

Good evening, All

Thank you for taking the time to come along to the AGM and showing support to our pre-school. It really does mean a lot as without you all this setting wouldn't be possible, and our children really would miss out on fantastic opportunities.

Throughout this year we have held meetings on Zoom which I personally feel have worked well to enable as many people as possible to attend.

During this meeting we will sum up the past year and discuss the roles of the committee.

Following the meeting we will also sign the constitution and have our election of members.

I would like to start by thanking all staff involved in running of Brookside Under 5's Pre School. We have been through COVID and fingers crossed this winter is not as harshly impacted as prior years but also thanking the team for stepping up to cover Savannah's maternity leave and now Gemma's maternity leave plus not forgetting welcoming Sam this year too who has slotted in really well

An overview of current staff is as follows:

Savannah – Manager – Currently on Mat Leave

Gemma – Deputy Manager – Currently on Mat leave

Lisa – Senior pre school assistant and SENCO

Annabel – Qualified pre-school assistant

Julie – Qualified pre-school assistant

Sarah – Pre-school-assistant

Sam – Pre-school assistant

Fundraising

Although COVID drastically impacted fundraising opportunities we have been extremely lucky this year to have Vaillant Group UK Ltd pay for our new flooring which has been recently installed. It has provided the

children a cosy setting and also an area for more messy play/lunch time meals without food getting on the carpet.

We do need to start thinking of ideas for next year

Activities

We have grown further on additional activities offered in setting which really help children to enjoy their time here. Especially now most children now attend the full day sessions. Examples of things are:

Robot Reg phonics

Sunshine forest school

Christmas party

Leavers party

Committee Members

Chairperson

Fiona – Chairing meetings, policies, staff issues, fundraising

Stepping down from duties as no longer has children in setting

Secretary

Bec – Typing minutes from each meeting

Confirmation required of intentions

Treasurer

Chloe – Pays staff wages once a month using online banking

Stepping down from duties

Safeguarding

Elise

Stepping down from duties

Members

Sally, Adele, Vicky, Jemma, Sophie and Savannah

Confirmation required of intentions

We legally require 5 fully assigned committee members 50% of which must have children in setting. If we fall below this amount, we may have to close the setting.

Finally thank you again to everyone involved, staff and committee members for all support given.

Now let's move onto the election of members

Chairperson

Secretary

Treasury

Safeguarding

Committee Members

Meeting Closed @ xx:xx on the 3rd November 2022

Brooksite Under 5's

Income	2020/2021	2021/2022
Session Fees	£8,491.00	£16,061.00
Funding	£46,431.85	£54,238.29
Fundraising	£0.00	£230.00
Party	£0.00	£272.00
Refunds	£19.64	£0.00
HMRC	£0.00	£205.46
Petty Cash	£0.00	£0.93
Total	£54,942.49	£71,007.68
Expenditures		
Wages	£49,258.65	£57,670.62
HMRC	£2,026.80	£1,324.38
Committee Expenses	£1,523.99	£558.28
Consumables	£1,096.01	£1,397.51
New Equipment	£1,483.03	£880.09
Pension	£1,108.16	£1,270.33
Insurance/PSLA	£849.79	£862.40
Training	£443.30	£312.20
Ofsted Reg	£50.00	£50.00
Building	£135.74	£417.29
Rent	£3,458.40	£2,525.20
Sundries	£286.23	£470.13
Refunds	£0.00	£0.00
Admin	£1,564.94	£2,225.61
Total	£63,285.04	£69,964.04
Balance B/Fwd	£34,850.45	£26,507.90
Income	£54,942.49	£71,007.68
Expend	-£63,285.04	-£69,964.04
Total	£26,507.90	£27,551.54
Buildings Acc	£17,987.30	£17,993.54

Independent examiner's report to the trustees of Brooksite Under 5's

I report to the trustees on my examination of the accounts of the Brooksite Under 5's Trust for the year ended 31 August 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

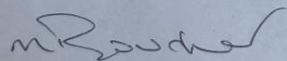
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Matthew Boucher
Address: 11 West Street
Riddings
Derbyshire
DE55 4EW

Date: 6 June 2023