

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date Period end date

Charity name Charity No (if any)

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provide full day care for children 2-4 years.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	provide opportunities for children to develop socially, emotionally & physically through highly trained staff and good quality resources.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees fully understood and read the guidance at the AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	/
Policy on social investment including program related investment	Para 1.38	/
Contribution made by volunteers	Para 1.38	/
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	panda play has provided safe childcare to the community during the pandemic. Remaining without a single case of Covid 19 throughout the school year. parents have complete trust in all that we have done to keep their children safe.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	Finances show that we are receiving less funding from NLG
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	dependent on numbers of children.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	2011 Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	adopted at AGM.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	elected onto the committee

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees have an induction when they begin their roles.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Chair person, Treasurer. committee members.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Panda Play Playgroup
Other name the charity uses	
Registered charity number	1028610
Charity's principal address	The Old School Hall, 50 West Street, Winterton. North Lincolnshire. DN15 9QF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alice Baxter	Chairperson		
2	Nigel Clark	Treasurer		
3	Kate Wingate			
4	Kayleigh Goody			
5	Becky Chatterton			
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Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	A. Baxter	Nigel
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Full name(s)	Alice Baxter.	NIGEL CLARK
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Position (eg Secretary, Chair, etc)	Chairperson	Treasurer.
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Date	1-9-21.
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Panda Play Playgroup

Year End Accounts

Year Ending 31st December 2020

Panda Play Playgroup Accounts for Year Ending 31st December 2020
Year on Year Profit Comparisons



Year		2020	2019	2018	2017	2016	2015
Income							
	Fees - Parents	7,962	15,778	20,874	23,889	22,702	20,661
	Fees - NLC Funding	69,425	102,303	90,744	79,462	72,976	86,653
	Fundraising	-	-	-	-	-	-
	Donations	-	-	-	-	-	-
	Other	1,459	2,326	2,032	2,146	1,086	1,351
	Total	78,847	120,407	113,649	105,497	96,765	108,664
Expenditure							
	Wages	69,029	81,847	87,448	79,098	78,299	73,794
	Rent	5,089	8,266	6,819	8,533	8,724	8,202
	Other Premises Costs	900	184	822	-	2,946	-
	Food/Catering	264	777	752	885	939	774
	Consumables	1,049	2,561	1,811	2,097	2,571	2,046
	Equipment	225	6,297	2,834	2,071	4,461	9,445
	Office Stationery	434	1,130	603	828	767	829
	Clothing	185	1,212	1,690	1,791	1,366	947
	Waste Disposal	-	-	732			
	Training	-	106	647	164	380	890
	Other	2,004	5,550	5,147	4,726	5,662	3,264
	Total	79,179	107,930	109,305	100,194	106,117	100,191
	Profit/(Loss)	(332)	12,476	4,344	5,303	(9,352)	8,473

Panda Play Playgroup Accounts for Year Ending 31st December 2020

Cash Book Reconciliation



Cash Balance as at 01/01/20		20.00
Cash Received	5,479.72	
Cash Paid	-205.84	
Cash Banked	-5,273.88	
Cash Increase/Decrease		0.00
Cash Balance as at 31/12/2020		20.00

Panda Play Playgroup Accounts for Year Ending 31st December 2020

Bank Reconciliation



Balance B/Fwd as at 01/01/20	59768.11	
Income per CB	78,860.94	
Expenditure per CB		79,192.67
Balance C/Fwd as at 31/12/20		<u>59,436.38</u>
	<u>138,629.05</u>	<u>138,629.05</u>
Bank Statement as at 31/12/20		59,436.38
Balance C/Fwd as at 31/12/20		<u>59,436.38</u>

Panda Play Playgroup Accounts for Year Ending 31st December 2020

Income & Expenditure



		Total	January	February	March	April	May	June	July	August	September	October	November	December
Income	Fees - Parents	7,962	1,783	1,784	1,760	82		140	26	95	195	1,299	646	153
	Fees - NLC Funding	69,425			6,854	20,606		6,850	472	8,583	9,360	5,218	603	10,881
	Fundraising	-												
	Donations	-												
	Other	1,459	293	562	37					68				500
	Total	78,847	2,076	2,345	8,651	20,688	-	6,990	497	8,746	9,554	6,517	1,249	11,534
Expenditure	Wages	69,029	6,406	6,076	6,009	6,835	6,034	5,426	5,427	7,003	4,779	4,666	5,400	4,967
	Rent	5,089		938	2,170				378			546	494	564
	Other Premises	900												900
	Food/Catering	264	35	48	72				9	10	22	49	18	
	Consumables	1,049	84	78	201				78		259	51	199	100
	Equipment	225			42	50					50		83	
	Office Stationery	434	90	19	42				49		92	51	92	
	Clothing	185										145		40
	Training	-												
	Other	2,004	16	37	928	33	3	3	3	3	51	318	606	3
	Total	79,179	6,631	7,196	9,462	6,918	6,037	5,429	5,943	7,016	5,254	5,826	6,893	6,574
	Profit/(Loss)	(332)	(4,555)	(4,851)	(811)	13,770	(6,037)	1,561	(5,446)	1,730	4,300	691	(5,644)	4,960



Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name

PANDA PLAY PLAYGROUP

On accounts for the year ended

311220

Charity no (if any)

1028610

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below):

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

Richard May

Date

27/7/20

Name

RICHARD MAY

Relevant professional qualification(s) or body (if any)

CIMA CERTIFICATE

Address

3 RHYBAS COURT

WINTERTON

SCUNTHORPE

NORTH LINCOLNSHIRE

DN15 9SU

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the
examiner wishes to disclose