

Phoenix Under 5s Preschool

England & Wales · Charity number 1028258

Details

Other names	GROVES TODDLER AND PLAYGROUP, PHOENIX PRE-SCHOOL/UNDER 5'S, PHOENIX UNDER 5S
Status	Registered
Legal form	Other
Registered	1993-11-22
Register	View on the Charity Commission register

Contact

Address Phoenix Under 5s Pre school
Park Grove School
Park Grove
York
YO31 8LG

Phone 01904 806496

Email hello@phoenixunderfives.co.uk

Website www.phoenixunderfives.co.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

Activities: Pre school playgroup for children in the surrounding area.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training
- **Who:** Children/young People

Geography

- City Of York

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£122,550	£132,320	-	-
2023-08-31	£136,032	£117,744	-	-
2022-08-31	£100,174	£94,869	-	-
2021-08-31	£103,485	£90,220	-	-
2020-08-31	£108,816	£86,341	-	-

Trustees

Name	Role	Appointed
Sally Sawdon	Chair	2022-09-22
Lisa Egginton		2026-03-13
Natalie McKeown		2022-09-22
Ruth Shepherd		2026-03-13

Phoenix Under 5s Preschool

England & Wales - Charity number 1028258

Accounts

Phoenix Pre-School Under Fives

(Charity number: 1028258)

Trustees annual report & financial statements for the year ended

31st August 2024

outsourcE

Charity accounts preparation &
independent examination service

Phoenix Pre-School Under Fives

(Charity number: 1028258)

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Trustees' Annual Report

From: 01/09/23

To: 30/08/24

Charity's full name Phoenix Pre-school/Under 5's

Registered Charity number 1028258

Objectives and activities

Summary of the purposes of the charity set out in its governing document

Primary aim of the charity is to give children an opportunity to develop intellectual and social skills through play and to follow the EYFS as well as preparing them to start their statutory education. Children benefit as we work closely with parents involving them in their child's learning and the running of the preschool. Families are regularly invited to attend events at the charity, giving them the opportunity to speak with their child's key worker and building a sense of community within the Phoenix cohort.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

The preschool helps to develop children in their care through play using Early Years Foundation Stage Curriculum to give structure and guidance to this practice in a caring environment. Phoenix works closely with primary schools, health care workers and other professionals to create a team around the children attending the setting.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Phoenix Pre-school has continued to provide a safe and friendly environment for local pre-school age children to play, learn and develop.

The setting has filled almost to capacity throughout the year which indicates a successful and popular pre-school that parents are keen to use. Numbers for the next academic year suggest the setting will be full from September.

Financial review

Review of the charity's financial position at the end of the period

The charity ended this financial period with a deficit, but the reserves still remain at a healthy level. The bank balance stood above our reserve level. This is in allowance of holding one months running costs for cashflow and monies been held by the committee for any future agreed improvements to the playroom/outdoor area.

Statement explaining the policy for holding reserves stating why they are held

The constitution of the preschool states that a terms costings including staff wages, rent and other outgoings must be held in reserve. This is the amount of notice of closure that will be needed for families and landlord. We also hold one months cost for cash flow. This is reviewed on an annual basis.

Amount of reserves held

£104,043

Reasons for holding zero reserves

N/A

Funds materially in deficit

None

Explanation of any uncertainties about the charity continuing as a going concern

None

Structure, governance and management

Description of the charity's trusts

Type of governing document Constitution

How the charity is constituted Association

Trustee selection methods including Elected at the AGM

Reference and administration details

Charity's full name Phoenix Pre-school/Under 5's

Other names the charity is known by Phoenix Under 5's

Charity's principal address Park Grove Primary School
Dudley Street
York
Postcode YO31 8LG

Names of the trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Sally Sawdon	Chair		
Caroline Billington	Treasurer		
Karen Boardman	Secretary		

Names and addresses of advisers (OPTIONAL)

Type of adviser	Name	Address
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Independent Examiner Karen Wood ACMA
Outsource Accounting Services & independent examinations
2 Galligap Lane
Osbalwick, York
YO10 3NR

Bankers HSBC
Parliament Street
York
YO1 8XS

Name of chief executive or names of senior staff members

Jasmin Walker

Declaration

The trustees declare that they have approved the Trustees Annual Report and Accounts

Signed on behalf of the charity's trustees

Signature Sally Sawdon
Full Name Sally Sawdon
Position Chair
Date 16/006/2025

Independent examiner's report to the trustees of Phoenix Pre-School Under Fives

I report on the accounts of: **Phoenix Pre-School Under Fives**
for the year ended: **31st August 2024** which are set out on pages 4 to 6.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Karen Wood (ACMA)

Outsource independent examination
service

2 Galligap Lane
Osbalwick
York YO10 3NR

18/06/2025

Date:

Phoenix Pre-School Under Fives
(Charity number: 1028258)

Receipts & payments accounts for the year ending:		31st August 2024		
	Unrestricted funds	Restricted funds	2024 Total funds	2023 Total funds
	£	£	£	£
Receipts				
Fee income & starter fees	16,012	-	16,012	13,503
NEG funding	106,159	-	106,159	121,871
Donations & fundraising	189	-	189	658
Other income	190	-	190	-
Total receipts	<u>122,550</u>	<u>-</u>	<u>122,550</u>	<u>136,032</u>
Payments				
Staff salaries	104,612	-	104,612	93,613
Staff training & HR costs	2,725	-	2,725	433
Play materials & equipment	6,030	-	6,030	7,187
Activities & outings	284	-	284	1,842
Consumables & refreshments	1,569	-	1,569	2,736
Rent & utilities	6,002	-	6,002	6,000
Insurance costs	977	-	977	932
Affiliations & subscriptions	2,208	-	2,208	501
Office costs & equipment	389	-	389	844
Cleaning, repairs & renewals	562	-	562	111
IE fee	360	-	360	360
Website, publicity & media	4,668	-	4,668	-
Fundraising costs	-	-	-	22
Payroll charges	869	-	869	581
General equipment	830	-	830	2,397
Trustees' expenses & gifts	175	-	175	125
Bank charges	60	-	60	60
Total payments	<u>132,320</u>	<u>-</u>	<u>132,320</u>	<u>117,744</u>
Net of receipts/(payments)	(9,770)	-	(9,770)	18,288
Transfers between funds	-	-	-	-
Balance brought forward	113,813	-	113,813	95,525
Balance carried forward	<u>104,043</u>	<u>-</u>	<u>104,043</u>	<u>113,813</u>

Phoenix Pre-School Under Fives
(Charity number: 1028258)

Statement of assets and liabilities at:		31st August 2024			
	Unrestricted funds	Restricted funds	2024 Total funds	2023 Total funds	
	£	£	£	£	
Assets					
Cash at bank and in hand					
Current bank account	104,043	-	104,043	113,813	
	<u>104,043</u>	<u>-</u>	<u>104,043</u>	<u>113,813</u>	
	Unrestricted Funds	Restricted Funds	2024 Total Funds	2023 Total Funds	
	£	£	£	£	
Liabilities					
Independent examination fee	360	-	360	360	
	<u>360</u>	<u>-</u>	<u>360</u>	<u>360</u>	

Phoenix Pre-School Under Fives
(Charity number: 1028258)

Notes to the accounts for the year ended:	31st August 2024
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The trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.


Approval of accounts for the year ended:	31st August 2024
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The report and accounts were approved at a meeting of the trustees held on:

24.10.24

Date

Signed for and on behalf of the trustees:

Sally Sawdon	
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Name

Chair

Position (e.g. Chair etc)

18.06.25

Date

Phoenix Under 5s Preschool

England & Wales - Charity number 1028258

Accounts

Phoenix Pre-School Under Fives

Charity Registration Number 1028258

Trustees' Annual Report & Financial Statements for the year ended 31st August 2023

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Charity accounts preparation &
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Phoenix Pre-School Under Fives

Charity registration number 1028258

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Phoenix Pre-School Under Fives

(Charity Registration Number 1028258)

Trustees' Annual Report

Charity's full name: Phoenix Pre-School Under Fives
Registered charity number: 1028528

From: 1st September 2022
To: 31st August 2023

Objectives and Activities

Summary of the purposes of the charity set out in its governing document

Primary aim of the charity is to provide a nurturing environment within which children can explore their imaginations and develop their social skills through play. We aim to foster children's natural curiosity and support them to build their confidence and independence. Children benefit as we work closely with parents involving them in their child's learning and the running of the preschool. Families are regularly invited to attend events at the charity, giving them the opportunity to speak with their child's key worker and building a sense of community within the Phoenix cohort.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

The preschool helps to develop children in their care through play using a child-led play-based approach providing a wide range of open-ended sensory play experiences within a safe, nurturing environment. Phoenix works closely with local primary schools, health care workers and other professionals to create a team around the children attending the setting.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Phoenix Pre-school has continued to provide a safe and friendly environment for local pre-school age children to play, learn and develop.

After a strong year last year, the setting has gradually filled spaces throughout 2022-23 and is looking relatively promising for the coming year. Marketing and advertisements have been put in place to ensure we fill as many spaces as possible.

- A current member of staff was promoted to Deputy Manager and has since undertaken significant SENCo training.
- A grant was secured to purchase outdoor climbing equipment.
- A new smart board was purchased and installed in the main playroom.
- A pay review was undertaken to bring remunerations in line with the new higher NLW.



Trustees' Annual Report

Financial Review

Review of the charity's financial position at the end of the period

The charity ended this financial period in a healthy position. The bank balance stood above our reserve level. This is in allowance of holding one months running costs for cashflow and monies been held by the committee for any future agreed improvements to the playroom/outdoor area.

Statement explaining the policy for holding reserves stating why they are held

The constitution of the preschool states that a terms costings including staff wages, rent and other outgoings must be held in reserve. This is the amount of notice of closure that will be needed for families and landlord. We also hold one months cost for cash flow. This is reviewed on an annual basis.

Amount of reserves held

£113,813

Reasons for holding zero reserves

N/A

Funds materially in deficit

N/A

Explanation of any uncertainties about the charity continuing as a going concern

N/A

Additional information

Trustees have recently undertaken a charity wide wages review, triggered by the increase in the NLW. This along with rising costs in all areas has added additional financial pressure on the charity. The chair and trustees are aware of this and confident in the continued viability of the charity due to the reserves currently held and prudent financial planning for the coming year. Along with other projects, the charity secured a grant for some outdoor climbing equipment and purchased a new smart board for the main preschool room.



Phoenix Pre-School Under Fives

(Charity Registration Number 1028258)

Trustees' Annual Report

Structure, governance and management

Description of the charity's trusts

Type of governing document

Constitution

How the charity is constituted

Unincorporated Association

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees

Election at AGM according to vacant posts and resignations as stipulated in the constitution.

Reference and Administration details

Charity's Full Name:

Phoenix Under Fives Pre-School

Other names the charity is known by:

Phoenix Under Fives

Charity's principal address

Park Grove Primary School, Dudley Street, York
YO31 8LG

Names of the trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not whole year	Name of person entitled to appoint trustee
Sally Sawdon	Chair		
Natalie McKeown	Treasurer		

Names and addresses of advisers

Type of advisor	Name	Address
Independent Examiner	Karen Wood ACMA	Outsource Accountancy Services & Independent Examinations Hiscox Building, Peasholme Green, York, YO1 7PR

Name of chief executive or names of senior staff members

Kate Hickey - Manager



Phoenix Pre-School Under Fives

(Charity Registration Number 1028258)

Trustees' Annual Report

Declaration

This report was approved by the Board of Trustees

Signed on behalf of the charity's trustees

Signature

Full Name

Sally Sawdon

Position

Chair

Date

05/06/24

Phoenix Pre-School Under Fives

(Registered Charity Number 1028258)

Independent examiner's report to the Trustees of Phoenix Pre-School Under Fives

I report on the accounts of: **Phoenix Pre-School Under Fives**

For the year ended: **31st August 2023** Which are set out on pages 6-8

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

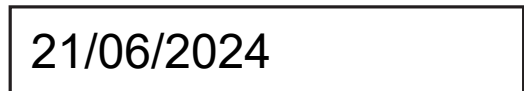
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
- or**
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Karen Wood ACMA, CGMA
Outsource independent examination service
The Hiscox Building
Peasholme Green
York YO1 7PR



Date

Phoenix Pre-School Under Fives

(Registered Charity Number 1028258)

Receipts and payments accounts for the year ended: 31st August 2023

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
Receipts				
Fee income & starter fees	13,503	-	13,503	19,556
NEG funding	121,871	-	121,871	80,394
Donations & fundraising	658	-	658	-
Other income	-	-	-	224
Total receipts	136,032	-	136,032	100,174
Payments				
Staff salaries	93,613	-	93,613	77,155
Staff training & other costs	433	-	433	1,564
Play materials, activities and outings	9,029	-	9,029	2,555
Consumables & refreshments	2,736	-	2,736	1,766
Rent and utilities	6,000	-	6,000	6,000
Insurance costs	932	-	932	906
Affiliations & subscriptions	501	-	501	685
Office costs & equipment	844	-	844	1,473
Cleaning, equipment, repairs & renewals	2,508	-	2,508	2,046
IE fee	360	-	360	360
Fundraising costs	22	-	22	-
Payroll charges	581	-	581	314
Trustees' expenses	125	-	125	-
Bank charges	60	-	60	-
Sundry costs	-	-	-	45
Total payments	117,744	-	117,744	94,869
Net of receipts/(payments)	18,288	-	18,288	5,305
Balance brought forward	95,525	-	95,525	90,220
Balance carried forward	113,813	-	113,813	95,525

Phoenix Pre-School Under Fives

(Registered Charity Number 1028258)

Notes to the accounts for the year ended:

31st August 2023

The trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

Approval of Accounts for the year ended:

31st August 2023

The report and accounts were approved at a meeting
of the trustees held on

6th June 2024

Date

Signed for and on behalf of the trustees



Signature

Sally Sawdon

Name

Chair

Position (e.g. Chair etc)

18th June 2024

Date

Phoenix Under 5s Preschool

England & Wales - Charity number 1028258

Accounts

Phoenix Pre-School Under Fives

(Charity number: 1028258)

Trustees annual report & financial statements for the year ended

31st August 2022

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Trustees' Annual Report

From: 01/09/21

To: 30/08/22

Charity's full name Phoenix Pre-school/Under 5's

Registered Charity number 1028258

Objectives and activities

Summary of the purposes of the charity set out in its governing document

Primary aim of the charity is to give children an opportunity to develop intellectual and social skills through play and to follow the EYFS as well as preparing them to start their statutory education. Children benefit as we work closely with parents involving them in their child's learning and the running of the preschool. Families are regularly invited to attend events at the charity, giving them the opportunity to speak with their child's key worker and building a sense of community within the Phoenix cohort.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

The preschool helps to develop children in their care through play using Early Years Foundation Stage Curriculum to give structure and guidance to this practice in a caring environment. Phoenix works closely with primary schools, health care workers and other professionals to create a team around the children attending the setting.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Phoenix Pre-school has continued to provide a safe and friendly environment for local pre-school age children to play, learn and develop.

The setting has filled almost to capacity throughout the year which indicates a successful and popular pre-school that parents are keen to use. Numbers for the next academic year suggest the setting will be full from September.

Following the resignation of the Chair another Chair was elected at a well attended Committee AGM which was open to all parents and children at the setting. Several of the existing parent committee members decided to stay on for another year. This provided continuity to the staff and children.

A couple of small fun events were held including an Autumn Collectathon, an Easter family event and a Summer Teddython sports day.

Financial review

Review of the charity's financial position at the end of the period

The charity ended this financial period in a healthy position. The bank balance stood above our reserve level. This is in allowance of holding one months running costs for cashflow and monies been held by the committee for any future agreed improvements to the playroom/outdoor area.

Statement explaining the policy for holding reserves stating why they are held

The constitution of the preschool states that a terms costings including staff wages, rent and other outgoings must be held in reserve. This is the amount of notice of closure that will be needed for families and landlord. We also hold one months cost for cash flow. This is reviewed on an annual basis.

Amount of reserves held

£95,525.00

Reasons for holding zero reserves

N/A

Funds materially in deficit

None

Explanation of any uncertainties about the charity continuing as a going concern

None

Structure, governance and management

Description of the charity's trusts

Type of governing document Constitution

How the charity is constituted Association

Trustee selection methods including Elected at the AGM

Reference and administration details

Charity's full name Phoenix Pre-school/Under 5's

Other names the charity is known by Phoenix Under 5's

Charity's principal address Park Grove Primary School
Dudley Street
York
Postcode YO31 8LG

Names of the trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Sally Sawdon	Chair		
Caroline Billington	Treasurer		
Karen Boardman	Secretary		

Names and addresses of advisers (OPTIONAL)

Type of adviser	Name	Address
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Independent Examiner Karen Wood ACMA
Outsource Accounting Services & independent examinations
The Hiscox Building
Peasholme Green, York
YO1 7PR

Bankers HSBC
Parliament Street
York
YO1 8XS

Name of chief executive or names of senior staff members

Jasmin Walker

Declaration

The trustees declare that they have approved the Trustees Annual Report and Accounts

Signed on behalf of the charity's trustees

Signature



Full Name

Sally Sawdon

Position

Chair

Date

26/05/2023

Independent examiner's report to the trustees of Phoenix Pre-School Under Fives

I report on the accounts of: **Phoenix Pre-School Under Fives**
for the year ended: **31st August 2022** which are set out on pages 4 to 6.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Karen Wood (ACMA)

Outsource independent examination
service

The Hiscox Building
Peaseholme Green
York YO1 7PR

07/06/2023

Date:

Phoenix Pre-School Under Fives
(Charity number: 1028258)

Receipts & payments accounts for the year ending:		31st August 2022		
	Unrestricted funds	Restricted funds	2022 Total funds	2021 Total funds
	£	£	£	£
Receipts				
Fee income & starter fees	19,556	-	19,556	11,387
NEG funding	80,394	-	80,394	91,941
Donations & fundraising	-	-	-	157
Other income	224	-	224	-
Total receipts	<u>100,174</u>	<u>-</u>	<u>100,174</u>	<u>103,485</u>
Payments				
Staff salaries	77,155	-	77,155	73,933
Staff training & other costs	1,564	-	1,564	299
Play materials & equipment	2,410	-	2,410	3,503
Activities & outings	145	-	145	482
Consumables & refreshments	1,766	-	1,766	425
Rent & utilities	6,000	-	6,000	6,009
Insurance costs	906	-	906	889
Affiliations & subscriptions	685	-	685	673
Office costs & equipment	1,473	-	1,473	681
Cleaning, repairs & renewals	1,978	-	1,978	432
IE fee	360	-	360	360
Payroll charges	314	-	314	826
General equipment	68	-	68	64
Trustees' expenses	-	-	-	53
Transport costs	-	-	-	88
Sundry costs	45	-	45	106
Total payments	<u>94,869</u>	<u>-</u>	<u>94,869</u>	<u>88,823</u>
Net of receipts/(payments)	5,305	-	5,305	14,662
Transfers between funds	-	-	-	-
Balance brought forward	90,220	-	90,220	75,558
Balance carried forward	<u>95,525</u>	<u>-</u>	<u>95,525</u>	<u>90,220</u>

Phoenix Pre-School Under Fives
(Charity number: 1028258)

Statement of assets and liabilities at:		31st August 2022			
	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £	
Assets					
Cash at bank and in hand					
Current bank account	95,525	-	95,525	90,220	
	<u>95,525</u>	<u>-</u>	<u>95,525</u>	<u>90,220</u>	
	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £	
Liabilities					
Independent examination fee	360	-	360	360	
	<u>360</u>	<u>-</u>	<u>360</u>	<u>360</u>	

Phoenix Pre-School Under Fives
(Charity number: 1028258)

Notes to the accounts for the year ended:	31st August 2022
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The trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

Approval of accounts for the year ended:	31st August 2022
---	-------------------------

The report and accounts were approved at a meeting of the trustees held on:

Date

Signed for and on behalf of the trustees:



Name

Sally Sawdon
Chair

Position (e.g. Chair etc)

06/06/2023

Date

Phoenix Under 5s Preschool

England & Wales - Charity number 1028258

Accounts

Phoenix Pre-School Under Fives

(Charity number: 1028258)

Trustees annual report & financial statements for the year ended

31st August 2021

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Phoenix Pre-School Under Fives

(Charity number: 1028258)

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Trustees' Annual Report

From: 01/09/20

To: 30/08/21

Charity's full name Phoenix Pre-school/Under 5's

Registered Charity number 1028258

Objectives and activities

Summary of the purposes of the charity set out in its governing document

Primary aim of the charity is to give children an opportunity to develop intellectual and social skills through play and to follow the EYFS. Children benefit as we are a charity and work closely with parents involving them in their child's learning and the running of the preschool.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

The preschool helps to develop children in their care through play using Early Years Foundation Stage Curriculum to give structure and guidance to this practice in a caring environment.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Phoenix Pre-school has continued to provide a safe and friendly environment for local pre-school children to play, learn and develop. The setting has filled almost to capacity throughout the year which indicates a successful pre-school. All of the parent committee members decided to stay on for another year including the chair. This provided continuity to the staff and children. A couple of small fundraising events were held including Halloween event and Autumn Collectathon.

Financial review

Review of the charity's financial position at the end of the period

The charity ended this financial period in a healthy position. The bank balance stood at almost £20,000 above our reserve level. This is in allowance of holding one months running costs for cashflow and monies been held by the committee for any future agreed improvements to the playroom.

Statement explaining the policy for holding reserves stating why they are held

Reserves are calculated by working out a terms costings including staff wages, rent and other outgoings as this is the amount of notice that will be needed for families and landlord. We also hold one months cost for cash flow. This is reviewed on an annual basis.

Amount of reserves held

£90,220.00

Reasons for holding zero reserves

N/A

Funds materially in deficit

None

Explanation of any uncertainties about the charity continuing as a going concern

None

Structure, governance and management

Description of the charity's trusts

Type of governing document Constitution

How the charity is constituted Association

Trustee selection methods including Elected at the AGM

Reference and administration details

Charity's full name Phoenix Pre-school/Under 5's

Other names the charity is known by Phoenix Under 5's

Charity's principal address Park Grove Primary School
Dudley Street
York
Postcode YO31 8LG

Names of the trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Adriana Castelli	Chair		
Caroline Billington	Treasurer		
Karen Boardman	Secretary		

Names and addresses of advisers (OPTIONAL)

Type of adviser	Name	Address
-----------------	------	---------

Independent Examiner Karen Wood ACMA
Outsource Accounting Services & independent examinations
The Hiscox Building
Peaseholme Green, York
YO1 7PR

Bankers HSBC
Parliament Street
York
YO1 8XS

Name of chief executive or names of senior staff members

Jasmin Walker, Claire Witter

Declaration

The trustees declare that they have approved the Trustees Annual Report and Accounts

Signed on behalf of the charity's trustees

Signature



Full Name

Caroline Billington

Position

Treasurer

Date

16/06/2022

Independent examiner's report to the trustees of Phoenix Pre-School Under Fives

I report on the accounts of: **Phoenix Pre-School Under Fives**
for the year ended: **31st August 2021** which are set out on pages 5 to 7.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Karen Wood (ACMA)

Outsource independent examination
service

The Hiscox Building
Peaseholme Green
York YO1 7PR

16/06/2022

Date:

Phoenix Pre-School Under Fives
(Charity number: 1028258)

Receipts & payments accounts for the year ending:		31st August 2021		
	Unrestricted funds	Restricted funds	2021 Total funds	2020 Total funds
	£	£	£	£
Receipts				
Fee income & starter fees	11,387	-	11,387	15,080
NEG funding	91,941	-	91,941	93,045
Donations & fundraising	157	-	157	256
Milk refunds & other income	-	-	-	435
Total receipts	<u>103,485</u>	<u>-</u>	<u>103,485</u>	<u>108,816</u>
Payments				
Staff salaries	73,933	-	73,933	74,945
Staff training & other costs	299	-	299	45
Play materials & equipment	3,503	-	3,503	1,821
Activities & outings	482	-	482	609
Consumables & refreshments	425	-	425	774
Advertising & publicity	-	-	-	174
Rent & utilities	6,009	-	6,009	3,702
Insurance costs	889	-	889	879
Affiliations & subscriptions	673	-	673	765
Office costs & equipment	681	-	681	1,080
Cleaning, repairs & renewals	432	-	432	636
IE fee	360	-	360	360
Payroll charges	826	-	826	423
General equipment	64	-	64	-
Trustees' expenses	53	-	53	128
Transport costs	88	-	88	-
Sundry costs	106	-	106	-
Total payments	<u>88,823</u>	<u>-</u>	<u>88,823</u>	<u>86,341</u>
Net of receipts/(payments)	14,662	-	14,662	22,475
Transfers between funds	-	-	-	-
Balance brought forward	75,558	-	75,558	53,083
Balance carried forward	<u>90,220</u>	<u>-</u>	<u>90,220</u>	<u>75,558</u>

Phoenix Pre-School Under Fives
(Charity number: 1028258)

Statement of assets and liabilities at:		31st August 2021			
	Unrestricted funds	Restricted funds	2021 Total funds	2020 Total funds	
Assets	£	£	£	£	
Cash at bank and in hand					
Current bank account	90,220	-	90,220	75,558	
	<u>90,220</u>	<u>-</u>	<u>90,220</u>	<u>75,558</u>	
	Unrestricted Funds	Restricted Funds	2021 Total Funds	2020 Total Funds	
Liabilities	£	£	£	£	
Independent examination fee	360	-	360	360	
	<u>360</u>	<u>-</u>	<u>360</u>	<u>360</u>	

Phoenix Pre-School Under Fives
(Charity number: 1028258)

Notes to the accounts for the year ended:

31st August 2021

The trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

Approval of accounts for the year ended:

31st August 2021

The report and accounts were approved at a meeting of the trustees held on:

09/06/2022

Date

Signed for and on behalf of the trustees:



Name Caroline Billington

Treasurer

Position (e.g. Chair etc)

16/06/2022

Date

Phoenix Under 5s Preschool

England & Wales - Charity number 1028258

Accounts

Phoenix Pre-School Under Fives

(Charity number: 1028258)

Trustees annual report & financial statements for the year ended

31st August 2020

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Charity accounts preparation &
independent examination service

Phoenix Pre-School Under Fives

(Charity number: 1028258)

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Trustees' Annual Report

From: 01/09/19

To: 30/08/20

Charity's full name Phoenix Pre-school/Under 5's

Registered Charity number 1028258

Objectives and activities

Summary of the purposes of the charity set out in its governing document

Primary aim of the charity is to give children an opportunity to develop intellectual and social skills through play and to follow the EYFS. Children benefit as we are a charity and work closely with parents involving them in their child's learning and the running of the preschool.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

The preschool helps to develop children in their care through play using Early Years Foundation Stage Curriculum to give structure and guidance to this practice in a caring environment.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Phoenix Pre-school has continued to provide a safe and friendly environment for local pre-school children to play, learn and develop. The setting has filled almost to capacity throughout the year which indicates a successful pre-school with happy children and families. Most of the parent committee members decided to stay on for another year including the chair. This provided continuity and support to the staff and children. Several small fundraising events were held including a sponsored Teddython and stalls at the school fair.

Financial review

Review of the charity's financial position at the end of the period

The charity ended this financial period in a very healthy position. A surplus of £22,475 has increased our reserves considerably. This is in allowance of holding one months running costs for cashflow and monies been held by the committee for any future agreed improvements to the playroom.

Statement explaining the policy for holding reserves stating why they are held

Reserves are calculated by working out a terms costings including staff wages, rent and other outgoings as this is the amount of notice that will be needed for families and landlord. We also hold one months cost for cash flow. This is reviewed on an annual basis.

Amount of reserves held

£75,558.00

Reasons for holding zero reserves

N/A

Funds materially in deficit

None

Explanation of any uncertainties about the charity continuing as a going concern

None

Structure, governance and management**Description of the charity's trusts****Type of governing document** Constitution**How the charity is constituted** Association**Trustee selection methods including** Elected at the AGM**Reference and administration details****Charity's full name** Phoenix Pre-school/Under 5's**Other names the charity is known by** Phoenix Under 5's**Charity's principal address** Park Grove Primary School
Dudley Street
York

Postcode YO31 8LG

Names of the trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Adriana Castelli	Chair		
Caroline Billington	Treasurer	28th February 2021	
Karen Boardman	Secretary	28th February 2021	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Names and addresses of advisers (OPTIONAL)

Type of adviser	Name	Address
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Independent Examiner	Karen Wood ACMA	Outsource Accounting Services & independent examinations The Hiscox Building Peaseholme Green, York YO1 7PR
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Bankers	HSBC	Parliament Street York YO1 8XS
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Name of chief executive or names of senior staff members

Jasmin Walker, Claire Witter

Declaration

The trustees declare that they have approved the Trustees Annual Report and Accounts

Signed on behalf of the charity's trustees

Signature **Karen Boardman**
 Full Name
 Position Secretary
 Date 25/05/2021

Independent examiner's report to the trustees of Phoenix Pre-School Under Fives

I report on the accounts of: **Phoenix Pre-School Under Fives**
for the year ended: **31st August 2020** which are set out on pages 5 to 7.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



25/05/2021

Karen Wood (ACMA)

Date:

Outsource independent examination
service
The Hiscox Building
Peaseholme Green
York YO1 7PR

Phoenix Pre-School Under Fives
(Charity number: 1028258)

Receipts & payments accounts for the year ending:		31st August 2020		
	Unrestricted funds	Restricted funds	2020 Total funds	2019 Total funds
	£	£	£	£
Receipts				
Fee income & starter fees	15,080	-	15,080	12,091
NEG funding	93,045	-	93,045	78,196
Donations & fundraising	256	-	256	628
Milk refunds & other income	435	-	435	71
Total receipts	<u>108,816</u>	<u>-</u>	<u>108,816</u>	<u>90,986</u>
Payments				
Staff salaries	74,945	-	74,945	70,390
Staff training & other costs	45	-	45	424
Play materials & equipment	1,821	-	1,821	1,597
Activities & outings	609	-	609	788
Consumables & refreshments	774	-	774	1,247
Advertising & publicity	174	-	174	-
Rent & utilities	3,702	-	3,702	5,000
Insurance costs	879	-	879	874
Affiliations & subscriptions	765	-	765	375
Office costs & equipment	1,080	-	1,080	1,422
Cleaning, repairs & renewals	636	-	636	901
IE fee	360	-	360	720
Payroll charges	423	-	423	760
Fundraising costs	-	-	-	304
Trustees' expenses	128	-	128	649
Total payments	<u>86,341</u>	<u>-</u>	<u>86,341</u>	<u>85,451</u>
Net of receipts/(payments)	22,475	-	22,475	5,535
Transfers between funds	-	-	-	-
Balance brought forward	53,083	-	53,083	47,548
Balance carried forward	<u>75,558</u>	<u>-</u>	<u>75,558</u>	<u>53,083</u>

Phoenix Pre-School Under Fives
(Charity number: 1028258)

Statement of assets and liabilities at:		31st August 2020			
	Unrestricted	Restricted	2020	2019	
	funds	funds	Total	Total	
	£	£	funds	funds	
Assets			£	£	
Cash at bank and in hand					
Current bank account	75,558	-	75,558	53,083	
Petty cash	-	-	-	-	
	<u>75,558</u>	<u>-</u>	<u>75,558</u>	<u>53,083</u>	
	Unrestricted	Restricted	2020	2019	
	Funds	Funds	Total	Total	
	£	£	Funds	Funds	
Liabilities			£	£	
Independent examination fee	360	-	360	360	
	<u>360</u>	<u>-</u>	<u>360</u>	<u>360</u>	

Phoenix Pre-School Under Fives
(Charity number: 1028258)

Notes to the accounts for the year ended:	31st August 2020
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The trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

Approval of accounts for the year ended:	31st August 2020
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The report and accounts were approved at a meeting of the trustees held on:

25/5/2021

Date

Signed for and on behalf of the trustees:

Karen Boardman

Name

Secretary

Position (e.g. Chair etc)

25/05/2021

Date