

RAYSFIELD PRE - SCHOOL

England & Wales · Charity number 1027639

Details

Other names	RAYSFIELD PLAYGROUP
Status	Registered
Legal form	Other
Registered	1993-10-27
Register	View on the Charity Commission register

Contact

Address	Dodington Parish Council Dodington Parish Hall Finch Road Chipping Sodbury Bristol BS37 6JZ
Phone	07716820540
Email	raysfieldpreschool@gmail.com
Website	www.raysfieldpreschool.co.uk

Activities

Objects: The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Activities: Provide sessional daycare for 2-5 year old children.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- South Gloucestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31		-	-	-
2023-08-31		-	-	-
2022-08-31		-	-	-
2021-08-31	£168,512	£185,856	-	-
2020-08-31	£145,000	£87,000	-	-
2019-08-31	£151,464	£138,392	-	-
2018-08-31	£143,255	£166,571	-	-
2017-08-31	£111,444	£103,637	-	-

Trustees

Name	Role	Appointed
Katie Nixon	Chair	2020-10-02
Laura-Janine Wakeman		2020-10-02

RAYSFIELD PRE - SCHOOL

England & Wales - Charity number 1027639

Accounts

Raysfield Pre School AGM Minutes 20th September 2021

Current Committee Members

Chair - Howard Nixon

Manager - Leeanne Threader

Assistant Manager - Charlotte Cann

Secretary - Laura Wakeman

Treasurer - Nicola Blaken

Fund Raising - Robert Hazelby

Parent Liaison - Kayley Burden

New Committee Members voted in during AGM

New Committee Members

Chair - Howard Nixon

Manger - Leeanne Threader

Assistant Manager - Charlotte Cann

Vice Chair - Kate Nixon

Secretary - Laura Wakeman

Treasurer - Nicola Blaken

Fund Raising - Still to be filled (Leeanne/Charlotte for now)

Parent Liaison - Kayley Burdan

Points Raised

Currently have a staff member about to go on Garden Leave - 28 weeks pregnant.

Staff reviews

Who is carrying out the reviews this year?

When do they happen?

How many times per year?

Wages Review

To be discussed at the next Trustee meeting

60+ Children currently on the books with others still making enquiries - update at the next meeting.

Taylor goes on Garden Leave in November

Emily is off on leave

Do we look at raising fees to cover new costs? To be discussed at the trustee meeting

Any other business

- School Disco
 - Last Friday of Autumn term
 - Need to look for a DJ
 - Check Availability of the hall
- Overdraft is currently being set up for the preschool to cover wages.
- All fees from last year have been collected, bar one person who is refusing to pay, currently with small claims court.
- Financially the Preschool has weathered the recent pandemic well.
- Level 3 staff to potentially be paid more. Discussion for the trustees.
- Advertisement for the Pre School.
- New room has increased the amount of external space required.
- Leeanne to approach the parish council about renting the additional space outside the Vauxhall Powell Suite.

Next meeting to be on 10th January 2022

Raysfield Pre-School Playgroup



Financial Report

1st September 2020 - 31st August 2021

Prepared By
Preschool Committee Treasurer



Raysfield Pre-School Playgroup Annual Financial Report 2018/2019

Total Income
Total Expenditure

Loss

Financial Obligations

Total funds as at 31st August 2020

Redundancy Provision for 2020/2021
Contingency Provision for 2020/2021
Petty Cash
Money owed to us

Remaining Balance in Current Account for Working Capital

£168,511.88
£185,856.27

-£17,344.39

£25,260.86

£5,152.38
£1,192.84
£0.00
£0.00

£18,915.64



**Raysfield Pre-School Playgroup
Statement of Affairs as of 1st September 2018**

	£	£
<u>Assets</u>		
Income Owed	£0.00	
Cash in Bank	£25,260.86	
Cash in Hand	<u>-£12,937.12</u>	
		£12,323.74
<u>Less Liabilities</u>		
accruals	<u>-£18,245.04</u>	
		<u>-£18,245.04</u>
<u>Accumulated Fund</u>		<u>£30,568.78</u>



**Raysfield Pre-School Playgroup
Statement of Affairs as at 31st August 2019**

	£	£
<u>Assets</u>		
Income Owed	£0.00	
Cash in Bank	£13,071.88	
Cash in Hand	<u>£0.00</u>	
		£13,071.88
<u>Less Liabilities</u>		
Accrual	<u>£0.00</u>	
		£0.00
<u>Accumulated Fund</u>		<u>£13,071.88</u>

**Raysfield Pre-School Playgroup
Income & Expenditure Account for the
Year Ended 31st August 2019**



<u>Income:</u>	£ 2021	£ 2020	£ 2019
South Gloucester Council voucher fees	£130,000.00	£102,000.00	£102,929.71
Parent Fees	£35,000.00	£37,000.00	£35,532.17
Profit on Fundraising	-£59.57	£166.43	£3,018.52
Rental income	£100.00	£100.00	£100.00
Grants	£3,418.24	£4,260.00	£4,187.70
Milk grant received	£53.21	£53.21	£53.21
Profit on Uniform Sales	£0.00	£0.00	£37.32
	<u>###</u>	<u>###</u>	<u>###</u>
 <u>Expenditure:</u>			
Payroll - Wages	£112,083.04	£45,501.57	£103,453.66
Rent	£9,509.01	£13,735.97	£10,979.49
Equipment and toys	£1,584.60	£11,368.52	£4,074.21
Training	£4,339.81	£979.29	£836.20
Consumables	£8,604.46	£6,508.66	£1,933.24
Insurance	£3,107.68	£3,337.63	£166.00
Accountants Fees	£2,678.05	£0.00	£0.00
Staff Expenses	£34,208.72	£467.52	£264.00
Photocopying and Stationery	£11.64	-£266.07	£0.00
Telephone	£28.16	£78.46	£178.05
Trips/parties	£0.00	£0.00	£672.93
Refreshments	£1,904.49	£0.00	£0.00
Sundry	£6,883.74	£5,120.37	£1,018.61
Subscriptions/memberships	£912.87	£10.10	£40.00
Total expenditure	<u>###</u>	<u>£86,842.02</u>	<u>###</u>
 Surplus of expenditure over income	 <u><u>-£17,344.39</u></u>	 <u><u>£56,737.62</u></u>	 <u><u>£22,242.24</u></u>



**Raysfield Pre-School
Fundraising profits 2020/2021**

Summary of Fund Raising activities

Event	Profit £
Halloween Disco	£0.00
Valentines Disco	£0.00
Summer Ball	£0.00
Total Profit	£0.00

Raysfield Pre-School Budget 2018

Income	September actual	October actual	November actual	December actual	January actual	February actual	March actual
parents fees	£3,837.25	£1,762.25	£4,417.45	£1,368.25	£4,426.35	£2,103.25	£3,711.75
South Glos	£20,122.83	£0.00	£8,102.99	£24,724.46	£990.90	£0.00	£9,197.92
Grants	£0.00	£3,750.00	£0.00	£500.00	£0.00	£0.00	£0.00
Commission on uniform sales	£0.00	£0.00	£0.00	£18.95	£0.00	£0.00	£0.00
Refunds/other	£0.00	£0.00	£0.00	£0.00	£510.14	£198.29	£455.00
Milk	£0.00	£11.69	£41.52	£0.00	£0.00	£0.00	£0.00
Fundraising	-£6.00	£52.00	£972.47	£37.82	£0.00	£580.20	£0.00
Total income	£23,954.08	£5,575.94	£13,534.43	£26,649.48	£5,927.39	£2,881.74	£13,364.67

Expenditure

Wages	£8,243.60	£7,239.58	£8,204.50	£8,549.03	£8,445.48	£9,245.05	£8,280.87
Rent	£768.25	£1,295.26	£915.79	£1,166.64	£716.96	£1,148.14	£770.18
HMRC					£894.54	£1,326.89	£1,271.50
NEST Pension					£383.35	£146.43	£217.23
Insurance	£0.00	£0.00	£0.00	£0.00	£0.00	£461.55	£0.00
payroll	£45.60	£0.00	£79.60	£40.00	£45.00	£41.40	£64.00
ofsted/southglos	£0.00	£0.00	£0.00	£120.00	£50.00	£128.70	£50.00
computer/printer	£0.00	£154.50	£247.33	£0.00	£652.84	£0.00	£395.38
Training	£683.00	£150.00	£206.00	£0.00	£459.00	£614.00	£865.15
Consumables (snack, cooking,etc)	£193.37	£145.33	£296.96	£177.67	£135.51	£101.06	£150.79
Mobile	£7.50	£7.50	£7.50	£7.50	£7.50	£7.50	£7.50
Toys and equipment	£558.24	£2,965.12	£973.72	£2,177.44	£1,603.43	£2,803.29	£1,720.18
Sundry	£113.00	£40.00	£154.85	£130.00	£21.00	£0.00	£141.24
UNIFORM	£0.00	£0.00	£268.32	£0.00	£0.00	£189.00	£0.00
Lottery permit					£20.00	£0.00	£0.00
Other					£169.20	£236.00	£32.90
partys/trips		£0.00	£73.00	£52.07	£0.00	£90.00	£0.00
Garden costs		£0.00	£5,320.00	£0.00	£473.95	£25.01	£0.00
Total expenditure	£10,612.56	£11,997.29	£16,747.57	£12,420.35	£14,077.76	£16,564.02	£13,966.92

monthly profit/loss		£13,341.52	-£6,421.35	-£3,213.14	£14,229.13	-£8,150.37	-£13,682.28	-£602.25
current a/c balance b/f	£29,546.91	£42,888.43	£36,467.08	£33,253.94	£47,483.07	£39,332.70	£25,650.42	£25,048.17

April actual	May actual	June	July	August	Totals for year
£3,625.55	£2,374.75	£2,963.95	£2,022.25	£0.00	£32,613.05
£29,094.98	£0.00	£9,795.97	£422.97	£0.00	£102,453.02
£0.00	£0.00	£0.00	£455.36	£0.00	£4,705.36
£0.00	£0.00	£0.00	£0.00	£0.00	£18.95
£264.97	£217.23	£30.00	£0.00	£10.32	£1,685.95
£0.00	£0.00	£0.00	£0.00	£0.00	£53.21
£0.00	£0.00	£0.00	£89.75	£0.00	£1,726.24
£32,985.50	£2,591.98	£12,789.92	£2,990.33	£10.32	£143,255.78

£143,255.78

Totals for year

£9,278.16	£9,263.10	£9,851.36	£9,399.92	£9,025.39	£105,026.04
£882.43	£974.12	£971.54	£1,242.97	£0.00	£10,852.28
£854.31	£607.66	£281.52	£618.85	£513.24	£6,368.51
£217.23	£227.25	£0.00	£484.02	£516.26	£2,191.77
£0.00	£0.00	£0.00	£0.00	£0.00	£461.55
£58.40	£40.00	£40.00	£40.00	£41.40	£535.40
£0.00	£0.00	£64.00	£24.50	£0.00	£437.20
£106.74	£272.44	£892.29	£76.55	£117.70	£2,915.77
£230.00	£0.00	£30.00	£500.00	£0.00	£3,737.15
£60.89	£71.41	£92.00	£154.84	£0.00	£1,579.83
£7.50	£7.50	£7.50	£7.50	£7.50	£90.00
£2,800.35	£3,177.73	£1,368.15	£1,552.04	£0.00	£21,699.69
£157.18	£300.82	£296.19	£71.45	£0.00	£1,425.73
£0.00	£0.00	£0.00	£290.00	£0.00	£747.32
£0.00	£0.00	£0.00	£0.00	£0.00	£20.00
£210.00	£81.00	£140.34	£771.82	£139.14	£1,780.40
£91.15	£0.00	£156.00	£40.00	£0.00	£502.22
£0.00	£0.00	£382.07	£0.00	£0.00	£6,201.03
£14,954.34	£15,023.03	£14,572.96	£15,274.46	£10,360.63	£166,571.89

£166,571.89

£18,031.16	-£12,431.05	-£1,783.04	-£12,284.13	-£10,350.31	-£23,316.11
£43,079.33	£30,648.28	£28,865.24	£16,581.11	£6,230.80	Total at year end

RAYSFIELD PRE - SCHOOL

England & Wales - Charity number 1027639

Accounts

Raysfield Preschool Playgroup AGM

Date: Oct 2020

Time: 7pm

Venue: Dodington Parish Hall

Attendees:

Hannah Rea- Chair/Treasurer
Kirsty Hutchinson - Secretary
Kayley Burden - Parent Liaison
Nicola Blaken
Howard Nixon
Rob Hazelby
Leeanne Threader - Manager

Staff:

Charlotte Cann
Rachel Earl
Helen Fraser

Apologies:

Sarah Martin
Lian Cleeve Ovens

Chair welcome - Hannah welcomed everyone and thanked for giving up their time. Thanked all staff for their hard work over the year and thanked the old committee for their time over the last year too.

Advised we will need to go through treasurer report and update due to covid complications in the last year. Also ask all new committee to complete some paperwork as well as standing down old committee and nominating new members.

Manager welcome - Leeanne mirrored this and thanked all staff and old committee for their time and events over the year. Thanked and welcome new committee.

Treasurer report - Hannah gave me brief overview of finances and explained difficulties resulting from covid over the previous year.

Old committee are stood down by Hannah. Kirsty and Hannah are stepping down. Howard and Nicola are taking up new roles as head and treasurer respectively.

- New committee are then nominated and seconded into their positions:
- New committee are officially welcomed and folders are handed over.
- All paper work included - role profiles, confidentiality, availability and contact details
- Leeanne advised that DBS will need to be done and gave out guidance on which forms of ID are required.

- Anna Ball to be contacted to agree time to come in to complete forms
- Guidance on EY2 form given out
- Discussed Halloween disco and the importance of fundraising events. Suggested to Rob he try to recruit some parent helpers as is a big work load alone
- Agreed to book in next meeting shortly to check progress of DBS and to start planning Christmas fundraising events.
- Everyone thanked and meeting closed.

Raysfield Pre-School Playgroup



Financial Report

1st September 2019 - 31st August 2020

Prepared By
Preschool Committee Treasurer



Raysfield Pre-School Playgroup Annual Financial Report 2018/2019

Total Income
Total Expenditure

Loss

Financial Obligations

Total funds as at 31st August 2019

Redundancy Provision for 2018/2019
Contingency Provision for 2018/2019
Petty Cash
Money owed to us

Remaining Balance in Current Account for Working Capital

£143,579.63
£86,842.02

£56,737.61

£55,786.72

£5,275.09
£2,341.74
£0.00
£0.00

£48,169.89



**Raysfield Pre-School Playgroup
Statement of Affairs as of 1st September 2018**

	£	£
<u>Assets</u>		
Income Owed	£0.00	
Cash in Bank	£56,737.61	
Cash in Hand	£0.00	
	<hr/>	£56,737.61
<u>Less Liabilities</u>		
accruals	£950.89	
	<hr/>	£950.89
<i>Accumulated Fund</i>		<hr/> £55,786.72 <hr/>



**Raysfield Pre-School Playgroup
Statement of Affairs as at 31st August 2019**

	£	£
<u>Assets</u>		
Income Owed	£0.00	
Cash in Bank	£13,071.88	
Cash in Hand	£0.00	
	<hr/>	£13,071.88
<u>Less Liabilities</u>		
Accrual	£0.00	
	<hr/>	£0.00
<i>Accumulated Fund</i>		<hr/> £13,071.88 <hr/>

**Raysfield Pre-School Playgroup
Income & Expenditure Account for the
Year Ended 31st August 2019**



<u>Income:</u>	£	£	£
	2020	2019	2018
South Gloucester Council voucher fees	£102,000.00	£102,929.71	£102,453.02
Parent Fees	£37,000.00	£35,532.17	£32,613.05
Profit on Fundraising	£166.43	£3,018.52	£2,088.63
Rental income	£100.00	£100.00	£100.00
Grants	£4,260.00	£4,187.70	£4,705.36
Milk grant received	£53.21	£53.21	£53.21
Profit on Uniform Sales	£0.00	£37.32	£18.95
	<u>£143,579.64</u>	<u>###</u>	<u>###</u>
 <u>Expenditure:</u>			
Payroll - Wages	£45,501.57	£103,453.66	£113,586.32
Rent	£13,735.97	£10,979.49	£10,852.28
Equipment and toys	£11,368.52	£4,074.21	£21,699.69
Training	£979.29	£836.20	£3,737.15
Consumables	£6,508.66	£1,933.24	£1,579.83
Insurance	£3,337.63	£166.00	£461.55
Accountants Fees	£0.00	£0.00	£535.40
Staff Uniforms	£467.52	£264.00	£747.32
Photocopying and Stationery	-£266.07	£0.00	£0.00
Telephone	£78.46	£178.05	£90.00
Trips/parties	£0.00	£672.93	£502.22
Refreshments	£0.00	£0.00	£0.00
Sundry	£5,120.37	£1,018.61	£1,425.73
Subscriptions/memberships	£10.10	£40.00	£20.00
Total expenditure	<u>£86,842.02</u>	<u>###</u>	<u>###</u>
 Surplus of expenditure over income	 <u><u>£56,737.62</u></u>	 <u><u>£22,242.24</u></u>	 <u><u>###</u></u>



**Raysfield Pre-School Playgroup
Balance sheet as at 31st August 2019**

	£	£	£
<u>Fixed Assets:</u>			
None	<u>£0.00</u>		
<u>Current Assets:</u>			
Income Owed	£0.00		
Cash at Bank	£56,737.61		
Cash in Hand	<u>£0.00</u>		
		£56,737.61	
<u>Less Current Liabilities:</u>			
Accrual	<u>£0.00</u>		
		£0.00	
<u>Working Capital</u>			<u>£56,737.61</u>
<u>NET ASSETS</u>			<u>£56,737.61</u>
<u>Represented By:</u>			
Opening Accumulated Fund			£0.00
Loss for the year			<u>£86,842.02</u>
<u>Total Assets at year-end</u>			<u>£86,842.02</u>
Current A/C Balance		£56,737.61	
Reserve A/C Balance		£2,341.74	
Redundancy A/C Balance		£5,275.09	
Petty Cash Balance		£0.00	
Liabilities		£950.89	
Money Owed		£0.00	
			<u>£65,305.33</u>



**Raysfield Pre-School
Fundraising profits 2018/2019**

Summary of Fund Raising activities

Event	Profit £
Halloween Disco	£0.00
Valentines Disco	£0.00
Summer Ball	£0.00
Total Profit	£0.00

Raysfield Preschool

Financial Activities

September 2019 - August 2020

	TOTAL
Income	
Billable Expenditure Income	-11,478.44
Charitable activities	-176.33
Donations and legacies	-1,580.48
Sales	155,867.57
Uncategorised Income	947.31
Total Income	£143,579.63
TOTAL	£143,579.63
Expenditures	
Advertising/Promotional	5,120.37
Computer Costs	467.52
Insurances	3,326.63
Interest Payable	10.10
Office/General Administrative Expenses	11,368.52
Other Professional Services	2,909.90
Payroll	10.00
Phone Costs	78.46
Printing, Postage and Stationery	-266.07
Raising funds	969.19
Travel and Accommodation	3,609.86
Uncategorised Expense	13,735.97
Wages	45,501.57
Total Expenditures	£86,842.02
NET OPERATING INCOME	£56,737.61
Other Expenditures	
Resources	950.89
Total Other Expenditures	£950.89
NET OTHER INCOME	£ -950.89
NET INCOME/(EXPENDITURE)	£55,786.72