash at bank and in hand	25,166	98,818	-	123,984	201,706
Other net current assets/(liabilities)	142,896	-	-	142,896	27,246
	<b>168,062</b>	<b>831,278</b>	<b>-</b>	<b>999,340</b>	<b>514,770</b>