

Trustees' annual report for the period



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Period start date Period end date

Charity name Charity No (if any)

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provide full day care for children 2-4 years.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	provide opportunities for children to develop socially, emotionally & physically through highly trained staff and good quality resources.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees fully understood and read the guidance at the AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	panda play has provided safe childcare to the community during the pandemic. Remaining without a single case of Covid 19 throughout the school year. Parents have complete trust in all that we have done to keep their children safe.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	Finances show that we are receiving less funding from NLG
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	dependent on numbers of children.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	2011 Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	adopted at AGM.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	elected onto the committee

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees have an induction when they begin their roles.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Chair person, Treasurer, committee members.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Panda Play Playgroup
Other name the charity uses	
Registered charity number	1028610
Charity's principal address	The Old School Hall, 50 West Street, Winterton. North Lincolnshire. DN15 9QF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alice Baxter	Chairperson		
2	Nigel Clark	Treasurer		
3	Kate Wingate			
4	Kayleigh Goody			
5	Becky Chatterton			
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Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	A. Baxter	Nigel
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Full name(s)	Alice Baxter	NIGEL CLARK
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Position (eg Secretary, Chair, etc)	Chairperson	Treasurer
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Date	5-9-24
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Panda Play Playgroup

Year End Accounts

Year Ending 31st December 2023

Panda Play Playgroup Accounts for Year Ending 31st December 2023
Year on Year Profit Comparisons



Year		2023	2022	2021	2020	2019	2018	2017	2016	2015
Income										
	Fees - Parents	10,102	8,986	7,449	7,962	15,778	20,874	23,889	22,702	20,661
	Fees - NLC Funding	37,430	38,241	32,931	69,425	102,303	90,744	79,462	72,976	86,653
	Fundraising	-	-	-	-	-	-	-	-	-
	Donations	-	-	-	-	-	-	-	-	-
	Other	255	-	243	1,459	2,326	2,032	2,146	1,086	1,351
	Total	47,788	47,227	40,623	78,847	120,407	113,649	105,497	96,765	108,664
Expenditure										
	Wages	39,520	35,718	52,787	69,029	81,847	87,448	79,098	78,299	73,794
	Rent	6,339	5,271	5,359	5,089	8,266	6,819	8,533	8,724	8,202
	Other Premises Costs	150	198	-	900	184	822	-	2,946	-
	Food/Catering	373	175	363	264	777	752	885	939	774
	Consumables	527	445	753	1,049	2,561	1,811	2,097	2,571	2,046
	Equipment	686	455	934	225	6,297	2,834	2,071	4,461	9,445
	Office Stationery	452	445	544	434	1,130	603	828	767	829
	Clothing	225	549	19	185	1,212	1,690	1,791	1,366	947
	Waste Disposal	-	-	-	-	-	732	-	-	-
	Training	72	666	95	-	106	647	164	380	890
	Other	2,508	1,975	2,126	2,004	5,550	5,147	4,726	5,662	3,264
	Total	50,849	45,896	62,979	79,179	107,930	109,305	100,194	106,117	100,191
	Profit/(Loss)	(3,062)	1,332	(22,356)	(332)	12,476	4,344	5,303	(9,352)	8,473

Panda Play Playgroup Accounts for Year Ending 31st December 2023
Cash Book Reconciliation



Cash Balance as at 01/01/23		20.00
Cash Received	958.22	
Cash Paid	-810.82	
Cash Banked	-147.40	
Cash Increase/Decrease		0.00
Cash Balance as at 31/12/2023		20.00

Panda Play Playgroup Accounts for Year Ending 31st December 2023
Bank Reconciliation



Balance B/Fwd as at 01/01/23	38,318.96	
Income per CB	47,119.62	
Expenditure per CB		50,181.45
Balance C/Fwd as at 31/12/22		<u>35,257.13</u>
	<u>85,438.58</u>	<u>85,438.58</u>
Bank Statement as at Year Ending 31st December 2022		35,257.13
Balance C/Fwd as at 31/12/22		<u>35,257.13</u>

Panda Play Playgroup Accounts for Year Ending 31st December 2023

Income & Expenditure



		Total	January	February	March	April	May	June	July	August	September	October	November	December
Income	Fees - Parents	10,102	1,078	564	830	1,025	875	1,145	1,243		673	628	1,140	902
	Fees - NLC Funding	37,430		4,453	117	10,935		292	41	8,410		3,815		9,368
	Fundraising	-												
	Donations	-												
	Other	255							125		130			
	Total	47,788	1,078	5,017	946	11,960	875	1,437	1,408	8,410	803	4,443	1,140	10,269
Expenditure	Wages	39,520	2,963	3,071	2,933	3,238	3,387	3,309	3,582	3,440	3,471	3,400	3,344	3,381
	Rent	6,339	228	706	450	837	332	663	663	468		680	497	816
	Other Premises	150					150							
	Food/Catering	373	111		39	58			129		23			13
	Consumables	527			47	39		103	135		110			92
	Equipment	686	167		134	29			285		15	4		52
	Office Stationery	452	106		29				117		41		80	79
	Clothing	225				11			89		125			
	Training	72									43	29		
	Other	2,508			143	1,270			277		35	20	647	116
	Total	50,849	3,575	3,777	3,774	5,482	3,868	4,075	5,278	3,908	3,863	4,132	4,569	4,550
	Profit/(Loss)	(3,062)	(2,497)	1,240	(2,828)	6,478	(2,993)	(2,638)	(3,869)	4,503	(3,060)	311	(3,428)	5,720



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

PANDA PLAY PLAYGROUP

On accounts for the year
ended

31/12/2023

Charity no
(if any)

102 8610

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

25/8/2024

Name:

RICHARD MAY

Relevant professional
qualification(s) or body

CIMA CERTIFICATE

(if any):

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Address:

79 CEMETERY ROAD
WINTERTON, SCUNTHORPE
NORTH LINCOLNSHIRE DN15 9UG

Section B

Disclosure

- Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE