

STANTONFIELDS PRE-SCHOOL PLAYGROUP

England & Wales · Charity number 1028014

Details

Status Registered

Legal form Other

Registered 1993-11-04

Register [View on the Charity Commission register](#)

Contact

Address 80 Howitt Drive
Bradville
Milton Keynes
MK13 7DZ

Phone 07566897018

Email stantonfieldspreschool@googlemail.com

Website stantonfieldspreschool.co.uk

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: we are a pre-school who caters for children between the ages of 2 years old and 4 years old.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Milton Keynes

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-08-31 | £107,527 | £130,755 | - | - |
| 2023-08-31 | £99,471 | £94,374 | - | - |
| 2022-08-31 | £102,338 | £100,188 | - | - |
| 2021-08-31 | £112,861 | £109,152 | - | - |
| 2020-08-31 | £108,024 | £111,073 | - | - |

Trustees

| Name | Role | Appointed |
|----------------|------|------------|
| ANGELA PARSONS | | 2016-11-04 |
| Amanda Selby | | 2023-06-28 |
| Yasmin Tyerman | | 2024-04-02 |

STANTONFIELDS PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1028014

Accounts



Stantonfields Pre-School Annual Report and Accounts 2023-2024





Stantonfields Pre-school Annual Report and Accounts 2022-2023

Registered Charity Number: 141805

Ofsted Registration Number:
2500750

Welcome from our Manager and Chair of Committee

We would like to say a big thank you for the support that we have received from the parents of the children attending Pre-school.

We hope you find this report informative, if you have any questions or feedback relating to this report please speak to Angela or a committee member.

Angela Parsons
Pre-school Manager

and

Yasmin Tyerman
Chair of Committee.

Who we are and what we do.

Our Pre-school began as a small playgroup based in a rented house in Stantonbury – more than 35 years ago. We have been based at Great Linford Primary School since January 2019, before this we were based at another local school. We enjoy strong links with the school and work closely with the Foundation classes to ensure a smooth transition for your child when the time comes for them to move on to full-time school.

We have always been a Community Pre-school, which means we are managed by a voluntary committee ideally comprised mostly of parents of children attending the Pre-school but also parents whose children have previously attended Pre-school and previous staff members. As a charity, our dedicated and experienced staff care about the welfare and early education of our local children and providing a safe caring and stimulating environment for them to learn through play.

As parents you will be aware that we have been very lucky to have such fantastic facilities and we will be continuing this year to improve our outdoor area with lots of equipment for the children to play with, on, learn from and enjoy.

Pre-school Aims.

Our key aims are:

- To provide high quality care and education for children below statutory school age.
- Work in partnership with parents to help children learn and develop.
- Add to the life and the well-being of the local community.
- Offer children and their parents a service that promotes equality and values diversity.

Chair and Managers Report

Unfortunately, in February 2024 the school we rent from gave us notice that they require their classroom back. The committee looked in the local area to find suitable premises but were unsuccessful. That along with the gradual decline in our numbers of children over the past few years and increasing costs has meant the committee made the unfortunate and sad decision to close.

This was discussed and voted on at our AGM on 29/04/2024

We spent the remainder of our time at Great Linford continuing to provide the best care and education for the children and help support their transitions into new settings. We were able to sell our equipment to a local preschool and provide redundancy to all staff members.

I would like to say a big thank you to everyone involved with Pre-school; to the staff team for their continued dedication over this difficult year and the amount of work that has been completed to ensure that Pre-school continues to run safely, to the committee for volunteering their time, enthusiasm, and commitment in managing the Pre-school and to our Pre-school families who have been so understanding and supportive during this time, as always.

Although we are sad that our time has come to a close we wish all our staff and the families we support the best of luck in their futures.

Thank you.

Yasmin Tyerman

Committee Members 2023-2024

Yasmin Tyerman - Chair

Selby - treasurer

Felicia Adoma

Parsons Pre-school Manager

Amanda

Angela



Treasurers Report.

Below, you will find the financial summary of the Pre-school's income and expenditure from 1st September 2023 to 31st August 2024. With the preschool closing and settling its debts, our accounts look very different this year to account for this.

The Pre-school started the school year with a comfortable bank balance of £32341.44 We ended the school year with an expenditure of £130768.11 an income of £107527.08 and a bank balance of £9100.41. We closed our Reserve Fund Account which held £43445.74. The Reserve Account was used to fund staff redundancy and closure costs.

We were pleased that after the last of our income was received and settling any remaining debts, we were left with the balance of £9100.41. We are contacting the Early years alliance to distribute these funds to other charity's as per our Constitution.

| | |
|--------------------------------------|------------|
| 1st September 2023 to date | 31.08.2024 |
| Bank Balance at start of this period | £32,341.44 |

Expenditure

| | |
|------------------------|--------------------|
| Equipment | £2,737.38 |
| Snack | £0 |
| Rent | £15,659.84 |
| Phone | £ 42.00 |
| Training | £ 154.00 |
| MKPA + Data Protection | £ 70.00 |
| Auditor | £ 233.00 |
| Ofsted | £ 35.00 |
| Administration | £ 1,985.65 |
| PSLA & Insurance | £194.83 |
| Pensions | £3,218.14 |
| Tax/N.I | £15,375.48 |
| Wages and redundancy | £ 91,061.24 |
| Other | £ 0 |
| Errors | £ 0 |
| Total | £130,768.11 |

Income

| | |
|---|--------------------|
| EDO cash | £ 380 |
| EDO BACs | £818.27 |
| Fees Cash | £780.40 |
| Fees Bacs | £ 3,123.06 |
| NEG funding | £ 53,635.52 |
| Fundraising | £49.28 |
| errors | £0 |
| other | £48,740.55 |
| Total | £107,527.08 |
| Bank Balance at the end of this period | £9,100.41 |
| Reserve account | £0 |

| | | |
|--|---|------------|
| 1st September 2023 to date | | 15.04.24 |
| Bank Balance at start of this period | £ | 32,341.44 |
| Expenditure | | |
| Equipment | £ | 2,737.38 |
| Rent | £ | 15,659.84 |
| Phone | £ | 42.00 |
| Training | £ | 154.80 |
| MKPA + Data Protection | £ | 70.00 |
| Auditor | £ | 233.75 |
| Ofsted | £ | 35.00 |
| Administration | £ | 1,985.65 |
| PSLA & Insurance | £ | 194.83 |
| Pensions | £ | 3,218.14 |
| Tax/N.I | £ | 15,375.48 |
| Wages | £ | 91,061.24 |
| Total | £ | 130,768.11 |
| Income | | |
| EDO cash | £ | 380.00 |
| EDO BACs | £ | 818.27 |
| Fees Cash | £ | 780.40 |
| Fees Bacs | £ | 3,123.06 |
| NEG funding | £ | 53,635.52 |
| Fundraising | £ | 49.28 |
| Other | £ | 48,740.55 |
| Total | £ | 107,527.08 |
| Bank Balance at the end of this period | £ | 9,100.41 |
| Reserve funding | | 0 |



Registered Certified Accountants and Business Advisors

FAO: All parties that have a financial or other interest in the below named entity.

02 February 2026

Re: Stantonfields Play Group (Charity Number 1028014)

(Accounts Certification)

I/we have been presented with and duly requested to review and comment on the unaudited financial statements shown in this report for the period 01st September 2023 to 31st August 2024.

Our checks typically include (but are not limited to)

- Requesting supporting evidence where payments have been made to supplier/contractor payments.
- Explanations of any expenses that have come in at a cost over the prescribed budget.
- A reconciliation of the relevant bank account to ensure that opening balances and closing balances at start and end of the period respectively reflect the real bank accounts balances as per the bank statements.

I/we certify that I/we have analysed the general substance in which the accounts for the relevant period ending shown have been presented and are satisfied that they represent a true reflection of the entity's financial standing.

Yours faithfully

Andrew Makin,
Director
Certified Accountant, ICPA



Suite 29, Milton Keynes Business Centre, Foxhunter Drive, Linford Wood, Milton Keynes MK14 6GD



Brilliant Accountants Ltd is registered in England & Wales, Company Registration No: 09614811

ICPA Professional Membership No: BR0160,
MLR No: XYML00000165026 ICO Registration: ZA508570

Brilliant Accountants Ltd

Stantonfields Play Group Fund Account
Period Covering 01st September 2023 - 31st August 2024

| | Dr | Cr |
|---|-----------------------|------------|
| | £ | £ |
| Balance C/Fwd from 31/08/2023 (Santander) | 32,341.44 | |
| Balance C/Fwd from 31/08/2023 (Virgin Reserve)* | 43,765.44 | |
| Uncleared Income at year end | | 0.00 |
| Uncleared payments at year end | 0.00 | |
| Opening Bank Balances | <u>76,106.88</u> | |
| Total Income received in the period* | | 107,527.08 |
| Total Interest received in the period | | 0.00 |
| Total Expenditure in the period | 130,768.11 | |
| Uncleared Income at this year end | | 0.00 |
| Uncleared payments at this year end | 0.00 | |
| Closing bank balance as at 31/08/2024 (Santander) | <u><u>9100.41</u></u> | |

* During the year, the Virgin Reserve Account was closed with the outstanding balance of £44,035.56 being transferred to the Santander account and recorded as income.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Stantonfields Play Group Account

**On accounts for the year
ended**

| | | |
|------------|--------------------------------|---------|
| 31/08/2024 | Charity no (if any) | 1028014 |
|------------|--------------------------------|---------|

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/24

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Andrew Makin

Date:

03/02/2026

Name:

Andrew Makin

**Relevant professional
qualification(s) or body
(if any):**

ICPA

Address:

Brilliant Accountants Ltd, Suite 29, Milton Keynes Business Centre, Linford Wood, Milton Keynes MK14 6GD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

STANTONFIELDS PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1028014

Accounts



Stantonfields Pre-School Annual Report and Accounts 2022-2023



Development shines
bright for all, to
help each child reach
the end of their rainbow.





Stantonfields Pre-school Annual Report and Accounts 2022-2023

Welcome from our Manager and Chair of Committee

We would like to say a big thank you for the support that we have received from the parents of the children attending Pre-school.

As a charity we are required to hold an Annual General Meeting each year, with the specific purpose of presenting parents as members of the charity with the Trustee's Annual Report and accounts for the past year. Our AGM will be held on Monday 29th April 2024

We hope you find this report informative, if you have any questions or feedback relating to this report please speak to Angela or a committee member.

Angela Parsons
Pre-school Manager

and

Yasmin Tyerman
Chair of Committee.

Registered Charity Number: 141805

Ofsted Registration Number: 2509759

Who we are and what we do.

Our Pre-school began as a small playgroup based in a rented house in Stantonbury - more than 35 years ago. We have been based at Great Linford Primary School since January 2019, before this we were based at another local school. We enjoy strong links with the school and work closely with the Foundation classes to ensure a smooth transition for your child when the time comes for them to move on to full-time school.

We have always been a Community Pre-school, which means we are managed by a voluntary committee ideally comprised mostly of parents of children attending the Pre-school but also parents whose children have previously attended Pre-school and previous staff members. As a charity, our dedicated and experienced staff care about the welfare and early education of our local children and providing a safe caring and stimulating environment for them to learn through play.

As parents you will be aware that we have been very lucky to have such fantastic facilities and we will be continuing this year to improve our outdoor area with lots of equipment for the children to play with, on, learn from and enjoy.



Pre-school Aims.

Our key aims are:

- To provide high quality care and education for children below statutory school age.
- Work in partnership with parents to help children learn and develop.
- Add to the life and the well-being of the local community.
- Offer children and their parents a service that promotes equality and values diversity.

Chairs Report

The school year started off well, way back in September 2022 with our existing committee members. We welcomed lots of new families to Preschool and are pleased with their development. The school year had some staffing changes and restructuring which the staff have adapted too. In July 19 the Pre-School had their Ofsted inspection and the preschool received a 'good' grade which they are very proud of.

I would like to say a big thank you to everyone involved with Pre-school; to the staff team for their continued dedication over this difficult year and the amount of work that has been completed to ensure that Pre-school can continue to run safely to the committee for volunteering their time, enthusiasm, and commitment in managing the Pre-school and to our Pre-school families who have been so understanding and supportive during this time, as always.

Thank you.

Yasmin Tyerman

Committee

The committee's job is to provide management of the Pre-school by monitoring and working with the Pre-school staff. The committee ideally should include a majority of parents, so without parents the Pre-school cannot continue. As a parent, if you are interested in joining the committee before our AGM, please speak to Angela or a committee member.

Committee Members 2022-2023

- Michelle Chaff'e - Chair
- Yasmin Tyerman - Vice Chair
- Kerry Knibbs - Treasurer
- Mary Rhoades - Safeguarding and Child,
Young Person and Vulnerable Adult Protection Officer
- Rosie Teckoe
- Angela Parsons Pre-school Manager



Managers' Report

We had a good year welcoming lots of new children and families to the Preschool. During the year our numbers slowly built up and although we were not at full capacity, we had a good number of children. We offered a number of stay and play sessions that were enjoyed by all the children their families and staff. The children loved being able to spend time with their parents in the setting.

Throughout the year we continued to work on our aims for improvement to ensure we maintained our Good Ofsted rating when we get our first inspection here at Great Linford. We worked in partnership with the parents and outside agencies to ensure the children made good progress through the activities and support we provided.

The cohort of children this year had a high boy to girl ratio so we adapted our provision and curriculum to cater for these needs, providing lots of physical activities and ways to learn.

Our staffing has remained stable and continue to work to provide the best education for the children in our care.

Parental Engagement

We feel one of our strengths is the relationships we build with parents. We ensure we spend time getting to know our families and how best to support them. This is through key person appointments, which we have gone back to completing in person, stay and play sessions and having daily conversations at drop off and pick up. We have continued to receive good feedback from Parents on our feedback questionnaires. Some examples are:

- Provide a wide range of different activities. Children particularly enjoy the cooking.
- My child has learnt so much and has come out of his shell. This is thanks to their keyperson and the whole team.
- I think you all do an amazing job and genuinely can't think of any suggestions for improvement.
- The progress my child has made. He always comes home singing pre-school songs.

Plans for 2023-2024

We have completed most of this school year already due to the timing of the AGM. Our main priority has been to ensure all the children are happy, settled and developing at a good rate. With this cohort we have needed to focus on building the children's social skills, developing their vocabulary. We are still seeing the effects of covid on the children's social and communication skills. As the year goes on, we have ensured that the children are independent and ready to progress to the next stage of their education.

We plan on continuing to build our Parental relationships by holding more stay and play sessions and hopefully introduce stay and read sessions again. We have and will continue to complete more cooking activities as this is an area the children have shown lots of interest and enjoyment in.

We have continued to look at the activities we provide and the equipment in preschool to ensure we can provide enough challenge for the children, to ensure we are working on our new Ofsted target. We have been lucky to receive extra deprivation funding from the council which will be used to further improve the setting.

Unfortunately in February 2024 the school we rent from gave us notice that they require their classroom back. The committee has looked in the local area to find suitable premises but were unsuccessful. That along with the gradual decline in our numbers of children over the past few years and increasing costs has meant the committee have had to make the unfortunate decision they feel its best to close.

This will be discussed at our AGM and members will vote on the closure.

Committee

As already mentioned, Pre-school is a charity and as such is managed by a volunteer management committee - whose members are elected by the parents of the children who attend our setting.

The committee makes up the registered person with Ofsted and is responsible for:

- managing the setting's finances.
- employing and managing the staff.
- making sure that we have, and work to, policies that help it to provide a high-quality service.
- making sure that the setting works in partnership with parents.

Our committee holds meetings every six weeks which last for approximately 45 minutes to an hour, to review and discuss day-to-day management issues and any other pressing concerns, these meetings although official are relaxed, where everyone feels comfortable and at ease.

Ideally, we would like to have a majority of parents as committee members during the school year, as they are able to give feedback from their experiences as a parent with a child at Pre-school and any ideas that they may have to help to improve the Pre-school experience, if you would like to join our committee, please speak to Angela or a committee member.

Treasurers Report.

Below, you will find the financial summary of the Pre-school's income and expenditure from 1st September 2022 to 31st August 2023.

The Pre-school started the school year with a comfortable bank balance of £27244.99 We ended the school year with an expenditure of £94372.21 an income of £99470.54 and a bank balance of £32343.32, a profit of £5098.33.

We also have a Reserve Fund Account holding £43445.74. The Reserve Account is held to ensure that we can meet our financial commitments in such times of Pre-school closure, staff redundancies and to cover temporary shortfalls if needed.

The Pre-school accounts have been audited for the year and a copy of the Auditor's Report and our Reserve Account Policy will be available at our Annual General Meeting.

| | |
|--------------------------------------|-------------------|
| 1st September 2022 to date | £31.08.2023 |
| Bank Balance at start of this period | £27,244.99 |
| Expenditure | |
| Equipment | £4,330.45 |
| Snack | £ - |
| Rent | £19,085.43 |
| Phone | £ 72.00 |
| Training | £ 376.00 |
| MKPA + Data Protection | £ 70.00 |
| Auditor | £ 221.00 |
| Ofsted | £ 35.00 |
| Administration | £ 2,469.18 |
| PSLA & Insurance | £1,273.80 |
| Pensions | £2,745.36 |
| Tax/N.I | £5,188.17 |
| Wages | £ 56,994.70 |
| Other | £ - |
| Errors | £ 1,511.12 |
| Receipts | |
| Total | £94,372.21 |

| | |
|--|-------------|
| Income | |
| EDO cash | £ 543.40 |
| EDO BACs | £1,720.50 |
| Fees Cash | £ - |
| Fees Bacs | £ 2,892.50 |
| NEG funding | £ 92,747.85 |
| Fundraising | £ 45.18 |
| Other | |
| Errors | £1,521.11 |
| Total | £99,470.54 |
| Bank Balance at the end of this period | £32,343.32 |
| Reserve funding | £43445.74 |

Stantonfields Pre-School Annual General Meeting Agenda

Monday 29th April 2024 at 8.50am

- Welcome by the Chair of Committee and Pre-school Manager.
- Answer any questions that parents have relating to our Annual Report.
- Agree our AGM minutes for 2022.
- Adopt our constitution and endorse our policies and procedures.
- Discuss closure of the preschool including a vote.

| | | |
|--|---|------------|
| 1st September 2022 to date | | 15.07.2023 |
| Bank Balance at start of this period | £ | 27,244.99 |
| Expenditure | | |
| Equipment | £ | 4,330.45 |
| Snack | £ | - |
| Rent | £ | 19,085.43 |
| Phone | £ | 72.00 |
| Training | £ | 376.00 |
| MKPA + Data Protection | £ | 70.00 |
| Auditor | £ | 221.00 |
| Ofsted | £ | 35.00 |
| Administration | £ | 2,469.18 |
| PSLA & Insurance | £ | 1,273.80 |
| Pensions | £ | 2,745.36 |
| Tax/N.I | £ | 5,188.17 |
| Wages | £ | 56,994.70 |
| Other | £ | - |
| Errors | £ | 1,511.12 |
| Receipts | | |
| Total | £ | 94,372.21 |
| Income | | |
| EDO cash | £ | 543.40 |
| EDO BACs | £ | 1,720.50 |
| Fees Cash | £ | - |
| Fees Bacs | £ | 2,892.50 |
| NEG funding | £ | 92,747.85 |
| Fundraising | £ | 45.18 |
| Other | | |
| Errors | £ | 1,521.11 |
| Total | £ | 99,470.54 |
| Bank Balance at the end of this period | £ | 32,343.32 |
| Reserve funding | | 43445.74 |

Sue Baker

Schools Finance Support

Stantonfields Play Group Fund Account

1st September 2022 to 31st August 2023

| | | £ | £ |
|------------------------------|------------|------|-----------------|
| Bank Balance C/F at | 31/08/2022 | | 27244.99 |
| Virgin Account at | 31/08/2022 | | 43591.08 |
| Uncleared Income last year | | | 0.00 |
| Uncleared payments last year | | 0.00 | 0.00 |
| Opening balance | | | 70836.07 |
| Total Income | 2022-23 | | 99470.54 |
| Virgin Account Interest | 2022-23 | | 174.33 |
| Total Expenditure | 2022-23 | | 94374.06 |
| | | | <u>76106.88</u> |
| Bank Balance C/F at | 31/08/2023 | | 32341.44 |
| Virgin Account at | 31/08/2023 | | 43765.44 |
| Uncleared Income this year | | | 0.00 |
| Uncleared payments this year | | | 0.00 |
| Closing balance | | | <u>76106.88</u> |
| | | | 0.00 |

Sue Baker
Schools Finance Support

3 The Pyghtle
Shefford
Beds
SG17 5FE
(01462) 620759
mobile: 07896 433957
email: suebaker.shefford@ntlworld.com

19th February, 2024

To whom it may concern,

Stantonfields Play Group Account
for the Period from 1st September 2022 to 31st August 2023

I have examined the accounting records of the above fund and can confirm that:

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

I am satisfied that the accounts represent a true and fair view for the period examined.

Please find attached a summary of the account to accompany this letter for your records.

Yours Truly

Sue Baker



Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name
Stantonfields Play Group Account

On accounts for the year ended

310823

Charity no (if any)

Grid for charity number

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

Susan Baker

Date

19/2/24

Name

SUSAN BAKER

Relevant professional qualification(s) or body (if any)

AAT

Address

3 The Pygmye
Sheppard
Beds
SG17 5FE

STANTONFIELDS PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1028014

Accounts



Stantonfields Pre-School Annual Report and Accounts 2021-2022



Development shines
bright for all, to
help each child reach
the end of their rainbow.





Stantonfields Pre-school Annual Report and Accounts 2021-2022

Welcome from our Manager and Chair of Committee

We would like to say a big thank you for the support that we have received from the parents of the children attending Pre-school.

As a charity we are required to hold an Annual General Meeting each year, with the specific purpose of presenting parents as members of the charity with the Trustee's Annual Report and accounts for the past year. Our AGM will be held on Wednesday 28th June 2023 at 8.45am

We hope you find this report informative, if you have any questions or feedback relating to this report please speak to Angela or a committee member.

Angela Parsons
Pre-school Manager

and

Michelle Chaff'e
Chair of Committee.

Registered Charity Number: 141805

Ofsted Registration Number: 2509759

Who we are and what we do.

Our Pre-school began as a small playgroup based in a rented house in Stantonbury - more than 35 years ago. We have been based at Great Linford Primary School since January 2019, before this we were based at another local school. We enjoy strong links with the school and work closely with the Foundation classes to ensure a smooth transition for your child when the time comes for them to move on to full-time school.

We have always been a Community Pre-school, which means we are managed by a voluntary committee ideally comprised mostly of parents of children attending the Pre-school but also parents whose children have previously attended Pre-school and previous staff members. As a charity, our dedicated and experienced staff care about the welfare and early education of our local children and providing a safe caring and stimulating environment for them to learn through play.

As parents you will be aware that we have been very lucky to have such fantastic facilities and we will be continuing this year to improve our outdoor area with lots of equipment for the children to play with, on, learn from and enjoy.



Pre-school Aims.

Our key aims are:

- To provide high quality care and education for children below statutory school age.
- Work in partnership with parents to help children learn and develop.
- Add to the life and the well-being of the local community.
- Offer children and their parents a service that promotes equality and values diversity.

Chairs Report

The school year started off well, way back in September 2021 with our existing committee members. We welcomed lots of new families to Preschool and are pleased with their development. The school year had some staffing changes and restructuring which the staff have adapted too. In July the Pre-School had their Ofsted inspection and the preschool received a 'good' grade which they are very proud of.

I would like to say a big thank you to everyone involved with Pre-school; to the staff team for their continued dedication over this difficult year and the amount of work that has been completed to ensure that Pre-school can continue to run safely to the committee for volunteering their time, enthusiasm, and commitment in managing the Pre-school and to our Pre-school families who have been so understanding and supportive during this time, as always.

Thank you.

Michelle Chaff'e.

Committee

The committee's job is to provide management of the Pre-school by monitoring and working with the Pre-school staff. The committee ideally should include a majority of parents, so without parents the Pre-school cannot continue. As a parent, if you are interested in joining the committee before our AGM, please speak to Angela or a committee member.

Committee Members 2021-2022

- Michelle Chaff'e - Chair
- Yasmin Tyerman - Vice Chair
- Kerry Knibbs - Treasurer
- Mary Rhoades - Safeguarding and Child,
Young Person and Vulnerable Adult Protection Officer
- Rosie Teckoe
- Angela Parsons Pre-school Manager
- Louise Gregitis, Secretary and Pre-school Administrator (until January 2022)



Managers' Report

We had a good year welcoming lots of new children and families to the Preschool. By the end of the year Preschool was almost full which was fantastic! With Covid restrictions ending we have been able to reintroduce parent stay and play sessions. The children loved being able to spend time with their parents in the setting.

Throughout the year we continued to work on our aims for improvement to ensure we maintained our Good Ofsted rating when we get our first inspection here at Great Linford. We worked in partnership with the parents to ensure the children made good progress through the activities and support we provided.

The cohort of children this year needed focus on social skills and emotional support, so we adapted our curriculum to cater to this. We had some staffing changes which the staff adapted to well. We were pleased when, in July 2022, our inspection day finally arrived, and we received a 'Good' Ofsted rating, which showed reward for all our hard work!!

Parental Engagement

We feel one of our strengths is the relationships we build with parents. We ensure we spend time getting to know our families and how best to support them. This is through key person appointments, which we have gone back to completing in person, stay and play sessions and having daily conversations at drop off and pick up. We have continued to receive good feedback from Parents on our feedback questionnaires. Some examples are:

- Provide a wide range of different activities. Children particularly enjoy the cooking.
- My child has learnt so much and has come out of his shell. This is thanks to their keyperson and the whole team.
- I think you all do an amazing job and genuinely can't think of any suggestions for improvement.
- The progress my child has made. He always comes home singing pre-school songs.

Plans for 2021-2022

We have completed most of this school year already due to the timing of the AGM. Our main priority has been to ensure all the children are happy, settled and developing at a good rate. With this cohort we have needed to focus on building the children's social skills, developing their vocabulary. We are still seeing the effects of covid on the children's social skills. As the year goes on, we are ensuring that the children are independent and ready to progress to the next stage of their education.

We plan on continuing to build our Parental relationships by holding more stay and play sessions and hopefully introduce stay and read sessions again.

We will continue to look at the activities we provide and the equipment in preschool to ensure we can provide enough challenge for the children, to ensure we are working on our new Ofsted target. We have been lucky to receive extra deprivation funding from the council which will be used to further improve the setting.

We have and will continue to complete more cooking activities as this is an area the children have shown lots of interest and enjoyment in.

Committee

As already mentioned, Pre-school is a charity and as such is managed by a volunteer management committee - whose members are elected by the parents of the children who attend our setting.

The committee makes up the registered person with Ofsted and is responsible for:

- managing the setting's finances.
- employing and managing the staff.
- making sure that we have, and work to, policies that help it to provide a high-quality service.
- making sure that the setting works in partnership with parents.

Our committee holds meetings every six weeks which last for approximately 45 minutes to an hour, to review and discuss day-to-day management issues and any other pressing concerns, these meetings although official are relaxed, where everyone feels comfortable and at ease.

Ideally, we would like to have a majority of parents as committee members during the school year, as they are able to give feedback from their experiences as a parent with a child at Pre-school and any ideas that they may have to help to improve the Pre-school experience, if you would like to join our committee, please speak to Angela or a committee member.

Treasurers Report.

Below, you will find the financial summary of the Pre-school's income and expenditure from 1st September 2021 to 31st August 2022.

The Pre-school started the school year with a comfortable bank balance of £25095.40. We ended the school year with an expenditure of £100188.38, an income of £ 102358.01 and a bank balance of £27245.03, a profit of £2149.63.

We also have a Reserve Fund Account holding £43591.08. The Reserve Account is held to ensure that we can meet our financial commitments in such times of Pre-school closure, staff redundancies and to cover temporary shortfalls if needed.

The Pre-school accounts have been audited for the year and a copy of the Auditor's Report and our Reserve Account Policy will be available at our Annual General Meeting.

| 1st September 2021 to date | | 08.04.2022 |
|--|----|------------|
| Bank Balance at start of this period | £ | 25,095.40 |
| Expenditure | | |
| Equipment | -£ | 2,214.00 |
| Rent | -£ | 18,596.06 |
| Photocopying & Phone | -£ | 36.00 |
| Training | -£ | 470.36 |
| MKPA + Data Protection | -£ | 25.00 |
| Auditor | -£ | 212.50 |
| Ofsted | -£ | 35.00 |
| Administration | | -£2,510.04 |
| PSLA & Insurance | -£ | 2,999.08 |
| port aloo | -£ | 798.00 |
| Pensions | -£ | 2,754.24 |
| Tax/N.I | -£ | 6,462.49 |
| Wages | -£ | 63,057.86 |
| Receipts | -£ | 17.75 |
| Receipts | | |
| Total | -£ | 100,188.38 |
| Income | | |
| Unfunded children | | |
| Cash | £ | 1,174.10 |
| Cheques | | |
| Vouchers/BACS | £ | 14,228.99 |
| Fundraising and Other | £ | 2,097.13 |
| NEG Funding | £ | 84,809.44 |
| Errors | £ | 28.35 |
| Total | £ | 102,338.01 |
| Bank Balance at the end of this period | £ | 27,245.03 |
| Reserve funding | | 43591.08 |

Stantonfields Pre-School Annual General Meeting Agenda

Wednesday 28th May 2023 at 8.50am

- Welcome by the Chair of Committee and Pre-school Manager.
- Answer any questions that parents have relating to our Annual Report.
- Agree our AGM minutes for 2021.
- Adopt our constitution and endorse our policies and procedures.
- Discuss electing a new Committee for the coming year.

=====



Joining our committee

If you are interested in joining our Pre-school Committee, please complete the details below and hand into Pre-School.

Nominee details.

I would like to nominate myself for Stantonfields Pre-school Committee.

My child's name is: _____

Signed: _____

Name: _____

1. I wish to be elected as a family member of the Committee
2. I would also be interested in nominating myself for one of the following roles:
Chair Treasurer Secretary (you may tick more than one)

Sue Baker
Schools Finance Support

3 The Pyghtle
Shefford
Beds
SG17 5FE
(01462) 620759
mobile: 07896 433957
email: suebaker.shefford@ntlworld.com

21st December, 2022

To whom it may concern,

Stantonfields Pre-School Account
for the Period from 1st September 2021 to 31st August 2022

I have examined the accounting records of the above fund and can confirm that:

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

I am satisfied that the accounts represent a true and fair view for the period examined.

Please find attached a summary of the account to accompany this letter for your records.

Yours Truly

Sue Baker

Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name
Stantonfields Playgroup

On accounts for the year ended

3 1 0 8 2 2

Charity no (if any)

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

Susan Baker

Date

21/12/22

Name

SUSAN BAKER

Relevant professional qualification(s) or body (if any)

AAT

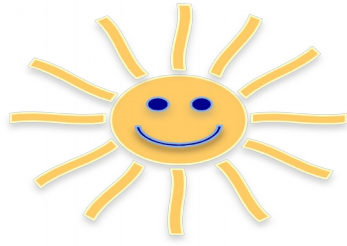
Address

3 The Pyghtle
Sheppard
Bods
SG17 5FE

STANTONFIELDS PRE-SCHOOL PLAYGROUP


England & Wales - Charity number 1028014

Accounts



Stantonfields Pre-school Annual Report and Accounts 2020-2021



 Development shines
bright for all, to
help each child reach
the end of their rainbow.





Stantonfields Pre-school Annual Report and Accounts 2020-2021

Welcome from our Manager and Chair of Committee

We would like to say a big thank you for the support that we have received from the parents of the children attending Pre-school.

As a charity we are required to hold an Annual General Meeting each year, with the specific purpose of presenting parents as members of the charity with the Trustee's Annual Report and accounts for the past year. We usually hold our AGM in November or December but Due to covid restrictions over the past year, our committee have decided to postpone our AGM until **Thursday 20th May 2021 at 9am**

We hope you find this report informative, if you have any questions or feedback relating to this report please speak to Angela or a committee member.

Angela Parsons
Pre-school Manager

and

Michelle Chaff'e
Chair of Committee.

Registered Charity Number: 141805

Ofsted Registration Number: 2509759

Who we are and what we do.

Our Pre-school began as a small playgroup based in a rented house in Stantonbury – more than 35 years ago. We have been based at Great Linford Primary School since January 2019, before this we were based at another local school. We enjoy strong links with the school and work closely with the Foundation classes to ensure a smooth transition for your child when the time comes for them to move on to full time school.

We have always been a Community Pre-school, which means we are managed by a voluntary committee ideally comprised mostly of parents of children attending the Pre-school but also parents whose children have previously attended Pre-school and previous staff members. As a charity, our dedicated and experienced staff care about the welfare and early education of our local children and providing a safe caring and stimulating environment for them to learn through play.

As parents you will be aware that we have been very lucky to have such fantastic facilities and we will be continuing this year to improve our outdoor area with lots of equipment for the children to play with, on, learn from and enjoy.





Pre-school Aims.

Our key aims are:

- To provide high quality care and education for children below statutory school age.
- Work in partnership with parents to help children learn and develop.
- Add to the life and the well-being of the local community.
- Offer children and their parents a service that promotes equality and values diversity.

Chairs Report

The school year started off well, way back in September 2020 with our existing committee members. We have continued to follow Covid restrictions and gradually re introduce resources and activities to ensure the children are receiving the best early years education.

The Preschool was affected financially by the Covid Pandemic, but we were fortunate to have a positive bank balance to help cushion any losses from these events and we had a good intake of children in September 2020.

I would like to say a big thank you to everyone involved with Pre-school; to the staff team for their continued dedication over this difficult year and the amount of work that has been completed to ensure that Pre-school can continue to run safely to the committee for volunteering their time, enthusiasm, and commitment in managing the Pre-school and to our Pre-school families who have been so understanding and supportive during this time, as always.

Thank you

Michelle Chaff'e.

Committee

The committee's job is to provide management of the Pre-school by monitoring and working with the Pre-school staff. The committee ideally should include a majority of parents, so without parents the Pre-school cannot continue. As a parent, if you are interested in joining the committee before our AGM, please speak to Angela or a committee member.

Committee Members 2019-2020

- Michelle Chaff'e - Chair
- Yasmin Tyerman - Vice Chair
- Kerry Knibbs - Treasurer
- Mary Rhoades - Safeguarding and Child, Young Person and Vulnerable Adult Protection Officer
- Rosie Teckoe
- Angela Parsons Pre-school Manager
- Louise Gregitis, Secretary and Pre-school Administrator.



Managers' Report

We have had a good year and were able to reintroduce lots of events and activities to support the children development. We welcomed lots of new parents and children to the setting, with parents being supportive while we had to follow the covid restrictions in place. This meant parents still having limited access to the setting and us not being able to hold our usual open days and workshops. We also developed a virtual tour which is available on our website. Parent appointments to build relationships and chats on the gate.

We are continuing to work on our aims for improvement, ensuring we maintain our Good Ofsted rating when we get our first inspection here at Great Linford.

Although we have not been able to offer our full range of activities to the children, we have worked hard to ensure we are still covering all the areas of the curriculum and enabling the children to make the best progress possible for them while they are with us and they are ready to move onto the next stage in their education.

Some highlights of the year 2020-2021:

Parental Engagement

We have managed to develop and maintain good relationships with our parents through key person appointments on the phone and conversations on the gate. We have continued to receive good feedback from Parents on our feedback questionnaires, which shows how hard we have worked to maintain relationships during this strange time!

Animal's Visits

We had an educational visit from Zoo Lab, who brought a selection of animals, such as snakes, stick insects and spiders for the children to meet.



Plans for 2021-2022

Normally, this report would be sent out to our parents during the autumn term, highlighting our plans for the coming year. Due to the pandemic, we postponed our AGM until the summer term, both last and this year, with the hope of holding face to face with our parents and we are now heading towards the end of this school year.

We have been very proud of how the children returned to Pre-school in September 2021, especially the children who started with us for the first time and were unable to have their mums and dads in the setting with them on their first days, they all settled so well.

Our main priority has been to ensure all the children are happy, settled and developing at a good rate. We have focused on building the children's social skills, developing their vocabulary, and ensuring that they are independent and ready to progress to the next stage of their education.

Through our tracking of the children's progress we have continued to identify any weak areas in our planning and adapt activities and resources accordingly. The tracking also allows us to monitor the children's progress to ensure that each child's learning is individual to them. This year we have been increasing our range of literacy and ICT resources as well as increasing resources linked to the children's interests such as mini beasts.

Committee

As already mentioned, Pre-school is a charity and as such is managed by a volunteer management committee - whose members are elected by the parents of the children who attend our setting.

The committee makes up the registered person with Ofsted and is responsible for:

- managing the setting's finances;
- employing and managing the staff;
- making sure that we have, and work to, policies that help it to provide a high quality service;
- making sure that the setting works in partnership with parents.

Our committee holds meetings every six weeks which last for approximately 45 minutes to an hour, to review and discuss day-to-day management issues and any other pressing concerns, these meetings although official are relaxed, where everyone feels comfortable and at ease. At present these meetings are being held by Zoom.

Ideally, we would like to have a majority of parents as committee members during the school year, as they are able to give feedback from their experiences as a parent with a child at Pre-school and any ideas that they may have to help to improve the Pre-school experience, if you would like to join our committee, please complete the form at the back of this report.

Treasurers Report.

Below, you will find the financial summary of the Pre-school's income and expenditure from 1st September 2020 to 31st August 2021.

The Pre-school started the school year with a comfortable bank balance of £. We ended the school year with an expenditure of £, an income of £ and a bank balance of £, a loss of £.

We also have a Reserve Fund Account holding £43312.86. The Reserve Account is held to ensure that we could meet our financial commitments in such times of Pre-school closure, staff redundancies and to cover temporary shortfalls if needed.

The Pre-school accounts have been audited for the year and a copy of the Auditor's Report and our Reserve Account Policy will be available at our Annual General Meeting.

End of Year Summary

| | |
|--------------------------------------|-------------|
| 1st September 2020 to 31st August | 31.08.2021 |
| Bank Balance at start of this period | £ 21,386.40 |

Expenditure

| | | |
|---|-----|--|
| Income: | 3.6 | Outgoings: |
| The majority of our income came from Early Education Funding, Deprivation Funding and Early Years Pupil Premium from Milton Keynes Council. | 5.4 | The majority of our outgoings was spent on staff wages, renting of our room and Administration fees, this breaks down as |
| | 0 | contracts for services such as payroll, |
| | 2 | development trackers and our text service. |
| | 0 | |
| ----- | | ----- |
| Administration | | -£ 2,416.42 |
| PSLA & Insurance | | -£ 1,722.08 |
| portaloo | | -£ 1,239.00 |
| Entertainment | | -£ 238.80 |
| Pensions | | -£ 2,787.57 |

| | |
|----------------------|---------------------|
| Tax/N.I | -£ 5,588.64 |
| Computer Maintenance | £ - |
| Wages | -£ 63,586.70 |
| Other | -£ 37.88 |
| Receipts | -£ 12.25 |
| Total | -£109,151.75 |

**Incom
e**

UnFunded children

| | |
|---------------|------------|
| Cash | £ 404.00 |
| Cheque s | |
| Vouchers/BACS | £ 3,099.00 |

Breakfast Club

| | |
|------|----------|
| Cash | £85.00 |
| BACS | £ 851.00 |

| | |
|--------------------|----------|
| Fundraising | £ 204.03 |
|--------------------|----------|

**Jumper
s**

| | |
|------|----------|
| Cash | £ 36.00 |
| BACS | £ 163.00 |

| | |
|-------------|---|
| Cheque s | £ |
|-------------|---|

| | |
|--------------|--------|
| Other | £ 9.25 |
|--------------|--------|

| | |
|--------------------|-------------|
| NEG Funding | £108,009.47 |
|--------------------|-------------|

| | |
|--------------|-----|
| Receipt s | £ - |
|--------------|-----|

| | |
|--------------|-------------|
| Total | £112,860.75 |
|--------------|-------------|

| | |
|---|------------|
| Bank Balance at the end of this period | £25,095.40 |
|---|------------|

| | |
|-----------------|-----------|
| Reserve funding | £43445.74 |
|-----------------|-----------|

Stantonfields Pre-school Annual General Meeting Agenda

Thursday 20th May 2021 at 9.00am

- Welcome by the Chair of Committee and Pre-school Manager.
- Answer any questions that parents have relating to our Annual Report.
- Agree our AGM minutes for 2019.
- 4Adopt our constitution and endorse our policies and procedures.
- Discuss electing a new Committee for the coming year.



=====

Joining our Committee

If you are interested in joining our Pre-school Committee, please complete the details below and hand into Pre-school by **Monday 17th May 2021**.

Nominee details.

I would like to nominate myself for Stantonfields Pre-school Committee.

My child's name is: _____

Signed: _____

Name: _____

1. I wish to be elected as a family member of the Committee
2. I would also be interested in nominating myself for one of the following roles:
Chair Treasurer Secretary (you may tick more than one)

| | | | |
|--|----|------------|-------------|
| 1st September 2020 to 31st August | | 31.08.2021 | |
| Bank Balance at start of this period | £ | 21,386.40 | |
| Expenditure | | | |
| Equipment | -£ | 11,343.61 | |
| Snack | £ | - | |
| Rent | -£ | 19,085.43 | |
| Photocopying& Phone | -£ | 27.55 | |
| Training | -£ | 537.90 | |
| MKPA + Data Protection | -£ | 297.42 | |
| Auditor | -£ | 195.50 | |
| Ofsted | -£ | 35.00 | |
| Administration | | -£2,416.42 | |
| PSLA & Insurance | -£ | 1,722.08 | |
| portaloo | -£ | 1,239.00 | |
| Entertainment | -£ | 238.80 | |
| Pensions | -£ | 2,787.57 | |
| Tax/N.I | -£ | 5,588.64 | |
| Computer Maintenance | £ | - | |
| Wages | -£ | 63,586.70 | |
| Other | -£ | 37.88 | Children In |
| Receipts | -£ | 12.25 | Fee Reimbr |
| Receipts | | | |
| Total | -£ | 109,151.75 | |
| Income | | | |
| UnFunded children | | | |
| Cash | £ | 404.00 | |
| Cheques | | | |
| Vouchers/BACS | £ | 3,099.00 | |
| Breakfast Club | | | |
| Cash | £ | 85.00 | |
| BACS | £ | 851.00 | |
| Lunch Club | | | |
| Cash | £ | - | |
| Cheques | | | |
| BACS | | | |
| Fundraising | £ | 204.03 | |
| Jumpers | | | |
| Cash | £ | 36.00 | |
| BACS | £ | 163.00 | |
| Cheques | £ | - | |
| Other | £ | 9.25 | |
| NEG Funding | £ | 108,009.47 | |
| Receipts | £ | - | |
| Total | £ | 112,860.75 | |
| Bank Balance at the end of this period | £ | 25,095.40 | |

Reserve funding

43445.74

Need
urse



Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name

Stantonsfields Playgroup

On accounts for the year ended

310821

Charity no (if any)

| | | | | | | | |
|--|--|--|--|--|--|--|--|
| | | | | | | | |
|--|--|--|--|--|--|--|--|

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

Susan C Baker

Date

29/10/21

Name

SUSAN BAKER

Relevant professional qualification(s) or body (if any)

AAT

Address

3 The Pyghtie
Shofford
Becks
SG17 5FE

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the examiner wishes to disclose

STANTONFIELDS PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1028014

Accounts



Stantonfields Pre-school Annual Report and Accounts 2019-2020





Stantonfields Pre-school Annual Report and Accounts 2019-2020

Welcome from our Manager and Chair of Committee

We would like to say a big thank you for the support that we have received from the parents of the children attending Pre-school. Due to the Covid-19 pandemic, we have to operate the Pre-school in a very different way, with many parents not having entered the Pre-school building to see how your child enjoys their time with us.

As a charity we are required to hold an Annual General Meeting each year, with the specific purpose of presenting parents as members of the charity with the Trustee's Annual Report and accounts for the past year. We usually hold our AGM in November or December but with the current restrictions, our committee have decided to postpone our AGM until Friday 21st May 2021 at 9am when we hope the restrictions for outdoor gatherings will be lifted as we would prefer to hold the AGM face to face with parents instead of a Zoom call.

We hope you find this report informative, if you have any questions or feedback relating to this report please speak to Angela or a committee member.

Angela Parsons
Pre-school Manager

and

Michelle Chaff'e
Chair of Committee.



Development shines
bright for all, to
help each child reach
the end of their rainbow.



Registered Charity Number: 141805

Ofsted Registration Number: 2509759

Who we are and what we do.

Our Pre-school began as a small playgroup based in a rented house in Stantonbury - more than 35 years ago. We have been based at Great Linford Primary School since January 2019, before this we were based at another local school. We enjoy strong links with the school and work closely with the Foundation classes to ensure a smooth transition for your child when the time comes for them to move on to full time school.

We have always been a Community Pre-school, which means we are managed by a voluntary committee ideally comprised mostly of parents of children attending the Pre-school but also parents whose children have previously attended Pre-school and previous staff members. As a charity, our dedicated and experienced staff care about the welfare and early education of our local children and providing a safe caring and stimulating environment for them to learn through play.

As parents you will be aware that we have been very lucky to have such fantastic facilities and we will be continuing this year to improve our outdoor area with lots of equipment for the children to play with, on, learn from and enjoy.



Pre-school Aims.

Our key aims are:

- To provide high quality care and education for children below statutory school age.
- Work in partnership with parents to help children learn and develop.
- Add to the life and the well-being of the local community.
- Offer children and their parents a service that promotes equality and values diversity.

Chairs Report

The school year started off well, way back in September 2019. We welcomed new committee members, Mary Rhoades who had worked at Pre-school for many years as our deputy manager, Kerry Knibbs who rejoined and Rosie Teckoe, who both have children attending Pre-school currently. A longstanding committee member, Sandra Kennedy left the committee as she had served her term as a member. We were sad to see her leave as she was a big part of our committee with her many years of experience in education and as a parish councillor. We were very grateful of the support she gave to Pre-school over the years.

We had many plans for the Pre-school during the year, we were planning improvements to our outside area, fundraising activities, workshops and stay and read sessions for the children to attend with their parents and carers.

We had a Halloween visit from Zoo Lab, a Beep Beep, road safety day, the children sang Christmas songs for the parents prior to last year's AGM and Christmas workshop, and we were busy planning our Easter workshop and looking forward to a visit from Ark Farm when the implications of the Coronavirus pandemic struck, and we had to temporarily close the Pre-school.

The Pre-school has been struck financially by the pandemic and temporary closure, but we are fortunate to have a positive bank balance to help cushion any losses from these events and are starting this new academic year financially strong, with the support of our local community as the majority of our spaces are already taken by children.

I would like to say a big thank you to everyone involved with Pre-school; to the staff team for their continued dedication over this difficult year and the amount of work that has been completed to ensure that Pre-school can continue to run safely to the committee for volunteering their time, enthusiasm, and commitment in managing the Pre-school and to our Pre-school families who have been so understanding and supportive during this time, as always.

The committee looks forward to summer, when hopefully we can return to a more "normal" and we hope to meet you all at our AGM.

Thank you

Michelle Chaff'e.

The committee's job is to provide management of the Pre-school by monitoring and working with the Pre-school staff. The committee ideally should include a majority of parents, so without parents the Pre-school cannot continue. As a parent, if you are interested in joining the committee before our AGM, please speak to Angela or a committee member.

Committee Members 2019-2020

- Michelle Chaff'e - Chair
- Yasmin Tyerman - Vice Chair
- Kerry Knibbs - Treasurer
- Mary Rhoades - Safeguarding and Child,
Young Person and Vulnerable Adult Protection Officer
- Rosie Teckoe
- Angela Parsons Pre-school Manager
- Louise Gregitis, Secretary and Pre-school Administrator.



Managers' Report

We have had a very busy and eventful year, partly due to the pandemic and we could not have achieved our successful reopening without the support of our Pre-school families who have been wonderful. We closed our doors on Friday 20th March 2020 and worked from home, keeping up to date with government guidelines and introducing plans, procedures, and risk assessments to ensure that we would be ready for when we would be allowed to reopen. The staff spent many hours completing training courses and planning for the year ahead.

We reopened the Pre-school on Monday 1st June 2020 with a little apprehension but also excitement to see the children again and to try and return to some sense of normality. When we opened, we had 7 children attending, their parents met our criteria of either being keyworkers or working parents and/or the children would be moving up to school in September 20 or the child was vulnerable. As the remainder of the term continued this number grew to 11 children. The children coped very well with all the changes that we had had to make to Pre-school to make it safe, and we were very proud of them of how well they adapted to the changes.

We managed to complete our intake of children starting Pre-school with us in September by email and we would like to thank all our new parents who were so understanding that they could not visit Pre-school with their child prior to them starting Pre-school and enter the setting especially on their children's first days with us.

During the summer holidays, the school updated our classroom by removing the kitchen area so that we have more floor space for the children, and we have worked together to improve our outdoor area with our newly resurfaced flooring.

We are continuing to work hard to ensure that the Pre-school continues to be a safe and nurturing environment to the children and operate as normal as we can do whilst

working to our system of controls.



Some highlights of the year 2019-2020:

Parental Engagement

We invited the parents to attend a Halloween based Stay, Play, and Read which was well attended by parents and carers, we read a Halloween story and then we played with many spooky activities!

The children also performed Christmas songs to the parents before our AGM which was then followed by a Christmas workshop. This workshop is always popular with our staff, the children, and their parents!



Short walks and visits to the park.

We also took the children out for weekly walks in the community. We have hi viz jackets for the children to wear and we visited the duck pond, The Little Bookshop, the Dragon Park and walked along the village High Street to the Manor grounds. Permission has been collected from the children's daycare records and risk assessments are carried out before any short outing takes place. The children really enjoy these walks.



We were invited to the little Bookshop at Christmas where the children met Santa, who read them a story and gave every child a present.

Animal's Visits

We had a Halloween themed educational visit from Zoo Lab, who brought a selection of animals, such as snakes, stick insects and spiders for the children to meet and pet and had planned a visit from Ark Farm for the summer term.



Allotments.

Our committee member, Yasmin invited the children to the school's allotment where the children learnt about how plants grow and planted some seeds. We also fed the birds each visit and learnt their names.

Plans for 2020-2021

Normally, this report would be sent out to our parents during the autumn term, highlighting our plans for the coming year. Due to the pandemic, we postponed our AGM until the summer term with the hope of holding face to face with our parents and we are now heading towards the end of this school year.

We have been very proud of how the children returned to Pre-school in September 2020, especially the children who started with us for the first time and were unable to have their mums and dads in the setting with them on their first days, they all settled so well.

Our main priority has been to ensure all the children are happy, settled and developing at a good rate. We have focused on building the children's social skills, developing their vocabulary, and ensuring that they are independent and ready to progress to the next stage of their education.

Through our tracking of the children's progress we have continued to identify any weak areas in our planning and adapt activities and resources accordingly. The tracking also allows us to monitor all of the children's progress to ensure that each child's learning is individual to them.

We are continuing to improve our literacy provision. We have increased our focus on reading, storytelling and singing, as children develop and gain new language through songs, stories, playing simple language games and adding new phonics resources.

Through a deprivation funding allowance from Milton Keynes Council to benefit the children from deprived areas that attend Pre-school and in conjunction with the school we have been able to resurface the outdoor area so that the children can play outside in all weathers and we have updated our Science and ICT provisions by buying new equipment to provide a wider range of equipment for the children to use.



(this photo shows the children waiting for the builders to arrive!)

Committee

As already mentioned, Pre-school is a charity and as such is managed by a volunteer management committee - whose members are elected by the parents of the children who attend our setting.

The committee makes up the registered person with Ofsted and is responsible for:

- managing the setting's finances;
- employing and managing the staff;
- making sure that we have, and work to, policies that help it to provide a high quality service;
- making sure that the setting works in partnership with parents.

Our committee holds meetings every six weeks which last for approximately 45 minutes to an hour, to review and discuss day-to-day management issues and any other pressing concerns, these meetings although official are relaxed, where everyone feels comfortable and at ease. At present these meetings are being held by Zoom.

Ideally, we would like to have a majority of parents as committee members during the school year, as they are able to give feedback from their experiences as a parent with a child at Pre-school and any ideas that they may have to help to improve the Pre-school experience, if you would like to join our committee, please complete the form at the back of this report.

Accounts.

Treasurers Report.

Over the next few pages, you will find the financial summary of the Pre-school's income and expenditure from 1st September 2019 to 31st August 2020.

With the Coronavirus pandemic taking hold this year our budget and financial plans for the remainder of the academic year were put on hold.

The local authority continued to fund the children that we had on our register, but we lost planned income from our unfunded children's sessions and the filling of children's spaces that would have occurred during the summer term.

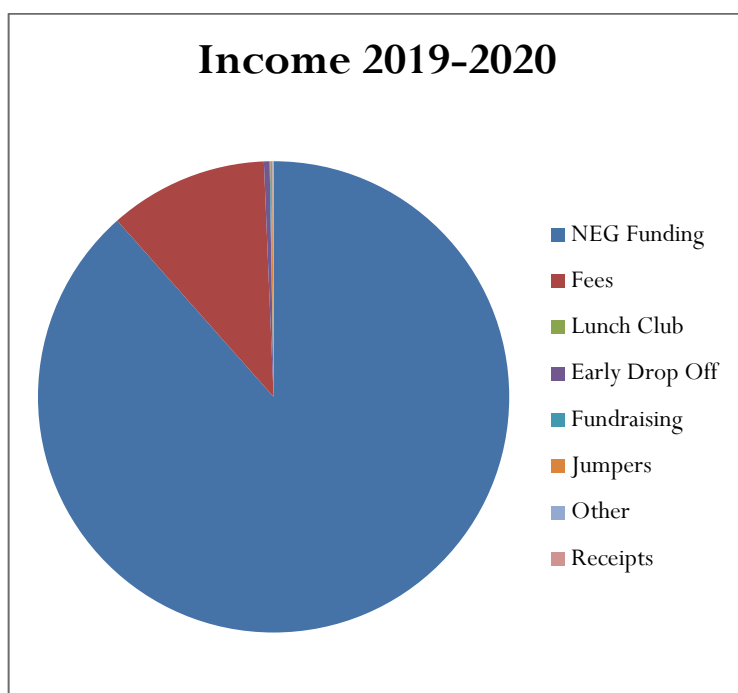
The Pre-school started the school year with a comfortable bank balance of £24435.00. We ended the school year with an expenditure of £111072.97, an income of £108024.37 and a bank balance of £21386.40, a loss of £3048.60.

This loss is due to our loss in fees and additional funding, and additional spending needed for the purchasing of PPE, cleaning products and hygiene products needed during the pandemic.

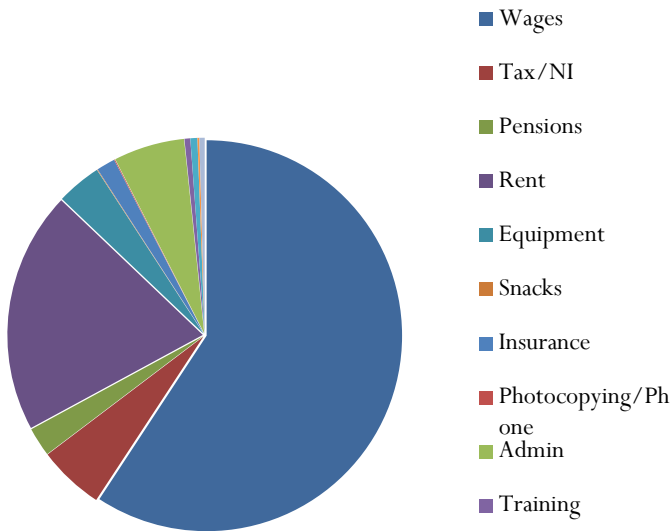
We also have a Reserve Fund Account holding £43312.86. The Reserve Account is held to ensure that we could meet our financial commitments in such times of Pre-school closure, staff redundancies and to cover temporary shortfalls if needed.

The Pre-school accounts have been audited for the year and a copy of the Auditor's Report and our Reserve Account Policy will be available at our Annual General Meeting.

This Pie Chart demonstrates where the Pre-school receives its income from; 88.5% of our income comes from Early Education Funding, Deprivation Funding and Early Years Pupil Premium from Milton Keynes Council and just over 11% comes from Fees. The other 0.5% comes from Fundraising, Jumpers, "Other" which is broken down as fundraising for other charities, such as Red Nose Day and Chatterbox Challenge and "Receipts" is mainly a parent refund for fees.



Outgoings 2019-2020



As you can see from our Outgoings Pie chart, staff wages at 59% is our largest expense. Renting of our school rooms was our second largest expense, with Administration fees as our third largest expense, this breaks down as contracts for services such as payroll, development trackers and our text service. This year we also had to settle a financial agreement with our previous landlords which has made this expenditure higher.

End of Year Summary

1st September 2019 to date 31/08/2020
 Bank Balance start of this period £24435.00

Expenditure

| | |
|----------------------|---------------------|
| Equipment | -£4122.23 |
| Snack | -£53.56 |
| Rent | -£ 22217.34 |
| Photocopying& Phone | -£75.52 |
| Training | -£530.00 |
| Auditor | -£172.50 |
| Administration | -£6318.84 |
| PSLA & Insurance | -£ 1,720.83 |
| Entertainment | -£ 640.78 |
| Pensions | -£ 2670.40 |
| Tax/N.I | -£ 6055.33 |
| Computer Maintenance | -£ 204.00 |
| Wages | -£ 65804.84 |
| Receipts | -£486.80 |
| Total | -£ 111072.97 |

| | |
|---------------------------------|------------|
| Income | |
| Unfunded children | |
| Cash | £2625.50 |
| Vouchers/BACS | £ 9147.15 |
| Early Drop Off | |
| Cash | £275.50 |
| BACS | £142.00 |
| Lunch Club | |
| Cash | £2.00 |
| Fundraising | £61.80 |
| Jumpers | |
| Cash | £91.00 |
| BACS | £24.00 |
| Cheques | £36.00 |
| Other | £59.47 |
| NEG Funding | £95579.95 |
| Receipts | -20.00 |
| Total | £108024.37 |
| Bank Balance end of this period | £21386.40 |
| Reserve funding | £43312.86 |

Thank you again for taking the time to look through this report and we hope to see you at our AGM on Friday 21st May 2021 at 9am, when the restrictions for meeting outdoors will hopefully be lifted.

Please do not be put off from attending our AGM, we will not be asking parents to join our Committee unless they want to, due to being so close to the end of the school year!

Stantonfields Pre-school Annual General Meeting Agenda Friday 21st May 2021 at 9.00am

- Welcome by the Chair of Committee and Pre-school Manager.
- Answer any questions that parents have relating to our Annual Report.
- Agree our AGM minutes for 2019.
- Adopt our constitution and endorse our policies and procedures.
- Discuss electing a new Committee for the coming year.

Joining our Committee

If you are interested in joining our Pre-school Committee, please complete the details below and hand into Pre-school by Monday 17th May 2021.

Nominee details.

I would like to nominate myself for Stantonfields Pre-school Committee.

My child's name is:

Signed: _____

Name: _____

1. I wish to be elected as a family member of the Committee
2. I would also be interested in nominating myself for one of the following roles:
Chair Treasurer Secretary (you may tick more than one)

| | | |
|--|----|------------|
| 1st September 2019 to date | | 31.08.2020 |
| Bank Balance at start of this period | £ | 24,435.00 |
| Expenditure | | |
| Equipment | -£ | 4,122.23 |
| Snack | -£ | 53.56 |
| Rent | -£ | 22,217.34 |
| Photocopying& Phone | -£ | 75.52 |
| Training | -£ | 530.00 |
| MKPA + Data Protection | -£ | 25.00 |
| Auditor | -£ | 172.50 |
| Ofsted | | |
| Administration | | -£6,293.84 |
| PSLA & Insurance | -£ | 1,720.83 |
| Costco | | |
| Entertainment | -£ | 640.78 |
| Pensions | -£ | 2,670.40 |
| Tax/N.I | -£ | 6,055.33 |
| Computer Maintenance | -£ | 204.00 |
| Wages | -£ | 65,804.84 |
| Transfers | | |
| Receipts | -£ | 486.80 |
| Receipts | | |
| Total | -£ | 111,072.97 |
| Income | | |
| UnFunded children | | |
| Cash | £ | 2,625.50 |
| Cheques | | |
| Vouchers/BACS | £ | 9,147.15 |
| Breakfast Club | | |
| Cash | £ | 275.50 |
| BACS | £ | 142.00 |
| Lunch Club | | |
| Cash | £ | 2.00 |
| Cheques | | |
| BACS | | |
| Fundraising | £ | 61.80 |
| Jumpers | | |
| Cash | £ | 91.00 |
| BACS | £ | 24.00 |
| Cheques | £ | 36.00 |
| Other | £ | 59.47 |
| NEG Funding | £ | 95,579.95 |
| Receipts | -£ | 20.00 |
| Total | £ | 108,024.37 |
| Bank Balance at the end of this period | £ | 21,386.40 |
| Reserve funding | | 43312.86 |



Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name

STANTON FIELDS PRE-SCHOOL

On accounts for the year ended

31 08 20

Charity no (if any)

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

Susan E Baker

Date

23/11/2020

Name

SUSAN BAKER

Relevant professional qualification(s) or body (if any)

AAT

Address

3 The Pyghtle
Sheppard
Beeds
SG17 5FE

Sue Baker

Schools Finance Support

Stantonfields Pre School Fund Account

1st August 2019 to 31st August 2020

| | | £ | £ |
|------------------------------|------------|-------|-----------------|
| Bank Balance B/F at | 31/08/2019 | | 24435.00 |
| Virgin Account at | 31/08/2019 | | 42763.84 |
| Uncleared Income last year | | | |
| | | _____ | 0.00 |
| Uncleared payments last year | | | |
| | | _____ | 0.00 |
| Opening balance | | | <u>67198.84</u> |
| Total Income | 2019/20 | | 108024.37 |
| Virgin Account Interest | 2019/20 | | 449.02 |
| Total Expenditure | 2019/20 | | 111072.97 |
| | | | <u>64599.26</u> |
| Bank Balance C/F at | 31/08/2020 | | 21386.40 |
| Virgin Account at | 31/08/2020 | | 43212.86 |
| Uncleared Income this year | | | |
| | | _____ | 0.00 |
| Uncleared payments this year | | | |
| | | _____ | 0.00 |
| Closing balance | | | <u>64599.26</u> |
| | | | 0.00 |