

MARGARET MCMILLAN CHILDREN'S CENTRE

England & Wales · Charity number 1028269

Details

Status Registered

Legal form Other

Registered 1993-11-10

Register [View on the Charity Commission register](#)

Contact

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Halifax
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Website www.margaretmcmillancc.co.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF YOUNG CHILDREN

Activities: Provide day care for children aged 0-5 years .

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People, People Of A Particular Ethnic Or Racial Origin

Geography

- **Area of benefit:** BRADFORD
- Bradford City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£9,880	£473,483	£782,865	19
2024-03-31	£477,942	£492,831	-	-
2023-03-31	£450,878	£419,002	-	-
2022-03-31	£381,727	£408,031	-	-
2021-03-31	£359,612	£350,809	-	-

Trustees

Name	Role	Appointed
ARIF ALAM	Chair	
NASREEN SHAH		
SOFIA SIDDIQUE		
Safina Mahmood		2015-05-25
Sue Dawn Marshall		2015-05-25

MARGARET MCMILLAN CHILDREN'S CENTRE

England & Wales - Charity number 1028269

Accounts

**MARGARET MCMILLAN CHILDREN'S CENTRE
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025**

MARGARET MCMILLAN CHILDREN'S CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Arif Alam (Chair)
Sue Marshall (Treasurer)
Nasreen Shah (Secretary)

Elected Users

Sofia Siddique
Safina Mahmood

Charity number

1028269

Principal address

Farnham Road
Bradford
West Yorkshire
BD7 3JE

Independent examiner

Kevin Meddings MAAT
Kevin Meddings Accountancy Services
55 Crowther Avenue
Calverley
Leeds
West Yorkshire
LS28 5SA

Bankers

Unity Trust Bank plc
Nine Brindleyplace
Birmingham
B1 2HB

Santander UK
Bootle
Merseyside
L30 4GB

MARGARET MCMILLAN CHILDREN'S CENTRE

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MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present their report and accounts for the year ended 31 March 2025.

The accounts have been prepared in accordance with accounting policies set out in note 1 to the accounts and comply with the charity's constitution adopted on 4 November 1993 as amended on 3 December 1998, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

Aims

Is to "Have fun and learn" Children of different cultures and nationalities come to learn through play.

Our Aim

Our aim is to enhance the development and education of young children and people in the local community.

Committee Members:

Structure, Governance and Management

The trustees and elected users, who served during the year were:-

Arif Alam (Chair)	(re-appointed 10 March 2025)
Sue Marshall (Treasurer)	(re-appointed 10 March 2025)
Nasreen Shah (Secretary)	(re-appointed 10 March 2025)
Sofia Siddique	(re-appointed 10 March 2025)
Safina Mahmood	(re-appointed 10 March 2025)

All trustees and elected users are elected on an annual basis.

Trustees Induction and Training

Trustees and Committee members are made up of users of the Centre past and present. Letters are distributed to users with information about committee meetings and what it entails to be a committee member. The information is also included in parent packs which are given to those families accessing childcare. The team at McMillan will nominate users who would like to become a committee member. These nominations are presented at the AGM. All trustees and members are given information about their roles and responsibilities. At the first meeting all are welcomed and introduced to other members with a discussion about roles and responsibilities, how committee works and questions/concerns answered. All committee members must complete enhanced DBS checks by Capita and must subscribe to the DBS update service. Trustees can if they wish attend training on being a trustee/committee member, if they feel it would benefit their learning journey.

Objectives and Activities

The charity's objectives are to enhance the development and education of young children by promoting their social, physical, intellectual, emotional and spiritual capabilities.

From April 2008 the Centre began to provide full day care. We have continued with our services and our Centre is open 51 weeks per year, 8am – 6pm Monday to Friday. Our aim is to ensure children attending McMillan are learning through their play and that we are providing an enhanced, stimulating environment for children aged 0–5 years. The Centre is Ofsted registered to provide full day care for 58 children per session, per day.

MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

McMillan do not receive any funding towards running and sustaining full day care. However, with hard work, careful monitoring and staff co-operation we have been successful in saving money in various areas in order to continue to be self-maintained and run a sustainable setting. Through regular monitoring and checks we have created a new sustainable budget for the next financial year that incorporates a new staffing structure.

In setting our objectives, looking at sustainability and planning our activities, our trustees have given serious consideration to the Charity Commissions general guidance on public benefit and in particular the advancement of health, education and well-being. With all the activities and events, we provide for the children and their families attending the Centre we aim to ensure that they experience a positive, stimulating and enhanced learning journey.

The Children's Centre Report

The Centre has continued to be very busy throughout the year with high occupancy levels in place. We have continued to provide high quality resources and activities for the children that attend to ensure they are progressing and achieving. Our Senior Management team have continued to attend varying meetings liaising with multiple external agencies to support children and their families. This year a member of staff supported two families to attain Educational Health Care Plans (EHCP) for their children.

We have strong transition procedures in place for those children moving onto their next educator. We have a growing number of schools we feed to, so staff work hard to ensure all those schools visit the Centre to meet the children and speak to staff about each individual child and their needs. We hold termly parent consultations to share children's progress and achievements with their family members. We have distributed staff and parent questionnaires to ensure we are continuing to receive up to date feedback which allows senior management to reflect and improve the services we provide.

We celebrate all festivals - Christmas, Eid, Diwali and also other celebrations such as Mother's Day, Father's Day, St George's Day etc. Children also celebrate their birthdays along with other family celebrations i.e. birth of a sibling. Children receive party bags from Nursery. We have held a graduation event for those leavers, celebrated the children's achievements and sending them our best wishes for the future. We celebrated World Book Day and children dressed up as their favourite book character.

We continue to provide full day care for working parents and also for those returning to education via college or alternative training providers. There is a high demand for the 30-hour funded childcare as well as for the Governments working parent funded hours which was rolled out in September 2024. This role has caused a drop in the demand for day care and a change in the delivery of hours for working and funded parents. We offer places for those eligible families and also have a waiting list. Children with additional needs are fully supported by the whole team and we work closely with the families to ensure we are meeting the child/children's individual needs at all times. Our SENCO will support staff to ensure any additional support/advice is available.

Within this support close working relations are in place with multiple external agencies where applicable i.e., physiotherapist, health visitor, medical nurse etc. Good dental health is promoted by the staff, which we continue within the rooms through activities, resources, and positive adult role models. Children brush their teeth after lunch every day.

We have also continued to provide placements for work experience students and students who are training in childcare. We also have continued to support two apprentices working with us, one from Shipley College and one from Bradford College that have moved onto their next level of training.

MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

We have held regular committee meetings (often virtually) and staff meetings. Staff attended inhouse training for safeguarding and Ofsted preparation as well as communication and language courses to aid working with our SEND children. .

Senior staff have offered flexible hours and contracts for staff that have requested it where possible, whilst still meeting the needs of the Centre. This includes requests made when returning from Maternity leave and when individual personal circumstances have changed.

Recruitment continues to be a problem throughout the sector, alongside a financial crisis with underfunding for a child's place at nursery. .

Ofsted

The Centre had our Ofsted inspection on 17 December 2024. We were very proud of the outcome, maintaining an Outstanding judgement. Senior staff would like to thank the whole team, including our valued committee members for their continual hard work, support and dedication.

(A copy of the report can be found at <https://files.ofsted.gov.uk/v1/file/50265990>)

Staff and Training

All staff are continually attending training courses/events through the year, and staff have continued access to e-learning.

Students/Work Experience

We have continued to provide work placements for work experience students who are still at school. We also have various students on placement whilst they work towards their qualifications at college. Alongside delivering placements the Centre has undergone health and safety checks from external agencies.

Financial Review

The Centre has continued to concentrate on remaining sustainable and managing tight budgets with the continuing cost of living crises and staffing we have been monitoring budgets to ensure we remain sustainable.

The Centre requires a minimum of three months reserves to carry on the provision in the event of occupancy levels dropping; the reserves levels currently reflect this policy. The Centre holds a redundancy account which has been checked and topped up to ensure it holds enough funds in the event of all staff requiring redundancy payments.

The Centre is vital for the enhancement of children's pre-school education. Research has shown that in the Centres locality lives one of the country's largest deprived populations. The continuation of the services the centre offers is vital for the future education of children in this area. The three months reserves level will allow the centre to run for long enough to find a funding source if it is required for the successful continuation of the Centre. Senior Management reviewed the impact the 30 hours roll out had on the Centre, occupancy levels and the number of children accessing day care and found that there was a drop in day care being accessed and a drop in holiday occupancy. There will be a full review of the delivery of the funded hours and supplementary charges the Centre has had to implement.

A small budget will be created to carry out any essential work to ensure we continue to maintain the high standards of the setting and keep children safe..

Fundraising

The Centre has continued fundraising for various causes, mainly focusing on collecting for the local food bank to help the families of the local area.

MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Community Cohesion

The Centre through their services offer support to varying ethnic backgrounds and offering full day care enables families to return to work. In order to contribute towards community cohesion Margaret McMillan provides opportunities for families of the community from different backgrounds, cultures and nationalities to work study and socialise together. Our Annual General Meeting is a chance for people to meet and socialise with one another. Our Centre enables children, parents, and students to progress and raise their creativity, aspirations and achievements. Our regular work experience placement with Bradford's Senior Schools gives students a vision of what they would envisage for the future. The Centre will contribute to work with external agencies to support the needs of our families, children, and the local community.

The Building and Future Developments for the Children's Centre

The Centre and staff continually review plans and needs for the future. The current plan is to review maintenance requirements i.e., shutters, doors, outdoor areas and invest any surplus into the areas that require improvements/work done.

Committee

The Committee would like to thank all the staff for their hard work and for making the Centre a place where children like to come and "Have Fun and Learn".

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these accounts the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2015 (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
 - State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
 - Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board of trustees

Sue Marshall
Trustee

Nasreen Shah
Trustee

Dated: 5 November 2025

MARGARET MCMILLAN CHILDREN'S CENTRE

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF MARGARET MCMILLAN CHILDREN'S CENTRE

I report on the accounts of the charity for the year ended 31 March 2025 which are set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:-

- (a) which gives me reasonable cause to believe that in any material respect the requirements:-
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act
 have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin Meddings MAAT

Kevin Meddings Accountancy Services
55 Crowther Avenue
Calverley
Leeds
West Yorkshire
LS28 5SA

Dated: 7 November 2025

MARGARET MCMILLAN CHILDREN'S CENTRE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds £	Designated funds £	Total 2025 £	Total 2024 £
Income					
Voluntary income	2	514,703	-	514,703	462,880
Investment income		7,887	1,993	9,880	11,237
Insurance refund		-	-	-	3,505
Equipment rental refund		439	-	439	2,194
Total income		523,029	1,993	525,022	479,816
Expenditure					
Charitable activities	3	473,483	-	473,483	492,831
Total expenditure		473,483	-	473,483	492,831
Net income/(expenditure)/ net movement in funds		49,546	1,993	51,539	(13,015)
Total funds brought forward		657,653	73,673	731,326	744,341
Total funds carried forward		707,199	75,666	782,865	731,326

MARGARET MCMILLAN CHILDREN'S CENTRE

BALANCE SHEET AS AT 31 MARCH 2025

	Notes	Designated funds £	Unrestricted funds £	Total 2025 £	Total 2024 £
Fixed assets					
Tangible assets	6	350,528	-	350,528	350,528
Current assets					
Debtors and prepayments	7	117,105	-	117,105	112,986
Cash at bank and in hand		242,903	75,666	318,569	269,073
Total assets		<u>710,536</u>	<u>75,666</u>	<u>786,202</u>	<u>732,587</u>
Creditors: amounts falling due within one year					
	8	(3,337)	-	(3,337)	(1,261)
Total assets less current liabilities		<u>707,199</u>	<u>75,666</u>	<u>782,865</u>	<u>731,326</u>
The funds of the charity					
Income funds					
Designated funds		-	75,666	75,666	73,673
Unrestricted funds		707,199	-	707,199	657,653
Total charity funds		<u>707,199</u>	<u>75,666</u>	<u>782,865</u>	<u>731,326</u>

The accounts were approved by the trustees on 5 November 2025

Sue Marshall
Trustee

Nasreen Shah
Trustee

MARGARET MCMILLAN CHILDREN'S CENTRE

STATEMENT OF CASHFLOWS AS AT 31 MARCH 2025

	Note	2025 £	2024 £
Net cash generated/(used) from operating activities	10	39,616	(44,470)
Cashflow from investing activities			
Interest income		9,880	11,237
		-----	-----
Increase/(decrease) in cash equivalents in the year		49,496	(33,233)
Cash equivalents at the beginning of the year		269,073	302,306
		-----	-----
Total cash equivalents at the end of the year		318,569	269,073
		=====	=====

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

Margaret McMillan Children's Centre meets the definition of a public benefit entity under FRS 102.

Having considered future planned activities and the reserves available to the charity, the trustees are satisfied that the financial statements should be prepared on the going concern basis.

1.2 Incoming resources

Donations and legacies are accounted for when received by the charity. Childcare fees and other income is accounted for on an accruals basis as far as is prudent to do so.

Revenue grants are recognised on receipt, subject to any required conditions being met or services provided.

1.3 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for beneficiaries. These include Governance costs which are those costs associated with meeting the constitutional and statutory requirement of the charity.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life as follows:-

Freehold land and buildings	not depreciated
Fixtures and fittings	5 years straight line
Equipment	5 years straight line
Computer equipment	3 years straight line

It is the policy of the charity to only capitalise individual items costing in excess of £5,000.

1.5 Leasing and hire purchase commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

1.6 Pensions

The charity pays contributions into the National Employment Savings Trust (NEST) which is a defined contribution work place scheme. The pension costs charged in the accounts represents the contributions payable during the year.

1.7 Accumulated funds

Unrestricted funds are available to be spent for any of the purposes of the charity.

Designated funds comprise funds which have been set aside, at the discretion of the trustees, for specific purposes. The purpose and use of the designated fund is in respect of potential future redundancy payments.

Restricted funds are subject to specific conditions by donors as to how they may be used.

2 Voluntary income

	Total 2025 £	Total 2024 £
Core funding	123,803	170,960
Service level agreements and grants receivable	390,900	291,920
	<u>514,703</u>	<u>462,880</u>
Core funding		
Unrestricted funds:		
Full day care fees	122,484	169,626
Sales	760	683
Milk refunds	479	586
Fundraising	80	65
	<u>123,803</u>	<u>170,960</u>
Service level agreements and grants receivable		
Bradford MDC Early Education Place	390,900	291,920
	<u>390,900</u>	<u>291,920</u>

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

3 Charitable activities

	2025 £	2024 £
Salaries	367,814	348,672
Employers NIC	24,138	21,091
Pension costs	10,673	10,174
Payroll costs	2,402	2,321
Staff training	216	533
Rates	4,692	5,014
Utilities	9,598	9,351
Telephone	2,620	2,580
Printing, postage and stationery	3,242	3,467
TV licence	169	158
Repairs, maintenance and refurbishments	5,285	51,149
Waste disposal and cleaning costs	7,967	6,427
Insurance	7,349	2,701
Equipment and materials	10,316	12,138
Equipment rentals	1,316	1,815
Subscriptions and membership fees	1,744	1,649
Trips and activities	1,221	652
Uniforms	1,703	508
Independent examination	975	975
DBS checks	336	414
Refreshments, food, and milk	6,762	7,744
Fundraising	130	65
Internet, software, and IT support	2,780	3,146
Bank charges	35	87
	<u>473,483</u>	<u>492,831</u>

4 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year (2024 – £nil).

We can confirm that there are no related party transactions that require disclosure in the accounts (2024 – none).

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

5 Employees

Number of employees

The average monthly number of employees during the year was:-

	2025 Number	2024 Number
Staff	18	19
	<u> </u>	<u> </u>

Employment costs

	2025 £	2024 £
Wages and salaries	367,814	348,672
Social security costs	24,138	21,091
Pension costs	10,673	10,174
	<u> </u>	<u> </u>
	<u>402,625</u>	<u>379,937</u>

Social security costs are after the deduction of the £5,000 employment allowance (2024: £5,000).

There were no employees whose annual emoluments were £60,000 or more.

6 Tangible fixed assets

	Freehold land and buildings £	Fixtures and fittings £	Computer equipment £	Equipment £	Total £
Cost					
At 1 April 2024					
And					
31 March 2025	350,528	52,372	6,730	18,076	427,706
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Depreciation					
At 1 April 2024					
And					
At 31 March 2025	-	52,372	6,730	18,076	77,178
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net book value					
At 31 March 2024					
And					
At 31 March 2025	350,528	-	-	-	350,528
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

7 Debtors	2025 £	2024 £
Trade debtors	1,231	3,191
Prepayments and accrued income	17,223	17,164
Monies paid in advance	98,651	92,631
	<u>117,105</u>	<u>112,986</u>
	<u><u>117,105</u></u>	<u><u>112,986</u></u>
8 Creditors: amounts falling due within one year	2025 £	2024 £
Accruals	3,337	1,261
	<u>3,337</u>	<u>1,261</u>
	<u><u>3,337</u></u>	<u><u>1,261</u></u>
9 Pension and other post-retirement benefit commitments		
The charity pays contributions on behalf of all eligible employees into the National Employment Savings Trust (NEST) which is a defined workplace scheme. No contributions were outstanding at the year end.		
10 Reconciliation of net movement in funds to net cashflow from operating activities	2025 £	2024 £
Net movement in funds	51,539	(13,015)
Deduct interest income	(9,880)	(11,237)
(Increase) in debtors	(4,119)	(20,055)
Increase/(decrease) in creditors	2,076	(163)
	<u>39,616</u>	<u>(44,470)</u>
Net cash generated/(used) from operating activities	39,616	(44,470)
	<u><u>39,616</u></u>	<u><u>(44,470)</u></u>

MARGARET MCMILLAN CHILDREN'S CENTRE

England & Wales - Charity number 1028269

Accounts

**MARGARET MCMILLAN CHILDREN'S CENTRE
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024**

MARGARET MCMILLAN CHILDREN'S CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Arif Alam (Chair)
Sue Marshall (Treasurer)
Nasreen Shah (Secretary)

Elected Users

Sofia Siddique
Safina Mahmood

Charity number

1028269

Principal address

Farnham Road
Bradford
West Yorkshire
BD7 3JE

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Kevin Meddings MAAT
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55 Crowther Avenue
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MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2024

The Trustees present their report and accounts for the year ended 31 March 2024.

The accounts have been prepared in accordance with accounting policies set out in note 1 to the accounts and comply with the charity's constitution adopted on 4 November 1993 as amended on 3 December 1998, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

Aims

Is to "Have fun and learn" Children of different cultures and nationalities come to learn through play.

Our Aim

Our aim is to enhance the development and education of young children and people in the local community.

Committee Members:

Please note no new appointments due to Covid pandemic closure and delayed AGM

Structure, Governance and Management

The trustees and elected users, who served during the year were:-

Arif Alam (Chair)	(re-appointed 30 January 2024)
Sue Marshall (Treasurer)	(re-appointed 30 January 2024)
Nasreen Shah (Secretary)	(re-appointed 30 January 2024)
Sofia Siddique	(re-appointed 30 January 2024)
Safina Mahmood	(re-appointed 30 January 2024)
Naila Parvez	(resigned 25 July 2023)
Kaneez Fatima	(resigned 31 January 2024)

All trustees and elected users are elected on an annual basis.

Trustees Induction and Training

Trustees and Committee members are made up of users of the Centre past and present. Letters are distributed to users with information about committee meetings and what it entails to be a committee member. The information is also included in parent packs which are given to those families accessing childcare. The team at McMillan will nominate users who would like to become a committee member. These nominations are presented at the AGM. All trustees and members are given information about their roles and responsibilities. At the first meeting all are welcomed and introduced to other members with a discussion about roles and responsibilities, how committee works and questions/concerns answered. All committee members must complete enhanced DBS checks by Capita and must subscribe to the DBS update service. Trustees can if they wish attend training on being a trustee/committee member, if they feel it would benefit their learning journey.

Objectives and Activities

The charity's objectives are to enhance the development and education of young children by promoting their social, physical, intellectual, emotional and spiritual capabilities.

From April 2008 the Centre began to provide full day care as childcare providers for FRCC. This was an agreement that had been instigated by Bradford Early Years, Childcare and Play as McMillan are an established childcare provider in the area and it was part of the offer of Sure Start Children's Centres. We have continued with our services and our Centre is open 51 weeks per year, 8am – 6pm Monday to Friday. Our aim is to ensure children attending McMillan are learning through their play and that we are providing an enhanced, stimulating environment for children aged 0–5 years. The Centre is Ofsted registered to provide full day care for 58 children per session, per day.

MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

McMillan do not receive any funding towards running and sustaining full day care. However, with hard work, careful monitoring and staff co-operation we have been successful in saving money in various areas in order to continue to be self-maintained and run a sustainable setting. Through regular monitoring and checks we have created a new sustainable budget for the next financial year that incorporates a new staffing structure.

In setting our objectives, looking at sustainability and planning our activities, our trustees have given serious consideration to the Charity Commissions general guidance on public benefit and in particular the advancement of health, education and well-being. With all the activities and events, we provide for the children and their families attending the Centre we aim to ensure that they experience a positive, stimulating and enhanced learning journey.

The Children's Centre Report

The Centre has continued to be very busy throughout the year with high occupancy levels in place. We have continued to provide high quality resources and activities for the children that attend to ensure they are progressing and achieving. Our Senior Management team have continued to attend varying meetings liaising with multiple external agencies to support children and their families. These include safeguarding, child protection panels, core group meetings and CIN (Child In Need) meetings. This year a member of staff supported a family and their child in accessing additional learning for their individual needs. This involved visiting an external Early Years Educator and inputting their advice and support into the Centres planning. We have strong transition procedures in place for those children moving onto their next educator. We have a growing number of schools we feed to, so staff work hard to ensure all those schools visit the Centre to meet the children and speak to staff about each individual child and their needs. We hold termly parent consultations to share children's progress and achievements with their family members. We have distributed staff and parent questionnaires to ensure we are continuing to receive up to date feedback which allows senior management to reflect and improve the services we provide.

We celebrate all festivals - Christmas, Eid, Diwali and also other celebrations such as Mother's Day, Father's Day, Royal Visit, St George's Day etc. Children also celebrate their birthdays along with other family celebrations i.e. birth of a sibling. Children bring cakes, party bags etc. to celebrate. We have held a graduation event for those leavers, celebrated the children's achievements and wish them luck in the future. We celebrated World Book Day and children dressed up as their favourite book character.

We continue to provide full day care for working parents and also for those returning to education via college or alternative training providers. There is a high demand for the 30-hour funded childcare as well as for nursery education places for 3 and 4 year-olds and also Early Education places for 2 year-olds. This demand has allowed the Centre to offer further flexible sessions/hours for working parents. We offer places for those eligible families and also have a waiting list. Children with additional needs are fully supported by the whole team and we work closely with the families to ensure we are meeting the child/children's individual needs at all times. Our Senco will support staff to ensure any additional support/advice is available.

Within this support close working relations are in place with multiple external agencies where applicable i.e., physiotherapist, health visitor, medical nurse etc. We have continued to work closely with the Fluoride Team who visit the Centre twice a year and apply fluoride treatment to children aged between 2 – 4 years. Good dental health is promoted by the dental nurse which we continue within the rooms through activities, resources, and positive adult role models.

We have also continued to provide large numbers of placements for work experience students and students who are training in childcare. We also have two apprentices working with us, one from Shipley College and one from Bradford College.

MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

We have held regular committee meetings (often virtually) and staff meetings. Staff attended inhouse training for safeguarding and Ofsted preparation and external training to renew paediatric first aid as well as communication and language courses to aid working with SEND children. .

Senior staff have offered flexible hours and contracts for staff that have requested it where possible, whilst still meeting the needs of the Centre. This includes requests made when returning from Maternity leave and when individual circumstances have changed.

Recruitment continues to be a problem throughout the sector, and we are still advertising for high quality childcare practitioners.

Staff and Training

All staff are continually attending training courses/events through the year. This financial year a large amount has been spent on staff training enabling all staff to stay up to date with available training. Staff have continued access to e-learning.

In addition, this year those staff that attended specific external training, then delivered the training programme as an in-house training event for the full staff team. Ten employees attended in-house first aid training.

A member of staff has completed a specific SEN training award which will support the high demand the Centre currently has for children with additional needs.

Students/Work Experience

We have continued to provide work placements for work experience students who are still at school. We also have various students on placement whilst they work towards their qualifications at college. We currently have a student who is studying towards her level three in childcare whilst working voluntarily at the Centre. Alongside delivering placements the Centre has undergone health and safety checks from external agencies.

Financial Review

The Centre has concentrated on remaining sustainable and managing tight budgets with the continuing price rises on bills and staffing we have been monitoring budgets to ensure we remain sustainable.

The Centre requires a minimum of three months reserves to carry on the provision in the event of occupancy levels dropping; the reserves levels currently reflect this policy. The Centre holds a redundancy account which has been checked and topped up to ensure it holds enough funds in the event of all staff requiring redundancy payments.

The Centre is vital for the enhancement of children's pre-school education. Research has shown that in the Centres locality lives one of the country's largest deprived populations. The continuation of the services the centre offers is vital for the future education of children in this area. The three months reserves level will allow the centre to run for long enough to find a funding source if it is required for the successful continuation of the Centre. Senior Management reviewed the impact the 30 hours roll out had on the Centre, occupancy levels and the number of children accessing day care and found that there was a drop in day care being accessed and a drop in holiday occupancy. There will be a full review of the delivery of the funded hours and supplementary charges the Centre has had to implement.

A small budget will be created to ensure resources can be replenished to maintain the standards of the setting.

Fundraising

The Centre has continued fundraising for various causes including Children In Need, the earthquake appeal, but mainly focusing on collecting for the local food bank to help the families of the local area.

MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Community Cohesion

The Centre through their services offer support to varying ethnic backgrounds and offering full day care enables families to return to work. In order to contribute towards community cohesion Margaret McMillan provides opportunities for families of the community from different backgrounds, cultures and nationalities to work study and socialise together. Our Annual General Meeting is a chance for people to meet and socialise with one another. Our Centre enables children, parents, and students to progress and raise their creativity, aspirations and achievements. Our regular work experience placement with Bradford's Senior Schools gives students a vision of what they would envisage for the future. The Centre will contribute to work with external agencies to support the needs of our families, children, and the local community.

The Building and Future Developments for the Children's Centre

The Centre and staff continually review plans and needs for the future. The current plan is to review maintenance requirements i.e., shutters, doors, outdoor areas and invest any surplus into the areas that require it.

Committee

The Committee would like to thank all the staff for their hard work and for making the Centre a place where children like to come and "Have Fun and Learn".

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these accounts the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2015 (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
 - State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
 - Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board of trustees

Nasreen Shah
Trustee

Arif Alam
Trustee

Dated: 2 December 2024

MARGARET MCMILLAN CHILDREN'S CENTRE

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF MARGARET MCMILLAN CHILDREN'S CENTRE

I report on the accounts of the charity for the year ended 31 March 2024 which are set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:-

- (a) which gives me reasonable cause to believe that in any material respect the requirements:-
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin Meddings MAAT

Kevin Meddings Accountancy Services
55 Crowther Avenue
Calverley
Leeds
West Yorkshire
LS28 5SA

Dated: 4 December 2024

MARGARET MCMILLAN CHILDREN'S CENTRE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds £	Designated funds £	Total 2024 £	Total 2023 £
Income					
Voluntary income	2	462,880	-	462,880	447,530
Investment income		9,363	1,874	11,237	3,348
Insurance refund		3,505	-	3,505	-
Equipment rental refund		2,194	-	2,194	-
Total income		477,942	1,874	479,816	450,878
Expenditure					
Charitable activities	3	492,831	-	492,831	419,002
Total expenditure		492,831	-	492,831	419,002
Net (expenditure)/income/ net movement in funds before transfers		(14,889)	1,874	(13,015)	31,876
Transfers between funds		(2,217)	2,217	-	-
Net (expenditure)/income/ net movement in funds after transfers		(17,106)	4,091	(13,015)	31,876
Total funds brought forward		674,759	69,582	744,341	712,465
Total funds carried forward		657,653	73,673	731,326	744,341

MARGARET MCMILLAN CHILDREN'S CENTRE

BALANCE SHEET AS AT 31 MARCH 2024

	Notes	Designated funds £	Unrestricted funds £	Total 2024 £	Total 2023 £
Fixed assets					
Tangible assets	6	-	350,528	350,528	350,528
Current assets					
Debtors and prepayments	7	-	112,986	112,986	92,931
Cash at bank and in hand		73,673	195,400	269,073	302,306
Total assets		<u>73,673</u>	<u>658,914</u>	<u>732,587</u>	<u>745,765</u>
Creditors: amounts falling due within one year					
	8	-	(1,261)	(1,261)	(1,424)
Total assets less current liabilities		<u>73,673</u>	<u>657,653</u>	<u>731,326</u>	<u>744,341</u>
The funds of the charity					
Income funds					
Designated funds		73,673	-	73,673	69,582
Unrestricted funds		-	657,653	657,653	674,759
Total charity funds		<u>73,673</u>	<u>657,653</u>	<u>731,326</u>	<u>744,341</u>

The accounts were approved by the trustees on 2 December 2024

Nasreen Shah
Trustee

Arif Alam
Trustee

MARGARET MCMILLAN CHILDREN'S CENTRE

STATEMENT OF CASHFLOWS AS AT 31 MARCH 2024

	Note	2024 £	2023 £
Net cash (used)/generated from operating activities	10	(44,470)	20,615
Cashflow from investing activities			
Interest income		11,237	3,348
		-----	-----
(Decrease)/increase in cash equivalents in the year		(33,233)	23,963
Cash equivalents at the beginning of the year		302,306	278,343
		-----	-----
Total cash equivalents at the end of the year		269,073	302,306
		=====	=====

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

Margaret McMillan Children's Centre meets the definition of a public benefit entity under FRS 102.

Having considered future planned activities and the reserves available to the charity, the trustees are satisfied that the financial statements should be prepared on the going concern basis.

1.2 Incoming resources

Donations and legacies are accounted for when received by the charity. Childcare fees and other income is accounted for on an accruals basis as far as is prudent to do so.

Revenue grants are recognised on receipt, subject to any required conditions being met or services provided.

1.3 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for beneficiaries. These include Governance costs which are those costs associated with meeting the constitutional and statutory requirement of the charity.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life as follows:-

Freehold land and buildings	not depreciated
Fixtures and fittings	5 years straight line
Equipment	5 years straight line
Computer equipment	3 years straight line

It is the policy of the charity to only capitalise individual items costing in excess of £5,000.

1.5 Leasing and hire purchase commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

1.6 Pensions

The charity pays contributions into the National Employment Savings Trust (NEST) which is a defined contribution work place scheme. The pension costs charged in the accounts represents the contributions payable during the year.

1.7 Accumulated funds

Unrestricted funds are available to be spent for any of the purposes of the charity.

Designated funds comprise funds which have been set aside, at the discretion of the trustees, for specific purposes. The purpose and use of the designated fund is in respect of potential future redundancy payments.

Restricted funds are subject to specific conditions by donors as to how they may be used.

2 Voluntary income

	Total 2024 £	Total 2023 £
Core funding	170,960	163,319
Service level agreements and grants receivable	291,920	284,211
	<u>462,880</u>	<u>447,530</u>
Core funding		
Unrestricted funds:		
Full day care fees	169,626	161,552
Sales	683	864
Milk refunds	586	613
Fundraising	65	240
Room hire	-	50
	<u>170,960</u>	<u>163,319</u>
Service level agreements and grants receivable		
Bradford MDC Early Education Place	291,920	283,711
Bradford College (Apprenticeship fee)	-	500
	<u>291,920</u>	<u>284,211</u>

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

3 Charitable activities

	2024 £	2023 £
Salaries	348,672	324,356
Employers NIC	21,091	17,974
Pension costs	10,174	9,180
Payroll costs	2,321	2,575
Recruitment costs	-	130
Staff training	533	1,585
Rates	5,014	4,072
Utilities	9,351	7,425
Telephone	2,580	2,267
Printing, postage and stationery	3,467	1,732
TV licence	158	158
Repairs, maintenance and refurbishments	51,149	14,652
Waste disposal and cleaning costs	6,427	5,345
Insurance	2,701	1,869
Equipment and materials	12,138	6,050
Equipment rentals	1,815	1,815
Subscriptions and membership fees	1,649	1,443
Trips and activities	652	600
Uniforms	508	4,371
Independent examination	975	900
DBS checks	414	338
Refreshments, food, and milk	7,744	6,941
Fundraising	65	262
Internet, software, and IT support	3,146	2,824
Bank charges	87	138
	<u>492,831</u>	<u>419,002</u>

4 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year (2023 – £nil).

We can confirm that there are no related party transactions that require disclosure in the accounts (2023 – none).

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

5 Employees

Number of employees

The average monthly number of employees during the year was:-

	2024	2023
	Number	Number
Staff	19	19
	<u> </u>	<u> </u>

Employment costs

	2024	2023
	£	£
Wages and salaries	348,672	324,356
Social security costs	21,091	17,974
Pension costs	10,174	9,180
Recruitment costs	-	130
	<u> </u>	<u> </u>
	379,937	351,640
	<u> </u>	<u> </u>

Social security costs are after the deduction of the £5,000 employment allowance (2023: £5,000).

There were no employees whose annual emoluments were £60,000 or more.

6 Tangible fixed assets

	Freehold land and buildings	Fixtures and fittings	Computer equipment	Equipment	Total
	£	£	£	£	£
Cost					
At 1 April 2023					
And					
31 March 2024	350,528	52,372	6,730	18,076	427,706
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Depreciation					
At 1 April 2023					
And					
At 31 March 2024	-	52,372	6,730	18,076	77,178
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net book value					
At 31 March 2023					
And					
At 31 March 2024	350,528	-	-	-	350,528
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

7 Debtors	2024	2023
	£	£
Trade debtors	3,191	3,230
Prepayments and accrued income	17,164	4,470
Monies paid in advance	92,631	85,231
	<u>112,986</u>	<u>92,931</u>
	<u><u>112,986</u></u>	<u><u>92,931</u></u>
8 Creditors: amounts falling due within one year	2024	2023
	£	£
Accruals	1,261	1,424
	<u>1,261</u>	<u>1,424</u>
	<u><u>1,261</u></u>	<u><u>1,424</u></u>
9 Pension and other post-retirement benefit commitments		
The charity pays contributions on behalf of all eligible employees into the National Employment Savings Trust (NEST) which is a defined workplace scheme. No contributions were outstanding at the year end.		
10 Reconciliation of net movement in funds to net cashflow from operating activities		
	2024	2023
	£	£
Net movement in funds	(13,015)	31,876
Deduct interest income	(11,237)	(3,348)
(Increase) in debtors	(20,055)	(7,791)
(Decrease) in creditors	(163)	(122)
	<u>(44,470)</u>	<u>20,615</u>
Net cash (used)/generated from operating activities	(44,470)	20,615
	<u><u>(44,470)</u></u>	<u><u>20,615</u></u>

MARGARET MCMILLAN CHILDREN'S CENTRE

England & Wales - Charity number 1028269

Accounts

MARGARET MCMILLAN CHILDREN'S CENTRE
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

MARGARET MCMILLAN CHILDREN'S CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Arif Alam (Chair)
Sue Marshall (Treasurer)
Nasreen Shah (Secretary)

Elected Users

Sofia Siddique
Safina Mahmood
Naila Parvez
Kaneez Fatima

Charity number

1028269

Principal address

Farnham Road
Bradford
West Yorkshire
BD7 3JE

Independent examiner

Kevin Meddings MAAT
Kevin Meddings Accountancy Services
55 Crowther Avenue
Calverley
Leeds
West Yorkshire
LS28 5SA

Bankers

Unity Trust Bank plc
Nine Brindleyplace
Birmingham
B1 2HB

Santander UK
Bootle
Merseyside
L30 4GB

MARGARET MCMILLAN CHILDREN'S CENTRE

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Statement of cashflows	8
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MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their report and accounts for the year ended 31 March 2023.

The accounts have been prepared in accordance with accounting policies set out in note 1 to the accounts and comply with the charity's constitution adopted on 4 November 1993 as amended on 3 December 1998, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

Aims

Is to "have fun and learn" Children of different cultures and nationalities come to learn through play.

Our Aim

Our aim is to enhance the development and education of young children and people in the local community.

Committee Members:

Please note no new appointments due to Covid pandemic closure and delayed AGM

Structure, Governance and Management

The trustees and elected users, who served during the year were:-

Arif Alam (Chair)	(re-appointed 21 March 2023)
Sue Marshall (Treasurer)	(re-appointed 21 March 2023)
Nasreen Shah (Secretary)	(re-appointed 21 March 2023)
Sofia Siddique	(re-appointed 21 March 2023)
Safina Mahmood	(re-appointed 21 March 2023)
Naila Parvez	(re-appointed 21 March 2023)
Kaneez Fatima	(re-appointed 21 March 2023)

All trustees and elected users are elected on an annual basis.

Trustees Induction and Training

Trustees and Committee members are made up of users of the Centre past and present. Letters are distributed to users with information about committee meetings and what it entails to be a committee member. The information is also included in parent packs which are given to those families accessing childcare. The team at McMillan will nominate users who would like to become a committee member. These nominations are presented at the AGM. All trustees and members are given information about their roles and responsibilities. At the first meeting all are welcomed and introduced to other members with a discussion about roles and responsibilities, how committee works and questions/concerns answered. All committee members must complete enhanced DBS checks by Capita, and must subscribe to the DBS update service. Trustees can if they wish attend training on being a trustee/committee member, if they feel it would benefit their learning journey.

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MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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The Centre has continued to be very busy throughout the year with high occupancy levels in place. We have continued to provide high quality resources and activities for the children that attend to ensure they are progressing and achieving. Our Senior Management team have continued to attend varying meetings liaising with multiple external agencies to support children and their families. These include safeguarding, child protection panels, core group meetings and CIN (Child In Need) meetings. This year a member of staff supported a family and their child in accessing additional learning for their individual needs. This involved visiting an external Early Years Educator and inputting their advice and support into the Centres planning. We have strong transition procedures in place for those children moving onto the next educator. We have a growing number of schools we feed to so staff work hard to ensure all those schools visit the Centre to meet the children and speak to staff about each individual child and their needs. We hold termly parent consultations to share children's progress and achievements with their family members. We have distributed staff and parent questionnaires to ensure we are continuing to receive up to date feedback which allows senior management to reflect and improve the services we provide.

We celebrate all festivals - Christmas, Eid, Diwali and also other celebrations such as Mother's Day, Father's Day, Royal Visit, St George's Day etc. Children also celebrate their birthdays along with other family celebrations i.e. birth of a sibling. Children bring cakes, party bags etc. to celebrate. We have held a graduation event for those leavers, celebrated the children's achievements and wish them luck in the future. We celebrated World Book Day and children dressed up as their favourite book character.

We continue to provide full day care for working parents and also for those returning to education via college or alternative training providers. There is a high demand for the 30-hour funded childcare as well as for nursery education places for 3- and 4-year-olds and also Early Education places for 2-year-olds. This demand has allowed the Centre to offer further flexible sessions/hours for working parents. We offer places for those eligible families and also have a waiting list. Children with additional needs are fully supported by the whole team and we work closely with the families to ensure we are meeting the child/children's individual needs at all times. Our Senco will support staff to ensure any additional support/advice is available.

Within this support close working relations are in place with multiple external agencies where applicable i.e., physiotherapist, health visitor, medical nurse etc. We have continued to work closely with the Fluoride Team who visit the Centre twice a year and apply fluoride treatment to children aged between 2 – 4 years. Good dental health is promoted by the dental nurse which we continue within the rooms through activities, resources, and positive adult role models.

We have also continued to provide large numbers of placements for work experience students and students who are training in childcare. We have had further work to the upstairs training room to build in workstations for the staff to do their keywork with access to computers.

MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

We have held regular committee meetings and staff meetings. Staff attended inhouse and external training to renew paediatric first aid.

Senior staff have offered flexible hours and contracts for staff that have requested it where possible, whilst still meeting the needs of the Centre. This includes requests made when returning from Maternity leave.

Recruitment continues to be a problem throughout the sector and we are still advertising for high quality childcare practitioners.

Staff and Training

All staff are continually attending training courses/events through the year. This financial year a large amount has been spent on staff training enabling all staff to stay up to date with available training. Staff have continued access to e-learning.

In addition, this year those staff that attended specific external training, then delivered the training programme as an in-house training event for the full staff team. Ten employees attended in-house first aid training.

A member of staff has begun a specific SEN training award which will support the high demand the Centre currently has for children with additional needs.

Students/Work Experience

We have continued to provide work placements for work experience students who are still at school. We also have various students on placement whilst they work towards their qualifications at college. We currently have a student who is studying towards her level three in childcare whilst working voluntarily at the Centre. Alongside delivering placements the Centre has undergone health and safety checks from external agencies.

Financial Review

The Centre has concentrated on remaining sustainable and managing tight budgets with the continuing price rises on bills and staffing we have been monitoring budgets to ensure we remain sustainable.

The Centre requires a minimum of three months reserves to carry on the provision in the event of occupancy levels dropping; the reserves levels currently reflect this policy. The Centre holds a redundancy account which has been checked and topped up to ensure it holds enough funds in the event of all staff requiring redundancy payments.

The Centre is vital for the enhancement of children's pre-school education. Research has shown that in the Centres locality lives one of the country's largest deprived populations. The continuation of the services the centre offers is vital for the future education of children in this area. The three months reserves level will allow the centre to run for long enough to find a funding source if it is required for the successful continuation of the Centre. Senior Management reviewed the impact the 30 hours roll out had on the Centre, occupancy levels and the number of children accessing day care and found that there was a drop-in day care being accessed and a drop in holiday occupancy.

Fundraising

The Centre has continued fundraising for various causes including Children In Need, the Ukraine appeal, but mainly focusing on collecting for the local food bank to help the families of the local area.

Community Cohesion

The Centre through their services offer support to varying ethnic backgrounds and offering full day care enables families to return to work. In order to contribute towards community cohesion Margaret McMillan provides opportunities for families of the community from different backgrounds, cultures and nationalities to work study and socialise together. Our Annual General Meeting is a chance for people to meet and socialise with one another. Our Centre enables children, parents, and students to progress and raise their creativity, aspirations and achievements. Our regular work experience placement with Bradford's Senior

MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

Schools gives students a vision of what they would envisage for the future. The Centre will contribute to work with external agencies to support the needs of our families, children, and the local community.

The Building and Future Developments for the Children's Centre

The Centre and staff continually review plans and needs for the future. The current plan is to review maintenance requirements i.e., shutters, doors, outdoor areas and invest any surplus into the areas that require it.

Committee

The Committee would like to thank all the staff for their hard work and for making the Centre a place where children like to come and "Have Fun and Learn".

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these accounts the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2015 (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
 - State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
 - Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board of trustees

Nasreen Shah
Trustee

Arif Alam
Trustee

Dated: 5 January 2024

MARGARET MCMILLAN CHILDREN'S CENTRE

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF MARGARET MCMILLAN CHILDREN'S CENTRE

I report on the accounts of the charity for the year ended 31 March 2023 which are set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:-

- (a) which gives me reasonable cause to believe that in any material respect the requirements:-
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin Meddings MAAT

Kevin Meddings Accountancy Services
55 Crowther Avenue
Calverley
Leeds
West Yorkshire
LS28 5SA

Dated: 12 January 2024

MARGARET MCMILLAN CHILDREN'S CENTRE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds £	Designated funds £	Total 2023 £	Total 2022 £
Income					
Voluntary income	2	447,530	-	447,530	381,522
Investment income		2,636	712	3,348	246
Total income		450,166	712	450,878	381,768
Expenditure					
Charitable activities	3	419,002	-	419,002	408,031
Total expenditure		419,002	-	419,002	408,031
Net income/(expenditure)/net movement in funds		31,164	712	31,876	(26,263)
Total funds brought forward		643,595	68,870	712,465	738,728
Total funds carried forward		674,759	69,582	744,341	712,465

MARGARET MCMILLAN CHILDREN'S CENTRE

BALANCE SHEET AS AT 31 MARCH 2023

	Notes	Designated funds £	Unrestricted funds £	Total 2023 £	Total 2022 £
Fixed assets					
Tangible assets	6	-	350,528	350,528	350,528
Current assets					
Debtors	7	-	92,931	92,931	85,140
Cash at bank and in hand		69,582	232,724	302,306	278,343
Total assets		69,582	676,183	745,765	714,011
Creditors: amounts falling due within one year					
	8	-	1,424	1,424	1,546
Total assets less current liabilities		69,582	674,759	744,341	712,465
The funds of the charity					
Income funds					
Designated funds		69,582	-	69,582	68,870
Unrestricted funds		-	674,759	674,759	643,595
Total charity funds		69,582	674,759	744,341	712,465

The accounts were approved by the trustees on 5 January 2024

Nasreen Shah
Trustee

Arif Alam
Trustee

MARGARET MCMILLAN CHILDREN'S CENTRE

STATEMENT OF CASHFLOWS AS AT 31 MARCH 2023

	Note	2023 £	2022 £
Cash generated/(used) in operating activities	10	20,615	(36,319)
Cashflow from investing activities			
Interest income		3,348	246
		-----	-----
Increase/(decrease) in cash equivalents in the year		23,963	(36,073)
Cash equivalents at the beginning of the year		278,343	314,416
		-----	-----
Total cash equivalents at the end of the year		302,306	278,343
		=====	=====

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

Margaret McMillan Children's Centre meets the definition of a public benefit entity under FRS 102.

Having considered future planned activities and the reserves available to the charity, the trustees are satisfied that the financial statements should be prepared on the going concern basis.

1.2 Incoming resources

Donations and legacies are accounted for when received by the charity. Childcare fees and other income is accounted for on an accruals basis as far as is prudent to do so.

Revenue grants are recognised on receipt, subject to any required conditions being met or services provided.

1.3 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for beneficiaries. These include Governance costs which are those costs associated with meeting the constitutional and statutory requirement of the charity.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life as follows:-

Freehold land and buildings	not depreciated
Fixtures and fittings	5 years straight line
Equipment	5 years straight line
Computer equipment	3 years straight line

It is the policy of the charity to only capitalise individual items costing in excess of £5,000.

1.5 Leasing and hire purchase commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

1.6 Pensions

The charity pays contributions into the National Employment Savings Trust (NEST) which is a defined contribution work place scheme. The pension costs charged in the accounts represents the contributions payable during the year.

1.7 Accumulated funds

Unrestricted funds are available to be spent for any of the purposes of the charity.

Designated funds comprise funds which have been set aside, at the discretion of the trustees, for specific purposes. The purpose and use of the designated fund is in respect of potential future redundancy payments.

Restricted funds are subject to specific conditions by donors as to how they may be used.

2 Voluntary income

	Total 2023 £	Total 2022 £
Core funding	163,319	109,467
Service level agreements and grants receivable	284,211	272,055
	<u>447,530</u>	<u>381,522</u>
Core funding		
Unrestricted funds:		
Full day care fees	161,552	103,633
Sales	864	458
Milk refunds	613	452
Fundraising	240	580
Room hire	50	-
Job retention scheme	-	817
Council tax refunds	-	2,288
Coronavirus statutory sick pay rebate scheme	-	1,239
	<u>163,319</u>	<u>109,467</u>
Service level agreements and grants receivable		
Bradford MDC Early Education Place	283,711	270,365
Bradford College (Apprenticeship fee)	500	-
Bradford MDC Time Out Grants	-	1,690
	<u>284,211</u>	<u>268,422</u>

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

3 Charitable activities

	2023	2022
	£	£
Salaries	324,356	288,975
Employers NIC	17,974	13,975
Pension costs	9,180	8,399
Payroll costs	2,575	2,848
Recruitment costs	130	38
Staff training	1,585	978
Rates	4,072	1,053
Utilities	7,425	5,776
Telephone	2,267	2,120
Printing, postage and stationery	1,732	890
TV licence	158	158
Repairs, maintenance and refurbishments	14,652	50,257
Waste disposal and cleaning costs	5,345	6,386
Insurance	1,869	1,827
Equipment and materials	6,050	7,394
Equipment rentals	1,815	1,815
Subscriptions and membership fees	1,443	1,737
Trips and activities	600	1,253
Uniforms	4,371	218
Independent examination	900	1,024
DBS checks	338	386
Refreshments, food, and milk	6,941	6,533
Fundraising	262	963
Internet, software, and IT support	2,824	2,928
Bank charges	138	100
	<u>419,002</u>	<u>408,031</u>

4 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year (2022 – £nil).

We can confirm that there are no related party transactions that require disclosure in the accounts (2022 – none).

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

5 Employees

Number of employees

The average monthly number of employees during the year was:-

	2023	2022
	Number	Number
Staff	19	19
	<u> </u>	<u> </u>

Employment costs

	2023	2022
	£	£
Wages and salaries	324,356	288,975
Social security costs	17,974	13,975
Pension costs	9,180	8,399
Recruitment costs	130	38
	<u> </u>	<u> </u>
	351,640	311,387
	<u> </u>	<u> </u>

Social security costs are after the deduction of the £5,000 employment allowance (2022: £4,000).

There were no employees whose annual emoluments were £60,000 or more.

6 Tangible fixed assets

	Freehold land and buildings	Fixtures and fittings	Computer equipment	Equipment	Total
	£	£	£	£	£
Cost					
At 1 April 2022					
And					
31 March 2023	350,528	52,372	6,730	18,076	427,706
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Depreciation					
At 1 April 2022					
And					
At 31 March 2023	-	52,372	6,730	18,076	77,178
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net book value					
At 31 March 2022					
And					
At 31 March 2023	350,528	-	-	-	350,528
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

7 Debtors	2023	2022
	£	£
Trade debtors	3,230	2,145
Prepayments and accrued income	4,470	6,666
Monies paid in advance	85,231	76,329
	<u>92,931</u>	<u>85,140</u>
	<u><u>92,931</u></u>	<u><u>85,140</u></u>
8 Creditors: amounts falling due within one year	2023	2022
	£	£
Accruals	1,424	1,546
	<u>1,424</u>	<u>1,546</u>
	<u><u>1,424</u></u>	<u><u>1,546</u></u>
9 Pension and other post-retirement benefit commitments		
The charity pays contributions on behalf of all eligible employees into the National Employment Savings Trust (NEST) which is a defined workplace scheme. No contributions were outstanding at the year end.		
10 Reconciliation of net movement in funds to net cashflow from operating activities		
	2023	2022
	£	£
Net movement in funds	31,876	(26,263)
Deduct interest income	(3,348)	(246)
(Increase) in debtors	(7,791)	(9,560)
(Decrease) in creditors	(122)	(250)
	<u>20,615</u>	<u>(36,319)</u>
Net cash generated/(used) in operating activities	<u><u>20,615</u></u>	<u><u>(36,319)</u></u>

MARGARET MCMILLAN CHILDREN'S CENTRE

England & Wales - Charity number 1028269

Accounts

**MARGARET MCMILLAN CHILDREN'S CENTRE
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022**

MARGARET MCMILLAN CHILDREN'S CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Arif Alam (Chair)
Sue Marshall (Treasurer)
Nasreen Shah (Secretary)

Elected Users

Sofia Siddique
Safina Mahmood
Naila Parvez
Kaneez Fatima

Charity number

1028269

Principal address

Farnham Road
Bradford
West Yorkshire
BD7 3JE

Independent examiner

Kevin Meddings MAAT
Kevin Meddings Accountancy Services
55 Crowther Avenue
Calverley
Leeds
West Yorkshire
LS28 5SA

Bankers

Unity Trust Bank plc
Nine Brindleyplace
Birmingham
B1 2HB

Santander UK
Bootle
Merseyside
L30 4GB

MARGARET MCMILLAN CHILDREN'S CENTRE

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MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their report and accounts for the year ended 31 March 2022.

The accounts have been prepared in accordance with accounting policies set out in note 1 to the accounts and comply with the charity's constitution adopted on 4 November 1993 as amended on 3 December 1998, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

Aims

Is to "have fun and learn" Children of different cultures and nationalities come to learn through play.

Our Aim

Our aim is to enhance the development and education of young children and people in the local community.

Committee Members:

Please note no new appointments due to Covid pandemic closure and delayed AGM

Structure, Governance and Management

The trustees and elected users, who served during the year were:-

Arif Alam (Chair)	(re-appointed 7 March 2022)
Sue Marshall (Treasurer)	(re-appointed 7 March 2022)
Nasreen Shah (Secretary)	(re-appointed 7 March 2022)
Sofia Siddique	(re-appointed 7 March 2022)
Safina Mahmood	(re-appointed 7 March 2022)
Naila Parvez	(re-appointed 7 March 2022)
Kaneez Fatima	(re-appointed 7 March 2022)

All trustees and elected users are elected on an annual basis.

Trustees Induction and Training

Trustees and Committee members are made up of users of the Centre past and present. Letters are distributed to users with information about committee meetings and what it entails to be a committee member. The information is also included in parent packs which are given to those families accessing childcare. The team at McMillan will nominate users who would like to become a committee member. These nominations are presented at the AGM. All trustees and members are given information about their roles and responsibilities. At the first meeting all are welcomed and introduced to other members with a discussion about roles and responsibilities, how committee works and questions/concerns answered. All committee members must complete enhanced DBS checks by Capita, and must subscribe to the DBS update service. Trustees can if they wish attend training on being a trustee/committee member, if they feel it would benefit their learning journey.

Objectives and Activities

The charity's objectives are to enhance the development and education of young children by promoting their social, physical, intellectual, emotional and spiritual capabilities.

From April 2008 the Centre began to provide full day care as childcare providers for FRCC. This was an agreement that had been instigated by Bradford Early Years, Childcare and Play as McMillan are an established childcare provider in the area and it was part of the offer of Sure Start Children's Centres. We have continued with our services and our Centre is open 51 weeks per year, 8am – 6pm Monday to Friday. Our aim is to ensure children attending McMillan are learning through their play and that we are providing an enhanced, stimulating environment for children aged 0–5 years. The Centre is Ofsted registered to provide full day care for 58 children per session, per day.

MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

McMillan do not receive any funding towards running and sustaining full day care, however, with hard work, careful monitoring and staff co-operation we have been successful in saving money in various areas in order to continue to be self-maintained and run a sustainable setting. Through regular monitoring and checks we have created a new sustainable budget for the next financial year that incorporates a new staffing structure.

In setting our objectives, looking at sustainability and planning our activities, our trustees have given serious consideration to the Charity Commissions general guidance on public benefit and in particular the advancement of health, education and well-being. With all the activities and events, we provide for the children and their families attending the Centre we aim to ensure that they experience a positive, stimulating and enhanced learning journey.

The Children's Centre Report

The Centre has continued to be very busy throughout the year with high occupancy levels in place. We have continued to provide high quality resources and activities for the children that attend to ensure they are progressing and achieving. Our Senior Management team have continued to attend varying meetings liaising with multiple external agencies to support children and their families. These include safeguarding, child protection panels, core group meetings and CIN (Child In Need) meetings. This year a member of staff supported a family and their child in accessing additional learning for their individual needs. This involved visiting an external Early Years Educator and inputting their advice and support into the Centres planning. We have strong transition procedures in place for those children moving onto the next educator. We have a growing number of schools we feed to so staff work hard to ensure all those schools visit the Centre to meet the children and speak to staff about each individual child and their needs. We hold termly parent consultations to share children's progress and achievements with their family members. We have distributed staff and parent questionnaires to ensure we are continuing to receive up to date feedback which allows senior management to reflect and improve the services we provide.

We celebrate all festivals - Christmas, Eid, Diwali and also other celebrations such as Mother's Day, Father's Day, Royal Visit, St George's Day etc. Children also celebrate their birthdays along with other family celebrations i.e. birth of a sibling. Children bring cakes, party bags etc. to celebrate. We have held a graduation event for those leavers, celebrated the children's achievements and wish them luck in the future. We celebrated World Book Day and children dressed up as their favourite book character.

We continue to provide full day care for working parents and also for those returning to education via college or alternative training providers. There is a high demand for the 30-hour funded childcare as well as for nursery education places for 3 and 4 year-olds and also Early Education places for 2 year-olds. This demand has allowed the Centre to offer further flexible sessions/hours for working parents. We offer places for those eligible families and also have a waiting list. Children with additional needs are fully supported by the whole team and we work closely with the families to ensure we are meeting the child/children's individual needs at all times. Our Senco will support staff to ensure any additional support/advice is available.

Within this support close working relations are in place with multiple external agencies where applicable i.e. physiotherapist, health visitor, medical nurse etc. We have continued to work closely with the Fluoride Team who visit the Centre twice a year and apply fluoride treatment to children aged between 2 – 4 years. Good dental health is promoted by the dental nurse which we continue within the rooms through activities, resources and positive adult role models.

We have also continued to provide large numbers of placements for work experience students and students who are training in healthcare. We have had further work to the upstairs training room to build in work stations for the staff to do their keywork with access to computers.

MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

We have held regular committee meetings and staff meetings. Staff attended inhouse and external training to renew paediatric first aid.

Due to high occupancy levels and maternity at the Centre we have recruited new employees. Staff have been rewarded with bonus days off for exceptional work and had a celebratory day out for our Ofsted outstanding grade.

Senior staff have offered flexible hours and contracts for staff that have requested it where possible, whilst still meeting the needs of the Centre. This includes requests made when returning from Maternity leave.

Staff and Training

All staff are continually attending training courses/events through the year. This financial year a large amount has been spent on staff training enabling all staff to stay up to date with available training. Staff have continued access to e-learning.

In addition, this year those staff that attended specific external training, then delivered the training programme as an in-house training event for the full staff team.

A member of staff has begun a specific SEN training award which will support the high demand the Centre currently has for children with additional needs.

Students/Work Experience

We have continued to provide work placements for work experience students who are still at school. We also have various students on placement whilst they work towards their qualifications at college. We currently have a student who is studying towards her level three in childcare whilst working voluntarily at the Centre. Alongside delivering placements the Centre has undergone health and safety checks from external agencies.

Financial Review

The Centre has spent money enhancing the Centre's resources to ensure that the provision continues to offer the highest standards. With the continuing price rises on bills and staffing we have been monitoring budgets to ensure we remain sustainable.

The Centre requires a minimum of three months reserves to carry on the provision in the event of occupancy levels dropping; the reserves levels currently reflect this policy. The Centre holds a redundancy account which has been checked and topped up to ensure it holds enough funds in the event of all staff requiring redundancy payments.

The Centre is vital for the enhancement of children's pre-school education. Research has shown that in the Centres locality lives one of the country's largest deprived populations. The continuation of the services the centre offers is vital for the future education of children in this area. The three months reserves level will allow the centre to run for long enough to find a funding source if it is required for the successful continuation of the Centre. Senior Management reviewed the impact the 30 hours roll out had on the Centre, occupancy levels and the number of children accessing day care and found that there was a drop in day care being accessed and a drop in holiday occupancy.

Fundraising

Over the year we have held several fundraising events including Alzheimer's and Children In Need, which included a bake sale and dressing up.

Community Cohesion

The Centre through their services offer support to varying ethnic backgrounds and offering full day care enables families to return to work. In order to contribute towards community cohesion Margaret McMillan provides opportunities for families of the community from different backgrounds, cultures and nationalities to work study and socialise together. Our Annual General Meeting is a chance for people to meet and socialise with one another. Our Centre enables children, parents and students to progress and raise their creativity, aspirations and achievements. Our regular work experience placement with Bradford's Senior

MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Schools gives students a vision of what they would envisage for the future. The Centre will contribute to work with external agencies to support the needs of our families, children, and the local community.

The Building and Future Developments for the Children's Centre

The Centre and staff continually review plans and needs for the future. The current plan is to review maintenance requirements i.e. shutters, doors, outdoor areas and invest any surplus into the areas that require it.

Committee

The Committee would like to thank all the staff for their hard work and for making the Centre a place where children like to come and "Have Fun and Learn".

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these accounts the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2015 (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
 - State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
 - Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board of trustees

Sue Marshall
Trustee

Nasreen Shah
Trustee

Dated: 7 December 2022

MARGARET MCMILLAN CHILDREN'S CENTRE

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF MARGARET MCMILLAN CHILDREN'S CENTRE

I report on the accounts of the charity for the year ended 31 March 2022 which are set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:-

- (a) which gives me reasonable cause to believe that in any material respect the requirements:-
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act
 have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin Meddings MAAT

Kevin Meddings Accountancy Services
55 Crowther Avenue
Calverley
Leeds
West Yorkshire
LS28 5SA

Dated: 5 January 2023

MARGARET MCMILLAN CHILDREN'S CENTRE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds £	Designated funds £	Total 2022 £	Total 2021 £
Income					
Voluntary income	2	381,522	-	381,522	359,255
Investment income		205	41	246	357
Total income		381,727	41	381,768	359,612
Expenditure					
Charitable activities	3	408,031	-	408,031	350,809
Total expenditure		408,031	-	408,031	350,809
Net (expenditure)/income/net movement in funds		(26,304)	41	(26,263)	8,803
Total funds brought forward		669,899	68,829	738,728	729,925
Total funds carried forward		643,595	68,870	712,465	738,728

MARGARET MCMILLAN CHILDREN'S CENTRE

BALANCE SHEET AS AT 31 MARCH 2022

	Notes	Designated funds £	Unrestricted funds £	Total 2022 £	Total 2021 £
Fixed assets					
Tangible assets	6	-	350,528	350,528	350,528
Current assets					
Debtors	7	-	85,140	85,140	75,580
Cash at bank and in hand		68,870	209,473	278,343	314,416
Total assets		<u>68,870</u>	<u>645,141</u>	<u>714,011</u>	<u>740,524</u>
Creditors: amounts falling due within one year					
	8	-	1,546	1,546	1,796
Total assets less current liabilities		<u>68,870</u>	<u>643,595</u>	<u>712,465</u>	<u>738,728</u>
The funds of the charity					
Income funds					
Designated funds		68,870	-	68,870	68,829
Unrestricted funds		-	643,595	643,595	669,899
Total charity funds		<u>68,870</u>	<u>643,595</u>	<u>712,465</u>	<u>738,728</u>

The accounts were approved by the trustees on 7 December 2022

Sue Marshall

Trustee

Nasreen Shah

Trustee

MARGARET MCMILLAN CHILDREN'S CENTRE

STATEMENT OF CASHFLOWS AS AT 31 MARCH 2022

	Note	2022 £	2021 £
Cash (used)/generated in operating activities	10	(36,319)	25,710
Cashflow from investing activities			
Interest income		246	357
		-----	-----
(Decrease)/increase in cash equivalents in the year		(36,073)	26,067
Cash equivalents at the beginning of the year		314,416	288,349
		-----	-----
Total cash equivalents at the end of the year		278,343	314,416
		=====	=====

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

Margaret McMillan Children's Centre meets the definition of a public benefit entity under FRS 102.

Having considered future planned activities and the reserves available to the charity, the trustees are satisfied that the financial statements should be prepared on the going concern basis.

1.2 Incoming resources

Donations and legacies are accounted for when received by the charity. Childcare fees and other income is accounted for on an accruals basis as far as is prudent to do so.

Revenue grants are recognised on receipt, subject to any required conditions being met or services provided.

1.3 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for beneficiaries. These include Governance costs which are those costs associated with meeting the constitutional and statutory requirement of the charity.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life as follows:-

Freehold land and buildings	not depreciated
Fixtures and fittings	5 years straight line
Equipment	5 years straight line
Computer equipment	3 years straight line

It is the policy of the charity to only capitalise individual items costing in excess of £5,000.

1.5 Leasing and hire purchase commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1.6 Pensions

The charity pays contributions into the National Employment Savings Trust (NEST) which is a defined contribution work place scheme. The pension costs charged in the accounts represents the contributions payable during the year.

1.7 Accumulated funds

Unrestricted funds are available to be spent for any of the purposes of the charity.

Designated funds comprise funds which have been set aside, at the discretion of the trustees, for specific purposes. The purpose and use of the designated fund is in respect of potential future redundancy payments.

Restricted funds are subject to specific conditions by donors as to how they may be used.

2 Voluntary income

	Total 2022 £	Total 2021 £
Core funding	109,467	90,833
Service level agreements and grants receivable	272,055	268,422
	<u>381,522</u>	<u>359,255</u>
Core funding		
Unrestricted funds:		
Full day care fees	103,633	37,919
Sales	458	426
Milk refunds	452	164
Fundraising	580	440
Job retention scheme	817	46,765
Council tax refund	2,288	4,619
Coronavirus statutory sick pay rebate scheme	1,239	-
Santander UK joining incentive	-	500
	<u>109,467</u>	<u>90,833</u>
Service level agreements and grants receivable		
Bradford MDC Early Education Place	270,365	267,922
Bradford MDC Time Out Grants	1,690	-
City Training Services Apprenticeship	-	500
	<u>272,055</u>	<u>268,422</u>

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

3 Charitable activities

	2022	2021
	£	£
Salaries	288,975	290,531
Employers NIC	13,975	12,599
Pension costs	8,399	8,550
Payroll costs	2,848	3,304
Recruitment costs	38	-
Staff training	978	1,351
Rates	1,053	607
Utilities	5,776	4,450
Telephone	2,120	1,789
Printing, postage and stationery	890	678
TV licence	158	158
Repairs, maintenance and refurbishments	50,257	5,812
Waste disposal and cleaning costs	6,386	4,063
Insurance	1,827	1,827
Equipment and materials	7,394	3,024
Equipment rentals	1,815	1,815
Subscriptions and membership fees	1,737	1,677
Trips and activities	1,253	418
Uniforms	218	305
Independent examination	1,024	1,722
DBS checks	386	364
Refreshments, food and milk	6,533	2,321
Fundraising	963	440
Internet, software and IT support	2,928	2,907
Bank charges	100	97
	<u>408,031</u>	<u>350,809</u>

4 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year (2021 – £nil).

We can confirm that there are no related party transactions that require disclosure in the accounts (2021 – none).

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

5 Employees

Number of employees

The average monthly number of employees during the year was:-

	2022 Number	2021 Number
Staff	19	21

Employment costs

	2022 £	2021 £
Wages and salaries	288,975	290,531
Social security costs	13,975	12,599
Pension costs	8,399	8,550
Recruitment costs	38	-
	<u>311,387</u>	<u>311,680</u>

Social security costs are after the deduction of the £4,000 employment allowance (2021: £4,000).

There were no employees whose annual emoluments were £60,000 or more.

6 Tangible fixed assets

	Freehold land and buildings	Fixtures and fittings	Computer equipment	Equipment	Total
	£	£	£	£	£
Cost					
At 1 April 2021					
And					
31 March 2022	350,528	52,372	6,730	18,076	427,706
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Depreciation					
At 1 April 2021					
And					
At 31 March 2022	-	52,372	6,730	18,076	77,178
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net book value					
At 31 March 2021					
And					
At 31 March 2022	350,528	-	-	-	350,528
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

7 Debtors	2022	2021
	£	£
Trade debtors	2,145	1,944
Prepayments and accrued income	6,666	2,692
Monies paid in advance	76,329	70,944
	<u>85,140</u>	<u>75,580</u>
	<u><u>85,140</u></u>	<u><u>75,580</u></u>
8 Creditors: amounts falling due within one year	2022	2021
	£	£
Accruals	1,546	1,796
	<u>1,546</u>	<u>1,796</u>
	<u><u>1,546</u></u>	<u><u>1,796</u></u>
9 Pension and other post-retirement benefit commitments		
The charity pays contributions on behalf of all eligible employees into the National Employment Savings Trust (NEST) which is a defined workplace scheme. No contributions were outstanding at the year end.		
10 Reconciliation of net movement in funds to net cashflow from operating activities		
	2022	2021
	£	£
Net movement in funds	(26,263)	8,803
Deduct interest income	(246)	(357)
(Increase)/decrease in debtors	(9,560)	17,187
(Decrease)/Increase in creditors	(250)	77
	<u>(36,319)</u>	<u>25,710</u>
Net cash (used)/generated in operating activities	(36,319)	25,710
	<u><u>(36,319)</u></u>	<u><u>25,710</u></u>

MARGARET MCMILLAN CHILDREN'S CENTRE

England & Wales - Charity number 1028269

Accounts

**MARGARET MCMILLAN CHILDREN'S CENTRE
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021**

MARGARET MCMILLAN CHILDREN'S CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Arif Alam (Chair)
Sue Marshall (Treasurer)
Nasreen Shah (Secretary)

Elected Users

Sofia Siddique
Safina Mahmood
Naila Parvez
Kaneez Fatima

Charity number

1028269

Principal address

Farnham Road
Bradford
West Yorkshire
BD7 3JE

Independent examiner

Kevin J Meddings MAAT
Stuart B Lodge & Co
Chartered Accountants
44 Bradford Road
Idle
Bradford
West Yorkshire
BD10 9PE

Bankers

Unity Trust Bank plc
Nine Brindleyplace
Birmingham
B1 2HB

Santander UK
Bootle
Merseyside
L30 4GB

MARGARET MCMILLAN CHILDREN'S CENTRE

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MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their report and accounts for the year ended 31 March 2021.

The accounts have been prepared in accordance with accounting policies set out in note 1 to the accounts and comply with the charity's constitution adopted on 4 November 1993 as amended on 3 December 1998, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

Aims

Is to "have fun and learn" Children of different cultures and nationalities come to learn through play.

Our Aim

Our aim is to enhance the development and education of young children and people in the local community.

Committee Members:

Please note no new appointments due to Covid pandemic closure and delayed AGM

Structure, Governance and Management

The trustees and elected users, who served during the year were:-

Arif Alam (Chair)	(re-appointed 3 February 2021)
Sue Marshall (Treasurer)	(re-appointed 3 February 2021)
Nasreen Shah (Secretary)	(re-appointed 3 February 2021)
Sofia Siddique	(re-appointed 3 February 2021)
Safina Mahmood	(re-appointed 3 February 2021)
Naila Parvez	(re-appointed 3 February 2021)
Kaneez Fatima	(re-appointed 3 February 2021)

All trustees and elected users are elected on an annual basis.

Trustees Induction and Training

Trustees and Committee members are made up of users of the Centre past and present. Letters are distributed to users with information about committee meetings and what it entails to be a committee member. The information is also included in parent packs which are given to those families accessing childcare. The team at McMillan will nominate users who would like to become a committee member. These nominations are presented at the AGM. All trustees and members are given information about their roles and responsibilities. At the first meeting all are welcomed and introduced to other members with a discussion about roles and responsibilities, how committee works and questions/concerns answered. All committee members must complete enhanced DBS checks by Capita, and must subscribe to the DBS update service. Trustees can if they wish attend training on being a trustee/committee member, if they feel it would benefit their learning journey.

MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Objectives and Activities

The charity's objectives are to enhance the development and education of young children by promoting their social, physical, intellectual, emotional and spiritual capabilities.

From April 2008 the Centre began to provide full day care as childcare providers for FRCC. This was an agreement that had been instigated by Bradford Early Years, Childcare and Play as McMillan are an established childcare provider in the area and it was part of the offer of Sure Start Children's Centre. We have continued with our services and our Centre is open 51 weeks per year, 8am – 6pm Monday to Friday. Our aim is to ensure children attending McMillan are learning through their play and that we are providing an enhanced, stimulating environment for children aged 0–5 years. The Centre is Ofsted registered to provide full day care for 58 children per session, per day.

McMillan do not receive any funding towards running and sustaining full day care, however, with hard work, careful monitoring and staff co-operation we have been successful in saving money in various areas in order to continue to be self-maintained and run a sustainable setting. Through regular monitoring and checks we have created a new sustainable budget for the next financial year that incorporates a new staffing structure.

In setting our objectives, looking at sustainability and planning our activities, our trustees have given serious consideration to the Charity Commissions general guidance on public benefit and in particular the advancement of health, education and well-being. With all the activities and events we provide for the children and their families attending the Centre we aim to ensure that they experience a positive, stimulating and enhanced learning journey.

The Children's Centre Report

The Centre has had a very challenging year due to the Covid 19 pandemic. We have worked tirelessly to ensure we were able to continue to offer high quality childcare and education when we were permitted to reopen alongside Government lockdowns and adhering to Covid restrictions.

The team implemented various adjustments to the rooms to ensure both staff and children were as safe as possible. Examples of amendments include parents not being allowed access inside the building resulting in various entry and exit points being made available to reduce contamination and adhere to social distancing. Parents wearing facemasks, adjustments to session times, increased cleaning schedule, introducing hand sanitiser around the building, positive promotion of hygiene, taking children's temperatures on arrival etc

We have followed all Government legislations and worked closely with public health throughout this Pandemic and have introduced lateral flow testing biweekly for all staff.

The Centre was closed for a short period of time. During this time senior management met weekly and liaised closely with Early Years and the Management Committee to ensure we were ready to open as a Covid safe setting when advised to do so by the Government.

The Centre opened for a four-week period for vulnerable children, key worker children and school leavers to allow them to have a transitional period before moving to reception to continue their learning journey. This proved to be very successful and evidenced that the new adaptations put in place at the Centre worked and we were better placed for the full return of all children in September.

In September in accordance with regulations the setting reduced occupancy levels to ensure we were able to offer Covid secure bubbles within each room. These bubbles were reviewed at the end of each academic term.

This year due to restrictions we were unable to carry out our normal fundraising activities. As an alternative staff and families donated food parcels which were sent to the local food bank Schoolemoor Beacon.

MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

We have been unable to offer our usual services such as having any visitors to the Centre including no transition visits, no external agencies i.e. SEND team & fluoride team, no Santa Claus, and no graduation ceremony for the school leavers. This was very disappointing for all involved. We have also been unable to celebrate any festivals within the Centre due to lockdown and covid restrictions.

We have continued to liaise with parents and families, consultations have continued with parents opting for either a phone call or wearing PPE if meeting with staff.

The Centre has been unable to offer any student placements, however we have continued to support our two existing apprenticeships.

We have continued to liaise with our committee throughout, holding virtual meetings and sending out regular emails which has allowed us to ensure we are working together developing action plans and making decisions for the benefit and future of the Centre.

The Centre has been fully supported by all our families and the local community which has allowed us to continue to operate and remain sustainable.

Staff and Training

We accessed online training as and when it was available. Again opportunities were restricted due to covid.

Students/Work Experience

The Centre has been unable to offer any student placements, however we have continued to offer our existing apprenticeships.

MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Financial Review

The Centre has worked hard to remain sustainable whilst being forced to close for part of the year and also having to reduce occupancy levels once reopened due to Covid. Bradford Council issued a full rebate of our council tax for the financial year which has helped towards the sustainability of the Centre.

The Centre requires a minimum of three months reserves to carry on the provision in the event of occupancy levels dropping; the reserves levels currently reflect this policy. The Centre holds a redundancy account which has been checked and topped up to ensure it holds enough funds in the event of all staff requiring redundancy payments.

The Centre is vital for the enhancement of children's pre-school education. Research has shown that in the Centres locality lives one of the country's largest deprived populations. The continuation of the services the centre offers is vital for the future education of children in this area. The three months reserves level will allow the centre to run for long enough to find a funding source if it is required for the successful continuation of the Centre. Senior Management reviewed the impact the 30 hour roll out had on the Centres occupancy levels and the number of children accessing day care. We found there was a decrease in both day care sessions being accessed and a drop in holiday occupancy.

Fundraising

This year due to restrictions we were unable to carry out our normal fundraising activities. As an alternative staff and families donated food parcels which were sent to the local food bank Schoolemoor Beacon.

Community Cohesion

The Centre through their services offer support to varying ethnic backgrounds and offering full day care enables families to return to work. In order to contribute towards community cohesion Margaret McMillan provides opportunities for families of the community from different backgrounds, cultures and nationalities to work study and socialise together. Our Annual General Meeting is a chance for people to meet and socialise with one another. Our Centre enables children, parents and students to progress and raise their creativity, aspirations and achievements. Our regular work experience placement with Bradford's Senior Schools gives students a vision of what they would envisage for the future. The Centre will contribute to work with external agencies to support the needs of our families, children, and the local community.

The Building and Future Developments for the Children's Centre

The Centre and staff continually review plans and needs for the future. The current plan is to review maintenance requirements i.e. shutters, doors, outdoor areas and invest any surplus into the areas that require it.

Committee

The Committee would like to thank all the staff for their hard work and for making the Centre a place where children like to come and "Have Fun and Learn".

Covid 19

Due to the Covid 19 pandemic the Centre closed on 20 March 2020 in adherence with Government instructions. All parents and users of the Centre were informed of the situation and have continued to be updated.

Senior staff and the Management Committee have continued to liaise with staff, families and users of the Centre throughout the pandemic closure.

MARGARET MCMILLAN CHILDREN'S CENTRE

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these accounts the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2015 (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board of trustees

Sue Marshall
Trustee

Nasreen Shah
Trustee

Dated: 22 November 2021

MARGARET MCMILLAN CHILDREN'S CENTRE

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF MARGARET MCMILLAN CHILDREN'S CENTRE

I report on the accounts of the charity for the year ended 31 March 2021 which are set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:-

- (a) which gives me reasonable cause to believe that in any material respect the requirements:-
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act
 have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin J Meddings MAAT

Stuart B Lodge & Co
Chartered Accountants
44 Bradford Road
Idle
Bradford BD10 9PE

Dated: 29 November 2021

MARGARET MCMILLAN CHILDREN'S CENTRE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds £	Designated funds £	Total 2021 £	Total 2020 £
Income					
Voluntary income	2	359,255	-	359,255	398,615
Investment income		288	69	357	1,122
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total income		359,543	69	359,612	399,737
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Expenditure					
Charitable activities	3	350,809	-	350,809	381,752
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total expenditure		350,809	-	350,809	381,752
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net income/net movement in funds		8,734	69	8,803	17,985
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total funds brought forward		661,165	68,760	729,925	711,940
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total funds carried forward		669,899	68,829	738,728	729,925
		<u> </u>	<u> </u>	<u> </u>	<u> </u>

MARGARET MCMILLAN CHILDREN'S CENTRE

BALANCE SHEET AS AT 31 MARCH 2021

	Notes	Designated funds £	Unrestricted funds £	Total 2021 £	Total 2020 £
Fixed assets					
Tangible assets	6	-	350,528	350,528	350,528
Current assets					
Debtors	7	-	75,580	75,580	92,767
Cash at bank and in hand		68,829	245,587	314,416	288,349
Total assets		<u>68,829</u>	<u>671,695</u>	<u>740,524</u>	<u>731,644</u>
Creditors: amounts falling due within one year					
	8	-	1,796	1,796	1,719
Total assets less current liabilities		<u>68,829</u>	<u>669,899</u>	<u>738,728</u>	<u>729,925</u>
The funds of the charity					
Income funds					
Designated funds		68,829	-	68,829	68,760
Unrestricted funds		-	669,899	669,899	661,165
Total charity funds		<u>68,829</u>	<u>669,899</u>	<u>738,728</u>	<u>729,925</u>

The accounts were approved by the trustees on 22 November 2021

Sue Marshall
Trustee

Nasreen Shah
Trustee

MARGARET MCMILLAN CHILDREN'S CENTRE

STATEMENT OF CASHFLOWS AS AT 31 MARCH 2021

	Note	2021 £	2020 £
Cash generated/(used) in operating activities	10	25,710	(70,230)
Cashflow from investing activities			
Interest income		357	1,122
		_____	_____
Increase/(decrease) in cash equivalents in the year		26,067	(69,108)
Cash equivalents at the beginning of the year		288,349	357,457
		_____	_____
Total cash equivalents at the end of the year		314,416	288,349
		=====	=====

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

Margaret McMillan Children's Centre meets the definition of a public benefit entity under FRS 102.

Having considered future planned activities and the reserves available to the charity, the trustees are satisfied that the financial statements should be prepared on the going concern basis.

1.2 Incoming resources

Donations and legacies are accounted for when received by the charity. Childcare fees and other income is accounted for on an accruals basis as far as is prudent to do so.

Revenue grants are recognised on receipt, subject to any required conditions being met or services provided.

1.3 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for beneficiaries. These include Governance costs which are those costs associated with meeting the constitutional and statutory requirement of the charity.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life as follows:-

Freehold land and buildings	not depreciated
Fixtures and fittings	5 years straight line
Equipment	5 years straight line
Computer equipment	3 years straight line

It is the policy of the charity to only capitalise individual items costing in excess of £2,500.

1.5 Leasing and hire purchase commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1.6 Pensions

The charity pays contributions into the National Employment Savings Trust (NEST) which is a defined contribution work place scheme. The pension costs charged in the accounts represents the contributions payable during the year.

1.7 Accumulated funds

Unrestricted funds are available to be spent for any of the purposes of the charity.

Designated funds comprise funds which have been set aside, at the discretion of the trustees, for specific purposes. The purpose and use of the designated fund is in respect of potential future redundancy payments.

Restricted funds are subject to specific conditions by donors as to how they may be used.

2 Voluntary income

	Total 2021 £	Total 2020 £
Core funding	90,833	103,776
Service level agreements and grants receivable	268,422	294,839
	<u>359,255</u>	<u>398,615</u>
Core funding		
Unrestricted funds:		
Full day care fees	37,919	101,085
Sales	426	801
Milk refunds	164	1,680
Fundraising	440	210
Job retention scheme	46,765	-
Council tax refund	4,619	-
Santander UK joining incentive	500	-
	<u>90,833</u>	<u>103,776</u>
Service level agreements and grants receivable		
Bradford MDC – Early Education Place	267,922	294,839
City Training Services – Apprenticeship	500	-
	<u>268,422</u>	<u>294,839</u>

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

3 Charitable activities

	2021 £	2020 £
Salaries	290,531	288,460
Employers NIC	12,599	15,175
Pension costs	8,550	8,810
Payroll costs	3,304	2,909
Staff expenses	-	45
Staff training	1,351	1,300
Rates	607	3,777
Utilities	4,450	5,206
Telephone	1,789	1,694
Printing, postage and stationery	678	1,759
TV licence	158	155
Repairs and maintenance	5,812	12,717
Waste disposal and cleaning costs	4,063	5,728
Insurance	1,827	1,804
Equipment and materials	3,024	13,314
Equipment rentals	1,815	2,190
Subscriptions and membership fees	1,677	1,402
Trips and activities	418	1,738
Uniforms	305	1,053
Independent examination	1,722	1,644
DBS checks	364	517
Refreshments, food and milk	2,321	7,069
Fundraising	440	240
Internet, software and IT support	2,907	2,916
Bank charges	97	130
	<u>350,809</u>	<u>381,752</u>

4 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year (2020 – £nil).

We can confirm that there are no related party transactions that require disclosure in the accounts (2020 – none).

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

5 Employees

Number of employees

The average monthly number of employees during the year was:-

	2021 Number	2020 Number
Staff	21	21
	<u> </u>	<u> </u>

Employment costs

	2021 £	2020 £
Wages and salaries	290,531	288,460
Social security costs	12,599	15,175
Pension costs	8,550	8,810
	<u> </u>	<u> </u>
	311,680	312,445
	<u> </u>	<u> </u>

Social security costs are after the deduction of the £4,000 employment allowance (2020: £3,000).

There were no employees whose annual emoluments were £60,000 or more.

6 Tangible fixed assets

	Freehold land and buildings £	Fixtures and fittings £	Computer equipment £	Equipment £	Total £
Cost					
At 1 April 2020					
And					
31 March 2021	350,528	52,372	6,730	18,076	427,706
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Depreciation					
At 1 April 2020					
And					
At 31 March 2021	-	52,372	6,730	18,076	77,178
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net book value					
At 31 March 2020					
And					
At 31 March 2021	350,528	-	-	-	350,528
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

MARGARET MCMILLAN CHILDREN'S CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

7 Debtors	2021	2020
	£	£
Trade debtors	1,944	3,569
Prepayments and accrued income	2,692	8,281
Monies paid in advance	70,944	80,917
	<u>75,580</u>	<u>92,767</u>
	<u><u>75,580</u></u>	<u><u>92,767</u></u>
8 Creditors: amounts falling due within one year	2021	2020
	£	£
Accruals	1,796	1,719
	<u>1,796</u>	<u>1,719</u>
	<u><u>1,796</u></u>	<u><u>1,719</u></u>
9 Pension and other post-retirement benefit commitments		
The charity pays contributions on behalf of all eligible employees into the National Employment Savings Trust (NEST) which is a defined work place scheme. No contributions were outstanding at the year end.		
10 Reconciliation of net movement in funds to net cashflow from operating activities		
	2021	2020
	£	£
Net movement in funds	8,803	17,985
Deduct interest income	(357)	(1,122)
Decrease/(increase) in debtors	17,187	(84,081)
Increase/(decrease) in creditors	77	(3,012)
	<u>25,710</u>	<u>(70,230)</u>
Net cash generated/(used) in operating activities	<u><u>25,710</u></u>	<u><u>(70,230)</u></u>